



REGULAR MEETING OF THE
PARK AND RECREATION COMMISSION
Proposed Meeting Minutes

Wednesday, April 24, 2013
7:00 pm

**El Cerrito City Hall
Council Chambers
10890 San Pablo Ave., El Cerrito**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Management Assistant at 510-559-7001. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFT 35.102-35.104 ADA Title II).

1. Roll Call:
 - a. Members Present: Chair Manish Doshi, Leslie Goldstein, Gary Hill, Seth Kaplan, Steve Lipson, Robin Mitchell, Margo Takemiya.
2. Commission / Staff Communications / Announcements
 - a. Mitchell: report on Earth Day event at the Community Garden
 - b. Kaplan: report on Huber Park Earth Day cleanup
 - c. Christopher Jones: report on a verbal agreement that resolves issues surrounding the joint use agreement between the City and West Contra Costa Unified School District.
3. Oral Communications From The Public: None
4. Council Liaison Report: Councilmember Jan Bridges
 - a. April 2nd 2013, City Council: adopted a resolution for landscaping and lighting assessment, adopted a strategic plan and Adopted resolution to give MIG \$422,000 for the San Pablo Specific Plan.
 - b. April 16th 2013, City Council: heard City Budget presentations from staff. The City is reporting a \$1million projected imbalance for FY13-14. City is examining pensions, open positions, eliminating vacant positions, and cost of medical and dental benefits.
 - c. May 9, 2013 Bike to Work Day.
 - d. May 18, 2013 Stege Sanitary District's 100 year anniversary.
5. Approval of Minutes: (Action: Approve) Exhibit 1: Meeting Minutes from March 27, 2013 were approved. Motion to approve by Commissioner Goldstein. Second from Commissioner Takemiya. Approved unanimously.
6. Presentation on City's Climate Action Plan: Maria Sanders, Environmental Analyst
 - a. Climate Action plan will go to City Council on May 21, 2013. Presentation of information. Not requesting any action.

- b. City's Climate Action Plan was created in response to council commitment, public concern, threats posed by climate change, and benefits of taking action.
 - c. The purpose of the plan is to reduce GHG emissions, consistent with AB 32 scoping plan.
7. Discussion on Proposed Change of Community Center Office Hours: Christopher Jones, Recreation Director. The proposed new hours are Monday & Wednesday 8:00 AM -5:00 PM, Tuesday & Thursday 8:00 AM -6:00 PM, Every other Friday 8:00 AM-5:00 PM. Considerations for the new schedule include more consistent staffing and reduced reliance on part-time help.
 8. Review Staff Proposed 2013-14 Master Fee Schedule for Recreation Department for Recommendation to City Council: Christopher Jones, Recreation Director (Action: Approve)
 - a. Some items have a 3% increase, some are not changing, and all changes are rounded to the nearest dollar.
 - b. Amendment made by Chair Doshi to add Lower Canyon Trail to page 3 under "soccer fields."
 - c. Motion to approve increases as proposed by Commissioner Goldstein. Second from Commissioner Lipson. Approved unanimously.
 9. Public Works Update: Bill Driscoll, Maintenance Superintendent
 - a. Earth Day was a success.
 - b. Irrigation repairs continue at the El Cerrito parks.
 - c. A new contractor will repair the Cerrito Vista tennis court lights.
 10. Staff Update:
 - a. Solar Project Update: The project has been delayed due to potential utility line interference. The City is currently re-engineering and the solar roofing has been completed.
 - b. Recreation Department's first E-Newsletter was distributed in March 2013.
 11. Items For Next Agenda: None. Next meeting May 27, 2013 at 7:00PM.
 12. Meeting Adjournment: Chair Doshi at 8:23PM

COMMUNICATION ACCESS INFORMATION *To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter for the meeting, call the Management Assistant, at 559-7001 (voice) at least FIVE (5) WORKING DAYS NOTICE PRIOR TO THE MEETING*