



Community Development Department

MINUTES

REGULAR MEETING OF THE Design Review Board

Wednesday, November 6, 2013

7:30 PM

El Cerrito City Hall

Council Chambers

10890 San Pablo Avenue

This Meeting Place Is Wheelchair Accessible

Roll Call: Maggie Leighly, Christophe Laverne, Cassandra Adams and Carl Groch. Glen Wood had an excused absence.

1. Council / Staff Liaison Report

Council member Bridges reported that the Council heard the presentation on the Specific Plan and that the Council is considering reducing their attendance at the Boards and Commission to attend meeting quarterly or on an as needed basis.

2. Comments from the Public

None were reported.

3. Approval of Minutes

Approve the minutes of the October 2, 2013 meeting. No quorum present to approve the minutes.

4. Board Member Communication/Conflict of Interest Disclosure

No one reported a conflict.

5. Public Hearing – Valero Gas Station Remodel (Continued)

Application: PL13-0118
Applicant: Elizabeth Schmidt
Location: 11687 San Pablo Avenue
APN: 513-353-001
Zoning: CC (Community Commercial)
General Plan: Commercial/Mixed Use
Request: Design Review consideration of new signage for an existing gas station.
CEQA: Categorically Exempt, Class 1 – Existing Facilities

Case was continued to a date uncertain.

COMMUNICATION ACCESS INFORMATION

To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter for the meeting, call Noel Ibalio, Staff Liaison at (510) 215-4330 (voice) at least FIVE (5) WORKING DAYS NOTICE PRIOR TO THE MEETING to ensure availability.

10890 San Pablo Avenue, El Cerrito, CA 94530 Tel: (510) 215-4330

E-mail: nibalio@ci.el-cerrito.ca.us

6. Preliminary Conceptual Design Review – 1715 Elm Street

Application: PL-6133
Applicant: Eddie Biggs
Location: 1715 Elm Street
APN: 502-112-038
Zoning: RM (Multi-Family Residential)
General Plan: Medium Density Residential
Request: Design Review consideration of a Planned Development, Development Agreement, Design Review, and Mitigated Negative Declaration to establish a 14 unit condominium complex in the RM zoning district

Development Services Manager, Margaret Kavanaugh-Lynch, presented the project to the Board.

7. Staff Communications

8. Adjournment

Appeals:

A decision of the Design Review Board may be appealed to the Planning Commission, by the applicant or any El Cerrito resident or property owner, through the filing of a written statement and the payment of an appeal fee of \$325 with the City Clerk within ten calendar days after the decision date. (The applicant may file an appeal for the cost of half the original permit fee.)

Any writings or documents provided to a majority of the Design Review Board regarding any item on this agenda will be made available for public inspection in the Planning Division office located at 10890 San Pablo Avenue during normal business hours.