



THE CITY OF
EL CERRITO
PUBLIC WORKS DEPARTMENT

AGENDA

SPECIAL MEETING OF THE CITIZENS STREET OVERSIGHT COMMITTEE

Tuesday, September 30, 2014, 7:00 p.m.
El Cerrito City Hall
Hillside Conference Room
10890 San Pablo Avenue

1. **Roll Call**
2. **Comments from the Public**
(Speakers are limited to 3 minutes for comment on non-agenda items. Comments related to items appearing on the agenda are taken up during discussion of those items and are subject to the same time limit.)
3. **Approval of Minutes**
Review and approve minutes from April 3, 2014. *(Attachment; Action Requested: Approval)*
4. **Review of Fiscal Year 2013 – 2014 Revenues & Expenditures**
A preliminary list of financial activity will be presented and discussed. *(Attachment; No Action Requested)*
5. **Staff Liaison Reports**
 - a. Review Expenditure Plan approved by City Council in June 2014 *(Attachment; No Action Requested)*
 - b. Review work plan for 2014-15 *(No Attachment; No Action Requested)*
 - c. Presentation on Measure R, the El Cerrito Preservation of Citywide Services Funding Measure, on the November 4, 2014 ballot *(No Attachment; No Action Requested)*
6. **Committee Member Reports**
 - a. Review Staff/Committee Relations *(No Attachment; No Action Requested)*
 - b. Review Statement to City Council on April 22, 2014 *(Attachment; No Action Requested)*
7. **Review Committee Standing Rules**
Review Standing Rules as adopted on September 24, 2012 *(Attachment; No Action Requested)*
8. **Future Agenda Items and Meeting Schedule**
Set agenda for next meeting *(No Attachment; Action Requested: Set agenda and confirm date)*
9. **Adjournment**

Any writings or documents provided to a majority of the Citizens Street Oversight Committee regarding any item on this agenda will be made available for public inspection in the Public Works Department located at 10890 San Pablo Avenue during normal business hours.

COMMUNICATION ACCESS INFORMATION

To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter for the meeting, call Yvetteh Ortiz, Staff Liaison at 215-4382 (voice) at least FIVE (5) WORKING DAYS NOTICE PRIOR TO THE MEETING to ensure availability.

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Public Works Department

Draft Summary Minutes

SPECIAL MEETING OF THE CITIZENS STREET OVERSIGHT COMMITTEE

Thursday, April 3, 2014, 7:00 p.m.
El Cerrito City Hall
Hillside Conference Room
10890 San Pablo Avenue

Call to Order at 7:00 p.m.

1. Roll Call

Present: Chair Thomas Miller, and Vice Chair Lynne Kessler, and Committee Members Al Miller, Elizabeth Ozselcuk, and Matthew Kelly

Absent: none

Other Attendees: Yvetteh Ortiz, Staff Liaison, Interim Public Works Director/City Engineer
Sky Woodruff, City Attorney
Lisa Malek-Zadeh, Finance Director
Amy Meyer, City's Consulting Auditor

5. Review Fiscal Year 2012-1 Audit and Auditor's Report

(Committee agreed to take Agenda Item 5 before other items at the request of Chair T. Miller as he indicated it has been the past practice of the Committee to allow the finance staff and auditor to be first on the Agenda.)

Liaison Ortiz introduced City's Consulting Auditor, Amy Meyer; the City's new Finance Director, Lisa Malek-Zadeh; and the City Attorney, Sky Woodruff. Auditor Meyer reviewed excerpts from the City's Comprehensive Annual Financial Report (CAFR), Agenda Packet Pages 5-1 through 5-11. She indicated that the CAFR includes the audit of Street Improvement Fund, which is the fund the City use to expend Measure A funds, along with other City funds. She indicated that the as part of the CAFR the auditor issues it opinion as to whether the City's Financial Statements are fairly stated. She went on to explain that the Agreed Upon Procedures Report (AUPR), Pages 5-12 through 5-16, includes specific procedures to determine if the City is in compliance with required steps of the bond issuance. She indicated that this includes testing expenditures to check if they complied with allowable Measure A expenses. Auditor Meyer noted that some procedures are outdated because all the original bond proceeds have been expended and so the focus of the AUPR will change in future years to check if expenditures are in accordance with restrictions. She explained that Page 5-10 shows revenues and expenditures, while Page 5-11 shows budget versus actuals. She also explained that funds are transferred for debt service on bonds and projects that were expended in other funds. She indicated that

these transfers are described in detail in the Notes section of the CAFR. Finance Director Malek-Zadeh indicated that the CAFR Notes should be included as part of the Agenda Packet in the future because they contain more detailed information.

Auditor Meyer indicated that her firm tested expenditures for capital improvements and transfers out. The majority of the transfers are for debt service and also include pre-funding for projects that will be expended in FY14. She indicated they found expenditures to be in line with Council directives and with limitations of Measure A. There were no exceptions in report other than statements describing these items.

Chair T. Miller indicated that he understands that the City is bringing more revenues than expenditures and asked whether there is any reason why excess could not be used to pay off bonds early or save for maintenance of streets.

Committee Member A. Miller commented that the funds that can be accumulated for maintenance of streets are already being used for that purpose. Chair T. Miller expressed his disagreement and indicated that staff is going afield to use Measure A funds. Committee Member A. Miller inquired whether Chair T. Miller is saying that money being spent on projects is not as approved by City Council. There is discussion as to whether staff is following Council direction. Committee Member Kelly indicated that he understands the Committee is looking to verify that funds are used as intended by Measure A, so does not understand why there is discussion on whether funds should be banked.

Committee Member A. Miller inquired regarding revenues on Page 5-8, and whether he is correct that there are funds other than Measure A funds in the Street Improvement Fund. Auditor Meyer, indicated that, yes there is grant money but it is on a reimbursement basis. She indicated that the only cash funds are the moratorium fees and the restricted funds must be used first. Committee Member A. Miller indicated that he understands the charge of the Committee is to review and check if Measure A funds have been used appropriately and does not know how one can tell the source of the money. Auditor Meyer indicated that cash in the fund is only from Measure A and moratorium fees.

Committee Member Kessler inquired about transfers. Liaison Ortiz indicated most is for debt service and other is for the Central and Liberty Project as shown in September 2013 package.

Committee Member A. Miller and Chair T. Miller both indicated that the Committee should not have to review use of moratorium fees. City Attorney Woodruff indicated that the City chose to put moratorium fees in the Street Improvement fund because they are for similar purposes.

Committee Member A. Miller, inquired regarding Page 5-13, Paragraph 2A, which indicates that the auditor reviewed the listing of City Council designated projects. Auditor Meyer indicated that they are in the City's budget book. Liaison Ortiz indicated that the list of projects has previously been provided to the Committee. Committee Member Kessler indicated she does not remember an itemized listing of projects. Committee Member A. Miller indicated review is difficult because time elapsed between previous meetings of the Committee.

Committee Member A. Miller inquired about the meaning, in Paragraph 2b, of "Request of the City". Auditor Meyer indicated that because there are no bond proceeds at this time, none were filed.

Committee Member A. Miller inquired regarding Page 5-15, Paragraph 5, if the revenues mentioned are only generated by Measure A tax. Auditor Meyer responded in the affirmative.

Liaison Ortiz summarized the difference between the unaudited revenues and expenditures in September 2013 and audited ones being presented today. There is a difference of about \$56,770 in additional revenue and \$150,000 of additional capital outlay for Potrero Avenue expenses that were incorrectly charged to another project and subsequently correctly charged to the Annual Paving project. Expenditures were related to paving, curb and gutter work.

Finance Director Malek-Zadeh and Auditor Meyer left the meeting at approximately 7:30 PM.

Liaison Ortiz indicated that staff is requesting review and approval of the annual report to City Council, and that a draft is provided on Page 5-17 for the Committee's consideration.

Action taken: Moved and seconded (A. Miller/Kelly) that the Committee approve and sign the annual report as indicated on Page 5-17 or change as needed to get approval of the Committee.

AYES: Committee Members A. Miller, Ozselcuk and Kelly

NOES: Chair T. Miller and Vice Chair Kessler

ABSTAIN: None

Chair T. Miller indicated that report does not have to only include the opinion of the majority.

City Attorney Woodruff asked for clarification regarding the motion as indicated above. Committee Member A. Miller confirmed and clarified that the report should be changed to indicate that it was approved by a 3 to 2 vote.

Discussion ensued regarding the Brown Act and providing opportunity for members of the public to speak on agenda and non-agenda items.

Public Speaker: Nic Arzio, El Cerrito, expressed his concern particularly regarding the voting of new Committee members. He understood that Committee members are required to attend meetings regularly before being appointed to a committee. Mr. Arzio questioned whether Committee Member Kelly can vote because he may have potentially been incorrectly appointed by the Council and because of Brown Act concerns regarding public meeting. He encouraged Committee Member Kelly to abstain from voting on this item because he may not have had an opportunity to digest all the information regarding the item since his appointment. Mr. Arzio expressed concern about the translation of the ballot measure language into the Ordinance, Chapter 4.60.150 which includes many items including any such item that the City Council deems necessary. He indicates that this part of the Ordinance could be source of contention. He concluded that the language of the Ordinance that creates the Citizens Streets Oversight Committee seems to be contradictory regarding the role of the Committee and these items should be addressed as soon as possible.

2. Comments from the Public (on non-agenda items)

Public Speakers: Nic Arzio, El Cerrito, inquired as to whether the title of an item on an Agenda needs to specify the action being requested of the Committee. He provided Item 5 on the Agenda as an example. Chair T. Miller answered that the title is generally descriptive of the item and what governs is the description beneath the title. Committee Member A. Miller generally agreed that this is the case.

Bruce Yow, El Cerrito, indicated he would like to understand the concerns of Committee members as they relate to the appropriate use of Measure A funds. He also expressed an interest in serving on the Committee in the future and indicated he understood that he had to attend at least three meetings before being eligible for consideration.

3. Approval of Minutes

Several Committee members indicated that the meeting minutes were long. Liaison Ortiz indicated that future summary minutes would be more concise. Committee Member A. Miller indicated that on Page 3-6, Paragraph 5, Line 6, the sentence beginning "Lynne Kessler asks if City the City Council . . ." should be corrected to read "Lynne Kessler asks if the City Council . . ."

Committee Member A. Miller indicated that on Page 3-8, Paragraph 3, the second to last sentence should include "approved" or something similar after "conform to what Council". Also, the "is" before "does" should be deleted in the last sentence.

Action taken: Moved and seconded (Kessler/A. Miller) to approve minutes as corrected.
AYES: Chair T. Miller, Vice Chair Kessler, Committee Members A. Miller and Ozselcuk
NOES: None
ABSTAIN: Committee Member Kelly

Public Speaker: Nic Arzio, El Cerrito, asked the Committee to reconsider Item 5 since public comment was taken after the Committee's vote. Committee members discussed whether this was necessary.

Sky Woodruff, City Attorney, indicated that a member of the Committee would have to make a motion to reconsider Item 5 and clarified that the Brown Act does not require that public comment proceed a decision making body's vote but requires that the public be heard on an item. Committee Member Kelly indicated it was generally best practice to allow the public to comment before a vote was taken.

4. Discussion of Permissible Uses of Measure A Funds and Role of the Committee

Chair T. Miller indicated that he wrote a letter asking for specific items to be on the Committee Agenda and was displeased that the City Attorney had concluded that some items would not be on the Agenda. Committee Member A. Miller indicated that he understood the City Attorney to mean that items within the purview of Committee would appear on the agenda while those not within the purview of the Committee would not appear on the agenda. Committee Member A. Miller indicated that the Committee should not waste time on items over which it has no authority. Chair T. Miller disagrees and indicates that as long as the public is notified about an item through posting of the agenda, then

City of El Cerrito
Citizens Street Oversight Committee
Draft Summary Minutes of April 3, 2014 Special Meeting

anything any Committee member thinks is worth considering should be put on agenda. Committee member Kelly inquired as to what "anything" actually meant. Chair T. Miller responded that anything is any item of significance to any member of the Committee. Discussion continued as to what items should be on agenda as it relates to role of the Committee.

Chair T. Miller indicated that he cares a lot about Measure A, was involved since its inception, and feels the Committee has been insulted. He indicated that the Committee functioned well for several years until September 2013 when Committee members became aware of a diversion of funds that had not been previously communicated by staff to the Committee. Of specific concern, was the \$100,000 for a traffic management project. Vice Chair Kessler indicated she was particularly troubled that the Committee was not kept up-to-date about funds being diverted to other such projects. She indicated that the transfer of funds had been recommended by staff to City Council and Council had approved, but that the Committee was not informed in a timely manner.

Chair T. Miller asked Committee Member Kelly to elaborate on his interest in joining the Committee. Committee Member Kelly communicated his understanding of Measure A and the quality of the work completed to date. He indicated that he understood Measure A was intended for street paving as well as sidewalks, crosswalks, and other items related to the streets. Chair T. Miller indicated he agreed that Measure A includes signage, markings, ramps, and other items related to quality of streets, but disagrees with its use for traffic management. Chair T. Miller indicated Measure A should not be used for radar devices and traffic calming as these items should be handled by Police enforcement activities.

Chair T. Miller indicated that based on the ballot language the Committee's role should at least include providing opinion regarding appropriate expenditure of Measure A funds. He indicated that the streets were so terrible, voters would do almost anything to get the streets fixed and therefore no one questioned limited authority of the Committee. He indicated that the Committee as formed has no useful function and is powerless other than to rubber stamp City Council actions. He indicated that the issue is not legality, but rather what is right and that he knows what the voters voted for and they are not getting it.

Committee Member A. Miller indicated he does not agree that the Committee is powerless and any resident of the City that feels that way should go to City Council. Committee Member A. Miller indicated that the role of the Committee is to review expenditures to ensure they comply with the Measure A Expenditure Plan approved by City Council. Committee Member A. Miller indicated that Chair T. Miller's concerns could not be resolved within the Committee given the role of the Committee.

Committee Member Kelly indicated that he would appreciate staff informing the Committee when funds are being requested for other projects. Committee Member Ozselcuk indicated that this is more an issue of timing given that, when the Committee meets, it looks at what has been already been spent. She also indicated that the Committee would benefit from being given a heads-up regarding projects approved by Council. Vice Chair Kessler indicated that the Committee needs clarity on approved projects.

Chair T. Miller asked how the Committee should report things to City Council and indicated that he believed that at the last meeting he had asked Committee members to submit ideas in writing on how

to deal with the division within the Committee. Committee Member A. Miller indicated he chose not to do it, because while he recognizes there is a difference of opinion between members of the Committee, he does not believe it is within the purview of the Committee to take action on this subject matter so he did not recommend an action. He also indicated that instead his recommended action is that anyone who disagrees with City Council decisions should directly address the City Council. Chair T. Miller distributed written suggestions for a report to City Council (attached). Committee Member A. Miller indicated he cannot support the suggestion due to Item 3b. Chair T. Miller indicated he would like to submit as a minority report. Committee Member A. Miller indicated that whatever the Committee decides to do, he would support. Vice Chair Kessler indicated she has decided she cannot fight City Hall. She indicated that she thinks the City has done a beautiful job of paving streets and the projects to which funds were transferred are good projects, but she is just not sure voters were aware that Measure A funds would be used for those type of projects and is concerned that funds would be depleted in 15 years and another bond or parcel tax would be needed because there would be insufficient funds for street paving.

Public Speakers: Nic Arzio, El Cerrito, inquired what Measure A funds were spent on. He indicated that the Committee is suppose to make sure that Measure A funds are spent on the items that appear on a certain plan and he is looking for that plan. Liaison Ortiz commented that the plan is the Expenditure Plan, which is approved as part of annual budget and is amended by subsequent City Council actions. He inquired as to whether radar/lidar guns appeared in the plan. Liaison Ortiz indicated that the traffic management project was amended into the plan by City Council approval subsequent to the annual budget. Liaison Ortiz also clarified that the devices are not hand-held guns but rather post-mounted speed feedback signs. Mr. Arzio indicated it is not clear that such new signs can be purchased using Measure A funds except for the open-ended clause regarding other improvements deemed by the City Council to best serve the public. He indicated that because there does not appear to be a check on that clause, City Council could do almost anything and there is no end to how far they can go and this reinforces the need for Committee to oversee the action of City Council. He further indicates that the Measure A language does not allow the Committee to do that and that the language only allows the Committee to oversee that City Council wishes are carried out. Mr. Arzio indicated that the set-up of the Committee is seriously wrong. He indicated that luckily Measure A funds have been used for good things, paved streets, and it has been done right, up to point of the radar/lidar project. Committee Member Kelly indicated that there could potentially be some benefit to pavement from reducing speeds of trucks. Mr. Arzio indicated that Measure A should not be used to supplant funds that are available for speed feedback signs. Vice Chair Kessler indicated that a certain a percent, some 30%, of streets still need to be paved. Liaison Ortiz indicated that the accelerated program completed in the first few years surpassed the goal of reaching a Pavement Condition Index (PCI) of 70 by achieving a PCI of 80. Liaison Ortiz indicated that there are streets that need to be repaved and the City is leveraging grant funds to support Measure A funds to resurface some of the streets that need to be reconstructed.

Bruce Yow, El Cerrito, indicated that the City should not supplant other funds with Measure A funds. He is concerned that maybe there is excess Measure A funds so ideas started formulating. He indicated he does not remember and does not believe that the detailed wording of the Measure A Ordinance was provided as part of the mail-in ballot.

Ann O., El Cerrito, indicated she is a 15-year resident and mostly involved with City on environmental issues. She indicated that she came to this via Edward Snowden because of her concern for lack of

oversight of the National Patriot Act and NSA. She indicated “oversight” is the crucial word and she is disillusioned that the Committee is not charged with decision making regarding priorities, schedules, details, and funding sources. She indicated that although this likely perfectly legal, it is not the highest standard of democratic involvement She indicated she was sorry the Committee does not have more input into what is decided.

The Committee discussed whether any actions were required under this item although not requested by staff. There was discussion as to whether the annual report had already been approved. Committee Member A. Miller indicated that it was his opinion that the required annual report was already approved under Item 5 with a modification indicating a 3-2 vote. City Attorney Woodruff confirmed. Chair T. Miller indicated that the last sentence of draft report says that the Committee agrees that expenditures were spent in conformance with Measure A and not annual Expenditure Plan and so should not be included based on prior discussion that this was not within the purview of the Committee. Chair T. Miller indicated he will not present the annual report to Council. Committee Member A. Miller recommended that the Committee remove Chair T. Miller’s name from the report, and that the report list “Ayes” and “Noes” and set the stage for Chair T. Miller to present the report. Vice Chair Kessler agreed that this was a good idea. Chair T. Miller indicated he would present the report to City Council.

Committee Member Oszelcuk, reported she was not feeling well and left the meeting at 9:15 p.m.

Action taken: Moved and seconded (Kessler/Kelly) to conclude Item 4.

AYES: Chair T. Miller, Vice Chair Kessler, Committee Members A. Miller and Kelly

NOES: None

ABSENT: Committee Member Oszelcuk

6. Staff Liaison Report

Liaison Ortiz indicated that the Agenda Packet includes quick facts about meeting attendance. She indicated that the staff liaison is required to submit an attendance report to the City Clerk at the end of year. The attendance will be based on the Roll Call at each meeting.

Public Speaker: Nic Arzio, El Cerrito, made note that the quick facts about absences indicates that members who are absent for three consecutive regularly scheduled meetings without cause are presumed to have resigned. He indicated that he understands this to be related to the requirement that members of the public must attend three meetings before being appointed to a committee, board or commission of the City as he had not been appointed to one of these because he had not attended three meetings. He expressed concern that Committee Member Kelly was making a determining vote and had not attended three meetings of the Committee and that the Committee had not made a recommendation to Council regarding his appointment. Liaison Ortiz indicated that City Council appointed Committee Member Kelly and she is relying on that appointment as confirmation that he is eligible to vote. Chair T. Miller indicated that he has not previously heard of the three-meeting requirement. Vice Chair Kessler indicated that the Committee only has three meetings in a year. City Attorney Woodruff indicated that the three-meeting rule is not a requirement for this Committee.

7. Future Agenda Items and Meeting Schedule

Liaison Ortiz indicates that the next regular meeting is scheduled for Monday, September 22, 2014.

Public Speaker: Nic Arzio, El Cerrito, requested that a special meeting be scheduled as soon as possible so the public can review the minutes from the meeting and be informed regarding the concerns of two of the Committee members. Chair T. Miller indicated he shares the viewpoint because the Committee meets only two to three times a year and a lot can transpire during that time. He indicated that this previously worked well until September 2013 and suggested that the Committee meet every 60 days in order to stay informed. Committee Member A. Miller mentioned a potential meeting date in June and July. Potential agenda items were discussed including regular standing items, a supplemental report to City Council and a Staff Liaison update on projects approved by City Council. Committee Member Kessler asked if information regarding projects approved by Council is available to the public. Liaison Ortiz indicated that project approved as part of the annual budget are available on the website and that mid-year approvals are available on the City Council Resolution archive, also on the City website. Committee Member A. Miller informed Vice Chair Kessler that the budget is a complicated document and she might want to ask questions of staff. Committee Member A. Miller indicated it would be great for staff to provide a listing of all projects/expenditures approved by City Council. Committee Member A. Miller also indicated that he recommended to Mayor Lyman that a “whereas” clause regarding Measure A be included in future resolutions that involved expenditure of Measure A funds. Liaison Ortiz indicated she will reach out to Committee members to set up the next meeting.

Chair T. Miller indicated that he will compose a report to City Council summarizing majority and minority opinion. City Attorney Woodruff indicated that the report approved under Item 5 is compliant with the Committee's role as assigned by Measure A. Committee Member A. Miller suggested the Chair's report be a supplemental report trying to explain the differences in opinion in the Committee. City Attorney Woodruff indicated that given agenda item under discussion, by majority vote, the Committee could add a supplemental report on the next Agenda.

No date was confirmed nor motions made on this item.

8. Adjournment

Adjourned at approximately 10:05 pm.

Action taken: Moved and seconded (Kessler/T Miller) to adjourn.

AYES: Chair T. Miller, Vice Chair Kessler, Committee Members A. Miller and Kelly

NOES: None

ABSENT: Committee Member Ozselcuk

DRAFT OF SUGGESTED REPORT TO CITY COUNCIL

- 1) We have reviewed the Auditor's report and approve of it.
- 2) There exists a deep division in the Oversight Committee as to the compliance of current Measure A expenditures with the Ballot Language that the Voters approved in passing Measure A.
- 3) Any disruption of current projects would have many adverse effects and therefore it is recommended that:
 - a) All current projects proceed.
 - b) No new projects that do not comply with the Ballot Language be started until this issue is settled.
- 4) The Council create a Study Committee to devise a solution to the present anomalies in Measure A and take that solution to the Voters at the next election.

FY 2014 Street Improvement Fund Revenues (unaudited)

<u>Date</u>	<u>Vendor</u>	<u>Project</u>	<u>Sub Project/ Org</u>	<u>Acct #</u>	<u>Acct Name</u>	<u>Amount</u>	<u>Subtotal</u>
09/30/13	State of CA			40240	Dist Tax	\$129,700.00	
10/16/13	State of CA			40240	Dist Tax	\$129,700.00	
11/26/13	State of CA			40240	Dist Tax	\$173,000.00	
01/07/14	State of CA			40240	Dist Tax	\$81,972.96	
01/21/14	State of CA			40240	Dist Tax	\$106,600.00	
02/24/14	State of CA			40240	Dist Tax	\$141,400.00	
04/01/14	State of CA			40240	Dist Tax	\$61,916.40	
04/22/14	State of CA			40240	Dist Tax	\$105,800.00	
05/28/14	State of CA			40240	Dist Tax	\$141,100.00	
06/30/14	State of CA			40240	Dist Tax	\$96,537.99	
06/30/14	State of CA			40240	Dist Tax	\$122,500.00	
06/30/14	State of CA			40240	Dist Tax	\$163,300.00	\$1,453,527.35
07/23/13	permittee	C3040	3	48990	Moratoria	\$587.00	
07/26/13	permittee	C3040	3	48990	Moratoria	\$587.00	
07/29/13	permittee	C3040	3	48990	Moratoria	\$1,761.00	
07/31/13	permittee	C3040	3	48990	Moratoria	(\$1,761.00)	
08/08/13	permittee	C3040	3	48990	Moratoria	\$587.00	
09/09/13	permittee	C3040	3	48990	Moratoria	\$587.00	
09/16/13	permittee	C3040	3	48990	Moratoria	\$587.00	
09/18/13	permittee	C3040	3	48990	Moratoria	\$587.00	
09/25/13	permittee	C3040	3	48990	Moratoria	\$587.00	
09/26/13	permittee	C3040	3	48990	Moratoria	\$587.00	
10/15/13	permittee	C3040	3	48990	Moratoria	\$587.00	
10/30/13	permittee	C3040	3	48990	Moratoria	\$587.00	
11/15/13	permittee	C3040	3	48990	Moratoria	\$587.00	
04/21/14	permittee	C3040	3	48990	Moratoria	\$1,174.00	
06/27/14	permittee	C3040	3	48990	Moratoria	\$114.00	\$7,745.00
TOTAL FY14 Revenues							\$1,461,272.35

FY 2014 Street Improvement Fund Expenditures (unaudited)

<u>Date</u>	<u>Vendor</u>	<u>Project</u>	<u>Sub Project/ Org</u>	<u>Acct #</u>	<u>Acct Name</u>	<u>Amount</u>	<u>Subtotal</u>
11/30/13	Fin Auth - Debt Service			59990	Debt Service	\$236,868.22	
05/31/14	Fin Auth - Debt Service			59990	Debt Service	\$500,437.17	\$737,305.39
12/18/13	Maze & Assoc			52120	Legal & Financial Svcs	\$500.00	
12/23/13	Maze & Assoc			52120	Legal & Financial Svcs	\$900.00	\$1,400.00

General Street Maintenance

07/12/13	Personnel		3030	51110	Regular Salaries	\$801.15	
07/26/13	Personnel		3020	51110	Regular Salaries	\$120.62	
07/26/13	Personnel		3030	51110	Regular Salaries	\$822.25	
08/09/13	Personnel		3020	51110	Regular Salaries	\$120.62	
08/09/13	Personnel		3030	51110	Regular Salaries	\$822.28	
08/23/13	Personnel		3020	51110	Regular Salaries	\$119.01	
08/23/13	Personnel		3030	51110	Regular Salaries	\$822.30	
09/06/13	Personnel		3020	51110	Regular Salaries	\$120.62	
09/06/13	Personnel		3030	51110	Regular Salaries	\$822.29	
09/20/13	Personnel		3020	51110	Regular Salaries	\$120.62	
09/20/13	Personnel		3030	51110	Regular Salaries	\$807.54	
10/04/13	Personnel		3020	51110	Regular Salaries	\$120.62	
10/04/13	Personnel		3030	51110	Regular Salaries	\$822.29	
10/18/13	Personnel		3020	51110	Regular Salaries	\$120.62	
10/18/13	Personnel		3030	51110	Regular Salaries	\$822.30	
11/01/13	Personnel		3020	51110	Regular Salaries	\$120.61	
11/01/13	Personnel		3030	51110	Regular Salaries	\$822.27	
11/15/13	Personnel		3020	51110	Regular Salaries	\$119.01	
11/15/13	Personnel		3030	51110	Regular Salaries	\$822.28	
11/29/13	Personnel		3020	51110	Regular Salaries	\$120.61	

<u>Date</u>	<u>Vendor</u>	<u>Project</u>	<u>Sub Project/ Org</u>	<u>Acct #</u>	<u>Acct Name</u>	<u>Amount</u>	<u>Subtotal</u>
11/29/13	Personnel		3030	51110	Regular Salaries	\$822.26	
12/12/13	Personnel		3030	51110	Regular Salaries	\$635.05	
12/13/13	Personnel		3020	51110	Regular Salaries	\$120.62	
12/13/13	Personnel		3030	51110	Regular Salaries	\$822.92	
12/27/13	Personnel		3020	51110	Regular Salaries	\$120.62	
12/27/13	Personnel		3030	51110	Regular Salaries	\$822.27	
01/10/14	Personnel		3020	51110	Regular Salaries	\$120.62	
01/10/14	Personnel		3030	51110	Regular Salaries	\$826.12	
01/24/14	Personnel		3020	51110	Regular Salaries	\$120.62	
01/24/14	Personnel		3030	51110	Regular Salaries	\$822.28	
02/07/14	Personnel		3020	51110	Regular Salaries	\$120.62	
02/07/14	Personnel		3030	51110	Regular Salaries	\$822.25	
02/21/14	Personnel		3020	51110	Regular Salaries	\$104.54	
02/21/14	Personnel		3030	51110	Regular Salaries	\$822.27	
03/07/14	Personnel		3020	51110	Regular Salaries	\$368.99	
03/07/14	Personnel		3030	51110	Regular Salaries	\$822.25	
03/21/14	Personnel		3020	51110	Regular Salaries	\$379.11	
03/21/14	Personnel		3030	51110	Regular Salaries	\$822.28	
04/04/14	Personnel		3020	51110	Regular Salaries	\$371.28	
04/04/14	Personnel		3030	51110	Regular Salaries	\$822.27	
04/18/14	Personnel		3020	51110	Regular Salaries	\$373.01	
04/18/14	Personnel		3030	51110	Regular Salaries	\$826.00	
05/02/14	Personnel		3020	51110	Regular Salaries	\$362.63	
05/02/14	Personnel		3030	51110	Regular Salaries	\$830.96	
05/16/14	Personnel		3020	51110	Regular Salaries	\$334.97	
05/16/14	Personnel		3030	51110	Regular Salaries	\$828.03	
05/30/14	Personnel		3020	51110	Regular Salaries	\$342.80	
05/30/14	Personnel		3030	51110	Regular Salaries	\$828.02	
06/13/14	Personnel		3020	51110	Regular Salaries	\$197.07	
06/13/14	Personnel		3030	51110	Regular Salaries	\$828.01	
06/27/14	Personnel		3020	51110	Regular Salaries	\$214.36	
06/27/14	Personnel		3030	51110	Regular Salaries	\$828.01	
07/26/13	Personnel		3020	51120	Part-time Salaries	\$124.44	
08/09/13	Personnel		3020	51120	Part-time Salaries	\$163.06	
08/23/13	Personnel		3020	51120	Part-time Salaries	\$94.40	
09/06/13	Personnel		3020	51120	Part-time Salaries	\$96.55	
09/20/13	Personnel		3020	51120	Part-time Salaries	\$122.29	
10/04/13	Personnel		3020	51120	Part-time Salaries	\$124.44	
10/18/13	Personnel		3020	51120	Part-time Salaries	\$165.20	
11/15/13	Personnel		3020	51120	Part-time Salaries	\$36.47	
11/29/13	Personnel		3020	51120	Part-time Salaries	\$23.60	
11/29/13	Personnel		3020	51120	Part-time Salaries	\$40.76	
12/13/13	Personnel		3020	51120	Part-time Salaries	\$53.64	
12/13/13	Personnel		3020	51120	Part-time Salaries	\$12.87	
12/27/13	Personnel		3020	51120	Part-time Salaries	\$6.44	
12/27/13	Personnel		3020	51120	Part-time Salaries	\$72.95	
01/10/14	Personnel		3020	51120	Part-time Salaries	\$30.04	
01/24/14	Personnel		3020	51120	Part-time Salaries	\$8.58	
01/24/14	Personnel		3020	51120	Part-time Salaries	\$94.40	
02/07/14	Personnel		3020	51120	Part-time Salaries	\$81.53	
02/21/14	Personnel		3020	51120	Part-time Salaries	\$12.87	
05/02/14	Personnel		3020	51120	Part-time Salaries	\$59.34	
05/16/14	Personnel		3020	51120	Part-time Salaries	\$42.90	
05/30/14	Personnel		3020	51120	Part-time Salaries	\$41.11	
06/13/14	Personnel		3020	51120	Part-time Salaries	\$46.83	
06/27/14	Personnel		3020	51120	Part-time Salaries	\$53.63	
07/12/13	Personnel		3030	51140	OT Pay	\$217.37	
07/26/13	Personnel		3030	51140	OT Pay	\$130.68	
08/09/13	Personnel		3030	51140	OT Pay	\$50.22	
08/23/13	Personnel		3030	51140	OT Pay	\$45.44	
09/06/13	Personnel		3030	51140	OT Pay	\$61.84	
09/20/13	Personnel		3030	51140	OT Pay	\$96.78	
10/04/13	Personnel		3030	51140	OT Pay	\$225.15	
10/18/13	Personnel		3030	51140	OT Pay	\$98.77	
11/01/13	Personnel		3030	51140	OT Pay	\$37.35	
11/15/13	Personnel		3030	51140	OT Pay	\$37.54	
11/29/13	Personnel		3030	51140	OT Pay	\$16.77	
12/13/13	Personnel		3030	51140	OT Pay	\$57.10	

<u>Date</u>	<u>Vendor</u>	<u>Project</u>	<u>Sub Project/ Org</u>	<u>Acct #</u>	<u>Acct Name</u>	<u>Amount</u>	<u>Subtotal</u>
12/27/13	Personnel		3030	51140	OT Pay	\$90.21	
01/10/14	Personnel		3030	51140	OT Pay	\$66.25	
01/24/14	Personnel		3030	51140	OT Pay	\$67.28	
02/07/14	Personnel		3030	51140	OT Pay	\$110.43	
02/21/14	Personnel		3030	51140	OT Pay	\$109.25	
03/07/14	Personnel		3030	51140	OT Pay	\$113.41	
03/21/14	Personnel		3030	51140	OT Pay	\$141.91	
04/04/14	Personnel		3030	51140	OT Pay	\$24.05	
04/18/14	Personnel		3030	51140	OT Pay	\$68.66	
05/02/14	Personnel		3030	51140	OT Pay	\$90.05	
05/16/14	Personnel		3030	51140	OT Pay	\$129.00	
05/30/14	Personnel		3030	51140	OT Pay	\$39.74	
06/13/14	Personnel		3030	51140	OT Pay	\$71.89	
06/27/14	Personnel		3030	51140	OT Pay	\$70.37	
07/12/13	Personnel		3030	51142	Straight OT Pay	\$48.81	
07/26/13	Personnel		3030	51142	Straight OT Pay	\$46.25	
08/09/13	Personnel		3030	51142	Straight OT Pay	\$49.80	
08/23/13	Personnel		3030	51142	Straight OT Pay	\$47.20	
09/06/13	Personnel		3030	51142	Straight OT Pay	\$48.13	
09/20/13	Personnel		3030	51142	Straight OT Pay	\$46.56	
10/04/13	Personnel		3030	51142	Straight OT Pay	\$37.03	
10/18/13	Personnel		3030	51142	Straight OT Pay	\$44.14	
11/01/13	Personnel		3030	51142	Straight OT Pay	\$46.88	
11/15/13	Personnel		3030	51142	Straight OT Pay	\$48.46	
11/29/13	Personnel		3030	51142	Straight OT Pay	\$45.92	
12/13/13	Personnel		3030	51142	Straight OT Pay	\$18.31	
12/27/13	Personnel		3030	51142	Straight OT Pay	\$48.20	
01/10/14	Personnel		3030	51142	Straight OT Pay	\$46.19	
01/24/14	Personnel		3030	51142	Straight OT Pay	\$48.20	
02/07/14	Personnel		3030	51142	Straight OT Pay	\$46.19	
02/21/14	Personnel		3030	51142	Straight OT Pay	\$48.20	
03/07/14	Personnel		3030	51142	Straight OT Pay	\$46.19	
03/21/14	Personnel		3030	51142	Straight OT Pay	\$48.20	
04/04/14	Personnel		3030	51142	Straight OT Pay	\$46.19	
04/18/14	Personnel		3030	51142	Straight OT Pay	\$38.10	
05/02/14	Personnel		3030	51142	Straight OT Pay	\$44.29	
05/16/14	Personnel		3030	51142	Straight OT Pay	\$48.80	
05/30/14	Personnel		3030	51142	Straight OT Pay	\$34.67	
06/13/14	Personnel		3030	51142	Straight OT Pay	\$50.83	
06/27/14	Personnel		3030	51142	Straight OT Pay	\$46.65	
07/12/13	Personnel		3030	51150	Special Pay	\$1.51	
07/26/13	Personnel		3030	51150	Special Pay	\$1.51	
08/09/13	Personnel		3030	51150	Special Pay	\$1.51	
08/23/13	Personnel		3030	51150	Special Pay	\$1.51	
09/06/13	Personnel		3030	51150	Special Pay	\$1.51	
09/20/13	Personnel		3030	51150	Special Pay	\$1.51	
10/04/13	Personnel		3030	51150	Special Pay	\$1.51	
10/18/13	Personnel		3030	51150	Special Pay	\$1.51	
11/01/13	Personnel		3030	51150	Special Pay	\$1.51	
11/15/13	Personnel		3030	51150	Special Pay	\$1.51	
11/29/13	Personnel		3030	51150	Special Pay	\$1.51	
12/12/13	Personnel		3030	51150	Special Pay	\$65.00	
12/13/13	Personnel		3030	51150	Special Pay	\$1.51	
12/27/13	Personnel		3030	51150	Special Pay	\$1.51	
01/10/14	Personnel		3030	51150	Special Pay	\$1.51	
01/24/14	Personnel		3030	51150	Special Pay	\$1.51	
02/07/14	Personnel		3030	51150	Special Pay	\$1.51	
02/21/14	Personnel		3030	51150	Special Pay	\$1.51	
03/07/14	Personnel		3030	51150	Special Pay	\$1.51	
03/21/14	Personnel		3030	51150	Special Pay	\$1.51	
04/04/14	Personnel		3030	51150	Special Pay	\$1.51	
04/18/14	Personnel		3030	51150	Special Pay	\$1.51	
05/02/14	Personnel		3020	51150	Special Pay	\$1.39	
05/02/14	Personnel		3030	51150	Special Pay	\$1.51	
05/16/14	Personnel		3020	51150	Special Pay	\$1.39	
05/16/14	Personnel		3030	51150	Special Pay	\$1.51	
05/30/14	Personnel		3020	51150	Special Pay	\$1.39	
05/30/14	Personnel		3030	51150	Special Pay	\$1.51	

<u>Date</u>	<u>Vendor</u>	<u>Project</u>	<u>Sub Project/ Org</u>	<u>Acct #</u>	<u>Acct Name</u>	<u>Amount</u>	<u>Subtotal</u>
06/13/14	Personnel		3030	51150	Special Pay	\$1.51	
06/27/14	Personnel		3030	51150	Special Pay	\$1.51	
07/12/13	Personnel		3030	51210	PERS	\$216.51	
07/26/13	Personnel		3020	51210	PERS	\$11.34	
07/26/13	Personnel		3030	51210	PERS	\$218.52	
08/09/13	Personnel		3020	51210	PERS	\$11.34	
08/09/13	Personnel		3030	51210	PERS	\$218.51	
08/23/13	Personnel		3020	51210	PERS	\$11.34	
08/23/13	Personnel		3030	51210	PERS	\$218.51	
09/06/13	Personnel		3020	51210	PERS	\$11.34	
09/06/13	Personnel		3030	51210	PERS	\$218.51	
09/20/13	Personnel		3020	51210	PERS	\$11.34	
09/20/13	Personnel		3030	51210	PERS	\$218.51	
10/04/13	Personnel		3020	51210	PERS	\$11.34	
10/04/13	Personnel		3030	51210	PERS	\$218.51	
10/18/13	Personnel		3020	51210	PERS	\$11.34	
10/18/13	Personnel		3030	51210	PERS	\$218.51	
11/01/13	Personnel		3020	51210	PERS	\$11.34	
11/01/13	Personnel		3030	51210	PERS	\$218.51	
11/15/13	Personnel		3020	51210	PERS	\$11.34	
11/15/13	Personnel		3030	51210	PERS	\$218.51	
11/29/13	Personnel		3020	51210	PERS	\$11.34	
11/29/13	Personnel		3030	51210	PERS	\$218.51	
12/12/13	Personnel		3030	51210	PERS	\$17.57	
12/13/13	Personnel		3020	51210	PERS	\$11.34	
12/13/13	Personnel		3030	51210	PERS	\$218.75	
12/27/13	Personnel		3020	51210	PERS	\$11.34	
12/27/13	Personnel		3030	51210	PERS	\$218.51	
01/10/14	Personnel		3020	51210	PERS	\$11.34	
01/10/14	Personnel		3030	51210	PERS	\$219.58	
01/24/14	Personnel		3020	51210	PERS	\$11.34	
01/24/14	Personnel		3030	51210	PERS	\$218.51	
02/07/14	Personnel		3020	51210	PERS	\$11.46	
02/07/14	Personnel		3030	51210	PERS	\$218.51	
02/21/14	Personnel		3020	51210	PERS	\$11.46	
02/21/14	Personnel		3030	51210	PERS	\$218.51	
03/07/14	Personnel		3020	51210	PERS	\$78.01	
03/07/14	Personnel		3030	51210	PERS	\$218.51	
03/21/14	Personnel		3020	51210	PERS	\$78.01	
03/21/14	Personnel		3030	51210	PERS	\$218.51	
04/04/14	Personnel		3020	51210	PERS	\$78.01	
04/04/14	Personnel		3030	51210	PERS	\$218.51	
04/18/14	Personnel		3020	51210	PERS	\$78.01	
04/18/14	Personnel		3030	51210	PERS	\$219.54	
05/02/14	Personnel		3020	51210	PERS	\$78.15	
05/02/14	Personnel		3030	51210	PERS	\$220.85	
05/16/14	Personnel		3020	51210	PERS	\$78.15	
05/16/14	Personnel		3030	51210	PERS	\$220.05	
05/30/14	Personnel		3020	51210	PERS	\$77.90	
05/30/14	Personnel		3030	51210	PERS	\$220.05	
06/13/14	Personnel		3020	51210	PERS	\$66.55	
06/13/14	Personnel		3030	51210	PERS	\$220.05	
06/27/14	Personnel		3020	51210	PERS	\$66.55	
06/27/14	Personnel		3030	51210	PERS	\$220.05	
07/12/13	Personnel		3030	51220	FICA/Medicare	\$79.72	
07/26/13	Personnel		3020	51220	FICA/Medicare	\$18.37	
07/26/13	Personnel		3030	51220	FICA/Medicare	\$73.43	
08/09/13	Personnel		3020	51220	FICA/Medicare	\$21.32	
08/09/13	Personnel		3030	51220	FICA/Medicare	\$67.91	
08/23/13	Personnel		3020	51220	FICA/Medicare	\$15.92	
08/23/13	Personnel		3030	51220	FICA/Medicare	\$67.08	
09/06/13	Personnel		3020	51220	FICA/Medicare	\$16.23	
09/06/13	Personnel		3030	51220	FICA/Medicare	\$68.74	
09/20/13	Personnel		3020	51220	FICA/Medicare	\$18.19	
09/20/13	Personnel		3030	51220	FICA/Medicare	\$69.71	
10/04/13	Personnel		3020	51220	FICA/Medicare	\$18.37	
10/04/13	Personnel		3030	51220	FICA/Medicare	\$80.39	
10/18/13	Personnel		3020	51220	FICA/Medicare	\$21.46	

<u>Date</u>	<u>Vendor</u>	<u>Project</u>	<u>Sub Project/ Org</u>	<u>Acct #</u>	<u>Acct Name</u>	<u>Amount</u>	<u>Subtotal</u>
10/18/13	Personnel		3030	51220	FICA/Medicare	\$70.84	
11/01/13	Personnel		3020	51220	FICA/Medicare	\$8.83	
11/01/13	Personnel		3030	51220	FICA/Medicare	\$66.69	
11/15/13	Personnel		3020	51220	FICA/Medicare	\$11.49	
11/15/13	Personnel		3030	51220	FICA/Medicare	\$66.52	
11/29/13	Personnel		3020	51220	FICA/Medicare	\$1.80	
11/29/13	Personnel		3020	51220	FICA/Medicare	\$11.95	
11/29/13	Personnel		3030	51220	FICA/Medicare	\$64.66	
12/12/13	Personnel		3030	51220	FICA/Medicare	\$53.60	
12/13/13	Personnel		3020	51220	FICA/Medicare	\$12.95	
12/13/13	Personnel		3020	51220	FICA/Medicare	\$0.98	
12/13/13	Personnel		3030	51220	FICA/Medicare	\$66.00	
12/27/13	Personnel		3020	51220	FICA/Medicare	\$0.49	
12/27/13	Personnel		3020	51220	FICA/Medicare	\$14.42	
12/27/13	Personnel		3030	51220	FICA/Medicare	\$70.52	
01/10/14	Personnel		3020	51220	FICA/Medicare	\$11.15	
01/10/14	Personnel		3030	51220	FICA/Medicare	\$69.17	
01/24/14	Personnel		3020	51220	FICA/Medicare	\$0.65	
01/24/14	Personnel		3020	51220	FICA/Medicare	\$16.07	
01/24/14	Personnel		3030	51220	FICA/Medicare	\$68.80	
02/07/14	Personnel		3020	51220	FICA/Medicare	\$15.08	
02/07/14	Personnel		3030	51220	FICA/Medicare	\$72.25	
02/21/14	Personnel		3020	51220	FICA/Medicare	\$8.64	
02/21/14	Personnel		3030	51220	FICA/Medicare	\$72.01	
03/07/14	Personnel		3020	51220	FICA/Medicare	\$29.69	
03/07/14	Personnel		3030	51220	FICA/Medicare	\$72.46	
03/21/14	Personnel		3020	51220	FICA/Medicare	\$28.59	
03/21/14	Personnel		3030	51220	FICA/Medicare	\$74.44	
04/04/14	Personnel		3020	51220	FICA/Medicare	\$29.92	
04/04/14	Personnel		3030	51220	FICA/Medicare	\$65.60	
04/18/14	Personnel		3020	51220	FICA/Medicare	\$28.18	
04/18/14	Personnel		3030	51220	FICA/Medicare	\$68.38	
05/02/14	Personnel		3020	51220	FICA/Medicare	\$30.24	
05/02/14	Personnel		3030	51220	FICA/Medicare	\$71.18	
05/16/14	Personnel		3020	51220	FICA/Medicare	\$26.09	
05/16/14	Personnel		3030	51220	FICA/Medicare	\$73.99	
05/30/14	Personnel		3020	51220	FICA/Medicare	\$26.66	
05/30/14	Personnel		3030	51220	FICA/Medicare	\$66.03	
06/13/14	Personnel		3020	51220	FICA/Medicare	\$17.78	
06/13/14	Personnel		3030	51220	FICA/Medicare	\$69.93	
06/27/14	Personnel		3020	51220	FICA/Medicare	\$17.32	
06/27/14	Personnel		3030	51220	FICA/Medicare	\$69.24	
07/12/13	Personnel		3030	51230	Medical & Dental	\$739.94	
08/09/13	Personnel		3020	51230	Medical & Dental	\$92.78	
08/09/13	Personnel		3030	51230	Medical & Dental	\$739.94	
09/06/13	Personnel		3020	51230	Medical & Dental	\$92.78	
09/06/13	Personnel		3030	51230	Medical & Dental	\$739.94	
10/04/13	Personnel		3020	51230	Medical & Dental	\$92.78	
10/04/13	Personnel		3030	51230	Medical & Dental	\$739.94	
11/01/13	Personnel		3020	51230	Medical & Dental	\$92.78	
11/01/13	Personnel		3030	51230	Medical & Dental	\$739.94	
12/13/13	Personnel		3020	51230	Medical & Dental	\$92.78	
12/13/13	Personnel		3030	51230	Medical & Dental	\$739.94	
01/10/14	Personnel		3020	51230	Medical & Dental	\$92.65	
01/10/14	Personnel		3030	51230	Medical & Dental	\$738.72	
02/07/14	Personnel		3020	51230	Medical & Dental	\$92.65	
02/07/14	Personnel		3030	51230	Medical & Dental	\$738.72	
03/07/14	Personnel		3020	51230	Medical & Dental	\$154.36	
03/07/14	Personnel		3030	51230	Medical & Dental	\$738.72	
04/04/14	Personnel		3020	51230	Medical & Dental	\$154.36	
04/04/14	Personnel		3030	51230	Medical & Dental	\$738.72	
05/02/14	Personnel		3020	51230	Medical & Dental	\$154.36	
05/02/14	Personnel		3030	51230	Medical & Dental	\$738.72	
06/13/14	Personnel		3020	51230	Medical & Dental	\$190.47	
06/13/14	Personnel		3030	51230	Medical & Dental	\$738.72	
07/12/13	Personnel		3030	51235	Life & LTD Ins	\$15.26	
08/09/13	Personnel		3020	51235	Life & LTD Ins	\$2.38	
08/09/13	Personnel		3030	51235	Life & LTD Ins	\$16.24	

Date	Vendor	Project	Sub Project/ Org	Acct #	Acct Name	Amount	Subtotal
09/06/13	Personnel		3020	51235	Life & LTD Ins	\$2.62	
09/06/13	Personnel		3030	51235	Life & LTD Ins	\$17.81	
10/04/13	Personnel		3020	51235	Life & LTD Ins	\$2.62	
10/04/13	Personnel		3030	51235	Life & LTD Ins	\$17.81	
11/01/13	Personnel		3020	51235	Life & LTD Ins	\$2.68	
11/01/13	Personnel		3030	51235	Life & LTD Ins	\$18.21	
12/13/13	Personnel		3020	51235	Life & LTD Ins	\$2.68	
12/13/13	Personnel		3030	51235	Life & LTD Ins	\$18.21	
01/10/14	Personnel		3020	51235	Life & LTD Ins	\$2.68	
01/10/14	Personnel		3030	51235	Life & LTD Ins	\$18.21	
02/07/14	Personnel		3020	51235	Life & LTD Ins	\$2.68	
02/07/14	Personnel		3030	51235	Life & LTD Ins	\$18.21	
03/07/14	Personnel		3020	51235	Life & LTD Ins	\$8.44	
03/07/14	Personnel		3030	51235	Life & LTD Ins	\$18.21	
04/04/14	Personnel		3020	51235	Life & LTD Ins	\$8.44	
04/04/14	Personnel		3030	51235	Life & LTD Ins	\$18.21	
05/02/14	Personnel		3020	51235	Life & LTD Ins	\$8.44	
05/02/14	Personnel		3030	51235	Life & LTD Ins	\$18.31	
06/13/14	Personnel		3020	51235	Life & LTD Ins	\$8.44	
06/13/14	Personnel		3030	51235	Life & LTD Ins	\$18.31	
03/07/14	Personnel		3020	51237	Allow & Other Benefits	\$10.50	
03/21/14	Personnel		3020	51237	Allow & Other Benefits	\$10.50	
04/04/14	Personnel		3020	51237	Allow & Other Benefits	\$10.50	
04/18/14	Personnel		3020	51237	Allow & Other Benefits	\$10.50	
05/02/14	Personnel		3020	51237	Allow & Other Benefits	\$10.50	
05/16/14	Personnel		3020	51237	Allow & Other Benefits	\$10.50	
05/30/14	Personnel		3020	51237	Allow & Other Benefits	\$10.50	
06/13/14	Personnel		3020	51237	Allow & Other Benefits	\$10.50	
06/27/14	Personnel		3020	51237	Allow & Other Benefits	\$10.50	
09/30/13	Personnel		3020	51240	Workers Comp	\$79.30	
09/30/13	Personnel		3020	51240	Workers Comp	\$237.91	
09/30/13	Personnel		3030	51240	Workers Comp	\$297.21	
09/30/13	Personnel		3030	51240	Workers Comp	\$891.62	
09/20/13	Personnel		3030	51242	Workers Comp	\$14.72	
09/30/13	Personnel		3020	51990	Furlough Savings	(\$7.24)	
09/30/13	Personnel		3030	51990	Furlough Savings	(\$37.43)	
12/31/13	Personnel		3020	51990	Furlough Savings	(\$10.14)	
12/31/13	Personnel		3030	51990	Furlough Savings	(\$54.29)	
03/31/14	Personnel		3020	51990	Furlough Savings	(\$8.69)	
03/31/14	Personnel		3030	51990	Furlough Savings	(\$47.01)	
06/30/14	Personnel		3020	51990	Furlough Savings	(\$7.21)	
06/30/14	Personnel		3030	51990	Furlough Savings	(\$53.35)	\$52,782.22
Annual Paving Program, C3027							
01/16/14	MTC	C3027	1	52130	Arch/Engr Svcs	\$4,206.00	
10/07/13	Fermin Sierra	C3027	14	53810	Construction Svcs	\$24,500.00	
12/03/13	Golden Bay	C3027	14	53810	Construction Svcs	\$6,693.87	
06/30/14	Moeser-Ashbury Paving Exp	C3027	14	53810	Construction Svcs	\$31,492.59	
12/31/13	Annual Paving Project	C3027		59990	Operating Transfer	\$35,145.00	\$102,037.46
Arlington Blvd & Brewster Dr Intersection Safety Improvemts, C3071							
12/31/13	Arlington-Brewster Project	C3071		59990	Operating Transfer	\$50,000.00	\$50,000.00
Moeser-Ashbury Pedestrian & Bicycle Corridor Improvements, C3061							
06/30/14	Ped & Bike Impr Exp	C3061	3	53810	Construction Svcs	\$105,232.35	\$105,232.35
Traffic & Safety Management Program, C3070							
03/07/14	Personnel	C3070	1	51110	Regular Salaries	\$98.78	
05/02/14	Personnel	C3070	1	51110	Regular Salaries	\$197.56	
05/16/14	Personnel	C3070	1	51110	Regular Salaries	\$246.95	
05/30/14	Personnel	C3070	1	51110	Regular Salaries	\$98.78	
06/13/14	Personnel	C3070	1	51110	Regular Salaries	\$592.69	
06/27/14	Personnel	C3070	1	51110	Regular Salaries	\$642.08	
02/07/14	Personnel	C3070	1	51120	Part-time Salaries	\$385.88	
02/21/14	Personnel	C3070	1	51120	Part-time Salaries	\$231.53	
02/07/14	Personnel	C3070	1	51220	FICA/Medicare	\$29.52	
02/21/14	Personnel	C3070	1	51220	FICA/Medicare	\$17.72	
03/07/14	Personnel	C3070	1	51220	FICA/Medicare	\$7.28	

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<u>Date</u>	<u>Vendor</u>	<u>Project</u>	<u>Sub Project/ Org</u>	<u>Acct #</u>	<u>Acct Name</u>	<u>Amount</u>	<u>Subtotal</u>
05/02/14	Personnel	C3070	1	51220	FICA/Medicare	\$14.62	
05/16/14	Personnel	C3070	1	51220	FICA/Medicare	\$18.15	
05/30/14	Personnel	C3070	1	51220	FICA/Medicare	\$7.27	
06/13/14	Personnel	C3070	1	51220	FICA/Medicare	\$43.85	
06/27/14	Personnel	C3070	1	51220	FICA/Medicare	\$47.23	
10/07/13	Whitlock & Weinberger	C3070	1	52190	Professional Svcs	\$2,137.50	
11/01/13	Whitlock & Weinberger	C3070	1	52190	Professional Svcs	\$3,645.00	
05/15/14	Whitlock & Weinberger	C3070	1	52190	Professional Svcs	\$276.75	
06/05/14	Whitlock & Weinberger	C3070	1	52190	Professional Svcs	\$4,617.00	
06/30/14	Whitlock & Weinberger	C3070	1	52190	Professional Svcs	\$5,593.50	
06/30/14	Whitlock & Weinberger	C3070	1	52190	Professional Svcs	\$2,232.00	
06/30/14	American Asphalt	C3070	3	53810	Construction Svcs	\$16,048.35	
06/30/14	American Asphalt	C3070	3	53810	Construction Svcs	\$844.65	\$38,074.64

2013-14 Street Improvement Program (SLPP), C3072

07/26/13	Personnel	C3072	1	51110	Regular Salaries	\$127.06	
08/09/13	Personnel	C3072	1	51110	Regular Salaries	\$63.53	
08/23/13	Personnel	C3072	1	51110	Regular Salaries	\$153.78	
09/06/13	Personnel	C3072	1	51110	Regular Salaries	\$127.06	
09/20/13	Personnel	C3072	1	51110	Regular Salaries	\$63.53	
10/04/13	Personnel	C3072	1	51110	Regular Salaries	\$63.53	
10/18/13	Personnel	C3072	1	51110	Regular Salaries	\$127.06	
11/15/13	Personnel	C3072	3	51110	Regular Salaries	\$26.72	
02/07/14	Personnel	C3072	1	51110	Regular Salaries	\$63.53	
02/21/14	Personnel	C3072	1	51110	Regular Salaries	\$120.14	
03/07/14	Personnel	C3072	1	51110	Regular Salaries	\$13.36	
04/04/14	Personnel	C3072	1	51110	Regular Salaries	\$274.21	
04/18/14	Personnel	C3072	1	51110	Regular Salaries	\$182.81	
05/02/14	Personnel	C3072	1	51110	Regular Salaries	\$649.76	
05/16/14	Personnel	C3072	1	51110	Regular Salaries	\$628.61	
05/30/14	Personnel	C3072	1	51110	Regular Salaries	\$395.13	
06/13/14	Personnel	C3072	1	51110	Regular Salaries	\$296.34	
07/26/13	Personnel	C3072	1	51220	FICA/Medicare	\$9.33	
08/09/13	Personnel	C3072	1	51220	FICA/Medicare	\$4.69	
08/23/13	Personnel	C3072	1	51220	FICA/Medicare	\$11.28	
09/06/13	Personnel	C3072	1	51220	FICA/Medicare	\$9.39	
09/20/13	Personnel	C3072	1	51220	FICA/Medicare	\$4.66	
10/04/13	Personnel	C3072	1	51220	FICA/Medicare	\$4.69	
10/18/13	Personnel	C3072	1	51220	FICA/Medicare	\$9.33	
11/15/13	Personnel	C3072	3	51220	FICA/Medicare	\$1.95	
02/07/14	Personnel	C3072	1	51220	FICA/Medicare	\$4.69	
02/21/14	Personnel	C3072	1	51220	FICA/Medicare	\$8.82	
03/07/14	Personnel	C3072	1	51220	FICA/Medicare	\$0.97	
04/04/14	Personnel	C3072	1	51220	FICA/Medicare	\$20.22	
04/18/14	Personnel	C3072	1	51220	FICA/Medicare	\$13.41	
05/02/14	Personnel	C3072	1	51220	FICA/Medicare	\$47.96	
05/16/14	Personnel	C3072	1	51220	FICA/Medicare	\$46.25	
05/30/14	Personnel	C3072	1	51220	FICA/Medicare	\$29.08	
06/13/14	Personnel	C3072	1	51220	FICA/Medicare	\$21.91	
08/01/13	Avila Proj Management	C3072	1	52190	Professional Svcs	\$16,517.50	
09/24/13	Avila Proj Management	C3072	1	52190	Professional Svcs	\$11,717.50	
10/22/13	Avila Proj Management	C3072	1	52190	Professional Svcs	\$6,182.50	
11/15/13	Avila Proj Management	C3072	1	52190	Professional Svcs	\$5,400.00	
12/18/13	Avila Proj Management	C3072	1	52190	Professional Svcs	\$1,160.00	
01/16/14	Avila Proj Management	C3072	1	52190	Professional Svcs	\$797.50	
01/17/14	Avila Proj Management	C3072	1	52190	Professional Svcs	\$290.00	
03/27/14	Avila Proj Management	C3072	1	52190	Professional Svcs	\$2,392.50	
04/24/14	Avila Proj Management	C3072	3	52190	Professional Svcs	\$5,147.50	
05/29/14	Avila Proj Management	C3072	3	52190	Professional Svcs	\$2,993.75	
06/30/14	Avila Proj Management	C3072	1	52190	Professional Svcs	\$2,970.00	
06/30/14	Avila Proj Management	C3072	3	52190	Professional Svcs	\$10,890.00	
06/30/14	Avila Proj Management	C3072	3	52190	Professional Svcs	\$3,712.50	
06/05/14	BKF Engineers	C3072	3	52190	Professional Svcs	\$11,361.00	
06/30/14	BKF Engineers	C3072	1	52190	Professional Svcs	\$23,983.02	
06/30/14	BKF Engineers	C3072	3	52190	Professional Svcs	\$7,311.84	
06/05/14	Ninyo & Moore	C3072	3	52190	Professional Svcs	\$2,029.00	
06/30/14	Ninyo & Moore	C3072	3	52190	Professional Svcs	\$450.00	
06/30/14	Applied Materials	C3072	3	53810	Construction Svcs	\$4,854.14	

<u>Date</u>	<u>Vendor</u>	<u>Project</u>	<u>Sub Project/ Org</u>	<u>Acct #</u>	<u>Acct Name</u>	<u>Amount</u>	<u>Subtotal</u>
06/30/14	VSS International	C3072	3	53810	Construction Svcs	\$538,979.64	
06/30/14	VSS International	C3072	3	53810	Construction Svcs	\$37,235.44	
09/19/13	Bay Area News Group	C3072	1	54310	Legal Notices & Ad	\$388.00	
12/23/13	Bay Area News Group	C3072	1	54310	Legal Notices & Ad	\$282.16	
08/12/13	BPXpress	C3072	1	54410	Printing & Binding	\$227.04	
10/22/13	BPXpress	C3072	1	54410	Printing & Binding	\$76.98	
10/29/13	BPXpress	C3072	1	54410	Printing & Binding	\$695.49	
11/12/13	BPXpress	C3072	1	54410	Printing & Binding	\$19.80	
06/26/14	BPXpress	C3072	1	54410	Printing & Binding	\$70.35	
01/14/14	Petty Cash	C3072	1	55120	Postage & Delivery	\$6.11	\$701,766.05

2013-14 Pavement Rehabilitation Program-OBAG, C3074

09/06/13	Personnel	C3074	1	51110	Regular Salaries	\$127.06	
09/20/13	Personnel	C3074	1	51110	Regular Salaries	\$63.53	
10/04/13	Personnel	C3074	1	51110	Regular Salaries	\$63.53	
10/18/13	Personnel	C3074	1	51110	Regular Salaries	\$63.53	
11/29/13	Personnel	C3074	1	51110	Regular Salaries	\$31.77	
12/13/13	Personnel	C3074	1	51110	Regular Salaries	\$95.30	
02/21/14	Personnel	C3074	1	51110	Regular Salaries	\$120.14	
03/07/14	Personnel	C3074	1	51110	Regular Salaries	\$53.43	
03/21/14	Personnel	C3074	1	51110	Regular Salaries	\$13.36	
09/06/13	Personnel	C3074	1	51120	Part-time Salaries	\$270.11	
09/06/13	Personnel	C3074	1	51220	FICA/Medicare	\$30.05	
09/20/13	Personnel	C3074	1	51220	FICA/Medicare	\$4.66	
10/04/13	Personnel	C3074	1	51220	FICA/Medicare	\$4.69	
10/18/13	Personnel	C3074	1	51220	FICA/Medicare	\$4.66	
11/29/13	Personnel	C3074	1	51220	FICA/Medicare	\$0.44	
12/13/13	Personnel	C3074	1	51220	FICA/Medicare	\$1.33	
02/21/14	Personnel	C3074	1	51220	FICA/Medicare	\$8.82	
03/07/14	Personnel	C3074	1	51220	FICA/Medicare	\$3.91	
03/21/14	Personnel	C3074	1	51220	FICA/Medicare	\$0.97	
08/01/13	Avila Proj Management	C3074	1	52190	Professional Svcs	\$797.50	
09/24/13	Avila Proj Management	C3074	1	52190	Professional Svcs	\$8,625.00	
10/22/13	Avila Proj Management	C3074	1	52190	Professional Svcs	\$23,000.00	
11/15/13	Avila Proj Management	C3074	1	52190	Professional Svcs	\$12,232.50	
12/18/13	Avila Proj Management	C3074	1	52190	Professional Svcs	\$5,365.00	
01/16/14	Avila Proj Management	C3074	1	52190	Professional Svcs	\$10,017.50	
01/17/14	Avila Proj Management	C3074	1	52190	Professional Svcs	\$5,890.00	
03/27/14	Avila Proj Management	C3074	1	52190	Professional Svcs	\$4,132.50	
04/24/14	Avila Proj Management	C3074	1	52190	Professional Svcs	\$507.50	
05/29/14	Avila Proj Management	C3074	1	52190	Professional Svcs	\$942.50	
06/30/14	Avila Proj Management	C3074	1	52190	Professional Svcs	\$12,787.50	\$85,258.79

TOTAL FY14 Expenditures

\$1,873,856.90 \$1,873,856.90

Street Improvement Fund (211) Overview

This Fund is used to account for proceeds of the Measure A half-cent sales tax approved by El Cerrito voters on February 5, 2008. Expenditures from this Fund are to improve and maintain City streets and to pay debt service on the related 2008 bond issuance, for which the Measure A half-cent sales tax is a pledged revenue stream.

Fund Forecast

	2011-12 Actual	2012-13 Actual	2013-14 Amended	2013-14 Projected	2014-15 Adopted	2015-16 Adopted	2016-17 Projected	2017-18 Projected
Starting Balance	(\$77,443)	\$349,769	\$198,074	\$198,074	\$33,238	\$149,784	\$290,303	\$447,310
Revenues	\$1,607,920	\$1,170,832	\$1,500,000	\$1,815,631	\$2,033,000	\$1,431,000	\$1,462,500	\$1,491,500
Taxes	\$1,546,542	\$1,141,958	\$1,500,000	\$1,454,000	\$1,398,000	\$1,426,000	\$1,455,000	\$1,484,000
Grants	\$18,730	(\$3,553)	\$0	\$354,000	\$630,000	\$0	\$0	\$0
Misc	\$42,648	\$32,427	\$0	\$7,631	\$5,000	\$5,000	\$7,500	\$7,500
Expenses	\$1,180,708	\$1,322,527	\$3,026,284	\$1,980,466	\$1,916,454	\$1,290,481	\$1,305,493	\$1,307,414
Personnel	\$0	\$0	\$54,539	\$53,246	\$51,215	\$53,253	\$55,916	\$58,711
Nonpersonnel	\$2,995	\$2,175	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Capital Outlay	\$440,131	\$323,630	\$2,143,600	\$1,099,075	\$1,128,831	\$500,000	\$509,500	\$509,500
Transfer Out 301	\$0	\$260,000	\$85,145	\$85,145	\$0	\$0	\$0	\$0
Debt Service	\$737,583	\$736,722	\$740,000	\$740,000	\$733,408	\$734,228	\$737,078	\$736,203
Annual Surplus/(Shortfall)	\$427,212	(\$151,695)	(\$1,526,284)	(\$164,835)	\$116,546	\$140,519	\$157,007	\$184,086
Ending Balance/(Deficit)	\$349,769	\$198,074	(\$1,328,210)	\$33,238	\$149,784	\$290,303	\$447,310	\$631,396

Assumptions

- Sales tax revenues have been subject to adjustments by the Board of Equalization in prior fiscal years for misallocation of revenues by Home Depot. Revenue for FY 2014-15 has been adjusted downward to reflect the corrected amount. Thereafter, sales tax revenues are projected to increase by 2% annually.
- Starting in FY 2013-14, personnel costs related to street improvement and maintenance expenditures not related to capital projects are being charged to the Street Improvement Fund.
- In prior years, capital projects were charged both directly to the Street Improvement Fund and funded through a transfer to the Capital Improvement Program Fund (301). Starting in FY 2014-15, projects funded with Measure A revenue will be tracked only in the Street Improvement Fund. Any previously transferred funds remaining in the Capital Improvement Program Fund will be expended from that fund. This is in keeping with the restructuring of various Special Funds to eliminate transfers.
- In FY 2016-17, personnel costs increase 5% per year.

SECTION 12:

CAPITAL IMPROVEMENTS

In the same manner that multi-year planning has proven to be beneficial as the City considers the programs and services which are supported by the operating budget, it also is desirable to do multi-year planning for the City's capital needs. Accordingly, when the City Council adopts the operating budget it also adopts a ten-year Capital Improvement Program, with the first year adopted as revenue and expenditure appropriations.

THE CAPITAL PLANNING PROCESS

The Capital Improvement Program (CIP) is a strategy for planning and programming public physical improvements. It includes improvements that are scheduled over the next 10 years. By creating the Strategic Plan goal to “Develop and Rehabilitate Public Facilities”, the City Council recognized that identifying the City’s needs for physical facilities stimulates policy discussion about methods of paying for those needs and for prioritizing among the various needs in multiple program areas. The CIP indicates the expected timing and the approximate cost for each project. Adoption of the CIP indicates City Council approval of the projects.

The 10-Year CIP is comprised of those projects for which a scope and a cost estimate is available. In some cases, an ongoing program is shown simply as a project, and the specific year-to-year scope is yet to be identified. Funding sources have been identified where possible, but many projects are included for which no funding source has been secured or, at times, identified. The 10-Year CIP is reviewed and updated each year to reflect changes in priorities, scheduling realities, the availability of funding, and to include such new projects that have been identified over the past year. It can also be amended periodically as new projects or funding sources are identified.

The 10-Year CIP is shown in **Tables 12-1 and 12-2**. The CIP Budget (CIPB), as shown in **Table 12-3**, serves to identify the appropriation of expenditures in the first two years. However, the CIPB is not a commitment to a particular project nor a limitation to a particular cost identified in the second year. The only exception are the projects shown as part of the Street Improvement Capital Fund (Fund 211 – Measure A 2008), which constitute the *Annual Program of Maintenance and Improvement* pursuant to the Measure A Street Improvement Program approved by voters in 2008.

A distinction between the 10-Year CIP and CIPB is that the CIPB is adopted as a part of the operating budget, whereas the longer term CIP does not necessarily have legal significance nor commit the City to a particular expenditure in an out year. The 10-Year CIP is, essentially, a planning document: it is a basic tool for scheduling anticipated capital projects and capital financing.

CAPITAL IMPROVEMENT SUMMARY

The CIP currently has 32 identified projects, including 14 active projects that are either in construction or undergoing planning/design. The category with the largest number of active projects in the next two years is the Streets category, followed by the Creeks & Trails category. The only active project in the Facilities category is within the Swim Center Capital Fund. FY 2014-15 expenditures total approximately \$3.8 million and FY 2015-16 expenditures total approximately \$2.8 million.

As in recent years, the General Fund is making no contribution to the Capital Improvement Program. The largest projects (approximately \$500,000 or over) in FY 2014-15 include construction of the Ohlone Nature Area and Rain Gardens, acquisition of the Madera property to expand the Hillside Natural Area, design of the Ohlone Greenway-BART Station Area Access, Safety and Placemaking Improvements, and two paving projects. These projects are largely funded through various regional, state and federal grants that have been leveraged with Measure A Street Improvements Funds.

TABLES AND PROJECT INFORMATION SHEETS

A complete list of the projects in the 10-Year CIP is provided in **Table 12-1**. The projects are arranged by Category (Administration, Facilities, Parks, Streets, etc.) with a column showing the planned Funding Sources (General Fund, Measure A, Grants, etc.) **Table 12-2** provides a detailed summary of the same projects in Table 12-1 arranged by Funding Source instead of Category. **Table 12-3** lists the adopted appropriation for each fund in FY 2014-15 and FY 2015-16 (the CIPB), and is arranged in the same categories as the 10-Year CIP. Projects with no fiscal activity in these two years are not included in **Table 12-3**.

Following these tables are the detailed **Project Information Sheets**. This section includes a sheet for each project in the 10-Year CIP that contains the following information:

- A Description of the Project with a Discussion of Need, Service Level, Pertinent Issues, and Status
- Estimates of capital and operating costs, or other fiscal impacts of the project to the future operations of the City
- Project location, department involved, and the project manager

**Table 12-3
Capital Improvement Program Budget**

	Project #	Fund Source	Proposed 2014-15	Proposed 2015-16
Capital Improvement Fund (301)				
ADMINISTRATION				
Energy & Water Efficiency Program	C3043	A	\$15,247	\$0
PARKS				
Huber Park Improvements	C3054	A	\$170,414	\$0
Hillside Natural Area Improvements	C3075	A	\$594,693	\$0
CREEKS & TRAILS				
Ohlone Greenway Impr - Blake to Hill	C3069	210	\$100,000	\$0
Ohlone Nature Area & Rain Gardens	C3067	A	\$497,047	\$0
Ohlone-BART Station Placemaking Imprv	C3076	210	\$27,000	\$61,500
Ohlone-BART Station Placemaking Imprv	C3076	A	\$518,000	\$1,628,513
Ohlone Greenway Wayfinding Signage	TBD	A	\$118,200	\$0
STREETS-TRANSPORTATION				
Access Modifications - Streets	C3024	A	\$18,000	\$0
Arlington Curve at Brewster Drive Safety Imprv	C3071	211	\$13,000	\$19,738
Arlington Curve at Brewster Drive Safety Imprv	C3071	A	\$117,000	\$120,800
Subtotal Capital Improvement Fund			\$2,188,601	\$1,830,551
Measure J Return to Source (204)				
STREETS-TRANSPORTATION				
Access Modifications - Streets	C3024	204	\$ 115,441	\$ 70,000
Measure J Storm Drain (205)				
STORM DRAIN				
Storm Drain Program	tbd	205	\$ 100,000	\$ 330,000
Measure A Swim Center & Park Facilities (206)				
FACILITIES				
Swim Center Enhancements	C3050	206	\$ 101,000	\$ 101,000
PARKS				
Canyon Trail Clubhouse Enhancements	tbd	206	\$ 150,000	\$ -
Subtotal Capital Improvement Fund			\$ 251,000	\$ 101,000
Measure A Street Improvements (211)**				
STREETS-TRANSPORTATION				
Annual Street Improvement Program	C3027	211	\$ 215,000	\$ 475,000
Street Rehabilitation, Federal Paving	C3074	211	\$ 233,831	\$ -
Street Rehabilitation, Federal Paving	C3074	A	\$ 630,000	\$ -
Traffic Safety & Management Program	C3070	211	\$ 50,000	\$ 25,000
Subtotal Street Improvements Fund			\$ 1,128,831	\$ 500,000
Total Capital Improvements Program Budget Appropriations			\$ 3,783,873	\$ 2,831,551

**Also See Public Works Department Budget for Non-Capital Expenditures in Annual Program of Maintenance and Improvement pursuant to the Measure A Street Improvement Program

**PUBLIC WORKS DEPARTMENT
BUDGET SUMMARY**

Public Works Department Expenditures

All Funds	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Personnel Services	\$2,590,843	\$2,628,716	\$2,343,027	\$2,350,679	\$2,439,947
Purchased Professional & Technical Services	332,264	326,742	172,900	178,300	178,300
Purchased Property Services	1,064,469	1,233,514	1,187,500	1,277,758	1,248,009
Other Purchased Services	169,310	156,661	131,850	133,935	134,613
Supplies	239,610	224,579	212,000	216,550	219,700
Property & Capital	575,757	560,514	11,000	7,500	7,500
Financing Costs	317,405	152,140	426,411	435,507	427,865
Other Financing Uses	697,007	1,852,646	1,179,993	924,459	921,852
Total Expenditures	\$5,986,666	\$7,135,512	\$5,664,681	\$5,524,688	\$5,577,786

General Fund (101)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Personnel Services	\$525,324	\$444,197	\$110,675	\$109,935	\$113,816
Purchased Professional & Technical Services	84,318	46,641	28,200	28,200	28,200
Purchased Property Services	249,417	303,994	230,100	423,800	448,800
Other Purchased Services	67,534	49,171	36,950	36,950	36,950
Supplies	49,080	49,362	40,300	40,300	40,300
Property & Capital	11,189	3,604	6,000	6,000	6,000
Other Financing Uses		1,134,584	456,801		
Total Expenditures	\$986,862	\$2,031,554	\$909,026	\$645,185	\$674,066

Gas Tax Fund (201)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Personnel Services	\$365,686	\$378,689	\$456,492	\$227,414	\$235,762
Purchased Professional & Technical Services	839	35,629	36,300	36,300	36,300
Purchased Property Services	72,429	44,612	77,300	182,300	182,300
Supplies	21,091	35,581	30,000		
Property & Capital	385				
Other Financing Uses	102,597	105,675	108,845	94,778	139,121
Total Expenditures	\$563,027	\$600,186	\$708,937	\$540,792	\$593,483

National Pollution Discharge Elimination System Fund (202)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Personnel Services	\$130,712	\$145,533	\$155,485	\$279,318	\$289,381
Purchased Professional & Technical Services	7,646		10,000	10,000	10,000
Purchased Property Services	147,115	145,893	152,100		
Other Purchased Services	12,000	14,723	22,300	25,250	25,250
Supplies	1,326	2,018	5,000		
Financing Costs				7,500	
Other Financing Uses	103,535	106,641	109,840	68,866	99,432
Total Expenditures	\$402,333	\$414,807	\$454,725	\$390,934	\$424,063

Landscape & Lighting Assessment Fund (203)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Personnel Services	\$377,247	\$409,223	\$279,109	\$154,917	\$159,303
Purchased Professional & Technical Services	23,064	16,941	21,200	18,500	18,500
Purchased Property Services	524,143	603,314	680,000	421,600	366,600
Other Purchased Services	1,323	1,564	1,900	2,900	2,900
Supplies	50,073	47,473	47,000	46,000	46,000
Other Financing Uses	138,431	161,169	146,861	150,445	193,958
Total Expenditures	\$1,114,281	\$1,239,683	\$1,176,070	\$794,362	\$787,261

Measure J- Return to Source Fund (204)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Personnel Services		\$303		\$121,547	\$126,238
Purchased Property Services				84,000	84,000

Other Purchased Services	42,772	36,675	42,700	42,700	42,700
Supplies				30,000	30,000
Other Financing Uses	28,537	29,393	30,275	58,931	60,699
Total Expenditures	\$71,309	\$66,068	\$72,975	\$131,631	\$133,399

Storm Drain Fund (205)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Personnel Services	\$108,603	\$115,696	\$134,102	\$273,290	\$283,845
Purchased Professional & Technical Services	11,238	11,390	11,300	11,300	11,300
Purchased Property Services			10,000	30,000	30,000
Supplies	2,035	3,636	10,000	15,000	15,000
Other Financing Uses				127,120	72,224
Total Expenditures	\$121,876	\$130,722	\$165,402	\$329,590	\$340,145

Street Improvement Fund (211)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Personnel Services			\$54,539	\$51,215	\$53,253
Total Expenditures	\$0	\$0	\$54,539	\$51,215	\$53,253

Federal, State & Local Grants Fund (221)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Personnel Services	\$5,227	\$128			
Purchased Professional & Technical Services	44,634	106,853			
Purchased Property Services	9,356	13,453			
Other Purchased Services	1,251	1,957			
Supplies	13,178				
Property & Capital		81,000			
Financing Costs	95,830	55,381			
Other Financing Uses	21,723	2,098			
Total Expenditures	\$191,198	\$260,869	\$0	\$0	\$0

Capital Improvement Fund (301)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Personnel Services	\$253,660	\$135,384	\$50,405	\$32,170	\$33,210
Total Expenditures	\$253,660	\$135,384	\$50,405	\$32,170	\$33,210

Integrated Waste Management (501)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Personnel Services	\$824,385	\$999,562	\$1,102,220	\$1,100,873	\$1,145,139
Purchased Professional & Technical Services	160,525	109,287	65,900	74,000	74,000
Purchased Property Services	62,010	122,248	38,000	136,058	136,309
Other Purchased Services	44,430	52,572	28,000	26,135	26,813
Supplies	102,827	86,510	79,700	85,250	88,400
Property & Capital	188,626	259,161	5,000	1,500	1,500
Financing Costs	221,575	96,759	426,411	428,007	427,865
Other Financing Uses	302,184	313,086	327,371	424,319	356,418
Total Expenditures	\$1,906,562	\$2,039,186	\$2,072,602	\$2,276,142	\$2,256,444

Vehicle/Equipment Replacement (601)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Property & Capital	\$375,557	\$216,748			
Total Expenditures	\$375,557	\$216,748	\$0	\$0	\$0

Public Works Department Revenues

All Funds	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Use of Money & Property	\$529	\$1,558	\$250	\$1,000	\$1,000
Intergovernmental Revenues	211,752	193,191	32,000	42,000	42,000
Charges for Services	2,014,693	2,003,794	2,205,542	2,345,428	2,500,626
Other Revenue	37,124	41,168	10,822	4,300	4,300
Other Financing Sources		1,613,885			39,000
Total Revenues	\$2,264,098	\$3,853,595	\$2,248,614	\$2,392,728	\$2,586,926

General Fund (101)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Use of Money & Property		\$86			
Intergovernmental Revenues	\$32,355	\$14,081	\$16,000	\$16,000	\$16,000
Charges for Services	183,753	183,676	190,000	200,000	205,000
Other Revenue	6,321	6,447			
Other Financing Sources	0	1,595,300			
Total Revenues	\$222,428	\$1,799,590	\$206,000	\$216,000	\$221,000
National Pollution Discharge Elimination System Fund (202)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Charges for Services	\$205		\$250		
Total Revenues	\$205	\$0	\$250	\$0	\$0
Landscape & Lighting Assessment Fund (203)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Intergovernmental Revenues				\$10,000	\$10,000
Total Revenues	\$0	\$0	\$0	\$10,000	\$10,000
Federal, State & Local Grants Fund (221)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Intergovernmental Revenues	\$172,744	\$152,762			
Other Financing Sources		\$18,585			
Total Revenues	\$172,744	\$171,347	\$0	\$0	\$0
Integrated Waste Management (501)	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Amended	FY 2014-15 Adopted	FY 2015-16 Adopted
Use of Money & Property	\$529	\$1,472	\$250	\$1,000	\$1,000
Intergovernmental Revenues	6,654	26,348	16,000	16,000	16,000
Charges for Services	1,830,735	1,820,118	2,015,292	2,145,428	2,295,626
Other Revenue	30,802	34,721	10,822	4,300	4,300
Other Financing Sources					39,000
Total Revenues	\$1,868,721	\$1,882,659	\$2,042,364	\$2,166,728	\$2,355,926



Date: April 3, 2014
To: El Cerrito City Council
From: Citizen Street Oversight Committee
Subject: Annual Report to City Council and Citizens of El Cerrito

On this date, the Citizen Street Oversight Committee met to review expenditures of revenue collected pursuant to Chapter 4.60 of the El Cerrito Municipal Code to determine whether such funds were expended for the purposes specified in the current Street Repair and Maintenance Expenditure Plan. The expenditures reviewed were reported for Fiscal Year 2012-13, and were summarized in the City's Comprehensive Annual Financial Report. Further, the Committee reviewed the Agreed Upon Procedures Report issued by the City's independent auditors, Maze and Associates, which stated that nothing came to their attention that caused them to believe that the City had failed to comply with the terms, covenants and conditions of the Master Installment Sale Agreement related to the bond issue. The Committee also reviewed a detailed list of vendors to whom the expenditures were made.

By a vote of three to two as indicated below, the Committee found that the expenditures were an appropriate use of the Pothole and Local Street Improvement and Maintenance Transactions and Use Tax. The Committee is hereby reporting their findings to the City Council and the citizens of the City of El Cerrito pursuant to Section 2.04.320 C of the El Cerrito Municipal Code.

AYES: Committee Members Al Miller, Elizabeth Oszelcuk and Matthew Kelly
NOES: Chair Thomas N. Miller and Vice-Chair Lynne Kessler
ABSENT: None

will be able to continue as a going concern. FAB believes the liquidity requirement is the right way to begin addressing these concerns. FAB understands the immediate challenges of meeting this liquidity goal but would like to reaffirm its position on this policy matter and urges the Council to direct staff to implement a plan to achieve this goal.

Tom Panas, El Cerrito, announced the opening of the El Cerrito Seed Library. The free Library is located in the lobby of the Recycling Center. The official opening of the Seed Library will be during the Earth Day lunch at the Community Center and will then move to its permanent location at the Recycling Center. Mr. Panas thanked the El Cerrito Community Garden Network, Robin Mitchell, Garth Schultz and some seed companies and also noted the vision and far sightedness of the City's elected officials and staff for supporting sustainability.

Robin Mitchell, El Cerrito, thanked the City and Mr. Schultz for being so welcoming and also recognized Mr. Panas for his idea to create a seed library. Ms. Mitchell also stated that local schools will also be notified about the seed library and will benefit from it.

Bobbi Griggs, El Cerrito, noted the diversity of students attending the West Contra County Unified School District and thanked the City Council for acknowledging the Armenian Genocide Remembrance Day.

4. PRESENTATION

A. 2014 Solar Champion Award Presentation – *Presentation by Environment California Research and Policy Center.*

Receive a presentation and an award from Environment California Research and Policy Center, a non-profit statewide environmental group. El Cerrito has been designated as one of seven California cities that are pushing the envelope on promoting solar energy through permitting, incentive programs, public education, technical assistance and more. Environment California was most impressed by the City's efforts to reduce solar permitting fees, install solar panels on municipal buildings and offer advice and assistance to homeowners and businesses interested in going solar.

Action: Received presentation. Award presented by Mac Farrell, Environment California Research and Policy Center.

B. Water Shortage Update – *Presentation by Andy Katz, Director, East Bay Municipal Utility District (EBMUD).*

Action: Received presentation. EBMUD customers can explore conservation measures and other helpful information on the EBMUD website, www.ebmud.com or by contacting EBMUD customer service at Katz 866-40EBMUD or emailing Director Katz at akatz@ebmud.com.

C. Citizens' Street Oversight Committee Annual Report to the City Council and Residents of El Cerrito

Receive a presentation regarding the Citizens' Street Oversight Committee's review of expenditures of revenue collected pursuant to El Cerrito Municipal Code Chapter 4.60 to determine whether such funds were expended for the purposes specified in the current Street Repair and Maintenance Expenditure Plan.

Action: Received presentation from Thomas Miller, Chair, Citizens' Street Oversight Committee. The Committee, by a three to two vote, found that expenditures were an appropriate use of the Pothole and Local Street Improvement and Maintenance Transactions and Use Tax.

Thomas Miller, El Cerrito, also spoke as a member of the public and stated that the Street Measure A is badly flawed when viewed from the perspective of the voters and also expressed concerns with the expenditure of \$100,000 for non-pavement items such as traffic

and safety improvements and streetscapes and queried whether transparency prevails in government.

Lynne Kessler, Citizens Street Oversight Committee Member, stated that she voted no along with Mr. Miller to voice her objection to the transfer of funds from the way the ballot questions was written. Ms. Kessler also stated that she appreciates the work of the City Council and said that El Cerrito is a good city.

5. ADOPTION OF THE CONSENT CALENDAR – Item Nos. 5A through 5H

Moved, seconded (Friedman/Lyman) and carried unanimously to adopt Consent Calendar Item Nos. 5A through 5G in one motion as indicated below. Mayor Pro Tem Benassini read the title of the proposed Swim Center Measure A Ordinance into the record. Item No. 5H was removed from the Consent Calendar at the request of Mayor Abelson for the purpose of presenting the proclamation to Bobby Griggs and voted on separately as indicated below.

A. Minutes for Approval

Approve the April 1, 2014 Regular City Council meeting minutes.

Action: Approved minutes.

B. Ordinance Establishing the Measure A Swim Center Parcel Tax Rates for Fiscal Year 2014–15

Introduce by title, waive any further reading, and approve an ordinance establishing the Measure A Swim Center Parcel Tax rates for Fiscal Year 2014-15, equal to the approved FY 2013-14 rates of \$38.61 per single-family residential unit, \$29.73 per multi-family residential unit and \$270.66 per acre of non-residential property.

Action: Approved Ordinance No. 2014–02. *Second reading scheduled for the City Council's consideration on May 6, 2014.*

C. Earth Day Proclamation

Approve a proclamation proclaiming April 26, 2014 as Earth Day in the City of El Cerrito and encouraging all residents and businesses to help make El Cerrito a greener, healthier, more sustainable place for all.

Action: Approved proclamation.

D. East Bay Affordable Housing Week Proclamation

Approve a proclamation declaring May 9 – 18, 2014 as the 18th Annual Affordable Housing Week in the City of El Cerrito and will work collaboratively to help secure sustainable funding and support for affordable housing at the local, regional and state level and encouraging residents of El Cerrito to participate in Affordable Housing Week activities to raise awareness about the importance of affordable housing for families and communities.

Action: Approved proclamation.

E. Sexual Assault Awareness Month Proclamation

Approve a proclamation declaring April 2014 as “Sexual Assault Awareness Month” in the City of El Cerrito along with the United States Government and the State of California and joining anti-sexual violence advocates and support service programs in the belief that all community members must be part of the solution to end sexual violence.

Action: Approved proclamation.

F. Quarterly Investment Report for Period Ending March 31, 2014

Receive and file the City's Quarterly Investment Report for the period ending March 31, 2014.

Action: Received and filed.

Citizen Street Oversight Committee

Standing Rules

2012 – 2

Adopted September 24, 2012

1. Regular meetings shall be held on the following dates:
 - a. 4th Monday in January
 - b. 4th Monday in September
 - c. 2nd Monday in November
2. Regular and special meetings shall be held in the El Cerrito City Hall at 7:00 pm in a room designated on the agenda.
3. Regular meetings may be canceled by a majority vote of the Committee at a previous meeting or by the Chair, at anytime that a quorum cannot be attained.
4. Special meetings may be scheduled by the Chairperson or by a majority vote of the Committee at a previous meeting.
5. A quorum is 3 committee members.
6. Summary minutes shall be kept by the staff liaison or delegate. In the event the staff liaison is not present another person shall be designated as acting secretary by majority vote. Minutes shall reflect all key discussion points, indicate all motions made and by whom, including seconders, and the results of any votes.
7. The Committee shall utilize source documents in its review of Street Fund revenues and expenditures (e.g. report from the State Board of Equalization, expense reports, contractor invoices).
8. The Committee may request that the auditor provide any underlying documents examined for the audit.
9. Administrative services to implement the provisions herein shall be provided by city staff as per ordinance 2.04.320, paragraph F.
10. In the event that the City liaison fails to appear at any properly called meeting the Chair shall report to the City Manager that the Committee is unable to perform its designated function and the reason for that failure seeking corrective action. If no corrective action is taken, the Chair shall notify the City Council.
11. All aspects of the conduct of the Committee shall be in compliance with the Brown Act or any other governing authority. In the event that any member has a question as to the legality of a procedure, that member shall pose that question to the chair who shall then seek a clarification from the staff liaison.
12. Should any portion of these rules be deemed to be illegal, that portion shall be deleted from these rules; the remainder remaining full force and effect. In such an event the intent of the deleted rule shall be reinstated in legal form, with

minimum alterations, and such modified provision shall be incorporated in these rules. It shall be the duty of the Chair to implement this rule subject to a majority vote to approve said implementation at the next regular or special meeting.

13. The election of the chairperson and vice chairperson shall be done at the first regular meeting of each calendar year. The term of office shall be for the next period terminating at the anniversary of the current meeting. Only the members of the Committee shall have a vote.
14. No individual shall hold any one elective office for more than two successive terms. When one intervening term shall have elapsed any member may again hold any office from which service was denied by the limitations imposed by this rule. In the event that new officers cannot be selected, the incumbents may serve for an additional term.
15. These rules shall be reviewed and possibly modified at the September meeting. Members may propose revisions any time, preferably in writing. Any such proposal shall be voted upon at the following meeting. Versions shall be numbered and bear the date of the meeting at which they were adopted. Only Members shall have a vote as to the matter covered in this rule.