



AGENDA

SPECIAL MEETING OF THE CITIZENS STREET OVERSIGHT COMMITTEE

Monday, May 9, 2016, 7:00 p.m.

El Cerrito City Hall
Creekside Conference Room
10890 San Pablo Avenue

1. Roll Call

2. Comments from the Public

(Speakers are limited to 3 minutes for comment on non-agenda items. Comments related to items appearing on the agenda are taken up during discussion of those items and are subject to the same time limit.)

3. Approval of Minutes

Review and approve minutes from September 28, 2015 Meeting. *(Attachment; Action Requested: Approval)*

4. Review of Fiscal Year 2014 – 2015 Comprehensive Annual Financial Report (Audit) and Agreed Upon Procedures Report

Review Fiscal Year 2013-14 Audit as it pertains to Measure A and Agreed Upon Procedures Report from City's auditor; Consider approving Annual Report Memorandum to City Council *(Attachments; Action Requested: Approval of Annual Report Memorandum to City Council)*

5. Staff Liaison Reports

- a. Review the Fiscal Year 2015-2016 Expenditure Plan Status Report as of April 2016 *(Attachment; No Action Requested)*
- b. Update on work plan for Fiscal Year 2015-16 *(No Attachment; No Action Requested)*

6. Committee Member Reports

Review Staff/Committee Relations *(No Attachment; No Action Requested)*

7. Election of Committee Officers

Nominate and elect Committee Chair and Vice Chair *(No Attachment; Action Requested: Elect Officers)*

8. Future Agenda Items and Meeting Schedule

Set agenda for next meeting *(No Attachment; Action Requested: Set agenda and confirm date)*

9. Adjournment

Any writings or documents provided to a majority of the Citizens Street Oversight Committee regarding any item on this agenda will be made available for public inspection in the Public Works Department located at 10890 San Pablo Avenue during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department, (510) 215-4382. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).



Draft Summary Minutes

REGULAR MEETING OF THE CITIZENS STREET OVERSIGHT COMMITTEE

Monday, September 28, 2015, 7:00 p.m.

El Cerrito City Hall
Hillside Conference Room
10890 San Pablo Avenue

Call to Order at 7:04 p.m.

1. Roll Call

Present: Vice Chair Marlene Keller and Committee Members Al Miller, Lynne Kessler, and Jia Ma

Absent: Chair Matthew Kelly

Other Attendees: Yvetteh Ortiz, Staff Liaison, Public Works Director/City Engineer
Bill Kuhlman, Public Speaker

2. Comments from the Public (on non-agenda items)

Public Speaker: Bill Kuhlman, El Cerrito resident and Planning Commissioner, announced El Cerrito Restaurant Week, sponsored by Economic Development Committee and Chamber of Commerce. He provided flyers and asked Committee members to spread the word regarding the event.

3. Approval of Minutes

Committee reviewed meeting minutes from April 27, 2015 Meeting.

Action taken: Moved and seconded (Kessler/Miller) and carried unanimously to approve minutes.

4. Review of Fiscal Year 2014 – 2015 Revenues & Expenditures

Presenters: Yvetteh Ortiz, Staff Liaison, Public Works Director/City Engineer

a. & b. Review Fiscal Year 2014-2015 Expenditure Plan Status Report and preliminary list of financial activity

City of El Cerrito
Citizens Street Oversight Committee
Draft Summary Minutes September 28, 2015 Regular Meeting

Staff Liaison Ortiz indicated that she revised the Fiscal Year 2014-2015 Expenditure Plan Status Report based on the Committee's comments at the April 2015 meeting and it is intended to facilitate the Committee's review of the preliminary list of financial activity. Committee Members Miller and Kessler inquired as to whether grant funds are included in the project amounts. Staff Liaison Ortiz confirmed that they are included and explained how grant and Measure A sales tax funds are used on a single project. Committee Member Miller reminded other committee members that although grant funds are included in the fund activity, that the Committee is only responsible for the Measure A sales tax funds.

Committee members discussed the use of the General Ledger Account Name of "Miscellaneous Professional Services". Staff Liaison Ortiz indicated that services under this account name represent several types of professional services used in the delivery of projects including engineering, design, project management, construction management, geotechnical, and materials testing. Staff Liaison Ortiz indicated that although there is a separate account for Architectural & Engineering Services, Miscellaneous Professional Services has historically been used to capture the variety of professional services. Committee members indicated that "miscellaneous" is not sufficiently descriptive of the specific and specialized skill sets of these services, and might instead be misunderstood by the general public to mean minor or trivial. Also, because of the significant amount of expenses under this Miscellaneous Professional Services account, Committee members recommended that staff consider three options to clarify the types of professional services under this account including 1) adding footnote(s) in reports and summaries, 2) changing the account name or adding subaccounts while keeping the same main number so as not to lose account history, or 3) any recommended by the City's Finance Director. Committee members asked that Staff Liaison Ortiz consult with the Finance Director and report back to the Committee at their next meeting.

Staff Liaison Ortiz presented the detailed list of revenues and expenditures as listed in the attachment for the Agenda item, and indicated that the numbers are unaudited. She indicated that revenues consist of the Measure A sales tax, grants and fees paid for street restoration when encroachment permit work must be done in streets that are under an excavation moratorium. She also distributed an overview of the detailed financial activity, which also included a comparison of the adopted budget versus actual revenues and expenditures.

Staff Liaison Ortiz indicated that expenditures are for debt service, non-personnel including auditor costs, which were not showing up in the audited numbers, City personnel costs not related to capital projects, and capital projects including the Annual Street Improvement Program and other projects. She noted that expenses for capital projects were lower than budgeted because some projects, most notably the Pavement Rehabilitation Project, did not progress as quickly as anticipated.

Committee Member Miller inquired about the correctness of the total expenses given the subtotal amounts. Staff Liaison Ortiz indicated she would confirm and report back to the Committee at the next meeting.

Staff Liaison Ortiz indicated that the audited numbers would be presented at the next meeting and she would highlight any differences with the numbers presented today.

5. Staff Liaison Reports

a. & b. Present Fiscal Year 2015-2016 Expenditure Plan and work plan for 2015-16

Staff Liaison Ortiz presented the draft Fiscal Year 2015-16 Expenditure Plan including the budget approved by City Council in June 2015 as part of the City's Fiscal Year 2015-16 Budget Update & Spending Authority and one mid-year adjustment for the 2015 Slurry Seal and Curb Ramp Project. Staff Liaison Ortiz distributed copies of the City Council Agenda Bills for both items, including attachments. She reviewed the approved revenues, expenditures, fund balance, and capital project listing, as well as, walked through the attachments which included detailed listing of budgeted revenues and expenditures. She indicated that an upcoming mid-year adjustment would include various items including grant revenue for the Pavement Rehabilitation Project, the federally-funded project.

Committee Member Miller asked about the Traffic Safety & Management Program and indicated that he had previously suggested to Council members that they clearly indicate that the projects are consistent with Measure A. Staff Liaison Ortiz indicated that she would bring a copy of Project Information Sheet for the project and described improvements built under the program including improvements under the Neighborhood Traffic Management Program (NTMP), as well as, speed feedback signs on Arlington Boulevard, Central Avenue and Barrett Avenue to slow vehicle speeds so that speed limits could be established per the State of California requirement and therefore be more readily enforced by the Police Department. Committee members asked what type of improvement would be constructed under this project in Fiscal Year 2015-16, and Staff Liaison Ortiz indicated that City staff is working on a backlog of NTMP requests for speed humps and cushions. Vice Chair Keller requested that descriptions of projects be provided in the future. Staff Liaison Ortiz clarified that they are included in the Biennial Budget Book. Committee members indicated that the Committee's annual report to City Council should request that City Council add a "whereas" clause to the resolution approving citywide budget in the future.

Staff Liaison Ortiz indicated that City personnel costs are higher because an Associate Engineer position has been approved to be funded 70% by General Fund and 30% by Measure A.

Staff Liaison Ortiz indicated that staff would be requesting that City Council approve additional funding for the 2015 Slurry Seal and Curb Ramp project as a mid-year adjustment because construction bids came in higher than estimated. This would also include reducing scope (such as removing short segments of local streets) and keeping major streets and longer local streets as well as some streets that will be reimbursed by BART. Staff Liaison Ortiz also indicated that the project includes significant curb ramp work due to changes in State requirements for slurry projects.

She also highlighted an inconsistency between budget numbers in the Expenditure Plan listing the capital projects and Appendix Page 6 of 12 (Account Roll-Up 5300). She indicated that she would ask the Finance Director how to correct this inconsistency and will report back at the next meeting.

6. Committee Member Reports

Committee members had no reports.

7. Review Committee Standing Rules

Staff Liaison Ortiz indicated there was one new rule added in September 2014 and it was pertaining to the transmittal of draft agenda for review by the Chair. Committee took no action on this item.

8. Future Agenda Items and Meeting Schedule

Staff Liaison Ortiz indicated that November 9, 2015 is the next regularly scheduled meeting, and that the November meeting has typically been cancelled. Committee Member Miller indicated that the November meeting was held as a placeholder meeting in case there was a specific need to meet. Committee members discussed whether there was a need to hold the regular meeting in November 2015 and did not identify any agenda items. Staff Liaison Ortiz indicated that the January meeting is pending completion of the City audit reports.

Action taken: Moved and seconded (Miller/Kessler) and carried unanimously to cancel November meeting.

9. Adjournment

Adjourned at approximately 8:55 p.m.

**FY 2015 Street Improvement Fund Summary (unaudited) - Overview
September 2015**

FY 2015	Revenue Items	Approved Amount	Unaudited Year-End Amount	Difference (Year-End vs Approved)
	District Taxes	\$ 1,398,000.00	\$ 1,499,933.75	\$ 101,933.75
	Grants	\$ 630,000.00	\$ 261,424.48	\$ (368,575.52)
	Misc	\$ 5,000.00	\$ 4,277.00	\$ (723.00)
	Total Revenues	\$ 2,033,000.00	\$ 1,765,635.23	\$ (267,364.77)

FY 2015	Expense Items	Approved Amount	Unaudited Year-End Amount	Difference (Year-End vs Approved)
	Debt Service	\$ 733,408.00	\$ 733,914.26	\$ 506.26
	Non-Personnel	\$ 3,000.00	\$ -	\$ (3,000.00)
	Personnel (Non-Capital)	\$ 51,215.00	\$ 49,979.05	\$ (1,235.95)
	Capital Outlay			
	<i>Annual Street Improvement Program</i>	\$ 215,000.00	\$ 215,744.28	\$ 744.28
	<i>Pavement Rehabilitation, Federal Paving</i>	\$ 963,603.50	\$ 278,424.18	\$ (685,179.32)
	<i>Traffic Safety & Management Program</i>	\$ 98,675.00	\$ 59,260.10	\$ (39,414.90)
	<i>Street Improvement Program (SLPP)</i>	\$ 64,062.16	\$ 50,195.78	\$ (13,866.38)
	Capital Sub-Total	\$ 1,341,340.66	\$ 603,624.34	\$ (737,716.32)
	Total Expenses	\$ 2,128,963.66	\$ 1,387,517.65	\$ (741,446.01)



AGENDA BILL

Agenda Item No. 7(A)

Date: June 16, 2015

To: El Cerrito City Council/Pension Trust Board/
Public Financing Authority Board

From: Scott Hanin, City Manager
Lisa Malek-Zadeh, Finance Director/City Treasurer

Subject: Approval of the City's Fiscal Year 2015-16 Budget Update and Spending Authority by Fund for the City, Employee Pension Board and Public Financing Authority and Approve the FY 2015-16 Annual Gann Appropriation Limit.

ACTION REQUESTED

Staff requests that the City Council approve the following actions:

1. Adopt a resolution authorizing Fiscal Year 2015-16 spending authority by fund for the City of El Cerrito;
2. Adopt a resolution authorizing Fiscal Year 2015-16 spending authority by fund for the El Cerrito Public Financing Authority;
3. Adopt a resolution authorizing Fiscal Year 2015-16 spending authority by fund for the El Cerrito Employee Pension Board; and
4. Adopt a resolution approving the calculation and establishing the FY 2015-16 annual Gann Appropriation Limit.

BACKGROUND

At the June 17, 2014 City Council meeting, the City Council adopted the Proposed Biennial Budget for Fiscal Years 2014-15 and 2015-16 that included the operating and capital budgets for the City of El Cerrito, the Public Financing Authority, and Employee Pension Board. The City Manager's presentation provided an update on the implementation of the City's Strategic Plan, including the challenges and accomplishments of that budget year. In March 2015, the City Council reviewed and updated the Strategic Plan that continues to provide the foundation for developing the updated Budget for Fiscal Year 2015-16.

Biennial Budget

The annual budget is the City’s service and financial plan for the fiscal year: a planning tool that matches the services desired by the community to the resources required in order to provide those services. The City Council adopted a biennial budget beginning in FY 2014-15 that encompassed two fiscal years. The biennial budget allowed staff to provide a high emphasis on long-term planning and forecasting, and provided a greater opportunity to focus on how the City’s programs and services are working and complying with the Strategic Plan. The biennial budget also reduced resources associated with annual budgeting, allowing staff the ability to focus on pressing priorities despite the number of vacant positions existing within the Departments.

The approved budget document provides a plan that outlines how resources will be utilized to achieve the City’s goals; however, adoption of the spending authority provides the legal authority to expend City revenues to realize these objectives. While the budget document incorporates two fiscal years, the City Council is required per the El Cerrito Municipal Code to adopt and appropriate an annual budget for each fiscal year. Staff is presenting an updated budget for FY 2015-16 based on actual financial performance, current levels of service, and recommendations for the next fiscal year.

ANALYSIS

Projected Fiscal Year 2014-15 and Proposed 2015-16 Budget

On March 17, 2015 staff presented a mid-year budget update for FY 2014-15. As the table below shows, at that time the projected unassigned General Fund reserve balance was approximately 5.3% based on an anticipated surplus of \$363,000.

General Fund Fiscal 2014-15 & 2015-16

General Fund Summary	2013-14 Actual	2014-15 Amended	FY 2014-15 (Mid Year) Projected	FY 2014-15 Projected (Proposed Update)	FY 2015-16 Adopted (July 2014)	FY 2015-16 Proposed Update
Beginning Restricted Fund Balance	\$1,059,976					
Beginning Unassigned Fund Balance	\$1,281,566	\$1,270,466	\$1,270,466	\$1,270,466	\$1,568,773	\$1,541,108
Total Revenues	\$28,799,596	\$29,231,365	\$29,748,005	\$29,786,488	\$30,304,024	\$31,180,146
Total Expenses	\$28,875,081	\$29,252,065	\$29,384,875	\$29,441,009	\$30,396,251	\$30,840,246
Personnel	\$22,256,364	\$22,619,142	\$22,667,423	\$22,402,195	\$23,552,663	\$23,833,943
Non-Personnel	\$6,618,717	\$6,632,923	\$6,717,453	\$7,038,813	\$6,843,588	\$7,006,303
Annual Balance/Shortfall	(\$75,484)	(\$20,700)	\$363,130	\$345,480	(\$92,227)	\$339,900
Transfer Out Grant	\$669,599	\$0	\$0	\$0	\$0	\$0
Transfer Out - Solar CIP	\$344,428	\$74,838	\$74,838	\$74,838	\$0	\$0
Total Transfer out of Restricted Funds	\$1,014,027	\$74,838	\$74,838	\$74,838	\$0	\$0
Ending Fund Balance/Deficit	\$1,252,030	\$1,174,928	\$1,558,758	\$1,541,108	\$1,476,546	\$1,881,008
Unassigned Ending Fund Balance/Deficit	\$1,252,030	\$1,174,928	\$1,558,758	\$1,541,108	\$1,476,546	\$1,881,008
Ending Unassigned Reserve Percent	4.3%	4.0%	5.3%	5.2%	4.9%	6.1%

As shown above, based on current projections, staff anticipates minimal change in the mid-year projections with unassigned reserves at 5.2% based on a surplus of \$345,000 at the end of FY 2014-15. As the table also shows, when adopted last year, the FY 2015-16 budget assumed a \$92,000 shortfall with unassigned reserves decreasing to 4.9%. However, since the adoption of the biennial budget, the voters of El Cerrito approved Measure R, which is projected to bring in between \$1.4 and \$1.5 million in additional sales tax revenue in FY 2015-16 and for the remaining eleven years of the Measure.

Additionally, costs have been contained at a higher amount than originally thought possible. Staff has prepared updates to the FY 2015-16 budget projections for the City Council's consideration based on revised projections and now projects a \$340,000 surplus, a \$432,000 improvement in General Fund reserves.

Fiscal Year 2015-16 Revised Budget

The revised FY 2015-16 budget recommends expenditures of \$42,349,632 and provides funding for all City services, including Police, Fire, Recreation, Community Development, Public Works, and City Management. The budget represents staff's effort to provide the programs and services consistent with the City Strategic Plan and other input received from our community and the City Council. With the passage of Measure R, this is the first budget in many years that allows for the restoration of several vacant positions, replaces a number of outdated vehicles, resolves shortfalls in some special funds, provides funding for significantly expanded technological services, includes additional work related to preparing for a potential new library, and projects a surplus of approximately \$340,000 to increase General Fund reserves. Additionally, since the original adoption of the biennial budget, projections for medical benefits, workers compensation, and insurance have all decreased significantly, resulting in reduced personnel costs.

Citywide Fund Projections

Fund Name	Actuals June 30, 2014	FY 2014-15 Projected Revenue	FY 2014-15 Projected Expenditures	FY 2014-15 Ending Balance	FY 2015-16 Proposed Update Revenues	FY 2015-16 CM Proposed Update Expenditures	FY 2015-16 Ending Balance July 2015
General Fund Balance	\$1,270,466	\$29,786,488	\$29,515,847	\$1,541,108	\$31,180,146	\$30,840,246	\$1,881,008
Gas Tax Fund	(\$25,515)	\$690,463	\$544,263	\$120,685	\$515,613	\$603,484	\$32,814
NPDES	\$24,014	\$374,564	\$388,911	\$9,667	\$315,000	\$293,091	\$31,576
Landscape and Lighting	\$47,272	\$861,509	\$906,438	\$2,343	\$781,000	\$759,095	\$24,248
Measure J Return to Source	\$70,561	\$456,052	\$431,991	\$94,622	\$414,173	\$432,255	\$76,539
Measure J Storm Drain	(\$92,646)	\$698,000	\$532,012	\$73,342	\$726,500	\$760,993	\$38,849
Measure A Parcel Tax	\$435,359	\$439,400	\$735,845	\$138,914	\$439,400	\$528,752	\$49,563
Asset Seizure	\$122,941	\$6,440	\$439	\$128,942	\$2,000	\$25,000	\$105,942
Vehicle Abatement	\$197,055	\$24,118	\$39,754	\$181,419	\$21,000	\$36,000	\$166,419
Street Improvement Fund	(\$222,657)	\$2,291,046	\$1,981,220	\$87,169	\$1,503,800	\$1,330,423	\$260,546
Art in Public Places	\$48,094	\$6,050	\$5,450	\$48,694	\$6,050	\$15,000	\$39,744
Paratransit	\$19,370	\$146,052	129,314	\$36,108	\$146,052	112,678	\$69,482
Federal, State and Local Grants	\$118,445	\$234,217	\$251,573	\$101,089	\$307,500	\$314,500	\$94,089
C.O.P.S. Grant		\$100,000	\$30,000	\$70,000	\$100,000	\$30,000	\$140,000
City LMI Housing	\$1,248,898	\$75,284	\$107,681	\$1,216,501	\$250,000	\$105,421	\$1,361,080
Capital Improvements	(\$1,080,076)	\$2,143,830	\$1,659,731	(\$595,977)	\$1,832,313	\$1,828,639	(\$592,303)
Integrated Waste Management	\$288,935	\$2,168,714	\$2,306,269	\$151,381	\$2,345,523	\$2,387,233	\$109,671
Vehicle/Equipment Replacement	(\$26,862)	\$128,533	\$128,533	(\$26,862)	\$128,532	\$128,532	(\$26,862)
Employees' Pension Trust Fund	\$0	\$113,976	\$113,976	\$0	\$113,976	\$113,976	\$0
Finance Authority- Measure A	\$209,436	\$369,574	\$369,574	\$209,436	\$367,840	\$367,840	\$209,436
Financing Authority-City Hall	\$598,054	\$597,768	\$597,768	\$598,054	\$598,246	\$598,246	\$598,054
Financing Authority-Street Imp	\$740,112	\$737,408	\$737,408	\$740,112	\$738,228	\$738,228	\$740,112
	\$4,003,266	\$45,035,495	\$44,111,998	\$4,926,764	\$42,832,892	\$42,349,632	\$5,410,026

1. Approximately \$430K of the deficit in the CIP fund is related to a redevelopment commitment that has been requested, but not yet reimbursed by the Department of Finance. The remainder of the deficit is being repaid over the next several years from multiple funds.

As shown in the previous table, two funds remain in deficit. The majority of the Capital Improvement fund balance is a contested item related to the dissolution of the City Redevelopment Agency and the State Department of Finance (DOF). To this point, DOF has not been willing to approve certain funds associated with the Agency contribution to the San Pablo Streetscape Project. The small deficit in the Vehicle Replacement Fund will be reconciled and corrected during the next fiscal year.

General Fund

The proposed General Fund budget is in balance for FY 2015-16 with a projected surplus of approximately \$340,000. Based on the projected fund balance for FY 2014-15 and FY 2015-16, reserves are projected to increase to 6.1%, with the goal of continually increasing by at least one percent annually to a total of minimally 10% and preferably 15%.

With the passage of Measure R, small increases in other revenues and continued cost control measures, the proposed FY 2015-16 budget restores many vacant positions, resolves inter-fund shortfalls, increases reserves, invests significantly in technological improvements to increase customer services, addresses certain staff compensation issues and selectively increases some services.

Changes to Previously Adopted Budget

Based on the passage of Measure R, renegotiation of all labor agreements, and general cost containment, there are significant changes to the previously adopted FY 2015-16 budget which include but are not limited to:

Technology Improvements – In order to provide better customer service and increased efficiency, staff has included a number of proposed improvements. The most significant are upgrades to the City's CRW permitting system, which will allow online services for the public related to processing Building, Planning and Public Works permits. The upgrade will allow City employees to use tablets while in the field for permitting and maintenance activities, decreasing report writing and transportation between the office and customers. Additionally, staff proposes implementing a suite of tools to automate all Human Resources activities including the recruitment process, performance evaluations, and time-keeping to minimize both the use of paper and enhance efficiency. This will also dramatically improve potential job applicants' first impression of the City. Staff also intends to upgrade the City's website, providing an improved online customer service experience. Additionally, funds are included for a new firewall and to bring in outside technical expertise in order to implement these increased online services securely. The estimated cost for these improvements and support is approximately \$200,000.

City Hall Staffing – Staff is proposing that 1.5 new positions will be created, in addition to filling some vacancies as planned. In order to provide additional service to customers and better staff the growing demand for Passport Services, an additional half-time Administrative Clerk Specialist is included in City Management. A full-time Management Assistant is included in Community Development to allow technical staff to focus more on programs and services and less on administrative support, meeting preparation, and noticing. The Department currently has no administrative support positions thereby requiring senior and technical staff to perform many tasks that could be performed by someone else allowing staff to better focus resources on City priorities. Although these are new positions, the current headcount remains below the previously

approved number which does not include positions that have been eliminated over the past five years.

Over the course of the fiscal year, the Finance Department will return to full staffing after having three of six positions vacant. In the Building Division, the previously approved third Building Inspector is funded to provide support when demand is high and focus the remaining time on code enforcement activities. The Human Resources Manager position is proposed to become a Human Resources Analyst position under the supervision of the Assistant City Manager.

Cost of Living Adjustment – The Management and unrepresented staff have not received a cost of living adjustment since July 1, 2009. During this period, this group also began paying the full 8% employee share of their CalPERS pension obligation with no offsetting salary increase. The proposed FY 2015-16 budget assumes a 3% adjustment similar to SEIU. The cost of this adjustment is approximately \$90,000.

Special Revenue Funds and Restored General Fund Support - As previously discussed, the General Fund has reduced funding to Public Works services over the past few years by approximately \$600,000. In order to maintain the existing level of services, much of this reduction was offset by shifting eligible expenditures to several Special Revenue Funds as a short-term solution. Two of the City's key Special Revenue Funds, the Landscape and Lighting Assessment District (LLAD) and National Pollutants Discharge Elimination System (NPDES), faced operating deficits and were balanced in FY 2014-15 through one-time actions. Because these funds have legal limits on the increase to their revenue, while continuing to experience cost increases such as personnel and utility expenses, these Special Revenue Funds are projected to have deficits without the addition of restored General Fund support, new revenue sources, or reduction in services.

In the proposed FY 2015-16 budget update, staff has increased the General Fund support to Public Works services by transferring expenses in the amount of approximately \$300,000 from the LLAD Fund (\$180,000) and the NPDES Fund (\$120,000) back into the General Fund. Current funding in all funds is insufficient to ultimately cover the cost of addressing deferred landscaping and lighting services on City property and within the public right-of-way, as well as increasing clean water regulations. As such, additional revenue sources will need to be identified in the coming years to meet these needs.

Economic Development - In order to optimally size the City's economic development activities in the wake of the loss of redevelopment, the Community Development Department's economic development activities will be staffed in FY 2015-16 by a Community Development Analyst (previously filled by a consultant) and the Community Development Director. The City's Housing Program Manager and Economic Development Program Manager positions will be held vacant, although some duties will be partially performed by outside experts. A key goal of the Department this year will be to define and develop a refreshed and strategic approach to economic development and housing. To accomplish this, the City will work with Management Partners to evaluate and update the 2006 Economic Development Strategy, including working with the Economic Development Committee and facilitating a City Council study session. As a part of this effort, Management Partners will also develop recommendations on future economic development staffing and strategic programs that will help to support and grow existing businesses, attract new businesses and diversify the economic base. Finally, through grants from Contra Costa Transportation Authority and the Metropolitan Transportation Commission, staff will work this fiscal year with

consultant teams to further San Pablo Avenue Specific Plan implementation efforts, including through conducting updated market analyses and identifying strategies and barriers towards attracting investment to key opportunity sites in the Plan area.

Police Department – In FY 2014-15, three sworn officer positions, a Records Specialist, and some part-time positions were held vacant in an effort to reduce costs. For FY 2015-16, the Department is authorized to fill all sworn positions and will only be holding a Records Specialist position vacant. However, based on current headcount and likely recruitment and retention next fiscal year, salary savings of approximately \$360,000 in police officer savings has been assumed in addition to the vacant Records Specialist position. Should the Department hire additional officers or have lower attrition, actual personnel expenses could increase and a future budget adjustment could be necessary. Staff will report back during the fiscal year on recruitment and retention activities.

Public Works Department – In addition to the General Fund increase previously described associated with the Special Funds, the proposed FY 2015-16 budget update assumes filling one of the two vacant Maintenance Worker positions, which will enhance the overall maintenance efforts in our parks at our facilities and reduce overtime hours. Additionally, there is an increase of \$50,000 in the Maintenance budget to provide enhanced services in City parks, playfields, open space and right-of-ways. In the Integrated Waste Management Fund, staff proposes to add an additional Forklift Driver position to provide additional support to accommodate increased demand and the seven-day service schedule at the Recycling and Environmental Resource Center. The previously approved Associate Engineer position will be filled during the fiscal year as a more efficient way to manage and design capital programs rather than relying so heavily on outside consultants.

Capital Improvement Program (CIP)

The CIP Budget, as shown on the following table, serves to identify the appropriation of expenditures on CIP projects in FY 2015-16. The CIP Budget includes activities that are programmed for FY 2015-16, but is not a commitment to a particular project. The only exceptions are the projects shown as part of the Street Improvement Capital Fund (Fund 211), which constitute the *Annual Program of Maintenance and Improvement* pursuant to the Measure A Street Improvement Program approved by voters in 2008.

Capital Improvement Program Budget

	Project #	Fund Source	Proposed 2015-16
Capital Improvement Fund (301)			
ADMINISTRATION			
Energy & Water Efficiency Program	C3043	Other	\$15,200
PARKS			
Huber Park Improvements	C3054	Local Grant	\$156,000
CREEKS & TRAILS			
Ohlone Greenway Impr - Blake to Hill	C3069	210	\$100,000
Ohlone Greenway Wayfinding Signage	C5034	Local Grant	\$118,200
Ohlone Nature Area & Rain Gardens	C3067	State Grant	\$50,000
Ohlone-BART Station Placemaking Imprv	C3076	210	\$133,000
Ohlone-BART Station Placemaking Imprv	C3076	Fed Grant	\$3,336,000
STREETS-TRANSPORTATION			
Arlington Curve at Brewster Drive Safety Imprv	C3071	211	\$29,100
Arlington Curve at Brewster Drive Safety Imprv	C3071	Fed Grant	\$198,000
Subtotal Capital Improvement Fund			\$4,135,500
Measure J Return to Source (204)			
Streets			
Access Modifications	C3024	204	\$ 146,000
Measure J Storm Drain (205)			
Storm Drain Repairs & Improvements			
Repairs & Improvements	tbd	205	\$ 330,000
Measure A Swim Center & Park Facilities (206)			
FACILITIES			
Swim Center Enhancements	C3050	206	\$ 100,000
PARKS			
Canyon Trail Clubhouse Improvements	tbd	206	\$ 150,000
Subtotal Measure A Swim Center & Park Fund			\$ 250,000
Measure A Street Improvements (211)*			
STREETS-TRANSPORTATION			
Street Improvement Program	C3027	211	\$ 570,000
Traffic Safety & Management Program	C3070	211	\$ 60,000
Subtotal Street Improvements Fund			\$ 630,000
Total Capital Improvement Program Budget Appropriations			\$5,491,500

*Also see Public Works Department Budget for Non-Project Personnel Expenditures in the Annual Program of Maintenance and Improvement pursuant to the Measure A Street Improvement Program

Financial Advisory Board (FAB) Recommendation

On June 9, 2015 the FAB met to review the proposed budget for FY 2015-16 and passed the following motion:

“By motion made, seconded and adopted unanimously, the Board recommends adoption of the City Manager’s updates to the FY 2015-16 budget with the following changes:

- Identify \$100,000 of savings among the list of proposed budget changes presented to the FAB on 6/9 and allocate those savings of \$100,000 to the general fund reserve

- Any unanticipated revenues in the General Fund over and above the Adopted FY 2015-16 budget realized by 12/31/15 not be committed until FAB reviews and makes recommendations for the mid-year update.”

Staff concurs with the FAB’s desire to increase General Fund reserves. Last year, the City Council spent considerable time discussing the issue, and staff recommended that as soon as possible, reserves would be increased by at least one percent per fiscal year. The Council ultimately adopted the biennial budget with this recommendation and the understanding that reserves might decrease for FY 2014-15 without the passage of Measure R. The proposed FY 2015-16 budget update assumes surpluses in the General Fund in excess of one percent for this fiscal year and next, and the General Fund reserves will be increased accordingly per the City Council’s direction. It is not clear if the intent of FAB’s recommendation is to reduce expenses or increase reserves as those goals can be achieved differently. For example, if revenues are higher than anticipated, reserves would also be higher, presumably eliminating the need to reduce expenses. Should the City Council desire to reduce the proposed FY 2015-16 revised expenditures as the FAB suggests, staff would need Council direction as to what area(s) specifically they would reduce or eliminate and would not limit it only to the proposed changes in the budget but rather the entire General Fund.

In regard to the FAB’s second recommended change, it is standard practice for staff to come to the City Council throughout the fiscal year for supplemental appropriations if “unanticipated” situations (e.g., bid alternates, grants) or opportunities arise and additional spending authority is needed. Should this occur, staff will provide the FAB with periodic budget updates that they can review and provide comments to the Council if they desire. Because of the time it typically takes to close a particular period, staff often does not present the mid-year update before February which would mean that any adjustment for Council consideration would not happen until March of the fiscal year. It is also common should the staff receive additional grant funds to come to Council immediately to appropriate those additional funds and begin the project. Further, this motion may go beyond the scope of the FAB’s responsibilities by limiting the role normally performed by Council. Staff does not support this recommendation.

Gann Appropriations Limit

Included in the recommended actions for adoption of the FY 2015-16 budget is the approval of the calculation and to establish the City’s FY 2015-16 Gann Appropriation Limit as \$117,423,242.

Approved in 1979 and amended in 1990, the Gann Initiative sets an annual appropriation limit on City expenditures based on the amount of tax proceeds received. This amount is adjusted each year based on changes in population and inflation. The California Government Code requires that the City adopt the Gann appropriations limit by resolution on an annual basis.

LEGAL CONSIDERATIONS

Approval of the attached resolutions is required to adopt the City’s spending authority for Fiscal Year 2015-16. In addition to the Gann limit appropriation, there are separate resolutions for each of the City’s component units which also must be considered and are presented for approval this evening: the Public Financing Authority and Pension Board.

Reviewed by:



Scott Hanin
City Manager

Attachments:

1. Annual Budget by Account Classification Report
2. Annual Budget by Organization Report
3. All Funds Summary
4. Resolution authorizing spending by fund for FY 2015-16
5. Resolution authorizing spending authority by fund for the Public Financing Authority
6. Resolution authorizing of spending authority by fund for the Employee Pension Board
7. Resolution Approving the Calculation and Setting the Gann Appropriations Limit for the FY 2015-16 Budget

Annual Budget by Account Classification Report

Summary

Agenda Item No. 7(A)
Attachment 1

	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
Fund: 101 General Fund					
Revenue					
4000-Taxes - Property and Other Taxes	\$17,157,150.00	\$17,163,140.00	\$17,785,097.00	\$18,857,527.00	(\$1,072,430.00)
4200-Lic & Perm - Licenses & Permits	\$531,000.00	\$531,000.00	\$593,000.00	\$623,000.00	(\$30,000.00)
4300-Fines/Forf - Fines & Forfeitures	\$341,500.00	\$341,500.00	\$341,500.00	\$301,500.00	\$40,000.00
4400-Use of Prp - Use of Money and Property	\$344,900.00	\$344,900.00	\$353,840.00	\$389,840.00	(\$36,000.00)
4500-Intergov'l - Intergovernmental Revenues	\$5,183,962.00	\$5,428,502.00	\$5,266,191.00	\$5,143,498.00	\$122,693.00
4600-Charges - Charges for Services	\$4,660,442.00	\$4,660,442.00	\$4,853,935.00	\$4,795,320.00	\$58,615.00
4800-Oth Revenu - Other Revenue	\$221,647.00	\$221,647.00	\$220,267.00	\$179,267.00	\$41,000.00
4900-Oth Source - Other Financing Sources	\$900,857.00	\$900,857.00	\$890,194.00	\$890,194.00	\$0.00
Revenue Totals	\$29,341,458.00	\$29,591,988.00	\$30,304,024.00	\$31,180,146.00	(\$876,122.00)
Expenditures					
5100-Persn Svcs - Personnel Services	\$22,619,142.00	\$22,843,451.00	\$23,552,663.00	\$23,833,946.27	(\$281,283.27)
5200-Prof Svcs - Purchased Professional & Technical Services	\$2,446,700.00	\$2,436,700.00	\$2,501,700.00	\$2,454,200.00	\$47,500.00
5300-Prop Svcs - Purchased Property Services	\$1,055,233.00	\$1,091,233.00	\$1,097,235.00	\$1,365,359.00	(\$268,124.00)
5400-Other Svcs - Other Purchased Services	\$1,306,825.00	\$1,306,825.00	\$1,362,495.00	\$1,302,495.00	\$60,000.00
5500-Supplies - Supplies	\$617,700.00	\$617,700.00	\$633,150.00	\$627,150.00	\$6,000.00
5600-Prop & Cap - Property & Capital	\$262,800.00	\$262,800.00	\$301,300.00	\$317,300.00	(\$16,000.00)
5800-Financing - Financing Costs	\$235,921.00	\$235,921.00	\$239,536.00	\$228,573.00	\$10,963.00
5900-Oth Financ - Other Financing Uses	\$707,744.00	\$782,583.00	\$708,222.00	\$711,222.00	(\$3,000.00)
Revenue Totals:	\$29,341,458.00	\$29,591,988.00	\$30,304,024.00	\$31,180,146.00	(\$876,122.00)
Expenditure Totals	\$29,252,065.00	\$29,577,213.00	\$30,396,301.00	\$30,840,245.27	(\$443,944.27)
Fund Total: General Fund	\$89,393.00	\$14,775.00	(\$92,277.00)	\$339,900.73	(\$432,177.73)
Fund: 201 Gas Tax Fund					
Revenue					
4400-Use of Prp - Use of Money and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4500-Intergov'l - Intergovernmental Revenues	\$605,712.00	\$605,712.00	\$617,826.00	\$515,613.00	\$102,213.00
4900-Oth Source - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$605,712.00	\$605,712.00	\$617,826.00	\$515,613.00	\$102,213.00
Expenditures					
5100-Persn Svcs - Personnel Services	\$227,414.00	\$227,414.00	\$235,762.00	\$240,889.88	(\$5,127.88)
5200-Prof Svcs - Purchased Professional & Technical Services	\$36,300.00	\$41,415.00	\$36,300.00	\$36,300.00	\$0.00
5300-Prop Svcs - Purchased Property Services	\$182,300.00	\$182,300.00	\$182,300.00	\$187,173.00	(\$4,873.00)
5400-Other Svcs - Other Purchased Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Annual Budget by Account Classification Report

Summary

	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
5500-Supplies - Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5600-Prop & Cap - Property & Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800-Financing - Financing Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900-Oth Financ - Other Financing Uses	\$94,778.00	\$94,778.00	\$139,121.00	\$139,121.00	\$0.00
Revenue Totals:	\$605,712.00	\$605,712.00	\$617,826.00	\$515,613.00	\$102,213.00
Expenditure Totals	\$540,792.00	\$545,907.00	\$593,483.00	\$603,483.88	(\$10,000.88)
Fund Total: Gas Tax Fund	\$64,920.00	\$59,805.00	\$24,343.00	(\$87,870.88)	\$112,213.88
Fund: 202 Nat'l Pollut Dis Elim Sys					
Revenue					
4400-Use of Prp - Use of Money and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4500-Intergov'l - Intergovernmental Revenues	\$315,000.00	\$315,000.00	\$315,000.00	\$315,000.00	\$0.00
4600-Charges - Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4900-Oth Source - Other Financing Sources	\$57,000.00	\$57,000.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$372,000.00	\$372,000.00	\$315,000.00	\$315,000.00	\$0.00
Expenditures					
5100-Persn Svcs - Personnel Services	\$279,318.00	\$279,318.00	\$289,381.00	\$158,409.00	\$130,972.00
5200-Prof Svcs - Purchased Professional & Technical Services	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
5300-Prop Svcs - Purchased Property Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5400-Other Svcs - Other Purchased Services	\$25,250.00	\$25,250.00	\$25,250.00	\$25,250.00	\$0.00
5500-Supplies - Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5600-Prop & Cap - Property & Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800-Financing - Financing Costs	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00
5900-Oth Financ - Other Financing Uses	\$68,866.00	\$68,866.00	\$99,432.00	\$99,432.00	\$0.00
Revenue Totals:	\$372,000.00	\$372,000.00	\$315,000.00	\$315,000.00	\$0.00
Expenditure Totals	\$390,934.00	\$390,934.00	\$424,063.00	\$293,091.00	\$130,972.00
Fund Total: Nat'l Pollut Dis Elim Sys	(\$18,934.00)	(\$18,934.00)	(\$109,063.00)	\$21,909.00	(\$130,972.00)
Fund: 203 Land & Light Assess Distr					
Revenue					
4000-Taxes - Property and Other Taxes	\$771,000.00	\$771,000.00	\$771,000.00	\$771,000.00	\$0.00
4400-Use of Prp - Use of Money and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4500-Intergov'l - Intergovernmental Revenues	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
4800-Oth Revenu - Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4900-Oth Source - Other Financing Sources	\$78,000.00	\$78,000.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$859,000.00	\$859,000.00	\$781,000.00	\$781,000.00	\$0.00

Annual Budget by Account Classification Report

Summary

	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
Expenditures					
5100-Persn Svcs - Personnel Services	\$262,097.00	\$262,097.00	\$271,652.00	\$259,610.07	\$12,041.93
5200-Prof Svcs - Purchased Professional & Technical Services	\$18,500.00	\$18,500.00	\$18,500.00	\$18,500.00	\$0.00
5300-Prop Svcs - Purchased Property Services	\$421,600.00	\$421,600.00	\$366,600.00	\$238,127.00	\$128,473.00
5400-Other Svcs - Other Purchased Services	\$2,900.00	\$2,900.00	\$2,900.00	\$2,900.00	\$0.00
5500-Supplies - Supplies	\$46,000.00	\$46,000.00	\$46,000.00	\$46,000.00	\$0.00
5600-Prop & Cap - Property & Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900-Oth Financ - Other Financing Uses	\$150,445.00	\$150,445.00	\$193,958.00	\$193,958.00	\$0.00
Revenue Totals:	\$859,000.00	\$859,000.00	\$781,000.00	\$781,000.00	\$0.00
Expenditure Totals	\$901,542.00	\$901,542.00	\$899,610.00	\$759,095.07	\$140,514.93
Fund Total: Land & Light Assess Distr	(\$42,542.00)	(\$42,542.00)	(\$118,610.00)	\$21,904.93	(\$140,514.93)
Fund: 204 Measure J-Return to Source Fund					
Revenue					
4000-Taxes - Property and Other Taxes	\$406,052.00	\$411,052.00	\$414,173.00	\$414,173.00	\$0.00
4400-Use of Prp - Use of Money and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4600-Charges - Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4800-Oth Revenu - Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$406,052.00	\$411,052.00	\$414,173.00	\$414,173.00	\$0.00
Expenditures					
5100-Persn Svcs - Personnel Services	\$121,547.00	\$121,547.00	\$126,238.00	\$126,076.19	\$161.81
5200-Prof Svcs - Purchased Professional & Technical Services	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00
5300-Prop Svcs - Purchased Property Services	\$154,000.00	\$189,000.00	\$154,000.00	\$172,780.00	(\$18,780.00)
5400-Other Svcs - Other Purchased Services	\$42,700.00	\$42,700.00	\$42,700.00	\$42,700.00	\$0.00
5500-Supplies - Supplies	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00
5600-Prop & Cap - Property & Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900-Oth Financ - Other Financing Uses	\$58,931.00	\$58,931.00	\$60,699.00	\$60,699.00	\$0.00
Revenue Totals:	\$406,052.00	\$411,052.00	\$414,173.00	\$414,173.00	\$0.00
Expenditure Totals	\$407,178.00	\$457,178.00	\$413,637.00	\$432,255.19	(\$18,618.19)
Fund Total: Measure J-Return to Source Fund	(\$1,126.00)	(\$46,126.00)	\$536.00	(\$18,082.19)	\$18,618.19
Fund: 205 Measure J Storm Drain					
Revenue					
4000-Taxes - Property and Other Taxes	\$698,000.00	\$698,000.00	\$698,000.00	\$698,000.00	\$0.00
4400-Use of Prp - Use of Money and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4600-Charges - Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Annual Budget by Account Classification Report**Summary**

	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
4900-Oth Source - Other Financing Sources	\$0.00	\$0.00	\$28,500.00	\$28,500.00	\$0.00
Revenue Totals	\$698,000.00	\$698,000.00	\$726,500.00	\$726,500.00	\$0.00
Expenditures					
5100-Persn Svcs - Personnel Services	\$273,290.00	\$273,290.00	\$283,845.00	\$282,468.87	\$1,376.13
5200-Prof Svcs - Purchased Professional & Technical Services	\$11,300.00	\$11,300.00	\$11,300.00	\$11,300.00	\$0.00
5300-Prop Svcs - Purchased Property Services	\$130,000.00	\$160,000.00	\$360,000.00	\$380,000.00	(\$20,000.00)
5400-Other Svcs - Other Purchased Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5500-Supplies - Supplies	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00
5600-Prop & Cap - Property & Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800-Financing - Financing Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900-Oth Financ - Other Financing Uses	\$127,120.00	\$127,120.00	\$72,224.00	\$72,224.00	\$0.00
Revenue Totals:	\$698,000.00	\$698,000.00	\$726,500.00	\$726,500.00	\$0.00
Expenditure Totals	\$556,710.00	\$586,710.00	\$742,369.00	\$760,992.87	(\$18,623.87)
Fund Total: Measure J Storm Drain	\$141,290.00	\$111,290.00	(\$15,869.00)	(\$34,492.87)	\$18,623.87
Fund: 206 Measure A Parcel Tax					
Revenue					
4000-Taxes - Property and Other Taxes	\$439,000.00	\$439,000.00	\$439,000.00	\$439,000.00	\$0.00
4400-Use of Prp - Use of Money and Property	\$400.00	\$400.00	\$400.00	\$400.00	\$0.00
4900-Oth Source - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$439,400.00	\$439,400.00	\$439,400.00	\$439,400.00	\$0.00
Expenditures					
5200-Prof Svcs - Purchased Professional & Technical Services	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00
5300-Prop Svcs - Purchased Property Services	\$251,000.00	\$251,000.00	\$101,000.00	\$101,000.00	\$0.00
5500-Supplies - Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5600-Prop & Cap - Property & Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800-Financing - Financing Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900-Oth Financ - Other Financing Uses	\$420,436.00	\$420,436.00	\$418,951.00	\$412,752.00	\$6,199.00
Revenue Totals:	\$439,400.00	\$439,400.00	\$439,400.00	\$439,400.00	\$0.00
Expenditure Totals	\$686,436.00	\$686,436.00	\$534,951.00	\$528,752.00	\$6,199.00
Fund Total: Measure A Parcel Tax	(\$247,036.00)	(\$247,036.00)	(\$95,551.00)	(\$89,352.00)	(\$6,199.00)

Annual Budget by Account Classification Report

Summary

	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
Fund: 207 Measure A Section 10					
Revenue					
4000-Taxes - Property and Other Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4400-Use of Prp - Use of Money and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditures					
5800-Financing - Financing Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900-Oth Financ - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund Total: Measure A Section 10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund: 208 Asset Seizure Fund					
Revenue					
4400-Use of Prp - Use of Money and Property	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
4900-Oth Source - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
Expenditures					
5500-Supplies - Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5600-Prop & Cap - Property & Capital	\$0.00	\$0.00	\$0.00	\$25,000.00	(\$25,000.00)
Revenue Totals:	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
Expenditure Totals	\$0.00	\$0.00	\$0.00	\$25,000.00	(\$25,000.00)
Fund Total: Asset Seizure Fund	\$2,000.00	\$2,000.00	\$2,000.00	(\$23,000.00)	\$25,000.00
Fund: 209 Vehicle Abatement Fund					
Revenue					
4400-Use of Prp - Use of Money and Property	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
4500-Intergov'l - Intergovernmental Revenues	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
4900-Oth Source - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$0.00
Expenditures					
5300-Prop Svcs - Purchased Property Services	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$0.00
5500-Supplies - Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5600-Prop & Cap - Property & Capital	\$0.00	\$27,000.00	\$0.00	\$25,000.00	(\$25,000.00)
Revenue Totals:	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$0.00
Expenditure Totals	\$11,000.00	\$38,000.00	\$11,000.00	\$36,000.00	(\$25,000.00)
Fund Total: Vehicle Abatement Fund	\$10,000.00	(\$17,000.00)	\$10,000.00	(\$15,000.00)	\$25,000.00

Annual Budget by Account Classification Report

Summary

	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
Fund: 211 Street Improvemt & Maint					
Revenue					
4000-Taxes - Property and Other Taxes	\$1,398,000.00	\$1,398,000.00	\$1,426,000.00	\$1,498,800.00	(\$72,800.00)
4400-Use of Prp - Use of Money and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4500-Intergov'l - Intergovernmental Revenues	\$630,000.00	\$630,000.00	\$0.00	\$0.00	\$0.00
4800-Oth Revenu - Other Revenue	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
4900-Oth Source - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$2,033,000.00	\$2,033,000.00	\$1,431,000.00	\$1,503,800.00	(\$72,800.00)
Expenditures					
5100-Persn Svcs - Personnel Services	\$51,215.00	\$51,215.00	\$53,253.00	\$70,457.03	(\$17,204.03)
5200-Prof Svcs - Purchased Professional & Technical Services	\$3,000.00	\$66,610.66	\$3,000.00	\$3,000.00	\$0.00
5300-Prop Svcs - Purchased Property Services	\$1,141,831.00	\$1,221,730.00	\$519,738.00	\$519,738.00	\$0.00
5400-Other Svcs - Other Purchased Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5500-Supplies - Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5600-Prop & Cap - Property & Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900-Oth Financ - Other Financing Uses	\$733,408.00	\$733,408.00	\$734,228.00	\$737,228.00	(\$3,000.00)
Revenue Totals:	\$2,033,000.00	\$2,033,000.00	\$1,431,000.00	\$1,503,800.00	(\$72,800.00)
Expenditure Totals	\$1,929,454.00	\$2,072,963.66	\$1,310,219.00	\$1,330,423.03	(\$20,204.03)
Fund Total: Street Improvemt & Maint	\$103,546.00	(\$39,963.66)	\$120,781.00	\$173,376.97	(\$52,595.97)
Fund: 213 Public Art Fund					
Revenue					
4400-Use of Prp - Use of Money and Property	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00
4800-Oth Revenu - Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4900-Oth Source - Other Financing Sources	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00
Revenue Totals	\$6,050.00	\$6,050.00	\$6,050.00	\$6,050.00	\$0.00
Expenditures					
5200-Prof Svcs - Purchased Professional & Technical Services	\$0.00	\$3,000.00	\$0.00	\$15,000.00	(\$15,000.00)
5400-Other Svcs - Other Purchased Services	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$6,050.00	\$6,050.00	\$6,050.00	\$6,050.00	\$0.00
Expenditure Totals	\$0.00	\$5,000.00	\$0.00	\$15,000.00	(\$15,000.00)
Fund Total: Public Art Fund	\$6,050.00	\$1,050.00	\$6,050.00	(\$8,950.00)	\$15,000.00

Annual Budget by Account Classification Report

Summary

	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
Fund: 214 Measure J-Paratransit Fund					
Revenue					
4000-Taxes - Property and Other Taxes	\$132,552.00	\$132,552.00	\$132,552.00	\$132,552.00	\$0.00
4400-Use of Prp - Use of Money and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4600-Charges - Charges for Services	\$13,500.00	\$13,500.00	\$13,500.00	\$13,500.00	\$0.00
4800-Oth Revenu - Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$146,052.00	\$146,052.00	\$146,052.00	\$146,052.00	\$0.00
Expenditures					
5100-Persn Svcs - Personnel Services	\$66,310.00	\$66,310.00	\$68,725.00	\$52,328.00	\$16,397.00
5200-Prof Svcs - Purchased Professional & Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5300-Prop Svcs - Purchased Property Services	\$14,000.00	\$14,000.00	\$14,200.00	\$14,200.00	\$0.00
5400-Other Svcs - Other Purchased Services	\$1,020.00	\$1,020.00	\$1,020.00	\$1,020.00	\$0.00
5500-Supplies - Supplies	\$14,500.00	\$14,500.00	\$12,700.00	\$12,700.00	\$0.00
5900-Oth Financ - Other Financing Uses	\$31,486.00	\$31,486.00	\$32,430.00	\$32,430.00	\$0.00
Revenue Totals:	\$146,052.00	\$146,052.00	\$146,052.00	\$146,052.00	\$0.00
Expenditure Totals	\$127,316.00	\$127,316.00	\$129,075.00	\$112,678.00	\$16,397.00
Fund Total: Measure J-Paratransit Fund	\$18,736.00	\$18,736.00	\$16,977.00	\$33,374.00	(\$16,397.00)
Fund: 221 Grants					
Revenue					
4400-Use of Prp - Use of Money and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4500-Intergov'l - Intergovernmental Revenues	\$138,498.00	\$138,498.00	\$0.00	\$307,500.00	(\$307,500.00)
4800-Oth Revenu - Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4900-Oth Source - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$138,498.00	\$138,498.00	\$0.00	\$307,500.00	(\$307,500.00)
Expenditures					
5100-Persn Svcs - Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5200-Prof Svcs - Purchased Professional & Technical Services	\$100,000.00	\$177,984.77	\$0.00	\$302,500.00	(\$302,500.00)
5300-Prop Svcs - Purchased Property Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5400-Other Svcs - Other Purchased Services	\$26,498.00	\$26,498.00	\$0.00	\$0.00	\$0.00
5500-Supplies - Supplies	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00
5600-Prop & Cap - Property & Capital	\$0.00	\$1,902,623.57	\$0.00	\$0.00	\$0.00
5800-Financing - Financing Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Annual Budget by Account Classification Report

Summary

	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
5900-Oth Financ - Other Financing Uses	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$138,498.00	\$138,498.00	\$0.00	\$307,500.00	(\$307,500.00)
Expenditure Totals	\$173,498.00	\$2,154,106.34	\$12,000.00	\$314,500.00	(\$302,500.00)
Fund Total: Grants	(\$35,000.00)	(\$2,015,608.34)	(\$12,000.00)	(\$7,000.00)	(\$5,000.00)
Fund: 222 C.O.P.S. Grant Fund					
Revenue					
4400-Use of Prp - Use of Money and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4500-Intergov'l - Intergovernmental Revenues	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00
Revenue Totals	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00
Expenditures					
5100-Persn Svcs - Personnel Services	\$70,000.00	\$70,000.00	\$70,000.00	\$0.00	\$70,000.00
5500-Supplies - Supplies	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00
5600-Prop & Cap - Property & Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00
Expenditure Totals	\$100,000.00	\$100,000.00	\$100,000.00	\$30,000.00	\$70,000.00
Fund Total: C.O.P.S. Grant Fund	\$0.00	\$0.00	\$0.00	\$70,000.00	(\$70,000.00)
Fund: 232 City LMI Housing Fund					
Revenue					
4000-Taxes - Property and Other Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4400-Use of Prp - Use of Money and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4500-Intergov'l - Intergovernmental Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4600-Charges - Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4800-Oth Revenu - Other Revenue	\$75,284.00	\$75,284.00	\$250,000.00	\$250,000.00	\$0.00
4900-Oth Source - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$75,284.00	\$75,284.00	\$250,000.00	\$250,000.00	\$0.00
Expenditures					
5100-Persn Svcs - Personnel Services	\$87,208.00	\$87,208.00	\$91,652.00	\$1.00	\$91,651.00
5200-Prof Svcs - Purchased Professional & Technical Services	\$10,000.00	\$10,000.00	\$40,000.00	\$90,000.00	(\$50,000.00)
5300-Prop Svcs - Purchased Property Services	\$9,700.00	\$9,700.00	\$9,800.00	\$9,800.00	\$0.00
5400-Other Svcs - Other Purchased Services	\$3,330.00	\$3,330.00	\$4,320.00	\$4,320.00	\$0.00
5500-Supplies - Supplies	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00	\$0.00
5600-Prop & Cap - Property & Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Annual Budget by Account Classification Report

Summary

	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
5900-Oth Financ - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$75,284.00	\$75,284.00	\$250,000.00	\$250,000.00	\$0.00
Expenditure Totals	\$111,538.00	\$111,538.00	\$147,072.00	\$105,421.00	\$41,651.00
Fund Total: City LMI Housing Fund	(\$36,254.00)	(\$36,254.00)	\$102,928.00	\$144,579.00	(\$41,651.00)
Fund: 301 Capital Improvement Fund					
Revenue					
4400-Use of Prp - Use of Money and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4500-Intergov'l - Intergovernmental Revenues	\$1,423,233.00	\$1,423,233.00	\$1,749,313.00	\$1,749,313.00	\$0.00
4800-Oth Revenu - Other Revenue	\$585,000.00	\$585,000.00	\$0.00	\$0.00	\$0.00
4900-Oth Source - Other Financing Sources	\$0.00	\$0.00	\$41,500.00	\$83,000.00	(\$41,500.00)
Revenue Totals	\$2,008,233.00	\$2,008,233.00	\$1,790,813.00	\$1,832,313.00	(\$41,500.00)
Expenditures					
5100-Persn Svcs - Personnel Services	\$32,170.00	\$32,170.00	\$33,210.00	\$31,298.00	\$1,912.00
5200-Prof Svcs - Purchased Professional & Technical Services	\$0.00	\$101,279.05	\$0.00	\$0.00	\$0.00
5300-Prop Svcs - Purchased Property Services	\$2,156,431.00	\$2,901,050.72	\$1,797,341.00	\$1,797,341.00	\$0.00
5400-Other Svcs - Other Purchased Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5500-Supplies - Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5600-Prop & Cap - Property & Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800-Financing - Financing Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900-Oth Financ - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$2,008,233.00	\$2,008,233.00	\$1,790,813.00	\$1,832,313.00	(\$41,500.00)
Expenditure Totals	\$2,188,601.00	\$3,034,499.77	\$1,830,551.00	\$1,828,639.00	\$1,912.00
Fund Total: Capital Improvement Fund	(\$180,368.00)	(\$1,026,266.77)	(\$39,738.00)	\$3,674.00	(\$43,412.00)
Fund: 501 Integrated Waste Mgmt					
Revenue					
4400-Use of Prp - Use of Money and Property	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
4500-Intergov'l - Intergovernmental Revenues	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$0.00
4600-Charges - Charges for Services	\$2,145,428.00	\$2,145,428.00	\$2,295,626.00	\$2,285,223.00	\$10,403.00
4800-Oth Revenu - Other Revenue	\$4,300.00	\$4,300.00	\$4,300.00	\$4,300.00	\$0.00
4900-Oth Source - Other Financing Sources	\$0.00	\$0.00	\$39,000.00	\$39,000.00	\$0.00
Revenue Totals	\$2,166,728.00	\$2,166,728.00	\$2,355,926.00	\$2,345,523.00	\$10,403.00

Annual Budget by Account Classification Report

Summary

	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
Expenditures					
5100-Persn Svcs - Personnel Services	\$1,200,165.00	\$1,200,165.00	\$1,247,814.00	\$1,237,419.67	\$10,394.33
5200-Prof Svcs - Purchased Professional & Technical Services	\$74,000.00	\$89,000.00	\$74,000.00	\$81,500.00	(\$7,500.00)
5300-Prop Svcs - Purchased Property Services	\$136,058.00	\$136,058.00	\$136,309.00	\$145,980.00	(\$9,671.00)
5400-Other Svcs - Other Purchased Services	\$26,135.00	\$26,135.00	\$26,813.00	\$30,250.00	(\$3,437.00)
5500-Supplies - Supplies	\$87,750.00	\$87,750.00	\$90,900.00	\$106,300.00	(\$15,400.00)
5600-Prop & Cap - Property & Capital	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
5800-Financing - Financing Costs	\$428,007.00	\$428,007.00	\$427,865.00	\$427,865.00	\$0.00
5900-Oth Financ - Other Financing Uses	\$424,319.00	\$424,319.00	\$356,418.00	\$356,418.00	\$0.00
Revenue Totals:	\$2,166,728.00	\$2,166,728.00	\$2,355,926.00	\$2,345,523.00	\$10,403.00
Expenditure Totals	\$2,377,934.00	\$2,392,934.00	\$2,361,619.00	\$2,387,232.67	(\$25,613.67)
Fund Total: Integrated Waste Mgmt	(\$211,206.00)	(\$226,206.00)	(\$5,693.00)	(\$41,709.67)	\$36,016.67
Fund: 601 Vehicle/Equip Replacement					
Revenue					
4400-Use of Prp - Use of Money and Property	\$128,533.00	\$128,533.00	\$128,832.00	\$128,532.00	\$300.00
4500-Intergov'l - Intergovernmental Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4800-Oth Revenu - Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4900-Oth Source - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$128,533.00	\$128,533.00	\$128,832.00	\$128,532.00	\$300.00
Expenditures					
5200-Prof Svcs - Purchased Professional & Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5600-Prop & Cap - Property & Capital	\$0.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00
5800-Financing - Financing Costs	\$128,533.00	\$128,533.00	\$128,532.00	\$128,532.00	\$0.00
5900-Oth Financ - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$128,533.00	\$128,533.00	\$128,832.00	\$128,532.00	\$300.00
Expenditure Totals	\$128,533.00	\$128,533.00	\$168,532.00	\$128,532.00	\$40,000.00
Fund Total: Vehicle/Equip Replacement	\$0.00	\$0.00	(\$39,700.00)	\$0.00	(\$39,700.00)
Fund: 701 Pension Trust Sect 401-A					
Revenue					
4400-Use of Prp - Use of Money and Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4800-Oth Revenu - Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4900-Oth Source - Other Financing Sources	\$113,976.00	\$113,976.00	\$113,976.00	\$113,976.00	\$0.00
Revenue Totals	\$113,976.00	\$113,976.00	\$113,976.00	\$113,976.00	\$0.00

Annual Budget by Account Classification Report**Summary**

	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
Expenditures					
5100-Persn Svcs - Personnel Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5200-Prof Svcs - Purchased Professional & Technical Services	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
5800-Financing - Financing Costs	\$112,476.00	\$112,476.00	\$112,476.00	\$112,476.00	\$0.00
Revenue Totals:	\$113,976.00	\$113,976.00	\$113,976.00	\$113,976.00	\$0.00
Expenditure Totals	\$113,976.00	\$113,976.00	\$113,976.00	\$113,976.00	\$0.00
Fund Total: Pension Trust Sect 401-A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund: 834 Finance Authority Debt Sv					
Revenue					
4400-Use of Prp - Use of Money and Property	\$50.00	\$50.00	\$100.00	\$0.00	\$100.00
4900-Oth Source - Other Financing Sources	\$369,524.00	\$369,524.00	\$368,039.00	\$367,840.00	\$199.00
Revenue Totals	\$369,574.00	\$369,574.00	\$368,139.00	\$367,840.00	\$299.00
Expenditures					
5100-Persn Svcs - Personnel Services	\$250.00	\$250.00	\$250.00	\$0.00	\$250.00
5200-Prof Svcs - Purchased Professional & Technical Services	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00
5800-Financing - Financing Costs	\$363,324.00	\$363,324.00	\$361,839.00	\$361,840.00	(\$1.00)
5900-Oth Financ - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$369,574.00	\$369,574.00	\$368,139.00	\$367,840.00	\$299.00
Expenditure Totals	\$369,574.00	\$369,574.00	\$368,089.00	\$367,840.00	\$249.00
Fund Total: Finance Authority Debt Sv	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
Fund: 835 City Hall Bond D/S					
Revenue					
4400-Use of Prp - Use of Money and Property	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00
4900-Oth Source - Other Financing Sources	\$593,768.00	\$593,768.00	\$594,246.00	\$598,246.00	(\$4,000.00)
Revenue Totals	\$597,768.00	\$597,768.00	\$598,246.00	\$598,246.00	\$0.00
Expenditures					
5200-Prof Svcs - Purchased Professional & Technical Services	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
5800-Financing - Financing Costs	\$596,768.00	\$596,768.00	\$597,246.00	\$597,246.00	\$0.00

Annual Budget by Account Classification Report

Summary

	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
5900-Oth Financ - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$597,768.00	\$597,768.00	\$598,246.00	\$598,246.00	\$0.00
Expenditure Totals	\$597,768.00	\$597,768.00	\$598,246.00	\$598,246.00	\$0.00
Fund Total: City Hall Bond D/S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund: 836 Street Imp Bond D/S					
Revenue					
4400-Use of Prp - Use of Money and Property	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00
4900-Oth Source - Other Financing Sources	\$733,408.00	\$733,408.00	\$734,228.00	\$738,228.00	(\$4,000.00)
Revenue Totals	\$737,408.00	\$737,408.00	\$738,228.00	\$738,228.00	\$0.00
Expenditures					
5200-Prof Svcs - Purchased Professional & Technical Services	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
5800-Financing - Financing Costs	\$736,408.00	\$736,408.00	\$737,228.00	\$737,228.00	\$0.00
5900-Oth Financ - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$737,408.00	\$737,408.00	\$738,228.00	\$738,228.00	\$0.00
Expenditure Totals	\$737,408.00	\$737,408.00	\$738,228.00	\$738,228.00	\$0.00
Fund Total: Street Imp Bond D/S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Grand Totals:	\$41,365,726.00	\$41,621,256.00	\$41,648,185.00	\$42,832,892.00	(\$1,184,707.00)
Expenditure Grand Totals:	\$41,702,257.00	\$45,129,536.77	\$41,893,021.00	\$42,349,630.98	(\$456,609.98)
Net Grand Totals:	(\$336,531.00)	(\$3,508,280.77)	(\$244,836.00)	\$483,261.02	(\$728,097.02)

Annual Budget by Organization Report

Summary

Agenda Item No. 7(A)
Attachment 2

	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
Fund: 101 General Fund					
Revenue					
101-00 - General Fund,Non-Departmental Revenue	\$20,368,986.00	\$20,374,976.00	\$21,078,820.00	\$22,181,250.00	(\$1,102,430.00)
101-10 - General Fund,Administration	\$114,300.00	\$114,300.00	\$119,750.00	\$94,750.00	\$25,000.00
101-20 - General Fund,Police	\$965,000.00	\$965,000.00	\$965,000.00	\$925,000.00	\$40,000.00
101-25 - General Fund,Fire	\$2,752,644.00	\$2,997,184.00	\$2,766,879.00	\$2,614,186.00	\$152,693.00
101-30 - General Fund,Public Works	\$216,000.00	\$216,000.00	\$221,000.00	\$221,000.00	\$0.00
101-40 - General Fund,Community Development	\$1,400,050.00	\$1,400,050.00	\$1,488,250.00	\$1,432,950.00	\$55,300.00
101-50 - General Fund,Recreation	\$3,524,478.00	\$3,524,478.00	\$3,664,325.00	\$3,711,010.00	(\$46,685.00)
101-60 - General Fund,Economic Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$29,341,458.00	\$29,591,988.00	\$30,304,024.00	\$31,180,146.00	(\$876,122.00)
Expenditures					
101 - General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-10 - General Fund,Administration	\$4,228,899.00	\$4,303,738.00	\$4,280,158.00	\$4,457,243.17	(\$177,085.17)
101-20 - General Fund,Police	\$10,567,226.00	\$10,557,226.00	\$11,169,173.00	\$11,113,625.23	\$55,547.77
101-25 - General Fund,Fire	\$8,141,696.00	\$8,366,005.00	\$8,395,237.00	\$8,061,081.00	\$334,156.00
101-30 - General Fund,Public Works	\$645,185.00	\$681,185.00	\$674,066.00	\$1,129,435.39	(\$455,369.39)
101-40 - General Fund,Community Development	\$1,726,262.00	\$1,726,262.00	\$1,799,444.00	\$1,976,963.24	(\$177,519.24)
101-50 - General Fund,Recreation	\$3,942,797.00	\$3,942,797.00	\$4,078,223.00	\$4,101,897.25	(\$23,674.25)
101-60 - General Fund,Economic Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-90 - General Fund,Non-Departmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$29,341,458.00	\$29,591,988.00	\$30,304,024.00	\$31,180,146.00	(\$876,122.00)
Expenditure Totals	\$29,252,065.00	\$29,577,213.00	\$30,396,301.00	\$30,840,245.28	(\$443,944.28)
Fund Total: General Fund	\$89,393.00	\$14,775.00	(\$92,277.00)	\$339,900.72	(\$432,177.72)
Fund: 201 Gas Tax Fund					
Revenue					
201-00 - Gas Tax Fund,Non-Departmental Revenue	\$605,712.00	\$605,712.00	\$617,826.00	\$515,613.00	\$102,213.00
Revenue Totals	\$605,712.00	\$605,712.00	\$617,826.00	\$515,613.00	\$102,213.00
Expenditures					
201-10 - Gas Tax Fund,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
201-30 - Gas Tax Fund,Public Works	\$540,792.00	\$545,907.00	\$593,483.00	\$603,483.88	(\$10,000.88)

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	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
201-90 - Gas Tax Fund,Non-Departmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$605,712.00	\$605,712.00	\$617,826.00	\$515,613.00	\$102,213.00
Expenditure Totals	\$540,792.00	\$545,907.00	\$593,483.00	\$603,483.88	(\$10,000.88)
Fund Total: Gas Tax Fund	\$64,920.00	\$59,805.00	\$24,343.00	(\$87,870.88)	\$112,213.88
Fund: 202 Nat'l Pollut Dis Elim Sys					
Revenue					
202-00 - Nat'l Pollut Dis Elim Sys,Non- Departmental Revenue	\$372,000.00	\$372,000.00	\$315,000.00	\$315,000.00	\$0.00
202-30 - Nat'l Pollut Dis Elim Sys,Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$372,000.00	\$372,000.00	\$315,000.00	\$315,000.00	\$0.00
Expenditures					
202-30 - Nat'l Pollut Dis Elim Sys,Public Works	\$390,934.00	\$390,934.00	\$424,063.00	\$293,091.00	\$130,972.00
202-40 - Nat'l Pollut Dis Elim Sys,Community Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202-90 - Nat'l Pollut Dis Elim Sys,Non- Departmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$372,000.00	\$372,000.00	\$315,000.00	\$315,000.00	\$0.00
Expenditure Totals	\$390,934.00	\$390,934.00	\$424,063.00	\$293,091.00	\$130,972.00
Fund Total: Nat'l Pollut Dis Elim Sys	(\$18,934.00)	(\$18,934.00)	(\$109,063.00)	\$21,909.00	(\$130,972.00)
Fund: 203 Land & Light Assess Distr					
Revenue					
203-00 - Land & Light Assess Distr,Non- Departmental Revenue	\$849,000.00	\$849,000.00	\$771,000.00	\$771,000.00	\$0.00
203-30 - Land & Light Assess Distr,Public Works	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
Revenue Totals	\$859,000.00	\$859,000.00	\$781,000.00	\$781,000.00	\$0.00
Expenditures					
203-10 - Land & Light Assess Distr,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
203-30 - Land & Light Assess Distr,Public Works	\$794,362.00	\$794,362.00	\$787,261.00	\$644,027.00	\$143,234.00
203-50 - Land & Light Assess Distr,Recreation	\$107,180.00	\$107,180.00	\$112,349.00	\$115,068.07	(\$2,719.07)
203-90 - Land & Light Assess Distr,Non- Departmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$859,000.00	\$859,000.00	\$781,000.00	\$781,000.00	\$0.00
Expenditure Totals	\$901,542.00	\$901,542.00	\$899,610.00	\$759,095.07	\$140,514.93
Fund Total: Land & Light Assess Distr	(\$42,542.00)	(\$42,542.00)	(\$118,610.00)	\$21,904.93	(\$140,514.93)

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	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
Fund: 204 Measure J-Return to Source Fund					
Revenue					
204-00 - Measure J-Return to Source Fund,Non- Departmental Revenue	\$406,052.00	\$411,052.00	\$414,173.00	\$414,173.00	\$0.00
204-50 - Measure J-Return to Source Fund,Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$406,052.00	\$411,052.00	\$414,173.00	\$414,173.00	\$0.00
Expenditures					
204-10 - Measure J-Return to Source Fund,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
204-30 - Measure J-Return to Source Fund,Public Works	\$337,178.00	\$387,178.00	\$343,637.00	\$362,255.19	(\$18,618.19)
204-50 - Measure J-Return to Source Fund,Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
204-90 - Measure J-Return to Source Fund,Non- Departmental	\$70,000.00	\$70,000.00	\$70,000.00	\$70,000.00	\$0.00
Revenue Totals:	\$406,052.00	\$411,052.00	\$414,173.00	\$414,173.00	\$0.00
Expenditure Totals	\$407,178.00	\$457,178.00	\$413,637.00	\$432,255.19	(\$18,618.19)
Fund Total: Measure J-Return to Source Fund	(\$1,126.00)	(\$46,126.00)	\$536.00	(\$18,082.19)	\$18,618.19
Fund: 205 Measure J Storm Drain					
Revenue					
205-00 - Measure J Storm Drain,Non- Departmental Revenue	\$698,000.00	\$698,000.00	\$726,500.00	\$726,500.00	\$0.00
Revenue Totals	\$698,000.00	\$698,000.00	\$726,500.00	\$726,500.00	\$0.00
Expenditures					
205-10 - Measure J Storm Drain,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
205-30 - Measure J Storm Drain,Public Works	\$456,710.00	\$456,710.00	\$412,369.00	\$430,992.87	(\$18,623.87)
205-90 - Measure J Storm Drain,Non- Departmental	\$100,000.00	\$130,000.00	\$330,000.00	\$330,000.00	\$0.00
Revenue Totals:	\$698,000.00	\$698,000.00	\$726,500.00	\$726,500.00	\$0.00
Expenditure Totals	\$556,710.00	\$586,710.00	\$742,369.00	\$760,992.87	(\$18,623.87)
Fund Total: Measure J Storm Drain	\$141,290.00	\$111,290.00	(\$15,869.00)	(\$34,492.87)	\$18,623.87
Fund: 206 Measure A Parcel Tax					
Revenue					
206-00 - Measure A Parcel Tax,Non-Departmental Revenue	\$439,400.00	\$439,400.00	\$439,400.00	\$439,400.00	\$0.00
Revenue Totals	\$439,400.00	\$439,400.00	\$439,400.00	\$439,400.00	\$0.00

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	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
Expenditures					
206-10 - Measure A Parcel Tax,Administration	\$435,436.00	\$435,436.00	\$433,951.00	\$427,752.00	\$6,199.00
206-30 - Measure A Parcel Tax,Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
206-50 - Measure A Parcel Tax,Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
206-90 - Measure A Parcel Tax,Non-Departmental	\$251,000.00	\$251,000.00	\$101,000.00	\$101,000.00	\$0.00
Revenue Totals:	\$439,400.00	\$439,400.00	\$439,400.00	\$439,400.00	\$0.00
Expenditure Totals	\$686,436.00	\$686,436.00	\$534,951.00	\$528,752.00	\$6,199.00
Fund Total: Measure A Parcel Tax	(\$247,036.00)	(\$247,036.00)	(\$95,551.00)	(\$89,352.00)	(\$6,199.00)
Fund: 208 Asset Seizure Fund					
Revenue					
208-20 - Asset Seizure Fund,Police	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
Revenue Totals	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
Expenditures					
208-20 - Asset Seizure Fund,Police	\$0.00	\$0.00	\$0.00	\$25,000.00	(\$25,000.00)
Revenue Totals:	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
Expenditure Totals	\$0.00	\$0.00	\$0.00	\$25,000.00	(\$25,000.00)
Fund Total: Asset Seizure Fund	\$2,000.00	\$2,000.00	\$2,000.00	(\$23,000.00)	\$25,000.00
Fund: 209 Vehicle Abatement Fund					
Revenue					
209-20 - Vehicle Abatement Fund,Police	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$0.00
Revenue Totals	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$0.00
Expenditures					
209-20 - Vehicle Abatement Fund,Police	\$11,000.00	\$38,000.00	\$11,000.00	\$36,000.00	(\$25,000.00)
Revenue Totals:	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$0.00
Expenditure Totals	\$11,000.00	\$38,000.00	\$11,000.00	\$36,000.00	(\$25,000.00)
Fund Total: Vehicle Abatement Fund	\$10,000.00	(\$17,000.00)	\$10,000.00	(\$15,000.00)	\$25,000.00
Fund: 211 Street Improvemnt & Maint					
Revenue					
211-00 - Street Improvemnt & Maint,Non-Departmental Revenue	\$2,033,000.00	\$2,033,000.00	\$1,431,000.00	\$1,503,800.00	(\$72,800.00)
Revenue Totals	\$2,033,000.00	\$2,033,000.00	\$1,431,000.00	\$1,503,800.00	(\$72,800.00)
Expenditures					
211-10 - Street Improvemnt & Maint,Administration	\$736,408.00	\$736,408.00	\$737,228.00	\$740,228.00	(\$3,000.00)

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	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
211-30 - Street Improvemt & Maint,Public Works	\$51,215.00	\$51,215.00	\$53,253.00	\$70,457.03	(\$17,204.03)
211-90 - Street Improvemt & Maint,Non- Departmental	\$1,141,831.00	\$1,285,340.66	\$519,738.00	\$519,738.00	\$0.00
Revenue Totals:	\$2,033,000.00	\$2,033,000.00	\$1,431,000.00	\$1,503,800.00	(\$72,800.00)
Expenditure Totals	\$1,929,454.00	\$2,072,963.66	\$1,310,219.00	\$1,330,423.03	(\$20,204.03)
Fund Total: Street Improvemt & Maint	\$103,546.00	(\$39,963.66)	\$120,781.00	\$173,376.97	(\$52,595.97)
Fund: 213 Public Art Fund					
Revenue					
213-00 - Public Art Fund,Non-Departmental Revenue	\$6,050.00	\$6,050.00	\$6,050.00	\$6,050.00	\$0.00
Revenue Totals	\$6,050.00	\$6,050.00	\$6,050.00	\$6,050.00	\$0.00
Expenditures					
213-10 - Public Art Fund,Administration	\$0.00	\$5,000.00	\$0.00	\$15,000.00	(\$15,000.00)
Revenue Totals:	\$6,050.00	\$6,050.00	\$6,050.00	\$6,050.00	\$0.00
Expenditure Totals	\$0.00	\$5,000.00	\$0.00	\$15,000.00	(\$15,000.00)
Fund Total: Public Art Fund	\$6,050.00	\$1,050.00	\$6,050.00	(\$8,950.00)	\$15,000.00
Fund: 214 Measure J-Paratransit Fund					
Revenue					
214-50 - Measure J-Paratransit Fund,Recreation	\$146,052.00	\$146,052.00	\$146,052.00	\$146,052.00	\$0.00
Revenue Totals	\$146,052.00	\$146,052.00	\$146,052.00	\$146,052.00	\$0.00
Expenditures					
214-50 - Measure J-Paratransit Fund,Recreation	\$127,316.00	\$127,316.00	\$129,075.00	\$112,678.00	\$16,397.00
Revenue Totals:	\$146,052.00	\$146,052.00	\$146,052.00	\$146,052.00	\$0.00
Expenditure Totals	\$127,316.00	\$127,316.00	\$129,075.00	\$112,678.00	\$16,397.00
Fund Total: Measure J-Paratransit Fund	\$18,736.00	\$18,736.00	\$16,977.00	\$33,374.00	(\$16,397.00)
Fund: 221 Grants					
Revenue					
221-00 - Grants,Non-Departmental Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
221-10 - Grants,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
221-20 - Grants,Police	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00
221-25 - Grants,Fire	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
221-30 - Grants,Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
221-40 - Grants,Community Development	\$126,498.00	\$126,498.00	\$0.00	\$307,500.00	(\$307,500.00)

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	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
221-50 - Grants,Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$138,498.00	\$138,498.00	\$0.00	\$307,500.00	(\$307,500.00)
Expenditures					
221 - Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
221-10 - Grants,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
221-20 - Grants,Police	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00
221-25 - Grants,Fire	\$0.00	\$1,902,623.57	\$0.00	\$0.00	\$0.00
221-30 - Grants,Public Works	\$0.00	\$13,621.87	\$0.00	\$0.00	\$0.00
221-40 - Grants,Community Development	\$161,498.00	\$225,860.90	\$0.00	\$302,500.00	(\$302,500.00)
221-50 - Grants,Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
221-90 - Grants,Non-Departmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$138,498.00	\$138,498.00	\$0.00	\$307,500.00	(\$307,500.00)
Expenditure Totals	\$173,498.00	\$2,154,106.34	\$12,000.00	\$314,500.00	(\$302,500.00)
Fund Total: Grants	(\$35,000.00)	(\$2,015,608.34)	(\$12,000.00)	(\$7,000.00)	(\$5,000.00)
Fund: 222 C.O.P.S. Grant Fund					
Revenue					
222-20 - C.O.P.S. Grant Fund,Police	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00
Revenue Totals	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00
Expenditures					
222-20 - C.O.P.S. Grant Fund,Police	\$100,000.00	\$100,000.00	\$100,000.00	\$30,000.00	\$70,000.00
Revenue Totals:	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00
Expenditure Totals	\$100,000.00	\$100,000.00	\$100,000.00	\$30,000.00	\$70,000.00
Fund Total: C.O.P.S. Grant Fund	\$0.00	\$0.00	\$0.00	\$70,000.00	(\$70,000.00)
Fund: 231 City Housing Trust Fund					
Revenue					
231-40 - City Housing Trust Fund,Community Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditures					
231-40 - City Housing Trust Fund,Community Development	\$0.00	\$2,860,000.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Totals	\$0.00	\$2,860,000.00	\$0.00	\$0.00	\$0.00
Fund Total: City Housing Trust Fund	\$0.00	(\$2,860,000.00)	\$0.00	\$0.00	\$0.00

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	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
Fund: 232 City LMI Housing Fund					
Revenue					
232-40 - City LMI Housing Fund,Community Development	\$75,284.00	\$75,284.00	\$250,000.00	\$250,000.00	\$0.00
232-60 - City LMI Housing Fund,Economic Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$75,284.00	\$75,284.00	\$250,000.00	\$250,000.00	\$0.00
Expenditures					
232-40 - City LMI Housing Fund,Community Development	\$111,538.00	\$111,538.00	\$147,072.00	\$105,421.00	\$41,651.00
232-60 - City LMI Housing Fund,Economic Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$75,284.00	\$75,284.00	\$250,000.00	\$250,000.00	\$0.00
Expenditure Totals	\$111,538.00	\$111,538.00	\$147,072.00	\$105,421.00	\$41,651.00
Fund Total: City LMI Housing Fund	(\$36,254.00)	(\$36,254.00)	\$102,928.00	\$144,579.00	(\$41,651.00)
Fund: 301 Capital Improvement Fund					
Revenue					
301-00 - Capital Improvement Fund,Non-Departmental Revenue	\$2,008,233.00	\$2,008,233.00	\$1,790,813.00	\$1,832,313.00	(\$41,500.00)
Revenue Totals	\$2,008,233.00	\$2,008,233.00	\$1,790,813.00	\$1,832,313.00	(\$41,500.00)
Expenditures					
301-00 - Capital Improvement Fund,Non-Departmental Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
301-30 - Capital Improvement Fund,Public Works	\$32,170.00	\$32,170.00	\$33,210.00	\$31,298.00	\$1,912.00
301-40 - Capital Improvement Fund,Community Development	\$0.00	\$66,524.30	\$0.00	\$0.00	\$0.00
301-90 - Capital Improvement Fund,Non-Departmental	\$2,156,431.00	\$2,935,805.47	\$1,797,341.00	\$1,797,341.00	\$0.00
Revenue Totals:	\$2,008,233.00	\$2,008,233.00	\$1,790,813.00	\$1,832,313.00	(\$41,500.00)
Expenditure Totals	\$2,188,601.00	\$3,034,499.77	\$1,830,551.00	\$1,828,639.00	\$1,912.00
Fund Total: Capital Improvement Fund	(\$180,368.00)	(\$1,026,266.77)	(\$39,738.00)	\$3,674.00	(\$43,412.00)
Fund: 501 Integrated Waste Mgmt					
Revenue					
501-10 - Integrated Waste Mgmt,Administration	\$2,166,728.00	\$2,166,728.00	\$2,355,926.00	\$2,345,523.00	\$10,403.00
Revenue Totals	\$2,166,728.00	\$2,166,728.00	\$2,355,926.00	\$2,345,523.00	\$10,403.00
Expenditures					
501-10 - Integrated Waste Mgmt,Administration	\$2,200,106.00	\$2,215,106.00	\$2,176,061.00	\$2,100,059.93	\$76,001.07
501-30 - Integrated Waste Mgmt,Public Works	\$138,043.00	\$138,043.00	\$143,929.00	\$242,288.27	(\$98,359.27)

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	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
501-40 - Integrated Waste Mgmt,Community Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
501-50 - Integrated Waste Mgmt,Recreation	\$39,785.00	\$39,785.00	\$41,629.00	\$44,884.47	(\$3,255.47)
501-90 - Integrated Waste Mgmt,Non-Departmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$2,166,728.00	\$2,166,728.00	\$2,355,926.00	\$2,345,523.00	\$10,403.00
Expenditure Totals	\$2,377,934.00	\$2,392,934.00	\$2,361,619.00	\$2,387,232.67	(\$25,613.67)
Fund Total: Integrated Waste Mgmt	(\$211,206.00)	(\$226,206.00)	(\$5,693.00)	(\$41,709.67)	\$36,016.67
Fund: 601 Vehicle/Equip Replacement					
Revenue					
601-00 - Vehicle/Equip Replacement,Non-Departmental Revenue	\$128,533.00	\$128,533.00	\$128,832.00	\$128,532.00	\$300.00
601-10 - Vehicle/Equip Replacement,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
601-25 - Vehicle/Equip Replacement,Fire	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$128,533.00	\$128,533.00	\$128,832.00	\$128,532.00	\$300.00
Expenditures					
601-10 - Vehicle/Equip Replacement,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
601-20 - Vehicle/Equip Replacement,Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
601-25 - Vehicle/Equip Replacement,Fire	\$128,533.00	\$128,533.00	\$168,532.00	\$128,532.00	\$40,000.00
601-30 - Vehicle/Equip Replacement,Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
601-40 - Vehicle/Equip Replacement,Community Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
601-50 - Vehicle/Equip Replacement,Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
601-90 - Vehicle/Equip Replacement,Non-Departmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$128,533.00	\$128,533.00	\$128,832.00	\$128,532.00	\$300.00
Expenditure Totals	\$128,533.00	\$128,533.00	\$168,532.00	\$128,532.00	\$40,000.00
Fund Total: Vehicle/Equip Replacement	\$0.00	\$0.00	(\$39,700.00)	\$0.00	(\$39,700.00)
Fund: 701 Pension Trust Sect 401-A					
Revenue					
701-00 - Pension Trust Sect 401-A,Non-Departmental Revenue	\$113,976.00	\$113,976.00	\$113,976.00	\$113,976.00	\$0.00
Revenue Totals	\$113,976.00	\$113,976.00	\$113,976.00	\$113,976.00	\$0.00

Annual Budget by Organization Report

Summary

	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
Expenditures					
701-10 - Pension Trust Sect 401-A,Administration	\$113,976.00	\$113,976.00	\$113,976.00	\$113,976.00	\$0.00
Revenue Totals:	\$113,976.00	\$113,976.00	\$113,976.00	\$113,976.00	\$0.00
Expenditure Totals	\$113,976.00	\$113,976.00	\$113,976.00	\$113,976.00	\$0.00
Fund Total: Pension Trust Sect 401-A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund: 834 Finance Authority Debt Sv					
Revenue					
834-00 - Finance Authority Debt Sv,Non-Departmental Revenue	\$369,574.00	\$369,574.00	\$368,139.00	\$367,840.00	\$299.00
834-90 - Finance Authority Debt Sv,Non-Departmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$369,574.00	\$369,574.00	\$368,139.00	\$367,840.00	\$299.00
Expenditures					
834-10 - Finance Authority Debt Sv,Administration	\$369,574.00	\$369,574.00	\$368,089.00	\$367,840.00	\$249.00
834-90 - Finance Authority Debt Sv,Non-Departmental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$369,574.00	\$369,574.00	\$368,139.00	\$367,840.00	\$299.00
Expenditure Totals	\$369,574.00	\$369,574.00	\$368,089.00	\$367,840.00	\$249.00
Fund Total: Finance Authority Debt Sv	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
Fund: 835 City Hall Bond D/S					
Revenue					
835-00 - City Hall Bond D/S,Non-Departmental Revenue	\$597,768.00	\$597,768.00	\$598,246.00	\$598,246.00	\$0.00
Revenue Totals	\$597,768.00	\$597,768.00	\$598,246.00	\$598,246.00	\$0.00
Expenditures					
835-10 - City Hall Bond D/S,Administration	\$597,768.00	\$597,768.00	\$598,246.00	\$598,246.00	\$0.00
Revenue Totals:	\$597,768.00	\$597,768.00	\$598,246.00	\$598,246.00	\$0.00
Expenditure Totals	\$597,768.00	\$597,768.00	\$598,246.00	\$598,246.00	\$0.00
Fund Total: City Hall Bond D/S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund: 836 Street Imp Bond D/S					
Revenue					
836-00 - Street Imp Bond D/S,Non-Departmental Revenue	\$737,408.00	\$737,408.00	\$738,228.00	\$738,228.00	\$0.00
Revenue Totals	\$737,408.00	\$737,408.00	\$738,228.00	\$738,228.00	\$0.00

Annual Budget by Organization Report

Summary

	2015 Adopted Budget	2015 Amended Budget	2016 Adopted (June 2014)	2016 CM Proposed Update	Variance Adopted Vs CM Proposed
Expenditures					
836-10 - Street Imp Bond D/S,Administration	\$737,408.00	\$737,408.00	\$738,228.00	\$738,228.00	\$0.00
Revenue Totals:	\$737,408.00	\$737,408.00	\$738,228.00	\$738,228.00	\$0.00
Expenditure Totals	\$737,408.00	\$737,408.00	\$738,228.00	\$738,228.00	\$0.00
Fund Total: Street Imp Bond D/S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Grand Totals:	\$41,365,726.00	\$41,621,256.00	\$41,648,185.00	\$42,832,892.00	(\$1,184,707.00)
Expenditure Grand Totals:	\$41,702,257.00	\$47,989,536.77	\$41,893,021.00	\$42,349,630.99	(\$456,609.99)
Net Grand Totals:	(\$336,531.00)	(\$6,368,280.77)	(\$244,836.00)	\$483,261.01	(\$728,097.01)

City of El Cerrito Operating Budget
All Funds - FY 15-16
Attachment 3

Fund Name	Balances June 30, 2014	FY 2014-15 Projected Revenue	FY 2014-15 Projected Expenditures	FY 2014-15 Ending Balance	FY 2015-16 CM Proposed Update Revenues	FY 2015-16 CM Proposed Update Expenditures	FY 2015-16 Ending Balance
101 General Fund	\$1,270,466	\$29,786,488	\$29,515,847	\$1,541,107	\$31,180,146	\$30,840,245	\$1,881,008
201 Gas Tax Fund	(\$25,515)	\$690,463	\$544,263	\$120,685	\$515,613	\$603,484	\$32,814
202 NPDES	\$24,014	\$374,564	\$388,911	\$9,667	\$315,000	\$293,091	\$31,576
203 Landscape and Lighting	\$47,272	\$861,509	\$906,438	\$2,343	\$781,000	\$759,095	\$24,248
204 Measure J Return to Source	\$70,561	\$456,052	\$431,991	\$94,622	\$414,173	\$432,255	\$76,539
205 Measure J Storm Drain	(\$92,646)	\$698,000	\$532,012	\$73,342	\$726,500	\$760,993	\$38,849
206 Measure A Parcel Tax	\$435,359	\$439,400	\$735,845	\$138,914	\$439,400	\$528,752	\$49,563
208 Asset Seizure	\$122,941	\$6,440	\$439	\$128,942	\$2,000	\$25,000	\$105,942
209 Vehicle Abatement	\$197,055	\$24,118	\$39,754	\$181,419	\$21,000	\$36,000	\$166,419
211 Street Improvement Fund	(\$222,657)	\$2,291,046	\$1,981,220	\$87,169	\$1,503,800	\$1,330,423	\$260,546
213 Art in Public Places	\$48,094	\$6,050	\$5,450	\$48,694	\$6,050	\$15,000	\$39,744
214 Paratransit	\$19,370	\$146,052	129,314	\$36,108	\$146,052	112,678	\$69,482
221 Federal, State and Local Grants	\$118,445	\$234,217	\$251,573	\$101,089	\$307,500	\$314,500	\$94,089
222 C.O.P.S. Grant		\$100,000	\$30,000	\$70,000	\$100,000	\$30,000	\$140,000
232 City LMI Housing	\$1,248,898	\$75,284	\$107,681	\$1,216,501	\$250,000	\$105,421	\$1,361,080
301 Capital Improvements	(\$1,080,076)	\$2,143,830	\$1,659,731	(\$595,977)	\$1,832,313	\$1,828,639	(\$592,303)
501 Integrated Waste Management	\$288,935	\$2,168,714	\$2,306,269	\$151,381	\$2,345,523	\$2,387,233	\$109,671
601 Vehicle/Equipment Replacement	(\$26,862)	\$128,533	\$128,533	(\$26,862)	\$128,532	\$128,532	(\$26,862)
701 Employees' Pension Trust Fund	\$0	\$113,976	\$113,976	\$0	\$113,976	\$113,976	\$0
834 Finance Authority- Measure A	\$209,436	\$369,574	\$369,574	\$209,436	\$367,840	\$367,840	\$209,436
835 Financing Authority-City Hall	\$598,054	\$597,768	\$597,768	\$598,054	\$598,246	\$598,246	\$598,054
836 Financing Authority-Street Imp	\$740,112	\$737,408	\$737,408	\$740,112	\$738,228	\$738,228	\$740,112
	\$4,003,266	\$45,035,495	\$44,111,998	\$4,926,763	\$42,832,892	\$42,349,631	\$5,410,025

RESOLUTION 2015-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO ADOPTING THE UPDATE TO THE SECOND YEAR OF THE BIENNIAL BUDGET AND SPENDING AUTHORITY FROM ALL FUNDS OF THE CITY OF EL CERRITO FOR FISCAL YEAR 2015-16

WHEREAS, City Council adopted the Biennial Budget for Fiscal Years 2014-15 and FY 2015-16 on June 17, 2014; and

WHEREAS, staff have updated the second year of the biennial budget FY 2015-16 to reflect changes that have occurred since June 17, 2014; and

WHEREAS, the City prepares and adopts a budget with the intent of providing a planned program for City services and a financial system to carry out the program of services; and

WHEREAS, the proposed update represents anticipated revenues and proposed expenditures, including interfund transfers, from all funds of the City of El Cerrito; and

WHEREAS, staff presented this update to the City Council of the City of El Cerrito for its consideration, and it has been reviewed and analyzed in a public review session; and

WHEREAS, proposed spending authority from tax proceeds are within the City's Fiscal Year 2015-16 Gann Appropriations Limit, as defined the California State Constitution Article XIIB.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito hereby adopts the update to the second year of the biennial budget and spending limits across funds for Fiscal Year 2015-16 as follows:

Agenda Item No. 7(A)

Attachment 4

General Fund Balance	\$30,840,245
Gas Tax Fund	\$603,484
NPDES	\$293,091
Landscape and Lighting	\$759,095
Measure J Return to Source	\$432,255
Measure J Storm Drain	\$760,993
Measure A Parcel Tax	\$528,752
Asset Seizure	\$25,000
Vehicle Abatement	\$36,000
Street Improvement Fund	\$1,330,423
Art in Public Places	\$15,000
Paratransit	\$112,678
Federal, State and Local Grants	\$314,500
C.O.P.S. Grant	\$30,000
City Housing Trust	
City LMI Housing	\$105,421
Capital Improvements	\$1,828,639
Integrated Waste Management	\$2,387,233
Vehicle/Equipment Replacement	\$128,532
Employees' Pension Trust Fund	\$113,976
Finance Authority- Measure A	\$367,840
Financing Authority-City Hall	\$598,246
Financing Authority-Street Imp	\$738,228
Total	\$42,349,631

BE IT FURTHER RESOLVED that the City Council of the City of El Cerrito hereby authorizes the City Manager or his designee to:

1. Create such appropriations into such new accounts as may be appropriate for proper accounting in the City's financial system and to make any necessary non-material changes to finalize the budget document.
2. Apply correct accounting rules for the proper classification of interfund transactions, including transfers between funds, or other financial transactions, as may be necessary to address bond or loan covenants, or any other requirements imposed by formal, legal agreements between the City and other parties, as previously entered into by the City.
3. Approve payment of goods and services received by the City in accordance with the City's approved budgets, programs, and policies, subject to a limitation of \$25,000 for any single vendor in any one fiscal year, beyond which amount the City Council retains authority to approve payment with the exception of those items falling under other statutory authority (e.g., public works, State purchasing).
4. Shift expenditure authority within funds among departments, as may be necessary to meet the City's operational needs.

Agenda Item No. 7(A)

Attachment 4

5. Provide a three percent cost of living adjustment to those employees covered under the Management and Confidential Employees Resolution (2014-22).
6. Add a management assistant position within the Community Development Department, a half time account clerk/clerk specialist in the City Manager's Office and an additional forklift driver in the Integrated Waste Management Fund.
7. Approve the Measure A- Street Improvement project list for Fiscal year 2015-16 (Attachment A).

I CERTIFY that at the regular meeting on June 16, 2015, the El Cerrito City Council passed this resolution by the following vote:

AYES:

NOES:

ABSENT:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on June XX, 2015.

Cheryl Morse, City Clerk

APPROVED

Mark Friedman
Mayor

RESOLUTION 2015-XX

RESOLUTION OF THE CITY OF EL CERRITO PUBLIC FINANCING AUTHORITY
ADOPTING SPENDING LIMITS FOR FISCAL YEAR 2015-16

WHEREAS, the El Cerrito Public Financing Authority (Authority) provides for payment of long-term debt obligations; and

WHEREAS, the Authority Board wishes to maintain funding levels to support payments of principle and interest on those long-term obligations; and

WHEREAS, the Board adopted the Authority's budget for Fiscal Years 2014-15 and 2015-16 on June 17, 2014.

NOW THEREFORE, BE IT RESOLVED that the El Cerrito Public Financing Authority adopts the Fiscal Year 2015-16 spending limits across funds as follows:

Finance Authority- Measure A	\$367,840
Financing Authority-Civic Center	\$598,246
Financing Authority-Street Improvement	<u>\$738,228</u>
	\$1,704,314

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its passage and adoption.

I CERTIFY that at the regular meeting on June 16, 2015, the El Cerrito Public Financing Authority passed this resolution by the following vote:

AYES:

NOES:

ABSENT:

IN WITNESS of this action, I sign this document and affix the corporate seal of the El Cerrito Public Financing Authority on June __, 2015.

Cheryl Morse, Authority Clerk

APPROVED:

Mark Friedman, Chair

RESOLUTION 2015-XX

RESOLUTION OF THE CITY OF EL CERRITO EMPLOYEES' PENSION BOARD
ADOPTING SPENDING LIMITS FOR FISCAL YEAR 2015-16

WHEREAS, the El Cerrito Employees' Pension Board (Board) provides for retirement benefits for certain former City of El Cerrito employees and/or their beneficiaries; and

WHEREAS, the Board wishes to maintain funding levels to support pension payments to plan members; and

WHEREAS, the Board adopted the Authority's budget for Fiscal Years 2014-15 and 2015-16 on June 17, 2014.

NOW THEREFORE, BE IT RESOLVED that the El Cerrito Employees' Pension Board hereby adopts the Fiscal Year 2015-16 spending limits of \$113,976.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its passage and adoption.

I CERTIFY that at the regular meeting on June 16, 2015, the El Cerrito Employees' Pension Board passed this resolution by the following vote:

AYES:

NOES:

ABSENT:

IN WITNESS of this action, I sign this document and affix the corporate seal of the El Cerrito Employees' Pension Board on June __, 2015.

Cheryl Morse, Secretary to the Board

APPROVED:

Mark Friedman, Chair

RESOLUTION 2015-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO SELECTING THE COST OF LIVING AND POPULATION FACTORS TO BE USED IN CALCULATION OF THE CITY'S APPROPRIATIONS LIMIT FOR FISCAL YEAR 2015-16 AND SETTING THE APPROPRIATIONS LIMIT AT \$117,423,242

WHEREAS, Article XIII B of the California Constitution establishes a limitation on spending by cities of funds from proceeds of taxes; and

WHEREAS, in accordance with Government Code Section 7910, annually the City Council must establish an annual appropriations limit, and select factors for changes in both cost of living and population to be used in calculating the appropriations limit; and

WHEREAS, the appropriations limit has been calculated in accordance with applicable law as follows; and

City of El Cerrito Gann Limit Calculation

FY 2014-15 Appropriations Limit:	\$112,294,200
Cost of Living Change Ratio: <i>CA Per-Capita Personal Income</i>	1.0382
Population Change Ratio: <i>Contra Costa County Population</i>	1.0072
Calculation Factor:	1.04567504
FY 2015-16 Appropriations Limit:	\$117,423,242

WHEREAS, in accordance with Government Code Section 7910, the information on the calculation of the appropriations limit has been made available to the public at least 15 days prior to the date of adoption of this Resolution, and continues to be available for public inspection.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CERRITO DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In accordance with Article XIII B of the Constitution and Government Code Section 7900 *et seq.*, the adjustment factors to be applied to the appropriations limit for Fiscal Year 2015-16 shall be the California Statewide change in Per Capita Personal Income and the Contra Costa County change in population.
2. In accordance with Article XIII B of the Constitution and Government Code Section 7902, the appropriations limit for the Fiscal Year 2015-16 shall be \$117,423,242 which exceeds the City's projected applicable appropriation amount by \$97,311,345.

3. The City Council reserves the right to change or revise any adjustment factors associated with the calculation of the appropriations limit if such changes or revisions would result in a more advantageous appropriations limit in the present or future.

I CERTIFY that at the regular meeting on June 16, 2015 the El Cerrito City Council passed this resolution by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on June __, 2015.

Cheryl Morse, City Clerk

APPROVED:

Mark Friedman, Mayor

RESOLUTION 2015-49

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO ADOPTING THE UPDATE TO THE SECOND YEAR OF THE BIENNIAL BUDGET AND SPENDING AUTHORITY FROM ALL FUNDS OF THE CITY OF EL CERRITO FOR FISCAL YEAR 2015-16

WHEREAS, City Council adopted the Biennial Budget for Fiscal Years 2014-15 and FY 2015-16 on June 17, 2014; and

WHEREAS, staff have updated the second year of the biennial budget FY 2015-16 to reflect changes that have occurred since June 17, 2014; and

WHEREAS, the City prepares and adopts a budget with the intent of providing a planned program for City services and a financial system to carry out the program of services; and

WHEREAS, the proposed update represents anticipated revenues and proposed expenditures, including interfund transfers, from all funds of the City of El Cerrito; and

WHEREAS, staff presented this update to the City Council of the City of El Cerrito for its consideration, and it has been reviewed and analyzed in a public review session; and

WHEREAS, proposed spending authority from tax proceeds are within the City's Fiscal Year 2015-16 Gann Appropriations Limit, as defined the California State Constitution Article XIII B.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito hereby adopts the update to the second year of the biennial budget and spending limits across funds for Fiscal Year 2015-16 as follows:

General Fund Balance	\$30,840,245
Gas Tax Fund	\$603,484
NPDES	\$293,091
Landscape and Lighting	\$759,095
Measure J Return to Source	\$432,255
Measure J Storm Drain	\$760,993
Measure A Parcel Tax	\$528,752
Asset Seizure	\$25,000
Vehicle Abatement	\$36,000
Street Improvement Fund	\$1,330,423
Art in Public Places	\$15,000
Paratransit	\$112,678
Federal, State and Local Grants	\$314,500
C.O.P.S. Grant	\$30,000
City Housing Trust	
City LMI Housing	\$105,421
Capital Improvements	\$1,828,639
Integrated Waste Management	\$2,387,233
Vehicle/Equipment Replacement	\$128,532
Employees' Pension Trust Fund	\$113,976
Finance Authority- Measure A	\$367,840
Financing Authority-City Hall	\$598,246
Financing Authority-Street Imp	\$738,228
Total	\$42,349,631

BE IT FURTHER RESOLVED that the City Council of the City of El Cerrito hereby authorizes the City Manager or his designee to:

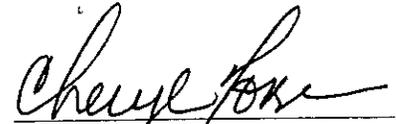
1. Create such appropriations into such new accounts as may be appropriate for proper accounting in the City's financial system and to make any necessary non-material changes to finalize the budget document.
2. Apply correct accounting rules for the proper classification of interfund transactions, including transfers between funds, or other financial transactions, as may be necessary to address bond or loan covenants, or any other requirements imposed by formal, legal agreements between the City any other parties, as previously entered into by the City.
3. Approve payment of goods and services received by the City in accordance with the City's approved budgets, programs, and policies, subject to a limitation of \$25,000 for any single vendor in any one fiscal year, beyond which amount the City Council retains authority to approve payment with the exception of those items falling under other statutory authority (e.g., public works, State purchasing).
4. Shift expenditure authority within funds among departments, as may be necessary to meet the City's operational needs.
5. Provide a three percent cost of living adjustment to those employees covered under the Management and Confidential Employees Resolution (2014-22).

6. Add a management assistant position within the Community Development Department, a half time account clerk/clerk specialist in the City Manager's Office and an additional forklift driver in the Integrated Waste Management Fund.
7. Approve the Measure A- Street Improvement project list for Fiscal year 2015-16 (Attachment A).

I CERTIFY that at the regular meeting on June 23, 2015, the El Cerrito City Council passed this resolution by the following vote:

AYES: Councilmembers Abelson, Bridges, Lyman, Quinto and Mayor Friedman
NOES: None
ABSENT: None

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on June 29, 2015.


Cheryl Morse, City Clerk

APPROVED


Mark Friedman, Mayor

AGENDA BILL

Agenda Item No. 5(G)



Date: August 18, 2015
To: El Cerrito City Council
From: Yvetteh Ortiz, Public Works Director/City Engineer
Subject: 2015 Slurry Seal and Curb Ramp Program, City Project No. C3027.16

ACTION REQUESTED

Adopt a resolution for the following actions:

- 1) Approve plans for the 2015 Slurry Seal and Curb Ramp Program, City Project No. C3027.16;
- 2) Accept the two submitted bids;
- 3) Authorize the City Manager to award a contract, contingent on successful negotiations with Golden Bay Construction, Inc. (the lowest responsible bidder), for a deductive change order after undergoing a value engineering process which is not inconsistent with the revised budget for the 2015 Slurry Seal and Curb Ramp Program, City Project No. C3027.16;
- 4) Amend the Fiscal Year (FY) 2015-16 Adopted Budget to appropriate an additional \$141,724 in funding including \$60,000 in the Measure A Street Improvement Fund, \$50,000 in the Measure J Return to Source Fund and \$31,724 in Capital Improvement Fund for the 2015 Slurry Seal and Curb Ramp Program, City Project No. C3027.16; and
- 5) Amend the Capital Improvement Program and Annual Program of Maintenance and Improvement pursuant to Measure A Street Improvement Program per the above items.

BACKGROUND

The 2015 Slurry Seal and Curb Ramp Program is a component of the Measure A Annual Street Improvement and Street Access Modifications Programs within the City's FY 2015-16 Capital Improvement Program. This project is intended to repair some twenty street segments, as shown in the attached map, which currently have minor to moderately distressed pavement. The work generally consists of repairing localized pavement failures, application of a slurry seal surface treatment, installation of thermoplastic striping and pavement markers, and installation of approximately forty new curb ramps. For bidding purposes and to allow flexibility of award within the project budget, the work was divided into a Base Bid and several Bid Alternates.

The project was advertised for bid in the West County Times on June 15 and 22, 2015. Additionally, the notice along with a complete set of Contract Documents was sent to

Agenda Item No. 5(G)

eight Builder and Construction Exchanges. The project was also posted on the City’s website. No addenda were issued.

ANALYSIS

Two bids were received on July 7, 2015 with the following results:

Name and Location of Bidder	Base Bid	Alternate 1 - Lexington	Alternate 2 – Norvell	Grand Total
Golden Bay Construction, Inc., Hayward	\$669,412.50	\$40,956.50	\$32,369.00	\$742,738.00
VSS International, Inc., West Sacramento	\$724,095.00	\$42,166.00	\$32,231.00	\$798,492.00
Engineer’s Estimate	\$551,000	\$31,000	\$22,000	\$604,000

The Contract Documents stipulated that the low bidder was to be determined by the amount of the Base Bid. The low bidder is Golden Bay Construction, Inc. with a bid of \$669,412.50 for the Base Bid. Their Base Bid is approximately 21.5% above the Engineer’s Estimate of \$551,000, placing it outside the project budget.

As with the previous project biddings, staff has considered various options:

1. Reject all bids, redesign the project, and go out to bid again. With prices rising, staff does not recommend this option as it would take longer and expose the City to even higher prices.
2. Award the project and rely on the value engineering process to reduce the total project costs through deductive change orders.

Staff is recommending the value engineering through a deductive change order approach. Staff has worked with the designer on several value engineering options to lower the project costs, including re-programming one or more of the street segments to the next fiscal year’s annual programs. Staff believes there is a strong likelihood that a deductive change order can be negotiated successfully with the low bidder to reduce the contract costs.

Because the City is still in the competitive bidding process, it cannot negotiate with any bidder. Therefore, we cannot know the actual value of a deductive change. Staff has conservatively estimated that approximately \$115,000 can be deducted from the low bid through elimination of additive bid items, value engineering changes, and deductions. However, additional funding will be required to complete the project as noted below.

STRATEGIC PLAN CONSIDERATIONS

Award of the construction contract is consistent with the following El Cerrito Strategic Plan Goals:

Agenda Item No. 5(G)

- Goal D – *Develop and rehabilitate public facilities as community focal points*, by addressing ongoing and deferred maintenance of facilities and infrastructure; and
- Goal E – *Ensure the public’s health and safety* by providing a safe and accessible transportation system.

ENVIRONMENTAL CONSIDERATIONS

The project is categorically exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15301 (Existing Facilities) because the project is a repair to an existing facility involving negligible or no expansion of use beyond that presently existing. More specifically, restoration or rehabilitation of deteriorated or damaged facilities to meet current standards of public health and safety, unless it is determined that the damage was substantial and resulted from an environmental hazard such as an earthquake, landslide, or flood, is exempt from CEQA.

FINANCIAL CONSIDERATIONS

Funding of \$640,000 for the 2015 Slurry Seal and Curb Ramp Program is included in the Adopted FY 2015-16 Capital Improvement Program and Annual Program of Maintenance and Improvement pursuant to Measure A Street Improvement Program. Funding is allocated as follows:

- \$570,000 for the Annual Street Improvement Program, C3027 from the Measure A Street Improvement Fund; and
- \$70,000 for the Annual Street Access Modifications Program, C3024 from the Measure J Return to Source Fund.

Staff is recommending an additional appropriation of \$141,724; \$60,000 in the Measure A Street Improvement Fund, \$50,000 in the Measure J Return to Source Fund and \$31,724 in the Capital Improvement Fund. Funding from the Capital Improvement Fund will be reimbursed by BART for pavement impacts resulting from the Earthquake Safety Program construction. These additional appropriations will increase the total construction budget to \$781,724.

The estimated project expenditures are summarized below and include contingency of approximately 10% for contract change orders.

Construction Phase	Cost
Construction Contract	\$628,000
Construction Contract Contingency	\$65,000
Construction Inspection, Materials Testing & Management	\$82,500
Miscellaneous (printing, postage, etc.)	\$6,224
Total	\$781,724

LEGAL CONSIDERATIONS

The City Attorney has reviewed the proposed actions and found that legal considerations have been addressed.

Reviewed by:



Scott Hanin, City Manager

Attachments:

1. Resolution
2. Project Locations Map

RESOLUTION 2015--XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO APPROVING PLANS FOR THE 2015 SLURRY SEAL AND CURB RAMP PROGRAM, CITY PROJECT NO. C-3027.16; ACCEPTING THE TWO SUBMITTED BIDS; AND AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT TO GOLDEN BAY CONSTRUCTION, INC. IN AN AMOUNT TO BE DETERMINED AFTER UNDERGOING A VALUE ENGINEERING PROCESS FOR THE 2015 SLURRY SEAL AND CURB RAMP PROGRAM PROJECT; AMENDING THE FISCAL YEAR 2015-16 ADOPTED BUDGET TO APPROPRIATE AN ADDITIONAL \$141,724 ACROSS MEASURE A STREET IMPROVEMENT, MEASURE J RETURN TO SOURCE AND CAPITAL IMPROVEMENT FUNDS FOR THE 2015 SLURRY SEAL AND CURB RAMP PROGRAM, CITY PROJECT NO. C3027.16; AND AMENDING THE CAPITAL IMPROVEMENT PROGRAM AND ANNUAL PROGRAM OF MAINTENANCE AND IMPROVEMENT PURSUANT TO MEASURE A STREET IMPROVEMENT PROGRAM

WHEREAS, the 2015 Slurry Seal and Curb Ramp Program Project considered pavement repairs for some twenty (20) street segments; and

WHEREAS, the work generally consists of repairing localized pavement failures, application of a slurry seal surface treatment, installation of thermoplastic striping and pavement markers, and installation of approximately forty new curb ramps; and

WHEREAS, a Notice Inviting Bids for the project was advertised in the West Contra Costa Times on June 15 and 22, 2015, sent to eight Builder and Construction Exchanges, and posted on the City's website and two bids were received on July 7, 2015; and

WHEREAS, the lowest responsible bidder was Golden Bay Construction, Inc. whose total base bid, in the amount of \$669,412.50, was 21.5 percent above the Engineer's Estimate, exceeding the projects budget; and

WHEREAS, staff intends to pursue value engineering options to reduce project costs without jeopardizing any of the critical elements of the project; and

WHEREAS, funding of \$640,000 for the 2015 Slurry Seal and Curb Ramp Program is included in the Adopted Fiscal Year (FY) 2015-16 Capital Improvement Program and Annual Program of Maintenance and Improvement pursuant to Measure A Street Improvement Program, and includes allocations of \$570,000 for the Street Improvement Program, C3027 from the Measure A Street Improvement Fund and \$70,000 for the Street Access Modifications Program, C3024 from the Measure J Return to Source Fund; and

WHEREAS, an amendment to the FY 2015-16 adopted budget is required to meet the estimated expenditures of \$781,724 for construction of the project; and

Agenda Item No. 5(G)

Attachment 1

WHEREAS, the City has the authority to authorize the City Manager to award the contract for this project pursuant to the established common-law doctrine articulated in the case of *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that it hereby:

- 1) Approves plans for the 2015 Slurry Seal and Curb Ramp Program, City Project No. C3027.16;
- 2) Accepts the two submitted bids;
- 3) Authorizes the City Manager to award a contract, contingent on successful negotiations with Golden Bay Construction, Inc. (the lowest responsible bidder), for a deductive change order after undergoing a value engineering process which is not inconsistent with the revised budget for the 2015 Slurry Seal and Curb Ramp Program, City Project No. C3027.16;
- 4) Amend the FY 2015-16 Adopted Budget to appropriate an additional \$141,724 in funding including \$60,000 in the Measure A Street Improvement Fund, \$50,0000 in the Measure J Return to Source Fund and \$31,724 in Capital Improvement Fund for the 2015 Slurry Seal and Curb Ramp Program, City Project No. C3027.16; and
- 5) Amend the Capital Improvement Program and Annual Program of Maintenance and Improvement pursuant to Measure A Street Improvement Program per the above items.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on August 18, 2015 the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on August XX, 2015.

Cheryl Morse, City Clerk

APPROVED:

Mark Friedman, Mayor

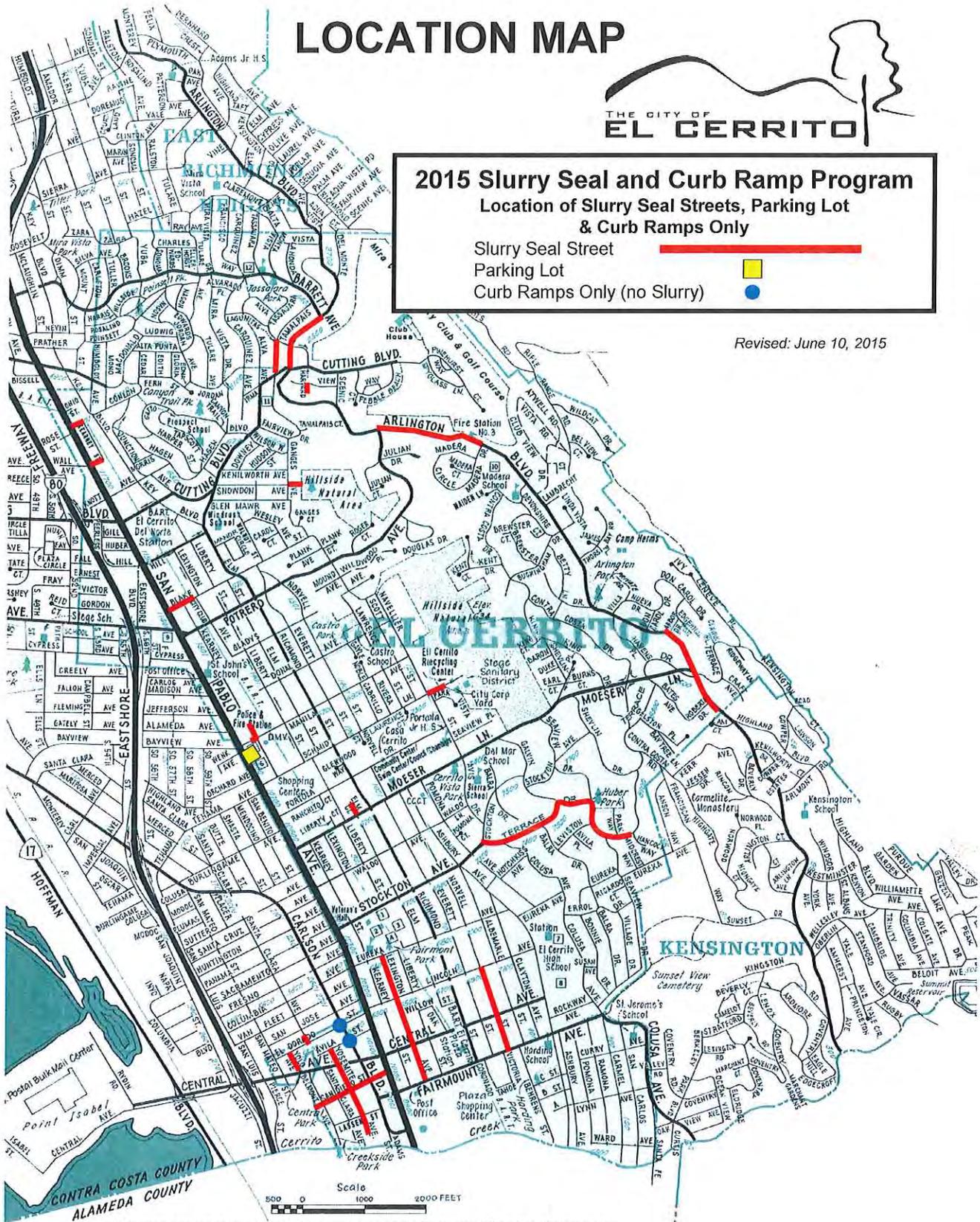
LOCATION MAP



2015 Slurry Seal and Curb Ramp Program Location of Slurry Seal Streets, Parking Lot & Curb Ramps Only

- Slurry Seal Street
- Parking Lot
- Curb Ramps Only (no Slurry)

Revised: June 10, 2015



**Portion of Map Reproduced with permission of the El Cerrito Chamber of Commerce

RESOLUTION 2015-57

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO APPROVING PLANS FOR THE 2015 SLURRY SEAL AND CURB RAMP PROGRAM, CITY PROJECT NO. C-3027.16; ACCEPTING THE TWO SUBMITTED BIDS; AND AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT TO GOLDEN BAY CONSTRUCTION, INC. IN AN AMOUNT TO BE DETERMINED AFTER UNDERGOING A VALUE ENGINEERING PROCESS FOR THE 2015 SLURRY SEAL AND CURB RAMP PROGRAM PROJECT; AMENDING THE FISCAL YEAR 2015-16 ADOPTED BUDGET TO APPROPRIATE AN ADDITIONAL \$141,724 ACROSS MEASURE A STREET IMPROVEMENT, MEASURE J RETURN TO SOURCE AND CAPITAL IMPROVEMENT FUNDS FOR THE 2015 SLURRY SEAL AND CURB RAMP PROGRAM, CITY PROJECT NO. C3027.16; AND AMENDING THE CAPITAL IMPROVEMENT PROGRAM AND ANNUAL PROGRAM OF MAINTENANCE AND IMPROVEMENT PURSUANT TO MEASURE A STREET IMPROVEMENT PROGRAM

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WHEREAS, the lowest responsible bidder was Golden Bay Construction, Inc. whose total base bid, in the amount of \$669,412.50, was 21.5 percent above the Engineer's Estimate, exceeding the projects budget; and

WHEREAS, staff intends to pursue value engineering options to reduce project costs without jeopardizing any of the critical elements of the project; and

WHEREAS, funding of \$640,000 for the 2015 Slurry Seal and Curb Ramp Program is included in the Adopted Fiscal Year (FY) 2015-16 Capital Improvement Program and Annual Program of Maintenance and Improvement pursuant to Measure A Street Improvement Program, and includes allocations of \$570,000 for the Street Improvement Program, C3027 from the Measure A Street Improvement Fund and \$70,000 for the Street Access Modifications Program, C3024 from the Measure J Return to Source Fund; and

WHEREAS, an amendment to the FY 2015-16 adopted budget is required to meet the estimated expenditures of \$781,724 for construction of the project; and

WHEREAS, the City has the authority to authorize the City Manager to award the contract for this project pursuant to the established common-law doctrine articulated in the case of *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that it hereby:

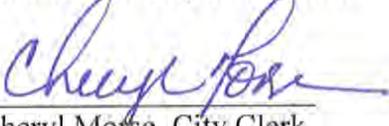
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- 2) Accepts the two submitted bids;
- 3) Authorizes the City Manager to award a contract, contingent on successful negotiations with Golden Bay Construction, Inc. (the lowest responsible bidder), for a deductive change order after undergoing a value engineering process which is not inconsistent with the revised budget for the 2015 Slurry Seal and Curb Ramp Program, City Project No. C3027.16;
- 4) Amend the FY 2015-16 Adopted Budget to appropriate an additional \$141,724 in funding including \$60,000 in the Measure A Street Improvement Fund, \$50,0000 in the Measure J Return to Source Fund and \$31,724 in Capital Improvement Fund for the 2015 Slurry Seal and Curb Ramp Program, City Project No. C3027.16; and
- 5) Amend the Capital Improvement Program and Annual Program of Maintenance and Improvement pursuant to Measure A Street Improvement Program per the above items.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on August 18, 2015 the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES:	Councilmembers Abelson, Bridges, Lyman, Quinto and Mayor Friedman
NOES:	None
ABSTAIN:	None
ABSENT:	None

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on August 18, 2015.


Cheryl Morse, City Clerk

APPROVED:


Mark Friedman, Mayor

These are excerpts from the Comprehensive Annual Financial Report. The full report is available for review on the City's website at:
<http://www.el-cerrito.org/ArchiveCenter/ViewFile/Item/2576>



Comprehensive Annual Financial Report

Fiscal Year Ended June 30, 2015

10890 San Pablo Ave. El Cerrito, CA 94530
www.el-cerrito.org

CITY OF EL CERRITO
Comprehensive Annual Financial Report
For the Year Ended June 30, 2015

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CITY OF EL CERRITO
Comprehensive Annual Financial Report
For the Year Ended June 30, 2015

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March 9, 2016

To the Citizens of the City of El Cerrito
and the Honorable Mayor and Members of
the City Council:

I hereby submit this Comprehensive Annual Financial Report (CAFR) of the City of El Cerrito for the fiscal year ended June 30, 2015. Responsibility for both the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, rests with City management. To the best of our knowledge and belief, the enclosed data are accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds of the City. We have included all disclosures necessary to enable the reader to gain an understanding of the City's financial activities. This transmittal letter is intended to be read in conjunction with the Management Discussion and Analysis (MD&A) and the Financial Statements.

REPORTING ENTITY

The City of El Cerrito provides a full range of services, including police and fire protection; building permits and inspections; parks and recreation facilities and services, planning and environmental services, construction and maintenance of streets, public buildings, and other infrastructure and operation of a state of the art Recycling Center. The activities of several legally separate entities are included in the City's financial statements. The City serves as the reporting body for these entities, including the City of El Cerrito Employees' Pension Plan, the Municipal Services Corporation and the El Cerrito Public Financing Authority. The City is financially accountable for these entities since the City Council serves as the separate Board of Directors for each entity and City staff has operational responsibility for the activities of each entity. All of these entities are included in the City's financial statements as part of the reporting entity.

CITY PROFILE

The City of El Cerrito is located across the Bay from the City of San Francisco in an area locally referred to as the East Bay. The City consists of about 3.9 square miles and has approximately 24,000 residents. El Cerrito is part of the West Contra Costa Unified School District (WCCUSD), which also serves other West County Communities. In El Cerrito, WCCUSD operates one early intervention preschool, three public elementary schools, one public middle school, and one public high school. The City has a variety of green spaces for public enjoyment including 32 acres of developed park grounds, over 100 acres of open space in the hillside natural area, a 2.7-mile multi-use trail known as

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the Ohlone Greenway, school recreation facilities, the privately owned Mira Vista Country Club (127 acres), and Boy Scouts of America's Camp Herms (18 acres). A portion of the Sunset View Cemetery and the City's eastern boundary are contiguous with the East Bay Regional Park District's Wildcat Canyon Regional Park (about 2,600 acres). El Cerrito also has a regional office of the California Department of Motor Vehicles, two Bay Area Rapid Transit (BART) Stations, a major regional shopping center, 5 banks, 17 churches and some of the most spectacular views of four Bay Area bridges, San Francisco and the surrounding area.

ECONOMIC CONDITION AND OUTLOOK

The financial outlook for El Cerrito is improving. After several years of flat or declining revenue, for the second year in a row, the City continued to see experience a modest growth in revenues.

The median sale price of a single-family home increased by 11% with the most recent figures showing the current median home price at \$730,000. This is an all-time high and is 13% higher than the housing peak in 2007. Growth is projected to continue in the next two fiscal years with the final 2012-13 Prop 8 properties have been fully reinstated by FY 2016-17.

In November 2014, El Cerrito voters approved the extension of Measure R at the one percent sales tax rate for twelve years. The new sales tax rate went into effect on April 1, 2015 and will end on March 31, 2027. This increases El Cerrito's sales tax rate to 10% and is expected to generate an additional \$1.4 million per year. Revenue received from the three months at the increased sales tax rate helped improve the oval revenue picture in FY 2014-15.

In June, the City received a one-time reimbursement of \$192,000 from the State of California for SB 90 mandated expenses also adding to the overall revenue increase.

Also projected in the next few years are new development projects already in process. These will generate both one-time permit and planning fees as well as ongoing property taxes once the projects are completed. The City will also resolve some long-standing issues related to redevelopment dissolution. This will result in additional revenue to the City that will continue to grow as the redevelopment bonds are paid off.

In addition to revenue improvements, the City continues to focus on cost containment efforts, particularly in the area of labor costs. In FY 2014-15, all labor agreements were renegotiated and the City was able to realize savings resulting from all employees paying their share of retirement costs. In FY 2015-16, the City experienced significant savings in medical costs by engaging the services of a new broker in the prior year. Before this time, the City received double-digit increases in medical costs for the same plan.

While things appear to be improving, the City remains cautious, as the growth projected in the next few years isn't expected to continue indefinitely. The City remains focused on financial stability by closing monitoring revenues to ensure budgeted expenses can

be supported, taking efforts to increase cash balances and only using one-time revenues for one-time expenses

MAJOR INITIATIVES AND ACCOMPLISHMENTS

The City remained committed to providing high quality services with a focus on long-term viability and was able to accomplish many noteworthy projects across departments. Significant selected accomplishments for the year includes:

- Won 26 “Best of Contra Costa County” Awards from Parents’ Press Magazine for the Recreation Department’s camps, classes, programs, and special events.
- Increased offerings of diverse Summer Camp options and had the highest number of enrollments to date in summer of 2015.
- Hosted a Safe Swims event in partnership with UCSF Benioff Children's Hospital, Kiwanis Cal-Nev-Ha Foundation, Drowning Prevention Foundation, and AMR to provide swim lessons free to 100 participants and institute a Lifejacket Loaner Program.
- In coordination with the Cities of Richmond and San Pablo and the West Contra Costa Transportation Authority, formed the West County Mobility Management Team, received a grant of \$150,000 from the Metropolitan Transportation Commission to create a Ride Ambassador Program in West Contra Costa County.
- Entered into multi-year agreements to provide enhanced landscape maintenance and street sweeping services citywide.
- Completed construction of several capital improvements including the Ohlone Greenway Natural Area & Rain Gardens Project, Radar Speed Feedback Sign Project, Lincoln Avenue Neighborhood Traffic Management Program and Patch Paving Program.
- Entered into a Memorandum of Understanding with West County School District and completed the design process, and entered into construction contract for renovation of Castro Park Athletic Field.
- Joined Marin Clean Energy (MCE), ending the enrollment period with the most “Deep Green” renewable energy subscriptions of any community in MCE territory.
- Maintained a busy passport acceptance office on behalf of the US Department of State that served residents of all five cities in West Contra Costa County as well as Alameda, San Francisco, Marin and Solano Counties. The program has generated approximately \$70,000 in revenue since its inception in July 2011.
- The Fire Department responded to nine major wildland fires throughout the State, providing mutual aid.

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- The Police Department trained and fielded its first 13 member Crisis Intervention Team to work with the Contra Costa County Mental Health Evaluation Team to connect residents with mental health services.
- The Police Department trained five officers to create its first The Peer Support Program. The team receives specialized training and is available to counsel department members and connect them with resources, when needed.

FINANCIAL INFORMATION

Accounting System

The City's accounting and budgeting records for general government operations are recorded on a modified accrual basis, with the revenues being recognized when available and measurable, and expenditures being recorded when the service or goods are received and the liabilities are incurred. Accounting and budgeting for the City's proprietary funds are maintained on the accrual basis.

Non-exchange transactions in which the City gives or receives value without directly receiving or giving equal value in exchange include taxes, grants entitlements and donations. On an accrual basis, revenue from taxes is recognized in the fiscal year for which the taxes are levied or assessed. Revenue from grants, entitlements and donations are recognized in the fiscal year in which all eligibility requirements have been met.

The City maintains an internal control structure designed to provide reasonable assurance that the City's assets are protected from loss, theft, or misuse, and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Budgeting Controls

The City of El Cerrito maintains budgetary controls to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Activities of the general fund, special revenue funds, capital projects funds, debt service funds, and proprietary funds are included in the annual appropriated budget. The level of budgetary control (that is the level at which expenditures cannot legally exceed the appropriated amount) is at the fund level.

Only the City Council has the authority to create or modify total appropriations of any fund, subject to only the appropriations limits established by State law. The City Council approved various supplemental appropriations during the year. The statements and schedules included in the financial section of this report indicate that the City continued to meet its responsibility for sound financial management.

OTHER INFORMATION

Independent Audit

The City Council selects an independent certified public accounting firm to perform a required annual audit of the City's financial records and transactions. Such an audit is also required through covenants related to the City's bonded indebtedness. The City has contracted with Maze & Associates, an independent auditor, to perform the audit and prepare the financial section of this report.

Awards

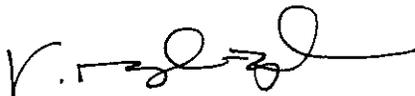
The City has once again been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada (GFOA) for its FY 2013-14 comprehensive annual financial report (CAFR). This is the eleventh year that the City has received the award for the CAFR. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

Acknowledgments

The preparation of this Comprehensive Annual Financial Report was made possible by the work of Citywide staff and our audit firm, Maze & Associates. I would like to thank and acknowledge the Finance Department and in particular our Accounting Supervisor, Shannon Collins, for her dedicated efforts in leading this year's audit.

I would also like to thank our City Manager, the Mayor and the City Council for their outstanding leadership and ongoing commitment to the El Cerrito community.

Respectfully submitted,



Lisa Malek-Zadeh
Finance Director /City Treasurer

To the Honorable Mayor and City Council
City of El Cerrito, California

Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of El Cerrito (City) as of and for the year ended June 30, 2015, which collectively comprise the City's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Governmental Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. These procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2015, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparisons listed as part of the basic financial statements for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Emphasis of Matters

Management adopted the provisions of the following Governmental Accounting Standards Board Statements, which became effective during the year ended June 30, 2015 that required prior period adjustments to the financial statements, as discussed in Note 9D to the financial statements:

- *Statement No. 68, Accounting and Financial Reporting for Pensions— an amendment of GASB Statement No. 27.*
- *Statement No. 71, Pension Transition for Contributions Made Subsequent to the Measurement Date — an amendment of GASB Statement No. 68.*

The emphasis of this matter does not constitute a modification to our opinions.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and pension and post-retirement benefit tables be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements as a whole. The Introductory Section, Supplemental Information, and Statistical Section listed in the Table of Contents are presented for purposes of additional analysis and are not a required part of the financial statements.

The Supplemental Information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Supplemental Information is fairly stated in all material respects in relation to the financial statements as a whole.

The Introductory and Statistical Sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 9, 2016, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Maze & Associates

Pleasant Hill, California
March 9, 2016

CITY OF EL CERRITO
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2015

NOTE 7 – TAX ANTICIPATION NOTES

On September 16, 2014, the City issued Series 2014 Tax Anticipation Notes in the amount of \$5,000,000. The proceeds from the Notes were used to provide funds to meet the City's cash flow needs for its fiscal year ended June 30, 2015. Principal and accrued interest on the Notes was payable when the Notes matured on June 30, 2015. The Notes bare an interest rate of 1.50%.

NOTE 8 – LONG-TERM DEBT

The City generally incurs long-term debt to finance projects or purchase assets which will have useful lives equal to or greater than the related debt. Bond issuance costs are expensed in the year incurred.

The City's debt issues and transactions are summarized below:

	Original Issue Amount	Balance June 30, 2014	Retirements	Balance June 30, 2015	Current Portion
Governmental Activity Debt					
Lease Revenue Bonds:					
2006 Lease Revenue Bonds	\$9,610,000	\$8,585,000	\$230,000	\$8,355,000	\$240,000
2012 Lease Revenue Bonds	2,516,500	2,203,700	323,300	1,880,400	328,200
2008 Sales Tax Revenue Bonds	11,750,000	10,290,000	270,000	10,020,000	280,000
Master Equipment Lease (51.74%)	842,417	670,590	117,115	553,475	119,208
Solar Photovoltaic Capital Lease	1,595,300	1,463,102	90,858	1,372,244	93,373
Total Governmental Activity Debt		\$23,212,392	\$1,031,273	\$22,181,119	\$1,060,781
Business-Type Activity Debt					
2012 Recycling Facility Revenue Refunding Bonds	\$3,405,600	\$3,067,600	\$234,200	\$2,833,400	\$239,800
Master Equipment Lease (48.26%)	785,755	625,486	109,238	516,248	111,191
Total Business Activity Debt		\$3,693,086	\$343,438	\$3,349,648	\$350,991

A. 2006 Lease Revenue Bonds

On November 1, 2006 the El Cerrito Public Financing Authority issued Series 2006 Lease Revenue Bonds in the amount of \$9,610,000 at 3.60%-5.00% interest. The proceeds from the sale of the Bonds were used for the construction of a new City Hall. Rental revenues from the City to the Authority are pledged for the repayment of these Bonds. Principal and interest payments are due semi-annually each June 1 and December 1 through 2036.

CITY OF EL CERRITO
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2015

NOTE 8 – LONG-TERM DEBT (Continued)

B. 2012 Lease Revenue Refunding Bonds

On September 26, 2012, the El Cerrito Public Financing Authority issued Lease Revenue Refunding Bonds, Series 2012, in the original principal amount of \$2,516,500 at 1.960% interest to provide for the refunding of the City's outstanding 2002 Swim Center Lease Revenue Bonds. Principal payments are due annually on September 1, with interest payments payable semi-annually on March 1 and September 1 through September 1, 2020. Parcel tax revenues are pledged for the repayment of these Bonds. If parcel tax revenues are insufficient to pay the annual principal and interest payments on the bonds the City has covenanted to use General Fund revenues.

C. Sales Tax Revenue Bonds

On May 20, 2008, the El Cerrito Public Financing Authority issued \$11,750,000 original principal amount of 2008 Sales Tax Revenue Bonds at 4.40%-4.75% interest. The proceeds from the sale of the Bonds will be used for the City's street maintenance and improvement program following the recommendations and priorities established annually by the City Council and Citizens' Oversight Committee. Principal payments are due annually on May 1, with interest payments payable semi-annually on May 1 and November 1 through May 1, 2037. Street Improvement Sales Tax revenues are pledged for the repayment of these bonds. Projected revenues are expected to provide coverage over debt service of 175% over the life of the bonds. The total principal and interest remaining to be paid on the bonds is \$16,248,358. For fiscal year 2015, Street Improvement Sales Tax Revenues amounted to \$1,399,734 which represented coverage of 190% over the debt service of \$736,408.

D. 2012 Recycling Facility Revenue Refunding Bonds

On September 19, 2012, the El Cerrito Public Financing Authority issued Recycling Facility Revenue Refunding Bonds in the original principal amount of \$3,405,600 at 2.36% interest to provide for the refunding and retirement of the City's outstanding Recycling Center Lease Purchase Agreement and related Site Lease. Principal and interest payments are due quarterly on July 1, October 1, January 1, and April 1, through October 1, 2025. Repayment of these bonds is from charges for services received by the Integrated Waste Management Enterprise Fund.

E. Capital Leases

On December 5, 2012, the City entered into a lease agreement in the amount of \$1,595,300 at 2.75% interest with Green Campus Partners, LLC, to finance the purchase and installation of six solar photovoltaic electricity generation systems at six different sites in the City. Semiannual principal and interest payments of \$65,236 are due each December 1 and June 1 through December 1, 2027.

On July 25, 2012, the City entered into a Master Equipment Lease refunding agreement in the amount of \$1,628,172 at 1.78% with JP Morgan Chase to refund and retire five prior lease agreements for the purchase of two fire trucks and apparatus, two recycling trucks, 10,000 64 gallon recycling carts, and a recycling truck. Semiannual principal and interest payments of \$124,210 are due each December and June 1 through June 1, 2019.

CITY OF EL CERRITO
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2015

NOTE 8 – LONG-TERM DEBT (Continued)

F. Debt Service Requirements

Debt service requirements are shown below for all long-term debt:

Year ending June 30	Governmental Activities		Business-Type Activities	
	Principal	Interest	Principal	Interest
2016	\$1,060,781	\$894,538	\$350,991	\$75,375
2017	1,089,599	863,191	358,879	67,505
2018	1,122,926	831,393	366,902	59,456
2019	1,155,564	797,473	375,262	51,224
2020	1,123,252	762,019	323,814	42,799
2021-2025	4,180,853	3,312,940	1,421,900	110,896
2026-2030	4,593,144	2,386,459	151,900	1,386
2031-2035	5,350,000	1,293,692		
2036-2037	2,505,000	149,077		
	<u>\$22,181,119</u>	<u>\$11,290,782</u>	<u>\$3,349,648</u>	<u>\$408,641</u>

NOTE 9 – NET POSITION AND FUND BALANCES

Net Position is measured on the full accrual basis, while Fund Balance is measured on the modified accrual basis, as explained in Note 1.

A. Net Position

Net Position is the excess of all the City's assets and deferred outflows of resources over all its liabilities and deferred inflows of resources, regardless of fund. Net Position is divided into three categories. These categories apply only to Net Position, which is determined only at the Government-wide level, and are described below:

Net Investment in Capital Assets describes the portion of Net Position which is represented by the current net book value of the City's capital assets, less the outstanding balance of any debt issued to finance these assets.

Restricted describes the portion of Net Position which is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions which the City cannot unilaterally alter. These principally include developer fees received for use on capital projects, debt service requirements, and community development projects.

Unrestricted describes the portion of Net Position which is not restricted as to use.

CITY OF EL CERRITO
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2015

NOTE 9 – NET POSITION AND FUND BALANCES

B. Fund Balances

Governmental fund balances represent the net current assets of each fund. Net current assets generally represent a fund's cash and receivables, less its liabilities.

The City's fund balances are classified based on spending constraints imposed on the use of resources. For programs with multiple funding sources, the City prioritizes and expends funds in the following order: Restricted, Committed, Assigned, and Unassigned. Each category in the following hierarchy is ranked according to the degree of spending constraint:

Nonspendable represents balances set aside to indicate items do not represent available, spendable resources even though they are a component of assets. Fund balances required to be maintained intact, such as Permanent Funds, and assets not expected to be converted to cash, such as prepaids, notes receivable, and land held for redevelopment are included. However, if proceeds realized from the sale or collection of nonspendable assets are restricted, committed or assigned, then nonspendable amounts are required to be presented as a component of the applicable category.

Restricted fund balances have external restrictions imposed by creditors, grantors, contributors, laws, regulations, or enabling legislation which requires the resources to be used only for a specific purpose. Encumbrances and nonspendable amounts subject to restrictions are included along with spendable resources.

Committed fund balances have constraints imposed by formal action (specific ordinance) of the City Council which may be altered only by Ordinance of the City Council. Encumbrances and nonspendable amounts subject to council commitments are included along with spendable resources.

Assigned fund balances are amounts constrained by the City's intent to be used for a specific purpose, but are neither restricted nor committed. Intent is expressed by the City Council or its designee, the Finance Director, and may be changed at the discretion of the City Council or its designee. This category includes encumbrances; nonspendables, when it is the City's intent to use proceeds or collections for a specific purpose, and residual fund balances, if any, of Special Revenue, Capital Projects and Debt Service Funds which have not been restricted or committed.

Unassigned fund balance represents residual amounts that have not been restricted, committed, or assigned. This includes the residual general fund balance and residual fund deficits, if any, of other governmental funds.

CITY OF EL CERRITO
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2015

NOTE 9 – NET POSITION AND FUND BALANCES (Continued)

C. Fund Deficits

The following funds had fund balance or net position deficits as of June 30, 2015:

Fund	Amount
Capital Improvement Capital Projects Fund	\$1,438,128
Successor Agency Private Purpose Trust Fund	15,042,319
Landscape and Lighting Assessment Special Revenue Fund	68,787
National Pollution Discharge Elimination Systems Special Revenue Fund	24,028

The deficits are expected to be eliminated by future revenues of each fund.

D. Governmental Accounting Standards Board (GASB) Statement No. 68 and 71 Prior Period Adjustment

For the fiscal year ended June 30, 2015, the City implemented the provisions of GASB No. 68-*Accounting and Financial Reporting for Pensions* and 71 – *Pension Transition for Contributions Made Subsequent to the Measurement Date*. Accordingly, beginning net position of the governmental activities was reduced by \$44,245,524. The reductions reflect the recording of the net pension liability deferred inflows of resources and deferred outflows of resources as required under the new GASBs. For more details on the prior period adjustment see Note 10.

NOTE 10 - PENSION PLANS AND OTHER POST EMPLOYMENT BENEFIT PLANS

A. General Information about the Pension Plans

Plan Descriptions – All qualified permanent and probationary employees are eligible to participate in the City’s separate Safety (police and fire) and Miscellaneous (all other) Employee Pension Plans, cost-sharing multiple employer defined benefit pension plans administered by the California Public Employees’ Retirement System (CalPERS). Benefit provisions under the Plans are established by State statute and City resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Benefits Provided – CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees’ Retirement Law.

NON-MAJOR GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS

GAS TAX

This fund accounts for revenues and expenditures received from the State of California under Street and Highways Code Section 2105, 2106, 2107 and 2107.5. The allocations must be spent for street maintenance and construction and a limited amount for engineering.

LANDSCAPE AND LIGHTING ASSESSMENT

This fund accounts for assessments made upon parcels of land within the Lighting and Landscaping Districts and disburses funds in accordance with the provisions of the State of California Streets and Highway Code.

MEASURE A PARCEL TAX

This fund is used to account for the use of the voter-approved special tax to be used for the swim center and park capital project.

NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM

This fund accounts for storm water utility fees assessed to property owners city-wide on their property tax bills. The funds are used to pay for the "National Pollution Discharge Elimination System" mandated by the Federal government to prevent further polluting of our streams and bays.

ASSET SEIZURE

This fund accounts for revenues received from sales of assets seized during drug-related arrests and disburses these funds for authorized public safety activities.

VEHICLE ABATEMENT

This fund accounts for revenues received from Vehicle Code Section 9250.7 to administer and operate the local vehicle abatement program.

PARK IN LIEU

This fund accounts for funds received through negotiations with developers to be used for park improvements.

PUBLIC ART FUND

This fund was established to account for fees related to development that is committed to art in public places.

FEDERAL, STATE AND LOCAL GRANTS SPECIAL REVENUE FUND

This fund accounts for revenues and expenditures related to grants from other governmental agencies.

MEASURE J PARATRANSIT

This fund accounts for the portion of the half-cent County-wide sales tax levied to fund transportation improvements to local streets.

NON-MAJOR GOVERNMENTAL FUNDS (Continued)

CAPITAL PROJECTS FUNDS

STORM DRAIN

This fund accounts for assessments collected and funds expended for the maintenance and upgrade of the storm drains.

MEASURE J

This fund accounts for the portion of the half-cent County-wide sales tax levied to fund transportation improvements to local streets.

STREET IMPROVEMENT

This fund is used to account for the street maintenance and improvement projects funded by the 2008 Sales Tax Revenue Bonds.

DEBT SERVICE FUNDS

PUBLIC FINANCING AUTHORITY

This fund accounts for principal and interest payments on the Lease Revenue Bonds.

CITY OF EL CERRITO
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEETS
JUNE 30, 2015

	<u>CAPITAL PROJECTS FUNDS</u>		<u>DEBT SERVICE FUND</u>	<u>Totals</u>
	<u>Measure J Fund</u>	<u>Street Improvement Fund</u>	<u>Public Financing Authority Fund</u>	
Assets				
Cash and investments			\$24,845	\$91,171
Cash and investments with fiscal agent			1,511,529	1,511,529
Accounts receivable				
Advances to other funds				
Due from other governments		\$72,460		140,924
Due from other funds	\$148,206	267,912		1,781,953
Total Assets	<u>\$148,206</u>	<u>\$340,372</u>	<u>\$1,536,374</u>	<u>\$3,525,577</u>
Liabilities				
Accounts payable	\$7,809	\$115,174		\$213,208
Accrued liabilities		4,902		4,902
Due to other funds				51,752
Deposits payable				61,383
Total Liabilities	<u>7,809</u>	<u>120,076</u>		<u>331,245</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - accounts receivable				68,464
Total deferred inflows of resources				<u>68,464</u>
Fund Balances				
Restricted				
Debt Service			\$1,536,374	1,536,374
Street Improvements		220,296		220,296
Transportation Projects	140,397			172,780
Public Safety - Police				155,677
Public Safety - Vehicle Abatement				195,306
Park and Recreation				401,294
Storm Drains				
Public Art				52,149
City Housing Trust				209,715
Unassigned				182,277
Total fund balances (deficits)	<u>140,397</u>	<u>220,296</u>	<u>1,536,374</u>	<u>3,125,868</u>
Total liabilities and fund balances	<u>\$148,206</u>	<u>\$340,372</u>	<u>\$1,536,374</u>	<u>\$3,525,577</u>

CITY OF EL CERRITO
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENTS OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2015

	<u>CAPITAL PROJECTS FUNDS</u>		<u>DEBT SERVICE FUND</u>	<u>Totals</u>
	<u>Measure J Fund</u>	<u>Street Improvement Fund</u>	<u>Public Financing Authority Debt Service Fund</u>	
Revenues:				
Taxes and assessments	\$457,959	\$1,399,734		\$3,891,876
Use of money and property			\$5,235	11,847
Intergovernmental revenues		426,460		1,736,335
Charges for services				12,757
Other		4,276		6,786
Total revenues	<u>457,959</u>	<u>1,830,470</u>	<u>5,235</u>	<u>5,659,601</u>
Expenditures:				
Current:				
General Government			1,195	10,318
Public works	310,538	49,978		2,013,923
Recreation	7,065			199,106
Community development				58,200
Public safety				439
Capital outlay		603,625		882,742
Debt service:				
Principal			823,300	823,300
Interest and fiscal agent fees			874,280	874,280
Total expenditures	<u>317,603</u>	<u>653,603</u>	<u>1,698,775</u>	<u>4,862,308</u>
Excess (deficiency) of revenues over (under) expenditures	<u>140,356</u>	<u>1,176,867</u>	<u>(1,693,540)</u>	<u>797,293</u>
Other Financing Sources (Uses):				
Transfers in			1,700,203	1,712,854
Transfers (out)	(65,582)	(733,914)		(1,670,627)
Total other financing sources (uses)	<u>(65,582)</u>	<u>(733,914)</u>	<u>1,700,203</u>	<u>42,227</u>
Net changes in fund balances	74,774	442,953	6,663	839,520
Fund Balances (Deficits) - July 1, 2014	<u>65,623</u>	<u>(222,657)</u>	<u>1,529,711</u>	<u>2,286,348</u>
Fund Balances (Deficits) - June 30, 2015	<u>\$140,397</u>	<u>\$220,296</u>	<u>\$1,536,374</u>	<u>\$3,125,868</u>

CITY OF EL CERRITO
 BUDGETED NON-MAJOR FUNDS
 SCHEDULE OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2015

	Storm Drain Fund			Measure J Fund			Street Improvement Fund			Public Financing Authority - Debt Service Fund		
	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
Revenues:												
Taxes and assessments	\$698,000	\$697,876	(\$124)	\$411,052	\$457,959	\$46,907	\$1,398,000	\$1,399,734	\$1,734			
Use of money and property										\$8,050	\$5,235	(\$2,815)
Intergovernmental							630,000	426,460	(203,540)			
Charges for services												
Other							5,000	4,276	(724)			
Total Revenues	<u>698,000</u>	<u>697,876</u>	<u>(124)</u>	<u>411,052</u>	<u>457,959</u>	<u>46,907</u>	<u>2,033,000</u>	<u>1,830,470</u>	<u>(202,530)</u>	<u>8,050</u>	<u>5,235</u>	<u>(2,815)</u>
Expenditures:												
Current:												
General government							3,000		3,000	6,250	1,195	5,055
Public works	329,590	290,704	38,886	328,247	310,538	17,709	51,215	49,978	1,237			
Recreation					7,065	(7,065)						
Community development												
Public safety												
Capital outlay	130,000	104,674	25,326	70,000		70,000	1,285,341	603,625	681,716			
Debt service :												
Principal payments										823,300	823,300	
Interest and fiscal fees										875,200	874,280	920
Total Expenditures	<u>459,590</u>	<u>395,378</u>	<u>64,212</u>	<u>398,247</u>	<u>317,603</u>	<u>80,644</u>	<u>1,339,556</u>	<u>653,603</u>	<u>685,953</u>	<u>1,704,750</u>	<u>1,698,775</u>	<u>5,975</u>
Excess (deficiency) of revenues over (under) expenditures	<u>238,410</u>	<u>302,498</u>	<u>64,088</u>	<u>12,805</u>	<u>140,356</u>	<u>127,551</u>	<u>693,444</u>	<u>1,176,867</u>	<u>483,423</u>	<u>(1,696,700)</u>	<u>(1,693,540)</u>	<u>3,160</u>
Other Financing Sources (Uses):												
Transfers in										1,696,700	1,700,203	3,503
Transfers (out)	(127,120)	(70,120)	57,000	(58,931)	(65,582)	(6,651)	(733,408)	(733,914)	(506)			
Total other financing sources (uses)	<u>(127,120)</u>	<u>(70,120)</u>	<u>57,000</u>	<u>(58,931)</u>	<u>(65,582)</u>	<u>(6,651)</u>	<u>(733,408)</u>	<u>(733,914)</u>	<u>(506)</u>	<u>1,696,700</u>	<u>1,700,203</u>	<u>3,503</u>
Net Change in Fund Balances	<u>\$111,290</u>	<u>232,378</u>	<u>\$121,088</u>	<u>(\$46,126)</u>	<u>74,774</u>	<u>\$120,900</u>	<u>(\$39,964)</u>	<u>442,953</u>	<u>\$482,917</u>	<u>6,663</u>	<u>\$6,663</u>	
Fund Balances (Deficits) - July 1, 2014		(92,646)			65,623			(222,657)		1,529,711		
Fund Balances (Deficits) - June 30, 2015		<u>\$139,732</u>			<u>\$140,397</u>			<u>\$220,296</u>		<u>\$1,536,374</u>		

**INDEPENDENT ACCOUNTANT'S REPORT ON
APPLYING AGREED UPON PROCEDURES
FOR THE CITY OF EL CERRITO
MASTER INSTALLMENT SALE AGREEMENT
COMPLIANCE WITH BOND COVENANTS
FOR THE 2008 SALES TAX REVENUE BONDS
FOR THE YEAR ENDED JUNE 30, 2015**

**INDEPENDENT ACCOUNTANT'S REPORT ON
APPLYING AGREED UPON PROCEDURES
FOR THE CITY OF EL CERRITO
MASTER INSTALLMENT SALE AGREEMENT
COMPLIANCE WITH BOND COVENANTS
FOR THE 2008 SALES TAX REVENUE BONDS**

Honorable Mayor and Members
of the City Council
City of El Cerrito, California

We have performed the procedures described below, which were agreed to by the City of El Cerrito solely to assist you with respect to determining compliance with the Master Installment Sale Agreement for the 2008 Sales Tax Revenue Bonds between the City and the Financing Authority for the year ended June 30, 2015. Activity for the 2008 Sales Tax Revenue Bonds is reported in the City's Comprehensive Annual Financial Report in the Street Improvement Capital Projects Fund and the Public Financing Authority Debt Service Fund. Management is responsible for the accounting records. This agreed upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards contained in *Government Auditing Standards* issued by the Comptroller General of the United States. The sufficiency of these procedures is solely the responsibility of the City. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and findings are as follows:

1. We obtained the Master Installment Sale Agreement (Agreement) between the City and the Financing Authority dated May 1, 2008.
2. We obtained a copy of Chapter 4.60 of the City's Municipal Code (Pothole Repair and Local Street Improvement and Maintenance and Use Transaction Tax).

3. We obtained the general ledger account activity summary for the fiscal year for Fund 211 (Street Improvement Fund) and summarized the expenditures for the fiscal year into the following categories, pursuant to Chapter 4.60 of the Municipal Code:

Maintenance and Improvement (Including Project Management, Engineering Costs, and Construction Services) - by Project:	
C3027 - Street Resurfacing 2007, 2013-14 Pavement Rehab Program	\$211,619
C3070 - Traffic Safety and Management Program	59,260
C3072 - 2013 Street Improvement Program (SLPP)	50,161
C3074 - 2013-14 Pavement Rehabilitation Program - OBAG	274,524
Public Works Personnel Salaries and Benefits - Non-Project Related	49,978
Debt service	733,914
Administrative Costs:	
Annual Agreed Upon Procedures Report	3,285
Other Administrative Costs	<u>4,776</u>
Total Expenditures and Transfers Out	<u>\$1,387,517</u>

4. We obtained documentation of compliance with provisions of Section 2.02 of the Agreement – Revenue Fund; Pledge of Revenues:

- a. Were principal and interest payments made from the Revenue Fund for all parity obligations?
 - i. Principal and interest payments for the 2008 Sales Tax Revenue Bonds were made from the Revenue Fund. The City does not have any parity obligations outstanding at June 30, 2015.
- b. Were excess revenue funds (after the payment of parity obligations) used for the payment of any supplemental or subordinate obligations?
 - i. Not applicable – the City does not have any supplemental or subordinate obligations outstanding at June 30, 2015.
- c. Revenues cannot be used for termination payments unless specific conditions are met as defined in 2.02(B)(1) – were any termination payments made with pledged revenues?
 - i. No termination payments were made during the fiscal year.

5. Section 2.03 of the Agreement – Improvement Fund – requires that the proceeds be used for acquisition and construction of the Projects (or to reimburse the City for costs paid by it) including the payment of interest on the Obligations upon receipt of a sequentially numbered “Request of the City” filed with the City Manager (see Attachment A to the Agreement). Therefore we:

- a. Obtained a listing of the City Council-approved Expenditure Plan for the fiscal year (projects included in the capital improvement budget for Fund 211 – the Street Improvement Fund). We noted that there were no budget amendments for the Fund for the fiscal year.

The projects approved for Fund 211 (the Street Improvement Fund) in Table 12-2 of the 2014-2024 Capital Improvement Plan include:

C3027/C3073 – Street Improvement Program
C3071 – Arlington Curve at Brewster Drive Safety Improvements
C3070 – Traffic Safety & Management Program

We selected a sample of ten expenditures (and transfers out) totaling \$944,220 charged to Fund 211 (the Street Improvement Fund) during the fiscal year, out of total capital improvement expenditures (and transfers out) of \$1,387,517.

- b. We tested the selected samples to determine that they were made in accordance with the City’s purchasing policy.
- c. We determined that the samples were related to a City Council-approved expenditure (5a above). \$15,276 of the funds remained unspent and held by the City’s Capital Improvement Capital Projects Fund as of June 30, 2015.
- d. We determined that the samples tested were related to street improvements, maintenance, associated debt service or administrative costs, pursuant to Chapter 4.60 of the Municipal Code.

6. Section 3.01 of the Agreement – Parity Obligations – We inquired as to whether the City issued any parity obligations during the fiscal year, and if yes, obtained documentation that the City complied with provisions of this Section.

- a. Per management, the City did not issue any parity obligations during fiscal year 2015.

7. Section 3.02 of the Agreement – Subordinate Obligations – We inquired as to whether the City issued any subordinate obligations during the fiscal year, and if yes, obtained documentation that the City complied with the provisions of this Section.

- a. Per management, the City did not issue any subordinate obligations during fiscal year 2015.

8. Section 3.03 of the Agreement – Execution of Supplemental Installment Sale Agreements (other than the First Supplement) – We inquired as to whether the City executed any supplemental installment sales agreements during the fiscal year, and if yes, obtained documentation that the City complied with the provisions of this Section.
 - a. Per management, the City did not execute any supplemental installment sales agreements during fiscal year 2015.

9. Section 4 of the Agreement – Covenants of the City – Based on the testing above, we obtained documentation of the City’s compliance with the provisions of this Section which generally require that the City pay its bills timely and use the proceeds in accordance with the definition of “Project” above, and complete the Projects in a timely manner.
 - a. It appears that the City paid its bills timely and used the proceeds in accordance with the Agreement. Four Projects commenced during the fiscal year, but not all Projects were complete as of the end of the fiscal year.

10. Section 5 of the Agreement – Events of Default and Remedies – We inquired as to whether any of the Events of Default, as defined in the Section, occurred during the fiscal year. If yes, we obtained documentation that the revenues were applied in the manner set forth in this Section.
 - a. Per management, no Events of Default, as defined in the Section, occurred during the fiscal year.

11. Section 6 of the Agreement – Discharge of Obligations – This Section is applicable only if the City pays all of the Obligations (debt to the Authority), therefore, we would obtain documentation of compliance with this Section if the City has repaid all of the Obligations during the fiscal year.
 - a. Not applicable - the City did not pay all of the debt to the Authority during the fiscal year.

12. Section 7.01 of the Agreement – Liability Limited to Revenues – We inquired as to whether the City advanced funds for payment of the Obligations other than from the Revenues. Revenues, as defined in the Agreement include the Sales Tax Add-On Revenues and interest earned from the investment of those funds. If yes, we would obtain documentation that the City was reimbursed from the Revenues as defined in the Agreement. (Other subsections of Section 7 do not appear to be of compliance significance, therefore only this covenant is being included in the agreed upon procedures).
 - a. Per management, the City made payments of the Obligations only from the Revenues during the fiscal year. The City did not advance funds for payment of the Obligations during the fiscal year.

13. We obtained a confirmation of Sales Tax Add-On Revenues for the fiscal year from the State Controller’s Office to reconcile to the revenues recorded in the general ledger in the Street Improvement Capital Projects Fund (Fund 211).
 - a. The State Controller’s Office confirmation reconciled to the general ledger total in the Street Improvement Capital Projects Fund of \$1,399,734.

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the specified elements, accounts, or internal controls. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the City; however, this restriction is not intended to limit the distribution of this report, which is a matter of public record.

Maze & Associates

Pleasant Hill, California
March 9, 2016

**FY 2015 Street Improvement Fund - Overview
May 2016**

FY 2015	Revenue Items	Approved Budget Amount	Unaudited Actuals Amount	Variance (Unaudited vs Budgeted)	Audited Actuals Amount	Variance (Audited vs Unaudited)	Variance (Audited vs Budgeted)
	District Taxes	\$ 1,398,000.00	\$ 1,499,933.75	\$ 101,933.75	\$ 1,399,733.75	\$ (100,200.00)	\$ 1,733.75
	Grants	\$ 630,000.00	\$ 261,424.48	\$ (368,575.52)	\$ 426,459.60	\$ 165,035.12	\$ (203,540.40)
	Misc	\$ 5,000.00	\$ 4,277.00	\$ (723.00)	\$ 4,276.00	\$ (1.00)	\$ (724.00)
Total Revenues		\$ 2,033,000.00	\$ 1,765,635.23	\$ (267,364.77)	\$ 1,830,469.35	\$ 64,834.12	\$ (202,530.65)
FY 2015	Expense Items						
	Debt Service	\$ 733,408.00	\$ 733,914.26	\$ 506.26	\$ 733,914.26	\$ -	\$ 506.26
	Non-Personnel/Administrative	\$ 3,000.00	\$ -	\$ (3,000.00)	\$ 3,285.00 \$ 4,776.00	\$ 3,285.00	\$ 285.00
	Personnel (Non-Capital)	\$ 51,215.00	\$ 49,979.05	\$ (1,235.95)	\$ 49,978.00	\$ (1.05)	\$ (1,237.00)
	Capital Outlay						
	Annual Street Improvement Program C3027	\$ 215,000.00	\$ 215,744.28	\$ 744.28	\$ 211,619.28	\$ (4,125.00)	\$ (3,380.72)
	Pavement Rehabilitation, Federal Paving C3074	\$ 963,603.50	\$ 278,424.18	\$ (685,179.32)	\$ 274,524.18	\$ (3,900.00)	\$ (689,079.32)
	Traffic Safety & Management Program C3070	\$ 98,675.00	\$ 59,260.10	\$ (39,414.90)	\$ 59,260.10	\$ -	\$ (39,414.90)
	Street Improvement Program (SLPP) C3072	\$ 64,062.16	\$ 50,195.78	\$ (13,866.38)	\$ 50,160.78	\$ (35.00)	\$ (13,901.38)
	Capital Sub-Total	\$ 1,341,340.66	\$ 603,624.34	\$ (737,716.32)	\$ 600,340.34	\$ (3,284.00)	\$ (741,000.32)
Total Expenses		\$ 2,128,963.66	\$ 1,387,517.65	\$ (741,446.01)	\$ 1,387,517.60	\$ (0.05)	\$ (741,446.06)



**DRAFT
FOR COMMITTEE REVIEW**

Date: May 9, 2016
To: El Cerrito City Council
From: Citizens Street Oversight Committee
Subject: Annual Report to City Council and Citizens of El Cerrito

On this date, the Citizens Street Oversight Committee met to review expenditures of revenue collected pursuant to Chapter 4.60 of the El Cerrito Municipal Code to determine whether such funds were expended for the purposes specified in the current Street Repair and Maintenance Expenditure Plan *as approved by the City of El Cerrito City Council*. The expenditures reviewed were reported for Fiscal Year 2014-15, and were summarized in the City's Comprehensive Annual Financial Report. Further, the Committee reviewed the Agreed Upon Procedures Report issued by the City's independent auditors, Maze and Associates, which indicated that nothing came to their attention that caused them to believe that the City had failed to comply with the terms, covenants and conditions of the Master Installment Sale Agreement related to the bond issue. The Committee also reviewed a detailed list of vendors to whom the expenditures were made.

By a vote of ____ to _____ as indicated below, the Committee found that the expenditures were an appropriate use of the Pothole and Local Street Improvement and Maintenance Transactions and Use Tax. The Committee is hereby reporting their findings to the City Council and the citizens of the City of El Cerrito pursuant to Section 2.04.320 C of the El Cerrito Municipal Code.

Additionally, the Committee is requesting that as part of future approvals of the City's Biennial Budget, the City Council consider adding a "Whereas" statement indicating that the expenditures authorized under the Street Improvement Fund are an appropriate use of the Pothole Repair and Local Street Improvement and Maintenance Transactions and Use Tax pursuant to Section 4.60.150 of the El Cerrito Municipal Code.

AYES:
NOES:
ABSENT

Status Report
FY 2015-16 Measure A Street Improvement Expenditure Plan
May 2016

Line No.	Expense Items	Amount	Source Document	Page	City Council Resolution	Approval Date
	Debt Service	\$ 737,228.00	City's Fiscal Year 2015-16 Budget Update & Spending Authority	3, A1-6/12	2015-49	6/23/2015
	Non-Personnel	\$ 3,000.00	City's Fiscal Year 2015-16 Budget Update & Spending Authority	3, A1-6/12	2015-49	6/23/2015
	Personnel (Non-Capital)	\$ 70,457.03	City's Fiscal Year 2015-16 Budget Update & Spending Authority	3, A1-6/12	2015-49	6/23/2015
	Capital Outlay					
	<i>Annual Street Improvement Program</i>	<i>C3027 \$ 631,980.00</i>	<i>Various - See below</i>			
		\$ 570,000.00	City's Fiscal Year 2015-16 Budget Update & Spending Authority	3, 7, A1-6/12*	2015-49	6/23/2015
		\$ 60,000.00	2015 Slurry Seal and Curb Ramp Program Agenda Bill	1, 3	2015-57	8/18/2015
		\$ 1,980.00	FY2015-16 Mid-Year Budget Update Agenda Bill, Encumbered Carryover*	6	2016-19	3/15/2016
	<i>Traffic Safety & Management Program</i>	<i>C3070 \$ 70,207.50</i>	<i>Various - See below</i>			
		\$ 60,000.00	City's Fiscal Year 2015-16 Budget Update & Spending Authority	3, 7, A1-6/12*	2015-49	6/23/2015
		\$ 10,207.50	FY2015-16 Mid-Year Budget Update Agenda Bill, Encumbered Carryover*	6	2016-19	3/15/2016
	<i>Pavement Rehabilitation, Federal Paving</i>	<i>C3074 \$ 660,890.40</i>	<i>Various - See below</i>			
		\$ 18,750.00	2014 Pavement Rehab Manila Trees Agenda Bill		2015-69	11/3/2015
		\$ 577,902.40	FY2015-16 Mid-Year Budget Update Agenda Bill, Encumbered Carryover*	6	2016-19	3/15/2016
		\$ 64,238.00	FY2015-16 Mid-Year Budget Update Agenda Bill, Unencumbered Carryover**	6, 7	2016-19	3/15/2016
	Capital Sub-Total	\$ 1,363,077.90				
	Total Expenditure	\$ 2,173,763				
	Revenue Projections					
	Taxes	\$ 1,498,800.00	City's Fiscal Year 2015-16 Budget Update & Spending Authority	3, A1-6/12	2015-49	6/23/2015
	Grants	\$ 630,000.00	FY2015-16 Mid-Year Budget Update Agenda Bill, Federal Grant for C3074	5	2016-19	3/15/2016
	Misc	\$ 5,000.00	City's Fiscal Year 2015-16 Budget Update & Spending Authority	3, A1-6/12	2015-49	6/23/2015
	Total Revenues	\$ 2,133,800				

* Total of \$590,090 Encumbered Carryover from 2014-15 Purchase Orders with unspent funds that needed to be carried forward to complete work in FY2015-16

** \$253,250 in Table 5, Page 5 of Agenda Bill accounts for \$110,262 to correct inconsistency in Capital Expenditure Authority Amounts (\$630,000 on Page 7 for C3027 & C3070, vs \$519,738.00 on Page 6A) in FY2015-16 Budget Spending Authority plus \$142,988 in other mid-year adjustments for the 2014 Pavement Rehab Project (including unencumbered carryover) and 2015 Slurry Seal and Curb Ramp Program



AGENDA BILL

Agenda Item No. 5(I)

Date: November 3, 2015
To: El Cerrito City Council
From: Yvetteh Ortiz, Public Works Director/City Engineer
Subject: 2014 Pavement Rehabilitation Project, City Project No. C3074 – Funding Appropriation for Tree Work on Manila Avenue

ACTION REQUESTED

Adopt a resolution amending the Capital Improvement Program/Annual Program of Maintenance and Improvement pursuant to the Measure A Street Improvement Program and the Fiscal Year (FY) 2015-16 Adopted Budget to appropriate an additional \$18,750 in the Measure A Street Improvement Fund (Fund 211) for completion of tree installation work under the 2014 Pavement Rehabilitation Project, City Project No. C3074.

DISCUSSION

As part of the 2014 Pavement Rehabilitation Program, Manila Avenue between Richmond Street and Kearney Street was repaved this summer. The sidewalk, curb, gutter, and pavement all along Manila Avenue had been displaced by street tree roots which contributed to the poor pavement conditions. In order to reconstruct the sidewalk, curb, gutter and pavement, a substantial amount of tree root pruning would have been required and this would have detrimentally affected the health of these large trees, many of which had previously been compromised by prior root and utility pruning. For this reason, City staff determined that 13 street trees should be removed and replaced with up to 24 trees of species that are suitable for the specific site conditions.

As indicated in the February 2015 report to City Council, West Coast Arborists (WCA) began the tree work under its FY 2014-15 tree maintenance agreement with the City. WCA completed the tree removal portion in January 2015. The tree installation work had been anticipated to be completed in early 2015 as well, but was delayed to better coordinate various components of the pavement work that was being completed by a separate contractor. At this time, in response to input from the Tree Committee and residents, and to implement improved practices for tree installation, City staff proposes to enhance the scope of the tree planting work to install up to 30 street trees, cardboard weed deterrent, sheet mulch, and header boards, and include additional clearing, grubbing and minor grading work.

WCA has submitted a cost proposal of \$18,750 for the enhanced tree planting work. An amendment to the original contract can be executed by the City Manager under his

authority per the City's purchasing policy. Staff is seeking to complete the work in early November given this is the preferred planting season and the work is long overdue.

STRATEGIC PLAN CONSIDERATIONS

The requested action is consistent with the El Cerrito Strategic Plan Goal D – *Develop and rehabilitates public facilities as community focal points* by addressing deferred maintenance, and replacing and installing new trees along City streets.

FINANCIAL CONSIDERATIONS

In order to complete the enhanced tree installation work, City staff is requesting an additional appropriation of \$18,750 in the Measure A Street Improvement Fund (211) under the 2014 Pavement Rehabilitation Project, City Project No. C3074.

LEGAL CONSIDERATIONS

The City Attorney has reviewed the proposed actions and found that legal considerations have been addressed.

Reviewed by:



Scott Hanin, City Manager

Attachments:

1. Resolution

RESOLUTION 2015-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO AMENDING THE CAPITAL IMPROVEMENT PROGRAM/ANNUAL PROGRAM OF MAINTENANCE AND IMPROVEMENT PURSUANT TO MEASURE A STREET IMPROVEMENT PROGRAM AND THE FISCAL YEAR 2015-16 ADOPTED BUDGET TO APPROPRIATE AN ADDITIONAL \$18,750 IN THE MEASURE A STREET IMPROVEMENT FUND (FUND 211) FOR COMPLETION OF TREE INSTALLATION WORK UNDER THE 2014 PAVEMENT REHABILITATION PROJECT, CITY PROJECT NO. C3074

WHEREAS, Manila Avenue between Richmond Street and Kearney Street was repaved as part of the 2014 Pavement Rehabilitation Project; and

WHEREAS, the sidewalk, curb, gutter, and pavement all along Manila Avenue between Richmond Street and Kearney Street had been displaced by street tree roots which contributed to the poor pavement conditions; and

WHEREAS, City staff determined that the 13 street trees along this section of Manila Avenue should be removed and replaced with up to 24 trees of species suitable for the specific site conditions; and

WHEREAS, West Coast Arborists (WCA) began the tree work under its 2014-15 tree maintenance agreement with the City, and completed the tree removal portion of the work in January 2015; and

WHEREAS, in response to input from the Tree Committee and residents, and to implement improved practices for tree planting, City staff proposes to enhance the scope of the tree planting work to install up to 30 street trees, cardboard weed deterrent, sheet mulch, and header boards, and include additional clearing, grubbing and minor grading work; and

WHEREAS, WCA has submitted a cost proposal of \$18,750 for the enhanced tree planting work, and an amendment to the original agreement can be executed under the City Manager's authority; and

WHEREAS, the project work is an appropriate use of Measure A Street Improvement funds; and

WHEREAS, an amendment to the Fiscal Year 2015-16 Adopted Budget is required to complete the enhanced tree planting work.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito amends the Capital Improvement Program/Annual Program of Maintenance and Improvement pursuant to Measure A Street Improvement Program and the Fiscal Year 2015-16 Adopted Budget to appropriate an additional \$18,750 in the Measure A Street

Agenda Item No. 5(I)
Attachment 1

Improvement Fund (Fund 211) for completion of tree planting work under the 2014 Pavement Rehabilitation Program, City Project No. C3074.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on November 3, 2015 the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on November XX, 2015.

Cheryl Morse, City Clerk

APPROVED:

Mark Friedman, Mayor

RESOLUTION 2015-69

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO AMENDING THE CAPITAL IMPROVEMENT PROGRAM/ANNUAL PROGRAM OF MAINTENANCE AND IMPROVEMENT PURSUANT TO MEASURE A STREET IMPROVEMENT PROGRAM AND THE FISCAL YEAR 2015-16 ADOPTED BUDGET TO APPROPRIATE AN ADDITIONAL \$18,750 IN THE MEASURE A STREET IMPROVEMENT FUND (FUND 211) FOR COMPLETION OF TREE INSTALLATION WORK UNDER THE 2014 PAVEMENT REHABILITATION PROJECT, CITY PROJECT NO. C3074

WHEREAS, Manila Avenue between Richmond Street and Kearney Street was repaved as part of the 2014 Pavement Rehabilitation Project; and

WHEREAS, the sidewalk, curb, gutter, and pavement all along Manila Avenue between Richmond Street and Kearney Street had been displaced by street tree roots which contributed to the poor pavement conditions; and

WHEREAS, City staff determined that the 13 street trees along this section of Manila Avenue should be removed and replaced with up to 24 trees of species suitable for the specific site conditions; and

WHEREAS, West Coast Arborists (WCA) began the tree work under its 2014-15 tree maintenance agreement with the City, and completed the tree removal portion of the work in January 2015; and

WHEREAS, in response to input from the Tree Committee and residents, and to implement improved practices for tree planting, City staff proposes to enhance the scope of the tree planting work to install up to 30 street trees, cardboard weed deterrent, sheet mulch, and header boards, and include additional clearing, grubbing and minor grading work; and

WHEREAS, WCA has submitted a cost proposal of \$18,750 for the enhanced tree planting work, and an amendment to the original agreement can be executed under the City Manager's authority; and

WHEREAS, the project work is an appropriate use of Measure A Street Improvement funds; and

WHEREAS, an amendment to the Fiscal Year 2015-16 Adopted Budget is required to complete the enhanced tree planting work.

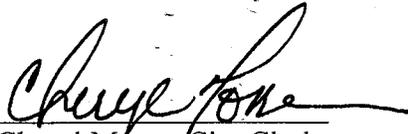
NOW THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito amends the Capital Improvement Program/Annual Program of Maintenance and Improvement pursuant to Measure A Street Improvement Program and the Fiscal Year 2015-16 Adopted Budget to appropriate an additional \$18,750 in the Measure A Street Improvement Fund (Fund 211) for completion of tree planting work under the 2014 Pavement Rehabilitation Program, City Project No. C3074.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon passage and adoption.

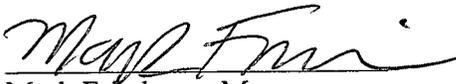
I CERTIFY that at a regular meeting on November 3, 2015 the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES: Councilmembers Abelson, Bridges, Lyman, Quinto and Mayor
Friedman
NOES: None
ABSTAIN: None
ABSENT: None

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on November 16, 2015.


Cheryl Morse, City Clerk

APPROVED:


Mark Friedman, Mayor



AGENDA BILL

Agenda Item No. 7(A)

Date: March 15, 2016
 To: El Cerrito City Council
 From: Lisa Malek-Zadeh, Finance Director/City Treasurer
 Subject: Mid-Year Budget Update

ACTION REQUESTED

Receive an update on city revenues and expenditures for the first six months of the fiscal year through December 31, 2015 and adopt a resolution authorizing amendments to the FY 2015-16 budget and approving new spending limits.

BACKGROUND/ANALYSIS

Fiscal Year 2015-16 Budget

On November 17, 2015, staff provided City Council with an update on the city's budget through September 31, 2015. Since that time, additional revenues have been collected, including City property taxes, and there have been an additional three months of expenses. The report will discuss significant variances from the adopted budget, recommend mid-year adjustments and provide projected year-end assumptions.

General Fund Overview

A summary of the General Fund is presented in Table 1. The table includes the budget adopted by Council in June for the current fiscal year, 2015-16, recommended amendments discussed in more detail later in this report and projected year-end results based on actuals through December 31, 2015 and other information that affects year-end assumptions. The variance from budget column presents any differences between the adopted budget and year-end expectations.

Table 1. Fiscal Year 2015-16 General Fund Summary

General Fund Summary	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Adopted	2015-16 Amendments	2015-16 Projected Year End Mid-Year	Variance Mid-Year From Budget
Beginning Restricted Fund Balance	\$598,957	\$1,059,976	\$0	\$0		\$0	
Beginning Unassigned Fund Balance	\$2,608,745	\$1,281,566	\$1,270,466	\$1,541,773		\$1,461,753	
Total Revenues	\$29,366,108	\$29,053,045	\$29,766,576	\$31,180,146		\$32,880,298	\$1,700,152
Personnel	\$22,699,729	\$22,256,364	\$22,633,987	\$23,833,946	\$10,000	\$23,145,969	\$687,977
Non-Personnel	\$7,614,482	\$7,867,721	\$6,936,624	\$7,006,299	\$1,300,799	\$8,307,098	(\$1,300,799)
Total Expenses	\$30,314,212	\$30,124,086	\$29,570,612	\$30,840,245	\$1,310,799	\$31,453,068	(\$612,823)
Annual Balance/Shortfall	(\$948,104)	(\$1,071,040)	\$195,965	\$339,901		\$1,427,230	\$1,087,329
Unassigned Ending Fund Balance/Deficit	\$2,259,598	\$1,270,502	\$1,466,431	\$1,881,674		\$2,888,983	\$1,007,309
Ending Unassigned Reserve Percent	7.45%	4.22%	4.96%	6.10%		9.19%	3.08%

When the budget was adopted, the ending fund balance was projected to be about 6%. Because of significant changes in revenues, about \$1.7 million, the ending fund balance is now estimated to be closer to 9%. This represents a 3% increase over the adopted budget and a 4% increase over last fiscal year. This also brings the City much closer to achieving the 15% General Fund reserve goal.

General Fund Revenues

Table 2 provides an overview of the major revenue categories that support the General Fund. Included in the table are the projected year-end revenues for FY 2015-16 and the significant variances from those included in the adopted budget. Based on actual revenues received through December as well as other changes that affect revenue assumptions, staff projects General Fund revenues will total \$33.8 million by year-end. This is about \$1.7 million more than what was included in the adopted budget. The significant changes for each revenue category are discussed in more detail below.

Table 2. Fiscal Year 2015-16 General Fund Revenues

General Fund Revenues	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Adopted	2015-16 Amendments	2015-16 Projected Year End Mid-Year	Variance Mid-Year From Budget
Property Taxes	\$5,564,453	\$6,190,958	\$6,938,037	\$7,010,142	\$0	\$7,992,117	\$981,975
Sales Taxes	\$5,109,397	\$5,361,233	\$5,055,703	\$6,151,700	\$0	\$6,151,700	\$0
Franchise Taxes	\$1,065,858	\$1,228,307	\$1,376,771	\$1,434,970	\$0	\$1,434,970	\$0
Business License Taxes	\$742,229	\$855,923	\$800,882	\$811,715	\$0	\$743,794	(\$67,921)
Utility Users Taxes	\$3,066,580	\$3,137,017	\$3,106,232	\$3,308,000	\$0	\$3,137,294	(\$170,706)
Other Taxes (TOT, Construction, Other)	\$103,651	\$130,556	\$115,955	\$141,000	\$0	\$141,000	\$0
Total Taxes	\$15,652,169	\$16,903,994	\$17,393,579	\$18,857,527	\$0	\$19,600,875	\$743,348
Licenses and Permits	\$516,703	\$539,567	\$493,243	\$623,000	\$0	\$623,000	\$0
Fines & Forfeitures	\$277,222	\$375,554	\$269,602	\$301,500	\$0	\$301,500	\$0
Use of Money & Property	\$321,279	\$289,389	\$350,219	\$389,840	\$0	\$389,840	\$0
Intergovernmental Revenues	\$5,027,113	\$5,036,793	\$5,781,514	\$5,143,498	\$0	\$6,090,301	\$946,803
Charges for services	\$4,938,694	\$4,956,927	\$4,458,264	\$4,795,320	\$0	\$4,695,320	(\$100,000)
Other Revenues	\$285,400	\$146,442	\$119,299	\$179,267	\$0	\$289,267	\$110,000
Financing Sources	\$2,347,528	\$804,379	\$900,857	\$890,194	\$0	\$890,194	\$0
Total Other Revenues	\$13,713,939	\$12,149,052	\$12,372,998	\$12,322,619	\$0	\$13,279,422	\$956,803
Total Revenues	\$29,366,108	\$29,053,045	\$29,766,576	\$31,180,146	\$0	\$32,880,298	\$1,700,152

Tax Revenues + \$743,000

Changes in Property Taxes total approximately \$982,000. This increase is the result of a \$330,000 change in secured property taxes that were discussed in the September update as well as \$638,000 in residual property tax distribution (RPTTF) funds. The City budgeted \$165,000 in RPTTF for the year; however, \$384,000 has already been received with another \$269,000 anticipated in June. Also included in the \$638,000 estimate is a \$150,000 one-time payment. This is the City’s expected share of a \$675,000 payment made this fiscal year toward a \$1.9 million installment plan to be paid over the next two and a half fiscal years. The additional

Agenda Item No. 7(A)

RPTTF funds are being used to offset the \$675,000 payment that was not included in the adopted budget, but was approved by Council as a separate action in December.

Business licenses expire on June 30 of each year and must be renewed by July 1. By September of each year, approximately 85-90% of the total business licenses revenue is received. Based on collections over the last two fiscal years and the amount collected in the current fiscal year, staff anticipates the City will collect approximately \$68,000 less than budgeted. The Finance department sends out renewal notices each June and while businesses are responsible for renewing their license whether they receive the notice or not, they tend to rely on the notice as a reminder. Staff has received feedback that some businesses did not receive their renewal notices this year. Finance staff is currently reviewing the process to determine why some notices were not received as there has been no change in the process from prior years. Staff is also contacting all businesses that have not renewed this year to determine if they are no longer in business or if they have not renewed for some other reason.

At the September update, staff reported that at the end of last fiscal year 2014-15, the Utility Users Tax (UUT), was about \$84,000 less than expected. To date, the UUT appears on track with the adopted FY 2015-16 budget; however, staff has used this trend in the past and by year-end, the actuals did not meet projections. Based on this, staff feels it more likely that the year-end actuals will be about \$171,000 less than budgeted. This new projection assumes a 1% increase over last year's actuals, which is a more realistic estimate.

Intergovernmental Revenues +\$947,000

Intergovernmental revenues include reimbursements for services provided to other agencies such as school resources officer, fire services or other reimbursements from governmental agencies. Revenues in this category are expected to be approximately \$947,000 more than what was included in the adopted budget. These include an additional \$175,000 for In Lieu fees based on the growth in assessed value (AV), \$244,000 for reimbursement from the Office of Emergency Services (OES) for Fire Department expenses for mutual aid responses throughout the state and a one-time revenue of \$527,000 from RecycleMore for the City's share of the JPA's reserve funds.

Charges for Services -\$100,000

Revenue in this category is predominately for recreation related programs such as childcare, sports and camps programs. While steady in prior years, the enrollment in some of the childcare programs has declined and staff is projecting a reduction in related revenues of approximately \$100,000.

Other Revenues +\$110,000

Also discussed during the September update, the City received \$110,000 in one-time fees for the start of a long awaited development project. These fees was used to purchase equipment in the Police and Fire departments.

General Fund Expenditures

In June 2015, the City adopted General Fund expenditures totaling \$30.8 million. Amendments recommended for approval in this report increase the budget by \$1.3 million. These adjustments are the result of unspent prior year funds carried into the current year as well as new appropriations that Council has approved through previous actions. The additional revenues projected in FY 2015-16, support these. This information is included in Table 3.

Table 3. Fiscal Year 2015-16 General Fund Expenditures

General Fund Expenditures	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Adopted	2015-16 Amendments	2015-16 Projected Year End Mid-Year	Variance Mid-Year From Budget
Personnel							
Personnel	\$22,699,729	\$22,256,364	\$22,633,987	\$23,833,946	\$10,000	\$23,145,969	\$687,977
Non-Personnel							
Professional & Technical Services	\$3,355,468	\$3,632,300	\$3,894,293	\$3,961,557	\$522,937	\$4,504,494	(\$542,937)
Purchased Property/Other Services	\$1,302,171	\$1,216,889	\$1,068,856	\$1,137,497	\$0	\$1,137,497	\$0
Supplies	\$655,306	\$569,378	\$603,825	\$627,150	\$0	\$627,150	\$0
Property & Capital	\$232,343	\$191,431	\$275,983	\$340,300	\$76,000	\$396,300	(\$56,000)
Financing Costs	\$2,046,881	\$2,257,724	\$1,093,668	\$939,795	\$701,862	\$1,641,657	(\$701,862)
Total Non-Personnel	\$7,592,168	\$7,867,722	\$6,936,625	\$7,006,299	\$1,300,799	\$8,307,098	(\$1,300,799)
Total Expenditures	\$30,314,212	\$30,124,086	\$29,570,612	\$30,840,245		\$31,453,068	(\$612,823)

Personnel

The City adopted a personnel budget of approximately \$23.8 million that included salary savings of close to \$1.2 million. Through December, expenses for personnel costs should be about 50% spent. Due to unexpected vacancies or positions that have not been filled as quickly as budgeted, salaries in several departments are underspent. Even with increases in overtime to offset the vacancies and part-time expenses, the cost for personnel are expected to be closer to \$23.1 million at the end of the fiscal year, a savings of about \$600,000.

Non-Personnel

Non-personnel expenditures continue to track with original estimates with the exception of the items that include recommended amendments. These include a carry over of unspent funds from last year as well as new appropriations identified this year. These include an increase in professional services for the library project and minimum wage implementation, a correction to the budget for the legal services that were excluded from the adopted budget in error and funding to pay for two legal settlements that were finalized in the last few months. Funding for equipment purchases in the Police and Fire departments were added to the Property and Capital category and a payment of \$675,000 to repay the Successor Agency for a disallowed transfer to the Municipal Services Corporation was added to financing costs. A transfer of \$26,000 to the Vehicle/Equipment maintenance was also included in financing costs to clear the historical deficit.

Special Revenue Funds

Special revenue funds, which support about \$10 million of the City’s total adopted \$42 million budget, as of December, are tracking with the adopted budget. Table 4 summarizes the projected revenue and expenditures for the City’s major special funds for FY 2015-16. The table also includes the projected year-end balances inclusive of the proposed amendments.

Table 4. Fiscal Year 2015-16 Special Revenue Funds

Fund Name	2014-15 Ending Balance*	2015-16 Projected Revenue	2015-16 Projected Expenditures	Total Proposed Amendments	2015-16 Projected Ending Balance
Gas Tax Fund	\$135,360	\$515,613	\$603,484	\$1,000	\$46,489
Nat'l Pollut Dis Elim Sys	\$32,972	\$315,000	\$293,091	\$7,500	\$47,381
Land & Light Assess Distr	\$9,213	\$781,000	\$759,095	\$28,314	\$2,804
Measure J-Return to Source	\$76,539	\$414,173	\$432,255	\$43,044	\$15,413
Measure J Storm Drain	\$139,732	\$726,500	\$760,993	\$1,045	\$104,194
Measure A Parcel Tax	\$389,292	\$439,400	\$528,752	\$0	\$299,940
Asset Seizure	\$155,677	\$2,000	\$25,000	\$0	\$132,677
Vehicle Abatement Fund	\$195,306	\$21,000	\$36,000	\$0	\$180,306
Park In Lieu	\$12,002	\$0	\$0	\$12,000	\$2
Street Improvment & Maint	\$220,296	\$2,133,800	\$1,330,423	\$843,340	\$180,333
Public Art Fund	\$52,149	\$6,050	\$15,000	\$0	\$43,199
Measure J-Paratransit Fund	\$32,383	\$146,052	\$112,678	\$0	\$65,757
Grants	\$209,715	\$307,500	\$314,500	\$0	\$202,715
C.O.P.S. Grant Fund	\$140,000	\$100,000	\$30,000	\$0	\$210,000
City Housing Trust Fund	\$0	\$0	\$0	\$0	\$0
City LMI Housing Fund	\$1,361,080	\$250,000	\$105,421	\$0	\$1,505,659
Capital Improvement Fund	(\$1,505,651)	\$2,568,313	\$1,828,639	\$276,082	(\$1,042,059)
Integrated Waste Mgmt	\$247,155	\$2,345,523	\$2,387,233	\$131,000	\$74,445
Vehicle/Equip Replacement	(\$26,862)	\$155,394	\$128,532	\$0	\$0
Total	\$1,876,358	\$11,227,318	\$9,691,096	\$1,343,325	\$2,069,255

*Ending balance as reflected by the Comprehensive Annual Financial Report (CAFR) as of June 30, 2015.

Similar to the General Fund, personnel expenditures in the special revenue funds are tracking lower than the adopted budget and are projected to be under spent by year-end. With the exception of the Capital Improvement Fund, the City’s special revenue funds will end the fiscal year with surplus fund balances due in part to savings in personnel costs. As discussed in previous updates, a portion of the deficit in the Capital Improvement Fund is a reimbursement from the former Redevelopment Agency that is currently being disputed by the Department of Finance. The remaining deficit is the difference in the timing of expenses and the receipt of reimbursement for these costs.

Appropriations Limits

Each year as part of the budget process, the City Council adopts a resolution that establishes spending limits by fund for the fiscal year. On June 23, 2015, the City Council adopted Resolution 2015-49 authorizing \$42,349,631 in total appropriations for fiscal year 2015-16. Changes to the spending limits occur throughout the year to account for unintended opportunities, unforeseen changes or if the City’s financial position changes and additional spending authority is required to meet the needs of the City. These adjustments are typically the result of previously unanticipated events such as the acceptance of new grants, a reauthorization of prior year’s unspent funds, accounting changes related to the City’s financial reporting, receipt of new revenue and/or a response to emergencies or mutual aid.

For FY 2015-16, staff is proposing amendments, which require a change in spending authority totaling \$2,654,124 across all funds. These changes are summarized in Table 5.

Table 5. Fiscal Year 2015-16 Changes to Appropriations Authority

Fund Name	2015-16 Adopted Appropriations	Encumbered Carryover	Adjustments	Total Proposed Amendments	2015-16 Amended Appropriations
General Fund	\$30,840,245	\$8,448	\$1,302,351	\$1,310,799	\$32,151,045
Gas Tax Fund	\$603,484	\$1,000		\$1,000	\$604,484
Nat'l Pollut Dis Elim Sys	\$293,091	\$7,500		\$7,500	\$300,591
Land & Light Assess Distr	\$759,095	\$13,314	\$15,000	\$28,314	\$787,409
Measure J-Return to Source	\$432,255	\$43,044		\$43,044	\$475,299
Measure J Storm Drain	\$760,993	\$1,045		\$1,045	\$762,038
Measure A Parcel Tax	\$528,752			\$0	\$528,752
Asset Seizure	\$25,000			\$0	\$25,000
Vehicle Abatement Fund	\$36,000			\$0	\$36,000
Park In Lieu	\$0		\$12,000	\$12,000	\$12,000
Street Improvment & Maint	\$1,330,423	\$590,090	\$253,250	\$843,340	\$2,173,763
Public Art Fund	\$15,000			\$0	\$15,000
Measure J-Paratransit Fund	\$112,678			\$0	\$112,678
Grants	\$314,500			\$0	\$314,500
C.O.P.S. Grant Fund	\$30,000			\$0	\$30,000
City Housing Trust Fund	\$0			\$0	\$0
City LMI Housing Fund	\$105,421			\$0	\$105,421
Capital Improvement Fund	\$1,828,639	\$31,082	\$245,000	\$276,082	\$2,104,721
Integrated Waste Mgmt	\$2,387,233		\$131,000	\$131,000	\$2,518,233
Vehicle/Equip Replacement	\$128,532			\$0	\$128,532
Pension Trust Sect 401-A	\$113,976			\$0	\$113,976
Finance Authority Debt Sv	\$367,840			\$0	\$367,840
City Hall Bond D/S	\$598,246			\$0	\$598,246
Street Imp Bond D/S	\$738,228			\$0	\$738,228
Total	\$42,349,631	\$695,523	\$1,958,601	\$2,654,124	\$45,003,755

Agenda Item No. 7(A)

Of the \$2.6 million in amendments, encumbered carryover totals \$695,523 across all funds. Encumbered carryover encompasses unspent funds from last fiscal year that need to be carried forward to complete work in the current fiscal year.

Adjustments totaling \$1,958,601 are new appropriations that either Council has approved through separate Council actions or as part of this report and discussed in more detail below.

1. General Fund \$1,302,521 for the following: legal settlements, professional services and staffing for implementation of the Minimum Wage Ordinance, technical assistance associated with a potential ballot measure to fund construction of a new safe and modern library facility, correction to the City Attorney's budget, transfer to the Vehicle/Equipment Replacement Fund to clear negative fund balance, repayment to the Successor Agency, equipment purchase in the Police and Fire Departments and landscape and vehicle maintenance service related to various capital projects.
2. Land & Light Assessment District Fund \$15,000 for Landscape Maintenance Services, one-time expenses for field maintenance treatments.
3. Park in Lieu Fund \$12,000 for Castro Park Field renovations.
4. Street Improvement & Maintenance Fund \$253,250 to address 2015 Slurry Seal and Curb Ramp Program Agenda Bill, 2014 Pavement Rehab Manila Trees Agenda Bill, correct discrepancy between CIP Table & New World and 2014 Pavement Rehab.
5. Capital Improvement Fund \$245,000 for Castro Park Field renovations and Huber Park improvements.
6. Integrated Waste Management Fund \$131,000 for RecycleMore dues, River Watch Settlement and Vehicle/Equipment Maintenance services and supplies.

FISCAL YEAR 2016-17 & FY 2017-18 BIENNIAL BUDGET NEXT STEPS

In June, the City Council will once again consider adoption of a two-year budget for fiscal years 2016-17 and 2017-18. In the next few months, staff will present the initial budget projections and discuss priorities and goals with City Council to guide development of the next biennial budget.

Reviewed by:



Scott Hanin, City Manager

Attachments:

1. Resolution
2. Presentation

RESOLUTION NO. 2016-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO AMENDING THE SPENDING AUTHORITY BY FUND FOR THE CITY OF EL CERRITO FOR FISCAL YEAR 2015 - 16

WHEREAS, on June 23, 2015 the City Council of the City of El Cerrito adopted the Fiscal Year 2015-16 Budget with spending limits across funds Resolution 2015-49; and

WHEREAS, changes to the spending limits throughout the year are necessary to account for unexpected opportunities, unforeseen changes or if the City's financial position changes and additional spending authority is required to meet the needs of the City; and

WHEREAS, staff presented this update to the City Council of the City of El Cerrito for its consideration, and the City Council has reviewed and analyzed it; and

WHEREAS, proposed changes to spending authority from tax proceeds are within the City's Fiscal Year 2015-16 Gann Appropriations Limit, as defined by California State Constitution Article XIII B.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that it hereby amends the spending authority by fund for Fiscal Year 2015 -16 as follows:

General Fund	\$32,151,045
Gas Tax Fund	\$604,484
Nat'l Pollut Dis Elim Sys	\$300,591
Land & Light Assess Distr	\$787,409
Measure J-Return to Source	\$475,299
Measure J Storm Drain	\$762,038
Measure A Parcel Tax	\$528,752
Asset Seizure	\$25,000
Vehicle Abatement Fund	\$36,000
Park In Lieu	\$12,000
Street Improvemt & Maint	\$2,173,763
Public Art Fund	\$15,000
Measure J-Paratransit Fund	\$112,678
Grants	\$314,500
C.O.P.S. Grant Fund	\$30,000
City LMI Housing Fund	\$105,421
Capital Improvement Fund	\$2,104,721
Integrated Waste Mgmt	\$2,518,233
Vehicle/Equip Replacement	\$128,532
Pension Trust Sect 401-A	\$113,976
Finance Authority Debt Sv	\$367,840
City Hall Bond D/S	\$598,246
Street Imp Bond D/S	\$738,228
Total	\$45,003,755

I CERTIFY that at a regular meeting on March 15, 2016, the City Council passed this resolution by the following vote:

AYES: COUNCILMEMBERS: NOES:
COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS: ABSENT:
COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on March XX, 2016.

Cheryl Morse, City Clerk

APPROVED:

Gregory B. Lyman, Mayor

CITY OF EL CERRITO

Fiscal Year 2015-16 Mid-Year Budget Update

March 15, 2016

AGENDA

- **Discuss FY 2015-16 budget trends and projections**
- **Review Proposed Budget Amendments**
- **Talk about FY 2017- 18 & FY 2018-19
Biennial Budget Next Steps**

FY 2015-16 BUDGET

GENERAL FUND REVENUES

General Fund Revenues	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Adopted	2015-16 Amendments	2015-16 Projected Year End Mid-Year	Variance Mid-Year From Budget
Property Taxes	\$5,564,453	\$6,190,958	\$6,938,037	\$7,010,142	\$0	\$7,992,117	\$981,975
Sales Taxes	\$5,109,397	\$5,361,233	\$5,055,703	\$6,151,700	\$0	\$6,151,700	\$0
Franchise Taxes	\$1,065,858	\$1,228,307	\$1,376,771	\$1,434,970	\$0	\$1,434,970	\$0
Business License Taxes	\$742,229	\$855,923	\$800,882	\$811,715	\$0	\$743,794	(\$67,921)
Utility Users Taxes	\$3,066,580	\$3,137,017	\$3,106,232	\$3,308,000	\$0	\$3,137,294	(\$170,706)
Other Taxes (TOT, Construction, Other)	\$103,651	\$130,556	\$115,955	\$141,000	\$0	\$141,000	\$0
Total Taxes	\$15,652,169	\$16,903,994	\$17,393,579	\$18,857,527	\$0	\$19,600,875	\$743,348
Licenses and Permits	\$516,703	\$539,567	\$493,243	\$623,000	\$0	\$623,000	\$0
Fines & Forfeitures	\$277,222	\$375,554	\$269,602	\$301,500	\$0	\$301,500	\$0
Use of Money & Property	\$321,279	\$289,389	\$350,219	\$389,840	\$0	\$389,840	\$0
Intergovernmental Revenues	\$5,027,113	\$5,036,793	\$5,781,514	\$5,143,498	\$0	\$6,090,301	\$946,803
Charges for services	\$4,938,694	\$4,956,927	\$4,458,264	\$4,795,320	\$0	\$4,695,320	(\$100,000)
Other Revenues	\$285,400	\$146,442	\$119,299	\$179,267	\$0	\$289,267	\$110,000
Financing Sources	\$2,347,528	\$804,379	\$900,857	\$890,194	\$0	\$890,194	\$0
Total Other Revenues	\$13,713,939	\$12,149,052	\$12,372,998	\$12,322,619	\$0	\$13,279,422	\$956,803
Total Revenues	\$29,366,108	\$29,053,045	\$29,766,576	\$31,180,146	\$0	\$32,880,298	\$1,700,152

- Revenues projected to be \$1.7 million higher than budgeted

FY 2015-16 BUDGET

GENERAL FUND EXPENDITURES

General Fund Expenditures	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Adopted	2015-16 Amendments	2015-16 Projected Year End Mid-Year	Variance Mid-Year From Budget
Personnel							
Personnel	\$22,699,729	\$22,256,364	\$22,633,987	\$23,833,946	\$10,000	\$23,145,969	\$687,977
Non-Personnel							
Professional & Technical Services	\$3,355,468	\$3,632,300	\$3,894,293	\$3,961,557	\$522,937	\$4,504,494	(\$542,937)
Purchased Property/Other Services	\$1,302,171	\$1,216,889	\$1,068,856	\$1,137,497	\$0	\$1,137,497	\$0
Supplies	\$655,306	\$569,378	\$603,825	\$627,150	\$0	\$627,150	\$0
Property & Capital	\$232,343	\$191,431	\$275,983	\$340,300	\$76,000	\$396,300	(\$56,000)
Financing Costs	\$2,046,881	\$2,257,724	\$1,093,668	\$939,795	\$701,862	\$1,641,657	(\$701,862)
Total Non-Personnel	\$7,592,168	\$7,867,722	\$6,936,625	\$7,006,299	\$1,300,799	\$8,307,098	(\$1,300,799)
Total Expenditures	\$30,314,212	\$30,124,086	\$29,570,612	\$30,840,245		\$31,453,068	(\$612,823)

- Personnel savings projected of \$687K
- Non-Personnel on track with budget

FY 2015-16 BUDGET

GENERAL FUND UPDATE –YEAR-END PROJECTIONS

General Fund Summary	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Adopted	2015-16 Amendments	2015-16 Projected Year End Mid-Year	Variance Mid-Year From Budget
Beginning Restricted Fund Balance	\$598,957	\$1,059,976	\$0	\$0		\$0	
Beginning Unassigned Fund Balance	\$2,608,745	\$1,281,566	\$1,270,466	\$1,541,773		\$1,461,753	
Total Revenues	\$29,366,108	\$29,053,045	\$29,766,576	\$31,180,146		\$32,880,298	\$1,700,152
Personnel	\$22,699,729	\$22,256,364	\$22,633,987	\$23,833,946	\$10,000	\$23,145,969	\$687,977
Non-Personnel	\$7,614,482	\$7,867,721	\$6,936,624	\$7,006,299	\$1,300,799	\$8,307,098	(\$1,300,799)
Total Expenses	\$30,314,212	\$30,124,086	\$29,570,612	\$30,840,245	\$1,310,799	\$31,453,068	(\$612,823)
Annual Balance/Shortfall	(\$948,104)	(\$1,071,040)	\$195,965	\$339,901		\$1,427,230	\$1,087,329
Unassigned Ending Fund Balance/Deficit	\$2,259,598	\$1,270,502	\$1,466,431	\$1,881,674		\$2,888,983	\$1,007,309
Ending Unassigned Reserve Percent	7.45%	4.22%	4.96%	6.10%		9.19%	3.08%

- **Ending Fund balance projected to be 9%, an increase of 3% over adopted budget**

FY 2015-16 BUDGET

SPECIAL REVENUE FUNDS

Fund Name	2014-15 Ending Balance*	2015-16 Projected Revenue	2015-16 Projected Expenditures	Total Proposed Amendments	2015-16 Projected Ending Balance
Gas Tax Fund	\$135,360	\$515,613	\$603,484	\$1,000	\$46,489
Nat'l Pollut Dis Elim Sys	\$32,972	\$315,000	\$293,091	\$7,500	\$47,381
Land & Light Assess Distr	\$9,213	\$781,000	\$759,095	\$28,314	\$2,804
Measure J-Return to Source	\$76,539	\$414,173	\$432,255	\$43,044	\$15,413
Measure J Storm Drain	\$139,732	\$726,500	\$760,993	\$1,045	\$104,194
Measure A Parcel Tax	\$389,292	\$439,400	\$528,752	\$0	\$299,940
Asset Seizure	\$155,677	\$2,000	\$25,000	\$0	\$132,677
Vehicle Abatement Fund	\$195,306	\$21,000	\$36,000	\$0	\$180,306
Park In Lieu	\$12,002	\$0	\$0	\$12,000	\$2
Street Improvemt & Maint	\$220,296	\$2,133,800	\$1,330,423	\$843,340	\$180,333
Public Art Fund	\$52,149	\$6,050	\$15,000	\$0	\$43,199
Measure J-Paratransit Fund	\$32,383	\$146,052	\$112,678	\$0	\$65,757
Grants	\$209,715	\$307,500	\$314,500	\$0	\$202,715
C.O.P.S. Grant Fund	\$140,000	\$100,000	\$30,000	\$0	\$210,000
City Housing Trust Fund	\$0	\$0	\$0	\$0	\$0
City LMI Housing Fund	\$1,361,080	\$250,000	\$105,421	\$0	\$1,505,659
Capital Improvement Fund	(\$1,505,651)	\$2,568,313	\$1,828,639	\$276,082	(\$1,042,059)
Integrated Waste Mgmt	\$247,155	\$2,345,523	\$2,387,233	\$131,000	\$74,445
Vehicle/Equip Replacement	(\$26,862)	\$155,394	\$128,532	\$0	\$0
Total	\$1,876,358	\$11,227,318	\$9,691,096	\$1,343,325	\$2,069,255

*Ending balance as reflected by the Comprehensive Annual Financial Report (CAFR) as of June 30, 2015.

FY 2015-16 BUDGET SPECIAL FUNDS BUDGET SUMMARY

- **Personnel expenditures tracking lower than the adopted budgeted**
- **Revenue on track with budget**
- **Special funds will end year with surplus**

FY 2015-16 BUDGET

PROPOSED BUDGET AMENDMENTS

Fund Name	2015-16 Adopted Appropriations	Encumbered Carryover	Adjustments	Total Proposed Amendments	2015-16 Amended Appropriations
General Fund	\$30,840,245	\$8,448	\$1,302,351	\$1,310,799	\$32,151,045
Gas Tax Fund	\$603,484	\$1,000		\$1,000	\$604,484
Nat'l Pollut Dis Elim Sys	\$293,091	\$7,500		\$7,500	\$300,591
Land & Light Assess Distr	\$759,095	\$13,314	\$15,000	\$28,314	\$787,409
Measure J-Return to Source	\$432,255	\$43,044		\$43,044	\$475,299
Measure J Storm Drain	\$760,993	\$1,045		\$1,045	\$762,038
Park In Lieu	\$0		\$12,000	\$12,000	\$12,000
Street Improvemt & Maint	\$1,330,423	\$590,090	\$253,250	\$843,340	\$2,173,763
Capital Improvement Fund	\$1,828,639	\$31,082	\$245,000	\$276,082	\$2,104,721
Integrated Waste Mgmt	\$2,387,233		\$131,000	\$131,000	\$2,518,233
Total	\$39,235,458	\$695,523	\$1,958,601	\$2,654,124	\$41,889,582

****Total Adopted only represents totals for fund in chart, not total appropriations for all funds.**

- Encumbered carryover- prior year commitments**
- Adjustments- use of available revenues for new commitments**

FY 2017- 18 & FY 2018-19 BIENNIAL BUDGET CALENDAR

March 15

Mid-Year Budget Update

April –May

**Proposed Master Fee Schedule
Assessments**

May- June

**FY 2017-18 and FY 2018 -19 Budget
Discussions**

June

**Adopt FY 2017-18 and FY 2018 -19
Budget
FY 2017-18 Appropriation Authority**

MID-YEAR BUDGET UPDATE

Questions?



RESOLUTION NO. 2016-19

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO AMENDING THE SPENDING AUTHORITY BY FUND FOR THE CITY OF EL CERRITO FOR FISCAL YEAR 2015 - 16

WHEREAS, on June 23, 2015 the City Council of the City of El Cerrito adopted the Fiscal Year 2015-16 Budget with spending limits across funds Resolution 2015-49; and

WHEREAS, changes to the spending limits throughout the year are necessary to account for unexpected opportunities, unforeseen changes or if the City's financial position changes and additional spending authority is required to meet the needs of the City; and

WHEREAS, staff presented this update to the City Council of the City of El Cerrito for its consideration, and the City Council has reviewed and analyzed it; and

WHEREAS, proposed changes to spending authority from tax proceeds are within the City's Fiscal Year 2015-16 Gann Appropriations Limit, as defined by California State Constitution Article XIII B.

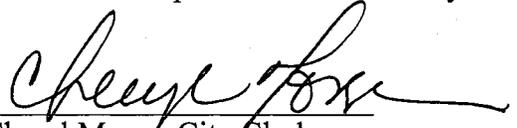
NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that it hereby amends the spending authority by fund for Fiscal Year 2015 -16 as follows:

General Fund	\$32,151,045
Gas Tax Fund	\$604,484
Nat'l Pollut Dis Elim Sys	\$300,591
Land & Light Assess Distr	\$787,409
Measure J-Return to Source	\$475,299
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Capital Improvement Fund	\$2,104,721
Integrated Waste Mgmt	\$2,518,233
Vehicle/Equip Replacement	\$128,532
Pension Trust Sect 401-A	\$113,976
Finance Authority Debt Sv	\$367,840
City Hall Bond D/S	\$598,246
Street Imp Bond D/S	\$738,228
Total	\$45,003,755

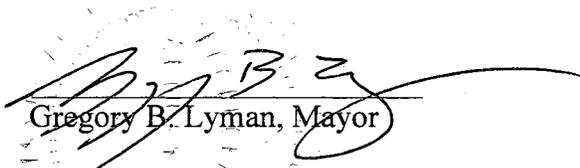
I CERTIFY that at a regular meeting on March 15, 2016, the City Council passed this resolution by the following vote:

AYES: Councilmembers Abelson, Bridges, Friedman, Quinto and Mayor Lyman
NOES: None
ABSTAIN: None
ABSENT: None

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on March 15, 2016.


Cheryl Morse, City Clerk

APPROVED:


Gregory B. Lyman, Mayor