



**MEETING OF THE
Centennial Celebration Planning Task Force
Tuesday, May 31, 2016 at 7:00 p.m.**

**El Cerrito City Hall
Hillside Conference Room (2nd floor)
10890 San Pablo Avenue, El Cerrito**

Roll Call

Task Force Members: Joan Carpenter, Ruth Cazden, Ann Cheng, Donna Houser, Lisa Martinengo, Patricia Shaw, Joann Steck-Bayat and Bruce Yow

Liaisons: Council: Mayor Greg Lyman and Mayor Pro Tem Janet Abelson
Staff: Suzanne Iarla, Assistant to the City Manager

1. **Welcome/Introductions** – *est. 10 minutes*
2. **Comments from the Public**
Comments from the public on non-agenda items may be limited to three (3) minutes each.
3. **Review Task Force Goals**
Review the scope and responsibility of the new Task Force.
4. **Select Chair and Vice Chair**
Select Task Force members to serve as Chair and Vice Chair.
5. **Establish Work Plan**
Discuss process and create preliminary work plan with timeline and key objectives. Followed by other possible action.
6. **Future Meetings**
Discuss future meeting frequency, dates and times; Determine date and agenda items for next meeting.

Adjourn

Any writings or documents provided to a majority of the Task Force regarding any item on this agenda will be made available for public inspection at City Hall - 10890 San Pablo Avenue, El Cerrito, during normal business hours.

Meeting places are wheelchair accessible. To request a meeting agenda in large print, Braille, or MP3 file, or to request a sign language interpreter for the meeting, call Suzanne Iarla, Staff Liaison at 215-4318 at least FIVE (5) working days notice prior to the meeting to ensure availability.