



## Minutes

**REGULAR MEETING  
OF THE  
FINANCIAL ADVISORY BOARD  
Tuesday May 31, 2016 7:00 p.m.  
El Cerrito City Hall  
Creekside Conference Room  
10890 San Pablo Avenue  
El Cerrito, CA 94530**

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Chairperson Vranich convened the Financial Advisory Board meeting at 7:00 p.m.

Roll Call: Present: Boardmembers Vranich, Kronenberg, Bartke, Patterson and Crump present. Present: Staff Liaison, Scott Hanin, City Manager and Stacey Johnson, Administrative Analyst III Finance Department.

1. Comments from the Public

1 member of the public present.

- Nick Arzio

2. Council Liaison Update

No council liaison update.

3. Staff Update

New Finance Director has been selected and will start Monday, June 20, 2016.

4. Review and approve meeting minutes from May 10, 2016 meeting.

Meeting minutes approved unanimously.

5. New Discussion Items

**New Officers Elected**

- Peter Vranich = Chair
- Dick Patterson = Vice Chair

**Discussion**

Several members will reach term limits December 31, 2016. Board will be in need of new members possibly as early as January 2017 in order to have a quorum present at meetings.

**COMMUNICATION ACCESS INFORMATION**

*To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter for the meeting, call Stacey Johnson, Staff Liaison at 215-4310 (voice) at least FIVE (5) WORKING DAYS NOTICE PRIOR TO THE MEETING to ensure availability.*

### **Library Update**

- Architect drawing plans to address viability of space identified for location of new library.
- City Manager clarified that possible bond on ballot would *authorize* City to move forward with plans for new library but would not *commit* City to moving forward. Thus, the option to move forward is available but that option does not have to be exercised.

Discussion continued regarding parameters for moving forward with a new library for City in relation to specifically identifying what FAB's ordinance indicates its role/involvement should be in that process. Board agreed to table the discussion until a later date.

### **Discussion of ideas for future meetings** (*ideas are only suggestions at this point in time*)

- Having Interim Police Chief Keith attend FAB meeting to facilitate discussion about El Cerrito PD.
- Having HdL Companies, our Tax Consultant attend a FAB meeting and do a presentation on their company and what they do for the City of El Cerrito.
- Having a GO Bond 101 Session to discuss various methods of financing.

### **Continued Discussion of Budget, FY 2016 -17 and FY 2017 - 18**

City Manager discussed the baseline budget and provided some detail regarding the Proposed FY 2016-17 and FY 2017-18 budgets. City Manager addressed the increase in revenue for the City and addressed the revenue cycle, specifically explaining the timeframe by which revenue (property tax, user tax and fees) is received. City Manager addressed the proposed increase in the budget for the Police Department, along with some issues and trends that have been identified which affect staffing within the Police Department. City Manager also discussed proposed increases in staffing for the Community Development Department and Public Works Department. City Manager advised that the strategic plans have not changed much in this budget book. City Manager briefly discussed the City's Centennial and indicated that the budget book includes the Centennial theme.

#### 6. Discuss Agenda Items for the Next Meeting

- Next Meetings, Wednesday June 15, 2016 and Tuesday, July 12, 2016

**Meeting adjourned at 9:08p.m.**