



**DRAFT MEETING OF THE
Centennial Celebration Planning Task Force
Monday, June 20, 2016 at 7:00 p.m.**

**El Cerrito City Hall
Hillside Conference Room (2nd floor)
10890 San Pablo Avenue, El Cerrito**

Roll Call

Task Force Members: Joan Carpenter, Ruth Cazden, Ann Cheng, Donna Houser (Vice Chair), Lisa Martinengo, Patricia Shaw, Joann Steck-Bayat (Chair) and Bruce Yow

1. Welcome/Introductions of Task Force Members

2. Comments from the Public

Comments from the public on non-agenda items may be limited to three (3) minutes each.

3. Approval of Minutes

Consider approval of the minutes of the meetings of May 31, 2016.

4. Review Task Force Goals

Review the scope and responsibility of the new Task Force.

5. Discussion on Website for Celebration

Discussion and possible action regarding establishing a website dedicated to the City's Centennial.

Areas of discussion include:

- Examples of good websites?
- Should it be a page within existing City website or a stand-alone website?
- Design?
- Timeline: When should it to go live?

6. Possible Celebration Activities

Discussion and possible action regarding frequency of celebration activities, including opportunity for each member will share 3-5 top ideas they have for celebration. Followed by group discussion regarding:

- Monthly? Quarterly? Or one big one event/weekend?
- Place and what all involved?
- Possible date(s) for celebration?

Discussion and possible action regarding experience/interest of members and possible specific activity each member might to be in charge of.

7. Future Meetings

Discuss agenda items for next meeting.

Adjourn

Any writings or documents provided to a majority of the Task Force regarding any item on this agenda will be made available for public inspection at City Hall - 10890 San Pablo Avenue, El Cerrito, during normal business hours.

Meeting places are wheelchair accessible. To request a meeting agenda in large print, Braille, or MP3 file, or to request a sign language interpreter for the meeting, call Suzanne Iarla, Staff Liaison at 215-4318 at least FIVE (5) working days notice prior to the meeting to ensure availability.