



REGULAR MEETING OF THE
PARK AND RECREATION COMMISSION
APPROVED MEETING MINUTES

Wednesday, June 22, 2016
7:00 pm

**El Cerrito City Hall
Council Chambers
10890 San Pablo Ave., El Cerrito**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recreation Analyst at 510-559-7001. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFT 35.102-35.104 ADA Title II).

1. **Roll Call** Present: Chair – Glen Lubcke, Manish Doshi, Gary Hill, Norman La Force, Steve Lipson, and Robin Mitchell.
Absent: Ben Chuaqui
2. **Commission / Staff Communications / Announcements** (*Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff*)

Commissioner La Force discussed issues of importance concerning the El Cerrito Swim Center including the lines, the possibility of increased summer hours, and a better system for checking people in. Jones responded to La Force's concerns: Measure A will be on future Park and Recreation Commission agenda; the El Cerrito Aquatics Supervisor is available to provide an update to the Commission and answer questions; a second register now operational; entry gate only allows one customer at a time and it has been suggested by staff to make a modification to the building; and there is presale option to help elevate long lines.

Commissioner Hill announced that the high school mountain bike season has ended. He reported that it had been a successful year; half students went to states. Commissioner Hill will be stepping away as head coach, and moving down to the junior club. Hill provided an additional update about bike rides, fundraisers, and new bike park projects.

Commissioner Lubke shared the article *Too Few Americans Take Advantage of Local Parks* with Commissioners and a discussion followed highlighting the topics of the aging community in El Cerrito and benefits of walking.

Jones announced that the El Cerrito Vertical Challenge sponsored by Scena Performance has been postponed until the Fall.

3. **Oral Communications From The Public**
None.

4. **Council/Staff Liaison Announcements and Reports**

Jones reported on significant actions taken at the June 4 and June 17, 2016 City Council meetings.

5. **Approval of Minutes:** Exhibit 1: Meeting Minutes from May 25, 2016

Approval of the May 25, 2016 Regular Meeting of the Park and Recreation Commission Meeting Minutes.

Action: Moved, Seconded (La Force/ Doshi); Absent- Chuaqui; Abstention- Hill; Ayes- Lubke, Mitchell, Lipson.

6. **Park and Recreation Commission 2016-17 Goal Setting and Work Plan Formulation**

Commission brainstormed, discussed, topics of interest and goals to accomplish in 2016-17.

Action: Discussion: The recommendation was made to consider the future Park and Recreation Master Plan when creating the Park and Recreation Commission Work Plan. There was further discussion about the Park and Recreation Master Plan process specifically pertaining to the involvement of the Park and Recreation Commission, the public, user groups, other Commissions. It was discussed that a RFP will be the first step of the process Master Plan process. The cost of a Master Plan usually ranges from \$100,000-\$150,000. Once a consultant is selected the timeline conservatively would be 6 months-1year. No action to approve was taken.

7. **Recreation Department Update:** Sarah DiBenedetto, Recreation Analyst

Update on items of interest in the Recreation Department

- The 1st City of El Cerrito Recreation Department Pickle Ball Tournament was a huge success.
- 4th of July Festival: Monday, July 4, 2016 10am-6pm, with music until 6:30pm. Festivities kick-off on Sunday, July 3, 2016 with live music from 4pm-7pm.
- Summer Camp underway
- Family Fun Night: Fridays at the El Cerrito Swim Center 4:30pm-7:30pm
- Commissioner Appreciation Dinner: July 8, 2016 at Mira Vista Country Club.

8. **Items For Next Agenda**

- a. Review Signage plan for Hillside Natural Area (Dave Weinstein, Trail Trekkers)
- b. Review WCCUSD Joint Use Agreement
- c. Review Funded & Unfunded Project List in conjunction with the Workplan

9. **Meeting Adjournment**

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