



**MEETING OF THE
Centennial Celebration Planning Task Force
Monday, August 15, 2016 at 7:00 p.m.**

**El Cerrito City Hall
Council Chambers
10890 San Pablo Avenue, El Cerrito**

Roll Call

Task Force Members: Joan Carpenter, Ruth Cazden, Ann Cheng, Donna Houser (Vice Chair), Lisa Martinengo, Patricia Shaw, Joann Steck-Bayat (Chair) and Bruce Yow

1. Comments from the Public

Comments from the public on non-agenda items may be limited to three (3) minutes each.

2. Update on Possible Celebration Activities

Task Force members will give a brief overview of the proposed celebration activities

3. Input from Community Groups (estimated time 45 minutes)

Vice Chair Houser will facilitate a conversation with representatives from community groups and community members to hear their ideas for participating in the centennial celebration in 2017. Following the input session, the task force will discuss the information and possibly take action.

4. Approval of Minutes

Consider approval of the minutes of the meetings of July 18, 2016.

5. Establish Subcommittees

Consider creating one or more subcommittee to focus on an element of the celebration, such as creating a subcommittee on the time capsule.

6. Discussion on Grand Marshall ideas

Brainstorm possible ideas of who would be a good idea to approach to be the parade's Grand Marshall, followed by possible action.

7. Discussion on Outreach to Faith groups

Discuss a task force member becoming a liaison to the faith groups to get them involved with the Centennial, followed by possible action

8. Discussion on Possible Promotional Items to buy

Brainstorm possible items to purchase to either giveaway or sell, followed by possible action.

9. Develop Thank You and Volunteer lists

Discuss volunteer resources and create an ongoing list of people who have contributed in some way.

10. Future Meetings

Discuss agenda items for special meeting on August 29, 2016.

Adjourn

Any writings or documents provided to a majority of the Task Force regarding any item on this agenda will be made available for public inspection at City Hall - 10890 San Pablo Avenue, El Cerrito, during normal business hours.

Meeting places are wheelchair accessible. To request a meeting agenda in large print, Braille, or MP3 file, or to request a sign language interpreter for the meeting, call Suzanne Iarla, Staff Liaison at 215-4318 at least FIVE (5) working days notice prior to the meeting to ensure availability.