



**SPECIAL MEETING OF THE  
Centennial Celebration Planning Task Force  
Monday, August 29, 2016 at 7:00 p.m.**

**El Cerrito City Hall  
Hillside Conference Room  
10890 San Pablo Avenue, El Cerrito**

**Roll Call**

Task Force Members: Joan Carpenter, Ruth Cazden, Ann Cheng, Donna Houser (Vice Chair), Lisa Martinengo, Patricia Shaw, Joann Steck-Bayat (Chair) and Bruce Yow

**1. Comments from the Public**

Comments from the public on non-agenda items may be limited to three (3) minutes each.

**2. Approval of Minutes**

Consider approval of the minutes of the meetings of August 15, 2016.

**3. Update on Possible Celebration Activities**

Task Force members will give a brief update, including updates from the following subcommittees:

- Time Capsule
- Centennial Parade
- Gala Event

**4. Discussion on Book Ideas**

Discuss the idea of having a book about El Cerrito created for the centennial, followed by possible action.

**5. Discussion on Photographer(s)**

Discuss best approach to have a photographer at the parade and gala events (i.e. rely on volunteers, or hire a professional photographer, etc) followed by possible action.

**6. Establish Domain Name Subcommittee**

Discussion and possible action to consider designating a member or creating subcommittee to work with Iarla to develop the preferred domain name (website url).

**7. Continued Outreach to Community Groups**

Review list of groups/organizations that have been contacted, continue to identify additional groups or points of contact. Prepare for meeting on Sept 19.

**8. Future Meetings**

Discuss logistics for special meeting on August 29, 2016 with community groups.

Discuss agenda items for special meeting on Mon Oct. 10 & regular meeting on Mon Oct 17.

**Adjourn**

*Any writings or documents provided to a majority of the Task Force regarding any item on this agenda will be made available for public inspection at City Hall - 10890 San Pablo Avenue, El Cerrito, during normal business hours.*

*Meeting places are wheelchair accessible. To request a meeting agenda in large print, Braille, or MP3 file, or to request a sign language interpreter for the meeting, call Suzanne Iarla, Staff Liaison at 215-4318 at least FIVE (5) working days notice prior to the meeting to ensure availability.*