



**MEETING OF THE  
Centennial Celebration Planning Task Force  
Monday, October 10, 2016 at 7:00 p.m.**

**El Cerrito City Hall  
Hillside Conference Room  
10890 San Pablo Avenue, El Cerrito**

**Roll Call**

Task Force Members: Joan Carpenter, Ruth Cazden, Donna Houser (Vice Chair), Lisa Martinengo, Patricia Shaw, Joann Steck-Bayat (Chair) and Bruce Yow

**1. Comments from the Public**

Comments from the public on non-agenda items may be limited to three (3) minutes each.

**2. Approval of Minutes**

Consider approval of the minutes of the meetings of September 19, 2016.

**3. Prepare for Presentation to the City Council**

Discussion and possible action to finalize the list of ideas presented by community groups.

Discussion and possible action on making a recommendation to the City Council to celebrate the centennial followed by discussion regarding logistics for making the presentation to the City Council on Tuesday, November 15, 2016:

Celebration elements under consideration:

- create a webpage with a unique domain name
- install an above-ground time capsule
- finalize logo recommendation (to use the centennial logo proposed by Scott Houser on publicity/promotional items)
- determine budget for promotional items for both sale and give-away
- host a weekend celebration on Sept 15-17, 2017 to include:
  - Friday night event
  - Saturday morning parade ending at Cerrito Vista Park
  - Sunday evening gala dinner at Mira Vista Country Club (ticketed admission to dinner)
- discuss parade grand marshal
- partner with other community groups and promote their centennial events in 2017
- produce a “calendar of centennial events”
- other possible ideas.

**4. Future Meetings**

The regular meeting on Monday, Oct 17, 2016 will be held in the Garden Room at the Community Center and will focus on final preparations for the presentation to the City Council.

**Adjourn**

*Any writings or documents provided to a majority of the Task Force regarding any item on this agenda will be made available for public inspection at City Hall - 10890 San Pablo Avenue, El Cerrito, during normal business hours.*

*Meeting places are wheelchair accessible. To request a meeting agenda in large print, Braille, or MP3 file, or to request a sign language interpreter for the meeting, call Suzanne Iarla, Staff Liaison at 215-4318 at least FIVE (5) working days notice prior to the meeting to ensure availability.*