



**MEETING OF THE
Centennial Celebration Planning Task Force
Monday, October 17, 2016 at 7:00 p.m.**

**El Cerrito Community Center
Garden Room
7007 Moeser Lane, El Cerrito**

Roll Call

Task Force Members: Joan Carpenter, Ruth Cazden, Donna Houser (Vice Chair), Lisa Martinengo, Patricia Shaw, Joann Steck-Bayat (Chair) and Bruce Yow

1. Comments from the Public

Comments from the public on non-agenda items may be limited to three (3) minutes each.

2. Approval of Minutes

Consider approval of the minutes of the meetings of September 19, 2016 and review notes from the informal meeting (no quorum) on October 10, 2016.

3. Prepare for Presentation to the City Council

Discussion and possible action to finalize the list of ideas presented by community groups.

Discussion and possible action on making a recommendation to the City Council to celebrate the centennial followed by discussion regarding logistics for making the presentation to the City Council on Tuesday, November 15, 2016:

Celebration elements under consideration:

- create a webpage with a unique domain name
- install an above-ground time capsule
- finalize logo recommendation (to use the centennial logo proposed by Scott Houser on publicity/promotional items)
- determine budget for promotional items for both sale and give-away
- host a weekend celebration on Sept 15-17, 2017 to include:
 - Friday night event
 - Saturday morning parade ending at Cerrito Vista Park
 - Sunday evening gala dinner at Mira Vista Country Club (ticketed admission to dinner)
- discuss parade grand marshall, and “pioneers”
- partner with other community groups and promote their centennial events in 2017
- produce a “calendar of centennial events”
- other possible ideas.

4. Future Meetings

The next regular meeting is on Monday, Nov 21, 2016

Adjourn

Any writings or documents provided to a majority of the Task Force regarding any item on this agenda will be made available for public inspection at City Hall - 10890 San Pablo Avenue, El Cerrito, during normal business hours.

Meeting places are wheelchair accessible. To request a meeting agenda in large print, Braille, or MP3 file, or to request a sign language interpreter for the meeting, call Suzanne Iarla, Staff Liaison at 215-4318 at least FIVE (5) working days notice prior to the meeting to ensure availability.