



REGULAR MEETING OF THE
PARK AND RECREATION COMMISSION
MEETING MINUTES
Wednesday, September 28, 2016
7:00 pm

El Cerrito City Hall
Council Chambers
10890 San Pablo Ave., El Cerrito

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recreation Analyst at (510) 559-7001. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFT 35.102-35.104 ADA Title II).

1. Roll Call:

Commission Members Present: Chair – Glen Lubcke, Ben Chuaqui, Manish Doshi, Gary Hill, Norman La Force, Steve Lipson, and Robin Mitchell.

2. Commission / Staff Communications / Announcements

La Force provided the Commission with a FEMA update. Hill provided the Commission with an update on the El Cerrito High Mountain Biking team and the team's efforts to recruit female participants. Lipson announced that Coach Brian Nichols, El Cerrito High School Baseball Coach is leaving the school and thanked him for his 14 years of coaching.

3. Oral Communications From The Public

None.

4. Council/Staff Liaison Announcements and Reports

Christopher Jones reported on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council at the August 16 and September 20, 2016 City Council Meetings.

5. Approval of Minutes: Exhibit 1: Meeting Minutes from July 27, 2016

Approval of the July 27, 2016 Regular Meeting of the Park and Recreation Commission Meeting Minutes.

Action: Moved, Seconded (Mitchell / Lipson) and carried unanimously.

6. Public Works Department Update: Maria Sanders, Operations and Environmental Services Division Manager

Sanders provided an update on items of interest in the Public Works Department. Sanders informed the Commission that proactive work is being done to determine if there are any real issues that need to be addressed.

Sanders addressed a mistake that was made on the top dressing at Upper Canyon Trail. There has been a lot of effort into rectifying the mistake and the field is responding well. Sanders informed the Commission that Public Works is going to be asking for recommendations about color pallet for painting the El Cerrito Clubhouses.

Sanders asked the Commission for feedback on the City's selection for new receptacle containers. The new units are made from heavy duty recycled plastics, all anchored, and graffiti cleans off. Mitchell announced that money was provided by the Fairmont Garden for City's new receptacles and that there might be a three bin system for the garden location. There was discussion about the City of Albany's trash receptacle system. Doshi offered a donation of \$1280 from the Tottenham Hotspurs for one receptacle unit and encouraged Sanders to solicit other user groups for similar donations. Staff agreed to contact other user groups and Lipson will contact El Cerrito Youth Baseball. Chuaqui brought up the possibility of having a composting compartment on the unit but Sanders explained the difficulties for properly handling and taking care of those types of units especially in unsupervised areas. Hill had a question about the longevity of the containers and Sanders reported that the City plans to initially only purchase a small test batch. The Commission was supportive of Sanders decision.

7. Swim Center Capital Replacement Needs: Bridget Cooney, Recreation Supervisor

Jones started the presentation by providing background of the Commission's past recommendations and City Council approval of Swim Center projects. Cooney then provided the Commission with an overview of completed, mandated, high priority and other identified capital replacement projects at the Swim Center for this fiscal year. The completed and in progress projects are repairing/replacing the chemical controllers, water heater and expansion tank. The mandated projects are the replacing the chemical roll-up doors and locker room doors; repairing the metal fence around the waterslide, addressing the waterslide rust treatment, and repainting the waterslide. In addition, the Swim Center plans on replacing pool drain covers and completed the parking lot landscaping and irrigation project.

The Americans with Disabilities Act Issues and Improvements projects will include repairing the wall so an ADA bench can be re-installed. Other possible ADA projects include ADA benches in the locker rooms, ADA lockers, ensuring correct slope angles and any additional projects that are identified by the Building Official.

The priority projects for the Swim Center are re-plastering the small pool, replacing grain gutters in the Men & Women's locker rooms, repairing both interior and exterior wall damage, and painting exterior surfaces. Other identified needs are shower tower replacement, covering the lattice awning, wide locker room benches, and card controlled access. The future potential needs of the Swim Center include replacing pool covers, pavement repair, and slide maintenance.

Following the presentation Jones provided the Commission with an overview of Measure A. Appropriation of additional funds may be granted form City Council. Discussion followed.

La Force provided comments regarding the level of consideration of projects; for example he suggested that the locker room benches get replaced at the same time as the radiant heating and floor repairs. He suggested a 2018 El Cerrito Bond Measure. Hill commented on the swim center landscaping proposal and suggested the use of purple fountain grass instead of flack grass. Mitchell agreed saying

that the plant is overused in the City and potentially too high. Mitchell suggested that this area is a good candidate for terracing or retaining wall and native planting including ground covers with irrigation encouraged. In regards to the landscaping plans, Doshi asked if there had been a consideration for a rain garden instead. La Force brought up separate issues related to the swim center including crowd control, different user groups, providing signage explaining lines, and permanent signage about drought issue

Action: provided feedback

8. El Cerrito Centennial Celebration Update and Discussion: Bridget Cooney, Recreation Supervisor

Cooney relayed information the City's plans for its upcoming 100 year anniversary. The weekend of September 15-17th there will be a Friday night kick off (possibly a movie in the park), Saturday parade, and Sunday gala. The Recreation Department is going to participate and promote the centennial throughout 2017. The Department plans incorporate the centennial on the cover of the rECguide (and all other major publications). The centennial celebration will be tied to all the special events. There will be some type of "Get active in El Cerrito with 100 Days of Fitness." The Centennial will also be tied into activities at the City's childcare and preschool sites.

9. Park and Recreation Commission 2016-17 Goal Setting and Work Plan Formulation

The Commission brainstormed, discussed and took action on topics of interest and goals to accomplish in 2016-17.

Action: Motion (Lubcke/Doshi) for the Park and Recreation Commission to adopt the *2016-17 Work Plan*.

Unanimous

10. Recreation Department Update: Sarah DiBenedetto, Recreation Analyst

School year and afterschool programs are underway including childcare and enrichment programs. Childcare is hosting Fun Days for school closures on non-legal holidays. There are two this year, one on October 10, 2016 and one on November 1, 2016 7am-6pm.

October 5, 2016, 9am-1pm is the Senior Resource Faire held at the El Cerrito Community Center. The Department is asking patrons without special needs or mobility considerations to not park in the lot. There is also a shuttle coming from the old Safeway parking lot to the Community Center. The Senior Center is having a Medicare Presentation on November 2, 2016 at 1:15pm. Free flu shot clinic at the Senior Center- partnering with Walgreens- on November 30, 2016 1pm-3pm.

Halloween Haunted House and carnival has expanded this year to include a Friday Teen and Adult Night (Haunted House only) on October 28, 2016 from 4pm-7pm at the El Cerrito Community Center. On Saturday, October 29, 2016 there will be the Haunted house and Carnival to what we have had in the past. The event will be 1pm-4pm- including a non-scary version of the Haunted House. There is a \$5 entry for everyone across the board (to include the cost of the Haunted House and Carnival games). Cookie decorating, face painting, and items for sale at the snack shack are at an additional cost.

11. Items For Next Agenda

Discussion on needs of underserved residents/populations
Monthly Review of the Master List
Action on the Special Meeting date of December 7, 2016

12. Meeting Adjournment - 9:04pm

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