



SPECIAL MEETING OF THE
PARK AND RECREATION COMMISSION
MEETING AGENDA

Wednesday, November 30, 2016
7:00 pm

**El Cerrito City Hall
Council Chambers
10890 San Pablo Ave., El Cerrito**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recreation Analyst at 510-559-7001. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFT 35.102-35.104 ADA Title II).

1. **Roll Call:** Chair – Glen Lubcke, Ben Chuaqui, Manish Doshi, Gary Hill, Norman La Force, Steve Lipson, Robin Mitchell.
2. **Commission / Staff Communications / Announcements** (*Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff*)
3. **Oral Communications From The Public**
All persons wishing to speak should sign up with City Staff. Remarks are generally limited to 3 minutes per person. Please state your name and city of residence for the record. Comments related to non-agenda items will be heard first. Comments related to items appearing on the agenda are taken up at the time the Park and Recreation Commission deliberates each item.
4. **Council/Staff Liaison Announcements and Reports**
Staff and/or Councilmember Friedman may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council.
5. **Approval of Minutes:** Exhibit 1: Meeting Minutes from October 26, 2016
Approval of the October 26, 2016 Regular Meeting of the Park and Recreation Commission Meeting Minutes.
6. **Review and Discussion of Parks Related Projects**
Review Parks Projects Status Sheet of funded and unfunded capital improvement program projects related to Parks and Recreation.
7. **Public Works Department Update:** Maria Sanders, Operations and Environmental Services Division Manager
Update on items of interest in the Public Works Department

8. **Discussion of Scope for a Parks and Recreation Master Plan:** Christopher Jones, Recreation Director; Maria Sanders, OESD Manager
Commissioners will discuss desired goals and outcomes of a Park and Recreation Master Plan with possible action to approve a guiding statement as the master plan process moves forward.
9. **Recreation Department Update:** Sarah DiBenedetto, Recreation Analyst
Update on items of interest in the Recreation Department
10. **Items For Next Agenda**
11. **Meeting Adjournment**

COMMUNICATION ACCESS INFORMATION *To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter for the meeting, call the Management Assistant, at 559-7001 (voice) at least FIVE (5) WORKING DAYS NOTICE PRIOR TO THE MEETING*