



El Cerrito
1917
2017



**City of El Cerrito, CA
Adopted Biennial Budget
Fiscal Years 2016-17 and 2017-18**

10890 San Pablo Avenue El Cerrito CA 94530

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www.el-cerrito.org



**ADOPTED BIENNIAL BUDGET
FISCAL YEARS 2016-17 & 2017-18**

CITY OF EL CERRITO

EMPLOYEES PENSION BOARD

PUBLIC FINANCING AUTHORITY

CITY COUNCIL

Mayor	Gregory B. Lyman
Mayor Pro Tem	Janet Abelson
Councilmember	Jan Bridges
Councilmember	Mark Friedman
Councilmember	Gabriel Quinto

CITY COUNCIL APPOINTEES

City Manager	Scott Hanin
City Attorney	Sky Woodruff

APPOINTED OFFICIALS

Assistant City Manager	Karen Pinkos
Chief of Police	Paul Keith
Fire Chief	Lance Maples
Community Development Director	Melanie Mintz
Finance Director/City Treasurer	Mark R Rasiah
Public Works Director/City Engineer	Yvetteh Ortiz
Recreation Director	Chris Jones
City Clerk	Cheryl Morse



OUR VISION

The City of El Cerrito is a safe, connected, and environmentally focused Bay Area destination with vibrant neighborhoods, businesses and public places, and diverse cultural, educational and recreational opportunities for people of all ages.

OUR MISSION

The City of El Cerrito serves, leads and supports our diverse and transit-rich community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety, and creating an economically and environmentally sustainable future.

OUR VALUES

Our values drive behavior and support effective implementation of the mission, vision, and goals. The City's values include:

Ethics and Integrity

Fiscal Responsibility

Inclusiveness and Respect for Diversity

Innovation and Creativity

Professional Excellence

Responsiveness

Transparency and Open Communication

CITY OF EL CERRITO
ADOPTED BIENNIAL FY 2016-17 & 2017-18 BUDGET
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CITY MANAGER'S TRANSMITTAL LETTER



June 14, 2016

Honorable Mayor and Council Members:

I am privileged to present the Adopted Fiscal Year 2016-17 and Fiscal Year 2017-18 Biennial Budget for the City of El Cerrito. This document describes our financial position as well as the program of services and activities the City provides to its residents and businesses. This budget book serves as the primary reference for what we value as a City and how we responsibly provide services in El Cerrito.

In 2017, the City will be celebrating its 100th anniversary which provided me an opportunity to reflect on my recent 15th anniversary as City Manager of El Cerrito. While we no doubt will be reflecting on the long and colorful history of our City over the coming years, I wanted to take a moment to reflect on some of our accomplishments over the last 15 years that have helped shape the next 100 years for the City.

15 Year Highlights

- *Completion of our modern and attractive City Hall*
- *Completion of our Swim Center*
- *Completion of our LEED Platinum Recycling Center*
- *Passage of Progressive legislation to increase the minimum wage, reduce smoking and raise money for art in public places*
- *Continually reduced crime throughout the City*
- *Launched the Police Canine Program. Since then, the department's police canines have helped find missing people, locate illegal narcotics, and apprehend suspects.*
- *Made a prolonged positive impact on police community relationships through our school resource officer program, beginning in 2005.*
- *Implemented a city-wide paramedic program with minimal cost to our residents*
- *Renovated the Cerrito Theater*
- *Made significant infrastructure improvements on San Pablo Avenue*
- *Won the ICMA Program Excellence Award in Community Sustainability in 2012 for the San Pablo Avenue Streetscape Project*
- *Won GFOA Budget award 6 years in a row*
- *Received an A+ by the American Lung Association for our tobacco-related ordinances and policies*
- *Completed creek improvement projects including Cerrito Creek Restoration & Greenway (Bay Trail Connector) and Baxter Creek Restoration & Gateway Park*
- *Completed several plans that are guiding the City's investments in maintenance and improvements of City facilities, infrastructure and landscapes including Urban Forest Management Plan (2007), ADA Transition Plan (2009), Ohlone Greenway Master Plan (2009), Neighborhood Traffic Management Program (2010), San Pablo Avenue Complete Streets Plan (2014), and Active Transportation Plan (2016).*
- *Passed Measure A (El Cerrito Pothole Repair, Local Street Improvement and Maintenance Measure), approved by El Cerrito voters in 2008, completed an accelerated improvement program, and currently managing an annual maintenance program. With projects completed this year, the percentage of all city street segments resurfaced since 2008 is approximately*

95% and the Metropolitan Transportation Commission once again rated the City as having one of the top three best-paved streets in the Bay Area.

- *Successfully applied for competitive grants and programs to plan, design and construct numerous traffic, pedestrian and bicycle improvements including Lower Fairmount Streetscape, San Pablo Avenue Streetscape and Gateway Identity Program, Fairmount Avenue and Ashbury Avenue Intersection Safety Improvements, Potrero Avenue from 55th to 56th Streets Safety Improvements, Arlington Boulevard at Madera & Brewster Drives Safe Routes to School Improvements, Central Avenue & Liberty Street Streetscape Improvements, Moeser Lane and Ashbury Avenue Pedestrian & Bicycle Corridor Improvements, Ohlone Greenway Major Street Crosswalk Improvements, Arlington Curve at Brewster Drive Intersection Safety Improvements, Ohlone Greenway Wayfinding Improvements, Ohlone Greenway BART Station Area Access, Safety, and Placemaking Improvements, and Korematsu Middle School Safe Routes to School Improvements.*
- *Weathered the Great Recession with no interruption of services and minimal impact on our City*

These are just some of the more memorable accomplishments but every day we continually strive to provide exemplary service in the most responsive manner possible. To that end, we respond immediately to tens of thousands of calls annually for service from our police and fire departments and issue thousands of permits annually in an effort to help ensure the safety of our residents. Our Recreation Department continues to evolve with more and greater offerings each year at competitive prices. For a relatively small City, we pride ourselves on providing the highest level of service combined with a community focus and innovative strategies. Our two largest departments, Police and Fire, pride themselves on their hands on, community based approach to providing services and always prefer residents contact them with any concerns regarding their health or safety.

During the past fiscal year, it finally felt for the first time since 2007, that the City has moved beyond the Great Recession. Revenues have improved across the board as home prices have now reached all-time highs. While this is generally positive for the City, new challenges have emerged including an increased homeless population, a shortage of affordable housing and the advent of online short term rentals.

Although things have improved and many long time vacancies filled, there is still much to do and many things to accomplish. While respecting our history, we must continue to look to the future and build on recent success. By following the framework established in the City's Strategic Plan – a Plan that lays out the Mission, Vision, Values and Strategies for the City over the coming years. That Plan provides the foundation for this budget and is discussed and incorporated throughout the document. The Plan describes:

OUR VISION

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- Fiscal Responsibility
- Inclusiveness and Respect for Diversity
- Innovation and Creativity
- Professional Excellence
- Responsiveness
- Transparency and Open Communication

SELECTED RECENT ACCOMPLISHMENTS

During the last fiscal year and years prior, much has been accomplished and is detailed throughout this document. Some of our recent major accomplishments by Strategic Plan Goal Area are:

Deliver Exemplary Government Services

- Increased our online presence and capabilities with more improvements planned
- Continued to provide enhanced technology offerings to our staff and clients as more people desire electronic communication
- Continued our practice of open government and the use of both community meetings, surveys and traditional print out reach
- Received 26 "Best of" Contra Costa County Awards from Parents' Press Magazine for many of our Recreation Department Programs
- Created and implemented a busy passport office that serves up to 700 residents from El Cerrito (37%) and residents from Contra Costa, Alameda, Solano and Marin Counties (63%) annually and generates approximately \$15,000 a year in additional revenue for the City
- Coordinated 20 full-time employee recruitments in 9 months, matching the amount of recruitments placed in the previous 2 years; conducted "Good to Great/Great by Choice" management training; initiated and implemented the Strategic Plan; EC STARS Internship program in partnership with WCCUSD
- Completed construction of various capital improvements including Ohlone Greenway Major Street Crosswalk Safety Improvements, Ohlone Greenway Natural Area and Rain Gardens, Speed Radar Feedback Signs, Access Modifications-Curb Ramps, Castro Park Field Renovation, Huber Park Improvements, and several Neighborhood Traffic Management Program projects
- As part of Measure A Street Improvement Program, completed construction of the 2013-14 Street Improvement Program, 2014 Patch Paving Program, 2014-15 Pavement Rehabilitation Project, and 2015 Slurry Seal and Curb Ramp Project to repair and resurface various streets as well as install related improvements to curb, gutter, sidewalk, curb ramps, storm drain facilities and traffic striping
- Prepared comprehensive request for proposals for, entered into, and managed new Street Sweeping, Landscape Maintenance Services, Tree Pruning & Removal Agreements, and Street Light and Traffic Signal Maintenance agreements including enhanced services such as

improved customer service, weekly litter removal on San Pablo Avenue, weed abatement in City easements, and maintenance of recently installed traffic equipment,.

- Prepared for and responded to harsh drought and unpredictable El Nino weather conditions. Specifically, responded to the drought and water restrictions by reducing the City's water use on public landscapes and streetscapes, completing repairs and improvements to irrigation systems, removing problem street trees and removing hazardous trees in several City parks, and keeping athletic fields safe and playable.

Achieve Long Term Financial Sustainability

- Improved reserves from approximately 5% to approximately 9%
- Filled finance department vacancies which helps with revenue collections and improved payment options
- All employees now paying their share or greater of pension costs
- Improved cash flow and developed diverse revenues streams to withstand economic fluctuations
- Entered into an Installment Payment Plan and Received a Notice of Completion from the State Department of Finance regarding dissolution of redevelopment
- Successfully negotiated contracts and/or side letters with all bargaining units, including ending Employer Paid Member Contributions to PERS

Deepen a Sense of Place and Community Identity

- Continued our hiring and volunteerism through our EC STARS High School Internship Program, expanded Police Explorer Program, held 2nd Police Citizens Academy and identified eight new Volunteers in Police Service recruits
- Facilitated Off the Grid weekly food truck event
- Arts and Culture Commission developed the Arts & Culture Master Plan
- Oversaw the completion and opening of Ohlone Gardens, providing 57 units of much needed affordable housing and 3,000 square feet of new commercial
- Oversaw the predevelopment and development phase of the long awaited Creekside development project, and negotiated the complex condition of approval process, resulting in 128 much needed new housing units, including 19 affordable, and other community amenities including daylighting a section of Cerrito Creek
- Completed and oversaw adoption of the San Pablo Avenue Specific Plan (including a Complete Streets Plan and Programmatic EIR), shifting the development environment on San Pablo Avenue and achieving long awaited City goals
- Oversaw acquisition of 8-acres of new open space
- Studied and evaluated options for a new modern library
- Issued an RFP and negotiating for development of a mixed-use transit oriented development adjacent to the Del Norte BART Station

Develop & Rehabilitate Public Facilities as Community Focal Points

- Upgraded the irrigation system and replaced the field at Castro Park
- Finished construction of the Ohlone Greenway Natural Area and Rain Garden Project

Ensure the Public's Health & Safety

- The Fire Department responded to 20 major wildland fires throughout the State
- Reduced overall part one crimes through the use of data, flexible deployments and continued crime analysis in spite of recruitment and retention challenges
- Took delivery on a new fire ladder truck, new Automatic Cardiac Compression Devices and rescue equipment in the amount of just over \$1 million.

Foster Environmental Sustainability Citywide

- Adopted Urban Greening Plan and Active Transportation Plan

OVERALL CHALLENGES

As El Cerrito recovers from the Great Recession, a number of challenges still exist as we look towards the next two years, including:

- Recruitment and retention of excellent staff with limited increase in budgets in an increasingly improving market
- Managing continued increases in pension costs
- Identify funds to maintain our aging facilities, parks, open space, playgrounds and playfields
- Identifying resources to successfully advance affordable housing and economic development goals post-Redevelopment funding
- Managing the continued increases in technology demands including the desire for more online services, network and email security, hardware and software changes, changes in technology and increased training needs
- Attracting aging baby boomers to outdated, low functioning senior center
- Developing a parks and facilities Master Plan to serve as a basis for future development and maintenance of these important assets
- Developing funding sources for a new public safety building and library to replace the current aging and outdated facilities

KEY OBJECTIVES

In spite of our financial challenges, City staff looks to the Strategic Plan to prioritize the projects, programs and services to allocate our limited resources according to the goals in the Plan. As a result, there are a number of exciting things staff hopes to accomplish in the next two years in addition to our core functions, including:

- Beginning construction on a new library
- Successful implementation of the November General Election
- Implement the new minimum wage ordinance and increased enforcement of the City's smoking ordinance
- Update City fees for service with a focus on building fee simplification
- Develop Eden Housing affordable senior project adjacent to City Hall
- Oversee the significant development projects anticipated along San Pablo Avenue

- Continue and expand the City's disaster preparedness training
- Begin development and implementation of an update of the Storm Drain Master Plan
- Continue to seek and win grants which further implement the Mission and Vision of the City
- Improving the built environment and seeing new vitality on San Pablo Avenue
- Improving the delivery of services and confidence in the Planning and Building Division, through providing better public information, more efficient online services and establishing innovative programs for solving complex zoning issues
- Create an El Cerrito context-sensitive affordable housing program. This includes removing barriers to second units, and enacting affordable housing policies
- Create a historic preservation program which could include establishing a demolition control ordinance, survey of local historic resources and creating a program that all stakeholders support
- Leverage funding and begin a General Plan update
- Complete a fee study for building and planning and establish development impact fees so future development pays its fair share of its impact on our city
- Design, specify and manage the purchase of a new Type III Engine for Station 65
- Continue to aggressively implement the City's CERT Program Improve recruitment and retention of city employees with a particular emphasis in the Police Department
- Decrease residential burglaries and property related crimes
- Increase multimodal transportation safety for pedestrians and bicyclists
- Deploy body worn cameras on our police officers
- Continue to focus on development of police officers in the areas of Fair and Impartial Policing, Crisis Intervention, Procedural Justice and Mindful practices.
- Complete several capital improvements projects including Fairmont Park Improvements, Hillside Natural Area Trail Entry & Signage Improvements, Ohlone Greenway BART Station Access, Safety and Placemaking Improvements, Urban Forest Plan, Arlington Curve and Brewster Drive Safety Improvements, and Canyon Trail Clubhouse Enhancements.
- Identify and apply for grant funding for programs and projects identified in the ADA Transition Plan, Ohlone Greenway Master Plan, San Pablo Avenue Complete Streets Plan, Urban Greening Plan, and Active Transportation Plan.

ADOPTED BIENNIAL BUDGET FY 2016-17 AND FY 2017-18 OVERVIEW

The Fiscal Year 2016-17 and 2017-18 Adopted Biennial Budget provides funding for all City services and more, including Police, Fire, Recreation, Community Development, Public Works, Building, Planning, Environmental and City Management services. Although the City's primary operating fund, the General Fund, is in balance, a larger surplus would be desirable to further increase reserves and protect the City against future economic declines. With the filling of many vacancies, customer service is expected to improve as will responsiveness to resident requests. Our ability to take on new initiatives should also increase.

Entering FY 2016-17, there are many new faces in our El Cerrito family. New staff includes the Finance Director, Police Chief, Senior Human Resources Analyst, Finance Analyst, six police officers, four firefighters and a number of other positions are in the process of being filled. All of these new staff will require training and have some curves before they are running at full speed but we are confident each will help improve our customer performance and responsiveness.

Our special fund revenues are at their limits and are once again being used more for their primary purposes than in recent years when they were needed to backfill for the General Fund.

Chart A below provides an overview of the City-wide revenues for next fiscal year:

Chart A
City of El Cerrito Operating Revenues

Revenue Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
	Actual	Actual	Amended	Adopted	Adopted
Taxes					
Property Taxes	7,887,027	8,799,514	8,866,454	10,906,773	11,664,326
Sales Taxes	6,814,760	6,455,436	7,650,500	7,849,000	8,084,470
Utility User Taxes	3,137,017	3,106,232	3,308,000	3,163,000	3,257,890
Local Parcel Taxes	1,908,642	1,908,856	1,908,000	1,921,170	1,978,805
Franchise Taxes	1,228,307	1,376,771	1,434,970	1,565,000	1,611,950
Business License Taxes	768,448	722,130	811,715	810,000	834,300
Other Taxes	663,652	832,665	839,725	890,127	920,531
Total Taxes	22,407,853	23,201,604	24,819,364	27,105,070	28,352,272
Licenses & Permits	539,567	493,243	623,000	653,690	686,375
Fines and Forfeitures	388,364	276,759	301,500	326,000	341,980
Use of Money and Property	433,140	490,279	522,822	524,380	536,255
Intergovernmental Revenues	7,136,662	8,965,016	6,798,612	8,778,043	9,102,800
Charges for Services	7,044,458	6,734,225	7,094,043	7,315,140	7,607,746
Other Revenues	260,208	197,396	548,567	975,476	645,040
Total Revenues before Transfers	15,802,400	17,156,917	15,888,544	18,572,729	18,920,196
Interfund Transfers	3,050,150	2,797,236	2,864,984	2,779,256	2,780,784
Total	41,260,402	43,155,758	43,572,892	48,457,055	50,053,252

Staff is projecting a significant increase in General Fund revenues next fiscal year with somewhat slower growth in the following year. In some of our special funds, revenues have been adjusted to better reflect the mission of the fund in which it was generated and the use of special restricted funds to balance other funds has been lessened.

Chart B
City of El Cerrito Operating Expenses

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
	Actual	Actual	Amended	Adopted	Adopted
Personnel	25,035,232	25,190,715	26,302,904	27,330,750	28,778,491
Professional Services	4,183,357	3,348,815	3,578,550	3,743,357	3,743,357
Purchased Property Services	5,630,724	4,230,194	6,201,890	8,326,696	8,326,696
Other Services	1,385,790	1,309,545	1,531,424	1,608,635	1,608,635
Supplies	778,020	745,632	943,580	932,550	932,550
Property & Capital	2,289,261	434,306	369,800	446,600	446,600
Financing Costs	2,101,820	2,230,458	3,381,236	3,477,110	3,478,613
Other Financing Uses	6,272,702	5,657,235	2,774,846	2,879,256	2,880,784
Total	47,676,905	43,146,900	45,084,231	48,744,954	50,195,726

In some cases, expenditures exceed revenues in a particular year due to the use of grant funds and the timing of revenues and implementing projects that span multiple fiscal years. All services remain intact and continue to be provided at levels higher than in most other cities; we anticipate the ability to take on additional programs or projects will improve next fiscal year as staffing is solidified. In order to develop the adopted budget, staff has focused on our core services and only those things

consistent with the Strategic Plan. Key assumptions drives the adopted budget include but are not limited to the following:

- Some vacancies will remain, but much less than the prior fiscal years
- \$350,000 of economic development-related loans (from the Municipal Services Corporation) will no longer be available
- The overall salary savings from vacancies equals approximately \$937,000
- Salary savings of approximately \$539,000 in Police based on current staffing levels and likely timing for filling vacant positions and estimated attrition
- The Fire Department, while fully staffed operationally with four recent hires, will rely on overtime rather than fill the three authorized “coverage” positions, similar to recent years (results in approximate \$150,000 in savings)
- Although relatively small, for the first time in many years, the General Fund is contributing \$164,000 to Capital Improvements
- Contract help in certain areas, including Economic Development and Planning, will continue or increase based on anticipated workload
- No use of unrestricted General Fund reserves

This budget will maintain current levels of police and fire services, including neighborhood patrols, crime prevention programs, and rapid 9-1-1 response times, as well as our quality of life services, in accordance with community desires. Our focus will be renewed on improving the City’s infrastructure and aiding commercial development along San Pablo Avenue.

An overview of the General Fund, including fund balances, is presented in **Chart C**:

Chart C
General Fund Overview

General Fund Summary	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Projected	FY 2016-17 Adopted	FY 2017-18 Adopted
Beginning Restricted Fund Balance	\$234,156	\$235,946	\$138,412		
Beginning Unassigned Fund Balance	\$1,237,431	\$1,008,587	\$1,323,100	\$2,872,742	\$3,110,104
Total Revenues	\$28,977,899	\$29,761,899	\$32,829,298	\$33,907,573	\$35,100,932
Personnel	22,264,588	22,633,987	23,145,969	24,841,886	26,166,030
Non-Personnel	6,914,431	6,910,933	8,272,099	8,828,325	8,828,825
Total Expenses	\$29,179,019	\$29,544,920	\$31,418,068	\$33,670,211	\$34,994,855
Annual Balance/Shortfall	(1,071,040)	195,965	1,411,230	237,362	106,077
Unassigned Ending Fund Balance/Deficit	\$1,270,466	\$1,461,512	\$2,872,742	\$3,110,104	\$3,216,181
Ending Unassigned Reserve Percent	4.4%	4.9%	9.1%	9.2%	9.2%

At this point, staff is projecting reserves to increase to 9.2%. As is relatively common, temporary borrowing to manage cash flow will once again be necessary. For FY 2017-18, personnel assumptions were flat with prior vacancies filled. Other expenses will increase by less than inflation. During next fiscal year, staff anticipates bringing forward a contract for a Recreation Facilities and Parks Master Plan; however no funds have been included at this point. For **Chart C** only, projected FY 2015-16 numbers were used rather than amended to better reflect current year projections. Any differences between the budgets shown and the City’s completed audited financial statements are minor and due to rounding and adjustments in the finance system after the close of the prior year. These differences were reconciled and corrected going forward.

Personnel

During this budget period, labor negotiations will take place with the City's major bargaining units: SEIU, Police Employees Association, and Fire Local 1230. In the second year of this budget period we have assumed no personnel increases as seen in the first year, roughly equal to inflation. A very large pension cost increase is anticipated in FY 2017-18 and how that increase is implemented has not yet been negotiated. The results of these labor negotiations will drive the budget in the second year and the budget would need to be amended to reflect these changes.

After many years staffing has increased but remains well below previously approved levels. Certain departments will not get to full strength based on current staffing, available resources and projected retention. Staffing is proposed to remain the same in FY 2017-18. An overview of our projected staffing for FY 2016-17 is shown in **Chart D**:

Chart D
Personnel Overview

Department	Approved	Actual	Vacant
City Council	5	5	0
City Management	11.5	11.5	0
Finance Department	6	6	0
Community Development	14	14	0
Fire	37	33	4
Police	56.4	52.4	4
Public Works	24.8	22.8	1
Recreation	23	22	2
Total	177.70	166.70	11.00

Reserves

The General Fund budget is balanced and a small surplus is projected. Unrestricted General Fund reserves were projected to be approximately 6% at the start of this budget period but the actual amount is likely to be approximately 9% due to unanticipated one time revenues, increased operating revenues and lower than anticipated expenses. During this coming two-year budget period, it is hoped that these reserves will surpass 10%, the minimum desired in the City's reserve policy and continue to increase toward the reserve policy goal of 15%.

* * * * *

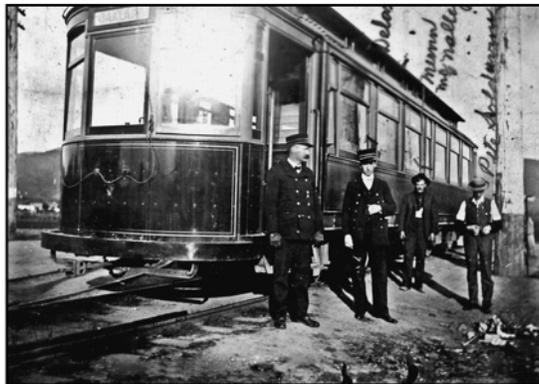
I would like to thank all of the senior staff for their hard work, diligence and high standards in their contributions to the budget document. In particular, I would like to thank Karen Pinkos, the Assistant City Manager, Shannon Collins, the City's Accounting Supervisor, Stacey Johnson, Senior Financial Analyst, Suzanne Iarla, Assistant to the City Manager, and each of our Department Directors, for their work in developing and continuously improving the document over the past few years to achieve this award-winning status for the City. Most importantly, I would like to thank all of the City employees who continually evolve and innovate in order to maintain the programs and service levels our residents and businesses desire, Staff also appreciates the residents and businesses of El Cerrito who continue to support and show faith in our efforts.

Again, on behalf of all the staff, I present a budget that will continue to serve our City well.

Respectfully,



Scott Hanin
City Manager



Top left: Don Victor Ramon Castro stands in front of his Adobe in 1895, the present-day site of the El Cerrito Plaza shopping center. The Castro Adobe burned to the ground April 20, 1956. *(Photo from the El Cerrito Historical Society Collection).*

Top right: The first Spanish explorers to the area called today's Albany Hill "El Cerrito", which means "little hill" and this moniker is the City's namesake. Prior to incorporation as a City in 1917, there was not a community named "El Cerrito". Incorporation combined Rust, Stege Junction and a number of other small communities. This photo circa 1907 shows sheep grazing in pastures with Albany Hill in the background. *(Photo from the El Cerrito Historical Society Collection).*

Lower left: This photo circa 1907 shows a streetcar, owned by the Cornel Rheem Company, on San Pablo Avenue at Stege Junction (Potrero and San Pablo Avenues). *(Photo from the El Cerrito Historical Society Collection).*

Lower Right: In the late 1800s German immigrant William F. Rust established a blacksmith shop on San Pablo Ave and made farm implements. He later opened a store. In 1909, a post office was established in his store and was named after him. Pre-incorporation, the area on San Pablo Ave. between Central Ave. and the county line was called Rust. This photo circa 1915 shows a sign for the Rust post office. *(Photo from the El Cerrito Historical Society Collection, courtesy of the Umbraco family).*

BUDGET GUIDE

The City of El Cerrito's Fiscal Years 2016-17 & 2017-18 Biennial Budget presents accurately and clearly the City's projection of revenues and expenditures for the next two fiscal years. It describes in detail the various components of the City, each of its departments and divisions, and the City's separate legal entities: the Employee Pension Board and the El Cerrito Public Financing Authority. The budget also describes the City's mission, vision, and values, outlines overall goals and strategies developed through the 2013-2018 Strategic Plan, and indicates how resources are allocated to fulfill these objectives.

The budget is the City's fundamental policy document and communicates the expenditures legally appropriated by the City Council for the fiscal year. The budget document is intended to help the City Council, residents, businesses, and other interested parties understand the overall responsibilities and goals of the City and to enable the departments to present financial plans and workload data. In addition to its role as a policy document, the budget also serves as a financial plan, an operations guide and a communications tool.

CSMFO Award

City staff is very proud to include in this Budget Overview Section a copy of the award for Excellence in Operational Budgeting from the California Society of Municipal Finance Officers (CSMFO) for the FY 2014-16 operating budget. This is the City's tenth consecutive year of receipt of this award.

GFOA Award

The City of El Cerrito was honored with its sixth consecutive Government Finance Officers Association of USA/Canada (GFOA) Distinguished Budget Presentation award. Staff is extremely proud to continue to receive this award that reflects a nationally recognized standard for budget documents prepared by local agencies. This award represents a culmination of efforts to continuously improve the budget document.

Reporting Entity

Throughout this budget document, reference is made to the City. As appropriate, such references should be inferred to include activity and financial contributions of each of the three separate entities covered under this budget: City of El Cerrito, El Cerrito Employees' Pension Board, and the El Cerrito Public Finance Authority.

The El Cerrito Municipal Services Corporation (MSC) is a non-profit corporation whose purpose is to support the City in expanding economic opportunities and eliminating blight, as well as assisting and implementing programs and activities that will lessen neighborhood tensions and combat community deterioration. While it is a component unit of the City for reporting purposes, and is therefore included in the City's Comprehensive Annual Financial Reports, the MSC's FY 2016-17 budget is approved separately by its Board of Directors and is therefore not included in this document.

Budget Structure

City Manager's Transmittal Letter: The City Manager's letter is intended to provide an executive summary of the City's priorities, major projects, general philosophy, and discussion on the citywide financial outlook and budget.

Budget Overview: The Budget Overview section presents information on the structure and policies of the City and detail of the budget on a citywide basis.

Financial Overview: This section provides summary financial information regarding projected revenues, expenditures, fund balances and reserves as well as transfers between funds. The section reviews detailed assumptions in the General Fund, the City's main operating fund, including historical data, a discussion of current programs and activities, future concerns and strategies as well as the Ten-Year Plan. The section also includes the summary analysis of all other major operating funds, forecasts, details of all inter-fund transfers, and information describing significant changes compared to the prior year's budget.

Department Operating Budgets: The departmental operating budget sections describe historical and adopted expenditures by department and division as well as descriptions of core responsibilities, Strategic Plan Alignment, service indicators, and accomplishments. Budget summaries are provided for each department in their corresponding section; line-item detail budgets by division are located in the appendices. The City is organized into seven operating departments: City Management, Community Development, Finance, Fire, Police, Public Works, and Recreation.

Successor Agency: Per AB1x 26 the El Cerrito Redevelopment Agency (RDA) was dissolved as of February 1, 2012 and a Successor Agency was created to wind down the former RDA's affairs. Historical budget and actual data for the former RDA is shown in this section. The Successor Agency has no budget authority; therefore no budget data is presented in this document.

Other Entities: This section outlines the adopted revenues and expenditures for the City's other legal entities: the Employees' Pension Fund and the Public Financing Authority.

Capital Improvement Program: The Capital Improvement Program (CIP) section details the adopted capital projects for Fiscal Years 2016-17 through 2025-26. It includes a description of those capital projects previously funded and other Capital Improvement Needs that are presented as a non-prioritized listing of those proposed projects or programs for which no funding has been currently identified.

Long Term Debt: The City has various long-term commitments for payments that range from accumulated benefits due to employees to debt obligations to be repaid from various revenue sources. These obligations are discussed in this section and supported with the FY 2014-15 audit information.

Appendices, Statistics and Line-Item Budget Detail: The final section of this document contains a glossary of budget terms, a demographic profile and various statistics intended to assist the reader in achieving a greater understanding of El Cerrito as a community. This section also holds the financial policies referred to throughout the document. Additionally, this section also houses the detailed line-item tables for each department and division of the City.



In FY 2014-15 and FY 2015-16 the City's Operating Budget was prepared using the criteria published by the California Society of Municipal Finance Officers (CSMFO) required to receive their award for Excellence in Operating Budgeting. This was done in an effort to continue to improve the clarity and content of the budget document, as well as provide the City Council and the public with financial peer review in order to assure them that the substance and accuracy of the document meets their high standards. This is the tenth year in a row that the City has received this award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of El Cerrito
California**

For the Biennium Beginning

July 1, 2015

Executive Director

This is the sixth time the City has won the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA). The GFOA established the Distinguished Budget Presentation Awards Program in 1984 to encourage and assist state and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting and then to recognize individual governments that succeed in achieving that goal. This award represents many years of refinements and clarification of the budget document and represents a commitment to presenting a complete and concise report of the City's overall mission and financial plan.

SECTION 1:

BUDGET OVERVIEW

The City of El Cerrito serves, leads, and supports our diverse and transit-rich community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.

EL CERRITO PROFILE

The City of El Cerrito is a general law city that incorporated on August 23, 1917, after a spirited vote by the residents of the un-incorporated areas of Stege Junction and Rust. Two other small communities, Schmidville and Schindler, were also included, giving El Cerrito an estimated population of 1,500. The first board of trustees (City Council) included Kirk Gray, John Sandvick, Philip Lee, George Adams and Peter Larsen, with George Scott as treasurer. Mrs. Grace Castner was elected first City Clerk, Henry Wildgrube was City Attorney and George Barber was appointed the first City Marshal. After incorporation El Cerrito grew slowly, reaching a population of 3,852 in 1930, up to 7,000 in 1940. During the World War II years and the post-war housing boom, the population had jumped to 18,000 by 1950. Today, El Cerrito has a population of approximately 24,000. The City will celebrate its 100th anniversary in 2017 and plans are being made to celebrate our rich history and unique identity.

El Cerrito is located in western Contra Costa County and forms part of the highly urbanized area along the eastern shore of San Francisco Bay. El Cerrito has a population of 24,599 and covers an area of 3.9 square miles. It is a community of highly educated residents due primarily to the proximity to UC Berkeley and the San Francisco Bay Area high-tech economy. It is known for its temperate climate and breathtaking views of San Francisco Bay and the Golden Gate Bridge from the hillside areas.

Interstate Highway 80 passes near the western boundary of the community, while the crest of the Berkeley Hills and Wildcat Canyon Regional Park define the eastern boundary. The community is served by AC Transit and the Bay Area Rapid Transit (BART) system, with stations near both the northern (El Cerrito Del Norte station) and southern (El Cerrito Plaza station) boundaries of the city. In addition, several transit agencies including Golden Gate Transit, Fairfield-Suisun Transit, Vallejo Transit, and WestCAT also serve the El Cerrito del Norte BART station. The combination of services from these agencies provides excellent public transportation to the entire Bay Area.

The City is organized as a Council-Manager form of local municipal government. The City Council consists of five members elected at large for four-year, overlapping terms. The Council selects the Mayor for a one-year term from among its members. The Mayor and City Council provide community leadership, develop policies to guide the City in delivering services and achieving community goals, and encourage citizen understanding and involvement. The Council Members also serve as the governing body of the El Cerrito Employees' Pension Board and the El Cerrito Public Financing Authority.

The City Manager is appointed by the City Council and is responsible for administration of municipal affairs. All municipal departments operate under the supervision of the City Manager. Through the City Manager, City staff uses the resources appropriated by the Council in the budget to achieve desired service results in the community and carries out the policies of the Council. The City Council also appoints the City Attorney to advise them and City staff on legal affairs, to see that all laws are effectively enforced and, when necessary, to defend the City in litigation.

The City provides police and fire services as well as recreation, streets and roads, recycling, economic development, public improvements, building, planning and zoning, and general administrative services. Residents are provided water by East Bay Municipal Utility District and sewer services through Stege Sanitary District. The City contracts with East Bay Sanitary for garbage service. Both Comcast and AT&T provide video, internet and telecommunication services.

ORGANIZATIONAL OVERVIEW

Chart 1-1 provides a graphical overview of the structure of City Government:



Overall Position Listing

Table 1-1 shows the authorized citywide position listing for permanent positions. The listing reflects interdepartmental transfers. The listing does not include hourly or non-permanent part-time positions.

Table 1-1
Citywide Position Listing

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
City Council	5.00	5.00	5.00	5.00	5.00
City Management	9.00	9.00	10.50	11.50	11.50
Finance Department	6.00	6.00	6.00	6.00	6.00
Community Development	13.50	13.50	13.50	14.00	14.00
Police Department	56.40	56.40	56.40	56.40	56.40
Fire Department	37.00	37.00	37.00	37.00	37.00
Public Works Department	23.80	22.80	23.80	24.80	24.80
Recreation Department	23.00	23.00	23.00	23.00	23.00
Total	173.70	172.70	175.20	177.70	177.70

STRATEGIC PLAN

Successful organizations need to have a clear vision of where they are going and how they intend to achieve their mission. The City's vision was crafted by the community during the City of El Cerrito Strategic Plan process in 2013. This Plan provides a framework for linking identified priorities to the budget process, capital improvement program, important policy considerations, economic development initiatives, and the organization's desire for continuous improvement.

OUR VISION

The City of El Cerrito is a safe, connected, and environmentally focused Bay Area destination with vibrant neighborhoods, businesses and public places, and diverse cultural, educational and recreational opportunities for people of all ages.

OUR MISSION

The City of El Cerrito serves, leads and supports our diverse and transit-rich community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety, and creating an economically and environmentally sustainable future.

OUR VALUES

Our values drive behavior and support effective implementation of the mission, vision, and goals. The City's values include:

- Ethics and Integrity
- Fiscal Responsibility
- Inclusiveness and Respect for Diversity
- Innovation and Creativity
- Professional Excellence
- Responsiveness
- Transparency and Open Communication

Beginning in 2012, the City kicked off the Strategic Plan process, inviting citizens to participate in focus group discussions, community workshops, study sessions and online surveys and forums. Together, participants offered ideas and comments about issues facing El Cerrito and hopes and desires for the City's future. In 2015, the City Council reviewed the Strategic Plan and updated the City's vision, mission, values, goals and strategies. The 2015 version of the Strategic Plan incorporates those edits and advances El Cerrito on a path towards achieving its vision during the five-year period of 2015-2020. The entire plan is available at www.el-cerrito.org.

The Plan includes the City's vision, mission statement and values, six goals and over forty strategies to achieve the goals. The goals are:

Chart 1-2
Strategic Plan Goals

A. Deliver Exemplary Government Services
B. Achieve Long-term Financial Sustainability
C. Deepen a Sense of Place and Community Identity
D. Develop and Rehabilitate Public Facilities as Community Focal Points
E. Ensure the Public's Health and Safety
F. Foster Environmental Sustainability Citywide

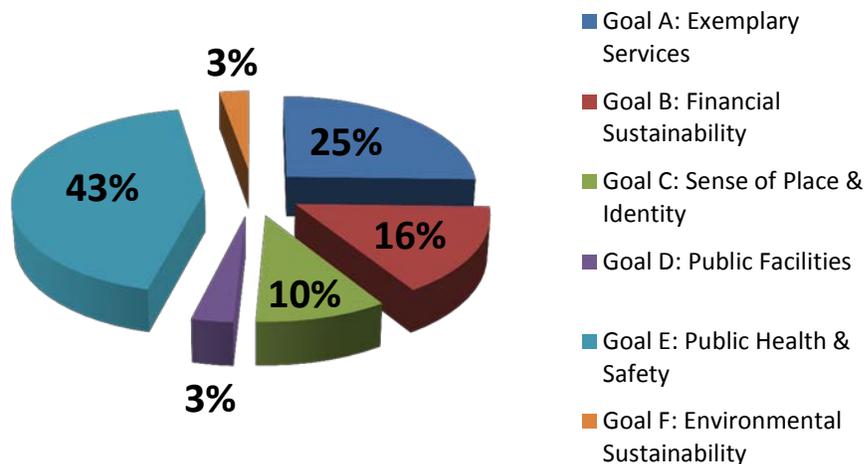
Budget Alignment

City staff uses the goals outlined in the Strategic Plan as well as feedback gained from the community to inform the development of their departmental budgets for the next two fiscal years. In order to best determine the resources to allocate to the goals and strategies in the Plan, the departments submitted information tailored toward aligning programs and services to the Strategic Plan goals.

Each department evaluated their programs and services and analyzed related data to determine a baseline amount of resources to allocate to the goals of the Strategic Plan. The departments considered several data sets, including personnel necessary to provide the program or service, additional costs (such as consultants or contractors, supplies and equipment, and other purchased services), and whether the program or service is required by law or City policy. Departments were realistic about the objectives that could be achieved in the upcoming fiscal years, and set priorities to allocate resources accordingly.

Chart 1-3 depicts the percentages of the total departmental budget alignment of programs and services to each of the Strategic Plan goals. It shows that consistent with previous budgets, survey data, and the desires of the community, the highest priority has been placed on **Ensure the Public's Health and Safety**. The goal of **Deliver Exemplary Government Services** was given high priority as well, as many departments identified programs or services as directly related to strategies within this goal, such as ensuring City programs and services are inclusive of people of diverse backgrounds, utilizing data-driven analysis to allocate resources, and providing excellent customer service.

Chart 1-3
Departmental Budget Alignment
to Strategic Plan Goals (All Funds)



Further detail on the programs and services as aligned to the Strategic Plan goals and strategies are outlined in the departmental sections.

Additional information on the quality of services provided by the City is gauged through citizen surveys. The City conducted the National Citizen Survey in early 2016 to gauge citizens' satisfaction with the community and local government services. This was the City's fifth National Citizen Survey. The full report will be posted, along with the results from previous surveys, on the City's website at www.el-cerrito.org.

BUDGET PROCESS

The annual budget is the City's service and financial plan for the fiscal year: a planning tool that matches the services desired by the community to the resources required in order to provide those services. The development, adoption, and implementation of the City budget compose a major decision-making process with several phases. The City is presenting a biennial budget, which will encompass the next two fiscal years. A biennial budget provides a high emphasis on long-term planning and forecasting, gives more time than an annual budget to ensure the budget is being efficiently followed and properly funded, allows greater opportunity to focus on how well programs and services are working overtime and complying with the Strategic Plan, and reduces resources associated with annual budgeting.

At the initial stage of the budget process, department heads and division managers propose to the City Manager those programs designed to provide essential services that meet the City Council's expression of community goals. These proposals will cover FY 2016-17 and FY 2017-18. Staff also prepares estimates of available revenues for the same period. The City Manager and department directors balance the requested program expenditures with the anticipated resources, and develop a proposed budget and financial forecasts. The proposed document is reviewed by the Financial Advisory Board, and their recommendations and revisions are considered during the budget process.

After presentation of the staff-prepared, proposed budget, the City Council holds public meetings on the budget to review the staff recommendations and is anticipated to adopt the proposed document with whatever changes are required by the fiscal year end. The City's fiscal year is from July 1 through June 30. The City Council receives public testimony and reviews the service, expenditure, and revenue proposals contained in the proposed budget. After discussing and making amendments, if any, to the proposed budget, the City Council adopts the budget for the next fiscal year and establishes appropriations. The appropriations are the legal authority to spend money. Copies of the various resolutions of the City Council for adopting this budget are provided in the Appendix of the final adopted budget document. While the budget document incorporates two fiscal years, the City Council is required per the El Cerrito Municipal Code to adopt and appropriate an annual budget for each fiscal year. During the time period covered by this document, the City Council will do so prior to June 30, 2016 and June 30, 2017. The next proposed budget document will be prepared prior to FY 2017-18.

Table 1-2
Budget Calendar

KEY DATES	DESCRIPTION
March 2016 8 24	Budget Kickoff <ul style="list-style-type: none"> • Financial Advisory Board Meeting • Send departments information to request changes to their budgets (new positions, revenue, non-personnel changes)
March 15, 2016	City Council Meeting <ul style="list-style-type: none"> • FY 2015-16 Mid-Year Budget Update, Discuss Council Budget Priorities
April 2016 1 5 8 11 18 21 21 28 25 - 29 26 28	Assessments, Budget & Budget Book Development <ul style="list-style-type: none"> • Updated Departmental Narratives (Due April 1st) • Council adopts resolution, Directing Preparation of Engineer's Report • LLAD Cost Estimates to NBS (Consultant) • NBS sends Draft Engineer's report to City [Storm Drain] • NBS sends Draft Engineer's report to City [LLAD] • Finance completes review of report [Storm Drain] • Finance completes review of report [LLAD] • NBS(Engineer) files report with City • FY 2016-17 & FY 2017-18 Payroll budgets sent to Departments • Department Head Meeting on Budget • Engineer's Reports for LLAD, Storm Drain due from NBS
May 2016 3 3 & 10 4 & 9 5 6 10 17 17 17 17 31	Master Fee Schedule, Biennial Budget & Budget Book Development <ul style="list-style-type: none"> • Council adopts LLAD Resolution of Intent and sets public hearing • Publish Notice of Public Hearing - Storm • Publish Notice of Public Hearing - Master Fee Schedule • Financial Advisory Board Budget Package for review • Publish Notice of Public Hearing - LLAD • Financial Advisory Board Meeting • LLAD Resolution - Intent to Levy & Collect Assessment- Public Hearing • LLAD Resolution confirming diagram & assessment • Storm Drain Fees Resolution & Public Hearing • Master Fee Schedule – Public Hearing • Special Financial Advisory Board Meeting – Review Budget
June 2016 14 15 21	City Council Budget Hearings/Adoption <ul style="list-style-type: none"> • Council Meeting –Proposed Biennial Budget FY 2016-17 and 2017-18 • Special Financial Advisory Board Meeting • City Council Meeting: Consider Adoption of Biennial Budget FY 2016-17 and FY 2017-18; Budgets and Budget Policies, Capital Improvement Program, Appropriations limit • Approval of Spending Authority and Gann Limit • Approval of 2016-17 Tax Revenue Anticipation Note (TRAN)

Budget Authority Model

During each fiscal year, the proposed budget is implemented through the provision of City services and the City's daily fiscal operations. The budget provides legal spending limits and a planned allocation of resources, within which the City's managers are expected to provide services and make the best use of public resources. The City Council provides staff with the authority to raise and expend monies within specific funds. The City Manager has the authority to shift resources within funds, but typically not across funds.

From time to time throughout the year, the City Council receives periodic progress reports on how well the actual service and financial experience are conforming to the adopted service and financial plan, as expressed in the budget. Under certain circumstances, the City Council may adjust the budgeted appropriations for reasons unforeseen at the time of the adoption of the original budget. Such amendments are made by Council resolutions.

Gann Limit

Proposition 4, known as the Gann Initiative, was approved by the voters in November, 1979. This measure requires that the City adopt an appropriations limitation each fiscal year. In June of 1990, the voters passed Proposition 111, which modified the previous appropriations limitation requirements of Proposition 4, as follows:

The total annual appropriations subject to limitation of the State and of each local government shall not exceed the appropriations limit of the entity of government for the prior year adjusted for the change in the cost of living and the change in population.

Now chaptered in Article XIII B of the California Constitution and Government Code §7900-7914, these two measures specify that the new limit be based on the prior year's appropriations limit, adjusted for cost of living and population. Each year, every city must select from two alternatives methods for each of these two adjustment factors, as follows:

Cost of Living

California Constitution Article XIII B §8(e)(2):

"Change in the cost of living" for an entity of local government, other than a school district or a community college district, shall be either (A) the percentage change in California per capita personal income from the preceding year, or (B) the percentage change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local nonresidential new construction.

Population

Government Code §7901(b):

A city or special district may choose to use the change in population within its jurisdiction or within the county in which it is located.

These factors are applied to the established FY 1986-87 appropriations limit, as adjusted annually to determine subsequent year limits. Therefore, each year's limit becomes the base for computing the succeeding year's limit.

To assist with these computations, the California Department of Finance produces in May of each year the population changes of all cities and counties, as well as the statewide change in per capita income. In 1991, the California State Board of Equalization asked all County Assessors to compute the annual change in nonresidential new construction. For Contra Costa County, the Auditor-Controller's Office provides cities with these figures.

Analysis

For FY 2016-17 the respective State and County offices have provided the City with the following optional factors to be used in the Gann limit computation:

Cost of Living
California Per Capita Personal Income = 5.37%
Population
Population Change, City of El Cerrito = 1.02%
Population Change, County of Contra Costa = 1.12%

Using the California Per Capita Personal Income factor (5.37%) and the percentage of Population Change in County of Contra Costa (1.02%), the City's appropriations limit will grow from to \$118,076,112 to \$125,810,267.

Appropriations limits apply only to tax revenues, not to revenues such as fees that cover the costs of operations. For FY 2016-17, only \$22,319,000 of the City's \$34,811,315 projected General Fund and Street Improvement Fund revenues, net of operating transfers, are subject to the Gann limit. Therefore, the City will be \$103,491,267 under the Gann limit.

Basis of Accounting and Budget

The City of El Cerrito manages its budget and accounting according to Generally Accepted Accounting Principles (GAAP). Revenues are recorded when they are received or accrued if they are both measurable and available in the current period. Expenditures are recorded using the "modified accrual" basis and are accrued or treated as expenditures in the year the funds were used. During the fiscal year, expenditures and revenues are carefully documented to ensure compliance with the adopted budget. After the close of the fiscal year, an independent, professional auditor performs an audit, and the City publishes Basic Financial Statements, which are included in the Comprehensive Annual Financial Report (CAFR). The CAFR documents the City's budgetary performance and the financial health of each fund, which offers managers and policy makers the opportunity to evaluate the City's financial condition and assess the degree to which the City's use of its resources has met the community's goals and policies. The insights gained from this evaluation then can be used in future financial planning and budget decisions.

SECTION 2: FINANCIAL OVERVIEW

FY 2016-17 and FY 2017-18 Financial Summaries

The following section provides additional details and discussion on the City's primary funding sources: the General Fund and many of the City's special operating funds. Each department has reviewed its budget and proposed how funds should be allocated, what new programs or activities should continue or begin, and what programs or activities should be changed. These changes are reflected in the financial summaries.

CITYWIDE REVENUES

City programs are supported by a variety of revenue sources. The process of projecting revenues in the various categories can be difficult, but is critical in developing an appropriate spending plan in the current year as well as planning for future years.

Table 2-1 provides a summary of the major revenue categories received by the City across all funds, including the General Fund. Adopted revenues over the next two fiscal years are projected to increase at a strong rate, more so in the first fiscal year. These increases are driven largely by Property Taxes which have gone up significantly with the improved economy. Home prices in El Cerrito are now at an all-time high and continue to increase. Property taxes are also expected to increase due to a number of significant properties changing hands along San Pablo Avenue. Sales taxes continue to grow at a strong rate and fees will go up similar to the local Consumer Price Index. Other revenues such as franchise fees and utility users taxes are largely driven by external rate increases, however once again utility users taxes are expected to decrease from current levels.

Table 2-1
Citywide Revenues

Revenue Category	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Taxes					
Property Taxes	\$7,887,027	\$8,799,514	\$8,866,454	\$10,906,773	\$11,664,326
Sales Taxes	6,814,760	6,455,436	7,650,500	7,849,000	8,084,470
Utility Users Taxes	3,137,017	3,106,232	3,308,000	3,163,000	3,257,890
Local Parcel Taxes	1,908,642	1,908,856	1,908,000	1,921,170	1,978,805
Franchise Taxes	1,228,307	1,376,771	1,434,970	1,565,000	1,611,950
Business License Taxes	768,448	722,130	811,715	810,000	834,300
Other Taxes	663,652	832,665	839,725	890,127	920,531
Total Taxes	\$22,407,853	\$23,201,604	\$24,819,364	\$27,105,070	\$28,352,272
Licenses & Permits	539,567	493,243	623,000	653,690	686,375
Fines and Forfeitures	388,364	276,759	301,500	326,000	341,980
Use of Money and Property	433,140	490,279	522,822	524,380	536,255
Intergovernmental Revenues	7,136,662	8,965,016	6,798,612	8,778,043	9,102,800
Charges for Services	7,044,458	6,734,225	7,094,043	7,315,140	7,607,746
Other Revenues	260,208	197,396	548,567	975,476	645,040
Total Revenues before Transfers	\$15,802,400	\$17,156,917	\$15,888,544	\$18,572,729	\$18,920,196
Interfund Transfers	3,050,150	2,797,236	2,864,984	2,779,256	2,780,784
Total	\$41,260,402	\$43,155,758	\$43,572,892	\$48,457,055	\$50,053,252

Taxes represent approximately \$29 million of the City's total budget generated by property, sales, utility users tax and franchise fees. The remaining \$19 million in tax revenues are budgeted special operating funds and are used to support maintenance and improvements in landscape, lighting, streets, the storm water system and the City's swim center. Tax revenues are projected to increase

by \$2.3 million in FY 2016-17 as a result of significant increases in property taxes and strong increases in sales taxes. Solid growth is also expected in other tax revenues.

Licenses and Permits revenues are generated by permits issued for improvements related to building, electrical, mechanical and plumbing. These revenues have fluctuated in the past, but have remained fairly consistent in the last few years. Revenue growth is projected based on solid reinvestment of the City's homes and businesses but we have tried to be conservative regarding several large development projects anticipated by FY 2016-17.

Fines and Forfeitures includes parking and vehicle and code enforcement citations.

Use of Money & Property is primarily related to rental of City facilities, mostly in the Recreation department. The use of rental facilities is expected to increase slightly in addition to an approved 3% fee increase in FY 2016-17.

Intergovernmental Revenues are revenues paid to the City by other agencies for providing services such as fire protection services for the Kensington Fire District and school resources officers at Portola Middle School and El Cerrito High. These also include in lieu fees by the state for various takeaways as well as different allocations for street maintenance, transportation and environmental programs. Many one-time allocations such as grants are also programmed in this revenue category and as such revenue can vary dramatically from year to year.

Charges for Services include fees for planning and inspections, weekly curbside collection of recyclables and fees for various recreation programs. A 3% increase was approved for some recreation and planning and inspection fees in FY 2016-17 and an 8% fee increase was planned for the integrated waste management fees for recycling.

Other Revenues include revenues from various sources including donations. As most of these revenues are not known in advance, actual revenues received can be different each year and it can be difficult to accurately project these revenues. The projected revenue in FY 2016-17 is slightly higher due to the anticipation of one-time revenue related to a capital improvement project.

Inter-fund Transfers reflects transfers planned between funds. These include the transfers from special funds to the General Fund for overhead charges and transfers from various funds for payments to be made from debt service funds.

Charts 2-1 and 2-2 depict the projected percentage of citywide revenues before transfers attributable to each category for FY 2016-17 and FY 2017-18, respectively (percentages may not total 100% due to rounding).

Chart 2-1
 Citywide FY 2016-17 Revenues by Category

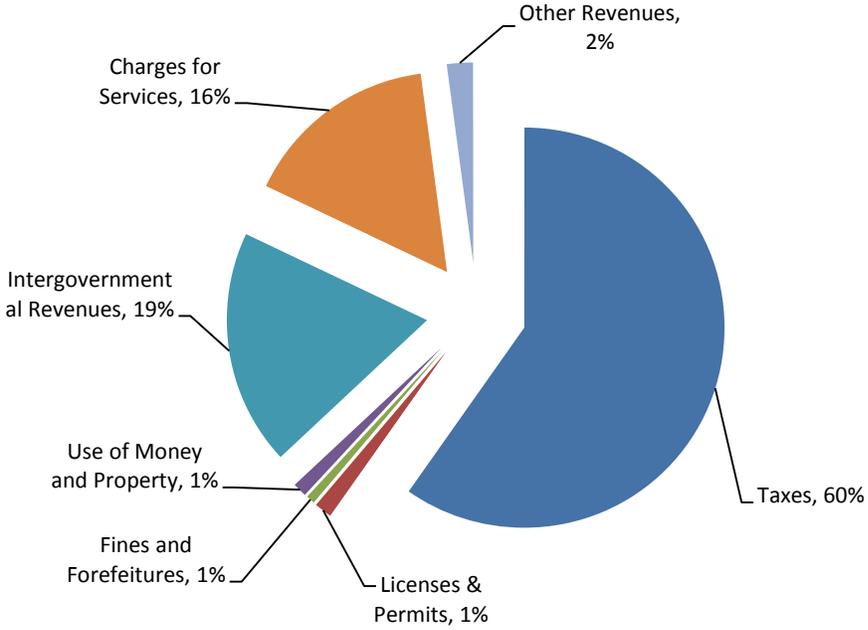


Chart 2-2
 Citywide FY 2017-18 Revenues by Category

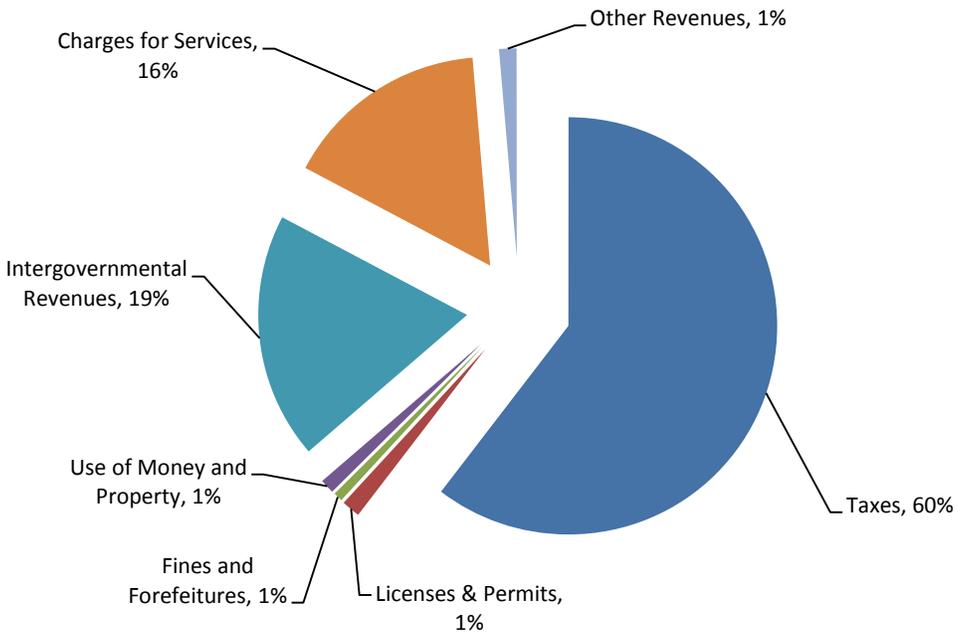


Table 2-2 presents the citywide revenue summarized by Fund. It includes revenues for the past two fiscal years, the amended budget for FY 2015-16, and the actuals for FY 2013-14 and FY 2014-15.

Table 2-2
Revenue Summary by Fund

	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
General Fund	\$28,977,899	\$29,761,899	\$31,290,146	\$33,907,573	\$35,100,932
Special Revenue Funds					
Street Improvements	1,461,273	1,830,470	2,133,800	1,490,000	1,534,700
Low & Moderate Income Housing	0	2,586,009			
City Housing Trust	500		250,000	250,000	257,500
Gas Tax	728,806	687,616	515,613	503,477	518,581
National Pollution Discharge Elimination	420,957	317,564	315,000	310,000	319,300
Landscape and Lighting Assessment	846,262	775,981	781,000	781,000	804,430
Measure J Return to Source	412,484	457,958	414,173	426,598	439,396
Measure J Storm Drain	697,930	697,877	726,500	698,000	718,940
Measure A Parcel Tax	439,513	439,540	439,400	452,582	466,159
Federal, State and Local Grants	1,005,449	92,190	307,500	307,650	316,880
C.O.P.S. Grant		102,957	100,000	103,000	106,090
Asset Seizure	5,879	6,525	2,000	2,060	2,122
Vehicle Abatement	40,850	24,140	21,000	21,630	22,279
Park in Lieu	1	1			
Public Art	5	6,005	6,050	13,260	13,478
Paratransit		138,087	146,052	151,321	156,008
Total Special Revenue Funds	\$6,059,908	\$8,162,920	\$6,158,088	\$5,510,578	\$5,675,863
Capital Projects Funds					
Capital Improvements	2,206,868	1,077,227	1,832,313	4,604,357	4,741,888
Total Capital Projects Funds	\$2,206,868	\$1,077,227	\$1,832,313	\$4,604,357	\$4,741,888
Debt Service Funds					
Financing Authority Measure A	326,136	369,554	367,840	359,567	361,473
Financing Authority Civic Center	605,368	599,097	598,246	597,340	597,843
Financing Authority Street Improvement	750,570	736,787	738,228	737,178	736,306
Total Debt Service Funds	\$1,682,073	\$1,705,438	\$1,704,314	\$1,694,085	\$1,695,622
Internal Service Funds					
Vehicle /Equipment Replacement	128,532	128,532	128,532	155,394	155,394
Enterprise Fund					
Integrated Waste Management	2,092,342	2,204,405	2,345,523	2,467,673	2,566,159
Fiduciary Fund					
Employees' Pension Trust	112,781	115,337	113,976	117,395	117,395
Total Funds	\$41,260,402	\$43,155,758	\$43,572,892	\$48,457,055	\$50,053,252

CITYWIDE EXPENDITURES

Citywide expenses are projected to increase next fiscal year as a number of long-term vacancies are filled and capital projects increased. **Table 2-3** provides a summary of citywide expenditures across the major expense categories. It includes expenditures for the past three fiscal years, the amended budget for FY 2015-16, and the adopted budgets for FY 2016-17 and FY 2017-18.

Table 2-3
Citywide Expenditures by Category

	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Personnel	\$25,035,232	\$25,190,715	\$26,302,904	\$27,330,750	\$28,778,491
Professional Services	4,183,357	3,348,815	3,578,550	3,743,357	3,743,357
Purchased Property Services	5,630,724	4,230,194	6,201,890	8,326,696	8,326,696
Other Services	1,385,790	1,309,545	1,531,424	1,608,635	1,608,635
Supplies	778,020	745,632	943,580	932,550	932,550
Property & Capital	2,289,261	434,306	369,800	446,600	446,600
Financing Costs	2,101,820	2,230,458	3,381,236	3,477,110	3,478,613
Other Financing Uses	6,272,702	5,657,235	2,774,846	2,879,256	2,880,784
Total	\$47,676,905	\$43,146,900	\$45,084,231	\$48,744,954	\$50,195,726

Personnel costs for FY 2016-17 remain relatively flat in spite of increases in benefit costs. The adopted personnel costs assume several assumptions, some of which are still subject to negotiations that are currently in progress. Assumptions include the following:

- 9 vacancies will remain vacant for the year, saving a total of \$937,000.
- Non-public safety employees are now paying for the full 8% employee share of pension contributions, while public safety employees are covering 12% of their pension costs which includes the 9% employee share and an additional 3% of the employer share.
- Overall salary savings in Police are based on current staffing levels and the timing of new recruits and the likely loss of officers during the fiscal year.
- The Fire Department, while fully staffed operationally with three recent hires, will rely on overtime rather than fill the three authorized “coverage” positions, similar to recent years (results in approximate \$150,000 in savings).

The increase in personnel costs in FY 2016-17 also account for inflation and previously negotiated raises and filling of a number of long term vacancies, while major medical costs remain flat. No salary adjustments are assumed for FY 2017-18 at this time, as the major collective bargaining agreements all expire so any increases are yet to be determined.

Professional Services increase related to contract staffing to deal with changes in activity, funding for a new fee study and other technical support related to technology improvements.

Purchased Property Services, which includes contract services for maintenance and construction, increase by approximately \$2.5 million in FY 2016-17. The majority of this is related to capital projects including several parks projects, which are funded by Measure WW, and the construction of the Ohlone Greenway-BART Station Area Access, Safety and Placemaking Improvements Project, which is funded through various local, regional and federal grants and is the largest of the capital projects. In addition, the General Fund will contribute \$164,000 to address some deferred maintenance for park facilities including clubhouse painting and critical path repairs.

Other Services increase with inflation in FY 2016-17 and remain essentially flat in FY 2017-18, as the costs for insurance and utilities increase.

Supplies, which is used to account for costs such as fuel, uniforms, and other operating supplies, assumes increases in FY 2016-17 as expenses had decreased due to budgetary constraints in prior years and departments need to re-stock and replace dated equipment and supplies.

Property & Capital expenses will increase in FY 2016-17 as increased capital investment from the General Fund is now possible.

Financing Costs are level going forward due to the prior payoff of the storm drain bonds in FY 2013-14 and no additional payoffs or issuances during this period.

Other Financing Uses includes transfers made between funds. This amount has been increased in FY 2016-17 and FY 2017-18 as the overhead charges to the General Fund from special funds have increased.

Table 2-4 displays the allocation of expenditures by departments over the last two fiscal years, current fiscal year and the Adopted FY 2016-17 and FY 2017-18 budgets, and shows that expenditures have considerably increased as anticipated capital project funding has increased.

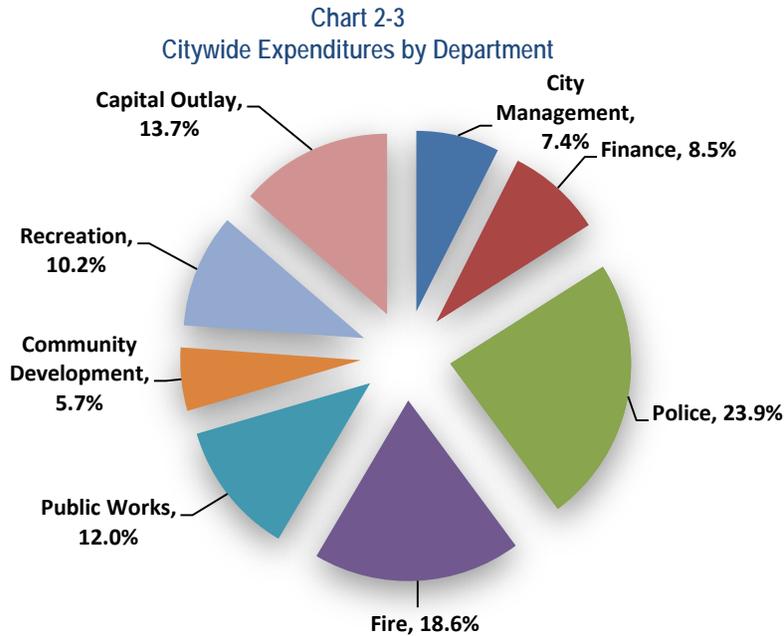
Table 2-4
Citywide Department Expenditures and Transfers

	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
City Management	\$2,764,975	\$2,578,534	\$3,212,711	\$3,422,665	\$3,516,051
Finance	3,035,021	2,990,700	3,718,382	3,928,883	3,960,170
Police	9,891,134	10,117,530	11,271,625	10,972,441	11,557,595
Fire	10,230,113	8,610,622	8,244,613	8,554,082	8,835,501
Public Works	4,116,557	4,116,039	5,145,416	5,515,865	5,678,877
Community Development	5,918,508	4,837,053	2,384,884	2,600,413	2,729,161
Recreation	4,255,945	4,387,711	4,342,098	4,691,042	4,857,280
Capital Outlay	4,583,102	2,712,838	3,989,656	6,280,307	6,280,307
Total Before Transfers	\$44,795,355	\$40,351,026	\$42,309,385	\$45,965,698	\$47,414,942
Transfers	2,881,550	2,795,874	2,774,846	2,779,256	2,780,784
Total Expenditures	\$47,676,905	\$43,146,900	\$45,084,231	\$48,744,954	\$50,195,726

Table 2-5
Expenditure Summary by Fund

	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
General Fund	\$29,179,019	\$29,544,920	\$32,185,045	\$33,670,211	\$34,994,855
Special Revenue Funds					
Street Improvements	1,882,915	1,923,940	2,173,763	1,528,096	1,529,766
Low & Moderate Income Housing	643,508	104,386	105,421	190,420	190,420
City Housing Trust	2,860,000	2,861,361			
Gas Tax	667,330	524,621	604,484	582,865	594,095
National Pollution Discharge Elimination	321,021	359,856	272,091	302,412	311,303
Landscape and Lighting Assessment	1,286,527	895,249	748,409	754,442	760,597
Measure J Return to Source	123,079	376,590	475,299	523,328	530,027
Measure J Storm Drain	170,179	467,524	762,038	768,102	781,952
Measure A Parcel Tax	529,989	487,632	528,752	875,379	877,282
Federal, State and Local Grants	2,446,765	156,103	314,500	314,500	314,500
C.O.P.S. Grant		94,529	30,000	30,000	30,000
Asset Seizure	13,030	439	25,000	25,000	25,000
Vehicle Abatement	-	25,889	36,000	36,000	36,000
Park in Lieu	-	-	12,000		
Public Art		1,950	15,000	15,000	15,000
Paratransit		112,355	112,678	113,651	113,651
Total Special Revenue Funds	\$10,944,343	\$8,392,422	\$6,215,435	\$6,059,195	\$6,109,595
Capital Projects Funds					
RDA Capital					
Capital Improvements	3,779,270	1,481,283	2,104,721	4,592,998	4,593,707
Total Capital Projects Funds	\$3,779,270	\$1,481,283	\$2,104,721	\$4,592,998	\$4,593,707
Debt Service Funds					
RDA Debt Service					
RDA A&B Debt Service					
Financing Authority-Measure A	350,231	364,519	367,840	365,467	367,370
Financing Authority-City Hall	601,406	597,848	598,246	598,240	598,740
Financing Authority-Street Improvement	747,248	736,408	738,228	738,078	737,203
Total Debt Service Funds	\$1,698,885	\$1,698,774	\$1,704,314	\$1,701,785	\$1,703,313
Internal Service Funds					
Vehicle /Equipment Replacement	13,475	11,417	128,532	138,532	138,533
Enterprise Fund					
Integrated Waste Management	1,949,132	1,902,746	2,518,233	2,453,724	2,527,215
Fiduciary Fund					
Employees' Pension Trust	112,781	115,336	227,952	128,509	128,509
Total Funds	\$47,676,905	\$43,146,900	\$45,084,231	\$48,744,954	\$50,195,726

Chart 2-3 depicts the expenditures by department as a percentage of total expenditures (percentages may not total 100% due to rounding).



Inter-Fund Transfers

Table 2-6 shows transactions between all funds and the purpose for the City’s \$2.8 million inter-fund transfers. This schedule details the amount of transfers, the funds that are exchanging funds and the purpose for the transfer. Transfers are used to place appropriate revenues in the fund where the expense will be incurred. The cost recovery/overhead charges transfers have been adjusted for inflation at a rate of 4% over the previous year’s transfer and then reallocated between special funds. The debt service, pension funding, and subsidy amounts are set by various agreements.

Table 2-6
Transfers Summary

Fund Making Transfer	Fund Receiving Transfer	Purpose	FY 2016-17 Transfer	FY 2017-18 Transfer
Gas Tax	General Fund	Cost Recovery	\$100,500	\$100,500
NPDES	General Fund	Cost Recovery	73,060	73,060
LLAD	General Fund	Cost Recovery	159,607	159,607
Measure J-Return to Source	General Fund	Cost Recovery	62,520	62,520
Storm Drain	General Fund	Cost Recovery	74,391	74,391
Measure A	General Fund	Solar Lease Debt Service	50,912	50,912
Integrated Waste Mgmt	Public Art	Project Funding	6,000	6,000
Paratransit	General Fund	Cost Recovery	33,403	33,403
Measure J-Return to Source	CIP	Project Funding	20,000	20,000
Integrated Waste Mgmt	General Fund	Cost Recovery	357,150	357,150
Integrated Waste Mgmt	General Fund	Solar Lease Debt Service	3,671	3,671
Vehicle Replacement	General Fund	Cost Recovery	26,862	26,862
General Fund	Pension	Pension Funding	117,395	117,395
General Fund	Financing Authority-City Hall	City Hall Debt Service	597,240	597,740
Measure A	Financing Authority-Swim	Measure A Debt Service	359,467	361,370
Street Improvement	Financing Authority-Streets	Streets Debt Service	737,078	736,203
Total			\$2,779,256	\$2,780,784

FUND BALANCE

Table 2-7 summarizes the projected current year-end balances by Fund and the effect of the FY 2016-17 Adopted Budget on the year end balances by June 30, 2017. Estimating the year-end fund balance provides the amount available for appropriation at the start of the new fiscal year. It is the City's goal to fund ongoing operations with ongoing revenue. In general, fund balance should only be used for one-time expenditures when the annual costs exceed the revenue generated in a given fiscal year.

Projected ending fund balances for FY 2016-17 increases by \$1,400,000 across all funds. This is largely the result of significant increases in the amount of unrestricted General Fund balance resulting from unanticipated one-time revenues, better than anticipated revenues and decreased expenses than those included in the adopted budget.

Table 2-7
Projected Fund Balance

Description	Projected at June 30, 2016	Revenue	Expenditures	Operating Transfers In	Operating Transfers Out	Net Change	Est. Balance at June 30, 2017
General Fund	\$2,384,296	\$32,992,359	\$32,928,714	\$915,214	\$741,497	\$237,362	\$2,621,658
Gas Tax Fund	94,131	503,477	482,365		100,500	(79,388)	14,743
NPDES	17,452	310,000	229,352		73,060	7,588	25,040
Landscape and Lighting	34,299	781,000	594,835		159,607	26,558	60,857
Measure J Return to Source	124,784	426,598	440,808		82,520	(96,730)	28,054
Measure A Parcel Tax	562,408	452,582	465,000		410,379	(422,797)	139,611
Asset Seizure	160,874	2,060	25,000			(22,940)	137,934
Vehicle Abatement	220,200	21,630	36,000			(14,370)	205,830
Park in Lieu Fund		-	-			-	
Street Improvement Fund	341,888	1,490,000	791,018		737,078	(38,096)	303,792
Art in Public Places	58,612	7,260	15,000	6,000		(1,740)	56,872
Paratransit	61,918	151,321	80,248		33,403	37,670	99,588
Federal, State & Local Grants	310,575	307,650	314,500			(6,850)	303,725
C.O.P.S. Grant	118,015	103,000	30,000			73,000	191,015
City Housing Trust			-			-	
City LMI Housing	1,136,871	250,000	190,420			59,580	1,196,451
Subtotal							
Special Revenue Funds	\$3,242,027	\$4,806,578	\$3,694,546	\$6,000	\$1,596,547	(\$478,515)	\$2,763,512
Capital Improvements	(581,987)	4,584,357	4,592,998	20,000		11,359	(570,628)
Measure J Storm Drain	109,121	698,000	693,711		74,391	(70,102)	39,019
Subtotal Capital Funds	(\$472,867)	\$5,282,357	\$5,286,709	\$20,000	\$74,391	(\$58,743)	(\$531,610)
Finance Authority-Measure A	1,599	100	365,467	359,467		(5,900)	(4,301)
Finance Authority-City Hall	964	100	598,240	597,240		(900)	64
Finance Authority-Street Imp	1,001	100	738,078	737,078		(900)	101
Subtotal Debt Service Funds	\$3,563	\$300	\$1,701,785	\$1,693,785	\$0	(\$7,700)	(\$4,137)
Integrated Waste Mgmt	120,547	2,467,673	2,086,903		366,821	13,949	134,496
Vehicle/Equip Replacement	4,322	128,532	138,532	26,862		16,862	21,184
Subtotal Enterprise Funds	\$124,868	\$2,596,205	\$2,225,435	\$26,862	\$366,821	\$30,811	\$155,679
Employees' Pension Trust	113,976	-	128,509	117,395		(11,114)	102,862
Subtotal Fiduciary Funds	113,976	-	128,509	117,395	-	(11,114)	102,862
Total All Funds	\$5,395,864	\$45,677,799	\$45,965,698	\$2,779,256	\$2,779,256	(\$287,899)	\$5,107,965

GENERAL FUND OVERVIEW

The General Fund is the City's primary operating fund and represents approximately 71% of the total citywide budget. The General Fund supports critical services such as public safety, community development, recreation and general city management. In addition to these services, due to the unrestricted nature of the fund, services not supported by special funds must be paid by the General Fund.

The City's ability to maintain City services relies heavily on tax revenue with property and sales taxes representing the largest percentage and both had slowed during the economic downturn. Like most cities, El Cerrito has struggled to balance increasing expenses due in large part to health and pension costs with sluggish revenues that have not kept pace with the increase in expenditures. In addition, some revenues have been permanently lost as in the case of redevelopment. Staff estimates that about a \$1 million annually has been lost as a result of redevelopment dissolution.

Table 2-8 provides a summary of the General Fund forecast that shows a balanced budget in FY 2016-17. This includes strong increases in revenue, solid management of expenditures and approximately \$1.2 million in salary savings due to unfilled positions vacant for the year. In FY 2013-14 reserves dipped to 4.4% as a result of the Great Recession and the conscious decision to reduce reserves rather than cut services or lay off staff. Due to increasing revenues, most notably property tax, well managed expenses and one time revenues that went towards reserves, the General Fund balance is projected to rebound to 9.1% this fiscal year and 9.2% in FY 2017-18. Should development occur as projected, reserves could be higher than adopted.

Table 2-8
General Fund Forecast

General Fund Summary	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Projected	FY 2016-17 Adopted	FY 2017-18 Adopted
Beginning Restricted Fund Balance	\$234,156	\$235,946	\$138,412		
Beginning Unassigned Fund Balance	\$1,237,431	\$1,008,587	\$1,323,100	\$2,872,742	\$3,110,104
Total Revenues	\$28,977,899	\$29,761,899	\$32,829,298	\$33,907,573	\$35,100,932
Personnel	22,264,588	22,633,987	23,145,969	24,841,886	26,166,030
Non-Personnel	6,914,431	6,910,933	8,272,099	8,828,325	8,828,825
Total Expenses	\$29,179,019	\$29,544,920	\$31,418,068	\$33,670,211	\$34,994,855
Annual Balance/Shortfall	(1,071,040)	195,965	1,411,230	237,362	106,077
Unassigned Ending Fund Balance/Deficit	\$1,270,466	\$1,461,512	\$2,872,742	\$3,110,104	\$3,216,181
Ending Unassigned Reserve Percent	4.4%	4.9%	9.1%	9.2%	9.2%

For this table only, projected FY 2015-16 numbers were used rather than amended to better reflect current year projections. Any differences between the budgets shown and the City's completed audited financial statements are minor and due to rounding and adjustments in the finance system after the close of the prior year. These differences were reconciled and corrected going forward.

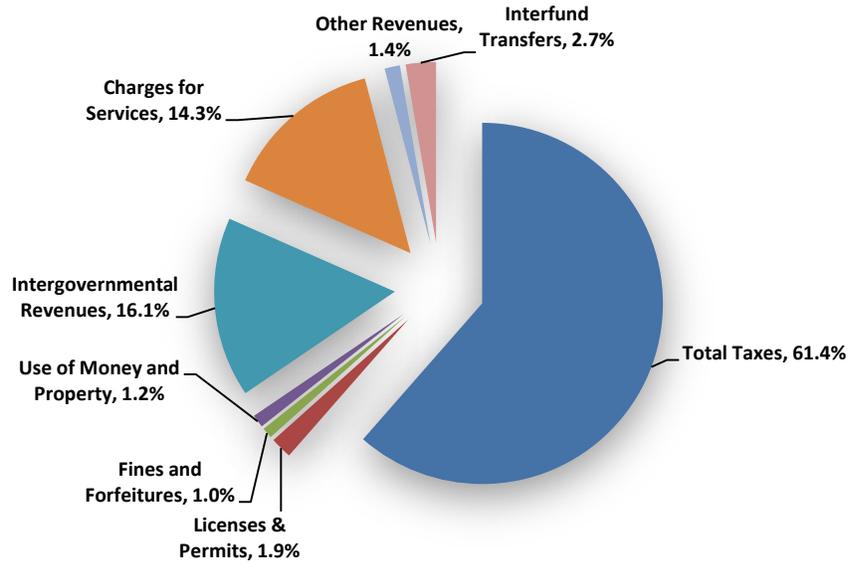
General Fund Revenues

Table 2-9 and **Chart 2-4** depict the revenue by category in the General Fund. While property and sales taxes are now expected to improve, franchise taxes, business license taxes, and others will experience minimal growth. Following is a more in-depth discussion on each of the major revenue categories and the issues addressed in the FY 2016-17 and FY 2017-18 Adopted Biennial Budget.

Table 2-9
General Fund Revenues

Revenue Category	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Taxes					
Property Taxes	\$6,190,958	\$6,938,037	\$7,010,142	\$8,792,000	\$9,489,810
Sales Taxes	5,361,233	5,055,703	6,151,700	6,364,000	6,554,920
Utility Tax	3,137,017	3,106,232	3,308,000	3,163,000	3,257,890
Franchise Taxes	1,228,307	1,376,771	1,434,970	1,565,000	1,611,950
Business License Tax	768,448	722,130	811,715	810,000	834,300
Other Tax	130,556	115,955	141,000	142,000	146,260
Total Taxes	\$16,816,518	\$17,314,827	\$18,857,527	\$20,836,000	\$21,895,130
Licenses & Permits	539,567	493,243	623,000	653,690	686,375
Fines and Forfeitures	388,364	276,759	301,500	326,000	341,980
Use of Money and Property	289,389	349,886	389,840	391,996	403,756
Intergovernmental Revenues	4,997,650	5,781,514	5,143,498	5,463,578	5,688,901
Charges for Services	5,031,592	4,525,514	4,795,320	4,854,775	5,048,966
Other Revenues	140,713	119,299	289,267	466,320	120,610
Interfund Transfers	774,104	900,857	890,194	915,214	915,214
Total	\$28,977,899	\$29,761,899	\$31,290,146	\$33,907,573	\$35,100,932

Chart 2-4
General Fund Revenue Percentages by Category



Discussion of Major Revenue Categories

Property Taxes are an ad valorem tax levied on real and personal property based on their assessed values as determined by the County Assessor. They are also levied on certain business properties that cross county boundaries (such as railroads), based on their assessed values as determined by the State Board of Equalization. They represent the single largest tax revenue to the City's General Fund, totaling between \$5 million and \$6 million annually.

Proposition 13, passed by the voters in June 1978, significantly changed property tax revenues to local governments. It capped the property tax rate that can be imposed at 1% of the assessed value, unless a higher rate to pay for indebtedness is approved by the voters. To implement Proposition 13, county auditors adopted a system of allocating the 1% property taxes to local governments based on their share of countywide property taxes collected in the mid-1970s. State shifts of local property taxes in order to backfill its school funding cuts reduced the City's share of the 1% property taxes, which is currently about 22%. The City has no additional ad valorem property tax levies, although other agencies do levy additional ad valorem property taxes in El Cerrito.

Proposition 13 also changed the method of assessing property values for taxation. Specifically, it rolled back the assessed values for FY 1978-79 to 1975 levels and restricted annual increases over that base value to a specified inflation factor, not to exceed 2% per year. It allowed decreases in values when that inflation factor is negative. It also prohibited reassessment of a property to a higher base value except upon change in ownership or completion of new construction. In most years, this assessment process results in a property's market value being greater than its assessed value. Moreover, the market value of properties in the City as a whole is significantly greater than the City's overall assessed value, as a large number of properties in El Cerrito have not been reassessed to current market value since the passage of Proposition 13.

Proposition 8, passed by voters in November 1978, further changed the property assessment process to address real estate market declines. It requires county assessors to conduct "decline in value reviews" to ensure the assessed value of properties are set at a lower rate if the market value of the properties has declined. When a property is assigned a lower value, this is referred to as a "Prop 8 Reduction."

The real estate boom leading up to 2008 followed by the Great Recession resulted in a large number of Prop 8 Reductions in El Cerrito and significant decline in property tax revenues to the City. Starting in FY 2009-10, there were over 1,000 properties with Prop 8 Reductions. The City's overall assessed value increased that year, however, masking the \$139 million loss in assessed value from these initial Prop 8 Reductions. The impact reached its peak in FY 2011-12 when there were more than 2,000 properties with Prop 8 Reductions, reducing the City's assessed value by more than \$357 million, a loss that was not counterbalanced by increases in assessed value on other properties. As a result, the City's property tax revenues, which had been approaching \$6 million annually in FY 2008-09, dropped to about \$5.5 million in FY 2012-13. During the prior two fiscal years, the Prop 8 reductions have returned to 2007 levels and home prices have risen dramatically. This has resulted in the significant increase in property tax revenues.

Sales Taxes are imposed on the total retail price of tangible personal property purchased in the City. The total sales tax rate in El Cerrito is 10%, which includes:

Rate	Purpose
6.00%	State Funds
0.50%	Contra Costa County Transportation Authority
0.50%	Bay Area Rapid Transit District
0.50%	County health and social services, public safety, and transportation
0.25%	Economic Recovery Fund
0.75%	City General Fund
0.50%	El Cerrito Measure A (Streets)
1.00%	El Cerrito Measure R (General Fund)

The City's General Fund receives about \$5 million in sales tax revenues annually, including the general sales and use tax; Measure R, a twelve-year, one-cent sales tax approved by the voters to maintain City services; reimbursement from the State for local sales tax revenue borrowed in prior years through the Economic Recovery Fund portion of sales tax; and a share of the County sales tax designated for public safety.

Sales taxes are a significant revenue source to the City's General Fund, but are more cyclical and volatile than property tax revenues. The economic downturn between 2007 and 2011 resulted in a drop in retail sales statewide and a corresponding drop in sales tax revenues. The City was able to compensate somewhat for the downturn by passing Measure R in 2010 and increasing it to balance revenues and expenses in 2014. The City will generally see an increase in the sales tax revenues being allocated to El Cerrito, but there is an outstanding liability to the City of Richmond that will be addressed over the next few fiscal years, potentially impacting revenue.

Utility Users Taxes were initially approved by the voters in 1991 and revised with voter approval of the ordinance in 2004. The tax generates approximately \$3 million in revenues annually for the General Fund. The ordinance calls for an 8% tax to be assessed by providers of gas, electricity, water, telephone and video services to all El Cerrito customers and then remitted to the City. These revenues are subject to changes in market conditions, weather, and/or pricing in the sectors subject to the utility users tax ordinance. Although use of these services is generally declining, prices and rates are generally increasing on these services. Therefore, a slight decrease in overall utility users tax revenues is projected for coming fiscal years.

Franchise Taxes are paid by utilities based on various methodologies and represent over \$1 million in General Fund revenue. They are projected to increase slightly over the next few years.

Business License Taxes are imposed on certain types of businesses in El Cerrito and reflect about \$750,000 of General Fund revenue annually. The tax is based on factors such as a business's number of employees or vehicles, its annual gross receipts, or a property owner's number of residential rental units. A slight increase is projected in the next few years.

Other Taxes includes the Transient Occupancy Tax, a 10% tax on room rates for hotels and motels, and other minor taxes. These are a minor General Fund revenue sources, projected to increase slightly over the next few years.

General Fund Expenditures

The Adopted FY 2016-17 General Fund expenditure budget totals \$33.7 million, an increase of approximately \$1,000,000 from the FY 2015-16 Amended budget. In FY 2017-18, the budget is projected to increase by about \$1.2 million, with costs in pension benefits representing most of that increase.

Approximately 74% of the General Fund expenditures are related to personnel costs. Within Personnel, salaries and benefits have traditionally been governed by the City Council’s policy to provide median compensation, which is intended to act as a ceiling for salaries and benefits as agreed upon in the memorandums of understanding with the various benefit groups. Currently, all employees are now contributing between 8-12% of their salary towards the total pension costs.

Of the remaining General Fund expenses, very little are discretionary and include costs related to contract services such as Public Safety dispatch, Animal Control services, legal services, independent audit services, election services and criminalist services that the City could not provide as efficiently as other organizations can on its behalf. When other non-discretionary items are factored in such as insurance, medical supplies, utilities, vehicles, and a minimal level of supplies, nearly 95% of the General Fund is non-discretionary.

Table 2-10
General Fund Expenditures by Category

	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Personnel	\$22,264,588	\$22,633,987	\$23,843,946	\$24,841,886	\$26,166,030
Professional Services	2,610,053	2,655,525	2,846,146	2,770,446	2,770,446
Purchased Property Services	906,300	1,074,156	1,473,861	1,678,038	1,678,038
Other Services	1,299,912	1,225,347	1,399,984	1,484,695	1,484,695
Supplies	569,274	603,825	661,150	658,650	658,650
Property & Capital	217,087	258,412	318,300	395,100	395,100
Financing Costs	275,955	308,089	903,573	1,099,899	1,099,899
Other Financing Uses	1,035,850	785,579	738,084	741,497	741,997
Total	\$29,179,019	\$29,544,920	\$32,185,045	\$33,670,211	\$34,994,855

Chart 2-5
Adopted General Fund Expenditures

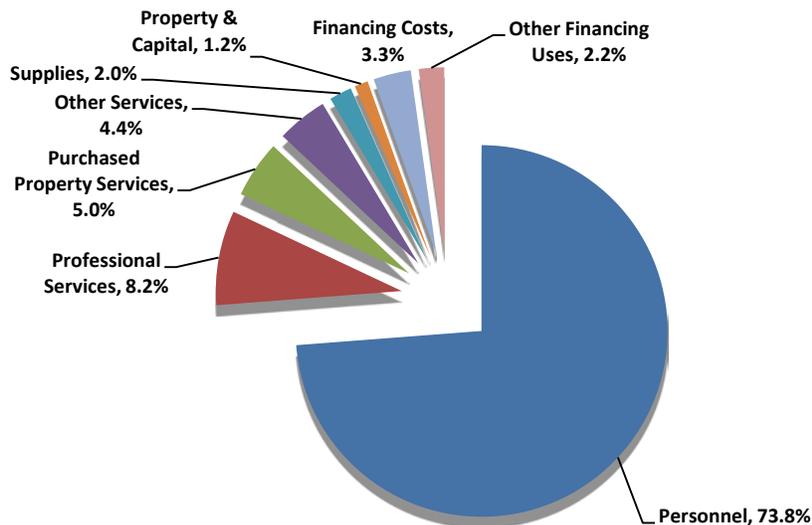
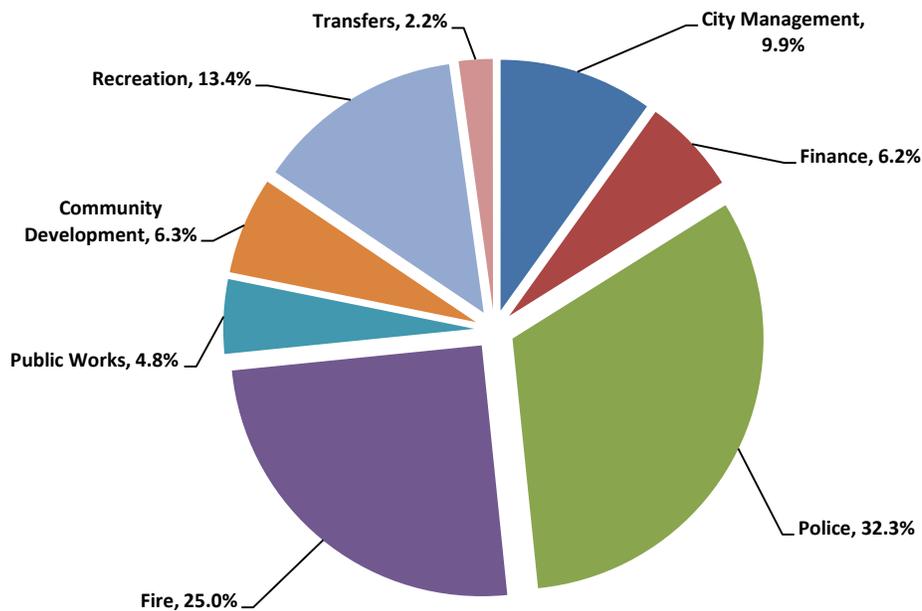


Table 2-11 provides a summary of the General Fund expenditure budget by Department. While some reorganization has occurred, Department budgets have remained fairly consistent over the last few years.

Table 2-11
General Fund Expenditures by Department

Department	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
City Management	\$2,700,392	\$2,511,968	\$3,131,394	\$3,334,158	\$3,424,643
Finance	1,211,841	1,165,441	1,768,116	2,080,589	2,110,348
Police	9,878,104	9,996,672	11,168,625	10,869,441	11,454,595
Fire	8,314,014	8,599,204	8,116,081	8,425,550	8,706,968
Public Works	514,379	650,191	1,183,884	1,615,343	1,657,685
Community Development	1,515,142	1,685,231	1,976,963	2,107,493	2,236,241
Recreation	4,009,297	4,150,633	4,101,897	4,496,140	4,662,378
Transfers	1,035,850	785,579	738,084	741,497	741,997
Total	\$29,179,019	\$29,544,920	\$32,185,045	\$33,670,211	\$34,994,855

Chart 2-6
General Fund Expenditures – Percentage by Department



MAJOR OPERATING FUNDS

In addition to the General Fund, City operations rely on a variety of funding sources. Special Funds, typically restricted for specific uses, contribute \$15 million, or approximately 31%, of the total resources used to support the City's approximately \$48.7 million operating budget. These funds can be described in these broad categories:

Special Revenue Funds

Special revenues and grants are accounted for in separate funds and are legally restricted to a specific purpose, service, or program. Some special revenue funds receive tax-based revenues. Some account for revenues and expenditures related to the financing of public improvements or services funded by property assessments, fees or special taxes. Major special revenue funds, some of which are described in greater detail in the following section, are as follows:

- Gas Tax Fund (201)
- National Pollutant Discharge Elimination System (NPDES) Fund (202)
- Landscaping and Lighting Assessment District Fund (203)
- Measure J Return to Source Fund Transportation (204)
- Measure J Storm Drain Fund (205)
- Measure A Swim Center Fund (206)
- Street Improvement Fund (211)
- Low & Moderate Income Housing Asset Fund (232)
- Integrated Waste Management Fund (501)

Capital Funds

Funds are created to account for revenues and expenses related to capital projects, though sometimes include expenditures on operations. The major capital fund is the Capital Improvement Program Fund (301).

Enterprise Funds

Enterprise funds are used to support the expenditures of a specific service or program and revenue is derived through the collection of the fees associated with providing the service/program. The major enterprise fund is Integrated Waste Management Fund (501).

Fund Forecasts

This section contains financial overviews for eight of the City's major special revenue funds. The following forecasts include a description of each fund, assumptions about revenues and expenditures, and analysis and projections of the revenue sources and uses. Any issues unique to a fund are also highlighted. While these key operating funds are summarized here, they are also integrated into the budgets of the departments responsible for managing the funds.

Several of these funds have legal limits on increases to their revenue, but have continued to experience increases in expenditures as a result of many of the same factors that impact the General Fund (e.g., salary cost-of-living increases, health benefit costs and retirement costs). Specifically, the Landscape and Lighting Assessment District (LLAD) Fund, National Pollutant Discharge Elimination System (NPDES) Fund, and the Measure J Storm Drain Fund have had their revenue growth limited by the passage of Proposition 218. The City can only increase revenues in these funds with voter approval. The Measure A Swim Center Fund is similar in that the maximum special tax cannot be increased without voter approval, but the City can increase revenues to the Fund with City Council approval, as the special tax rates have been set annually below the voter-approved maximum rate for several years. Property development also affects the revenue to these funds, as different tax, fee, or assessment rates may apply to a newly developed or redeveloped property, although changes would be nominal as minimal changes in development are expected.

Gas Tax Fund (201) Overview

The Gas Tax Fund supports transportation activities, such as the construction and maintenance of streets, roads and bridges. The State of California allocates Gas Tax monies to cities and counties each year by formula, based on population, vehicle registration, assessed valuation, and population. This revenue has increased only slightly over the past decade.

Expenditures in this Fund are based on the Gas Tax model of road-related activities, including roads, sidewalks, traffic controls, drainage, lighting and landscaping. Gas Tax monies can be used for any street or road purpose, with the exception of Section 2107.5 monies, which must be used for engineering and administrative costs only.

Revenues have previously been supplemented by transfers from the County Measure J Return-to-Source Fund for transportation activities, and from the City's Measure J Storm Drain Fund for drainage functions within the streets and road system, and transfers have previously been made to the Landscape and Lighting Assessment District Fund for medians, rights-of-way, street trees and street lighting. Most recently, budgets and projections have been restructured to have revenues and expenses balance within the fund, and eliminate the need for transfers.

	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2015-16 Projected	FY 2016-17 Adopted	FY 2017-18 Adopted
Starting Balance*	\$884	(\$25,515)	\$135,360	\$135,360	\$94,131	\$14,743
Revenues	\$1,182,806	\$687,617	\$515,613	\$546,026	\$503,477	\$518,581
Taxes	\$728,806	\$687,616	\$515,613	\$546,026	\$503,477	\$518,581
Transfer in (Measure C)	\$274,000	\$0	\$0	\$0	\$0	\$0
Transfer in (Storm Drain)	\$180,000	\$0	\$0	\$0	\$0	\$0
CAFR Adjustment	\$0	\$1	-	-	-	-
Expenses	\$1,209,205	\$526,742	\$604,484	\$587,255	\$582,865	\$594,097
Personnel	\$435,790	\$224,408	\$240,890	\$245,491	\$256,575	\$267,807
Non-Personnel	\$122,695	\$205,435	\$224,473	\$202,643	\$225,790	\$225,790
Transfer out (CIP)	\$0	\$0	\$41,500	\$41,500	\$0	\$0
Transfer out (LLAD)	\$545,000	\$0	\$0	\$0	\$0	\$0
Overhead Transfer	\$108,845	\$94,778	\$97,621	\$97,621	\$100,500	\$100,500
CAFR Adjustment	(\$3,125)	\$2,121	-	-	-	-
Annual Surplus/(Shortfall)	(\$26,399)	\$160,875	(\$88,871)	(\$41,229)	(\$79,388)	(\$75,516)
Ending Balance*/(Deficit)	(\$25,515)	\$135,360	\$46,489	\$94,131	\$14,743	(\$60,773)

*Based on most recent, corresponding Comprehensive Annual Financial Report (CAFR)

Assumptions

- Gas tax revenues are sensitive to the price and volume of motor fuel purchases and fluctuate from year to year. Revenues in this fund continue to decline as fuel prices decrease and drivers migrate to alternate fuel vehicles.
- The State Governor's transportation funding proposal, which is included in his Fiscal Year 2016-17 proposed budget, if approved, would make up for some of these decreased revenues. These additional revenues are needed to eliminate the projected Fiscal Year 2017-18 deficit in this Special Fund if existing service levels are to be maintained.
- Overhead transfers are increased by 3% per year.
- In previous years, funds were transferred to the Capital Improvement Program Fund (301) to reimburse expenditures incurred on streets and transportation projects. However, this practice has been suspended, due to declining revenues in the Gas Tax Fund.

NPDES Fund (202) Overview

National Pollutant Discharge Elimination System (NPDES) related activities as mandated by the 1975 Federal Clean Water Act are funded through an assessment collected by the County Flood Control District on all developed properties within the City. These funds are disbursed to the City annually to carry out Clean Water Program activities such as street sweeping, trash capture, storm drain and catch basin cleaning, illicit discharge and pollution prevention inspections of the City's storm drain system and creeks, public awareness and education about storm water pollution, and inspection of new development sites to ensure compliance with the City's Municipal Storm Water Permit (MRP). An assessment election by voters or property owners in El Cerrito could be considered to eliminate the need to subsidize clean water programs from other funds or to reduce future program activities.

Supplemental funding from the Storm Drain Fund (205) has previously been used for specialized maintenance of the storm drain facilities, key to the Clean Water Program. Future transfers from Fund 205 have been eliminated.

	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2015-16 Projected	FY 2016-17 Adopted	FY 2017-18 Adopted
Starting Balance*	(\$45,653)	\$24,014	(\$24,028)	(\$24,028)	\$17,452	\$25,040
Revenue	\$420,957	\$317,564	\$315,000	\$315,000	\$310,000	\$310,000
Assessment	\$309,957	\$317,564	\$315,000	\$315,000	\$310,000	\$310,000
Transfer In Loan (Storm Drain)	\$0	\$0	\$0	\$0	\$0	\$0
Transfer in (Storm Drain)	\$111,000	\$0	\$0	\$0	\$0	\$0
CAFR Adjustment						
Expenses	\$351,290	\$365,606	\$300,591	\$273,520	\$302,412	\$311,303
Personnel	\$150,430	\$276,633	\$158,409	\$175,144	\$168,102	\$176,993
Non-Personnel	\$91,020	\$14,357	\$42,750	\$27,444	\$61,250	\$61,250
Loan Repayment (205)	\$0	\$0	\$28,500	\$0	\$0	\$0
Overhead Transfer	\$109,840	\$68,866	\$70,932	\$70,932	\$73,060	\$73,060
CAFR Adjustment	\$0	\$5,750		\$0		
Annual Surplus/(Shortfall)	\$69,667	(\$48,042)	\$14,409	\$41,480	\$7,588	(\$1,303)
Ending Balance*/(Deficit)	\$24,014	(\$24,028)	(\$9,619)	\$17,452	\$25,040	\$23,737

*Based on most recent, corresponding Comprehensive Annual Financial Report (CAFR)

Assumptions

- Revenues from assessments projected to decrease slightly based on uncertainty about new development and increased County Clean Water Program cost withholdings.
- Overhead transfers are increased by 3%.
- The FY 2015-16 budget increased the General Fund support for Public Works services by paying for part of the personnel expenses in the NPDES fund. With the continuing revenue decline in this fund, other revenue sources will need to be identified in the coming years to meet these costs.

Landscaping and Lighting Assessment District Fund (203) Overview

The proceeds from this Landscaping and Lighting Assessment District (LLAD) provide funding for such services as street lighting (which improves pedestrian and vehicle safety) and maintenance of parks, park buildings, and landscaping in public areas. The LLAD was created in 1988 and was affirmed by a majority vote of El Cerrito's citizens in November 1996. The assessment rates have not been increased since the LLAD's creation in 1988. A proposed Assessment District with increased rates was presented to the City's property owners during a ballot proceeding in March/April 2006, but a majority protest was filed and the increased assessment rates were not imposed. The current LLAD remains in place and will continue to be assessed. The basic rates remain \$72 per year per single-family dwelling unit, \$54 per year per apartment, condominium, or other multiple dwelling units, with various rates for commercial properties.

The Gas Tax Fund (201) had previously provided supplemental revenue to the LLAD Fund to perform maintenance of median and right-of-way landscapes, street trees, and street lighting. Future transfers from Fund 201 have been eliminated.

	FY 2013-14 Actual	FY 2014-15 Actual	FY 2014-15 Amended	FY 2015-16 Projected	FY 2016-17 Adopted	FY 2017-18 Adopted
Starting Balance*	(\$56,971)	\$47,272	(\$68,787)	(\$68,787)	\$34,299	\$60,857
Revenue	\$1,391,262	\$775,982	\$781,000	\$781,000	\$781,000	\$781,000
Assessments	\$771,235	\$771,472	\$771,000	\$771,000	\$771,000	\$771,000
Maint. Reimbursement/Misc.	\$75,027	\$4,510	\$10,000	\$10,000	\$10,000	\$10,000
Transfer In Loan (IWM Fund)	\$0	\$0	\$0	\$0	\$0	\$0
Transfer In (Gas Tax)	\$545,000	\$0	\$0	\$0	\$0	\$0
CAFR Adjustment	-	-	-	-	-	-
Expenses	\$1,287,019	\$892,041	\$787,409	\$677,914	\$754,442	\$760,597
Personnel	\$371,821	\$270,841	\$259,610	\$204,315	\$267,654	\$273,809
Non-Personnel	\$768,336	\$473,963	\$333,841	\$318,641	\$327,181	\$327,181
Loan Repayment (IWM Fund)	\$0	\$0	\$39,000	\$0	\$0	\$0
Overhead Transfer	\$146,861	\$150,445	\$154,958	\$154,958	\$159,607	\$159,607
CAFR Adjustment	\$1	(\$3,208)	-	-	-	-
Annual Surplus/(Shortfall)	\$104,243	(\$116,059)	(\$6,409)	\$103,086	\$26,558	\$20,403
Ending Balance*/(Deficit)	\$47,272	(\$68,787)	(\$75,196)	\$34,299	\$60,857	\$81,260

*Based on most recent, corresponding Comprehensive Annual Financial Report (CAFR)

Assumptions

- Revenues from assessments are projected to remain flat
- Overhead transfers are increased by 3%.
- The FY 2015-16 budget increased the General Fund support for Public Works services by paying for part of the non-personnel expenses in this fund. Projected revenue will not be enough to cover the costs of maintaining landscaping and lighting services at current levels while also paying for deferred maintenance. As such, additional revenue sources will need to be identified in the coming years to meet these needs.

Measure J Return to Source Fund (204) Overview

This Fund accounts for the revenue received by the Measure C and its extension, Measure J (2004); a half-cent sales tax approved by the voters to fund transportation projects as well the para-transit program. Sales tax is collected at the County level and paid to the City.

A portion of the Measure J Return to Source Fund is designated for street maintenance activities similar to those in the Gas Tax Fund (201), and the remaining portion is designated for para-transit operations. In prior years, expenses and revenues related to both street maintenance activities and para-transit operations were budgeted in Fund 204. All para-transit related revenues and expenditures are budgeted in the Measure J Return to Source Fund Para-Transit Fund (214) that was first set up in FY 2014-15.

The Measure J Return to Source Fund has previously supplemented the Gas Tax Fund for transportation activities. Future supplements to the Gas Tax Fund have been eliminated.

	FY 2014-15** Actual	FY 2015-16 Amended	FY 2015-16 Projected	FY 2016-17 Adopted	FY 2017-18 Adopted
Starting Balance*	\$65,623	\$140,397	\$140,397	\$124,784	\$28,054
Revenues	\$457,959	\$414,173	\$414,173	\$426,598	\$439,396
Taxes	\$457,958	\$414,173	\$414,173	\$426,598	\$439,396
Transfer In (CIP)	\$0	\$0	\$0	\$0	\$0
CAFR Adjustment	\$1	-	-	-	-
Expenses	\$383,185	\$475,299	\$429,786	\$523,328	\$530,027
Personnel	\$120,543	\$126,076	\$121,258	\$148,117	\$154,816
Non-Personnel	\$197,116	\$218,524	\$172,955	\$222,691	\$222,691
Access Modification Program	\$0	\$70,000	\$135,573	\$70,000	\$70,000
Transfer out (Gas Tax)	\$0	\$0	\$0	\$0	\$0
Transfer out (CIP)	\$0	\$0	\$0	\$20,000	\$20,000
Overhead Transfer	\$58,931	\$60,699	\$0	\$62,520	\$62,520
CAFR Adjustment	\$6,595	-	-	-	-
Annual Surplus/(Shortfall)	\$74,774	(\$61,126)	(\$15,613)	(\$96,730)	(\$90,631)
Ending Balance*/(Deficit)	\$140,397	\$79,271	\$124,784	\$28,054	(\$62,577)

*Based on most recent, corresponding Comprehensive Annual Financial Report (CAFR)

**FY13-14 Actuals not included as this fund was changed in FY2014-15 to create a new special fund (214) for paratransit revenues & expenses

Assumptions

- Tax revenues are a flat 20.1% of Measure J sales taxes collected. Measure J Return to Source revenues are sensitive to economic changes and therefore difficult to predict. However, there is an assumed growth of 3% per year.
- Overhead transfers are increased by 3%.
- Expenses include transfers to the Capital Improvement Program Fund (301) to reimburse it for the cost of streets and transportation projects in the prior year.

Measure J Storm Drain Fund (205) Overview

The Measure J Storm Drain Fund was created to account for funds associated with the passage of Measure J by the voters of El Cerrito in March 1993. The special revenue provides needed funds to maintain, repair, and reconstruct the City's storm drains. All properties in the City (residential and commercial) are assessed annually based on equivalent residential units (ERU). The ERU rate remains \$58 per year per single-family dwelling unit and \$43.50 per year per apartment, condominium, or other multiple dwelling units.

Fund 205 has historically provided supplemental funding to the Gas Tax Fund (201) and NPDES Fund (202) for drainage activities within the road system and contributing to Clean Water goals.

Future year's expenses in the Storm Drain Fund include capital outlays for major maintenance and improvements to the City's storm drain system, including sediment removal, storm pipe replacements, and a Storm Drain Master Plan. Additionally, with the final bond debt service payment in FY 2013-14, the Storm Drain Fund is now considered an operating fund, and is thus subject to administrative cost allocation through an overhead transfer to the General Fund.

	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2015-16 Projected	FY 2016-17 Adopted	FY 2017-18 Adopted
Starting Balance*	\$161,567	(\$92,646)	\$139,732	\$139,732	\$109,120	\$39,019
Revenues	\$697,930	\$697,876	\$726,500	\$698,000	\$698,000	\$698,000
Fees	\$697,930	\$697,876	\$698,000	\$698,000	\$698,000	\$698,000
Loan Repayment	\$0	\$0	\$28,500	\$0	\$0	\$0
CAFR Adjustment	-	-	-	-	-	-
Expenses	\$952,143	\$465,498	\$762,038	\$728,611	\$768,101	\$781,951
Personnel	\$135,936	\$268,313	\$282,469	\$252,155	\$300,011	\$313,861
Non-Personnel	\$35,414	\$24,417	\$77,345	\$73,727	\$68,699	\$68,699
Debt Service Payments	\$489,793	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$104,674	\$330,000	\$330,505	\$325,000	\$325,000
1-Time Loan (NPDES)	\$0	\$0	\$0	\$0	\$0	\$0
Transfer out (Gas Tax)	\$180,000	\$0	\$0	\$0	\$0	\$0
Transfer out (NPDES)	\$111,000	\$0	\$0	\$0	\$0	\$0
Overhead Transfer	\$0	\$70,120	\$72,224	\$72,224	\$74,391	\$74,391
CAFR Adjustment	-	(\$2,026)	-	-	-	-
Annual Surplus/(Shortfall)	(\$254,213)	\$232,378	(\$35,538)	(\$30,611)	(\$70,101)	(\$83,951)
Ending Balance*/(Deficit)	(\$92,646)	\$139,732	\$104,194	\$109,120	\$39,019	(\$44,932)

*Based on most recent, corresponding Comprehensive Annual Financial Report (CAFR)

Assumptions

- Revenues from storm drain fees are projected to remain flat.
- Overhead transfers are increased by 3%.

Measure A Parcel Tax (206) Swim Center Overview

The Measure A Parcel Tax Swim Center Fund is used to account for the use of the voter-approved special tax to be used for the swim center and park capital projects.

	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2015-16 Projected	FY 2016-17 Adopted	FY 2017-18 Adopted
Starting Balance*	\$525,835	\$435,359	\$389,292	\$389,292	\$605,418	\$398,193
Revenues	\$439,513	\$439,540	\$439,400	\$634,809	\$668,154	\$668,166
Property and Other Taxes	\$439,477	\$439,508	\$439,000	\$634,809	\$667,742	\$667,742
Interest Income	\$36	\$33	\$400	\$0	\$412	\$424
Expenses	\$529,989	\$487,632	\$528,752	\$418,683	\$875,379	\$577,282
Personnel Services	\$0	\$0	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Professional & Technical Services	\$11,764	\$13,904	\$15,000	\$7,087	\$15,000	\$15,000
Purchased Property Services	\$0	\$220	\$101,000	\$9,535	\$450,000	\$150,000
Supplies	\$0	\$0	\$0	\$247	\$0	\$0
Property & Capital	\$141,198	\$53,071	\$0	\$29,729	\$0	\$0
Other Financing Uses	\$377,027	\$420,436	\$412,752	\$372,084	\$410,379	\$412,282
Non- Personnel	\$529,989	\$487,632	\$528,752	\$418,683	\$875,379	\$577,282
Annual Surplus/(Shortfall)	(\$90,476)	(\$48,092)	(\$89,352)	\$216,126	(\$207,225)	\$90,884
Ending Balance/(Deficit)	\$435,359	\$387,267	\$299,940	\$605,418	\$398,193	\$489,078

*Based on most recent, corresponding Comprehensive Annual Financial Report (CAFR)

Street Improvement Fund (211) Overview

This Fund is used to account for proceeds of the Measure A half-cent sales tax approved by El Cerrito voters on February 5, 2008. Expenditures from this Fund are to improve and maintain City streets and to pay debt service on the related 2008 bond issuance, for which the Measure A half-cent sales tax is a pledged revenue stream.

	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2015-16 Projected	FY 2016-17 Adopted	FY 2017-18 Adopted
Starting Balance*	\$198,077	(\$222,657)	\$220,296	\$220,296	\$341,888	\$303,792
Revenues	\$1,461,298	\$1,830,470	\$2,133,800	\$2,196,222	\$1,490,000	\$1,534,550
Taxes	\$1,453,527	\$1,399,734	\$1,498,800	\$1,498,800	\$1,485,000	\$1,529,550
Grants	\$0	\$426,460	\$630,000	\$672,584	\$0	\$0
Misc.	\$7,771	\$4,277	\$5,000	\$24,838	\$5,000	\$5,000
Expenses	\$1,882,032	\$1,387,518	\$2,173,763	\$2,074,630	\$1,528,096	\$1,529,766
Personnel	\$52,780	\$49,978	\$70,457	\$34,547	\$90,483	\$93,028
Nonpersonnel	\$0	\$3,285	\$3,000	\$3,000	\$3,000	\$3,000
Capital Outlay	\$998,625	\$600,340	\$1,363,078	\$1,299,855	\$697,535	\$697,535
Transfer Out 301	\$85,145		\$0	\$0	\$0	\$0
Debt Service	\$745,482	\$733,914	\$737,228	\$737,228	\$737,078	\$736,203
Annual Surplus/(Shortfall)	(\$420,734)	\$442,953	(\$39,963)	\$121,592	(\$38,096)	\$4,784
Ending Balance*/(Deficit)	(\$222,657)	\$220,296	\$180,333	\$341,888	\$303,792	\$308,576

*Based on most recent, corresponding Comprehensive Annual Financial Report (CAFR)

Assumptions

- Revenues from Measure A funds are anticipated to remain relatively constant.
- Expenses will remain in line with revenues after debt service.

Integrated Waste Management Fund (501) Overview

This enterprise fund is used to account for the activities related to the recycling and waste diversion management programs. The Integrated Waste Management (IWM) Fund provides for services including weekly residential and commercial curbside recycling collection operations, management of waste management contracts and services, and operation of the City's state-of-the-art LEED Platinum Recycling + Environmental Resource Center. Although the City historically included a ten-year plan in the annual budget, a short-term fund forecast format has been adopted to reflect a more suitable planning horizon.

	FY 2014-15 Actual	FY 2015-16 Amended	FY 2015-16 Projected	FY 2016-17 Adopted	FY 2017-18 Adopted
Starting Balance**	\$288,935	\$247,155	\$263,819	\$154,114	\$168,063
Revenues	\$2,204,405	\$2,345,523	\$2,323,426	\$2,467,673	\$2,566,159
IWM Fees	\$1,921,212	\$2,017,273	\$2,017,273	\$2,179,573	\$2,266,756
Materials Sales/Contracts	\$266,827	\$260,200	\$260,200	\$260,200	\$270,608
State Payments	\$1,250	\$16,000	\$25,995	\$16,000	\$16,000
Other Revenues	\$15,116	\$13,050	\$19,958	\$11,900	\$12,795
Loan Repayment		\$39,000			
Expenses	\$2,229,521	\$2,518,233	\$2,433,131	\$2,453,724	\$2,527,215
Personnel	\$1,184,329	\$1,237,420	\$1,213,785	\$1,186,368	\$1,259,885
Non-Personnel	\$272,366	\$496,530	\$430,037	\$471,150	\$471,150
Principal & Interest	\$426,507	\$427,865	\$432,891	\$429,385	\$429,359
Overhead Transfer	\$340,319	\$350,418	\$350,418	\$360,821	\$360,821
Solar Debt service	\$0	\$0	\$0	\$0	\$0
Art Transfer	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Transfer Out - Loan (LLAD)	\$0	\$0	\$0	\$0	\$0
Annual Surplus/(Shortfall)	(\$25,116)	(\$172,710)	(\$109,705)	\$13,949	\$38,944
Ending Balance/(Deficit)	\$263,819	\$74,445	\$154,114	\$168,063	\$207,007

**Based on most recent, corresponding Comprehensive Annual Financial Report (CAFR), Unrestricted Net Position. As such, Starting & Ending Balances due not match in 2014-15 and 2015-16.

Assumptions

- Revenues from IWM Fees are projected to increase as rates increase. Other revenues from fixed contracts, state payments, on-site sales and fees are relatively stable.
- Overhead transfers are increased by 3%.

Low & Moderate Income Housing Asset Fund (232) Overview

Pursuant to the Dissolution Act, the City elected to serve as the Successor Housing Entity to the dissolved El Cerrito Redevelopment Agency, responsible for affordable housing projects and activities. In FY 2012, the City placed housing assets, including real estate and encumbered cash in the Low & Moderate Income Housing Fund (LMIHF), into the new Low & Moderate Income Housing Asset Fund. California Redevelopment Law requires the Fund be used to increase, improve and preserve the housing supply affordable to very low, low, and moderate income households.

The Dissolution Act did not provide revenue for successor housing agencies, but allows them to collect payments on loans made from former agencies' LMIHF. Money had been borrowed from the LMIHF to pay into the Educational Revenue Augmentation Fund (ERAF) and Supplemental ERAF. Repayment of these loans is an obligation of the El Cerrito Redevelopment Agency Successor Agency (see Section 10) and the only anticipated near-term revenues.

	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2015-16 Projected	FY 2016-17 Adopted	FY 2017-18 Adopted
Starting Balance	\$4,417,684	\$1,248,898	\$1,144,512	\$1,144,512	\$1,136,871	\$1,196,451
Revenues	\$500	\$0	\$250,000	\$250,000	\$250,000	\$257,500
Other Revenue	\$500	\$0	\$250,000	\$250,000	\$250,000	\$257,500
Expenses	\$643,508	\$104,386	\$105,421	\$257,641	\$190,420	\$190,420
Personnel Services	\$94,037	\$76,513	\$1	\$1	\$0	\$0
Personnel	\$94,037	\$76,513	\$1	\$1	\$0	\$0
Purchased Professional & Technical Services	\$6,698	\$19,398	\$90,000	\$90,000	\$75,000	\$75,000
Purchased Property Services	\$8,724	\$5,905	\$9,800	\$9,800	\$9,800	\$9,800
Other Purchased Services	\$1,665	\$1,712	\$4,320	\$4,320	\$4,320	\$4,320
Supplies	\$1,232	\$858	\$1,300	\$153,520	\$1,300	\$1,300
Other Financing Uses	\$531,152	\$0	\$0	\$0	\$100,000	\$100,000
Non- Personnel	\$549,471	\$27,872	\$105,420	\$257,640	\$190,420	\$190,420
Annual Surplus/(Shortfall)	(\$643,008)	(\$104,386)	\$144,579	(\$7,641)	\$59,580	\$67,080
Ending Balance/(Deficit)	\$3,774,676	\$1,144,512	\$1,289,091	\$1,136,871	\$1,196,451	\$1,263,531

*Based on most recent, corresponding Comprehensive Annual Financial Report (CAFR)

OTHER FUNDS

The City has other funds, including minor operating funds, capital funds, other entities' funds, debt service funds, internal service funds, and trust funds. They are as follows:

Asset Seizure Fund (208)

The Police Department acquires assets in the course of arresting suspects and a portion of these assets become the property of the City when a guilty verdict is awarded. Pursuant to the State Health and Safety Code, these funds are to be used by the Police Department to supplant but not supplement its operating budget. To assure correct usage, funds have been broken out into a separate fund.

Vehicle Abatement Fund (209)

This Fund accounts for monies received from the County to support programs that remove abandoned vehicles from City streets.

Park In-Lieu Fund (210)

This Fund accounts for funds received through negotiations with developers to be used for park improvements.

Art in Public Places Fund (213)

This Fund was established to account for the public art in-lieu contributions and any and all other revenues appropriated or received for public art and/or public arts and cultural programs, including donations from the public.

Measure J Return to Source Paratransit (214)

This Fund was created in FY 2013-14 to account separately for the portion of Measure J Return to Source revenues that fund the paratransit program.

Grants Fund (221)

This Fund accounts for projects and programs in various departments that are funded by one-time grants.

Grants Fund (222)

This Fund was created in FY 2013-14 to account for the ongoing C.O.P.S. grants received by the Police Department. Previously the revenues and expenditures for this program were accounted for in Fund 221.

Municipal Services Corporation Fund (230)

The Municipal Services Corporation is a separate nonprofit, public benefit corporation. Although it is considered a component unit of the City for accounting purposes, its activities are controlled and its budget is adopted by a separate board of directors, and therefore not included in this document. Its revenues are primarily related to real estate transactions, including leases and potentially disposition of developable land. It also received revenue from the former Redevelopment Agency, prior to its dissolution, pursuant to a Cooperation Agreement in order to implement economic development and redevelopment programs, but has not received any payments related to the agreement since the dissolution in 2012. Its expenditures are for economic development programs, redevelopment projects, and property management.

Capital Improvements Fund (301)

This Fund is utilized to account for capital activities with one-time and multiple funding sources. Within the Fund, each project is accounted for separately on a life-to-date basis for internal and external reporting purposes.

Storm Drain Debt Service Fund (401)

This Fund accounts for debt service payments on the Storm Drain Revenue Bonds using the proceeds of the Measure J Special Tax assessed for that purpose. No further expenditures are budgeted for this Fund, as the last debt service payment was made in FY 2013-14.

Vehicle and Equipment Replacement Fund (601)

The purpose of this Fund is to provide vehicles and equipment to the line departments and avoid financing costs associated with the acquisition of necessary capital assets. This Fund was originally created from a reserved portion of the City's General Fund. Departments may purchase necessary vehicles or equipment from this Fund and then repay the Fund from their operating budgets over time. An ongoing charge to the operating department will cover the cost of the equipment plus a contribution toward future replacement of the equipment when such a replacement can reasonably be anticipated. The Fund's primary objective is to provide financing for the purchase of equipment and vehicles with a cost of \$5,000 and over and a useful life of three or more years. Currently, only the Fire Department is utilizing this Fund.

Pension Fund Section 401A Trust Fund (701)

The purpose of this Fund is to account for payments on retiree pensions that are an obligation of the City.

Redevelopment Obligation Retirement Fund (780)

The purpose of this trust fund is to administer the enforceable obligations of the El Cerrito Redevelopment Agency Successor Agency. Moneys received in this Fund are for specific payments approved by an oversight board and the California Department of Finance and the City's authority is limited to making the approved payments. No budget is adopted for this Fund.

Measure A Debt Service Fund (834)

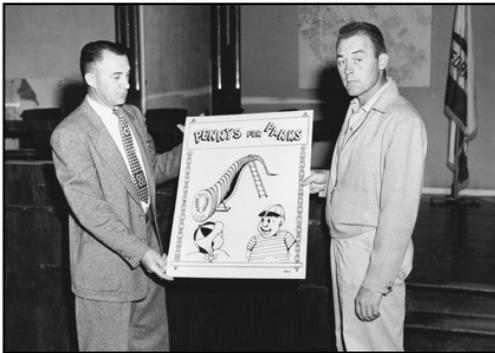
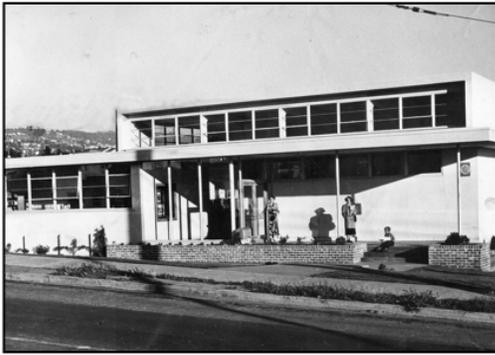
This Fund accounts for debt service payments on the Swim Center Bonds, which were used for the Swim Center Construction, using the proceeds of the Measure A Special Tax assessed for that purpose.

City Hall Debt Service Fund (835)

This Fund accounts for debt service payments on City Hall Lease Revenue Bonds using transfers from the City's General Fund.

Street Improvement Bond Debt Service Fund (836)

This Fund accounts for debt service payments on the Street Improvement Revenue Bonds using the proceeds of the Measure A half-cent sales tax collected for that purpose.



Top left: This photo circa 1950 shows the City's new library building which opened on Stockton Street, east of Fairmont School in 1949. It was the first post-WWII library building in the Bay Area. *(Photo from the El Cerrito Historical Society Collection).*

Top right: Fire house #2 (at Eureka & Ashbury) ca 1960. El Cerrito Historical Society Collection, Courtesy of the City of El Cerrito

Lower left: In 1964, voters supported the “Pennies for Parks” Bond Issue to fund the purchase of land for several new parks and the development at a number of others. *(Photo from the El Cerrito Historical Society Collection).*

Lower right: In this picture from 1969, ground is broken for a demonstration beautification project north of the Del Norte BART station. BART suffered from after years delays, and didn't open until January 29, 1973. *(Photo from the El Cerrito Historical Society Collection).*

SECTION 3: CITY MANAGEMENT

City Management provides overall policy and administrative direction of the City organization. This department acts as the central liaison to the public and provides leadership and direction to all departments in the ongoing operations of the City. City Management is ultimately responsible for ensuring the implementation of City Council policy direction and the adopted El Cerrito Strategic Plan.



The vote to incorporate was 158 in favor to 131 opposed. This 1917 photo shows El Cerrito's first City Council, along with the City's first Treasurer, Attorney, and Clerk. In the early days, a part-time City Clerk and part-time Treasurer were elected positions. First row (from the left): George F. Scott, treasurer; Henry Wildgrube, attorney; Grace Castner, clerk; and Peter Larsen; (Top row) Phillip A. Lee; John Sandvick; Kirk E. Gray, mayor; and George W. Adams. Photo from the El Cerrito Historical Society Collection.

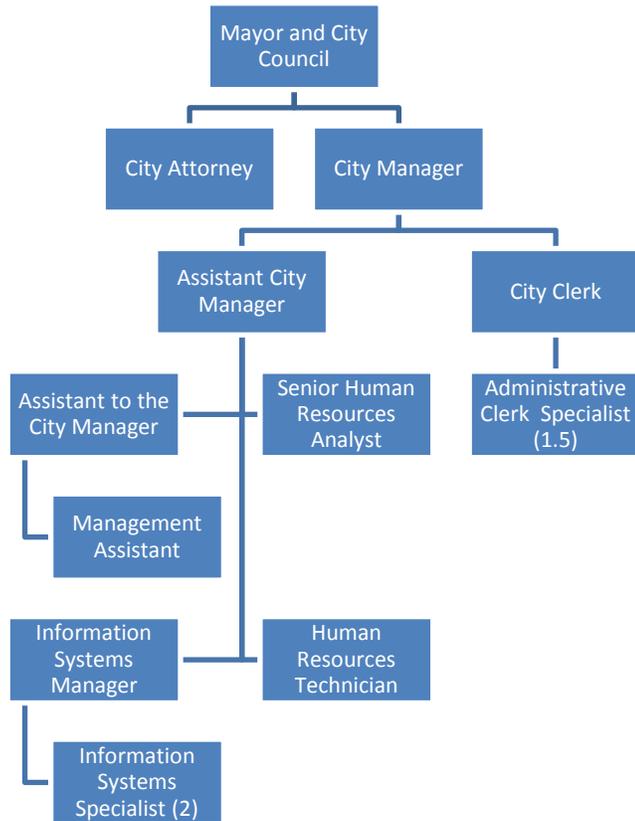
CITY MANAGEMENT OVERVIEW

City Management is the general government function of the City of El Cerrito and its other entities. This section covers six operating components and specific discussion regarding their tasks is shown in their sections:

- City Council
- City Manager's Office
- City Attorney
- City Clerk
- Information Systems
- Human Resources

An organization chart reflecting City Management operating units and their relationships is provided in **Chart 3-1**.

Chart 3-1
City Management Organizational Structure



The position listing in **Table 3-1** shows the positions included within City Management.

Table 3-1
City Management Position Listing

CITY MANAGEMENT	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Account Clerk	0.8	0	0	0	0
Assistant City Manager	1	1	1	1	1
Assistant to the City Manager	0	0	1	1	1
Administrative Clerk Specialist	1	1	1.5	1.5	1.5
City Manager	1	1	1	1	1
City Clerk	1	1	1	1	1
Community Outreach Specialist	1	1	0	0	0
Human Resources Manager	1	1	1	0	0
Human Resources Technician	1	1	1	1	1
Information Systems Manager	1	1	1	1	1
Information Systems Specialist	1	1	1	2	2
Management Assistant	0	0	0	1	1
Senior Human Resources Analyst	0	0	1	1	1
CITY MANAGEMENT TOTAL	9.8	9	10.5	11.5	11.5

CITY MANAGEMENT BUDGET SUMMARY

City Management Department Expenditures (1020, 1040, 1060, 1070)

All Funds	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
	Actual	Actual	Amended	Adopted	Adopted
General Fund (101)					
Personnel Services	\$1,365,224	\$1,275,941	\$1,495,140	\$1,718,102	\$1,807,484
Purchased Professional & Technical Services	\$189,040	\$224,952	\$460,500	\$408,000	\$408,000
Purchased Property Services	\$3,541	\$3,772	\$4,800	\$4,800	\$4,800
Other Purchased Services	\$687,078	\$585,778	\$635,375	\$729,975	\$729,975
Supplies	\$34,443	\$29,351	\$44,300	\$45,300	\$45,300
Property & Capital	\$32,205	\$45,712	\$58,500	\$58,500	\$58,500
Total Expenditures	\$2,311,532	\$2,165,504	\$2,698,615	\$2,964,677	\$3,054,059
Public Art Fund (213)	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
	Actual	Actual	Amended	Adopted	Adopted
Purchased Professional & Technical Services	\$0	\$1,950	\$15,000	\$15,000	\$15,000
Other Purchased Services	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$1,950	\$15,000	\$15,000	\$15,000
Integrated Waste Mgmt Fund (501)	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
	Actual	Actual	Amended	Adopted	Adopted
Personnel Services	\$64,333	\$64,615	\$66,317	\$73,507	\$76,409
Total Expenditures	\$64,333	\$64,615	\$66,317	\$73,507	\$76,409
City Management Department Revenues					
General Fund (101)	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
	Actual	Actual	Amended	Adopted	Adopted
Use of Money and Property	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$13,261	\$17,144	\$15,750	\$14,016	\$14,577
Other Revenue	\$725	\$0	\$0	\$0	\$0
Total Revenues	\$13,986	\$17,144	\$15,750	\$14,016	\$14,577
TOTAL DEPARTMENT EXPENDITURES	\$2,375,864	\$2,232,070	\$2,779,932	\$3,053,184	\$3,145,468
TOTAL DEPARTMENT REVENUES	\$13,986	\$17,144	\$15,750	\$14,016	\$14,577

CITY COUNCIL

The overall goal of the City Council is to improve the quality of life for the residents of El Cerrito and to set broad policy goals for implementation by City staff based on the needs and desires of the community. The City Council consists of five members of the community—one rotating Mayor and four Councilmembers. The City Council is the official legislative body of the City. Its duties include:

- Set policy by ordinance, resolution, or motion
- Review and approve reports, proposals and contracts for new programs and services
- Appoint Board and Commission members
- Review and approve the budget as prepared by the City Manager
- Serve as Board Members for the El Cerrito Employees' Pension Board, Public Financing Authority, and the El Cerrito Redevelopment Agency Successor Agency

In 2013, the City Council adopted the El Cerrito Strategic Plan, outlining the mission, vision, values, goals and strategies to guide the City into the future. The mission, values, goals, and strategies identified in the Plan were reviewed and updated by the City Council in 2015 to extend through 2020, and are incorporated into the budget document. The Strategic Plan informs and guides the departments as to allocation of resources and service efforts.

CITY COUNCIL BUDGET SUMMARY

City Council Expenditures (1010)

General Fund (101)	FY 2013 -14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Personnel Services	\$34,242	\$32,796	\$35,790	\$34,981	\$36,083
Purchased Professional & Technical Services	\$19,943	\$14,630	\$9,000	\$9,000	\$9,000
Other Purchased Services	\$23,443	\$41,179	\$24,200	\$24,200	\$24,200
Supplies	\$1,943	\$1,088	\$1,300	\$1,300	\$1,300
Total Expenditures	\$79,570	\$89,693	\$70,290	\$69,481	\$70,583
Financing Authority Debt Service Fund (834)	FY 2013 -14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Personnel Services	\$250	\$0	\$0	\$0	\$0
Total Expenditures	\$250	\$0	\$0	\$0	\$0
City Council Revenues					
General Fund (101)	FY 2013 -14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Charges for Services	\$3,100	\$4,505	\$0	\$0	\$0
Total Revenues	\$3,100	\$4,505	\$0	\$0	\$0
TOTAL DEPARTMENT EXPENDITURES	\$79,820	\$89,693	\$70,290	\$69,481	\$70,583
TOTAL DEPARTMENT REVENUES	\$3,100	\$4,505	\$0	\$0	\$0

CITY ATTORNEY

The City Attorney supports the City Council and City organization with legal advice and services. The City Attorney, whose services are retained by the City through a contract with the law firm Meyers Nave, is responsible for the following services:

- Provide legal advice and information to the City Council, Boards and Commissions, City Manager and staff
- Develop legally acceptable alternatives for accomplishing policy objectives including the Strategic Plan
- Prepare legal documents including ordinances, leases and agreements
- Review resolutions and contracts
- Represent the City in court and before administrative agencies
- Advise City staff on land use and planning applications and issues, public works contracts and construction, personnel matters, finance issues, elections, the Public Records Act, open meeting laws, compliance with State and Federal laws and regulations, and Municipal Code enforcement issues
- Update the El Cerrito Municipal Code

Staff continues to control assignment of work to the City Attorney as a method of containing costs.

CITY ATTORNEY BUDGET SUMMARY

City Attorney Expenditures (1030)					
	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
General Fund (101)					
Purchased Professional & Technical Services	\$309,290	\$256,771	\$285,000	\$300,000	\$300,000
Other Purchased Services	\$0	\$0	\$77,489	\$0	\$0
Total Expenditures	\$309,290	\$256,771	\$362,489	\$300,000	\$300,000

CITY MANAGER

Under the policies established by the City Council, the City Manager is responsible for the efficient management of all affairs and departments operating within the City and serves as the Executive Director of the City's Municipal Finance Authority. The City Manager is the City's chief executive officer, employed by and directly responsible to the City Council. The City Manager organizes and directs an executive team that consists of the Assistant City Manager, City Clerk and Department Directors to implement programs and deliver public services.

The primary duties and services the City Manager performs include the following:

- Support the City Council and implement policies and directives from the City Council including the Strategic Plan
- Provide leadership and manage City staff in their development and provide services and programs to all City departments
- Build and develop a strong management team

- Prepare a budget that identifies all the revenues and expenditures anticipated in the forthcoming fiscal year in a fiscally sound manner
- Oversee the process for development of capital and infrastructure projects and strive to ensure that capital projects are successfully accomplished on-time
- Ensure the highest level of customer service to residents and businesses
- Engage residents, foster community partnerships and interagency collaborations
- Ensure that City Hall provides a professional and environmentally friendly work environment for our customers and employees, maintaining the building as a symbol of pride for residents

2014-2016 ACCOMPLISHMENTS

Developed and presented to City Council the El Cerrito Smoke Pollution Protection ordinance (passed in 2014) and Tobacco Retailers License ordinance (passed in 2015), including implementation of comprehensive smoke-free programs throughout the City; resulting in the City's "A" grade from the American Lung Association for 2015.

Developed and presented to City Council the Minimum Wage ordinance, passed in 2015; began public education process and administrative procedures for the implementation of a \$15.00 per hour Minimum Wage throughout El Cerrito by the year 2019.

Oversaw Measure R Sales Tax extension election including development of public information via mailings, website updates and community meetings.

Improved public information function by training with Federal Emergency Management Agency (FEMA) for disaster response.

Continued the successful EC STARS Intern Program for El Cerrito High School Students in collaboration with the WCCUSD to link students to local government.

Hosted "Ohlone Greenway Fun Day" to celebrate improvements along the Ohlone Greenway.

Mailed Citywide newsletters, including "Budget-in-Brief", assisted with departmental outreach including press releases, meetings and events.

Staffed multiple Arts and Culture Commission events and programs, including development of an Artist In Residency program at the Recycling Center and establishment of the El Cerrito Poet Laureate program.

Strategic Plan Alignment

Table 3-2 shows the services performed by the City Manager's office as aligned to the Strategic Plan.

Table 3-2
City Manager Strategic Plan Alignment

Program or Service	Strategic Plan Goal	Activity Required By:	Duration
Public Information & Outreach, including newsletter, website, press releases, events	Sense of Place & Identity	No	Ongoing
Implement Strategic Plan Action Plan	Exemplary Services	City	Multi Year
Maintain the City website, Open El Cerrito, social media accounts and support use of social media	Exemplary Services	No	Ongoing
Staff the Arts & Culture Commission; Administer the Art in Public Places Program & other programs/events	Sense of Place & Identity	City	Ongoing

Disaster preparedness: be ready and able to carry out EOC functions as necessary in a disaster	Public Health & Safety	City	Ongoing
Represent City with other agencies; community groups and residents; Gauge public sentiment through surveys, etc.; Support the City Council (agenda packet management; analysis; attend Council meetings)	Exemplary Services	No	Onetime FY14-15
Implement new tobacco smoke protection ordinance, if adopted	Public Health & Safety	City	Onetime
Ensure completion of facilities assessment and feasibility of facility renovation or replacement	Public Facilities	City	Onetime
Implement policies and directives from the City Council. Enforce smoking ordinance	Exemplary Services	City	Ongoing
Oversee the Successor Agency	Financial Sustainability	State	Ongoing
Participate in recruitment of senior staff; Assist with various employee events and meetings;	Exemplary Services	City	Ongoing
Prepare annual budget; Oversee financial planning, capital and infrastructure projects	Financial Sustainability	City	Ongoing
Provide organizational leadership and oversee municipal operations and services	Exemplary Services	City	Ongoing
Liase with WCCUSD	Sense of Place & Identity	City	Ongoing
Lead organization and ensure continued emphasis on providing excellent customer service	Exemplary Services	City	Ongoing
Administer contract for City Attorney	Exemplary Services	City	Ongoing

CITY CLERK

The City Clerk seeks to provide the best possible service to the residents of El Cerrito, the City Council, City Staff and all public agencies; strengthen public trust and transparency in government; and facilitate the democratic process. In particular, the City Clerk provides legislative support to the City Council; provides election support to local officeholders, candidates, ballot measure proponents and opponents, and the electorate; exercises diligence in carrying out federal, state and local legal mandates; and enhances records management for the efficient and accurate delivery of information to residents and City staff.

Division Overview

The City Clerk performs all mandated functions under the United States Constitution, the Constitution of the State of California, the California Government and Election Codes, California Administrative Code, Political Reform Act and Fair Political Practices Regulations, El Cerrito Municipal Code and other policies established by the City Council. The City Clerk serves as Clerk of the City Council and the governing board of the El Cerrito Redevelopment Agency Successor Agency, oversees preparation and noticing of City Council and Successor Agency agendas, records legislative history, maintains official City records, and acts as Filing Officer for the Fair Political Practices Commission. The City Clerk acts as a compliance officer for federal, state and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act and is also the primary Elections Official during the local candidate nomination period and measure and initiative process and also provides administrative support during municipal elections. In 2011 the City Clerk established a Passport Acceptance Office

on behalf of the United States Department of State at City Hall which is currently staffed with three certified passport agents who serve applicants throughout Contra Costa, Alameda, Solano and Marin Counties. In December 2014, the City Clerk completed training required to solemnize marriages throughout California as authorized by the state legislature.

The City Clerk performs a variety of other administrative duties for the City and is one of the main communication points between the residents and businesses of El Cerrito and the City Council. City Clerk functions include:

- Supporting the Mayor and City Council
- Administering municipal elections
- Maintaining the Municipal Code
- Managing the City Council's legislative agenda and documents
- Administrative support for Boards, Commissions, Committees and Task Forces
- Recording, preserving and maintaining the City's legislative history
- Public Information, city department and public agency service referrals and Citywide records management
- Noticing, reviewing and monitoring FPPC Campaign Disclosure and Conflict of Interest Statements and ethics training
- Receiving and opening bid documents
- Administration of the Oath of Office to Elected Officials and Public Safety personnel
- Assisting the City Manager

The primary goal of the City Clerk is to ensure residents' trust in government by supporting the City's legislative process by providing open, accurate and timely legislative history, safeguarding all official records of the City, administering impartial and ethical elections, and delivering information and services efficiently and accurately to the City Council, City staff and the public.

The City Clerk is supported by a part-time administrative clerk who assists in the advancement of program automation and division goals, processes passport applications, assists with records and information management and automation, preserves the City's legislative history and participates actively in website maintenance and development.

2014-2016 ACCOMPLISHMENTS

Maintained a busy Passport Acceptance Office on behalf of the United States Department of State at City Hall serving residents of not only all five cities in West Contra Costa County but also Alameda, San Francisco, Marin and Solano counties: approximately 625 passport applications were processed in FY 2015-16 and \$68,638 in new revenue has been generated for the City since the program's inception in August 2011; staff completed annual training and recertification
Coordinated the 63rd Annual Commission Recognition Dinner with approximately 120 attendees; the Dinner was a landfill-free event
Coordinated hosting of the Contra Costa County Mayors Conference in El Cerrito
Administered the November 2014 local candidate and ballot measure elections; created specialized web content and a Handbook for El Cerrito Candidates and a Measure Handbook for the election
Coordinated hosting, noticing of agendas and preparation of minutes for the West Contra Costa Mayors and Supervisors Association meetings January – July 2016.
Initiated an update of the City's Records Retention Schedule and Citywide Records Management Policies; prepared a draft Records Management Manual.
Updated the Public Records Act Response Policy and provided training to the City's Executive and Management staff

Strategic Plan Alignment

Table 3-3 shows the services performed by the City Clerk as aligned to the Strategic Plan.

Table 3-3
City Clerk Strategic Plan Alignment

Program or Service	Strategic Plan Goal	Activity Required By:	Duration
Agenda Management & Transparency	Exemplary Services	State	Ongoing
Board and Commission Administration	Sense of Place & Identity	City	Ongoing
FPPC Conflict of Interest Administration	Financial Sustainability	State	Ongoing
FPPC Campaign Disclosure Administration	Financial Sustainability	State	Ongoing
Records Management & Public Records Act	Financial Sustainability	State	Ongoing
Elections Administration	Exemplary Services	State	Onetime FY16-17
City Council Events and Support	Exemplary Services	City	Ongoing
Passport Acceptance Office	Exemplary Services	No	Ongoing
City Manager Support / Public Information / Resident Relations	Exemplary Services	City	Ongoing
Maintain and Update Municipal Code	Exemplary Services	State	Ongoing

HUMAN RESOURCES DIVISION

The Human Resources Division develops, implements, supports and manages a comprehensive human resources and risk management function to ensure quality service to the organization and to the community. Human Resources is a stand-alone division that reports to City Management. A variety of central services are also provided. These services are accomplished by:

- Developing and maintaining Human Resources policies to support effective and efficient operations and to maintain legal compliance
- Determining and coordinating unbiased recruitment and selection processes
- Maintaining the City's classification and compensation plans
- Leading and/or supporting the meet and confer process with employee organizations
- Providing labor relations oversight to promote equitable and ethical treatment of the workforce and to reduce liability
- Coordinating/monitoring Citywide training and the City's central safety program
- Maintaining personnel and related records
- Providing professional staff support to commissions and committees
- Performing general purchasing and supply functions
- Performing the City's risk management function including maintaining insurance coverage and processing/monitoring Workers' Compensation and liability claims

Risk Management

The City is a member of the Municipal Pooling Authority (MPA), a Joint Powers Authority (JPA) that is both a loss control/risk management consortium and a fund-pooling mechanism for excess coverage of self-insured risks. The Division oversees this program.

2014-2016 ACCOMPLISHMENTS

Completed negotiations for a successor Memorandum of Understanding (MOU) with Service Employees International Union (SEIU), effective through 2017

Completed negotiations for successor MOUs with the four bargaining units of the Public Safety Management Association

In conjunction with the Police Employees Association (PEA) and United Professional Firefighters Local 1230, modified labor agreements for salaries and retirement benefits

Through the negotiations and modifications of all labor agreements, the Employer Paid Member Contribution (EPMC) is no longer being paid by the City for all employees, resulting in savings

Completed recruitments to fill vacancies across all departments, established viable eligibility lists to fill current and future vacancies, and implemented efficiencies for the recruitment and hiring processes

Reinstituted the Union Management Advisory Team (UMAT) with SEIU, to foster open communication and review items of mutual interest between managers and union members

Conducted review of part-time classifications throughout the City, resulting in crafting clearer job descriptions and creating the Aquatics Division bargaining unit with specialized classifications

Staffed multiple Human Relations Commission events, including the annual Dr. Martin Luther King Day Celebration and development of new programs to celebrate diversity and promote tolerance

Strategic Plan Alignment

Table 3-4 shows the services performed by the Human Resources Division as aligned to the Strategic Plan.

Table 3-4
Human Resources Strategic Plan Alignment

Program or Service	Strategic Plan Goal	Activity Required By:	Duration
Develop and maintain human resources policies and procedures	Exemplary Services	City	Ongoing
Maintain the City's Classification and compensation plans	Exemplary Services	City	Ongoing
Process personnel actions and maintain personnel records	Exemplary Services	City	Ongoing
Provide consultation and guidance to staff	Exemplary Services	City	Ongoing
Professional development: Stay abreast of federal/state laws and best practices, current industry trends	Exemplary Services	City	Ongoing
Provide staff support to the Civil Service and Human Relations Commissions	Exemplary Services	City	Ongoing
Manage contract negotiations, contract administration and interpretation, meet and confer process, grievance resolution and discipline matters	Exemplary Services	City	Ongoing
Provide oversight to promote equitable and ethical treatment of the workforce and reduce liability	Exemplary Services	City	Ongoing
Coordinate/monitor Citywide training	Exemplary Services	City	Ongoing
Develop and train staff on HR processes	Exemplary Services	City	Ongoing
Manage recruitment process	Exemplary Services	City	Ongoing
Manage employee benefit programs	Exemplary Services	City	Ongoing
Oversee the annual open enrollment process	Exemplary Services	City	Ongoing
Oversee the City's general liability, worker's comp, property, vehicle and other insurance programs	Exemplary Services	City	Ongoing
Evaluate risk exposures and provide recommendations to reduce risks	Exemplary Services	City	Ongoing
Implement the EC STARS Intern Program in collaboration with the WCCUSD	Sense of Place & Identity	City	Ongoing
Update modules in HRIS software and implement applicant tracking to improve workflow processes	Exemplary Services	City	FY2016-17 & 2017-18
Implement Position Control	Exemplary Services	City	Duration
Manage employee wellness program	Exemplary Services	City	Ongoing

INFORMATION SYSTEMS DIVISION

The Information Systems Division seeks to provide and maintain information services including data, voice, video, hardware, and software to serve city residents and businesses, departments and City facilities. The Division works with multiple technologies to choose the appropriate solution for the City's needs. The Division's challenge is to work within the budget to stay current and provide solutions as technology continues to change.

The Information Systems Services Division performs the following tasks:

- Maximizes the use of the City's information and telecommunications systems resources
- Assists all computer and telephone users in gaining access to user systems and resolve user problems as they arise
- Plans for and facilitates the growth of the information and telecommunication systems in terms of both hardware and software
- Facilitates the increased productivity of all City departments through the use of the City's data processing and telecommunication resources
- Enhances the City's ability to reach out to its residents through information technology
- Provides 24/7 on-demand webcast and live TV broadcast of City Council Meetings
- Troubleshooting and maintenance of the City's HVAC, Alarm, Light and Surveillance systems

The overall goal is to provide and maintain efficient, cost effective and reliable information systems to City offices and departments that serve the public in El Cerrito.

2014-2016 ACCOMPLISHMENTS

Maintained an efficient and effective technology infrastructure with zero interruption or downtime of servers, data and voice systems.

Strengthened security throughout the City's technology infrastructure and ensured that baseline technology systems are recoverable in disaster situations.

Performed a major upgrade to the Police Departments records and communications software.

Ensured that all technical aspects of new software initiatives are implemented on time.

Acted as lead technical personnel in troubleshooting complex integration issues with multiple vendors while assisting the Fire Department with its implementation of a patient care report system that allows paramedics in the field to upload AED and medical information to the County and hospital prior to a patient's arrival at the hospital.

Strategic Plan Alignment

Table 3-5 shows the services performed by the Information Systems Division as aligned to the Strategic Plan.

Table 3-5
Information Systems Strategic Plan Alignment

Program or Service	Strategic Plan Goal	Activity Required By:	Duration
Maximize use of the City's information and telecommunications systems resources; plan for and facilitate the growth of IT systems (hardware & software)	Exemplary Services	No	Ongoing
Assist users and trouble shoot computer and telephone systems	Exemplary Services	No	Ongoing
Strengthen internal controls and security throughout the City's technology infrastructure	Exemplary Services	State	Ongoing
Standardize, integrate and consolidate IT resources to achieve a scalable technology infrastructure that maximizes return on investment	Exemplary Services	No	Ongoing
Enhance public outreach/communication through information technology	Exemplary Services	No	Ongoing
Maintain efficient, cost effective and reliable information systems	Exemplary Services	No	Ongoing
Troubleshoot video surveillance systems	Public Health & Safety	No	Ongoing
Continued monitoring of the HVAC system, lighting and alarm systems	Public Facilities	City	Ongoing
Consult with departments regarding initiatives to enhance efficiency through process improvement, software implementation, expanded online services, enhanced civic engagement and more sophisticated data analysis with an eye toward standardization, integration and consolidation across departments to maximize return on investment.	Financial Sustainability	City	Ongoing
Ensure baseline technology systems are recoverable in disaster situations.	Exemplary Services	State	Ongoing
Create/continually review policies re: protecting the City's information and technology assets from threats associated with unauthorized access, inappropriate use, information leakage, data integrity and natural disasters.	Exemplary Services	No	Ongoing



Top: The new El Cerrito Fire Department and City Hall building was dedicated in 1926. At that time, most of the department were volunteers. *(Photo from the El Cerrito Historical Society Collection).*

Lower Left: In 1968 the Oakland A's Mascot "Charlie O" dropped by City Hall for a visit. *(Photo from the El Cerrito Historical Society Collection, courtesy of EBMUD).*

Lower Right: El Cerrito City Hall pictured in 1974. This building was used as City Hall from 1940 until 1987 when it was demolished then due to earthquake survivability issues. The current City Hall building, at the same location, opened in 2008. *(Photo from the El Cerrito Historical Society Collection).*

SECTION 4:

COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department's mission is to deliver services, projects and programs that provide a safe, connected, environmentally-focused and high quality of life in El Cerrito. The Department achieves this mission through planning and implementing programs and private and public projects that promote community, health and safety, environmental quality and economic vitality.



This photo, taken before the turn of the 20th century, shows blacksmith establishment of William (Wilhelm) Rust on San Pablo Avenue. Photo from the El Cerrito Historical Society Collection, courtesy Louis L. Stein.

DEPARTMENT OVERVIEW

The Community Development Department provides the community with innovative and practical solutions to enhance a prosperous, well-connected, healthy and sustainable city. By providing current and advanced Planning, Building, and comprehensive community development services, including programs in the areas of economic development, housing and sustainability, the Department strives to maintain and enhance the City as a healthy, attractive, and resilient community for all residents and businesses. To attain these goals, the Department's primary responsibilities are to:

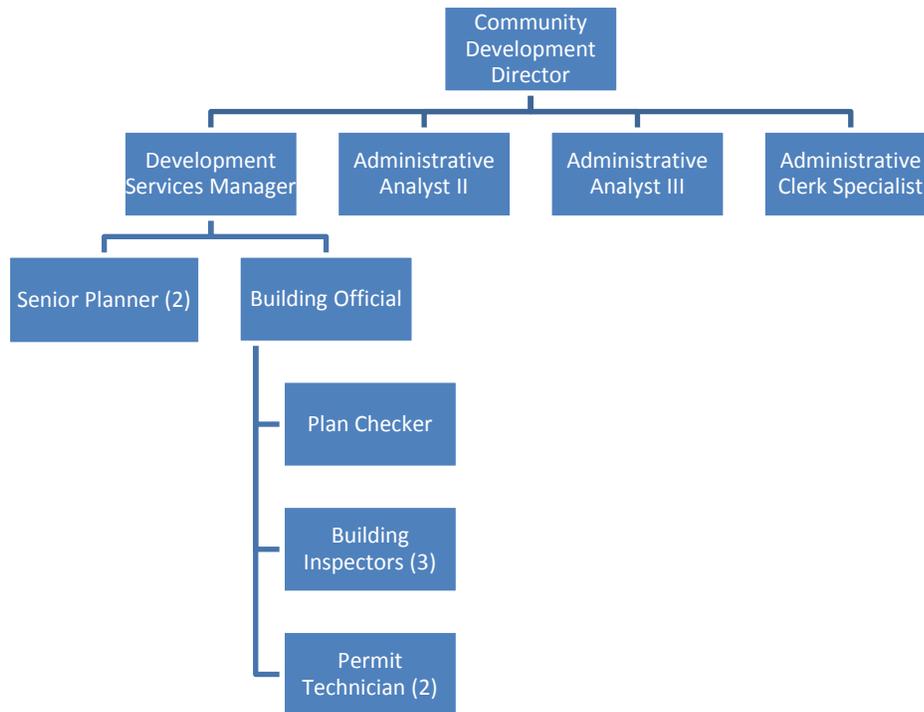
- Implement and help develop the vision of the City Council and residents of El Cerrito through implementing existing plans and policies and leading the ongoing development and implementation of the General Plan, Specific Plans, and other long-range comprehensive planning documents.
- Monitor and assure compliance with other regional and State policies such as those articulated in Plan Bay Area, the Bay Area's Sustainable Community Strategy
- Ensure the creation and maintenance of an attractive, safe community with a high quality, balanced and appropriate mix of land uses and amenities
- Enhance the existing built environment by supporting and encouraging investment in our homes, neighborhoods, businesses and public places in a safe and efficient manner
- Provide programs that are inclusive and engage, involve and educate the community
- Collaborate with other departments, regional agencies and the private sector to leverage resources and assure that programs and projects are consistent with the City's vision, mission and adopted Plans
- Identify and pursue projects, policies and programs that improve the overall environmental sustainability and economic vitality of El Cerrito
- Provide customer-friendly, responsive, efficient, collaborative and accurate services to all

Organizational Structure

The Community Development Department includes the Planning and Building Divisions and the Community and Economic Development Division. Together the two divisions work on both current and advanced private and public development planning efforts and projects. The Planning and Building Division encompasses the City's current and comprehensive Planning and Building functions and Code Enforcement. Community and Economic Development includes Economic Development, Housing, and Special Programs, Plans and Projects. The Department provides staff to the City's Planning Commission, Design Review Board, and Economic Development Committee. The Department also currently provides staff to the Successor Agency and oversees the dissolution process of the former redevelopment agency.

Chart 4-1 shows the organizational structure of the Department:

Chart 4-1
Community Development Department



Position Listing

Table 4-1 shows the position listing for the Department:

Table 4-1
Community Development Department Position Listing

COMMUNITY DEVELOPMENT DEPARTMENT	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Management Analyst II	1	1	1	1	1
Management Analyst III	0	0	0	1	1
Administrative Clerk Specialist	0	0	0	1	1
Building Inspector I	0.5	0.5	0.5	1	1
Building Inspector II	1	1	1	1	1
Building Inspector III	1	1	1	1	1
Building Official	1	1	1	1	1
Building Plan Checker II	1	1	1	1	1
Community Development Director	1	1	1	1	1
Development Services Manager	1	1	1	1	1
Permit Technician I-II	1	1	1	1	1
Permit Technician III	1	1	1	1	1
Senior Planner	2	2	2	2	2
Senior Program Manager	2	2	2	0	0
COMMUNITY DEVELOPMENT TOTAL	13.5	13.5	13.5	14	14

Strategic Plan Alignment

Table 4-2 shows the services performed by the Community Development Department as aligned to the Strategic Plan.

Table 4-2
Community Development Department
Strategic Plan Alignment

Program or Service	Strategic Plan Goal	Activity Required By:	Duration
Provide "front counter" customer service (technical assistance, information, education) for Planning and Building projects and general frontline City Hall customers	Exemplary Services	City	Ongoing
Provide Plan Check and Permits for Building and Planning projects	Exemplary Services	State	Ongoing
Provide Plan Review/Entitlement for development projects	Exemplary Services	State	Ongoing
Assure all built projects satisfy health and safety regulations and the California Building Code	Exemplary Services	State	Ongoing
Assure all City and private projects are consistent with the California Environmental Quality Act	Environmental Sustainability	State	Ongoing
Coordinate and perform Code Enforcement Activities (Housing/Building), including Rental Inspection Program	Public Health & Safety	City	Ongoing
Staff Planning Commission, Design Review Board and Economic Development Committee	Sense of Place & Identity	City	Ongoing
Conduct & implement Advanced Planning (General Plan, Housing Element and other mandated Plans)	Sense of Place & Identity	State	Ongoing
Conduct & implement other Advance Planning (non-mandated) to further City's objectives (Affordable Housing Strategy, Priority Development Implementation Plans etc.)	Sense of Place & Identity	No	Ongoing
Update mandated codes and policies, including in FY16-17: revisions to the City's ordinance adopting the 2016 California State Code (to take effect on January 1, 2017) and a new ordinance to comply with AB1236 that mandates a streamlined permit process for the issuance of electric vehicle charging stations (by September 30, 2017)	Public Health & Safety	State	Ongoing
Update non-mandated codes and policies, including in FY16-17: develop policy to regulate rental properties (short-term, vacation and long-term) and massage establishments	Public Health & Safety	City	Ongoing
Conduct Permit Fee Study and adopt new fees	Exemplary Services	No	Multi Year
Complete permit and inspection software upgrades to allow for online permitting and inspection scheduling and to permit mobile access for inspections	Exemplary Services	No	Multi Year
Develop mechanisms to promote and streamline solar and other energy and water efficiency related permit processes	Environmental Sustainability	City	Multi Year
Continue to advance implementation of the San Pablo Avenue Specific Plan through completion of the CCTA and MTC PDA Implementation grant-funded projects, pursuit of funding for San Pablo Avenue Complete Streets and review and updates to the SPASP as needed	Sense of Place & Identity	City	Multi Year
Manage disposition and development of the Mayfair property and Transit Oriented Development project	Sense of Place & Identity	State	FY 2016-17 & FY 2017-18

Develop development impact fees for Council consideration to streamline development review process and provide resources to implement the San Pablo Avenue Complete Streets Plan	Sense of Place & Identity	No	FY16-17
Manage disposition of other former redevelopment agency properties	Sense of Place & Identity	State	FY 2016-17 & FY 2017-18
Work with regional trip reduction programs to develop trip reduction and parking demand management programs	Environmental Sustainability	City	Ongoing
Review construction plans, provide inspection services and administer DDLA for Eden Senior Housing on San Pablo	Sense of Place & Identity	No	Multi Year
Manage the City's Affordable Housing program, including development of an Affordable Housing Strategy in FY16-17	Sense of Place & Identity	State	Ongoing
Review and make recommendation pertaining to the City's Historic Preservation policy	Sense of Place & Identity	No	Onetime FY16-17
Oversee Successor Agency activities and dissolution of the former Redevelopment Agency	Financial Sustainability	No	Ongoing
Participate in regional and statewide committees	Exemplary Services	No	Ongoing
Pursue outside funding and administer grants and consultant contracts	Financial Sustainability	None	Ongoing

COMMUNITY DEVELOPMENT DEPARTMENT BUDGET SUMMARY

Community Development Department Expenditures (4010, 4030, 4040,6020)					
All Funds	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
General Fund (101)					
Personnel Services	\$1,035,969	\$1,226,721	\$1,647,763	\$1,769,393	\$1,898,141
Purchased Professional & Technical Services	\$433,223	\$388,424	\$224,500	\$246,500	\$246,500
Purchased Property Services	\$1,517	\$4,324	\$9,500	\$4,500	\$4,500
Other Purchased Services	\$26,830	\$50,214	\$71,000	\$60,000	\$60,000
Supplies	\$16,695	\$13,618	\$18,500	\$18,600	\$18,600
Property & Capital	\$909	\$1,930	\$5,700	\$8,500	\$8,500
Total Expenditures	\$1,515,142	\$1,685,231	\$1,976,963	\$2,107,493	\$2,236,241
Grants Fund (221)					
	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Personnel Services	\$281,057	\$0	\$0	\$0	\$0
Purchased Professional & Technical Services	\$195,130	\$119,430	\$302,500	\$302,500	\$302,500
Other Purchased Services	\$1,172	\$180	\$0	\$0	\$0
Supplies	\$499	(\$60)	\$0	\$0	\$0
Other Financing Uses	\$0	\$35,000	\$0	\$0	\$0
Total Expenditures	\$477,858	\$154,551	\$302,500	\$302,500	\$302,500
City Housing Trust Fund (231)					
	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Other Financing Uses	\$2,860,000	\$2,861,361	\$0	\$0	\$0
Total Expenditures	\$2,860,000	\$2,861,361	\$0	\$0	\$0

City LMI Housing Fund (232)	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Personnel Services	\$94,037	\$76,513	\$1	\$0	\$0
Purchased Professional & Technical Services	\$6,698	\$19,398	\$90,000	\$75,000	\$75,000
Purchased Property Services	\$8,724	\$5,905	\$9,800	\$9,800	\$9,800
Other Purchased Services	\$1,665	\$1,712	\$4,320	\$4,320	\$4,320
Supplies	\$1,232	\$858	\$1,300	\$1,300	\$1,300
Other Financing Uses	\$531,152	\$0	\$0	\$100,000	\$100,000
Total Expenditures	\$643,508	\$104,386	\$105,421	\$190,420	\$190,420
Capital Improvement Fund (301)	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Purchased Professional & Technical Services	\$422,000	\$66,524	\$0	\$0	\$0
Total Expenditures	\$422,000	\$66,524	\$0	\$0	\$0
Community Development Department Revenues					
General Fund (101)	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Property and Other Taxes	\$0	\$1,243	\$1,000	\$2,000	\$2,060
Licenses & Permits	\$539,567	\$493,243	\$623,000	\$653,690	\$686,375
Intergovernmental Revenues	(\$16,138)	\$12,622	\$35,000	\$0	\$0
Charges for Services	\$1,109,638	\$550,244	\$733,950	\$870,062	\$904,864
Other Revenue	\$11,667	\$34,425	\$150,000	\$40,000	\$42,000
Other Financing Sources	\$0	\$35,000	\$0	\$0	\$0
Total Revenues	\$1,644,734	\$1,126,776	\$1,542,950	\$1,565,752	\$1,635,299
Grants Fund (221)	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Intergovernmental Revenues	\$84,643	\$0	\$302,500	\$302,500	\$302,500
Total Revenues	\$84,643	\$0	\$302,500	\$302,500	\$302,500
City Housing Trust Fund (231)	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Use of Money and Property	\$0	\$9	\$0	\$0	\$0
Intergovernmental Revenues	\$0	\$2,586,000	\$0	\$0	\$0
Total Revenues	\$0	\$2,586,009	\$0	\$0	\$0
City LMI Housing Fund (232)	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Other Revenue	\$500	\$0	\$250,000	\$250,000	\$250,000
Total Revenues	\$500	\$0	\$250,000	\$250,000	\$250,000
TOTAL DEPARTMENT EXPENDITURES	\$5,918,508	\$4,872,053	\$2,384,884	\$2,600,413	\$2,729,161
TOTAL DEPARTMENT REVENUES	\$1,729,878	\$3,712,785	\$2,100,450	\$2,118,252	\$2,187,799

PLANNING AND BUILDING DIVISION

The Planning and Building Division's mission is to promote safety and livability through efficient and collaborative application of building and development codes.

The Planning section guides all interested stakeholders through the phases of the development review process. From home additions and remodels to new multi-family and mixed-use and commercial structures, planning staff guides project applicants through the planning entitlement process. The framework for these processes are found in the policy documents and the municipal code sections that implement community goals and protect and enhance community resources while considering new development. They also lead the city efforts in the compliance of the California Environmental Quality Act.

The Building section provides plan review and inspection services as well as educational outreach to businesses and property owners wishing to improve their property. From kitchen remodels to new multistory construction, staff oversees the construction of our built environment. They meet with community members at the counter and in the field to assure their improvements comply with existing fire and building code. They identify work being done without permit and resolve unsafe construction. They are the stewards of life safety, earthquake safety, accessibility, energy efficiency, and code enforcement activities related to planning, building and housing codes throughout the city. Responsibilities of the Planning and Building Division include:

- Provide a clear process for the review of new development projects
- Implement and enforce all local and state regulations pertaining to development for new construction, additions to and changes of use for existing buildings
- Coordinate Citywide staff review (Engineering, Police, Fire, Environmental Services) of all development proposals as early as possible to give integrated information to project proponents
- Serve as staff to the Planning Commission and Design Review Board
- Review Planning and Building policies, procedures, fees, and codes; recommend and update same to provide highest standards and compliance with State and Regional laws and City Council policies, goals and objectives
- Lead and coordinate the development and implementation of the City's General Plan, San Pablo Avenue Specific Plan/Form Based Code, Housing Element and other comprehensive planning efforts
- Manage citywide Residential Rental Housing Inspection program
- Serve as Zoning and CEQA Administrator for the City
- Perform and coordinate Code Enforcement activities related to planning, building and housing sections of the municipal code
- Consider instituting an amnesty program

2014-2016 ACCOMPLISHMENTS

Completed the San Pablo Avenue Specific Plan Form Based Code and Programmatic Environmental Impact Report.
Adopted the updated 2014-2022 Housing Element of the General Plan, certified by State Department of Housing and Development.
Processed the complex entitlement, including a series of appeals of the development located at 1715 Elm Street.
Issued building permit for Creekside Walk 128-unit residential project, including coordination and implementation of the complex conditions of approval. Permit conditions include contributions to affordable housing and public safety, creek daylighting, offsite circulation improvements.
Completed construction inspection and issued a Certificate of Occupancy for the Ohlone Gardens affordable housing project.
Assisted City Manager's office in the creation of the Tobacco Retailers Licensing Program.
Initiated new massage and short-term rental ordinances.
Completed a comprehensive update to the City's floodplain ordinance in compliance with FEMA requirements.
Established a new ordinance for the streamlined permit process for solar energy systems as required by the State Senate Bill 2188 and developed and posted checklists and instructions for those types of permits on our website.
Increased the usability of the website by adding and updating forms and frequently asked questions. Also adding new community-orientated content, including informational pages describing new development projects submitted to the city.
Completion of the first phase of permit software upgrades to allow automatic updates into the system from the Contra Costa County Assessor records and from the Contractor State License Board records.

Service Indicators

The tables below depict the workload statistics of the Planning and Building Division for the last four fiscal years. One trend worth noting is the start of the Tobacco Retail Program, which began in FY 2015-16 with the issuance of 16 permits. Also worth noting is the addition of Tier I and Tier II Design Review projects. This type of project review was initiated through the adoption of the San Pablo Avenue Specific Plan. Tier 1 reflects a streamlining of design review for minor modifications to existing structures, and is handled at the administrative level. Tier 2 projects reflect more substantive investment in the form of new development on San Pablo Avenue. The category for Design Review in FY 2015-16 reflects Design Review applications submitted to the City outside of the Specific Plan area (i.e. Tier I, II, III or IV projects).

Chart 4-2
Planning Permits by Fiscal Year

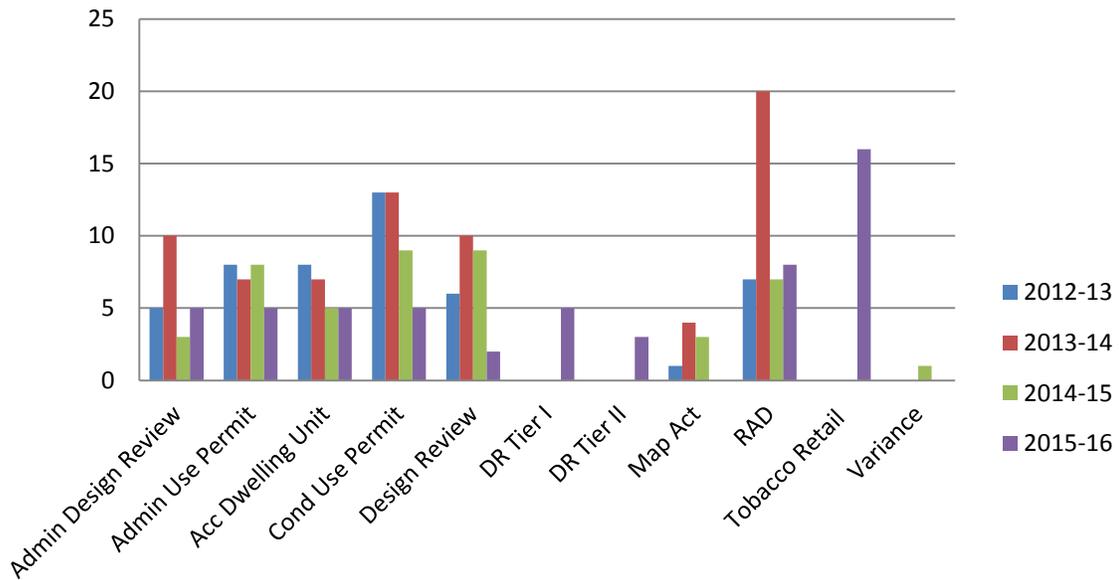


Table 4-2
Total Planning Permits Issued

Fiscal Year	Total Permits Issued
2012-13	103
2013-14	197
2014-15	117
2015-16*	120*
<i>*Total as of March 30, 2016</i>	

Table 4-3
Home Occupation Permits

Fiscal Year	Total Permits Issued
2012-13	56
2013-14	197
2014-15	79
2015-16*	35*
<i>*Totals of March 30, 2016</i>	

The overall number of building permits seems to remain essentially steady at approximately 1,100. However, the total value of construction varies significantly year-to-year. FY 2015-16 included the issuance of the building permit for Creekside Walk, a 128-unit development in El Cerrito Plaza and the completion of inspections and opening of the 57-unit Ohlone Gardens affordable housing project.

Chart 4-4
Building Permit Total Construction Valuation

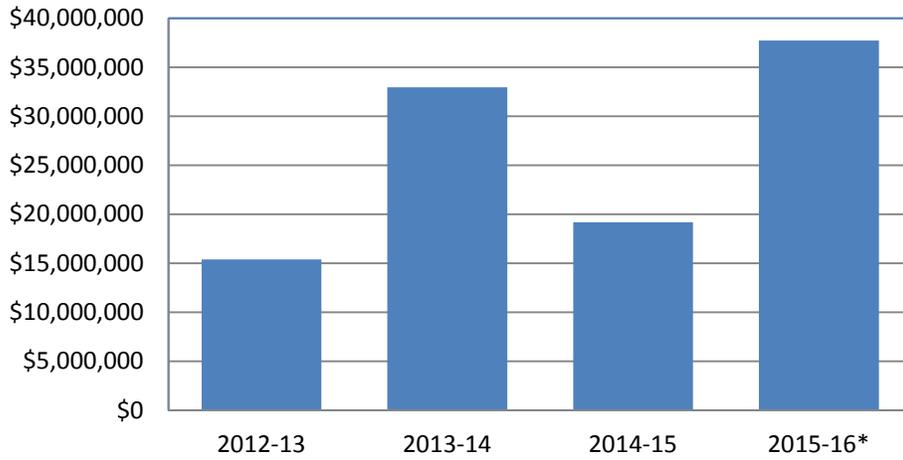


Table 4-4
Building Permit Issuances and Construction Value

Fiscal Year	Total Permits Issued	Total Construction Valuation
2012-13	1,132	\$15,389,957
2013-14	1,177	\$32,957,841
2014-15	1,149	\$19,166,425
2015-16*	867*	\$37,709,851*

*Total as of March 30, 2016

Chart 4-5
Building Permits Issued by Fiscal Year

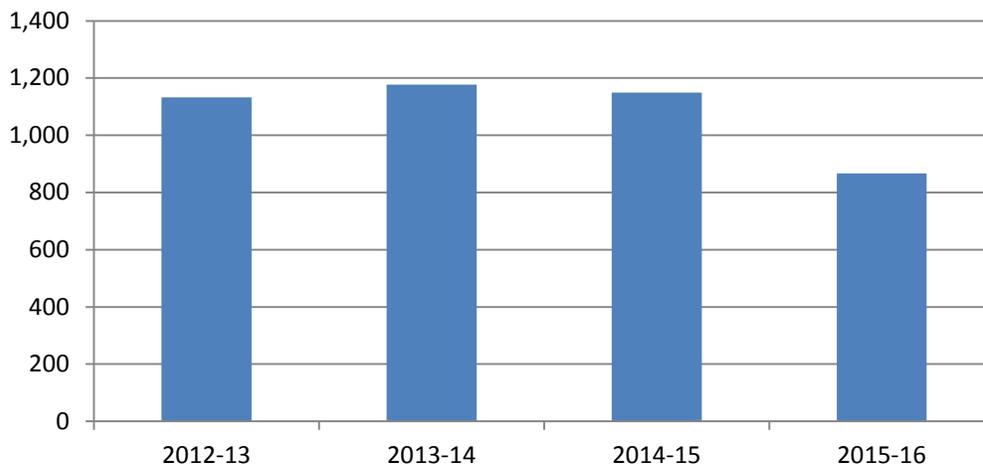


Chart 4-6
Annual Inspections

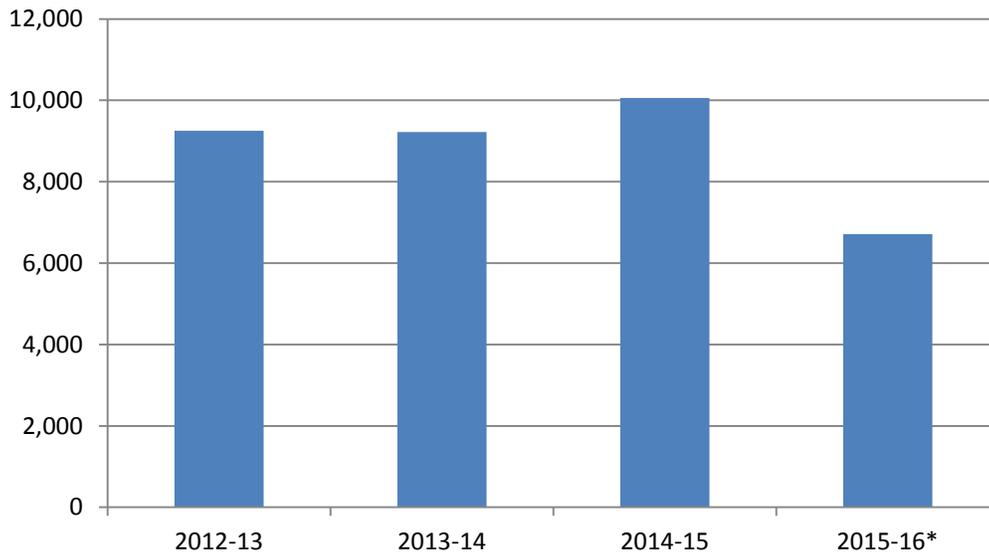


Table 4-5
Inspection Activity

Fiscal Year	Annual Inspections
2012-13	9,252
2013-14	9,220
2014-15	10,059
2015-16*	6,715*

*Total as of March 30, 2016

COMMUNITY AND ECONOMIC DEVELOPMENT DIVISION

The Community and Economic Development Division plays a leadership role in promoting the long-term economic well-being of the City, developing and implementing programs and projects that further the City's vision as an environmentally-focused and economically-vibrant and inclusive community. The Division accomplishes its mission through developing, supporting and managing a broad array of activities related to economic development, housing, advanced planning, and environmental sustainability including:

- Develops and implements programs and policies that seek to foster a strong, diverse, equitable and sustainable economic base that provides employment and business opportunities, supports businesses and increases tax revenues
- Strengthens relationships with public and private partners, residents, businesses, schools, and community groups

- Develops and implements policies and programs to grow and improve El Cerrito's existing housing supply and encourage the development of a range of housing types to meet the needs of our diverse population
- Provides public engagement, educational opportunities and innovative programs to involve the public in creating a connected, sustainable and economically vibrant community
- Seeks funding and partnerships to develop and build place-making and community improvements
- Provides lead staff, project management and community involvement for special projects and planning efforts
- Provides staff to the Economic Development Committee
- Coordinates interdepartmentally on community development, economic development and sustainability projects
- Actively participates in regional and state working groups to promote and support legislation and funding opportunities to realize Council goals
- Oversees Successor Agency activities and the Redevelopment Dissolution process

2014-2016 ACCOMPLISHMENTS
Oversaw development and adoption of the City's first Urban Greening Plan (Funding from Proposition 84; adopted by City Council December 15, 2016).
Completed acquisition of new 8.08 acres Hillside Natural Area property.
Oversaw project close out and the opening of a new 57-unit affordable mixed-use development, Ohlone Gardens.
Amended Disposition Development and Loan Agreement for Eden Senior Housing at 10848-60 San Pablo Avenue to better position it for completing its required funding; partnered to successfully secure \$5.27M in Affordable Housing Sustainable Communities funding, which includes funding for both the project and additional Ohlone Greenway improvements.
Completed Below Market Affordable Housing Agreement with developer to provide 19 below market (affordable housing) units at Creekside Walk.
Oversaw process to join Property Assessed Clean Energy (PACE) Joint Powers Authorities (JPAs).
Initiated Contra Costa Transportation Authority (CCTA) Priority Development Area Implementation Plan for the San Pablo Avenue Specific Plan area.
Updated the Economic Development Action Plan (EDAP) (Adopted by City Council Feb 16, 2016).
Oversaw development and Department of Finance approval of the Successor Agency's Long Range Property Management Plan and negotiated Installment Payment Plan with the Department to receive a Finding of Completion.
Released RFQ, shortlisted development teams and issued RFP for disposition and development for the Mayfair Parcel.

SECTION 5: FINANCE DEPARTMENT

The mission of the Finance Department is to support the financial and fiscal sustainability of the City, its agencies and corporations; and to ensure their activities are performed, recorded and presented in compliance with professional and ethical standards.



This photo from 1908 shows Tony Marsala standing beside a wagon at what is now the southwest corner of Central Avenue and Liberty Street. Photo from the El Cerrito Historical Society Collection.

DEPARTMENT OVERVIEW

The Finance Department administers the financial affairs of the City, with particular focus on the following functions and activities:

Budget and Treasury

- Compiles and produces external documents, e.g. the Annual Budget, the Annual Capital Improvement Budget, and the Annual Financial Report
- Compiles data and statistics, and develops financial analysis and revenue forecasts
- Leads the City's budgeting and financial planning activities
- Manages cash flow, investments and the issuance and maintenance of outstanding debt
- Ensures that the City's various assessments and taxes are appropriately placed on the County's property tax bill
- Manages the annual update of the City's Master Fee Schedule
- Records and accounts for all receipts and disbursements of cash in all City bank accounts
- Administers fiscal controls and policies

Accounting

- Responsible for the internal control auditing functions of the City, its agencies and corporations
- Manages general accounting, payroll preparation and reporting, accounts payable and receivable functions, financial analysis, special grants and funds accounting
- Administers and controls the City's on-line financial management information systems
- Administers internal and external financial information reporting
- Prepares periodic and annual comprehensive financial reports for the City, its agencies and corporations, and the annual State Controller Reports

Municipal Services

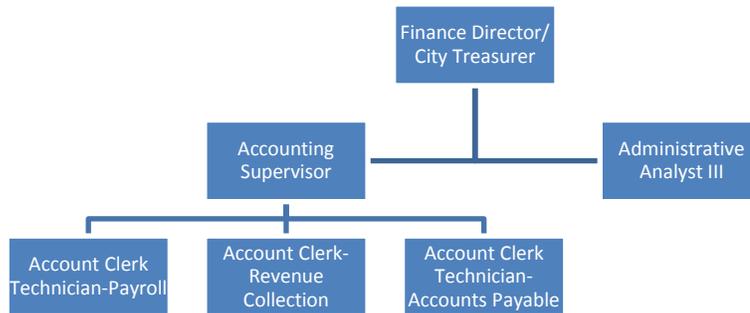
- Administers the Business License Program
- Responds to requests for financial information from state and local agencies and provides general customer service support
- Manages, and assists departments that manage, the purchase, lease, or disposition and development of real property assets of the City, its agencies and corporations to maximize both ongoing and one-time revenue
- Provides staff support to the City's Financial Advisory Board (FAB)
- Assists the El Cerrito Redevelopment Agency Successor Agency, providing staff support to its governing board and its Oversight Board, managing its Recognized Obligation Payment Schedule process, and implementing its Long-Range Property Management Plan
- Serves as the fiduciary agent for the El Cerrito Municipal Services Corporation, including revenue collection; disbursements for its projects, programs, and grant making; property management; and performance of its obligations under the

Cooperation Agreement with the former Redevelopment Agency and performance deeds of trust on properties acquired from the former Redevelopment Agency

- Manages special projects such as tax elections, SB90 reimbursements, legislative review, sales tax audits, and internal control/agreed upon procedures audits, and cost allocation and fee studies

Organizational Structure

The Finance Department’s organizational structure is shown on **Chart 5-1**:



Position Listing

Table 5-1 shows the position listing for the Department.

Table 5-1
Finance Department Position Listing

FINANCE DEPARTMENT	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Finance Director/City Treasurer	1	1	1	1	1
Accounting Supervisor	1	1	1	1	1
Management Analyst III	1	1	1	1	1
Account Clerk/Clerk Technician	3	3	3	3	3
FINANCE DEPARTMENT TOTAL	6	6	6	6	6

2014-2016 ACCOMPLISHMENTS

- Hired, trained and integrated three new employees into the Department.
- Increased use of online payments for business licenses to enhance options for customers.
- Improved internal controls for operational effectiveness.
- Evaluated processes for payroll to consider updating to an automated system.
- Evaluated accounts payable systems in order to move to electronic processing.
- Increased and improved overall budget projections.

Table 5-2 shows the services performed by the Finance Department as aligned to the Strategic Plan.

**Table 5-2
Finance Strategic Plan Alignment**

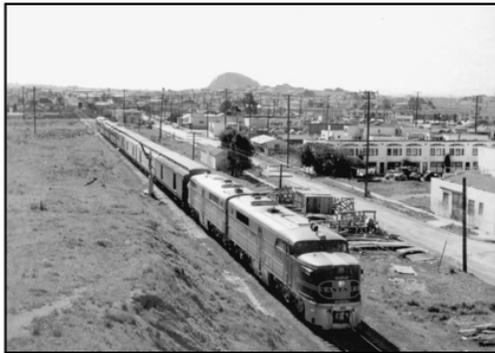
Program or Service	Strategic Plan Goal	Activity Required By:	Duration
Implement periodic financial monitoring, reporting, analysis, and projections	Financial Sustainability	City	Ongoing
Improve oversight and timely billing for complex grant projects to better improve cash flow	Financial Sustainability	City	Ongoing
Improve staff usage of the financial system to better allow them to project and manage their finances	Exemplary Services	City	Ongoing
Continued improvement of internal controls through cross-training of staff, following appropriate accounting procedures, and implementing process improvements where needed	Financial Sustainability	City	Ongoing
Improve customer responsiveness and accessibility of online payments and electronic communications	Exemplary Services	City	Ongoing
Implement enhanced online payment solutions	Exemplary Services	No	Ongoing
Improve cash flow through increased reserves and short term borrowing to ensure adequate resources	Financial Sustainability	City	Ongoing
Assisted with the administration of the El Cerrito Redevelopment Agency Successor Agency, and staffing of its Oversight Board, to ensure the prompt payment of its Enforceable Obligations	Financial Sustainability	State	Ongoing

FINANCE DEPARTMENT BUDGET SUMMARY

Finance Department Expenditures (1050)

All Funds	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
General Fund (101)					
Personnel Services	\$751,770	\$557,220	\$695,743	\$766,890	\$796,649
Purchased Professional & Technical Services	\$228,153	\$316,429	\$205,000	\$250,000	\$250,000
Other Purchased Services	\$14,281	\$15,549	\$20,900	\$20,900	\$20,900
Supplies	\$8,569	\$8,483	\$10,000	\$10,000	\$10,000
Property & Capital	\$3,775	\$3,980	\$1,000	\$1,000	\$1,000
Financing Costs	\$205,294	\$263,781	\$160,473	\$160,473	\$160,473
Other Financing Uses	\$714,021	\$710,740	\$1,386,222	\$1,585,961	\$1,586,461
Total Expenditures	\$1,925,863	\$1,876,182	\$2,479,338	\$2,795,224	\$2,825,483
Measure A Parcel Tax Fund (206)					
Purchased Professional & Technical Services	\$11,764	\$11,148	\$15,000	\$15,000	\$15,000
Other Financing Uses	\$377,027	\$420,436	\$412,752	\$410,379	\$412,282
Total Expenditures	\$388,791	\$431,585	\$427,752	\$425,379	\$427,282

Street Improvement & Maintenance (211)	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Purchased Professional & Technical Services	\$0	\$0	\$3,000	\$3,000	\$3,000
Other Financing Uses	\$745,481	\$733,914	\$737,228	\$737,078	\$736,203
Total Expenditures	\$745,481	\$733,914	\$740,228	\$740,078	\$739,203
Pension Trust Sect 401-A (701)	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Purchased Professional & Technical Services	\$955	\$0	\$3,000	\$3,000	\$3,000
Financing Costs	\$111,826	\$115,336	\$224,952	\$125,509	\$125,509
Total Expenditures	\$112,781	\$115,336	\$227,952	\$128,509	\$128,509
Finance Authority Debt Service Fund (834)	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Purchased Professional & Technical Services	(\$9,077)	\$1,195	\$6,000	\$6,000	\$6,000
Financing Costs	\$359,058	\$363,324	\$361,840	\$359,467	\$361,370
Total Expenditures	\$349,981	\$364,519	\$367,840	\$365,467	\$367,370
City Hall Bond Debt Service Fund (835)	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Purchased Professional & Technical Services	\$6,098	\$1,080	\$1,000	\$1,000	\$1,000
Financing Costs	\$595,308	\$596,768	\$597,246	\$597,240	\$597,740
Total Expenditures	\$601,406	\$597,848	\$598,246	\$598,240	\$598,740
Street Improvement Bond Debt Service Fund (836)	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Purchased Professional & Technical Services	\$7,096	\$0	\$1,000	\$1,000	\$1,000
Financing Costs	\$740,153	\$736,408	\$737,228	\$737,078	\$736,203
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$747,248	\$736,408	\$738,228	\$738,078	\$737,203
Finance Department Revenues	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
General Fund (101)					
Charges for Services	\$74,665	\$71,594	\$79,000	\$77,339	\$80,433
Other Revenue	\$0	\$2,365	\$0	\$0	\$0
Total Revenues	\$74,665	\$73,960	\$79,000	\$77,339	\$80,433
TOTAL DEPARTMENT EXPENDITURES	\$4,871,550	\$4,855,791	\$5,579,584	\$5,790,975	\$5,823,790
TOTAL DEPARTMENT REVENUES	\$74,665	\$73,960	\$79,000	\$77,339	\$80,433



Top left: This photo from 1939 shows El Cerrito Fire Department's Station #1 , located on San Pablo Avenue at Manila Avenue. Today, the station in this location is Station #71. *(Photo from the El Cerrito Historical Society Collection).*

Top right: Looking up Hill Street across the Santa Fe tracks towards the hills and the Chung Mei Home, ca 1940. *(Photo from the El Cerrito Historical Society Collection, courtesy of Louis L. Stein).*

Lower left: This photo from the 1940s shows Santa Fe's "California Limited" (train #4), pulled by two Alco PA locomotives, just past crossed Knott Avenue. The train voyage to Chicago would take a little less than three days. *(EC Historical Society Collection, John Ilman photo).*

Lower right: In September 1948, the City held "Fiesta del Cerrito", a city-wide event that celebrated the return home of all the GIs who fought in World War II and also the (roughly) 30th anniversary of the incorporation of El Cerrito. It was a week-long event with many attractions and culminated with a large parade and party. The picture is taken just north of Fairmount and San Pablo Avenues. *(Photo from the El Cerrito Historical Society Collection).*

SECTION 6: FIRE DEPARTMENT

The Fire Department's mission is to enhance community safety by reducing loss of life and property and safeguarding the environment by effectively responding to fire, rescue, and medical emergencies, hazardous material incidents, and major disasters. The Department achieves this mission by helping the community reduce the frequency and severity of these emergencies by providing public education programs; reducing threats to public safety by enforcing laws, codes, and ordinances covering fire and life safety; abating identified fire hazards on City, private, and other agencies' property; and maintaining personnel, apparatus, equipment, and facilities in a constantly ready condition.



In 1926, the year of this photo, the City hired its first paid Fire Chief, William Hinds, plus a paid fireman. The rest of the department was volunteers. Hinds was also a police judge and dairy owner. This photo shows the Police and Fire Departments in front of the Fire Station/City Hall building. Photo from the El Cerrito Historical Society Collection.

DEPARTMENT OVERVIEW

The Fire Department's primary responsibility is to keep the residents of El Cerrito and Kensington as safe as possible by developing, providing, and maintaining cost effective fire prevention, fire suppression, and advanced emergency services.

The Department operates three fire stations: Station 71 on San Pablo Avenue, Station 72 on Arlington Boulevard, and Station 65 in Kensington. The City contracts with the Kensington Fire Protection District to provide the full range of fire services to the residents of Kensington. This contract increases the level of service offered to both communities. The Department receives payment from the Kensington Fire Protection District for these services. The amount of the contract is proportionately related to the budgeted costs for the Department each fiscal year. Services to the Kensington Fire Protection District represent approximately 30% of the Department's expenditures.

The Department is able to provide a timely and appropriate level of response through automatic aid response agreements with the City of Richmond Fire Department, the Contra Costa County Fire Protection District, the City of Albany Fire Department, and the City of Berkeley Fire Department. These active partnerships utilize the combined resources of all four agencies to serve the area irrespective of jurisdictional lines.

Department personnel also assist when requested through the use of the State's Master Mutual Aid Program and can be sent all over the western states to assist others in need. In addition, the Department staffs one State Office of Emergency Services (OES) engine that can be called upon to respond throughout the State for major emergencies or disasters. All of the aforementioned departments participate in the cost sharing of dispatch and training services. Meeting common staffing, training, apparatus, and performance standards ensures reciprocity of services.

Prevention and preparedness are key priorities for the Fire Department. The Department is responsible for the City's Emergency Operations Center (EOC) and development of the City's Emergency Operations plan in the event of a major disaster that affects El Cerrito and Kensington. Additionally, the Department runs the very successful Community Emergency Response Teams (CERT) program that trains citizens to be self-sufficient in the event of an emergency. The Department also conducts outreach and educational opportunities to residents, businesses, and schools in order to inform the public about fire prevention and emergency preparedness techniques.

Organizational Structure

The Fire Department's resources are organized into four divisions: Fire Prevention, Training/EMS, Operations and Support Services. Fire Administration provides management oversight to these four divisions.

Fire Prevention Division

The Department utilizes a line Battalion Chief as Fire Marshal to oversee the Fire Prevention Division. The full fire prevention program includes development, interpretation, and enforcement of codes; review of construction plans; testing of fire protection systems; abatement of identified hazards; and educational programs for the public. A key component of this fire prevention is vegetation management on City, private, and public lands to minimize the effects of a wildland/urban interface fire and resulting structural conflagration. A Fire Prevention Officer provides code enforcement, specialized inspections, and coordination of the Department's line and staff prevention duties.

Training/EMS Division

A significant portion of the Fire Department's resources are dedicated to the task of maintaining departmental resources in a ready state. A department Battalion Chief serves as the company Training Officer and EMS Director. All personnel must maintain a high skill level for a diverse range of responsibilities. Many of these skill levels must be tested and certified annually. Training is both a daily priority and a program vital to providing reliable emergency services. Complex equipment and apparatus require continual testing and training. The Training Officer also supervises and manages the Emergency Medical Programs which encompass the training and operations of the Department's EMTs and Paramedics. The neighborhood disaster preparedness component of the Department's public education program, known as the CERT Program (Community Emergency Response Team), is also managed under this Division.

Operations Division

Emergency Operations of the Fire Department include controlling and extinguishing fires, intervention in medical emergencies that threaten life and health, and protection of life, the environment, and property from the effects of storm, flood, earthquake, disaster, hazardous chemical releases, and other emergency events. This division assists the Training/EMS Division in identifying and prioritizing the necessary training to provide safe and efficient delivery of service. A line Battalion Chief also manages this division.

Support Services Division

The Support Services Division is tasked with ensuring that Department facilities, apparatus, and equipment are maintained in a constant state of readiness that includes annual testing, maintenance, and purchasing. This Division is also in charge of the comprehensive administrative reporting system and the Department's staff level work assignments.

Chart 6-1 provides an organizational overview of the Fire Department:

Chart 6-1
Fire Department Organization Chart

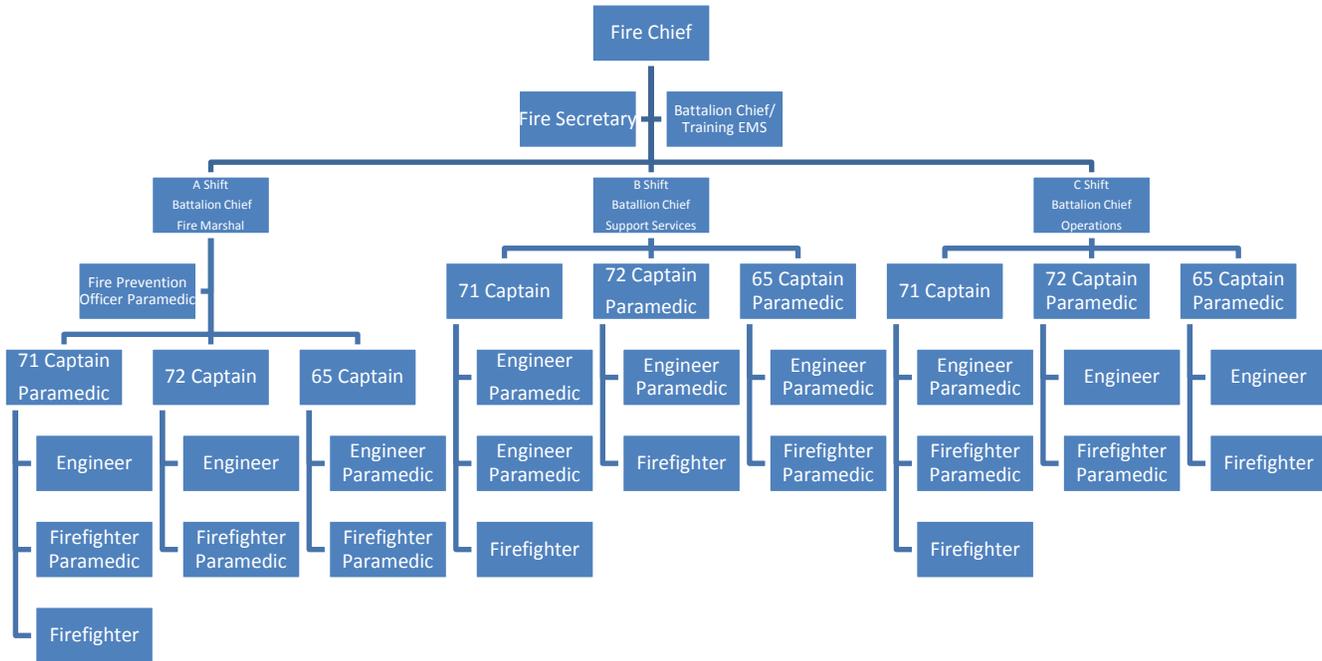


Table 6-1 shows the adopted personnel authorization for the Department. In FY 2016-17 and 2017-18, the overall staffing level will remain the same. This staffing model is designed to assign two paramedic assignments on each responding engine to provide advanced life support services during emergency medical responses.

Table 6-1
Fire Department Position Listing

FIRE DEPARTMENT	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Battalion Chief	3	3	3	3	3
Battalion Chief/Training Officer	1	1	1	1	1
Fire Captain	4	4	4	2	6
Fire Captain/Paramedic	5	5	5	7	3
Fire Captain/Paramedic/FPO	1	1	1	1	1
Fire Chief	1	1	1	1	1
Fire Engineer	4	4	3	3	2
Fire Engineer/Paramedic	8	8	9	9	10
Fire Secretary	1	1	1	1	1
Firefighter	5	5	5	5	4
Firefighter/Paramedic	4	4	4	4	5
FIRE DEPARTMENT TOTAL	37	37	37	37	37

2014-2016 ACCOMPLISHMENTS

Completed the purchase and in service training for the replacement of an Aerial Ladder Truck, funded with a Department of Homeland Security Assistant to Firefighter Grant in the amount of \$856,406

Completed the Apparatus Room remodel at Station 65

Designed and purchased a replacement Type I Engine for Station 65

Completed the Recruitment for the new Firefighters

Received a Department of Homeland Security grant for \$180,000 for Technical Rescue Training

Continued to work with the Hills Emergency Forum and strengthened the relationships with Diablo Fire Safe Council and East Bay Regional Parks District

The Fire Department responded to nine major wildland fires throughout the State, providing mutual aid; suffering no injuries to personnel or damage to departmental equipment; and were fully reimbursed by the State and Federal government

Strategic Plan Alignment

Table 6-2 shows services performed by the Fire Department as aligned to the Strategic Plan.

Table 6-2
Fire Department Strategic Plan Alignment

Program or Service	Strategic Plan Goal	Activity Required By:	Duration
Disaster Preparedness - CERT Program	Public Health & Safety	City	Ongoing
Disaster Preparedness - Emergency Plan Review and Exercise	Public Health & Safety	Federal	Ongoing
Emergency Response - All Risk and EMS Response	Public Health & Safety	City	Ongoing
Emergency Response - Automatic Aid Agreements	Public Health & Safety	City	Ongoing
Fire Prevention - Code Development and Enforcement; Construction Plan Check & Inspection; Fire inspections	Public Health & Safety	State	Ongoing
Fire Prevention - Vegetation Management Program	Public Health & Safety	State	Ongoing
Fire/EMS Training - Staff Development	Public Health & Safety	State	Ongoing
Operations - Continued Evaluation and Adjustment of Programs to Maximize Organizational Effectiveness	Public Health & Safety	No	Ongoing
Support Service - Facility and Equipment Maintenance	Public Health & Safety	State	Ongoing
Support Service - Grant Writing & Management	Financial Sustainability	No	Ongoing
Support Service - Apparatus and Equipment Maintenance	Public Health & Safety	State	Ongoing
Support Service - Wellness/Fitness Program	Exemplary Services	No	Ongoing
Public education: tours, school/comm. Presentations, Tri-City Safety Day, other events	Public Health & Safety	No	Ongoing
Administer Contract to provide fire service to Kensington	Financial Stability	City	Ongoing

Service Indicators

Based on a review of Department activities for prior fiscal years, the workload has remained relatively stable. The Department will be able to meet the anticipated workload for FY 2016-17 and FY 2017-18 with current staffing levels as shown in the Adopted budget. **Table 6-3** lists six response types, depicted graphically in **Chart 6-3**:

- Fire: Structure fire, fire in mobile property, wildland fire
- Emergency Medical Service/Rescue: Rescue, medical assistance, vehicle accident
- Hazardous Condition: Toxic condition, electrical arcing, flammable gas or liquid condition
- Service Call: Person(s) in distress, water problem, odor problem, unauthorized burning
- Good Intent: Hazardous material investigation/no hazard found, EMS call/patient self-transported
- False Calls: Unintentional alarm, system malfunction, malicious, bomb scare; no hazard

Chart 6-3
Emergency Response Workload

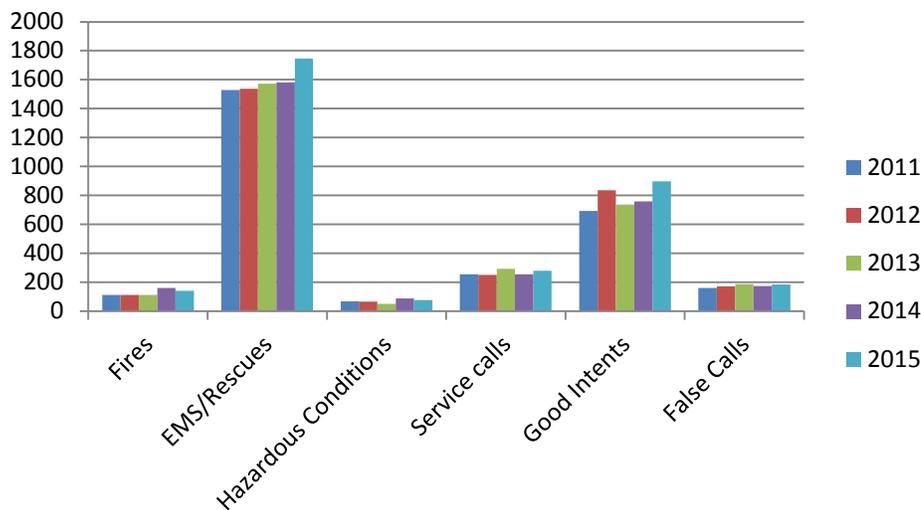


Table 6-3
Emergency Response Workload

	2011	2012	2013	2014	2015
Fires	113	112	113	160	140
EMS/Rescues	1529	1537	1572	1582	1747
Hazardous Conditions	69	66	51	88	77
Service calls	256	251	292	256	280
Good Intent	693	835	736	758	897
False Calls	160	172	187	174	185
Totals	2820	2973	2951	3018	3326

Table 6-4 shows that the Department responds to approximately 3,000 calls per year. Fire loss over this five-year period averages \$350,679 per year. However, fire loss averages remain very low compared to cities with similar demographics. In 2011, the Fire Department showed a slight increase in fire loss due to a pair of unintentionally caused structure fires for a combined fire loss of \$883,950. The Department anticipates that requests for service will remain flat over the next calendar year.

Table 6-4
Total Responses, by Year

Year	Number	Dollar Loss
2011	2,820	\$883,950
2012	2,973	428,250
2013	2,956	131,755
2014	3,018	196,725
2015	3,326	112,715
Average	3,019	\$350,679

Tables 6-5 through **6-8** illustrate the Department’s commitment to continued training and education and public outreach:

Table 6-5
Training Hours

Type	2011	2012	2013	2014	2015
Medical – EMS	782	760	690	729	948
Operations	12,907	12,172	12,510	11,952	13,652
Physical Fitness	1,113	979	1,004	582	1,404
Online	840	826	1,043	1,266	1,075
Total	15,642	14,737	15,247	14,529	17,079

Table 6-6
Fire Prevention Activities

Inspection Type	2011	2012	2013	2014	2015
Fire Inspections (Fire Company)	495	471	602	521	518
Mandatory (Schools/Jails/Convalescents)	23	23	20	24	24
Self-Inspection	252	254	149	94	97
Construction Plan Checks	59	64	48	72	89
Construction Inspections	232	200	53	39	64
Vegetation Management Inspections	14,270	14,270	14,270	14,270	14,270
Vegetation Management Re-inspections	329	283	113	289	199
Total	15,660	15,565	15,255	15,309	15,261

Table 6-7
Current Certifications Held

Type	2011	2012	2013	2014	2015
Chief Officer	1	1	1	1	1
Fire Officer	22	21	21	23	21
Firefighter II	34	33	31	31	28
Firefighter I	34	33	33	31	31
Driver Operator I	34	31	31	31	30
CERT Instructors	10	8	8	8	8
Rescue Systems I	26	27	26	28	27
Rescue Systems II	7	10	10	12	12
EMT	16	12	15	15	15
Paramedic	18	18	18	18	18
Total	202	194	194	198	191

Table 6-8
Public Education Contacts

Contact Type	2011	2012	2013	2014	2015
Station Tours	150	177	245	265	247
Preschool-K Programs	477	493	430	325	662
Open Houses	201	147	400	137	194
School Age Programs 1-6	830	606	350	550	417
School Age Programs 7-12	672	497	205	334	463
Senior Programs	25	63	29	193	155
First Aid/ CPR	140	169	60	100	100
Car Seats	56	49	70	49	55
Total	2,495	2,201	1,781	1,953	2,293

FIRE DEPARTMENT BUDGET SUMMARY

Fire Department Expenditures (2510)

All Funds	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
General Fund (101)					
Personnel Services	\$7,776,897	\$8,044,543	\$7,478,098	\$7,814,067	\$8,095,485
Purchased Professional & Technical Services	\$6,014	\$17,124	\$21,500	\$25,000	\$25,000
Purchased Property Services	\$327,101	\$342,726	\$402,183	\$342,183	\$342,183
Other Purchased Services	\$81,892	\$74,024	\$81,000	\$86,000	\$86,000
Supplies	\$98,812	\$91,249	\$107,300	\$122,300	\$122,300
Property & Capital	\$23,296	\$28,310	\$25,000	\$35,000	\$35,000
Financing Costs	\$0	\$1,229	\$1,000	\$1,000	\$1,000
Other Financing Uses	\$0	\$0	\$26,862	\$26,862	\$26,862
Total Expenditures	\$8,314,014	\$8,599,204	\$8,142,943	\$8,452,412	\$8,733,830
Grants Fund (221)					
Personnel Services	\$0	\$0	\$0	\$0	\$0
Property & Capital	\$1,902,624	\$0	\$0	\$0	\$0

Total Expenditures	\$1,902,624	\$0	\$0	\$0	\$0
Vehicle/Equipment Replacement Fund (601)	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Financing Costs	\$13,475	\$11,417	\$128,532	\$128,532	\$128,533
Total Expenditures	\$13,475	\$11,417	\$128,532	\$128,532	\$128,533
Fire Department Revenues					
General Fund (101)	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Intergovernmental Revenues	\$2,713,839	\$3,003,984	\$2,529,186	\$2,723,805	\$2,859,995
Charges for Services	\$70,062	\$46,994	\$85,000	\$94,410	\$98,186
Total Revenues	\$2,783,902	\$3,050,979	\$2,614,186	\$2,818,215	\$2,958,182
Grants Fund (221)	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
Intergovernmental Revenues	\$920,794	\$32,169	\$0	\$0	\$0
Total Revenues	\$920,794	\$32,169	\$0	\$0	\$0
TOTAL DEPARTMENT EXPENDITURES	\$10,230,113	\$8,610,622	\$8,271,475	\$8,580,944	\$8,862,363
TOTAL DEPARTMENT REVENUES	\$3,704,696	\$3,083,148	\$2,614,186	\$2,818,215	\$2,958,182



Top left: Fire Chief Edward Herman in front of Fire Station 1 on San Pablo Avenue in 1956. (Photo from the El Cerrito Police Department).

Top right: this photo dated the early 1920s shows members of the volunteer El Cerrito Fire Department with the Police Department. (Photo from the El Cerrito Fire Department).

Lower left: Community Engagement photo from the by the El Cerrito Fire Department circa 1960s.

Lower right: Caption reads "Don Bonini, Fire Chief Oroburnet, Albert Wilson, Lewis"

SECTION 7: POLICE DEPARTMENT

The El Cerrito Police Department is committed to safety, service, and enhancing the public trust through professionalism and leadership. The Department's vision is to continue to foster an environment of collaboration, honesty, and respect with each member of the community, the department, and allied agencies. The Department will represent the highest ideals of public service in carrying out our mission and living our values. The El Cerrito Police Department will be known for its commitment to steadfast compassionate service and vigorous crime fighting.



In this photo from 1931, Police Officer Peralta, Police Chief R. R. Cheek, and Fire Chief O. A. Burnett (L-R) are standing in front of City Hall, about to break up 18 barrels of wine seized during Prohibition. Photo from the El Cerrito Historical Society Collection.

DEPARTMENT OVERVIEW

The Police Department provides a full range of services to the community through three Divisions: Administrative and Support Services, Field Operations, and Investigations/Special Operations. These Divisions work in concert to achieve the common mission of efficiently providing professional service delivery of the highest quality, which will form a sense of pride and satisfaction in all members of the community.

The City partners with the State and other local agencies to provide services and support the Department in the most cost effective manner. Police dispatch and Records Management are provided through a contract with the Richmond Police Department, while Crime Lab, Animal Control Services, and other specialty services are contracted to Contra Costa County. The Department cooperates with other police agencies and the FBI Safe Street Task Force. The department has an Officer assigned to the Richmond Police Department Crisis Response Team (CRT) as a team member. The Police Department also contracts with the State of California for the California Identification System, which utilizes computer technology to evaluate fingerprint evidence to identify criminals. The City and the Department are also active members of the East Bay Public Safety Corridor Partnership.

Overall Goals

The overall goals of the Department are to enhance public safety by:

- Creating a safer environment within the community by enforcing federal, state and local ordinances
- Maintaining and increasing effective partnerships with regional law enforcement partners to enhance efficient service delivery
- Reducing the occurrence of criminal activity through proactive responses to crime and utilizing social media, public education, and crime prevention
- Cultivating and maintaining genuine partnerships with the community
- Continuously assessing effective and efficient delivery of service

Organizational Structure

The personnel of the Police Department are deployed into three Divisions. While each division has different assignments and individual goals, each division is responsible for striving to achieve the Departmental goals which center around increasing community safety.

Administrative/Support Services Division

Members of this Division are responsible for commanding and supervising personnel, constructing and maintaining budgets, processing of records, internal investigations, recruiting new personnel, training of department personnel and policy making.

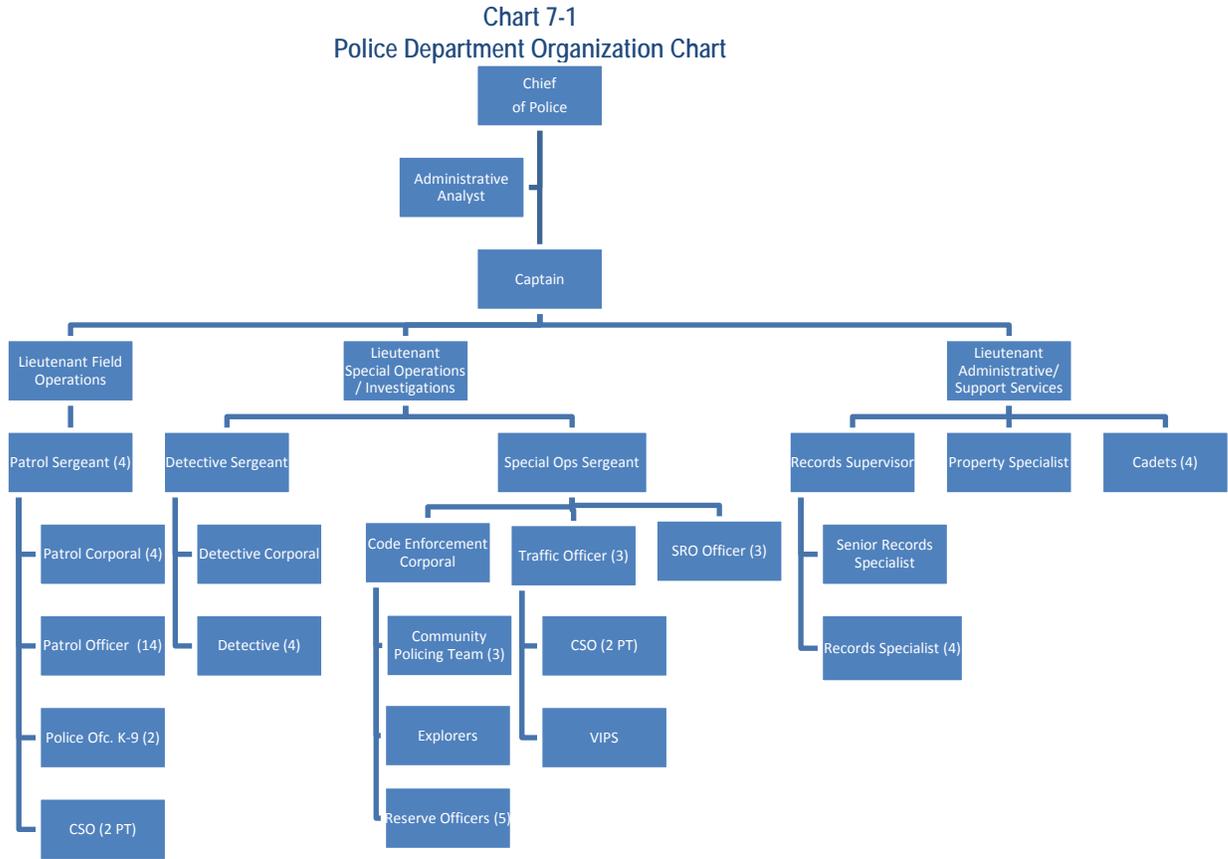
Field Operations

Members of this Division are our front line uniformed personnel responsible for responding to calls for service, documentation, and preliminary investigation of incidents. Patrol Officers provide the first level of traffic safety as well as addressing community “quality of life” issues.

Special Operations

Members of this Division are responsible for responding to and examining major crime scenes, conducting criminal investigations, providing liaison services to community groups as well conducting proactive investigations into events or circumstances that could negatively impact the safety of the community.

Chart 7-1 shows the organizational layout of the Department:



Position Listing

The total authorized strength for the Police Department is 46 sworn Officers. **Table 7-1** shows the current authorized strength of the Department.

Table 7-1
Police Department Position Listing

POLICE DEPARTMENT	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Community Services Officer	2.4	2.4	2.4	2.4	2.4
Parking Enforcement Representative	0	0	0	0	0
Police Captain	1	1	1	1	1
Police Chief	1	1	1	1	1
Police Corporal	4	4	4	4	4
Police Corporal - Detective	1	1	1	1	2
Administrative Analyst II	1	1	1	1	1
Police Lieutenant	3	3	3	3	3
Police Officer	19	18	18	18	17
Police Officer - Detective	4	4	4	4	4
Police Officer - K9	1	2	2	2	2
Police Officer - SRO	3	3	3	3	3
Police Officer - Traffic	3	3	3	3	3
Police Records Specialist	4	4	4	4	4
Police Records Supervisor	1	1	1	1	1
Police Sergeant	4	4	4	4	4
Police Sergeant - Detective	1	1	1	1	1
Police Sergeant - Motor	1	1	1	1	1
Property and Evidence Specialist	1	1	1	1	1
Senior Police Records Specialist	1	1	1	1	1
POLICE DEPARTMENT TOTAL	56.4	56.4	56.4	56.4	56.4

Strategic Plan Alignment

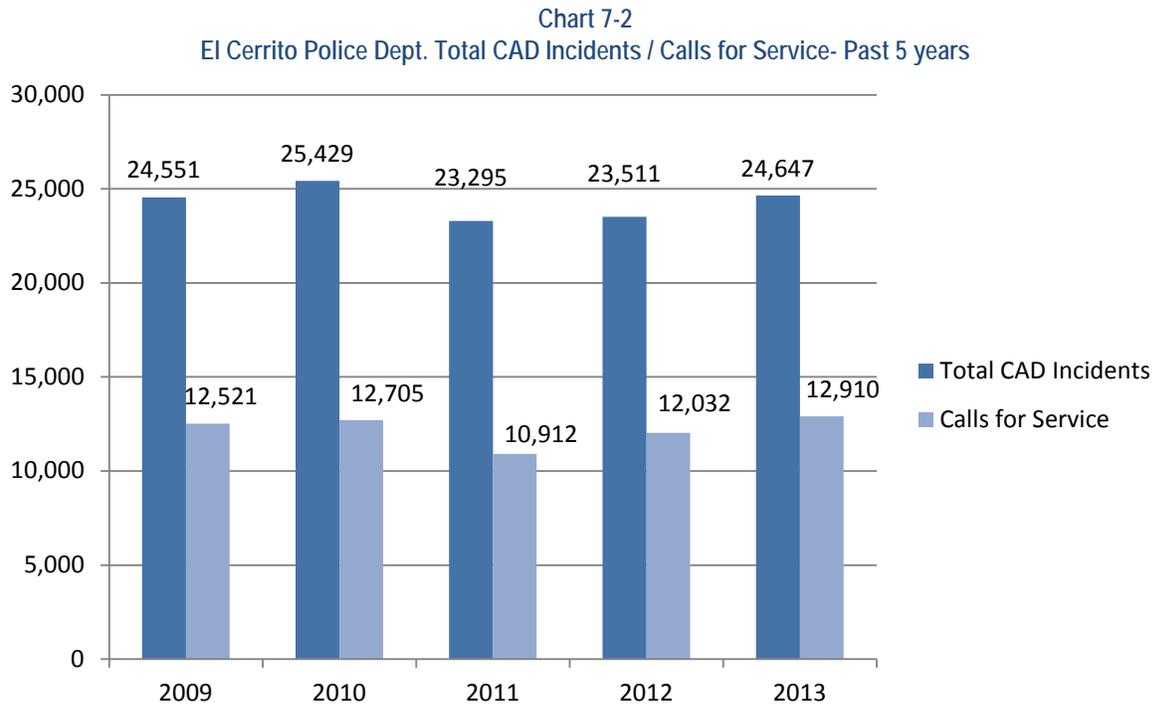
Table 7-2 shows the services performed by the Police Department as aligned to the Strategic Plan.

Table 7-2
Police Department Strategic Plan Alignment

Program or Service	Strategic Plan Goal	Activity Required By:	Duration
Conduct Patrol Operations and respond to calls for service of emergencies and non-emergencies	Public Health & Safety	State	Ongoing
Investigate reported crimes	Public Health & Safety	State	Ongoing
Conduct Proactive Traffic Enforcement for vehicle, bicycle, and pedestrian safety. Enforce parking laws.	Public Health & Safety	No	Ongoing
Contract with Allied Agencies for services such as Dispatch, Animal Control and Crime Lab services. Use regional approaches to increase readiness and reduce cost.	Financial Sustainability	No	Ongoing
Continue to promote the philosophy of Community Oriented Policing and Problem Solving	Public Health & Safety	No	Ongoing
Maintain & upgrade equipment and facilities for readiness and response	Public Health & Safety	No	Ongoing
Partner across department boundaries and use proven Crime Prevention Through Environmental Design to reduce crime and victimization	Public Health & Safety	No	Ongoing
Continue to develop stand-alone readiness through K-9, SWAT, Hostage Negotiation Team, Crime Scene Investigations, and other specialty units.	Public Health & Safety		Ongoing
Develop youth and future employees through the Cadet program, Explorers, and positive community interaction	Exemplary Services	No	Ongoing
Strengthen relationships through social media, Citizen Academy, VIPS, Explorer program, special events, Cops and Coffee	Exemplary Services	No	Ongoing
Examine an array of data-driven traffic and crime prevention strategies coupled with progressive and creative solutions to reduce crime, the fear of crime, and victimization	Public Health & Safety	No	Ongoing
Enhance the transparent dissemination of crime data, crime prevention strategies, community alerts, and marketing through the use of Social Media and community solutions such as: Nixle, Twitter, NextDoor, ATACRaids, etc.	Public Health & Safety	No	Ongoing
Continue building relationships and enhancing safety at El Cerrito High School and Korematsu Middle School via the SRO program	Sense of Place & Identity	No	Ongoing
Train employees and maintain disaster readiness including training with Regional and State partners.	Public Health & Safety	Federal	Ongoing
Handle evidence and records according to the law and best practices	Exemplary Services	Federal	Ongoing

Service Indicators

Chart 7-2 shows the total Calls for Service for the past five years. This measurement reflects all Computer Aided Dispatch (CAD) incidents which include calls for police response from the community into the Dispatch center and self-initiated activity by officers in the field.



Charts 7-3, 7-4, and 7-5 depict crime statistics for Part 1 and Part 2 crimes for calendar years 2011 to 2015.

Chart 7-3
El Cerrito Police Department Priority One Offenses- Past 5 years

Crime	2011	2012	2013	2014	2015	Average
PART ONE VIOLENT CRIMES						
Homicide	0	0	0	0	1	0
Rape	3	2	2	3	1	2
Robbery	60	79	63	43	68	63
Aggravated Assault	43	46	31	29	26	35
Part 1 (Person) Crimes Total	106	127	96	75	96	
PART ONE PROPERTY CRIMES						
Burglary	231	243	281	159	205	224
Larceny	588	637	716	667	910	704
Motor Vehicle Theft	111	150	122	101	121	121
Part 1 (Property) Crimes Total	930	1030	1119	927	1236	
Crime total	1036	1157	1215	1002	1332	

Chart 7-4
Violent Crimes 5-Year Trend

(Homicide; Rape; Robbery; Aggravated Assault)

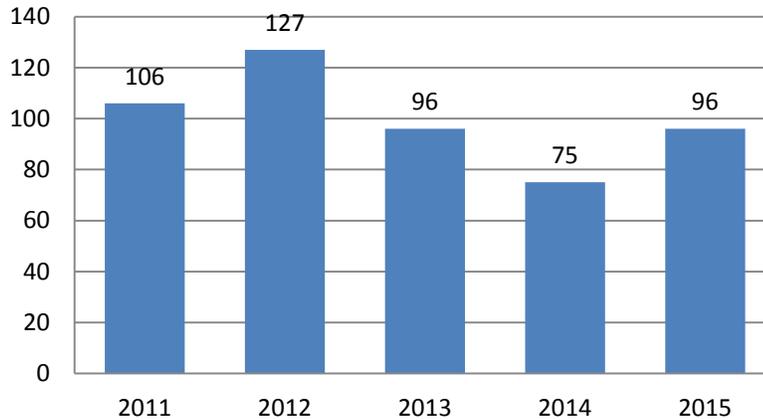
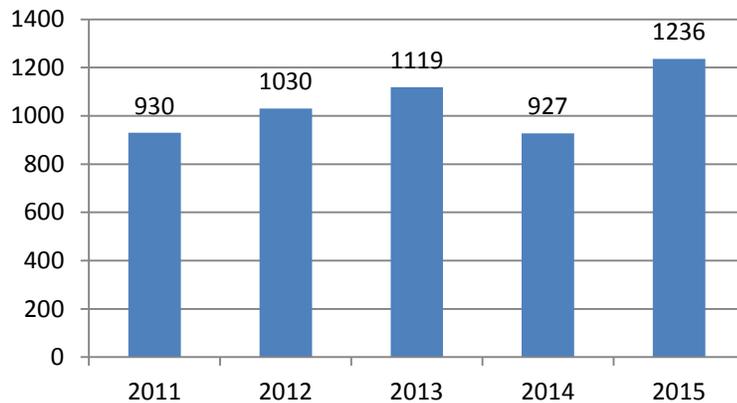


Chart 7-5
Property Crime 5-Year Trend

(Burglary; Larceny-Theft; Motor Vehicle Theft)



**POLICE DEPARTMENT
BUDGET SUMMARY**

**Police Department Expenditures
(2011, 2012, 2013)**

All Funds	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
General Fund (101)					
Personnel Services	\$8,273,931	\$8,385,805	\$9,233,253	\$9,108,269	\$9,693,423
Purchased Professional & Technical Services	\$985,675	\$973,164	\$1,213,000	\$1,065,000	\$1,065,000
Purchased Property Services	\$115,532	\$119,668	\$145,952	\$119,952	\$119,952
Other Purchased Services	\$165,290	\$166,068	\$166,270	\$210,070	\$210,070
Supplies	\$190,913	\$209,355	\$214,150	\$160,150	\$160,150
Property & Capital	\$145,403	\$141,432	\$196,000	\$206,000	\$206,000
Financing Costs	\$1,361	\$1,179	\$0	\$0	\$0
Total Expenditures	\$9,878,104	\$9,996,672	\$11,168,625	\$10,869,441	\$11,454,595

Asset Seizure Fund (208)					
Property & Capital	\$13,030	\$439	\$25,000	\$25,000	\$25,000
Total Expenditures	\$13,030	\$439	\$25,000	\$25,000	\$25,000
Vehicle Abatement Fund (209)					
Purchased Property Services	\$0	\$0	\$11,000	\$11,000	\$11,000
Property & Capital	\$0	\$25,889	\$25,000	\$25,000	\$25,000
Total Expenditures	\$0	\$25,889	\$36,000	\$36,000	\$36,000
Grants Fund (221)					
Personnel Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$12,000	\$12,000	\$12,000
Total Expenditures	\$0	\$0	\$12,000	\$12,000	\$12,000
C.O.P.S. Grant Fund (Fund: 222)					
Personnel Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$30,000	\$30,000	\$30,000
Property & Capital	\$0	\$94,529	\$0	\$0	\$0
Total Expenditures	\$0	\$94,529	\$30,000	\$30,000	\$30,000
Police Department Revenues					
	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
	Actual	Actual	Amended	Adopted	Adopted
General Fund (101)					
Fines & Forfeitures	\$375,554	\$269,602	\$285,000	\$310,000	\$325,500
Intergovernmental Revenues	\$447,552	\$525,775	\$520,000	\$357,000	\$374,650
Charges for Services	\$124,992	\$114,048	\$120,000	\$123,272	\$128,203
Other Revenue	\$29,857	\$1,463	\$0	\$0	\$0
Total Revenues	\$977,955	\$910,887	\$925,000	\$790,272	\$828,353
Asset Seizure Fund (208)					
Use of Money and Property	\$5,879	\$6,525	\$2,000	\$2,060	\$2,122
Total Revenues	\$5,879	\$6,525	\$2,000	\$2,060	\$2,122
Vehicle Abatement Fund (209)					
Use of Money and Property	\$17	\$22	\$1,000	\$1,030	\$1,061
Intergovernmental Revenues	\$40,832	\$24,118	\$20,000	\$20,600	\$21,218
Total Revenues	\$40,850	\$24,140	\$21,000	\$21,630	\$22,279
C.O.P.S. Grant Fund (222)					
Intergovernmental Revenues	\$0	\$102,952	\$100,000	\$103,000	\$106,090
Revenue Totals	\$0	\$102,952	\$100,000	\$103,000	\$106,090
TOTAL DEPARTMENT EXPENDITURES	\$9,891,134	\$10,117,530	\$11,271,625	\$10,972,441	\$11,557,595
TOTAL DEPARTMENT REVENUES	\$1,024,683	\$1,044,503	\$1,048,000	\$916,962	\$958,844

POLICE ADMINISTRATIVE & SUPPORT SERVICES

DIVISION

The Administrative & Support Services Division plays an essential role in the management, training, risk reduction, and effectiveness for the Department. The mission of the Division is to manage, support, and develop programs by ensuring the services provided are consistent with the expectations of the community, are practiced under the standards established by the law enforcement profession and are completed in accordance with legislatively mandated and continual professional training.

The Division is responsible for recruiting, testing, and hiring individuals with the character and work ethic to support the mission, vision, and values of the Police Department and strive to provide quality service to the community that we serve. Administrative and Support Services is also responsible for providing initial and ongoing training to all personnel to maintain a constant state of readiness. The Division ensures all personnel are prepared to encounter the complexity and diversity of issues in our community including violent street crime, cyber-crime, investigations, neighborhood nuisances, and major incident and disaster response.

Support Services also ensures the aging public safety building is repaired and maintained in a functional capacity to handle the daily operational stresses and demands on a law enforcement agency. The personnel assigned to this Division ensure that training; inter-agency agreements and policies are aligned with contemporary practices and legal standards. The Records unit is an essential component of Support Services and is responsible for the management, reporting, and dissemination of the vast number of records maintained by the Department and Property Unit. The Property and Evidence Unit is responsible for the legal, structured, and safe handling and storage of evidence and property retained in the Department.

2014-2016 ACCOMPLISHMENTS

Embraced the Crisis Intervention Team model for responding to individuals suffering from mental health crises; trained a core team of 10 officers and implemented policies to direct the Team's activities

Completed the selection and hiring of 6 police officers, 1 reserve police officer, 4 cadets and 2 records specialists

Created, trained and implemented a Peer Support Program

Held training events with the California National Guard and regional agencies to improve disaster response and coordination

Hosted training in Mindfulness and Resiliency for staff members

Engaged in Procedural Justice Training for all department supervisors in collaboration with the San Pablo Police Department and the University of Illinois

POLICE FIELD OPERATIONS DIVISION

The uniformed members of the Field Operations Division are the front line of the El Cerrito Police Department's law enforcement effort. This division includes patrol officers, corporals, sergeants, and canine handlers. If a person calls the Police Department with a problem or a need for help, members of the Field Operations Division respond.

These officers respond to emergencies, both large and small. Patrol officers are among the first to arrive at traffic collisions, medical crises, and crimes in progress. The canine (K-9) handler addresses problems using different means: Canine handlers rely on the enhanced senses of their canine partners for tracking and apprehension. K-9's provide enhanced safety for their human counterparts in the department during searches of buildings and spaces where suspects hide which compromise the safety of police officers.

Community Services Officers (CSOs) are non-sworn members who investigate crimes for which sworn officers are not needed. The CSOs provide essential service to the community in minor investigations, crime scene processing, and parking enforcement.

Members of the Field Operations Division serve as Field Training Officers (FTOs) for newly hired officers. The El Cerrito Police Department hires police recruits and sends them to the Basic Police Academy. The department also hires Basic Academy graduates and Officers who transfer from other police departments. Officers newly hired by the police department endure rigorous on the job training in the field. While in training, officers are closely monitored, evaluated, trained, and mentored by seasoned officers. Police corporals and sergeants act as supervisors for officers in this division.

Field Operations Division members also serve in specialized units such as the Hostage Negotiation Team, Crisis Intervention Team, and Crisis Response Team. Many officers also serve as California Peace Officers Standards and Training (P.O.S.T.) certified instructors in firearms instruction, arrest and control, police motorcycle operations, police vehicle operations and police bicycle operations.

The budget for the Operations Division includes the costs of salaries as well as the expenses involved in maintaining a modern patrol force. Police cars must be maintained and replaced; ballistic vests and other safety gear must be replaced at regular intervals. Additionally, officers routinely train in the use of firearms, use of force, vehicle operations, and arrest techniques to maintain certifications and adhere to legislative mandates; many of which are not fully reimbursed by the State of California.

2014-2016 ACCOMPLISHMENTS

Reduced overall Part I crime through a variety of means despite staffing shortages, largely due to the use of data, analysis, flexible staffing models, and employees committed to the department mission

Continued the cultural change to address quality of life issues with a collaborative approach throughout the Patrol Division through increased/enhanced community outreach, involvement of multiple departments to solve quality of life issues, and further use of the SARA model of problem-oriented policing

Continued to train entry level and lateral police officers to fill vacancies

Decreased Driving Under the Influence (DUI) collisions through vigorous enforcement of DUI laws

Continued to provide services such as vacation home checks and security assessments

Collaborated with P.O.S.T. to revamp the Field Training Manual for new officers

POLICE SPECIAL OPERATIONS / INVESTIGATIONS

DIVISION

The Special Operations Division contains the Investigative, Traffic Enforcement, School Resource Officers (SROs), and Special Events Sections of the Police Department, as well as volunteer programs.

The Investigations Section conducts the on-scene investigations of major incidents and investigates crimes that require an extended time commitment or a specific expertise. The unit focuses on solving crimes and thoroughly preparing cases for prosecution. Investigators also maintain relationships with other investigative bodies to increase the department's ability to efficiently address investigative needs. The Investigations division contributes an investigator to the Contra Costa County Safe Streets Task Force. This task force is a countywide collaboration that focuses on violent crime and major regional investigations.

Traffic officers bring their own special expertise to round out the diversity of the Division, using advanced collision investigation training to untangle major traffic accidents and focusing much of their patrol efforts on increasing motorist safety. The Traffic Enforcement Unit leads the Department's efforts to enhance safety to the motoring and pedestrian public, identify traffic related concerns, and address them through Education and Enforcement. School Resource Officers often deal with emergencies of a different nature, not only acting as on-scene emergency personnel, but also acting as mediators and role models for El Cerrito students.

The Special Operations Division conducts a majority of the Department's community outreach efforts through events such as Crime Prevention and Neighborhood Watch meetings, National Night Out, Tri-City Safety Day, the Martin Luther King Jr. Parade, the ECHS Homecoming Parade, the Little League Baseball Parade and fundraisers for the Special Olympics. The Division also oversees the training and deployment of the Department's representatives to the County Mutual Aid Mobile Field Force and the Richmond-El Cerrito Crisis Response Team (CRT-SWAT). The Division also manages members of the Evidence Technician unit, Crisis Negotiation Team, and volunteer programs including the Reserve Officer unit, the El Cerrito Citizens Academy, and the Volunteers in Police Service (VIPS) Program.

2014-2016 ACCOMPLISHMENTS

Hosted another successful National Night Out, with 31 neighborhoods participating
Conducted the 3 rd Citizens Academy with 13 members/graduates
Oversaw the Volunteers in Police Service program, through which members donated over 800 hours of service over 2 years; expanded the program to include a vehicle for use during special events
The Explorer Post participated in the State Capital Explorer Challenge event and won several trophies
Purchased and deployed a new radar speed monitoring trailer for use throughout the community
Investigated and solved a high-profile shooting that occurred in front of El Cerrito High School

SECTION 8:

PUBLIC WORKS DEPARTMENT

The mission of the Public Works Department is to plan, design, construct, operate and maintain public facilities and infrastructure and programs that support the quality of life for the citizens of El Cerrito in a way that ensures an economically and environmentally sustainable future.



This photo, circa 1920s shows a fully loaded rock car at the Bates and Borland quarry (above today's Arlington Park). Photo from the El Cerrito Historical Society Collection, courtesy of the Johnson family.

DEPARTMENT OVERVIEW

The Public Works Department provides professional, timely and effective service to the community in meeting the following overall goals:

- Develop, rehabilitate and maintain streets and transportation facilities, parks, playfields, open space, paths and trails, storm drains, creeks, and buildings, that meet the health and safety needs of the City's business and residential communities
- Coordinate and regulate the activities of utility companies and private developers within the public right-of-way
- Operate and oversee the City's recycling collection and solid waste management programs and services
- Provide liaison efforts with myriad outside agencies to ensure compliance with various state, federal and regional regulations and influence regional policies to the benefit of El Cerrito
- Incorporate environmental stewardship practices into all the areas of responsibility including permitting of public and private works, and the planning, design and maintenance of infrastructure, parks, playfields, open spaces, path and trails, and creeks
- Develop, implement and monitor the City's environmental sustainability initiatives, policies, programs, projects and community engagement
- Support various departments in implementing projects and programs that deepen a sense of place and foster environmental sustainability citywide

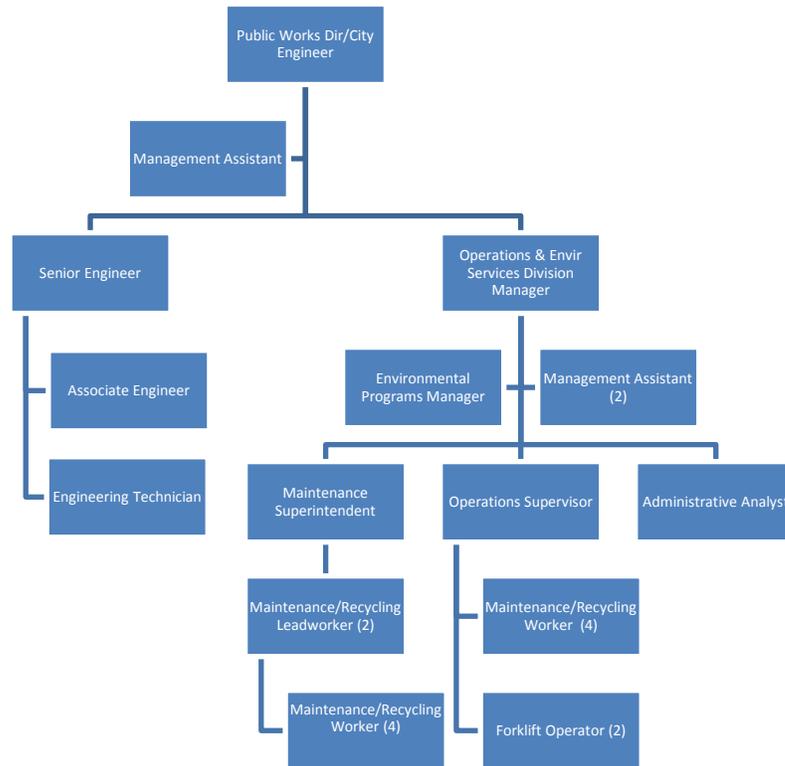
The Department is operated utilizing a variety of special funds including Gas Tax Fund, National Pollutant Discharge Elimination System (NPDES) Fund, Landscaping and Lighting Assessment District (LLAD) Fund, Measure J (formerly Measure C, Transportation) Return to Source Fund, Measure J Storm Drain Fund, Measure A Street Improvement Fund, Capital Improvement Fund, and Integrated Waste Management Fund, as well as, the General Fund.

Organizational Structure

The Public Works Department consists of two Divisions: the Engineering Division, which operates from City Hall, and the Operations + Environmental Services Division (OESD), which operates from the Recycling + Environmental Resource Center (RERC) and the Corporation Yard. The core service areas for the Engineering Division include the Capital Improvement Program (CIP), Engineering Permitting, Street and Transportation Systems, Land Development/Community Development Support, Storm Drain Program, and Interagency Coordination. OESD provides for increased efficiencies and improved operations as they relate to the maintenance of public facilities, infrastructure, and landscaping; waste management; and environmental sustainability programs and compliance. The core service areas for OESD include Maintenance of Streets & Sidewalks, Public Facilities, Public Landscapes & Trees, and Creeks & Storm Drains; Clean Water Program; Waste Management & Recycling; Trash/Debris & Graffiti; Environmental Sustainability Programs and Emergency Response.

Public Works' organizational structure is shown in **Chart 8-1**:

Chart 8-1
Public Works Organization Chart



Position Listing

Table 8-1 shows the position listing for the Public Works Department.

Table 8-1
Public Works Position Listing

PUBLIC WORKS DEPARTMENT	FY 2013-14	FY 2014-15	FY 2015-16	FY2016-17	FY 2017-18
Management Analyst	0	0	0	1	1
Administrative Clerk	0.4	0.4	0.4	0.4	0.4
Associate Engineer	1	1	1	1	1
Engineering Technician	1	1	1	1	1
Environmental Programs Manager	1	1	1	1	1
Forklift Operator	1.4	1.4	2.4	2.4	2.4
Maintenance Services Lead worker	1	1	1	2	2
Maintenance Services Superintendent	1	1	1	1	1
Maintenance Worker	5	5	5	4	4
Management Assistant	3	3	3	3	3
Operations + Environmental Services Manager	1	1	1	1	1
Public Works Director/City Engineer	1	1	1	1	1
Recycling Leadworker	1	0	0	0	0
Recycling Maintenance Worker - Entry	1	1	1	1	1
Recycling Maintenance Worker	3	3	3	3	3
Recycling Operations Supervisor	1	1	1	1	1
Senior Engineer - PE	1	1	1	1	1
PUBLIC WORKS DEPARTMENT TOTAL	23.8	22.8	23.8	24.8	24.8

Strategic Plan Alignment

Table 8-2 shows the services performed by the Public Works Department as aligned to the Strategic Plan.

**Table 8-2
Public Works Strategic Plan Alignment**

Program or Service	Strategic Plan Goal	Activity Required By:	Duration
Administration – ensure all functions of the Public Works Department operate efficiently and effectively; oversee personnel and resource allocation, budget planning and monitoring including forecasting and management of several Special Funds, and records management for Public Works functions.	Financial Sustainability	City	Ongoing
Capital Improvement Program (CIP), Program Management – coordination of long-range capital planning with other departments and private development efforts, and integration into the ten-year CIP plan	Financial Sustainability	City	Ongoing
CIP Project and Construction Management – oversight of all aspects of active projects in the CIP including design and construction management, inspection, and contract administration for consultants and contractors	Public Health & Safety	City	Ongoing
Engineering Permits – review plans, issue permits and perform inspections for work and oversize transportation affecting the public right of way as performed by property owners, utility companies, private contractors and outside agencies	Public Health & Safety	City	Ongoing
Land Development/Community Development Support – assist the Community Development Department by performing design review and inspection of private development for subdivisions, site plans, grading, and storm drainage; and provide engineering review and related support services for large private development, citywide planning and regional projects	Sense of Place & Identity	City	Ongoing
Traffic Engineering – perform traffic engineering and parking analyses, and authorize modifications and upgrades for existing traffic control and parking devices and systems to respond to address operations and safety concerns identified by residents, businesses and City staff	Public Health & Safety	City	Ongoing
Pavement Management Program (PMP) – maintain the City’s PMP database to comply with regional requirements; program improvement projects as part of the Measure A Street Improvement Program; seek state, federal and regional funding grants to leverage Measure A funding; and serve as Staff Liaison to the Citizen Street Oversight Committee	Public Health & Safety	State	Ongoing
Bicycle, Pedestrian and ADA Program – plan, evaluate, secure funding for, and implement bicycle, pedestrian, safe routes to school and ADA projects and programs including those contained in the El Cerrito Active Transportation Plan and ADA Transition Plan. Also, convene and oversee the ADA Advisory Group	Public Health & Safety	City	Ongoing
Neighborhood Traffic Management Program – implement the Neighborhood Traffic Management Program (NTMP) to address speed, traffic volume and livability concerns on residential streets that are outside of the standard traffic engineering safety and operations concerns	Sense of Place & Identity	City	Ongoing
Transportation Planning – participate in regional transportation policy setting and funding forums to support City goals including collaboration with the Contra Costa Transportation Authority (CCTA), West Contra Costa Transportation Advisory Committee (WCCTAC), Metropolitan Transportation Commission (MTC), Caltrans, BART, AC Transit and WestCAT	Financial Sustainability	City	Ongoing
Storm Drain Program – evaluate needs for minor repairs and improvements, and plan for major improvements to the storm drainage system per the City’s Storm Drain Master Plan including updating the Master Plan	Public Health & Safety	City	Ongoing
Grant Management – manage various regional, state and federal grants including applications, reporting and reimbursement requests	Financial Sustainability	State/ Federal	Multi Year

Interagency Coordination – coordinate with outside agencies including Stege Sanitary, EBMUD, PG&E, AT&T Caltrans, BART and Contra Costa County City-County Engineering Advisory Committee (CCEAC) to provide and improve various infrastructure systems within the City	Exemplary Services	City	Ongoing
Streets & Sidewalks – ongoing maintenance and repair of pavement, curbs, gutters, sidewalks, traffic signals, street lights, street signs and pavement markings	Public Health & Safety	City	Ongoing
Public Facilities – ongoing maintenance and repair of civic buildings and park facilities, clubhouses, playgrounds, irrigation systems, and utilities.	Public Facilities	City	Ongoing
Public Landscapes – ongoing operation, maintenance and repair of park lands, ball fields, streetscapes, trails and pathways, rain gardens and open space	Public Health & Safety	City	Ongoing
Urban Forest – ongoing management and maintenance of City trees including streets trees and trees in parks and open spaces; and serve as Staff Liaison to the Tree Committee	Public Health & Safety	City	Ongoing
Creeks & Storm Drains – ongoing operation, maintenance and repair of storm drain inlets, trash capture devices, pipes, channels, sediment traps, creeks and creek banks	Public Health & Safety	City	Ongoing
Clean Water Program/National Pollutant Discharge Elimination System (NPDES) – ongoing management of the City’s Clean Water Program, including compliance with the Municipal Regional Permit for storm water discharges, street sweeping, trash load reduction, commercial inspection, new development and construction controls, Integrated Pest Management policy, and Mercury Controls/PCBs control in coordination with other departments	Environmental Sustainability	Federal	Ongoing
Waste Management & Recycling – ongoing operation of the City’s curbside recycling program and drop off Recycling + Environmental Resource Center and ongoing management of the City’s collection franchise and post-collection agreement, AB939 compliance, and other waste management and diversion programs, including enforcement of the City’s single-use bag and EPS foam ordinances and mandatory commercial recycling and green waste	Environmental Sustainability	State	Ongoing
Trash, Debris & Graffiti – ongoing clean-up and removal of illegally dumped waste, litter, and graffiti found on public facilities and landscapes.	Public Health & Safety	City	Ongoing
Environmental Sustainability – Foster citywide environmental sustainability through development, implementation, and monitoring of policies, programs, projects and community involvement activities; monitor Climate Action Plan implementation; and staff the Environmental Quality Committee	Environmental Sustainability	City	Ongoing
Emergency Response – all hours’ on-call response to emergencies involving public facilities and landscapes, including response to flooding, vehicle accidents, illicit discharges and spills, downed tree limbs, and other urgent after-hours maintenance and repair needs.	Exemplary Services	City	Ongoing
Special Maintenance Projects – periodic improvements to public facilities and landscapes above and beyond basic operation, maintenance and repair (as allowed by budget appropriations).	Public Facilities	No	Ongoing
Community Engagement – ongoing involvement in and support of community activities including City-sponsored outreach and events, volunteer-led events, and other volunteer-led projects (as allowed by budget appropriations).	Exemplary Services	City	Ongoing

PUBLIC WORKS BUDGET SUMMARY

Public Works Expenditures (1080, 3010, 3020, 3030, 3040, 9050)

All Funds	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
General Fund (101)					
Personnel Services	\$111,557	\$108,202	\$333,761	\$485,444	\$527,786
Purchased Professional & Technical Services	\$45,725	\$45,179	\$29,146	\$40,446	\$40,446
Purchased Property Services	\$283,697	\$422,285	\$737,726	\$812,403	\$812,403
Other Purchased Services	\$32,861	\$37,584	\$36,950	\$48,150	\$48,150
Supplies	\$38,271	\$32,672	\$40,300	\$46,900	\$46,900
Property & Capital	\$2,269	\$1,757	\$6,000	\$18,000	\$18,000
Other Financing Uses	\$321,828	\$74,838	\$0	\$0	\$0
Total Expenditures	\$836,208	\$722,518	\$1,183,884	\$1,451,343	\$1,493,685
Gas Tax Fund (201)					
Personnel Services	\$435,790	\$224,408	\$240,890	\$256,575	\$267,807
Purchased Professional & Technical Services	\$30,554	\$34,322	\$37,300	\$26,300	\$26,300
Purchased Property Services	\$61,126	\$169,760	\$187,173	\$199,490	\$199,490
Other Purchased Services	\$0	\$740	\$0	\$0	\$0
Supplies	\$31,015	\$613	\$0	\$0	\$0
Other Financing Uses	\$108,845	\$94,778	\$139,121	\$100,500	\$100,500
Total Expenditures	\$667,330	\$524,621	\$604,484	\$582,865	\$594,097
National Pollution Discharge Elimination System Fund (202)					
Personnel Services	\$149,826	\$276,633	\$158,409	\$168,102	\$176,993
Purchased Professional & Technical Services	\$0	\$0	\$17,500	\$18,000	\$18,000
Purchased Property Services	\$46,261	\$32	\$0	\$25,000	\$25,000
Other Purchased Services	\$15,094	\$14,280	\$25,250	\$18,250	\$18,250
Supplies	\$0	\$46	\$0	\$0	\$0
Financing Costs	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$109,840	\$68,866	\$99,432	\$73,060	\$73,060
Total Expenditures	\$321,021	\$359,856	\$300,591	\$302,412	\$311,303
Land & Light Assessment District Fund (203)					
Personnel Services	\$231,133	\$161,690	\$144,542	\$267,654	\$273,809
Purchased Professional & Technical Services	\$17,176	\$20,222	\$18,500	\$18,000	\$18,000
Purchased Property Services	\$682,971	\$426,918	\$257,311	\$260,781	\$260,781
Other Purchased Services	\$1,608	\$1,060	\$2,900	\$2,400	\$2,400
Supplies	\$65,571	\$25,763	\$55,130	\$46,000	\$46,000
Other Financing Uses	\$146,861	\$150,445	\$193,958	\$159,607	\$159,607
Total Expenditures	\$1,145,321	\$786,098	\$672,341	\$754,442	\$760,597
Measure J-Return to Source Fund (204)					
Personnel Services	\$17	\$120,543	\$126,076	\$148,117	\$154,816
Purchased Professional & Technical Services	\$0	\$14,979	\$3,394	\$10,000	\$10,000
Purchased Property Services	\$0	\$108,746	\$212,430	\$209,991	\$209,991
Other Purchased Services	\$25,482	\$36,675	\$42,700	\$42,700	\$42,700
Supplies	\$36	\$29,651	\$30,000	\$30,000	\$30,000
Other Financing Uses	\$30,275	\$58,931	\$60,699	\$82,520	\$82,520

Total Expenditures	\$55,810	\$369,525	\$475,299	\$523,328	\$530,027
Measure J Storm Drain Fund (205)					
Personnel Services	\$135,027	\$268,313	\$282,469	\$300,011	\$313,861
Purchased Professional & Technical Services	\$11,764	\$21,175	\$11,300	\$261,700	\$261,700
Purchased Property Services	\$11,128	\$105,044	\$381,045	\$105,000	\$105,000
Supplies	\$12,259	\$2,872	\$15,000	\$27,000	\$27,000
Other Financing Uses	\$0	\$70,120	\$72,224	\$74,391	\$74,391
Total Expenditures	\$170,179	\$467,524	\$762,038	\$768,102	\$781,952
Measure A Parcel Tax Fund (206)					
Purchased Professional & Technical Services	\$0	\$734	\$0	\$0	\$0
Purchased Property Services	\$0	\$220	\$101,000	\$450,000	\$450,000
Supplies	\$0	\$0	\$0	\$0	\$0
Property & Capital	\$141,198	\$53,071	\$0	\$0	\$0
Total Expenditures	\$141,198	\$54,025	\$101,000	\$450,000	\$450,000
Park In Lieu Fund (210)					
Purchased Property Services	\$0	\$0	\$12,000	\$0	\$0
Total Expenditures	\$0	\$0	\$12,000	\$0	\$0
Street Improvement & Maintenance Fund (211)					
Personnel Services	\$59,179	\$54,689	\$70,457	\$90,483	\$93,028
Purchased Professional & Technical Services	\$261,939	\$228,960	\$45,535	\$45,535	\$45,535
Purchased Property Services	\$814,556	\$904,308	\$1,320,543	\$655,000	\$655,000
Other Purchased Services	\$1,760	\$2,069	\$0	\$0	\$0
Other Financing Uses	\$745,481	\$733,914	\$737,228	\$737,078	\$736,203
Total Expenditures	\$1,882,915	\$1,923,940	\$2,173,763	\$1,528,096	\$1,529,766
Grants Fund (221)					
Personnel Services	\$0	\$0	\$0	\$0	\$0
Purchased Professional & Technical Services	\$66,283	\$1,553	\$0	\$0	\$0
Total Expenditures	\$66,283	\$1,553	\$0	\$0	\$0
Capital Improvement Fund (301)					
Personnel Services	\$2,177	\$7,057	\$31,298	\$19,226	\$19,935
Purchased Professional & Technical Services	\$433,169	\$111,068	\$17,875	\$17,876	\$17,876
Purchased Property Services	\$2,918,367	\$1,296,634	\$2,055,547	\$4,555,896	\$4,555,896
Other Purchased Services	\$3,557	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$3,357,270	\$1,414,759	\$2,104,721	\$4,592,998	\$4,593,707
Integrated Waste Mgmt Fund (501)					
Personnel Services	\$1,114,923	\$1,085,207	\$1,128,718	\$1,112,861	\$1,183,476
Purchased Professional & Technical Services	\$111,755	\$37,301	\$147,500	\$157,000	\$157,000
Purchased Property Services	\$150,639	\$130,264	\$165,980	\$142,500	\$142,500
Other Purchased Services	\$35,539	\$27,139	\$55,250	\$55,250	\$55,250
Supplies	\$85,031	\$72,849	\$123,800	\$114,900	\$114,900
Property & Capital	\$15,321	\$1,965	\$1,500	\$1,500	\$1,500
Financing Costs	\$6,047	\$99,116	\$427,865	\$429,385	\$429,359
Other Financing Uses	\$327,371	\$346,319	\$356,418	\$366,821	\$366,821
Total Expenditures	\$1,846,626	\$1,800,159	\$2,407,031	\$2,380,217	\$2,450,806
Vehicle/Equip Replacement (601)					
Purchased Property Services	\$0	\$0	\$0	\$10,000	\$10,000
Total Expenditures	\$0	\$0	\$0	\$10,000	\$10,000
Public Works Department Revenues	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
	Actual	Actual	Amended	Adopted	Adopted

General Fund (101)

Intergovernmental Revenues	\$25,998	\$17,411	\$16,000	\$16,000	\$16,480
Charges for Services	\$189,094	\$213,652	\$205,000	\$265,000	\$275,600
Other Revenue	\$2,836	\$80	\$0	\$0	\$0
Revenue Totals	\$217,927	\$231,143	\$221,000	\$281,000	\$292,080

National Pollution Discharge Elimination System Fund (202)

Intergovernmental Revenues	\$309,957	\$317,564	\$315,000	\$310,000	\$319,300
Charges for Services	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$111,000	\$0	\$0	\$0	\$0
Revenue Totals	\$420,957	\$317,564	\$315,000	\$310,000	\$319,300

Land & Light Assessment District Fund (203)

Property and Other Taxes	\$771,235	\$771,472	\$771,000	\$771,000	\$794,130
Intergovernmental Revenues	\$75,027	\$2,000	\$10,000	\$10,000	\$10,300
Other Revenue	\$0	\$2,509	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$846,262	\$775,981	\$781,000	\$781,000	\$804,430

Street Improvement & Maintenance Fund (211)

Property and Other Taxes	\$1,453,527	\$1,399,734	\$1,498,800	\$1,485,000	\$1,529,550
Intergovernmental Revenues	\$0	\$426,460	\$630,000	\$0	\$0
Other Revenue	\$7,745	\$4,277	\$5,000	\$5,000	\$5,150
Revenue Totals	\$1,461,273	\$1,830,470	\$2,133,800	\$1,490,000	\$1,534,700

Fund: 221 Grants

Intergovernmental Revenues	\$0	\$60,000	\$0	\$0	\$0
Revenue Totals	\$0	\$60,000	\$0	\$0	\$0

Capital Improvement Fund (301)

Use of Money and Property	\$32	\$3	\$0	\$0	\$0
Intergovernmental Revenues	\$1,784,272	\$938,277	\$1,749,313	\$4,343,511	\$4,473,816
Other Revenue	\$43,135	\$64,108	\$0	\$240,846	\$248,071
Other Financing Sources	\$379,428	\$74,838	\$83,000	\$20,000	\$20,000
Revenue Totals	\$2,206,836	\$1,077,224	\$1,832,313	\$4,604,357	\$4,741,888

Fund: 501 Integrated Waste Mgmt

Use of Money and Property	\$0	\$0	\$1,000	\$0	\$0
Intergovernmental Revenues	\$20,522	\$1,250	\$16,000	\$16,000	\$16,480
Charges for Services	\$2,003,704	\$2,195,953	\$2,285,223	\$2,445,573	\$2,543,396
Other Revenue	\$68,115	\$7,203	\$4,300	\$6,100	\$6,283
Other Financing Sources	\$0	\$0	\$39,000	\$0	\$0
Revenue Totals	\$2,092,342	\$2,204,405	\$2,345,523	\$2,467,673	\$2,566,159

All Funds

FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Actual	Actual	Amended	Proposed	Proposed

General Fund (101)

Personnel Services	\$111,557	\$108,202	\$333,761	\$485,444	\$527,786
Purchased Professional & Technical Services	\$45,725	\$45,179	\$29,146	\$40,446	\$40,446
Purchased Property Services	\$283,697	\$422,285	\$737,726	\$812,403	\$812,403
Other Purchased Services	\$32,861	\$37,584	\$36,950	\$48,150	\$48,150
Supplies	\$38,271	\$32,672	\$40,300	\$46,900	\$46,900
Property & Capital	\$2,269	\$1,757	\$6,000	\$18,000	\$18,000

Other Financing Uses	\$321,828	\$74,838	\$0	\$0	\$0
Total Expenditures	\$836,208	\$722,518	\$1,183,884	\$1,451,343	\$1,493,685

Gas Tax Fund (201)

Personnel Services	\$435,790	\$224,408	\$240,890	\$256,575	\$267,807
Purchased Professional & Technical Services	\$30,554	\$34,322	\$37,300	\$26,300	\$26,300
Purchased Property Services	\$61,126	\$169,760	\$187,173	\$199,490	\$199,490
Other Purchased Services	\$0	\$740	\$0	\$0	\$0
Supplies	\$31,015	\$613	\$0	\$0	\$0
Other Financing Uses	\$108,845	\$94,778	\$139,121	\$100,500	\$100,500
Total Expenditures	\$667,330	\$524,621	\$604,484	\$582,865	\$594,097

National Pollution Discharge Elimination System Fund (202)

Personnel Services	\$149,826	\$276,633	\$158,409	\$168,102	\$176,993
Purchased Professional & Technical Services	\$0	\$0	\$17,500	\$18,000	\$18,000
Purchased Property Services	\$46,261	\$32	\$0	\$25,000	\$25,000
Other Purchased Services	\$15,094	\$14,280	\$25,250	\$18,250	\$18,250
Supplies	\$0	\$46	\$0	\$0	\$0
Financing Costs	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$109,840	\$68,866	\$99,432	\$73,060	\$73,060
Total Expenditures	\$321,021	\$359,856	\$300,591	\$302,412	\$311,303

Land & Light Assessment District Fund (203)

Personnel Services	\$231,133	\$161,690	\$144,542	\$267,654	\$273,809
Purchased Professional & Technical Services	\$17,176	\$20,222	\$18,500	\$18,000	\$18,000
Purchased Property Services	\$682,971	\$426,918	\$257,311	\$260,781	\$260,781
Other Purchased Services	\$1,608	\$1,060	\$2,900	\$2,400	\$2,400
Supplies	\$65,571	\$25,763	\$55,130	\$46,000	\$46,000
Other Financing Uses	\$146,861	\$150,445	\$193,958	\$159,607	\$159,607
Total Expenditures	\$1,145,321	\$786,098	\$672,341	\$754,442	\$760,597

Measure J-Return to Source Fund (204)

Personnel Services	\$17	\$120,543	\$126,076	\$148,117	\$154,816
Purchased Professional & Technical Services	\$0	\$14,979	\$3,394	\$10,000	\$10,000
Purchased Property Services	\$0	\$108,746	\$212,430	\$209,991	\$209,991
Other Purchased Services	\$25,482	\$36,675	\$42,700	\$42,700	\$42,700
Supplies	\$36	\$29,651	\$30,000	\$30,000	\$30,000
Other Financing Uses	\$30,275	\$58,931	\$60,699	\$82,520	\$82,520
Total Expenditures	\$55,810	\$369,525	\$475,299	\$523,328	\$530,027

Measure J Storm Drain Fund (205)

Personnel Services	\$135,027	\$268,313	\$282,469	\$300,011	\$313,861
Purchased Professional & Technical Services	\$11,764	\$21,175	\$11,300	\$261,700	\$261,700
Purchased Property Services	\$11,128	\$105,044	\$381,045	\$105,000	\$105,000
Supplies	\$12,259	\$2,872	\$15,000	\$27,000	\$27,000
Other Financing Uses	\$0	\$70,120	\$72,224	\$74,391	\$74,391
Total Expenditures	\$170,179	\$467,524	\$762,038	\$768,102	\$781,952

Measure A Parcel Tax Fund (206)

Purchased Professional & Technical Services	\$0	\$734	\$0	\$0	\$0
Purchased Property Services	\$0	\$220	\$101,000	\$450,000	\$450,000
Supplies	\$0	\$0	\$0	\$0	\$0
Property & Capital	\$141,198	\$53,071	\$0	\$0	\$0

Total Expenditures	\$141,198	\$54,025	\$101,000	\$450,000	\$450,000
Park In Lieu Fund (210)					
Purchased Property Services	\$0	\$0	\$12,000	\$0	\$0
Total Expenditures	\$0	\$0	\$12,000	\$0	\$0
Street Improvemt & Maintenance Fund (211)					
Personnel Services	\$59,179	\$54,689	\$70,457	\$90,483	\$93,028
Purchased Professional & Technical Services	\$261,939	\$228,960	\$45,535	\$45,535	\$45,535
Purchased Property Services	\$814,556	\$904,308	\$1,320,543	\$655,000	\$655,000
Other Purchased Services	\$1,760	\$2,069	\$0	\$0	\$0
Other Financing Uses	\$745,481	\$733,914	\$737,228	\$737,078	\$736,203
Total Expenditures	\$1,882,915	\$1,923,940	\$2,173,763	\$1,528,096	\$1,529,766
Grants Fund (221)					
Personnel Services	\$0	\$0	\$0	\$0	\$0
Purchased Professional & Technical Services	\$66,283	\$1,553	\$0	\$0	\$0
Total Expenditures	\$66,283	\$1,553	\$0	\$0	\$0
Capital Improvement Fund (301)					
Personnel Services	\$2,177	\$7,057	\$31,298	\$19,226	\$19,935
Purchased Professional & Technical Services	\$433,169	\$111,068	\$17,875	\$17,876	\$17,876
Purchased Property Services	\$2,918,367	\$1,296,634	\$2,055,547	\$4,555,896	\$4,555,896
Other Purchased Services	\$3,557	\$0	\$0	\$0	\$0
Other Financing Uses	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$3,357,270	\$1,414,759	\$2,104,721	\$4,592,998	\$4,593,707
Integrated Waste Mgmt Fund (501)					
Personnel Services	\$1,114,923	\$1,085,207	\$1,128,718	\$1,112,861	\$1,183,476
Purchased Professional & Technical Services	\$111,755	\$37,301	\$147,500	\$157,000	\$157,000
Purchased Property Services	\$150,639	\$130,264	\$165,980	\$142,500	\$142,500
Other Purchased Services	\$35,539	\$27,139	\$55,250	\$55,250	\$55,250
Supplies	\$85,031	\$72,849	\$123,800	\$114,900	\$114,900
Property & Capital	\$15,321	\$1,965	\$1,500	\$1,500	\$1,500
Financing Costs	\$6,047	\$99,116	\$427,865	\$429,385	\$429,359
Other Financing Uses	\$327,371	\$346,319	\$356,418	\$366,821	\$366,821
Total Expenditures	\$1,846,626	\$1,800,159	\$2,407,031	\$2,380,217	\$2,450,806
Vehicle/Equip Replacement (601)					
Purchased Property Services	\$0	\$0	\$0	\$10,000	\$10,000
Total Expenditures	\$0	\$0	\$0	\$10,000	\$10,000
Public Works Department Revenues					
	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
	Actual	Actual	Amended	Proposed	Proposed
General Fund (101)					
Intergovernmental Revenues	\$25,998	\$17,411	\$16,000	\$16,000	\$16,480
Charges for Services	\$189,094	\$213,652	\$205,000	\$265,000	\$275,600
Other Revenue	\$2,836	\$80	\$0	\$0	\$0
Revenue Totals	\$217,927	\$231,143	\$221,000	\$281,000	\$292,080
National Pollution Discharge Elimination System Fund (202)					
Intergovernmental Revenues	\$309,957	\$317,564	\$315,000	\$310,000	\$319,300
Charges for Services	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$111,000	\$0	\$0	\$0	\$0
Revenue Totals	\$420,957	\$317,564	\$315,000	\$310,000	\$319,300
Land & Light Assessment District Fund (203)					

Property and Other Taxes	\$771,235	\$771,472	\$771,000	\$771,000	\$794,130
Intergovernmental Revenues	\$75,027	\$2,000	\$10,000	\$10,000	\$10,300
Other Revenue	\$0	\$2,509	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$846,262	\$775,981	\$781,000	\$781,000	\$804,430
Street Improvment & Maintenance Fund (211)					
Property and Other Taxes	\$1,453,527	\$1,399,734	\$1,498,800	\$1,485,000	\$1,529,550
Intergovernmental Revenues	\$0	\$426,460	\$630,000	\$0	\$0
Other Revenue	\$7,745	\$4,277	\$5,000	\$5,000	\$5,150
Revenue Totals	\$1,461,273	\$1,830,470	\$2,133,800	\$1,490,000	\$1,534,700
Fund: 221 Grants					
Intergovernmental Revenues	\$0	\$60,000	\$0	\$0	\$0
Revenue Totals	\$0	\$60,000	\$0	\$0	\$0
Capital Improvement Fund (301)					
Use of Money and Property	\$32	\$3	\$0	\$0	\$0
Intergovernmental Revenues	\$1,784,272	\$938,277	\$1,749,313	\$4,343,511	\$4,473,816
Other Revenue	\$43,135	\$64,108	\$0	\$240,846	\$248,071
Other Financing Sources	\$379,428	\$74,838	\$83,000	\$20,000	\$20,000
Revenue Totals	\$2,206,836	\$1,077,224	\$1,832,313	\$4,604,357	\$4,741,888
Fund: 501 Integrated Waste Mgmt					
Use of Money and Property	\$0	\$0	\$1,000	\$0	\$0
Intergovernmental Revenues	\$20,522	\$1,250	\$16,000	\$16,000	\$16,480
Charges for Services	\$2,003,704	\$2,195,953	\$2,285,223	\$2,445,573	\$2,543,396
Other Revenue	\$68,115	\$7,203	\$4,300	\$6,100	\$6,283
Other Financing Sources	\$0	\$0	\$39,000	\$0	\$0
Revenue Totals	\$2,092,342	\$2,204,405	\$2,345,523	\$2,467,673	\$2,566,159

ENGINEERING DIVISION

The Engineering Division serves to plan, design and construct improvements to public facilities and infrastructure; provide quality design review and inspection services for residents, developers, private contractors and utility companies and ensure compliance with local, state and federal regulations and design standards; and plan and implement safe, efficient and accessible movements for all modes of travel in the City, including pedestrians, bicycles, vehicles, transit and persons of all ages and abilities. The Division is staffed and operated utilizing a variety of special funds, as previously noted, and the General Fund.

Division Overview

The Engineering Division's core service areas and primary responsibilities include:

- Capital Improvement Program (CIP) – assess needs, plan improvements, develop budgets, seek funding opportunities, oversee design and construction of public facilities and infrastructure improvements including streets and transportation facilities to accommodate all modes of travel, parks, playfields, open space, paths and trails, storm drains, creeks, and buildings. Specific functions include
 - Program Management – coordination of long-range capital planning and integration into the ten-year CIP plan with other departments and related private development

- Project and Construction Management – oversight of all aspects of active projects in the CIP including design and construction management, inspection, and contract administration for consultants and contractors
- Engineering Permits – review plans, issue permits and perform inspections for work and oversize transportation affecting the public right of way as performed by property owners, utility companies, private contractors and outside agencies
- Land Development/Community Development Support – assist the Community Development Department by performing design review and inspection of private development for subdivisions, site plans, grading, and storm drainage; and provide engineering review and related support services for large private development, citywide planning and regional projects
- Street and Transportation Services
 - Traffic Engineering – perform traffic engineering and parking analyses, and authorize modifications and upgrades for existing traffic control and parking devices and systems to address operations and safety concerns identified by residents, businesses and City staff
 - Pavement Management Program (PMP) – maintain the City’s PMP database to comply with regional requirements; program improvement projects as part of the Measure A Street Improvement Program; seek state, federal and regional funding grants to leverage Measure A funding; and serve as Staff Liaison to the Citizen Street Oversight Committee
 - Bicycle, Pedestrian and ADA Program – plan, evaluate, secure funding for, and implement bicycle, pedestrian, safe routes to school and ADA projects and programs including those contained in the El Cerrito Active Transportation Plan and ADA Transition Plan; and convene and oversee the ADA Advisory Group
 - Transportation Planning – participate in regional transportation policy setting and funding forums to support City goals including collaboration with the Contra Costa Transportation Authority (CCTA), West Contra Costa Transportation Advisory Committee (WCCTAC), Metropolitan Transportation Commission (MTC), Caltrans, BART, AC Transit and WestCAT; and provide City staff representative on the CCTA Technical Coordinating Committee (TCC) and WCCTAC Technical Advisory Group (TAC)
 - Neighborhood Traffic Management Program – implement the Neighborhood Traffic Management Program (NTMP) to address quality life concerns that are outside the standard engineering safety and operations concerns on residential streets
- Storm Drain Program – evaluate needs and plan for improvements to the storm drainage system per the City Storm Drain Master Plan
- Clean Water Program/National Pollutant Discharge Elimination System (NPDES) – review design plans and inspect construction activities to ensure compliance with the City’s NPDES permit
- Grant Management – manage various regional, state and federal grants including applications, reporting and reimbursement requests

- Interagency Coordination – coordinate with outside agencies and utilities including Stege Sanitary, EBMUD, PG&E, AT&T, Caltrans, BART and Contra Costa County City-County Engineering Advisory Committee (CCEAC) to provide and improve various infrastructure systems within the City

2014-2016 ACCOMPLISHMENTS
Completed construction and managed grant funding requirements for the Ohlone Greenway Major Street Crosswalk Safety Improvements Project, Traffic Safety & Management Program-Speed Radar Feedback Signs Project, Access Modifications-Curb Ramps Project and, in collaboration with Community Development, the Ohlone Greenway Natural Area and Rain Gardens Project
As part of Measure A Street Improvement Program, completed construction of the 2013–14 Street Improvement Project, 2014 Pavement Rehabilitation Project, 2014 Patch Paving Program, and 2015 Slurry Seal and Curb Ramp Project to repair and resurface various streets as well as install related improvements to curb, gutter, sidewalk, curb ramps, storm drain facilities and traffic striping. .
Bid and began construction of the Huber Park Improvements; and continued grant management activities related to the East Bay Regional Parks Measure WW funding
Managed State and Federal funds used to leverage the Measure A funding; completion of these projects brings the percentage of all City street segments resurfaced since 2008 to approximately 95%: with a Pavement Condition Index (PCI) of 84 (three-year average), the Metropolitan Transportation Commission once again rated the City as having one of the top three cities with the best-paved streets in the Bay Area
Designed and initiated bidding phase for the Arlington Curve at Brewster Drive Curve Safety Improvements Project and the Ohlone Greenway Station Area Access, Safety and Placemaking Improvements Project; also managed the federal grants associated with both projects
Adopted the Active Transportation Plan and the San Pablo Avenue Complete Streets Plan in collaboration with the Community Development Department
Collaborated with WCCUSD and Police Department to identify and implement vehicle, pedestrian and bicycle improvements, both near- and long-term, at the new Korematsu Middle School to provide for student safety and minimize traffic impacts to the surrounding neighborhood; successfully applied for State Transportation Development Act, Article 3 funds to implement some of these improvements
Provided engineering review and related support services for several large citywide planning, private development and regional transportation projects including the San Pablo Avenue Specific Plan, Citywide Urban Greening Plan, Hillside Natural Area property acquisition, San Francisco Estuary Partnership’s San Pablo Avenue Green Spine Project, Alameda County Transportation Commission’s I-80 Integrated Corridor Mobility Project, Ohlone Gardens Mixed-Use Development, 1715 Elm Street, Creekside Walk Residential Development, and Eden Senior Housing Development
Held several community meeting and implemented several measures as part Neighborhood Traffic Management Program (NTMP) to address speed, traffic volume and livability concerns including permanent speed hump installation on Lincoln Ave and Colusa Ave, trial installation of speed cushions on Sea View Drive, and various other enhanced signing and striping treatments on Cutting Blvd, Hagen Blvd, and Arlington Blvd

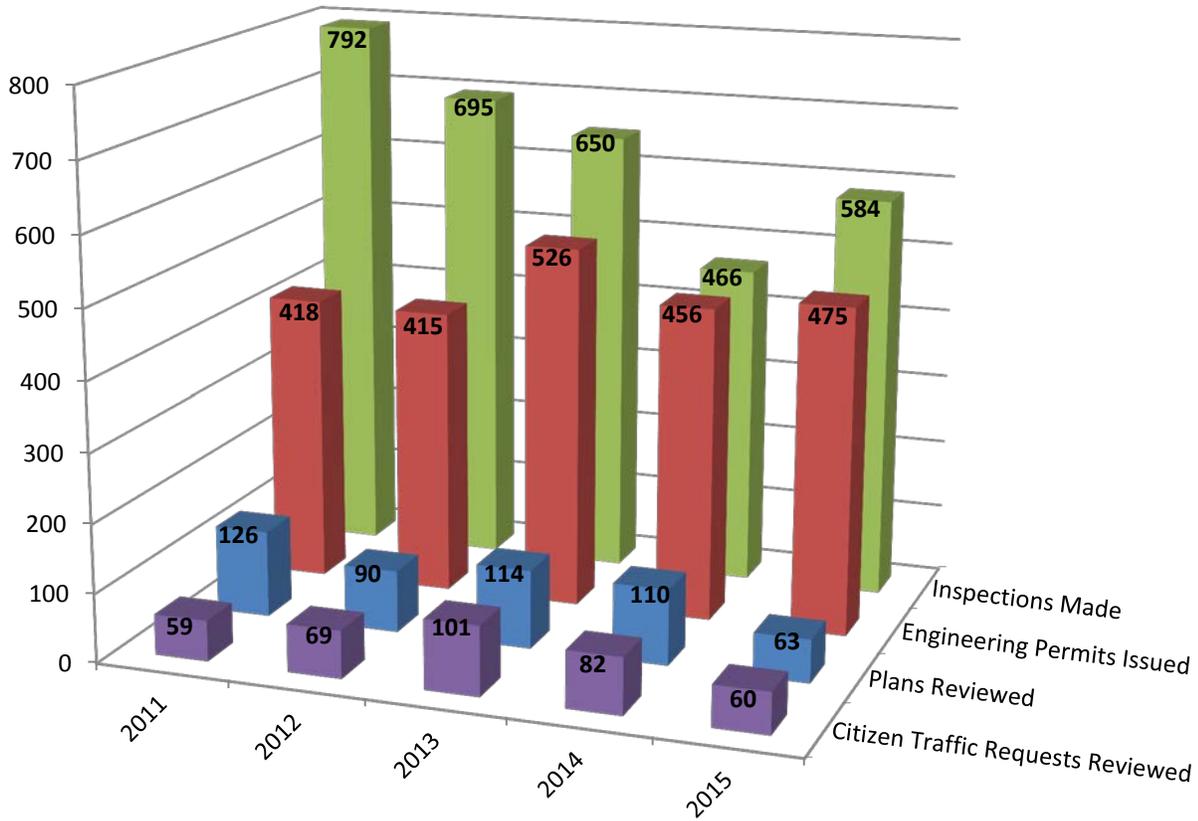
Service Indicators

Charts **8-2 – 8-4** below depict the workload statistics for the Engineering Division over the past five years.

The number of Engineering Permits issued and Plans reviewed have slightly fluctuated over the prior years around 500 permits and 100 plans per year. Inspections have increased in the last year due to the type and size of construction projects. The number of traffic requests

evaluated have decreased over the last two years as the Division focused on clearing the backlog of requests in 2013.

Chart 8-2
Engineering Service Indicators by Calendar Year



The Capital Improvement Program (CIP) has varying activity levels over the last few years. Several grant-funded transportation projects were completed in FY 2013-14. As such, FY 2014-15 was a transition year, in which Public Works staff focused on completing grant close-out documentation and reimbursement requests, supporting the acquisition of the Madera Open Space, continuing design of a few projects, and construction of paving and traffic safety and management projects.

In FY 2015-16, the Department managed a few more construction projects including several smaller storm drain repair, paving, and traffic safety and management projects. Fewer consultant contracts are used for these smaller projects, which are managed by in-house staff. However, in general, Public Works continued to use consultant contracts for project and construction management services to deliver projects. The CIP is described in detail in Section 12.

Chart 8-3
CIP Service Indicators by Fiscal Year

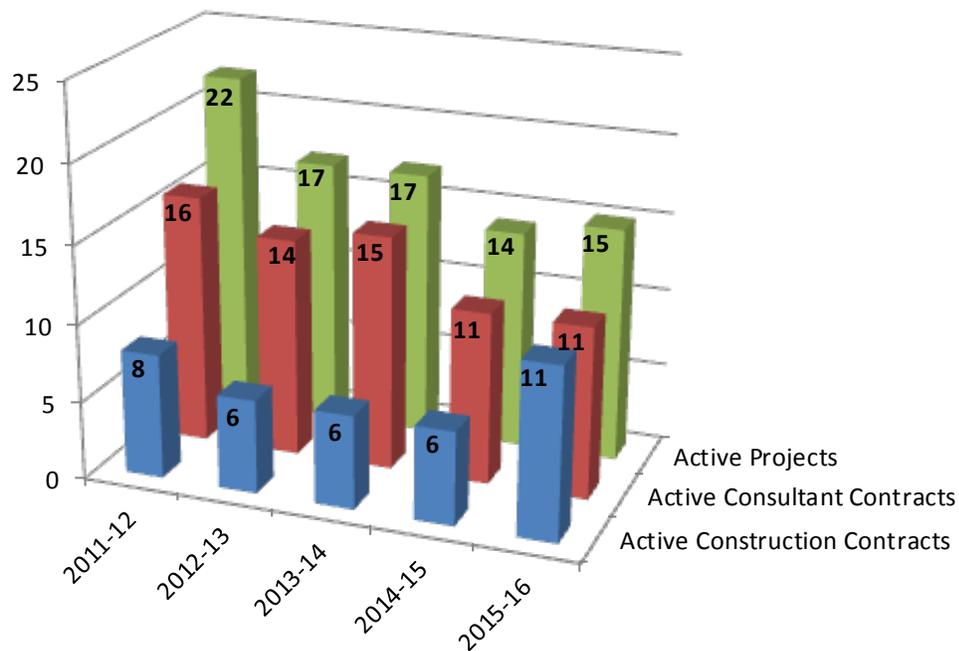
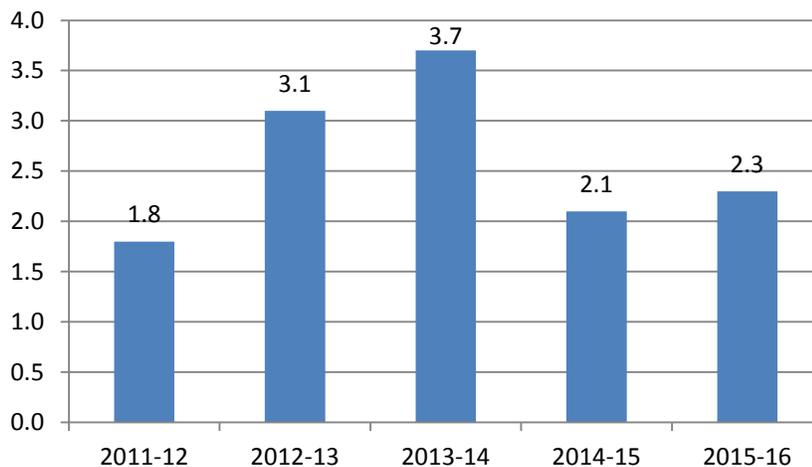


Chart 8-4
Total CIP Expenditures (Millions) by Fiscal Year



OPERATIONS AND ENVIRONMENTAL SERVICES

DIVISION

Formed in FY 2013-2014, the Operations and Environmental Services Division (OESD) combines all operations and maintenance functions previously housed in the Maintenance Division and the recycling and waste management functions of the former Environmental Services Division. In this new configuration, OESD is the primary steward of the City's valuable public infrastructure, including streets, sidewalks, parks, natural areas, facilities, recycling operations, and waste management. Its responsibilities include developing and managing operations, programs and policies that maintain and improve public spaces, infrastructure, and environmental quality in the City. The Division is staffed and operated utilizing a variety of special funds— including the Integrated Waste Management Enterprise Fund, Gas Tax Fund, National Pollutant Discharge Elimination System (NPDES) Fund, Landscaping and Lighting Assessment District (LLAD) Fund, Measure J Return to Source Fund, Measure J Storm Drain, and Measure A Street Improvement Fund, – as well as the General Fund.

OESD utilizes a combination of in-house staff and outside contractors for the ongoing maintenance and operations associated with parks, public spaces, landscaping, street trees, irrigation systems, sidewalks, streets, trails, streetlights, storm drains and public water courses, and traffic signals, signs and pavement markings. For these activities, contractors perform much of the routine work and staff supplements this work as well as performs select tasks that can be completed by a few crews of one or two people - such as investigating citizen requests and responding to emergencies or requests for service outside of regular business hours. The Division also directly manages and operates the City's award-winning Recycling + Environmental Resource Center, curbside recycling collection program, a variety of City solid waste programs, and environmental quality and sustainability programs.

OESD is active in community engagement programs that involve and educate El Cerrito residents and businesses, mainly through management and support of volunteer events such as monthly work-parties at Baxter Creek, periodic Green Team clean-ups, and stewardship activities promoted by Friends of Five Creeks, the City's annual Earth Day Celebration, and the Hillside Festival. The Division also provides staff liaison support to the Tree Committee and Environmental Quality Committee, and as-needed support for the Park and Recreation Commission.

2014-2016 ACCOMPLISHMENTS

Entered into Memorandum of Understanding with WCCUSD to design, bid, and complete construction of the renovation of the athletic field at Castro Park, including new turf, drainage, irrigation, warning track and fencing in order to improve durability of turf, ease of maintenance, and quality of play

Issued Request for Proposals (RFPs) for, entered into, and managed new Street Sweeping Agreement, Landscape Maintenance Service agreements and Tree Pruning & Removal Agreements, including new services such as improved customer service, weekly litter removal on San Pablo Avenue, maintenance of the Ohlone Greenway, and weed abatement in City easements, in addition to regular maintenance of City medians, parks, and athletic fields

Worked with BART to successfully close BART's two-year landscape maintenance contract on the restored Ohlone Greenway following BART's seismic retrofit project

Responded to the drought and water restrictions by reducing the City's water use on public landscapes and streetscapes: designed and constructed improvements to the irrigation system at

Tassajara Park to reduce water use, while also improve water coverage.
Due to the effects of the drought on the City's urban forest, developed and released RFPs for and entered into a variety of new tree agreements focused on pruning and/or removing problem street trees and removing hazard trees in Arlington Park, Canyon Trail Park, Hillside Natural Area, and the newly bequeathed Rosenberg property
Completed a variety of storm drain maintenance efforts and repairs, specifically concentrated activities in advance of the 2015-16 El Nino rainy season; removed over 120 cubic yards of sediment from the storm drain system at Kearney St and Fairmount Ave, improving storm water flows and preventing flooding in that neighborhood
Worked with State regulatory agencies to obtain permits and a Routine Maintenance Agreement, focused on mitigating flooding potential through the routine maintenance of vegetation and removal sediment in creeks and other storm water channels, while also protecting water and biological resources
Worked with the Contra Costa Clean Water Program in the reviewing and responding to the new National Pollution Discharge Elimination System, Municipal Regional Permit, which became effective in January 2016, for storm water discharges; focused on development, implementation and monitoring of the City's 2014 – 2022 Trash Management Plan including installation and maintenance of full trash capture devices and increased the number of on-land trash assessments
Acquired grant funding and conducted special projects to plant trees or perform vegetation management with volunteers in Arlington and Cerrito Vista Parks, and the Rosenberg property
Provided planning and/or operational support for numerous community sponsored events, such as Arbor Day, Earth Day, Hillside Festival, Music for Madera Festival, Bike to Work Day, July 4 th Celebration, Citywide Garage Sales, and National Night Out
Participated in successful negotiations for the disbursement of \$527,000 to the City of El Cerrito from reserve funds from the West Contra Costa Integrated Waste Management Authority (RecycleMore)
Negotiated an agreement with RecycleMore to install a household hazardous waste (HHW) collection container, made possible by a state grant from CalRecycle, and to fund on-going operations of a satellite HHW collection facility at the El Cerrito Recycling + Environmental Resource Center (RERC)
Continued improving the operation of the RERC by expanding the materials currently accepted to include HHW, scrap textiles and shoes; updated the RERC's Storm Water Pollution Prevention Plan and renewed its General Industrial Permit
Worked with Community Development Department to investigate feasibility of joining a Community Choice Aggregation (CCA) program and provided City staff support in developing and implementing an Ordinance establishing a CCA and joining MCE Clean Energy, ending the enrollment period with the most "Deep Green" renewable energy subscriptions of any community in MCE territory

Service Indicators

Division maintenance workload indicators, including the number of work orders initiated, as demonstrated in Chart 8-5, had decreased somewhat since 2009, largely due to the recent capital investments made by the City as part of the Measure A Street Improvement Program and other grant-funded efforts. However, the amount of work orders has started to increase again in Calendar Years 2014 and 2015. While requests for street repair continues to be low due to the on-going maintenance provided through Measure A, 2015 did see a rise in the amount of work orders related to illegal dumping, homeless encampments, trash, and tree hazards. Additionally, because one of the two vacant Maintenance Workers positions has been filled, the Division has begun to address some deferred maintenance in City parks, in addition to responding to high priority activities such as health and safety concerns, urgent repairs, and emergency response services.

Chart 8-5
Maintenance Work Orders Initiated by Calendar Year

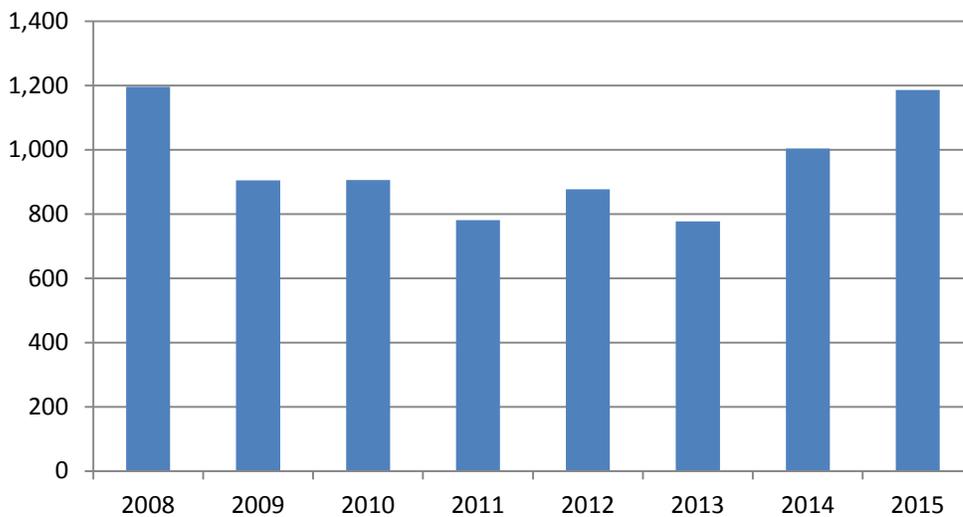
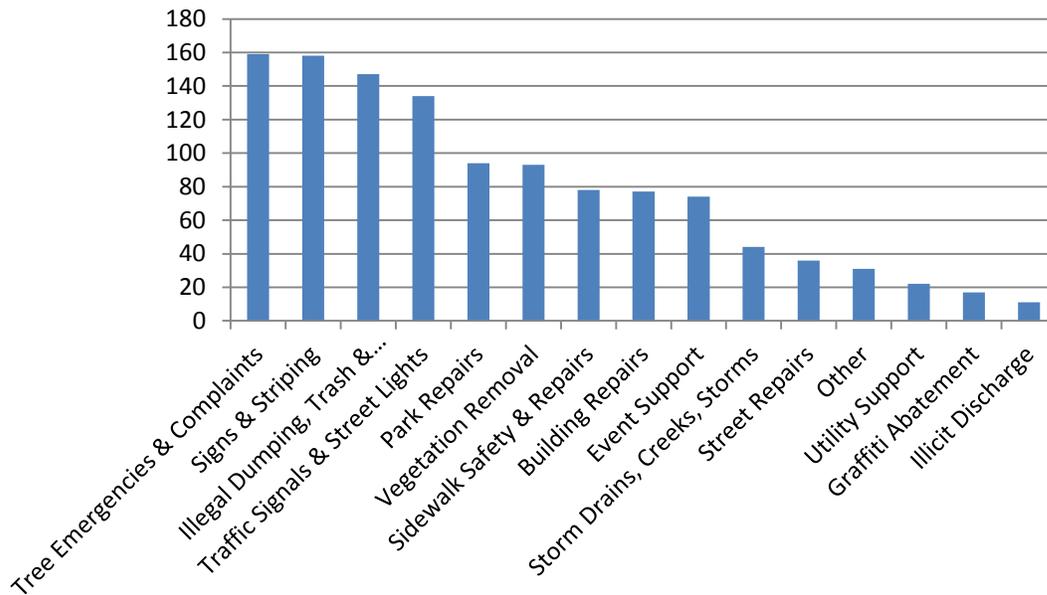


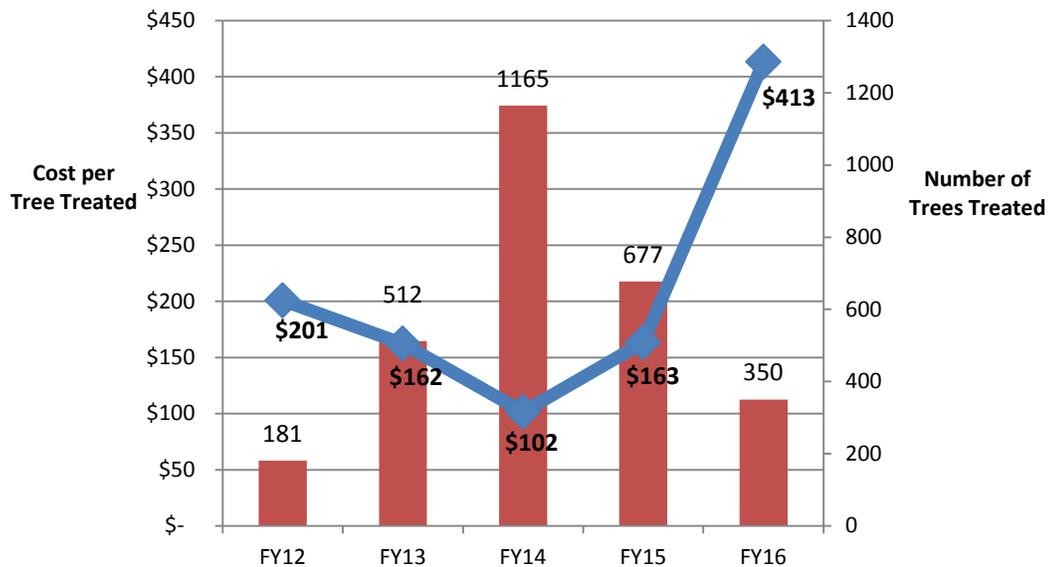
Chart 8-6 details the types and number of maintenance work orders initiated in Calendar Year 2015. As is evident in the chart, maintaining the City's parks, facilities, landscapes, streets, sidewalks and storm drains makes up the vast majority of the Division's maintenance activities. However, 2015 also saw a rise in work orders related to illegal dumping, homeless encampments, and trash, as well as tree hazards and requests for tree service.

Chart 8-6
Maintenance Work Orders by Type
January-December 2015



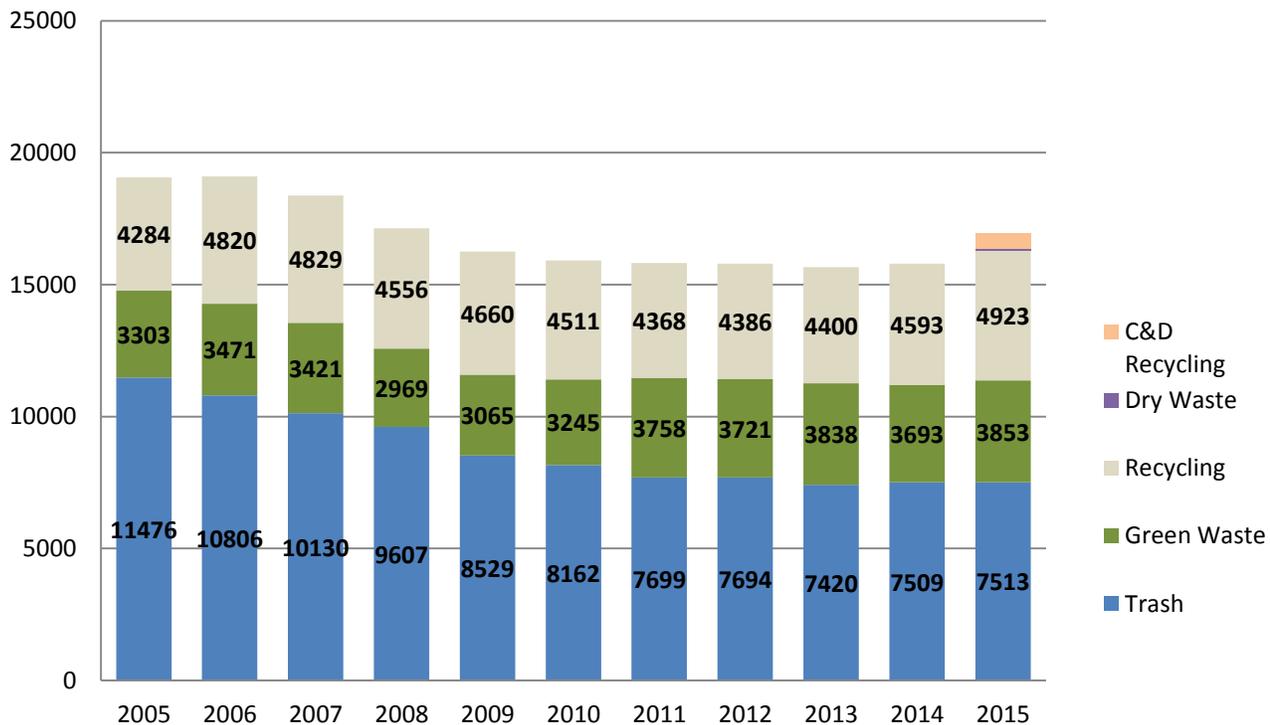
Due to historic drought conditions along with deferred maintenance, an unusual number of trees in El Cerrito have been stressed, become diseased, died or have created hazardous conditions. During the past fiscal year there were numerous tree failures, including many large trees in our parks and open spaces, specifically the Hillside Natural Area. As a result, the Division has had to use much of its tree maintenance funds, previously dedicated in large part to regular street tree pruning, to mitigate tree hazards and to remove many large dead and dying trees. As demonstrated in **Chart 8-7**, the price per tree treated rose significantly from FY14, when a “grid pruning” style agreement, which performed routine maintenance on each tree within a pruning area was in effect.

Chart 8-7
City Tree Pruning by Fiscal Year



As depicted in **Chart 8-8**, the total amount of solid waste (including trash, green waste, and recycling) generated in El Cerrito has steadily declined since 2005. In 2014, the City experienced a slight increase in total solid waste for the first time since 2006, presumably due to the improved economy. However, waste being sent to landfills did not increase by a significant amount, as the extra tons of solid waste were successfully diverted by increased recycling, green waste, and processing of construction and demolition waste (C & D). Future decreases in the amount of waste sent to landfills will require consideration of new policies and programs targeting untapped portions of the waste stream, many of which are detailed in the City's Climate Action Plan. The City's Post-Collection Agreement also provides for services, such as C&D processing, that should result in further reduction in landfilled tons in future years.

Chart 8-8
Solid Waste Tonnage by Year



OESD staff partners with other Departments to implement various resource conservation strategies as outlined in El Cerrito's Climate Action Plan. Since 2011, the City has implemented a number of energy efficiency and renewable energy projects at its facilities and in the community, including comprehensive lighting retrofits, solar installations, and most recently joining Marin Clean Energy as our low carbon electricity generator. These projects help the City save money and meet its greenhouse gas (GHG) emissions targets. **Chart 8-9** compares total annual municipal energy use, showing a 21% decrease in electricity use and a 30% decrease in natural gas use in 2015 since 2009. **Chart 8-10** shows a corresponding decrease in GHG emissions of 31% below the 2005 Climate Action Plan baseline.

Chart 8-9
Municipal Energy Use 2009-2015

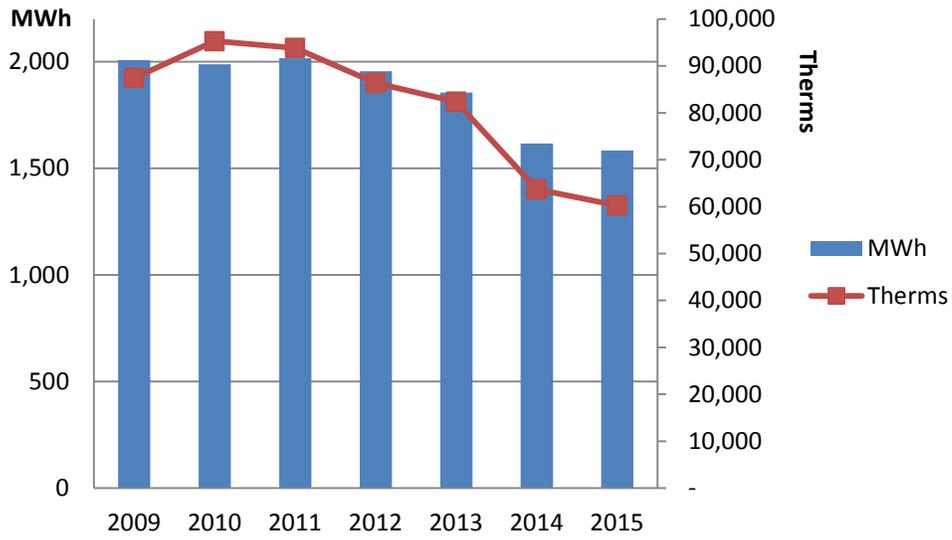
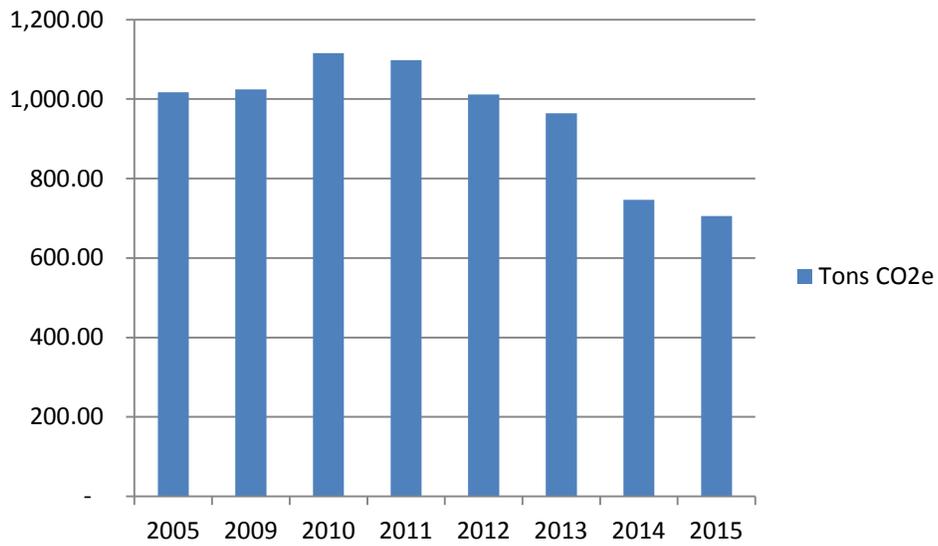


Chart 8-10
Tons CO₂e from Municipal Energy Use
2009-2015 against 2005 Baseline





Left: In the early part of the twentieth century, the fields and hills were covered with flowers in the spring. This photo from the 1910s shows Josephine Stark posing in a field of lupine in the El Cerrito Hills. Her father worked at the Bates and Borland quarry on Moeser Lane. At the time of incorporation, quarries were a major employer in El Cerrito. *(Photo from the El Cerrito Historical Society Collection, courtesy of the Johnson family).*

Top right: This photo circa 1910 shows Louie and Ida Navellier in front of their home. The building remains today on Navellier Street, formerly Blake Street. *(Photo from the El Cerrito Historical Society Collection).*

Lower right: This photo, circa 1925 shows young resident Maria Mayeda, standing in a field near her house on Wall Avenue. *(Photo from the El Cerrito Historical Society Collection, courtesy of the Maida family).*

SECTION 9: RECREATION DEPARTMENT

The Recreation Department is committed to meeting the needs and interests of residents of El Cerrito and neighboring communities. The Department's mission is to provide safe, friendly, reliable services that will enhance the quality of life through diverse programs. The Department values and encourages citizen input and strives to deliver activities and services of the highest quality.



This 1926 photo shows one of the popular "Motorcycle Hill" climbing competitions on Peralta Hill, east of Navellier and Blake streets. Photo from the El Cerrito Historical Society Collection.

DEPARTMENT OVERVIEW

The Recreation Department manages a full range of recreational services, special activities, and events for youth, adults and seniors. Staff works to ensure quality customer service in the delivery of our programs and services. The Department:

- Provides childcare, after school programming, enrichment classes, sports and summer camps for close to 4,000 children and teens per year
- Schedules activities and rentals of buildings, picnic areas, sports fields, tennis courts and the Swim Center
- Provides social services for seniors by providing, Meals on Wheels, lunch program, Easy Ride, respite programs, and a variety of recreational activities
- Works with community groups to ensure that a well-rounded aquatic program is implemented meeting the needs of the community.
- Provides support to the Committee on Aging, Parks and Recreation Commission and various other city organizations, departments and committees
- Works with employees to develop their talents and encourage future leadership

Organizational Structure

To accomplish its goals, the Recreation Department is divided into one administrative division and five program divisions:

Administrative Division

This division is responsible for ensuring that all aspects of the Recreation Department operate well; provide overall management of activities, long and short range planning, and personnel and budget administration; coordinate with other agencies; support advisory commissions and committees; manage grants and work with other City departments and outside agencies/organizations.

Youth & Adult/Community Services Divisions

These Divisions, under the direction of one Recreation Supervisor, provide quality social, physical and educational opportunities for personal enrichment through recreation programs, leisure activities, summer camps, sports, and special events. The Adult/Community Services Division is also responsible for facility, park and field rentals, and marketing for the Recreation Department.

Childcare Administration Division

The Division coordinates the delivery of youth preschool, childcare and day camp programs. State Licensing is necessary in the delivery of these programs. The Division works in close communication with the West Contra Costa Unified School District, advisory groups, and residents.

Aquatics Division

The Division provides a variety of aquatic programs. The Division works towards maximizing the number of users by (1) managing the operation of the Swim Center Complex that includes the use of the Splash Park and its programs; (2) providing support and direction for special activities; and (3) developing partnerships with community organizations, advisory groups, citizen organizations, and schools. The Division is responsible for coordinating the overall maintenance of the Swim Center complex.

Senior Services Division

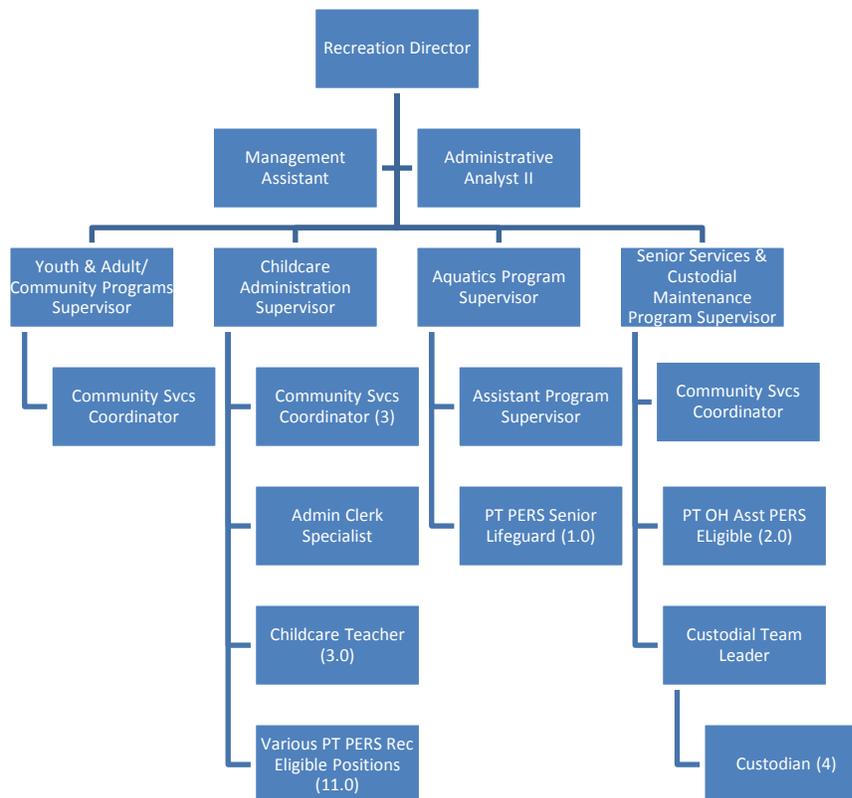
The Division improves the quality of life of older adults by providing programs and services for all seniors. The Division includes education and socialization program opportunities that contribute to enriching life for older adults.

Citywide Custodial Maintenance

This division is responsible for the custodial maintenance needs all of all City facilities including: City Hall, Public Safety Building, Community and Swim Centers, Senior Center, Recycling Center, Corporation Yard, clubhouses, and picnic sites.

Chart 9-1 reflects the Department’s organizational structure. The chart does not include all part-time positions.

**Chart 9-1
Recreation Department Organization Chart**



Position Listing

Table 9-1 depicts the Recreation Department's overall staffing patterns over five years. This does not include part-time hourly positions.

Table 9-1
Recreation Department Position Listing

RECREATION DEPARTMENT	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Admin Clerk Specialist	2	2	2	2	2
Assistant Program Supervisor	0	0	1	1	1
Childcare Teacher	3	3	3	3	3
Community Services Coordinator	6	6	5	5	5
Custodial Maintenance Leadworker	1	1	1	1	1
Custodian	4	4	4	4	4
Management Assistant	1	1	1	1	1
Management Analyst II	0	0	1	1	1
Recreation Director	1	1	1	1	1
Recreation Supervisor	4	4	4	4	4
RECREATION DEPARTMENT TOTAL	23	23	23	23	23

Strategic Plan Alignment

Table 9-2 shows the services performed by the Recreation Department as aligned to the Strategic Plan.

Table 9-2
Recreation Department Strategic Plan Alignment

Program or Service	Strategic Plan Goal	Activity Required By:	Duration
Facilitate and administer Co-Sponsorship Program	Exemplary Services	City	Ongoing
Continue to identify and offer a diverse range of recreational and leisure activities to the public	Sense of Place & Identity	No	Ongoing
Continue to improve innovative and cost effective methods of service delivery and promote a culture of high quality customer service	Exemplary Services	City	Ongoing
Develop and strengthen partnerships and collaborations with nearby organizations and agencies	Exemplary Services	City	Ongoing
Support efforts to improve and create new park and recreation facilities and implement the Urban Greening Plan Goals	Public Facilities	City	Multi Year
Provide quality Child Care Preschool, Teen Leadership and Afterschool Programs	Exemplary Services	City	Ongoing
Actively promote and facilitate active living and healthy eating in all applicable programs and services	Public Health & Safety	City	Ongoing
Monitor and evaluate 3rd party vendors and contractors to ensure high quality services and best value	Public Health & Safety	City	Ongoing
Continue to seek out and place volunteers with meaningful duties and responsibilities	Exemplary Services	No	Ongoing
Comply with State Childcare Licensing guidelines	Exemplary Services	State	
Provide a variety of aquatics offerings, including lap swim, water aerobics, public swims, and camps	Sense of Place & Identity	City	Ongoing
Provide Swim Lessons to promote health and water safety	Public Health & Safety	City	Ongoing
Continue partnerships with various athletic clubs, including Swim Teams, Baseball, Futbol and Tennis	Sense of Place & Identity	No	Multi Year

Oversee rentals of all of the recreational facilities throughout the City in an effective manner including Pool, Splash Park, Clubhouses, Fields, and picnic areas	Sense of Place & Identity	City	Ongoing
Partnership with WCCUSD to provide swim lessons, programs, and facilities for students and teams	Exemplary Services	City	Ongoing
American Red Cross Staff Certifications & Trainings	Public Health & Safety	State	Ongoing
Continue to partner and collaborate with professional organizations such as the California Parks and Recreation Society (CPRS) and the Bay Area Public Pool Operators Association (BAPPOA)	Financial Sustainability	No	Multi Year
Continue to utilize Measure A (2000) Fund for capital improvements to both improve the Swim Center and maintain it at a high level as it ages.	Public Facilities	City	Multi Year
Work with contractors and maintenance staff to maintain the pools, splash park and swim center facility in the most efficient manner	Public Facilities	No	Multi Year
Develop and strengthen partnerships and collaborations with nearby aquatics facilities and related organizations	Financial Sustainability	No	Ongoing
Provide a variety of classes, education, trips, excursions, and programs for seniors and older adults	Sense of Place & Identity	No	Ongoing
Alzheimer's Respite and Support Programs	Exemplary Services	No	Multi Year
Create special events for seniors (i.e. health fair(s), fitness, etc.) that both inform the public and increase senior center revenues.	Public Health & Safety	No	Ongoing
Evaluate and address under-performing programs and make necessary adjustments	Exemplary Services		Ongoing
Provide CoCo Café and Meals on Wheels Nutrition Program	Exemplary Services	City	Multi Year
Continue to increase participation by seniors and people with disabilities in the Easy Ride Transportation Service.	Environmental Sustainability	City	Ongoing
Develop and strengthen partnerships and collaborations with nearby organizations and agencies	Exemplary Services	No	Ongoing
Liaison to the Park and Recreation Commission and the Committee on Aging	Exemplary Services	City	Ongoing
Support community and staff efforts to improve facilities and explore funding sources for a new Senior Center.	Public Facilities	City	
Provide a variety of camp and class options, including day camps, resident and specialty summer camps	Sense of Place & Identity	No	Ongoing
Expand Sports Programming, Camps and Classes	Sense of Place & Identity	No	Multi Year
Marketing services to Increase awareness and improve public information for programs and facility rental options in print and online.	Exemplary Services	No	Ongoing
Provide custodial services to support community and staff efforts to improve facilities	Public Facilities	No	Ongoing
Leadership and oversight for community events, including 4th of July Festival, Egg Hunt, Sweetheart Dance, Pancake Breakfast, Golf Scramble, ZUMBathon® and Halloween Carnival	Sense of Place & Identity	No	Ongoing

RECREATION DEPARTMENT BUDGET SUMMARY

Recreation Department Expenditures (5010, 5020, 5030, 5040, 5050, 5060, 5070)

All Funds	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
General Fund (101)					
Personnel Services	\$2,914,998	\$3,000,593	\$2,924,397	\$3,144,740	\$3,310,978
Purchased Professional & Technical Services	\$392,991	\$418,851	\$398,500	\$426,500	\$426,500
Purchased Property Services	\$174,912	\$181,381	\$173,700	\$230,200	\$230,200
Other Purchased Services	\$268,237	\$254,606	\$286,800	\$305,400	\$305,400
Supplies	\$179,628	\$218,010	\$225,300	\$254,100	\$254,100
Property & Capital	\$9,230	\$35,291	\$26,100	\$68,100	\$68,100
Financing Costs	\$69,300	\$41,900	\$67,100	\$67,100	\$67,100
Total Expenditures	\$4,009,297	\$4,150,633	\$4,101,897	\$4,496,140	\$4,662,378
Land & Light Assessment District Fund (203)					
Personnel Services	\$110,555	\$108,509	\$115,068	\$114,654	\$114,654
Purchased Property Services	\$30,651	\$642	\$0	\$0	\$0
Total Expenditures	\$141,206	\$109,151	\$115,068	\$114,654	\$114,654
Measure J-Return to Source Fund (204)					
Personnel Services	\$54,214	\$133	\$0	\$0	\$0
Supplies	\$13,055	\$6,932	\$0	\$0	\$0
Total Expenditures	\$67,269	\$7,065	\$0	\$0	\$0
Measure J-Paratransit Fund (214)					
Personnel Services	\$0	\$70,447	\$52,328	\$52,328	\$52,328
Purchased Professional & Technical Services	\$0	\$230	\$0	\$0	\$0
Purchased Property Services	\$0	\$7,566	\$14,200	\$14,200	\$14,200
Other Purchased Services	\$0	\$343	\$1,020	\$1,020	\$1,020
Supplies	\$0	\$2,283	\$12,700	\$12,700	\$12,700
Other Financing Uses	\$0	\$31,486	\$32,430	\$33,403	\$33,403
Total Expenditures	\$0	\$112,355	\$112,678	\$113,651	\$113,651
Integrated Waste Mgmt Fund (501)					
Personnel Services	\$38,127	\$37,972	\$42,384	\$0	\$0
Supplies	\$47	\$0	\$2,500	\$0	\$0
Total Expenditures	\$38,174	\$37,972	\$44,884	\$0	\$0
Recreation Department Revenues					
	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Adopted	FY 2017-18 Adopted
General Fund (101)					
Use of Money and Property	\$191,932	\$252,432	\$289,140	\$290,500	\$299,215
Intergovernmental Revenues	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$3,196,777	\$3,257,291	\$3,304,620	\$3,158,676	\$3,285,023
Other Revenue	\$54,489	\$62,475	\$84,820	\$66,320	\$68,310
Other Financing Sources	\$0	\$31,486	\$32,430	\$33,403	\$33,403
Total Revenues	\$3,443,197	\$3,603,683	\$3,711,010	\$3,548,899	\$3,685,951
Measure J-Return to Source Fund (204)					
Charges for Services	\$9,162	\$0	\$0	\$0	\$0
Total Revenues	\$9,162	\$0	\$0	\$0	\$0
Measure J-Paratransit Fund (214)					
Property and Other Taxes	\$0	\$125,327	\$132,552	\$136,529	\$140,624
Charges for Services	\$0	\$12,758	\$13,500	\$14,792	\$15,384
Total Revenues	\$0	\$138,085	\$146,052	\$151,321	\$156,008
TOTAL DEPARTMENT EXPENDITURES	\$4,255,945	\$4,419,197	\$4,374,528	\$4,724,445	\$4,890,683
TOTAL DEPARTMENT REVENUES	\$3,452,359	\$3,741,768	\$3,857,062	\$3,700,220	\$3,841,959

RECREATION ADMINISTRATION

The Administrative Division is responsible for ensuring that all aspects of the Recreation Department are operating well; providing overall management of activities, long- and short-range planning, personnel and budget administration; coordinating with other agencies; supporting advisory commissions and committees; managing grants; and working with other departments relating to capital projects and Citywide programs and services. Recreation Administration staff coordinates and directs all functions and is responsible for the allocation of resources within the Department.

The Administrative Division is also responsible for coordinating the Department's budget process, financial reporting, and contracting of services. The Division assists with monitoring the budget throughout the year, providing reports, and directing the Department as necessary.

The Administrative Division oversees the allocation of scholarships for families who are financially in need. Qualifying families are encouraged to apply for funding, to participate in Department programs.

The Division provides office support and administrative support for each of the Department's programs and provides support to the Park and Recreation Commission.

Division staff is instrumental in the planning and oversight of all Recreation Department Special Events; especially the Dynamo Golf Scramble and the 4th of July Celebration.

2014-2016 ACCOMPLISHMENTS

Oversaw several successful full time recruitments in the department including a Management Analyst and Recreation Supervisor.

Took more active role in park planning, facilitated the Park and Recreation Commission's recommendation for the final allocation of Measure WW grant monies.

Received "Best of Contra Costa County" Award by Parents' Press for 4th of July Festival, 4th year in a row.

Successfully completed the transfer of property now known as the Dorothy Rosenberg Memorial Park from the donor family to the City. Worked with Public Works and Fire Departments to receive \$10,000 in fire abatement grants for this park.

YOUTH & ADULT/COMMUNITY SERVICES

DIVISIONS

The Youth & Adult/Community Services Divisions provides quality facilities and programs to the community offering social, physical and educational opportunities for personal enrichment through recreation and leisure activities.

The Divisions provide:

- Management and delivery of a diverse list of youth and adult classes and activities through the use of independent contractors and part time staff
- Department-wide marketing coordination
- Continued development of partnerships and community organizations, advisory groups, and citizens

- Volunteer opportunities for individuals and organizations
- Rentals of a variety of City facilities, fields and parks; and (6) coordination of specialty summer camp programs

Division staff assist in all Recreation Department Special Events; especially Halloween festivities, Street Play/Alberrito Streets, Zumbathon®, and the rides, games, and volunteer coordinator at the 4th of July Festival.

2014-2016 ACCOMPLISHMENTS	
Youth Services Division	
Continued to expand After School Enrichment Programs, general Recreation classes and Summer Camp offerings.	
Received sixteen (16) “Best of” Awards for Contra Costa County from readers of Parent’s Press Magazine including 6 Gold Medals for “Best Sleepaway Camp”, “Best Gymnastics Classes”, “Best Gymnastics Summer Camp”, “Best Science, Technology, & Digital Arts Summer Camps”, “Best Sports Program”, and “Best Sports Summer Camp”.	
Expanded popular El Cerrito Camp Ravenciff Program (Overnight Camp) to two weeks to meet demand.	
Adult/Community Services Division	
Continued to expand general Recreation classes and exercise offerings.	
Increased subscribership of monthly Department e-newsletter known as “rECnews” to close to 6,000 recipients.	
Significantly improved the quality of the rECguide Recreation Brochures and introduced a separate Summer Camp guide within the Winter/Spring rECguide.	
Increased Twitter followers to over 300.	

Service Indicators

Workload statistic achievements are based on services provided to patrons as shown in **Table 9-3** and **Charts 9-2 through 9-4**.

Table 9-3
Community Engagement Activities

<i>Special Events</i>	<i>Events</i>	<i>7</i>	<i>Participants</i>	<i>~16,000</i>
4 th of July Festival				
Pancake Breakfast				
ZUMBathon®				
Family Sweetheart Dance				
Halloween Festival				
Spring Egg Hunt				
Golf Tournament				
<i>Written Outreach</i>	<i>Campaigns</i>	<i>2</i>	<i>Pieces</i>	<i>112,000</i>
Fall rECguide (52 pages)				
Winter/Spring rECguide (40 pages)				
Summer Camp rECguide (32 pages)				
Summer rECguide (32 pages)				
rECnews E-Newsletter (6,000 community members)				
HASEP/MASEP Info. Packets (6-8 pages each)				

Chart 9-2
Adult/Community Program Enrollments and Passes, Calendar Year

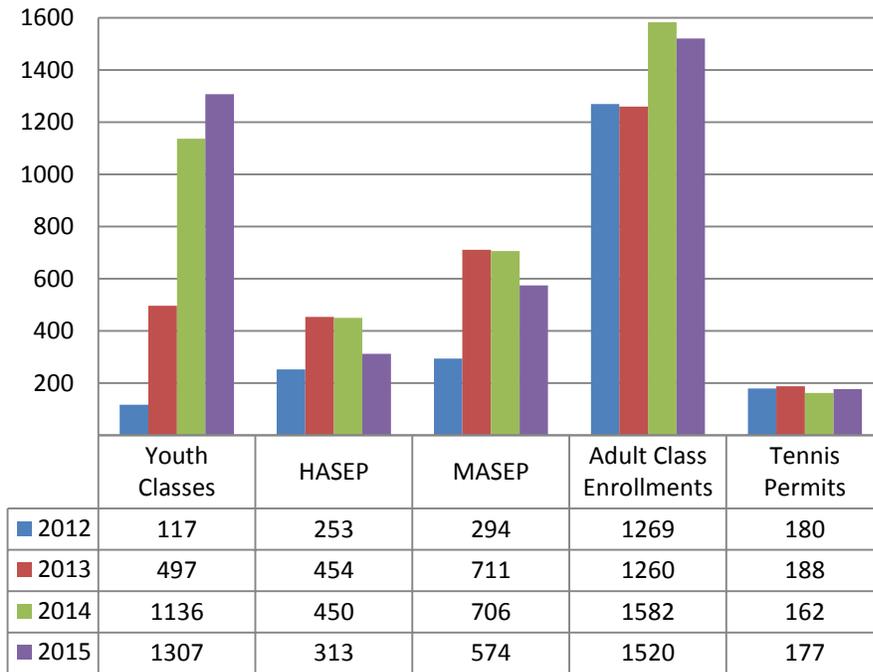


Chart 9-3
Facility Rentals by Type, Calendar Year

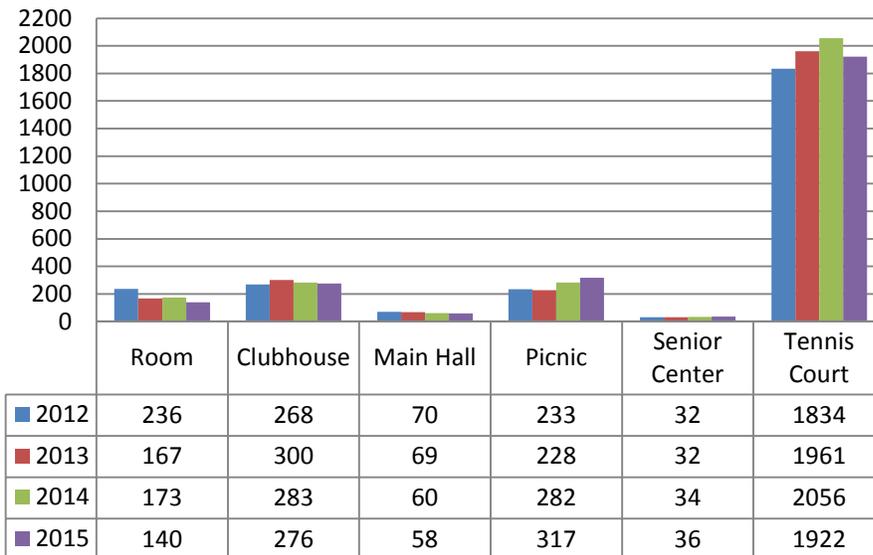
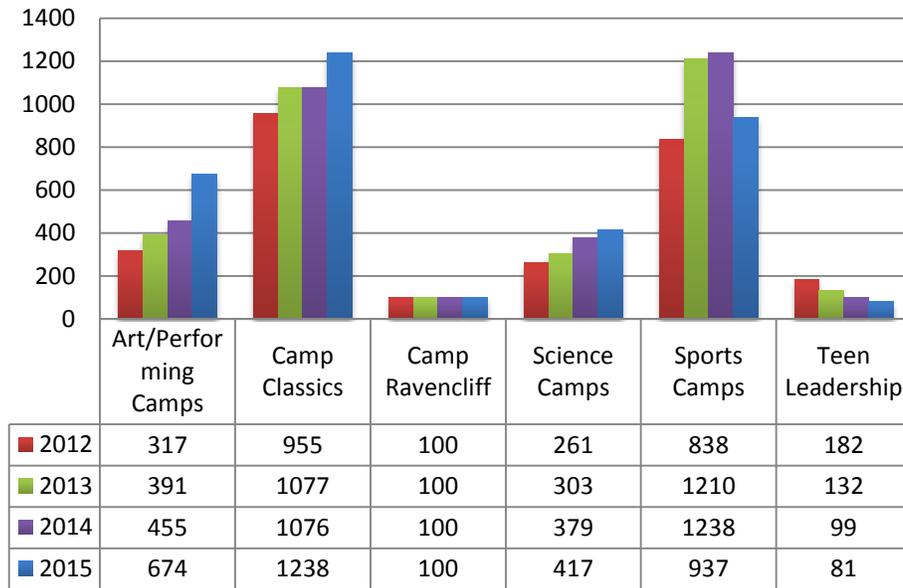


Chart 9-4
Summer Camp Enrollment



CHILDCARE ADMINISTRATION DIVISION

The Childcare Administration Division coordinates and delivers childcare and afterschool programs, preschool, and day camp programs. It is the largest division of the Recreation Department. The Division provides a full range of recreational opportunities before, during, and after school as well as delivering a diverse range of day camp programs during the summer and school holiday breaks. The Division serves youth in our community from the ages of 22 months to 17 years and employees adults of all ages.

Childcare Division Staff are also instrumental in the delivery of the Recreation Department's Community Events; especially the annual Spring Egg Hunt and the Recreation Department Information/Ticket Booths, Food Booths, and Face Painting Station at the 4th of July Celebration.

2014-2016 ACCOMPLISHMENTS

Amicably separated from the WCCUSD – ASES afterschool programs and established a stand-alone childcare program at Fairmont School.

Harding Childcare increased enrollment by over 15% in all programs to serve the most Harding Students since the school last had a 21st Century Grant in 2012.

Received seven (7) Parents Press "Best of" in Contra Costa County awards for 2015 including two Gold Medals for "Best Spring Break Camp" and "Best Winter Break Camp".

Table 9-4
Community Engagement Activities

SPECIAL EVENTS

Summer Camp Assemblies (weekly – 10 total)
Afterschool Program Plays/Talent Shows (2 per school)

Attendees (per week) ~100
Attendees (per show) 80-300

Service Indicators

Key workload assumptions for are based on prior years' experiences, which generally remain constant. These statistics are illustrated in **Charts 9-5 to 9-8**.

Chart 9-5
Teeter Tots & Casa Cerrito Preschool Average Enrollment, Calendar Year

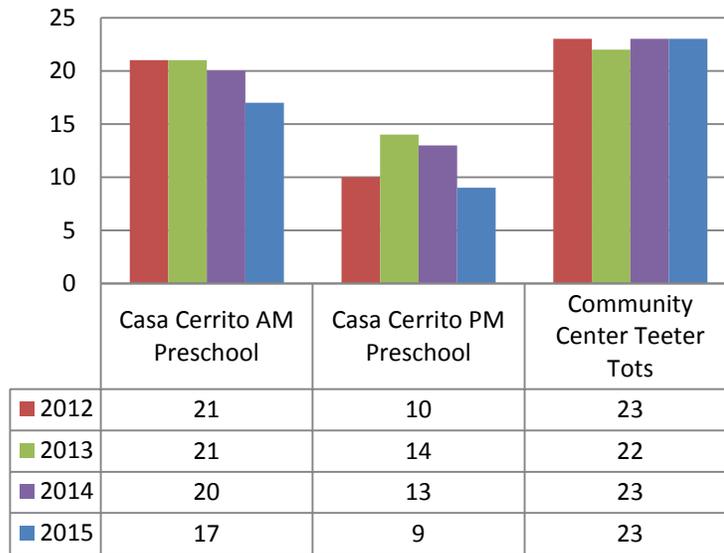


Chart 9-6
Madera Childcare Average Enrollment, Calendar Year

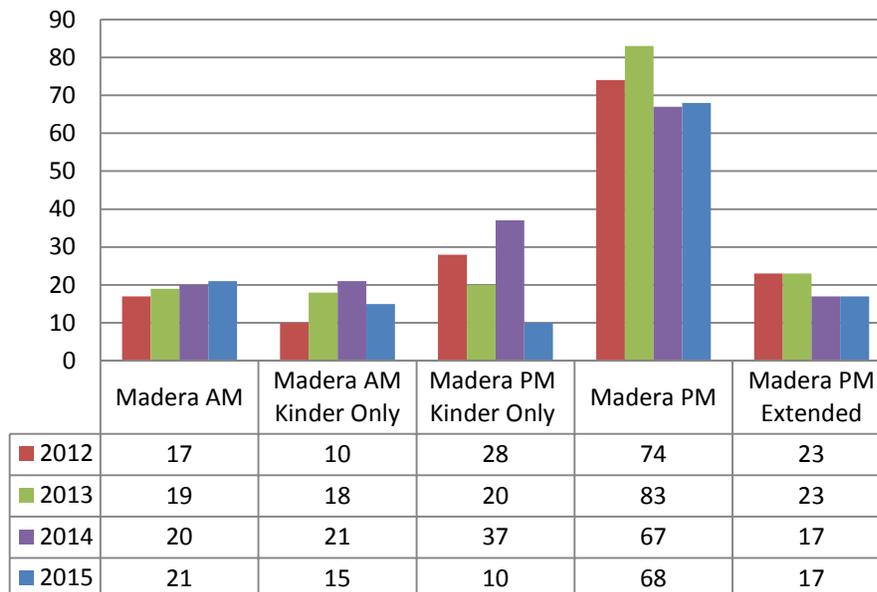


Chart 9-7
Harding Childcare Average Enrollment, Calendar Year

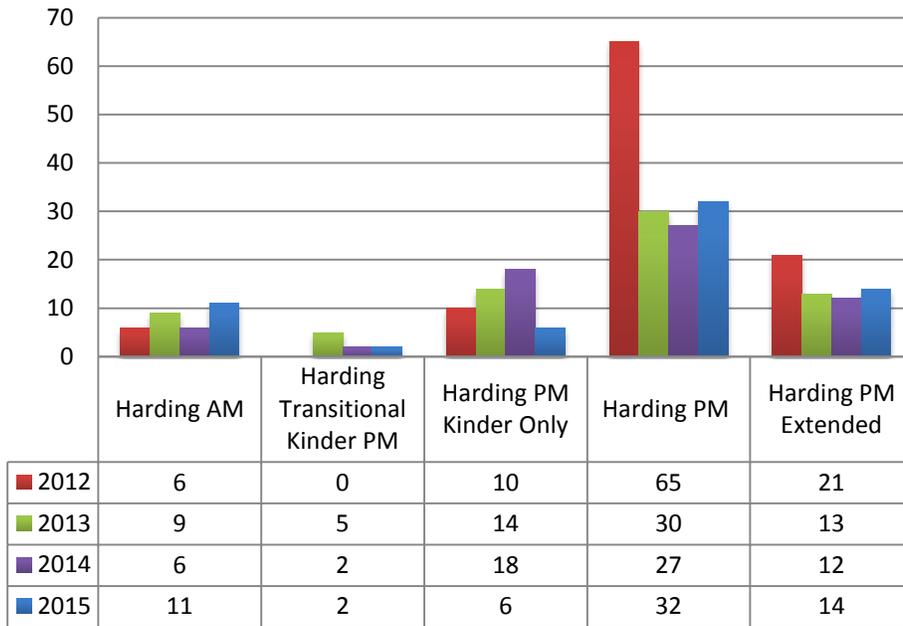
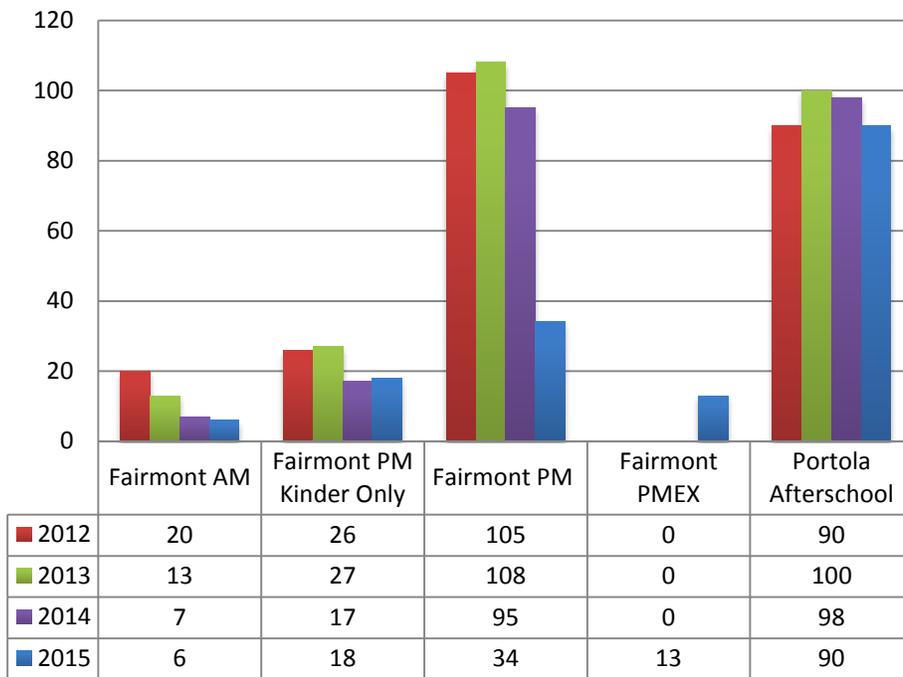


Chart 9-8
Fairmont Childcare & Portola After School Program Average Enrollment, Calendar Year



Note: The City ceased operating the Portola Afterschool program at the end of the 2014-15 school year. At Fairmont Elementary School, the City no longer runs the ASES Program for WCCUSD and established a smaller childcare program.

AQUATICS DIVISION

The Aquatics Division promotes health and safety by providing residents of El Cerrito and neighboring communities with the opportunity to participate in a variety of aquatic programs year round. These include lap swim, water aerobics, masters swim team (19 years of age and up), club swim teams (5 to 18 years), swim lessons, pool rentals, water polo, the Splash Park for recreational water play, and aquatic facility rentals.

Aquatics Division Staff:

- Manage the operation of the Swim Center and its programs: lap swim, public swim, day camp, swim teams, water polo, and swim lessons for youth and adults, and the Splash Park;
- Developing partnerships with community organizations, advisory groups, citizen organizations, and WCCUSD schools;
- Oversee maintenance contractors and staff to keep the facility in top running condition;
- Provide a variety of American Red Cross Health and Safety course to members of the public and City Staff;
- Providing support and direction for special events; especially the Holiday Pancake Breakfast, Family Sweetheart Dance, the Haunted House and the 4th of July Vendor Coordination.

2014-2016 ACCOMPLISHMENTS

Received Parent's Press Gold Medal Award for "Best Swim Classes" and a Bronze Medal for "Best Birthday Party Venue" in Contra Costa County for 2015

Completed automatic door assist project for all locker-rooms

Revised Aquatics Division job descriptions and pay rates to be more competitive with surrounding swim centers and increase employee retention

Re-introduced Day Camp Water Carnival to Summer Camp schedule.

Launched first "Water Safety Day", an innovative way to help train the Aquatics staff and offer free water safety information and classes to the public at the same time.

Maintained City's relationship with WCCUSD by making the swim center available for El Cerrito High School Swim Team practice and meets, providing lifeguards and swim instructors for Korematsu Middle School PE swim lessons, and running low cost swim lessons for Fairmont Elementary School through their PTA.

Worked with pool consultant to formulate capital replacement plan for pools and pool deck.

Service Indicators

Charts 9-9 to 9-13 depict the Aquatics Division workload statistics by the calendar year:

Chart 9-9
Swim Center Enrollments, Calendar Year

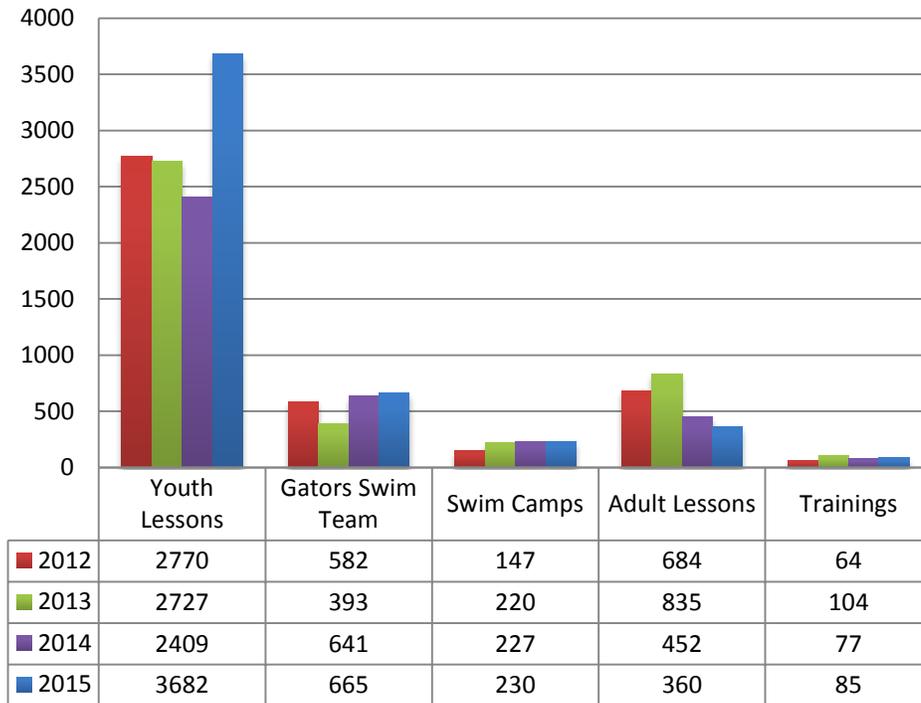


Chart 9-10
Swim Center Rentals by Type, Calendar Year

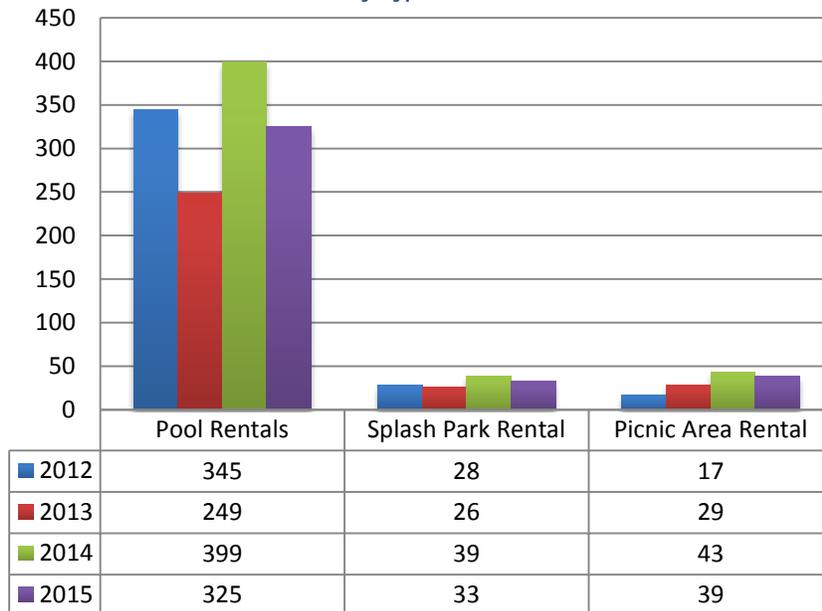


Chart 9-11
Swim Center Pass Sales and Renewals

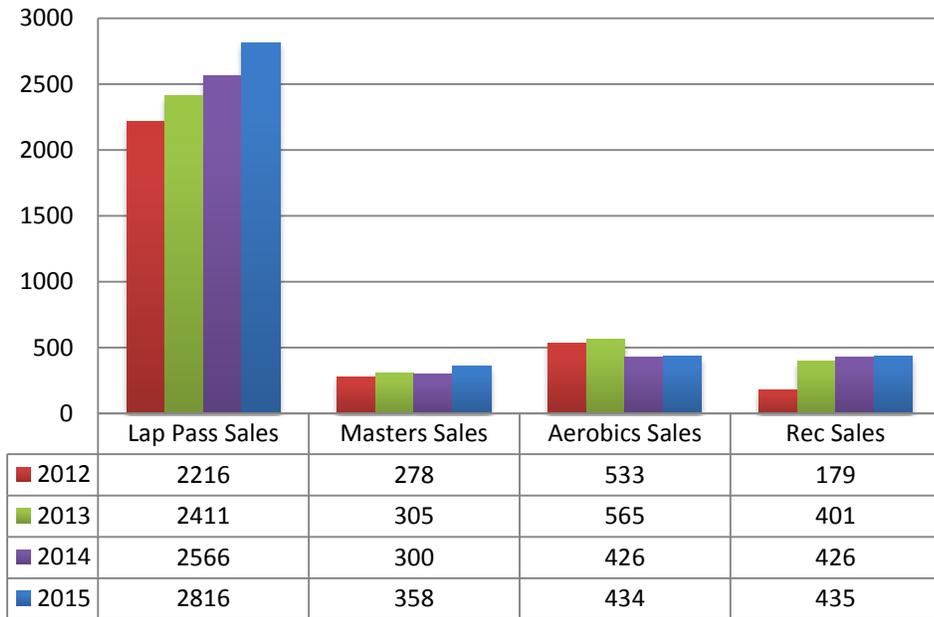


Chart 9-12
Swim Center Pass Uses, Calendar Year

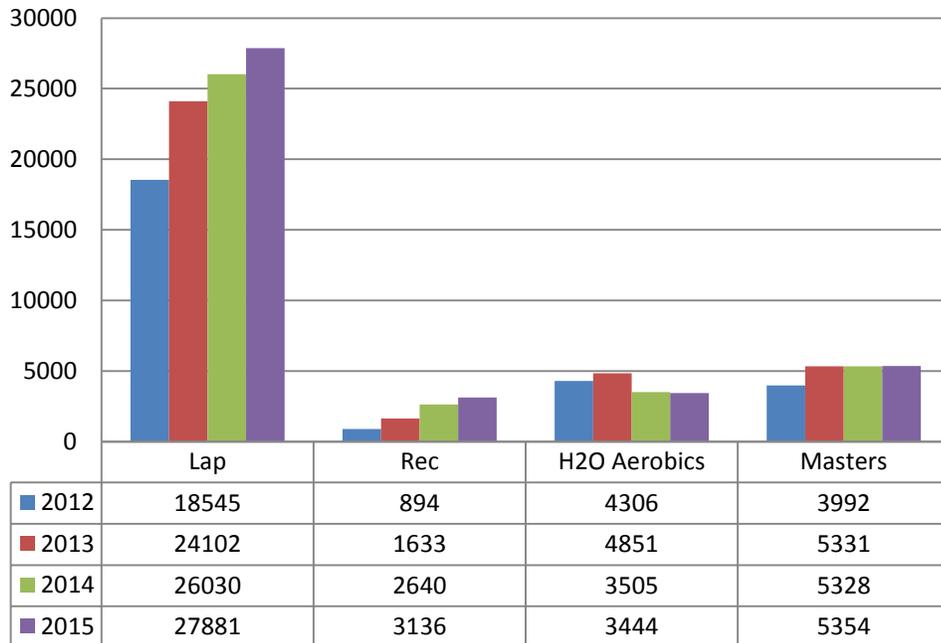
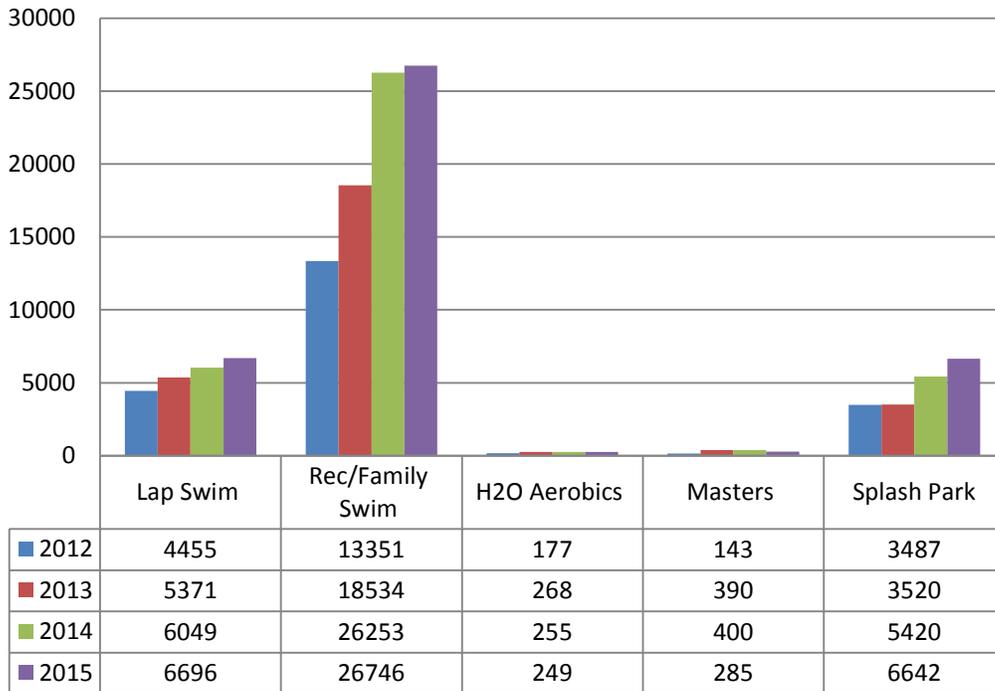


Chart 9-13
Swim Center Point of Sale, Calendar Year



SENIOR SERVICES DIVISION

The Senior Services Division coordinates, promotes, delivers, and evaluates a network of programs, activities and services designed to improve the quality of life of adults 50 years and older. It is the goal of staff and volunteers to provide programs, activities and services for adults who are vigorous and independent as well as the frail and vulnerable.

Residents of El Cerrito and neighboring communities enjoy a continuum of programs at the Senior Center which include fitness, wellness, the arts, culture, Wi-Fi Cyber Café, computer classes, travel, and many other recreational activities.

Division services include a daily lunch program, home delivered meals, Alzheimer’s Respite Program, health clinics, tax preparation, support groups, and health insurance counseling.

Easy Ride Paratransit, with funding provided by Measure J offers affordable, accessible and friendly door-to-door service five days a week within City limits enabling residents 65 and older and people with disabilities 18 years and older to regularly run errands, get to work, attend classes, purchase groceries and household supplies, keep appointments, and visit family and friends. Easy Ride also provides a once a month shopping trip to desirable stores just outside El Cerrito.

The Division partners with other organizations and agencies for assistance in the delivery of programs and services allowing area residents to benefit from these associations at no cost to the City. A pool of 50 volunteers round out many of our program delivery needs.

The division produces a monthly newsletter (which is mailed to participants and available on the department’s web page), works on fundraising and planned giving programs, contracts for services, monitors budget and Measure J costs, provides staff liaison and clerical support to Committee on Aging, and participates on advisory councils and committees.

Senior Services Division Staff provide to support to the Recreation Department’s Community Special Events; especially the Dynamo Golf Scramble and the 4th of July food vendor coordination. The Division takes the lead on the Annual Volunteer Reception, Senior Center Holiday Party, and the Senior Resource Fair.

2014-2016 ACCOMPLISHMENTS
Implemented El Cerrito’s first Senior Resource Fair
Created El Cerrito’s first Pickleball Tournament – the Pickle “Relish” Ball Tournament
Continued to work with the Committee on Aging offer monthly guest speaker programs dealing with senior issues.
Partnered with the El Cerrito Historical Society to offer City of El Cerrito Historical Tours four times per year.
Hosted the Volunteer Reception Dinner for all Recreation Department volunteers.
Continue to build Measure J reserve to eventually purchase new Paratransit Van.

Service Indicators

Services and programs provided by the Senior Services Division are listed in **Table 9-5** and **Charts 9-14 and 9-15:**

Table 9-5
Community Engagement Activities

Community Input	Meetings	11	Participants	220
Committee on Aging				
Workshops & Talks	Workshops/Talks	11	Participants	375
Compassion and Choices Talk				
Ashby Village				
Contra Costa Mosquito and Vector Control				
Control your Clutter				
CTPA & Center for Better Hearing Aids				
Digestion Talk				
Gadget Lady				
Love One’s Care and Aging in Place				
MCE Clean Energy				
Medicare Plan Changes				
Tax Talk				
Special Events	Events	3	Participants	800
Senior Center Holiday Party				
Senior Resource Fair				
Volunteer Reception Dinner				
Written Outreach	50+ Newsletter		Mail Pieces	20,000

Chart 9-14
Senior Services Visits by Type, Fiscal Year

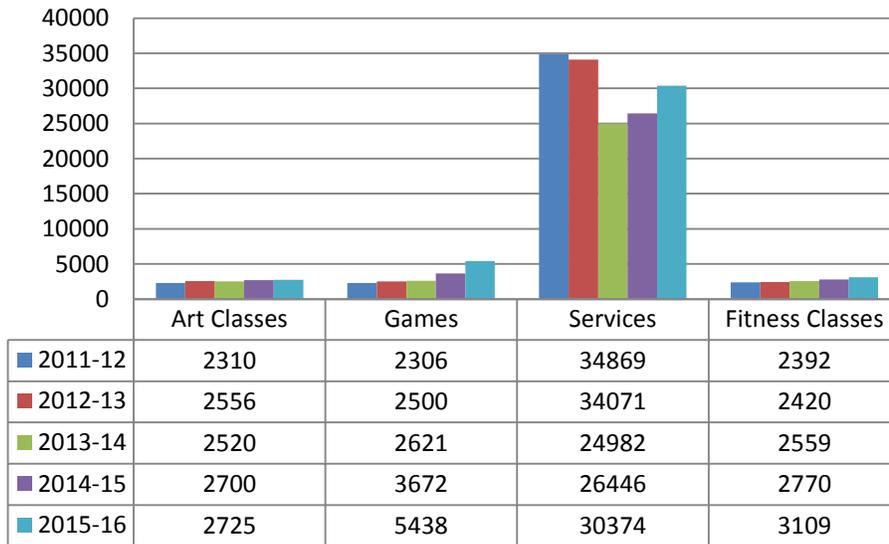
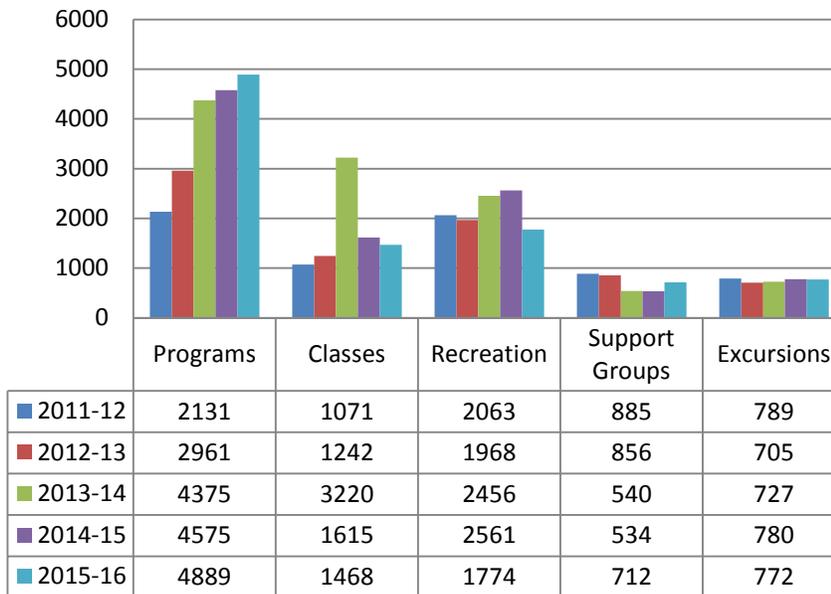


Chart 9-15
Senior Services Enrollments, Fiscal Year



CITYWIDE CUSTODIAL DIVISION

The Recreation Department oversees citywide custodial services for all City facilities through this division. All custodial services are performed by City employees at 7 large buildings, 7 Clubhouses (including 3 Childcare Sites), 10 picnic sites, and 14 park restrooms.

2014-2016 ACCOMPLISHMENTS
Waxed, buffed, and deep cleaned all Childcare Sites
Painted and deep cleaned Senior Center Kitchen
Repainted the interior of Casa Cerrito Pre School
Assisted Public Works' staff with maintenance projects

SECTION 10: SUCCESSOR AGENCY

Pursuant to AB1x26, which dissolved redevelopment agencies in California, the City of El Cerrito elected to serve as the El Cerrito Redevelopment Agency Successor Agency. The Successor Agency assumed all of the former Redevelopment Agency's liabilities, obligations, and non-housing assets. The City administers payments and performance obligations of the Successor Agency.

INTRODUCTION

In June 2011, the State of California enacted AB1x26 (Dissolution Act) to dissolve all redevelopment agencies in the State of California and establish successor agencies to wind down the former redevelopment agencies' affairs. The El Cerrito Redevelopment Agency (RDA) suspended activities on July 1, 2011 and the City elected to serve as the Successor Agency on August 15, 2011. On December 29, 2011, the State Supreme Court ruled that dissolution of redevelopment agencies was constitutional and the RDA was dissolved on February 1, 2012.

The Successor Agency's primary role is to wind down the activities of the RDA and is limited by the requirements of the Dissolution Act. Successor Agency actions are subject to approval by the Oversight Board and the California Department of Finance (DOF). The Successor Agency does not have budget discretion and therefore a budget was not adopted. For informational purposes, this section includes financial information regarding the Successor Agency.

The City also elected to serve as the Successor Housing Agency, assumed the RDA's affordable housing assets, and established the Housing Asset Fund. The City's Housing Asset Fund and affordable housing functions are separate from the Successor Agency. All funds, assets and liabilities remaining in the RDA's accounts as of dissolution and after transfer of Housing Assets to the Successor Housing Agency were transferred to a Fiduciary Fund called the Redevelopment Obligation Retirement Fund (RORF) established for the purpose of administering the Successor Agency.

The Successor Agency is not a component unit of the City of El Cerrito and the City did not assume the Successor Agency's assets and liabilities. Rather, the Successor Agency is charged with disposing of the assets and using any revenues that would have gone to the former RDA to pay enforceable obligations, and the City has simply elected to serve as the administrator. In El Cerrito's case, the non-cash assets transferred were of nominal value and cash transferred was sufficient to meet the Successor Agency's short-term obligations.

The Dissolution Act provides a process for authorization of payments to be made on the Successor Agency's enforceable obligations. Commencing with the 2016-17 fiscal year, the Successor Agency prepares an annual Recognized Obligation Payment Schedule (ROPS) covering the entire fiscal year, which is subject to approval of an Oversight Board and DOF. Once approved, a ROPS serves as the spending plan during the fiscal year. The County Auditor-Controller (CAC) disburses funds sufficient for the Successor Agency to make payments on the approved ROPS twice per year, on January 2nd and June 1st, which funds are deposited in the RORF. Expenditure or transfer of funds from the RORF is only permitted after consideration and approval of the payments on a ROPS by the Oversight Board, DOF and CAC.

In 2012, the state enacted amendments to the Dissolution Act, which included a provision for cash flow advances by the City to the Successor Agency, including litigation expenses related to dissolution as enforceable obligations, a requirement for a due diligence review of the former RDA's funds, and a formula for repayment of loans to the Housing Asset Fund, detailed later in this section. In 2015 the state enacted further amendments to the Dissolution Act, including provisions changing the ROPS from a twice annual submission to an annual submission, allows for a last and final ROPS as well as other clarifications and amendments.

SUCCESSOR AGENCY FINANCES

The RDA was funded through tax increment generated from the City of El Cerrito Redevelopment Project Area, which was established and its Redevelopment Plan adopted in 1977. The Redevelopment Plan was amended and restated in 1993 and does not expire until 2025. Each year's tax increment was the incremental difference in property tax revenue generated within the Project Area between that year and the base year of 1977. The Dissolution Act re-characterizes tax increment as Redevelopment Property Tax (RPT), but it is calculated in the same manner. Other than an insignificant amount of proceeds from loan receivables or asset sales, RPT is the only source of funding available to the Successor Agency to retire the former RDA's enforceable obligations. Upon retirement of all of the former RDA's enforceable obligations and dissolution of the Successor Agency, property taxes collected in the Redevelopment Project Area will be distributed according to the allocations that existed prior to the adoption of the Redevelopment Plan.

The Successor Agency's obligations include all debts and costs to perform on obligations of the former RDA. Prior to distributing RPT to the Successor Agency, the CAC withholds administrative costs and pass-through payments paid to the taxing entities, which are calculated in the same manner as before dissolution. Any RPT not needed to make payments on the Successor Agency's obligations is considered "residual" and is distributed to taxing entities that would have otherwise received the property tax revenues in the Redevelopment Project Area.

Table 10-1 is a summary of tax increment generated during redevelopment suspension, RPT generated through the end of ROPS 15-16, and projected RPT that will be generated for subsequent ROPS periods until payment of all of the former RDA's enforceable obligations. The projection is based on a constant 5% annual growth in assessed value in the Redevelopment Project Area starting in FY 2016-17. Table 10-1 also summarizes the amounts withheld by the County Auditor-Controller for administrative costs and pass-through payments, and the net tax increment or RPT remaining for enforceable obligations after these amounts are withheld. These costs and net amounts are actual through ROPS 15-16B and projected for subsequent ROPS periods.

Table 10-1
Tax Increment and Redevelopment Property Tax through FY2024-25
City of El Cerrito Redevelopment Project Area

Fiscal Year	ROPS Period	Tax Increment RPTTF	Admin Fee	Pass Thru	Net Available
2016-17	16-17 A	\$3,144,177	(\$40,610)	(\$594,610)	\$2,508,957
	16-17 B	3,233,138	(41,759)	(828,043)	2,363,336
2017-18	17-18 A	3,233,138	(41,759)	(828,043)	2,363,336
	17-18 B	3,266,400	(42,189)	(840,711)	2,383,501
2018-19	18-19 A	3,266,400	(42,189)	(840,711)	2,383,501
	18-19 B	3,338,413	(43,119)	(867,797)	2,427,498
2019-20	19-20 A	3,338,413	(43,119)	(867,797)	2,427,498
	19-20 B	3,411,867	(44,067)	(895,424)	2,472,375
2020-21	20-21 A	3,411,867	(44,067)	(895,424)	2,472,375
	20-21 B	3,486,790	(45,035)	(923,605)	2,518,150
2021-22	21-22 A	3,486,790	(45,035)	(923,605)	2,518,150
	21-22 B	3,563,211	(46,022)	(952,349)	2,564,840
2022-23	22-23 A	3,563,211	(46,022)	(952,349)	2,564,840
	22-23 B	3,641,161	(47,029)	(981,668)	2,612,465
2023-24	23-24 A	3,641,161	(47,029)	(981,668)	2,612,465
	23-24 B	3,720,670	(48,056)	(1,011,573)	2,661,041
2024-25	24-25 A	3,720,670	(48,056)	(1,011,573)	2,661,041
	24-25 B	3,801,769	(49,103)	(1,042,076)	2,710,589
2025-26	25-26 A	\$3,801,769	(\$49,103)	(\$1,042,076)	\$2,710,589

OBLIGATIONS

The Successor Agency is responsible for the former RDA's debts and obligations described below. The payment amounts are summarized on **Table 10-2** that follows.

Tax Allocation Bond Payments. The RDA had four tax allocation bonds issuances. All taxing entities had subordinated their pass-through payments to payments on the RDA's bond debt, so if insufficient RPT is available to make bond debt service payments in a ROPS period, a portion the pass-through payments equal to the insufficient amount is deferred to a future ROPS period. This occurred in ROPS II and deferred pass-through payments were made from RPT available for the ROPS 13-14A period. The Successor Agency is currently proposing to refund the tax allocation bonds to take advantage of lower interest rates and the resulting debt service reductions. The bond refunding has been approved by the Oversight Board and approval by DOF is pending. Table 10-2 shows the projected new debt service schedule for the refunded bonds.

Valente Note. Payments of \$288,215 are due in March each year. The purpose of the note was seller financing of land acquisition for a key transit-oriented development, revitalization site in the Del Norte BART area. The note is secured by a deed of trust on the property. In accordance with the approved Long Range Property Management Plan, the City is currently in the request for proposal process for the sale and development of the Valente property as well as two adjacent properties previously owned by the RDA. It is anticipated that any sale of the property would result in full repayment of the Valente Note.

ERAF and SERAF Loan Payments. The RDA borrowed funds from the Low & Moderate Income Housing Fund to make payments to the State for the Educational Revenue Augmentation Fund (ERAF) in 2005 and 2006 and to the Supplemental ERAF (SERAF) in 2010. The Successor Agency made a payment to the City Housing Asset Fund during the ROPS I period. Subsequent payments

were delayed by the Dissolution Act, as interpreted by DOF, until the ROPS 14-15A period. The calculation of the maximum payment is one half the incremental change in residual RPT after all other obligations are paid. The Successor Agency received a distribution of RPT on the ROPS 14-15A and the ROPS 15-16A as partial repayment of the SERAF/ERAF loans but additional payments are projected in subsequent ROPS cycles until the full amount is repaid.

Administrative cost allowance. The Successor Agency is entitled to an administrative cost allowance of \$250,000 per fiscal year.

Streetscape Project. The RDA and City undertook a multi-year capital improvement project beginning in 2004 and completed in 2012. A significant portion of the expenditures by the City were to be funded through a commitment of tax increment and bond proceeds by the RDA. However, during project close-out, it was determined the RDA had not funded its commitments on which the City had relied when letting contracts. The Successor Agency requested RPT on ROPS 14-15A for this prior year RDA obligation, which was approved by the Oversight Board but denied by DOF. The Successor Agency will continue to pursue RPT for this obligation and is listing the unpaid amount on ROPS 16-17.

Table 10-2 is a summary of the Successor Agency’s obligations through FY 2024-25 including the Administrative Allowance, for which disbursements of RPT are requested for each ROPS period. If the obligations payable in a ROPS period exceed the amount of RPT available for that period, the Successor Agency may defer payment where possible or seek a cash flow loan from the City in order to avoid defaulting on an obligation. Starting with ROPS 14-15A, the Successor Agency requested a reserve for bond debt service due in the subsequent ROPS period in order to smooth out its cash flow.

Table 10-2
Recognized Obligation Payment Schedules Through FY2024-25
City of El Cerrito Redevelopment Project Area

Fiscal Year	ROPS Period	Debt Service (1)	Valente Note	SERAF ERAF	Cooperation Agreement	Admin Allowance	Total
2016-17	16-17 A	\$1,148,109		\$180,060		\$125,000	\$1,453,169
	16-17 B	0	288,216			125,000	413,216
2017-18	17-18 A	0		250,000		125,000	375,000
	17-18 B	0	288,216			125,000	413,216
2018-19	18-19 A	0		250,000		125,000	375,000
	18-19 B	892,721	288,216			125,000	1,305,937
2019-20	19-20 A	829,261		250,000		125,000	1,204,261
	19-20 B	998,528	288,216			125,000	1,411,744
2020-21	20-21 A	999,583		217,171		125,000	1,341,754
	20-21 B	1,060,419	288,216			125,000	1,473,635
2021-22	21-22 A	1,060,419				125,000	1,185,419
	21-22 B	1,060,419	288,216			125,000	1,473,635
2022-23	22-23 A	1,060,419				125,000	1,185,419
	22-23 B	1,060,419	288,216			125,000	1,473,635
2023-24	23-24 A	1,060,419				125,000	1,185,419
	23-24 B	1,060,419	288,216			125,000	1,473,635
2024-25	24-25 A	1,060,419				125,000	1,185,419
	24-25 B	1,060,419				125,000	1,185,419
2025-26	25-26 A	\$1,060,419				\$125,000	\$1,185,419

(1) 2016-17 A is current debt service. The balance of debt service is estimated based on bond refunding.

Table 10-3 summarizes the projected residual RPT based on what has been projected to be available and obligated for each ROPS period. Any remaining residual is then paid to the taxing entities serving the Redevelopment Project Area according to their standard tax allocations. The City of El Cerrito will receive about 22% of RPT residual.

Table 10-3
 Projected Residual RPT and City of El Cerrito Share
 City of El Cerrito Redevelopment Project Area

Fiscal Year	ROPS Period	Residual RPT	City Share
2016-17	16-17 A	\$1,055,788	\$234,702
	16-17 B	1,950,120	433,512
2017-18	17-18 A	1,988,336	442,007
	17-18 B	1,970,285	437,994
2018-19	18-19 A	2,008,501	446,490
	18-19 B	1,121,561	249,323
2019-20	19-20 A	1,223,237	271,926
	19-20 B	1,060,631	235,778
2020-21	20-21 A	1,130,621	251,337
	20-21 B	1,044,515	232,196
2021-22	21-22 A	1,332,731	296,266
	21-22 B	1,091,205	242,575
2022-23	22-23 A	1,379,421	306,645
	22-23 B	1,138,830	253,162
2023-24	23-24 A	1,427,046	317,232
	23-24 B	1,187,406	263,960
2024-25	24-25 A	1,475,622	328,031
	24-25 B	1,525,170	339,045
2025-26	25-26 A	\$1,525,170	\$339,045

ADMINISTRATIVE BUDGET

The Dissolution Act requires the Successor Agency to prepare a budget for approval by the Oversight Board. **Table 10-4** is the FY 2016-17 Administrative Budget approved by the Successor Agency on January 19, 2016 and by the Oversight Board on January 25, 2016.

Table 10-4
 Approved FY 2016-17 Administrative Budget
 Successor Agency to the El Cerrito Redevelopment Agency

Entity/Activity	Successor Agency	Oversight Board
Staffing Functions		
(Total Compensation + Overhead for Indirect Costs)		
Administration	\$20,000	\$20,000
Finance	\$25,000	\$20,000
Community Development	\$45,000	\$20,000
City Clerk	\$10,000	\$10,000
Non-Staff Expenses		
Professional Services	\$65,000	
Legal Services	\$50,000	
Financial & Audit Services	\$15,000	
Supplies	\$1,000	\$500
Postage	\$100	\$100
Copies	\$100	\$100
Website	\$1,000	\$1,000
Advertising/Legal Notices	\$500	\$500
Property Management	\$1,000	
Totals	\$233,700	\$72,200
Combined Total	\$305,900	
Funding Source		
Redevelopment Property Tax Trust Fund	\$250,000	
Unfunded	(\$55,900)	

The amounts in **Table 10-4** are included within the City's Operating Budget and are displayed here for informational purposes. Actual expenses of administering the Successor Agency will be charged to the City's General Fund and the Administrative Allowance will be reflected as revenue in the City's General Fund when it is reimbursed by the Successor Agency.

The Successor Agency is entitled to the administrative allowance of \$250,000 annually. City staff will minimize expenses to the greatest degree possible, but the budget was prepared recognizing the high cost of administering dissolution.

SECTION 11: OTHER ENTITIES

The City Council of the City of El Cerrito serves as members of the governing body of two other entities: the Employee's Pension Board and the Public Financing Authority, These entities are separate agencies from the City and are accounted for separately.



This photo from the 1920s shows young resident Tom Jones on a raft in the creek that ran east of Gladys Street. EC Historical Society Collection, photo courtesy of the Johnson family

EMPLOYEES' PENSION FUND

The City of El Cerrito Employees' Pension Fund is a component unit of the City of El Cerrito and a separate fund is maintained by the City to account for the Plan assets. The City Council serves as the Pension Board. The Pension Board has exclusive control over the pension plan and accordingly, the City is financially accountable for the Plan and its operation.

This Fund provides a pension system for those former employees of the City who, on February 6, 1959, chose not to be covered by Social Security or by the California Public Employees' Retirement System. The Plan is a single-employer defined benefit pension plan. There are three participants in this pension system—all retired. This Fund provides for the:

- Disbursement of appropriate pension payments;
- Maintenance of true and correct records of all contributions to and payments from the Pension Fund; and
- Services of actuaries who render a report every three years, or as needed, as to the costs of maintaining properly funded reserves for this pension fund. The most recent report was prepared as of July 1, 2013.

Payments into this Fund are based upon actuarial studies of the estimated costs of meeting the City's obligations under the retirement contract with the members of this system. The goal is to have the reserve fund balances decrease as the pension liability decreases. No new members may join this plan.

The revenues and expenditures of the Employees' Pension Board are shown in **Tables 11-1** and **11-2**:

Table 11-1
Pension Fund Revenues

Revenue Source	FY 2014-15 Adopted	FY 2015-16 Adopted	FY 2016-17 Adopted	FY 2017-18 Adopted
Contribution-General Fund	113,976	113,976	128,509	128,509
Total	\$113,976	\$113,976	\$128,509	\$128,509

Table 11-2
Pension Fund Expenditures

Accounts	FY 2014-15 Adopted	FY 2015-16 Adopted	FY 2016-17 Adopted	FY 2017-18 Adopted
Other Charges	1,500	1,500	3,000	3,000
Pension Payments	112,476	112,476	125,509	125,509
Total	\$113,976	\$113,976	\$128,509	\$128,509

PUBLIC FINANCING AUTHORITY

The City of El Cerrito Public Financing Authority (PFA) has been utilized since FY 2002-03 to account for the debt service for Measure A Lease Revenue Bonds used to fund the swim center reconstruction. In FY 2006-07 the PFA issued Lease Revenue Bonds needed to finance construction of the new City Hall and in FY 2007-08 issued Sales Tax Revenue Bonds to fund the Street Improvement Project. The Board of Directors of the Authority consists of members of the elected City Council of El Cerrito, the El Cerrito City Manager and the El Cerrito Finance Director. In FY 2012-13 the Measure A Lease Revenue Bonds were refinanced which allowed

the reserve requirement to be reduced by half. Revenues and expenditures for the Authority are shown in **Tables 11-3** through **11-8**.

Table 11-3
Measure A Finance Authority Revenues

Revenue Source	FY 2014-15 Adopted	FY 2015-16 Adopted	FY 2016-17 Adopted	FY 2017-18 Adopted
Interest Earnings	\$50	\$50	103	103
Xfr in-Measure A Parcel Tax	369,524	368,039	365,364	367,267
Total	\$369,574	\$368,089	\$365,467	\$367,370

Table 11-4
Measure A Finance Authority Expenditures

Accounts	FY 2014-15 Adopted	FY 2015-16 Adopted	FY 2016-17 Adopted	FY 2017-18 Adopted
Other Charges	\$6,250	\$6,250	\$6,000	\$6,000
Transfer to Reduce Reserve				
Principal Payments	323,300	328,200	332,300	340,800
Interest Payments	40,024	33,639	27,167	20,570
Total	\$369,574	\$368,089	\$365,467	\$367,370

Table 11-5
City Hall Finance Authority Revenues

Revenue Source	FY 2014-15 Adopted	FY 2015-16 Adopted	FY 2016-17 Adopted	FY 2017-18 Adopted
Interest Earnings	\$4,000	\$4,000	\$100	\$100
Xfr in- General Fund	593,768	594,246	597,240	597,740
Total	\$597,768	\$598,246	\$597,340	\$597,840

Table 11-6
City Hall Finance Authority Expenditures

Accounts	FY 2014-15 Adopted	FY 2015-16 Adopted	FY 2016-17 Adopted	FY 2017-18 Adopted
Other Charges	\$1,000	\$1,000	\$100	\$100
Principal Payments	230,000	240,000	250,000	260,000
Interest Payments	366,768	357,246	347,240	337,740
Total	\$597,768	\$598,246	\$597,340	\$597,840

Table 11-7
Street Improvement Finance Authority Revenues

Revenue Source	FY 2014-15 Adopted	FY 2015-16 Adopted	FY 2016-17 Adopted	FY 2017-18 Adopted
Interest Earnings	\$4,000	\$4,000	\$100	\$100
Xfr in- Street Imp Fund	733,408	734,228	737,078	736,203
Total	\$737,408	\$738,228	\$737,178	\$736,303

Table 11-8
Street Improvement Finance Authority Expenditures

Accounts	FY 2014-15 Adopted	FY 2015-16 Adopted	FY 2016-17 Adopted	FY 2017-18 Adopted
Other Charges	\$1,000	\$1,000	\$100	\$100
Principal Payments	270,000	280,000	290,000	300,000
Interest Payments	466,408	457,228	447,078	436,203
Total	\$737,408	\$738,228	\$737,178	\$736,303

SECTION 12:

CAPITAL IMPROVEMENTS

In the same manner that multi-year planning has proven to be beneficial as the City considers the programs and services which are supported by the operating budget, it also is desirable to do multi-year planning for the City's capital needs. Accordingly, when the City Council adopts the operating budget it also adopts a ten-year Capital Improvement Program, with the first year adopted as revenue and expenditure appropriations.

THE CAPITAL PLANNING PROCESS

The Capital Improvement Program (CIP) is a strategy for planning and programming public physical improvements. It includes improvements that are scheduled over the next 10 years. By creating the Strategic Plan goal to “Develop and Rehabilitate Public Facilities”, the City Council recognized that identifying the City’s needs for physical facilities stimulates policy discussion about methods of paying for those needs and for prioritizing among the various needs in multiple program areas. The CIP indicates the expected timing and the approximate cost for each project. Adoption of the CIP indicates City Council approval of the projects.

The 10-Year CIP is comprised of those projects for which a scope and a cost estimate is available. In some cases, an ongoing program is shown simply as a project, and the specific year-to-year scope is yet to be identified. Funding sources have been identified where possible, but many projects are included for which no funding source has been secured or, at times, identified. The 10-Year CIP is reviewed and updated each year to reflect changes in priorities, scheduling realities, the availability of funding, and to include such new projects that have been identified over the past year as individual projects or as part of comprehensive plans such as the San Pablo Avenue Complete Streets Plan, Urban Greening Plan, and Active Transportation Plan. It can also be amended periodically as new projects or funding sources are identified.

The 10-Year CIP is shown in **Tables 12-1** and **12-2**. The CIP Budget (CIPB), as shown in **Table 12-3**, serves to identify the appropriation of expenditures in the first two years. However, the CIPB is not a commitment to a particular project nor a limitation to a particular cost identified in the second year. The only exception are the projects shown as part of the Street Improvement Capital Fund (Fund 211 – Measure A 2008), which constitute the *Annual Program of Maintenance and Improvement* pursuant to the Measure A Street Improvement Program approved by voters in 2008.

A distinction between the 10-Year CIP and CIPB is that the CIPB is adopted as a part of the operating budget, whereas the longer term CIP does not necessarily have legal significance nor commit the City to a particular expenditure in an out year. The 10-Year CIP is, essentially, a planning document: it is a basic tool for scheduling anticipated capital projects and capital financing.

CAPITAL IMPROVEMENT SUMMARY

The CIP currently has 36 identified projects, including 23 active projects that are either in construction or undergoing planning/design. The category with the largest number of active projects in the next two years is the Parks category. This is due to availability and timeline requirements of Measure WW funding from East Bay Regional Parks District. For all projects, estimated FY 2016-17 expenditures total approximately \$6.1 million and FY 2017-18 expenditures total approximately \$1.9 million.

The largest projects (approximately \$500,000 or over) in FY 2016-17 include construction of the Ohlone Greenway-BART Station Area Access, Safety and Placemaking Improvements Project, which is funded through various local, regional and federal grants, and the annual paving project, which is funded by Measure A Street Improvements Fund.

TABLES AND PROJECT INFORMATION SHEETS

A complete list of the projects in the 10-Year CIP is provided in **Table 12-1**. The projects are arranged by Category (Administration, Facilities, Parks, Streets, etc.) with a column showing the planned Funding Sources (General Fund, Measure A, Grants, etc.) **Table 12-2** provides a detailed summary of the same projects in Table 12-1 arranged by Funding Source instead of Category. **Table 12-3** lists the adopted appropriation for each fund in FY 2014-15 and FY 2015-16 (the CIPB), and is arranged in the same categories as the 10-Year CIP. Projects with no fiscal activity in these two years are not included in **Table 12-3**.

Following these tables are the detailed **Project Information Sheets**. This section includes a sheet for each project in the 10-Year CIP that contains the following information:

- A Description of the Project with a Discussion of Need, Service Level, Pertinent Issues, and Status
- Estimates of capital and operating costs, or other fiscal impacts of the project to the future operations of the City
- Project location, department involved, and the project manager

LEGEND

The following codes are utilized in **Tables 12-1, 12-2 and 12-3:**

Fund Source		Categories	
101	General Fund	AD	Administration
201	Gas Tax	FA	Facilities
204	Measure J Return to Source (Transportation)	PK	Parks
205	Measure J (Storm Drain)	CR	Creeks and Trails
206	Measure A (Swim Center)	ST	Streets and Transportation
210	Park-In-Lieu Fund	SD	Storm Drain
211	Measure A (Street Improvements)		
501	Integrated Waste Services Fund		
A	Other Sources/Secure		
B	Other Sources/Non-Secure or Unidentified		

Table 12-1
2016-17 to 2025-26 Capital Improvement Program
10-Year Expenditure Plan
(By Category)

	Project #	Fund Source	Proposed 2016-17	Proposed 2017-18	Projected 2018-19	Projected 2019-20	
ADMINISTRATION							
1	Energy & Water Efficiency Program	C3043	A	\$ 15,247	\$ -	\$ -	\$ -
2	Fire Flow Upgrade	tbd	B	-	-	-	-
FACILITIES							
3	Swim Center Capital Enhancements	C3050-Varies	206	300,000	150,000	100,000	100,000
4	Access Modifications - Facilities	varies	B	-	-	-	-
5	Library	C1005	B	-	-	-	-
6	Senior Center	C4012	B	-	-	-	-
7	Public Safety Building	tbd	B	-	-	-	-
8	Corporation Yard Improvements	tbd	B	-	-	-	-
9	Facilities Seismic Retrofit	tbd	B	-	-	200,000	200,000
PARKS							
10	Huber Park Improvements	C3054	A	20,000	-	-	-
11	Hillside Natural Area (HNA) Improvements	C3075	B	-	100,000	200,000	-
12	Canyon Trail Clubhouse Enhancements	tbd	206	150,000	-	-	-
13	Park Facilities Rehab & Improvement Program	tbd	B	100,000	-	-	-
14	Urban Forest Management Program	C3042, tbd	B	-	-	50,000	50,000
15	Fairmont Park Improvements	C5037	A, B	58,470	319,830	-	-
16	HNA Trail Entry & Signage Improvements	C5038	A	10,000	38,000	-	-
17	Baxter Creek Gateway Park Improvements	C5033	A	10,000	-	-	-
18	Urban Greening (incl Lower Fairmount & Blue-Green Connections)	tbd	B	-	-	-	-
19	Dorothy Rosenberg Memorial Park	tbd	B	10,000	10,000	-	-
CREEKS & TRAILS							
20	Ohlone Greenway Impr - Hill to Blake	C3069	210	100,000	100,000	95,694	-
21	Ohlone-BART Station Access, Safety & Placemaking	C3076	A, 210	3,704,134	-	-	-
22	Ohlone Greenway Wayfinding Improvements	C5034	A	79,060	402,436	-	-
23	Ohlone Greenway Master Plan Improvements	tbd	A, B	237,000	-	-	-
24	Creek Major Maintenance & Restoration	tbd	B	-	-	50,000	-
STREETS-TRANSPORTATION							
25	Annual Street Improvement Program	C3027	211	595,000	595,000	595,000	595,000
26	Access Modifications - Streets	C3024	204	70,000	70,000	71,400	73,600
27	Arlington Curve at Brewster Drive Safety Imprv	C3071	211, A	241,985	-	-	-
28	City-Wide Signage	C3028	B	-	-	-	-
29	Del Norte TOD Infrastructure Imprvmts	C4014	A, B	-	-	-	-
30	Balra Retaining Wall Replacement	C3058	B	-	-	-	-
31	Traffic Safety & Management Program	C3070	211, B	60,000	60,000	335,000	335,000
32	Wildcat Drive Repair	tbd	B	-	-	-	-
33	San Pablo Avenue Complete Streets	tbd	B	-	-	-	-
34	Active Transportation Program	tbd	B	-	-	-	-
35	Korematsu Safe Routes Improvements, Phase 1	C5040	A	80,000	-	-	-
STORM DRAIN							
36	Storm Drain Program	C5036	205	325,000	210,000	210,000	210,000
TOTAL				\$ 6,165,896	\$ 2,055,266	\$ 1,907,094	\$ 1,563,600

Projected 2020-21	Projected 2021-22	Projected 2022-23	Projected 2023-24	Projected 2024-25	Projected 2025-26	Projected Unidentified Year
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-	4,649,900
150,000	150,000	150,000	-	-	-	-
-	-	-	-	-	-	3,428,350
-	-	-	-	-	-	30,241,300
-	-	-	-	-	-	12,111,400
-	-	-	-	-	-	31,814,200
-	-	-	-	-	-	5,481,000
250,000	250,000	300,000	300,000	300,000	300,000	1,055,000
-	-	-	-	-	-	-
-	-	-	-	-	-	1,750,000
-	-	-	-	-	-	-
-	-	-	-	-	-	1,743,700
50,000	50,000	50,000	50,000	50,000	50,000	50,000
-	-	-	-	-	-	621,700
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	6,770,000
-	-	-	-	-	-	300,000
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	2,707,508
-	-	-	-	-	-	906,250
595,000	595,000	595,000	595,000	595,000	595,000	-
75,900	78,200	80,600	83,100	85,600	88,200	5,460,000
-	-	-	-	-	-	-
-	-	-	-	-	-	200,000
-	-	-	-	-	-	25,000,000
-	-	-	-	-	-	345,000
335,000	335,000	335,000	335,000	335,000	335,000	-
-	-	-	-	-	-	3,164,000
-	-	-	-	-	-	9,120,000
-	-	-	-	-	-	37,000,000
-	-	-	-	-	-	-
210,000	210,000	210,000	210,000	210,000	210,000	-
\$ 1,665,900	\$ 1,668,200	\$ 1,720,600	\$ 1,573,100	\$ 1,575,600	\$ 1,578,200	\$ 183,919,308

Table 12-2
2016-17 to 2025-26 Capital Improvement Program
10-Year Expenditure Plan
(By Funding Source)

	<u>Project #</u>	<u>Category</u>	<u>Proposed 2016-17</u>	<u>Proposed 2017-18</u>	<u>Projected 2018-19</u>	<u>Projected 2019-20</u>
204 Measure J (CCTA)						
Access Modifications - Streets	C3024	ST	70,000	70,000	71,400	73,600
SUBTOTAL Measure J (CCTA)			70,000	70,000	71,400	73,600
205 Measure J (Storm Drain)						
Storm Drain Program	C5036	SD	325,000	210,000	210,000	210,000
SUBTOTAL Measure J (Storm Drain)			325,000	210,000	210,000	210,000
206 Measure A (Swim Center)						
Swim Center Capital Enhancements	C3050-Varies	FA	300,000	150,000	100,000	100,000
Canyon Trail Clubhouse Enhancements	tbd	PK	150,000	-	-	-
SUBTOTAL Measure A (Swim Center)			450,000	150,000	100,000	100,000
210 Park-in-lieu Fund						
Ohlone Greenway Impr - Hill to Blake	C3069	CR	100,000	100,000	95,694	-
*** Ohlone-BART Station Access, Safety & Placemaking	C3076	CR	-	-	-	-
SUBTOTAL Park-in-lieu			100,000	100,000	95,694	-
211 Measure A (Street Improvements)						
Annual Street Improvement Program	C3027	ST	595,000	595,000	595,000	595,000
*** Arlington Curve at Brewster Drive Safety Imprv	C3071	ST	29,885	-	-	-
*** Traffic Safety & Management Program	C3070	ST	60,000	60,000	60,000	60,000
SUBTOTAL Measure A (Street Improvements)			684,885	655,000	655,000	655,000
A Other Sources - Secure						
Energy & Water Efficiency Program	C3043	AD	15,247	-	-	-
Huber Park Improvements	C3054	PK	20,000	-	-	-
*** Fairmont Park Improvements	C5037	PK	58,470	300,623	-	-
HNA Trail Entry & Signage Improvements	C5038	PK	10,000	38,000	-	-
Baxter Creek Gateway Park Improvements	C5033	PK	10,000	-	-	-
Ohlone-BART Station Access, Safety & Placemaking	C3076	CR	3,704,134	-	-	-
Ohlone Greenway Wayfinding Improvements	C5034	CR	79,060	402,436	-	-

*** Indicates funding from multiple sources

Projected 2020-21	Projected 2021-22	Projected 2022-23	Projected 2023-24	Projected 2024-25	Projected 2025-26	Projected Unidentified Year
75,900	78,200	80,600	83,100	85,600	88,200	5,460,000
75,900	78,200	80,600	83,100	85,600	88,200	5,460,000
210,000	210,000	210,000	210,000	210,000	210,000	-
210,000	210,000	210,000	210,000	210,000	210,000	-
150,000	150,000	150,000	-	-	-	-
-	-	-	-	-	-	-
150,000	150,000	150,000	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
595,000	595,000	595,000	595,000	595,000	595,000	-
-	-	-	-	-	-	-
60,000	60,000	60,000	60,000	60,000	60,000	-
655,000	655,000	655,000	655,000	655,000	655,000	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-

Table 12-2 (continued)

	Project #	Category	Proposed 2016-17	Proposed 2017-18	Projected 2018-19	Projected 2019-20	
A Other Sources - Secure (continued)							
	Ohlone Greenway Master Plan Improvements	tbd	CR	237,000	-	-	-
***	Arlington Curve at Brewster Drive Safety Imprv	C3071	ST	212,100	-	-	-
***	Del Norte TOD Infrastructure Imprvmnts	C4014	ST	-	-	-	-
	Korematsu Safe Routes Improvements, Phase 1	C5040	ST	80,000	-	-	-
	SUBTOTAL Other (Secure)			4,426,011	741,059	-	-
B Other Sources - Nonsecure or Unidentified							
	Fire Flow Upgrade	tbd	AD	-	-	-	-
	Access Modifications - Facilities	varies	FA	-	-	-	-
	Library	C1005	FA	-	-	-	-
	Senior Center	C4012	FA	-	-	-	-
	Public Safety Building	tbd	FA	-	-	-	-
	Corporation Yard Improvements	tbd	FA	-	-	-	-
	Facilities Seismic Retrofit	tbd	FA	-	-	200,000	200,000
	Hillside Natural Area (HNA) Improvements	C3075	PK	-	100,000	200,000	-
	Park Facilities Rehab & Improvement Program	tbd	PK	100,000	-	-	-
	Urban Forest Management Program	C3042, tbd	PK	-	-	50,000	50,000
***	Fairmont Park Improvements	C5037	PK	-	19,207	-	-
	Urban Greening (incl Lower Fairmount & Blue-Green Connections)	tbd	PK	-	-	-	-
	Dorothy Rosenberg Memorial Park	tbd	PK	10,000	10,000	-	-
	Ohlone Greenway Master Plan Improvements	tbd	CR	-	-	-	-
	Creek Major Maintenance & Restoration	tbd	CR	-	-	50,000	-
	City-Wide Signage	C3028	ST	-	-	-	-
***	Del Norte TOD Infrastructure Imprvmnts	C4014	ST	-	-	-	-
	Balra Retaining Wall Replacement	C3058	ST	-	-	-	-
***	Traffic Safety & Management Program	C3070	ST	-	-	275,000	275,000
	Wildcat Drive Repair	tbd	ST	-	-	-	-
	San Pablo Avenue Complete Streets	tbd	ST	-	-	-	-
	Active Transportation Program	tbd	ST	-	-	-	-
	SUBTOTAL Other (non secure)			110,000	129,207	775,000	525,000
TOTAL				\$ 6,165,896	\$ 2,055,266	\$ 1,907,094	\$ 1,563,600

*** Indicates funding from multiple sources

Projected 2020-21	Projected 2021-22	Projected 2022-23	Projected 2023-24	Projected 2024-25	Projected 2025-26	Projected Unidentified Year
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	6,875,000
-	-	-	-	-	-	-
-	-	-	-	-	-	6,875,000
-	-	-	-	-	-	4,649,900
-	-	-	-	-	-	3,428,350
-	-	-	-	-	-	30,241,300
-	-	-	-	-	-	12,111,400
-	-	-	-	-	-	31,814,200
-	-	-	-	-	-	5,481,000
250,000	250,000	300,000	300,000	300,000	300,000	1,055,000
-	-	-	-	-	-	1,750,000
-	-	-	-	-	-	1,743,700
50,000	50,000	50,000	50,000	50,000	50,000	50,000
-	-	-	-	-	-	621,700
-	-	-	-	-	-	6,770,000
-	-	-	-	-	-	300,000
-	-	-	-	-	-	2,707,508
-	-	-	-	-	-	906,250
-	-	-	-	-	-	200,000
-	-	-	-	-	-	18,125,000
-	-	-	-	-	-	345,000
275,000	275,000	275,000	275,000	275,000	275,000	-
-	-	-	-	-	-	3,164,000
-	-	-	-	-	-	9,120,000
-	-	-	-	-	-	37,000,000
575,000	575,000	625,000	625,000	625,000	625,000	171,584,308
\$ 1,665,900	\$ 1,668,200	\$ 1,720,600	\$ 1,573,100	\$ 1,575,600	\$ 1,578,200	\$ 183,919,308

**Table 12-3
Capital Improvement Program Budget**

	Project #	Fund Source	Proposed 2016-17	Proposed 2017-18
Capital Improvement Fund (301)				
ADMINISTRATION				
Energy & Water Efficiency Program	C3043	A	\$15,247	\$0
PARKS				
Huber Park Improvements	C3054	A	\$20,000	\$0
Fairmont Park Improvements	C5037	A	\$58,470	\$300,623
HNA Trail Entry & Signage Improvements	C5038	A	\$10,000	\$38,000
Baxter Creek Gateway Park Improvements	C5033	A	\$10,000	\$0
CREEKS & TRAILS				
Ohlone Greenway Impr - Hill to Blake	C3069	210	\$100,000	\$100,000
Ohlone-BART Station Access, Safety & Placemaking	C3076	A	\$3,704,134	\$0
Ohlone Greenway Wayfinding Improvements	C5034	A	\$79,060	\$402,436
Ohlone Greenway Master Plan Improvements	tbd	A	\$237,000	\$0
STREETS-TRANSPORTATION				
Arlington Curve at Brewster Drive Safety Imprv	C3071	211	\$29,885	\$0
Arlington Curve at Brewster Drive Safety Imprv	C3071	A	\$212,100	\$0
Korematsu Safe Routes Improvements, Phase 1	C5040	A	\$80,000	\$0
Subtotal Capital Improvement Fund			<u>\$4,555,896</u>	<u>\$841,059</u>
Measure J Return to Source (204)				
STREETS-TRANSPORTATION				
Access Modifications - Streets	C3024	204	\$ 70,000	\$ 70,000
Measure J Storm Drain (205)				
STORM DRAIN				
Storm Drain Program	C5036	205	\$ 325,000	\$ 210,000
Measure A Swim Center & Park Facilities (206)				
FACILITIES				
Swim Center Enhancements	C3050	206	\$ 300,000	\$ 150,000
PARKS				
Canyon Trail Clubhouse Enhancements	tbd	206	\$ 150,000	\$ -
Subtotal Measure A Swim Center Fund			<u>\$ 450,000</u>	<u>\$ 150,000</u>
Measure A Street Improvements (211)**				
STREETS-TRANSPORTATION				
Annual Street Improvement Program	C3027	211	\$ 595,000	\$ 595,000
Traffic Safety & Management Program	C3070	211	\$ 60,000	\$ 60,000
Subtotal Street Improvements Fund			<u>\$ 655,000</u>	<u>\$ 655,000</u>
Total Capital Improvements Program Budget Appropriations			<u>\$ 6,055,896</u>	<u>\$ 1,926,059</u>

**Also See Public Works & Finance Departments Budget for Non-Capital Expenditures in Annual Program of Maintenance and Improvement pursuant to the Measure A Street Improvement Program

CITY OF EL CERRITO
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Energy and Water Efficiency Program	Proponent:	Public Works Department
Project Number:	C3043	Project Mgr:	Public Works Department
Funding Sources:	Project Rebates, Grants	User Dept:	All
	A	Location:	Various

Fiscal Year	Capital Costs				Other Costs		
	General Fund	CIP Fund (301)	Unidentified	Rebates/Misc Revenues	Operating	Energy	Misc
Prior Years	-	-	-	20,701	-	-	-
2016-17	-	-	-	15,247	-	-	-
2017-18	-	-	-	-	-	-	-
2018-19	-	-	-	-	-	-	-
2019-20	-	-	-	-	-	-	-
2020-21	-	-	-	-	-	-	-
2021-22	-	-	-	-	-	-	-
2022-23	-	-	-	-	-	-	-
2023-24	-	-	-	-	-	-	-
2024-25	-	-	-	-	-	-	-
2025-26	-	-	-	-	-	-	-
Unidentified							
Subtotal	-	-	-	35,948	-	-	-

TOTAL ALL COSTS:	<u>35,948</u>	Total Capital Costs: <u>35,948</u>	Total Other Costs: <u>-</u>
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Statement of Need, Service Level, and Other Considerations:

Project Description: EWEP provides an ongoing mechanism for funding energy and water conservation projects in municipal facilities through an initial investment plus reinvestment of a portion of the financial savings generated through these conservation projects into current and future efficiency projects. The following energy and water efficiency projects are currently being investigated: LED replacement of sport lamps at the Moeser Lane Tennis Courts; LED Streetlights for City-owned facilities; additional pool pump controls at the Swim Center; a user friendly energy management system dashboard for City Hall and the Community Center; LED Streetlights for City-owned facilities; and additional satellites to hook park facilities into the City's centralized weather-based smart irrigation controls.

Strategic Plan Goals: EWEP helps achieve the following Strategic Plan Goals: A-Deliver Exemplary Govt Services; D-Develop & Rehabilitate Public Facilities; F-Foster Environmental Sustainability: By investing in resource saving municipal projects, the City is saving on both immediate and long-term operating costs.

Need/Service Level: There are numerous opportunities to incorporate energy & water efficiency into existing facilities and landscapes. Capitalizing on these opportunities will save energy and water as well as provide ongoing savings to the General Fund and other operating funds, such as LLAD. EWEP helps leverage outside sources of funds to help modernize equipment in City facilities, thereby improving equipment performance, lighting quality and user comfort. From 2009-2012, EWEP leveraged \$24,000 to accomplish \$183,000 to implement comprehensive lighting retrofits in all city buildings and along the Ohlone Greenway, to retro-commission the City Hall HVAC system, and to pay for incremental costs in purchasing high efficiency equipment at time of replacement. This work helped the City accomplish other goals, such as improving safety, aesthetics, and maintenance on the Ohlone Greenway, upgrading our lighting in advance of the State-mandated sunset of T-12 lighting, repairing inoperable lighting fixtures and controls, and fixing legacy code violations.

Pertinent Issues: Because planning for efficiency projects requires time, establishing a CIP to pay for multi-year projects is critical to achieving success in energy and water efficiency CIP implementation. EWEP funds are also instrumental in providing match funds for grant sources and rebates. Having a ready pool of EWEP funds allows staff to quickly respond to grant and rebate opportunities.

Status: Ongoing

Cost Estimate:	Admin.	Design:	Constr Mgt:
			-
	Equipment:	Constr:	-
			35,948
	Contingency: -		TOTAL: \$ 35,948

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Fire Flow Upgrade	Proponent:	Fire Department
Project Number:	tbd	Project Mgr:	Public Works/Fire Department
Funding Sources:	Unidentified	User Dept:	Fire Department/General Public
	B	Location:	East of Arlington Blvd.

Fiscal Year	Capital Costs				Other Costs			
	General Fund (101)	Unidentified			Operating	Energy	Misc	
Prior Years	-	-	-	-	-	-	-	
2016-17	-	-	-	-	-	-	-	
2017-18	-	-	-	-	-	-	-	
2018-19	-	-	-	-	-	-	-	
2019-20	-	-	-	-	-	-	-	
2020-21	-	-	-	-	-	-	-	
2021-22	-	-	-	-	-	-	-	
2022-23	-	-	-	-	-	-	-	
2023-24	-	-	-	-	-	-	-	
2024-25	-	-	-	-	-	-	-	
2025-26	-	-	-	-	-	-	-	
Unidentified	-	4,649,900	-	-	-	-	-	
Subtotal	-	4,649,900	-	-	-	-	-	
Total Capital Costs:				4,649,900	Total Other Costs:			-

TOTAL ALL COSTS: \$4,649,900

Statement of Need, Service Level, and Other Considerations:

Project Description: This project is intended to upgrade the existing water supply system to improve the fire flow in the area located east of Arlington Blvd. to the city limits. This upgrade will include 10,440' of new and upgraded pipe and an addition of 11 new hydrants. With this upgrade the Fire Flow in this area will achieve our 3,000 gallons per minute (GPM) goal.

General Plan Objective: In the interest of community fire safety, firefighting staff has set a long term goal of upgrading the Fire Flow between the East Bay Regional Park District and the City of El Cerrito Interface.

Need/Service Level: El Cerrito Fire Department's objective is to improve the Fire Flow capability of the water distribution system within the City of El Cerrito, specifically, the area located east of Arlington Blvd. to the City limits. The desired Fire Flow selected in this area is 3000 gallons per minute (GPM) for two hours from three adjacent fire hydrants flowing simultaneously at a residual pressure of 20 pounds per square inch (PSI). These upgrades would improve the Fire Flow to combat a wildland interface fire in an area where the current water supply is sufficient for use on residential structure fires.

Pertinent Issues: At this point in time, a funding source has not been identified. When a funding source becomes available this project will be completed through a interfund agreement with EBMUD. Staff will explore grant funding possibilities and also work with EBMUD to request needed upgrades as standard maintenance is completed. This project will also have the ability to be completed in stages.

Status: A fire flow study was completed in 2006 that also included cost estimates. No funding source available at this time.

Capital Cost Estimate:	Admin.	81,600	Design:	489,500	Constr Mgt:	-
	Equipment:		Constr:	4,078,800	Other:	
	Contingency:	-			TOTAL:	\$ 4,649,900

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Swim Center Capital Enhancements	Proponent:	Recreation Department
Project Number:	C3050-Varies	Project Mgr:	Recreation Department
Funding Sources:	Measure A - Swim Center Parcel Tax	User Dept:	Recreation Dept/General Public
	206	Location:	7007 Moeser Lane

Fiscal Year	Capital Costs				Misc Costs		
	Measure A (206)				Debt Costs	Energy	Rebates
Prior Years	ongoing	-	-	-	51,000	(36,870)	(15,450)
2016-17	300,000	-	-	-	51,000	(38,428)	(15,373)
2017-18	150,000	-	-	-	51,000	(40,052)	(15,269)
2018-19	100,000	-	-	-	51,000	(41,745)	(15,220)
2019-20	100,000	-	-	-	51,000	(43,509)	(15,143)
2020-21	150,000	-	-	-	51,000	(45,348)	
2021-22	150,000	-	-	-	51,000	(47,262)	-
2022-23	150,000	-	-	-	51,000	(51,344)	-
2023-24	-	-	-	-	51,000	(53,514)	-
2024-25	-	-	-	-	51,000	(55,775)	-
2025-26	-	-	-	-	51,000	(58,006)	-
Unidentified	-	-	-	-	-	-	-
Subtotal	1,100,000	-	-	-	561,000	(511,853)	(76,455)
Total Capital Costs:				1,100,000	Total Other Costs:		(27,308)

TOTAL ALL COSTS: \$1,072,692

Statement of Need, Service Level, and Other Considerations:

Project Description: The project includes various capital upgrades or enhancements to the original construction of the Swim Center including those items listed in the "Needs" section below.

Strategic Plan Goals: This project furthers the Strategic Plan Goal D by maintaining and rehabilitating the Swim Center and Goal B of achieving long term financial stability by maintaining the Swim Center at a high level and minimizing costly maintenance projects.

Need to be Addressed/Service Level to be Achieved: After completion of the Swim Center in 2004 and warranty work in 2005, there remained some modifications or enhancements needed to bring the Swim Center up to its highest effectiveness. Additionally, after 12 years of operation, capital replacements: including plumbing, drains, floor heating, landscaping, and pool plaster may soon need to be replaced in addition to pool components such as filters, pool lights, pool covers, etc.

Public Outreach/Input Process: Pool users will be notified of proposed work and invited to comment through email, in writing, online through "Open El Cerrito" and/or at Parks and Recreation Commission meetings.

Environmental Considerations: Many capital improvements (pool heaters, solar panels, variable speed drives) have resulted in a reduction of CO2 emissions from Swim Center apparatus. Staff continues to seek additional projects to further reduce the Swim Center's CO2 footprint.

Financial Considerations: Dedicated funding for these projects is available in Fund 206, Measure A Swim Center.

Admin:	20,000	Design:	30,000	Constr Mgt:	50,000
Equipment:	100,000	Constr:	700,000	Other:	50,000
Contingency:	150,000			TOTAL:	\$1,100,000

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Access Modifications - Facilities	Proponent:	Public Works Department
Project Number:	varies	Project Mgr:	Public Works Department
Funding Sources:	General Fund, CDBG/LLAD, Unidentified	User Dept:	All Dept/General Public
	B	Location:	Various

Fiscal Year	Capital Costs				Other Costs		
	General Fund	CDBG	LLAD	Unidentified	Operating	Energy	Misc
Prior Years	11,250	33,750	8,750	-	-	-	-
2016-17	-	-	-	-	-	-	-
2017-18	-	-	-	-	-	-	-
2018-19	-	-	-	-	-	-	-
2019-20	-	-	-	-	-	-	-
2020-21	-	-	-	-	-	-	-
2021-22	-	-	-	-	-	-	-
2022-23	-	-	-	-	-	-	-
2023-24	-	-	-	-	-	-	-
2024-25	-	-	-	-	-	-	-
2025-26	-	-	-	-	-	-	-
Unidentified				3,428,350	-	-	-
Subtotal	11,250	33,750	8,750	3,428,350	-	-	-

Total Capital Costs: 3,482,100 Total Other Costs: -

TOTAL ALL COSTS: \$3,482,100

Statement of Need, Service Level, and Other Considerations:

Project Description: This project will implement the facilities portion of the City's American with Disabilities Act (ADA) Transition Plan Update, which was adopted in September 2009. The City's ADA Transition Plan establishes a priority-based plan to bring facilities into compliance. The Community Center, Public Safety Building, Senior Center and Civic Center were the highest ranked facilities. Specific locations and scopes of future work will be determined as funding opportunities arise.

Need: Many of the City's facilities are out of compliance with the ADA, and must be modified or updated. These facilities include buildings, parks and playgrounds.

Service Level: This program will bring facilities into compliance and make the full level of City's services accessible.

Pertinent Issue: In FY10, the City successfully applied for a Community Development Block Grant (CDBG) funds to improve access to the Senior Center by making a number of ADA improvements to the parking lot and building access areas. Funding for additional facilities must be identified.

Status: Design and construction of exterior ADA improvements at the Senior Center were completed in FY2010/11. Work on other prioritized facilities is pending funding.

Capital Cost Estimate:	Admin: 46,800	Design: 280,500	Constr Mgt: 350,600
	Equipment: -	Constr: 2,336,800	Other: -
	Contingency: 467,400		TOTAL: \$3,482,100

CITY OF EL CERRITO
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Library	Proponent:	City Administration
Project Number:	C1005	Project Mgr:	City Administration
Funding Sources:	Unidentified B	User Dept:	City Administration/General Public
		Location:	TBD

Fiscal Year	Capital Costs			Other Costs		
	General Fund (101)	Unidentified		Operating	Energy	Misc
Prior Years	-	-	-	-	-	-
2016-17	-	-	-	-	-	-
2017-18	-	-	-	-	-	-
2018-19	-	-	-	-	-	-
2019-20	-	-	-	-	-	-
2020-21	-	-	-	-	-	-
2021-22	-	-	-	-	-	-
2022-23	-	-	-	-	-	-
2023-24	-	-	-	-	-	-
2024-25	-	-	-	-	-	-
2025-26	-	-	-	-	-	-
Unidentified	-	-	30,241,300	-	-	-
Subtotal	-	-	30,241,300	-	-	-
	Total Capital Costs:			Total Other Costs:		
			30,241,300			-

TOTAL ALL COSTS \$ 30,241,300

Statement of Need, Service Level, and Other Considerations:

Project Description: The library facility will be planned to meet service levels through the year 2030. The 2013-14 assessment calls for a one-story building of about 21,000 square feet; 60,320 books and AV media available onsite as well as access to econtent through the County Library website; 134 open access seats as well as six group study/tutoring/collaboration rooms with a total of 56 seats; 66 computers; dedicated learning space for workshops and group projects; tutoring/homework study area; and acoustically separate community meeting room that seats 125 with up-to-date AV equipment, prep kitchen and storage space.

Strategic Plan Goals: The Strategic Plan Goal D directs the City to "Develop and rehabilitate public facilities as community focal points." Based on community input, the City Council has chosen to make the Library facility a priority.

Need: The current library facility was built in 1948 and was expanded and remodeled in 1960. The building is inadequate to meet the needs of a city our size and is in need of extensive repairs. The building is 6,400 square feet, has a collection of 35,975, and eight computers.

Service Level: The 2006 Needs Assessment and 2013-14 Update recommended a larger facility with upgraded technology, larger collection, and increased seating capacity including flexible meeting space for groups and studying. The Project Description includes the latest recommendations from the 2013-14 update.

Pertinent Issue: The 2006 Needs Assessment was completed in anticipation of applying for a State construction bond grant, but California voters did not pass the bond measure that would have funded the grant. In the years since 2006, the City has sought to fund the library from other sources, but due to economic conditions, the loss of the Redevelopment Agency, and limited availability of grant funding, progress has been slow. In July 2013, City staff received consensus from the City Council to pursue planning for a new library building, including the steps necessary to consider a ballot measure to fund the facility in November 2016.

Status: Staff is working to identify a site for the new building. Should a ballot measure pass in November 2016, the site will be secured and conceptual design developed within the next two years.

Capital Cost Estimate:	Admin:	539,300	Design:	2,157,000	Constr Mgt:	1,438,000
	Equipment:	1,357,000	Constr:	17,975,000	Other:	400,000
	Contingency:	2,375,000	Land:	4,000,000	TOTAL:	\$ 30,241,300

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Senior Center	Proponent:	City Admin
Project Number:	C4012	Project Mgr:	Recreation Dept.
Funding Sources:	Unidentified	User Dept:	Recreation Dept/General Public
	B	Location:	TBD

Fiscal Year	Capital Costs		Other Costs		
	General Fund (101)	Unidentified	Operating	Energy	Misc Revenues
Prior Years	-	-	-	-	-
2016-17	-	-	-	-	-
2017-18	-	-	-	-	-
2018-19	-	-	-	-	-
2019-20	-	-	-	-	-
2020-21	-	-	-	-	-
2021-22	-	-	-	-	-
2022-23	-	-	-	-	-
2023-24	-	-	-	-	-
2024-25	-	-	-	-	-
2025-26	-	-	-	-	-
Unidentified	-	12,111,400	-	-	-
Subtotal	-	12,111,400	-	-	-
	Total Capital Costs:		Total Other Costs:		
		12,111,400			-

TOTAL ALL COSTS: \$12,111,400

Statement of Need, Service Level, and Other Considerations:

Project Description:	The Senior Center project would encompass the development of a new or re-purposed multi-use building that would serve the adults of El Cerrito, allow for more flexible recreation programming, and provide community meeting space to accommodate larger groups and gatherings.
Strategic Plan Goals:	The Strategic Plan Goal D directs the City to "Develop and rehabilitate public facilities as community focal points."
Need:	Built in 1980, the existing Open House Senior Center has reached its maximum potential for programming Senior and Adult activities as well as providing a quality rental facility for community use. Structural: Not designed to current code or seismic requirements. Building Systems: Electric and mechanical systems are outdated, undersized and inefficient. The lighting system does not meet Title 24 Energy Code. Disabled Access: Current site and building configuration make compliance with ADA very difficult. Any remodel scenarios would require full compliance and substantial modifications.
Service Level:	The first baby boomers turned 65 in 2011 and baby boomers now represent over 1 in 4 Americans. Baby Boomers tend to be more active than their parents' generation are less likely to gravitate towards the Senior Center in its current form. By providing a state of the art Adult Center it is feasible to explore a seven day a week multi activity center and expand programs to better meet the needs of the community. Many newer senior programs reach out to a wider segment of adults with more active programming.
Pertinent Issue:	Funding is undetermined at this time. The location of the project remains an unknown, as the site shared by the Senior Center is located partially on property owned by the School District. The State of California's take away of funding from the Redevelopment Agency forced the City to stop negotiations for purchase of the land. Alternative locations will continue to be explored; however, the elimination of Redevelopment funding in addition to additional State take aways have significantly impacted the feasibility of the project.
Status:	Needs assessment is complete. Conceptual design will need to be done for any potential sites.

Capital Cost Estimate:	Admin: 246,100	Design: 984,300	Constr Mgt: 656,200
	Equipment: 382,500	Constr: 8,201,900	Other: -
	Contingency: 1,640,400	TOTAL: \$12,111,400	

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Public Safety Building	Proponent:	Police & Fire Departments
Project Number:	tbd	Project Mgr:	Public Works Department
Funding Sources:	Unidentified B	User Dept:	Police & Fire Departments
		Location:	10900 San Pablo Avenue

Fiscal Year	Capital Costs				Other Costs		
	Unidentified				Operating	Energy	Misc
Prior Years	-	-	-	-	-	-	-
2016-17	-	-	-	-	-	-	-
2017-18	-	-	-	-	-	-	-
2018-19	-	-	-	-	-	-	-
2019-20	-	-	-	-	-	-	-
2020-21	-	-	-	-	-	-	-
2021-22	-	-	-	-	-	-	-
2022-23	-	-	-	-	-	-	-
2023-24	-	-	-	-	-	-	-
2024-25	-	-	-	-	-	-	-
2025-26	-	-	-	-	-	-	-
Unidentified	31,814,200						
Subtotal	31,814,200	-	-	-	-	-	-

Total Capital Costs: 31,814,200

Total Other Costs: -

TOTAL ALL COSTS: \$31,814,200

Statement of Need, Service Level, and Other Considerations:

Project Description: Construct new Public Safety Building at existing or new location.

Strategic Plan Goals: The Strategic Plan Goal D directs the City to "Develop and rehabilitate public facilities as community focal points."

Need: The Public Safety Building was built in 1960 and monies have not been committed to keep the building current. The building also does not have sufficient space for evidence, lockers, training, and working of employees.

Service Level: A new Public Safety facility will be designed to standards for an essential facility, meaning that it will remain operational under the most extreme seismic event. It will also provide for more efficient operations for both Police and Fire on an ongoing basis - both for administration and field operations. A new state-of-the-art facility could also serve as a back-up or auxiliary emergency operations center.

Pertinent Issue: The City's consultant has performed an evaluation of the existing Public Safety Building and general needs of the Police and Fire Departments. Their recommendation is that a new facility would be more cost effective than retrofitting the existing facility. This takes into account the desired levels of service the two affected departments. Since the existing building is occupied by both the Fire and Police Departments, serious consideration must be given to build two separate buildings to keep with current laws pertaining to access and the distinct needs of each department. A funding source for this facility has not yet been identified.

Status: Project development pending funding

Capital Cost Estimate:	Admin: 626,100	Design: 2,504,100	Constr Mgt: 1,669,400
	Equipment: 874,200	Constr: 20,867,000	Other: 1,100,000
	Contingency: 4,173,400		TOTAL: \$ 31,814,200

CITY OF EL CERRITO
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Corporation Yard Improvements	Proponent:	Public Works Department
Project Number:	tbd	Project Mgr:	Public Works - Engineering Division
Funding Sources:	Unidentified B	User Dept:	Public Works Department
		Location:	7550 Schmidt Lane

Fiscal Year	Capital Costs				Other Costs			
	General Fund	Unidentified			Operating	Energy	Misc	
Prior Years	65,000	-	-	-	-	-	-	
2016-17	-	-	-	-	-	-	-	
2017-18	-	-	-	-	-	-	-	
2018-19	-	-	-	-	-	-	-	
2019-20	-	-	-	-	-	-	-	
2020-21	-	-	-	-	-	-	-	
2021-22	-	-	-	-	-	-	-	
2022-23	-	-	-	-	-	-	-	
2023-24	-	-	-	-	-	-	-	
2024-25	-	-	-	-	-	-	-	
2025-26	-	-	-	-	-	-	-	
Unidentified	-	5,481,000	-	-	-	-	-	
Subtotal	65,000	5,481,000	-	-	-	-	-	
	Total Capital Costs:				5,546,000	Total Other Costs:		-

TOTAL ALL COSTS: \$5,546,000

Statement of Need, Service Level, and Other Considerations:

Project Description: This project has been reconfigured to encompass only the modifications of the Corporation Yard remnants and conversion of the former Stege Sanitary District facility. This project includes demolition of the former Stege facility and remnants of the original Corporation Yard and construction of a new Corporation Yard.

Need: The current Corporation Yard facility is nearly 50-years old. In addition, it was built for a different size and type of work force that is no longer applicable. New environmental requirements make it increasingly more difficult to remain in compliance with current laws and regulations. Per the master plan developed in 2005, the land swap with the Stege Sanitary District provided the City's corporation yard and recycling facility with a consolidated site.

Service Level: Reuse of the former Stege facility combined with the reconfigured corporation yard will continue to serve the operational needs until a new facility can be built.

Pertinent Issue: The source and timing of funding for a new corporation yard have not been identified.

Status: In FY 2009-2010, City staff moved into the former Stege Facility. A conceptual design for a new facility is pending funding.

Capital Cost Estimate:	Admin:	173,000	Design:	517,000	Constr Mgt:	414,000
	Equipment:	-	Constr:	3,443,000	Other:	310,000
	Contingency:	689,000			TOTAL:	\$5,546,000

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Facilities Seismic/Structural Repair	Proponent:	Public Works Department
Project Number:	tbd	Project Mgr:	Public Works Department
Funding Sources:	Unidentified B	User Dept:	All Dept/General Public
		Location:	Various

Fiscal Year	Capital Costs				Other Costs		
	Unidentified				Operating	Energy	Misc
Prior Years	-	-	-	-	-	-	-
2016-17	-	-	-	-	-	-	-
2017-18	-	-	-	-	-	-	-
2018-19	200,000	-	-	-	-	-	-
2019-20	200,000	-	-	-	-	-	-
2020-21	250,000	-	-	-	-	-	-
2021-22	250,000	-	-	-	-	-	-
2022-23	300,000	-	-	-	-	-	-
2023-24	300,000	-	-	-	-	-	-
2024-25	300,000	-	-	-	-	-	-
2025-26	300,000	-	-	-	-	-	-
Unidentified	1,055,000	-	-	-	-	-	-
Subtotal	3,155,000	-	-	-	-	-	-

Total Capital Costs: 3,155,000 Total Other Costs: -

TOTAL ALL COSTS: \$3,155,000

Statement of Need, Service Level, and Other Considerations:

Project Description: This project will implement seismic and other structural upgrades to various facilities. Specific projects and scopes of work will be developed to match any future funding sources.

Need: Many of the City's facilities are out of compliance with current standards.

Service Level: In the event of a significant earthquake, many City facilities may not be serviceable without this project.

Pertinent Issue: The Structural Facilities Report (2004) identified structural deficiencies associated with several of the City's buildings and facilities. Among the highest priorities is seismic retrofit of the existing buildings. The report estimated total cost of this work to be \$1,526,000 (2004 costs) citywide, excluding the Corporation Yard and Recycling Center. At this time, funding is not available to begin this priority work.

Status: Pending funding

Capital Cost Estimate:	Admin:	65,300	Design:	261,100	Constr Mgt:	217,600
	Equipment:	-	Constr:	2,175,800	Other:	-
	Contingency:	435,200			TOTAL:	\$3,155,000

CITY OF EL CERRITO
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Huber Park Improvements	Proponent:	Recreation Department
Project Number:	C3054	Project Mgr:	Public Works Department
Funding Sources:	Measure WW A	User Dept:	General Public
		Location:	Huber Park, Terrace Drive

Fiscal Year	Capital Costs				Other Costs		
	General Fund	Measure WW			Operating	Energy	Misc
Prior Years	-	204,000	-	-	-	-	-
2016-17	-	20,000	-	-	-	-	-
2017-18	-	-	-	-	-	-	-
2018-19	-	-	-	-	-	-	-
2019-20	-	-	-	-	-	-	-
2020-21	-	-	-	-	-	-	-
2021-22	-	-	-	-	-	-	-
2022-23	-	-	-	-	-	-	-
2023-24	-	-	-	-	-	-	-
2024-25	-	-	-	-	-	-	-
2025-26	-	-	-	-	-	-	-
Unidentified	-	-	-	-	-	-	-
Subtotal	-	224,000	-	-	-	-	-

Total Capital Costs: 224,000

Total Other Costs: -

TOTAL ALL COSTS: \$224,000

Statement of Need, Service Level, and Other Considerations:

Project Description: Replacement and upgrade of play equipment, benches, grills, picnic tables; resurfacing of basketball court; new striping; accessibility upgrades; drainage improvements; and slide retrofit

- Strategic Plan Goals:**
- Goal A – Deliver exemplary government services, by working with the community through the design process to develop and strengthen relationships with public partners, residents and community groups; and
 - Goal C – Deepen a sense of place and community identity by encouraging civic involvement and by promoting and developing recreational activities for all; and
 - Goal D – Develop and rehabilitate public facilities as community focal points, by addressing ongoing and deferred maintenance of facilities and infrastructure; and
 - Goal E – Ensure the public's health and safety by providing a safe and accessible city facility.

Need/Service Level: The play equipment is approximately 50 years old and needs replacement. Also, the paths, lower play area surface, picnic and drainage system are in disrepair.

Pertinent Issues: This project presented significant challenges because of its hillside/creekside setting and its unique WPA-era construction. Because of the terrain, any significant improvements trigger accessibility upgrades (per the ADA) that could be extremely challenging. There was a consensus from community meetings that the historic nature of the park should not be disturbed, and the large flat basketball court area should remain open for court play instead of converting it to a play structure area. Other minor upgrade preferences included replacing old play equipment in the upper areas (if feasible), resurfacing the basketball court, improved picnic areas, pathway improvements including possible opening of second and third pathways to Terrace and Shevlin drives, and creek and drainage modifications.

Status: Most recently, City Staff held community meetings in November 2014 and April 2015 as well as presented to the Parks & Recreation Commission in March 2015 and July 2015 to finalize the project design. The project construction began in early 2016, with additional elements added due to additional funding including more amenities, new surface for the play structure area, and other safety & access improvements.

Capital Cost Estimate:	Admin.	5,200	Design:	16,800	Constr Mgt:	13,000
	Equipment:		Constr:	189,000	Other:	-
	Contingency:	-			TOTAL:	\$224,000

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Hillside Natural Area Improvements	Proponent:	Community Dev and Public Works
Project Number:	C3075	Project Mgr:	Community Dev and Public Works
Funding Sources:	Various Grants	User Dept:	General Public
	B	Location:	Hillside Natural Area

Fiscal Year	Capital Costs				Other Costs			
	LCWF	Measure WW	Donations	Unsecure Grants/Donations	Operating	Energy	Misc	
Prior Years	251,525	120,349	103,900	-	-	-	-	
2016-17	-	-	-	-	-	-	-	
2017-18	-	-	-	100,000	-	-	-	
2018-19	-	-	-	200,000	-	-	-	
2019-20	-	-	-	-	-	-	-	
2020-21	-	-	-	-	-	-	-	
2021-22	-	-	-	-	-	-	-	
2022-23	-	-	-	-	-	-	-	
2023-24	-	-	-	-	-	-	-	
2024-25	-	-	-	-	-	-	-	
2025-26	-	-	-	-	-	-	-	
Unidentified	-	-	-	1,750,000	-	-	-	
Subtotal	251,525	120,349	103,900	2,050,000	-	-	-	
	Total Capital Costs:			2,525,774	Total Other Costs:			-

TOTAL ALL COSTS: **\$2,525,774**

Statement of Need, Service Level, and Other Considerations:

Project Description: The Hillside Natural Area (HNA) is a 102-acre City-owned open space identified as a Community-Serving Park and Recreation facility in the City's General Plan. The HNA has a number of trails that are used for recreation and emergency access and extensive native plants, oak woodland and riparian environments. This project included acquiring the 8-acre Madera property that became part of the HNA open space in 2015, as well as, improving vegetation management and trail rehabilitation & development throughout. Improvements are to be consistent with the Citywide Urban Greening Plan adopted in 2015. Also refer to the HNA Trail Entry & Signage Improvement Project

General Plan & Strategic Plan Goals: General Plan Goal R1: Protect natural resources and General Plan Goal PR2: High quality open space protected for the benefit of present and future generations, reflecting a variety of important values: ecological, educational, aesthetic, economic and recreational. Strategic Plan Goal D-Develop & Rehabilitate Public Facilities As Community Focal Points and Goal F-Foster Environmental Sustainability Citywide

Need: As indicated in the Urban Greening Plan, the HNA is largely unprogrammed open space with views of the San Francisco Bay, extensive woodlands, grasslands, creeks, trees, native and non-native vegetation, and unmarked trails. The site presents maintenance, fire abatement, and vegetation management needs, which increased with purchase of the 8 acre Madera Property.

Service Level: The project provides multiple opportunities to increase service levels including Connectivity to improve trail connections between natural areas, schools and other community assets using best practice trail building techniques; Park Expansion Integration by integrating the recently-purchased Madera property, investigating opportunities to acquire additional property, and exploring other opportunities for access, recreation and/or conservation easements on adjacent properties; Natural Amenities by celebrating and preserving creek corridors, diverse plant and animal communities, forests, and grasslands; Green Gateways/Trailheads by creating more welcoming park gateways and trailheads; and Active Recreation by enhancing opportunities for active recreation through construction of bicycle trails, parks and other amenities.

Pertinent Issue: Most of the City's current maintenance of the mostly unimproved HNA is provided by the City's Fire Department to reduce fire risk. Improved vegetation management and other public improvements, such as trails, would need to be funded from future unidentified funding sources, such as grants and private fundraising, as well as through in-kind labor provided by volunteer organizations. In recent years, community groups (the Environmental Quality Committee's "Green Teams", Friends of Five Creeks and the City co-sponsored Trail Trekkers, in partnership with others) have organized to provide volunteer maintenance hours and donations for maintenance and to pursue trail and native plant enhancements of the HNA.

Status: The HNA was a Pilot Project in the Urban Greening Plan, which identified the next step for the project as development of a Master Plan for trail maintenance and design guidelines, a vegetation management plan, and multi-use trail analysis and designation. Costs shown in the next couple of years are for development of a Master Plan, which is estimated to be between \$100K to \$300K. City staff anticipates seeking grant funding for development of the Master Plan. Planning level cost estimates for build-out of project improvements are shown at an unidentified time although they could be implemented incrementally.

Capital Cost Estimate:	Admin: -	Design: 262,500	Constr Mgt: 175,000
	Equipment: -	Constr: 1,050,000	Other: 775,774
	Contingency: 262,500		TOTAL: \$2,525,774

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Canyon Trail Clubhouse Enhancements	Proponent:	Recreation Department
Project Number:	tbd	Project Mgr:	Public Works & Recreation Departments
Funding Sources:	Measure A - Swim Center Parcel Tax 206	User Dept:	General Public
	206	Location:	6757 Gatto Ave

Fiscal Year	Project Costs				Misc Costs		
	Measure A (206)				Debt Costs	Energy	Rebates
Prior Years	-	-	-	-	-	-	-
2014-15	150,000	-	-	-	-	-	-
2015-16	-	-	-	-	-	-	-
2016-17	-	-	-	-	-	-	-
2017-18	-	-	-	-	-	-	-
2018-19	-	-	-	-	-	-	-
2019-20	-	-	-	-	-	-	-
2020-21	-	-	-	-	-	-	-
2021-22	-	-	-	-	-	-	-
2022-23	-	-	-	-	-	-	-
2023-24	-	-	-	-	-	-	-
Unidentified	-	-	-	-	-	-	-
Subtotal	150,000	-	-	-	-	-	-
		Total Capital Costs: 150,000			Total Other Costs: -		
TOTAL ALL COSTS:	<u>\$150,000</u>						

Statement of Need, Service Level, and Other Considerations:

Project Description: Renovate Canyon Trail Clubhouse to address aging infrastructure (roof, furnace, concrete patio area) and increase energy efficiency. Project will serve as an example of how all City Clubhouses can be renovated in the future.

General Plan & Strategic Plan Goals: Goal D - develop and rehabilitate public facilities as community focal points: City Clubhouses are a treasured community resource. They have not seen extensive renovations and/or improvements since being built in the 1960's and 70's. Goal F - foster environmental sustainability citywide: improvements will include energy efficiency upgrades to reduce clubhouse CO2 footprint.

Need to be Addressed/Service Level to be Achieved: Replace furnace which has exceeded suggested lifetime and improve energy efficiency. Replace roof which has several leaks when it rains despite multiple patches. Replace lighting fixtures with energy efficient LED fixtures. Increase rentability of building.

Public Outreach/Input Process: Park and Recreation Commission review and public comment.

Financial Considerations: The renovation of Canyon Trail Clubhouse is provided for in the voter approved 2000 Measure A Swim Center initiative. Revenue collected in excess of what is needed for bond payments has been approved by the City Council for Capital Projects.

Status: Planning

Cost Estimate:	Admin.	10,000	Design:	15,000	Constr Mgt:	10,000
	Equipment:	15,000	Constr:	90,000	Other:	-
	Contingency:	10,000			TOTAL:	\$150,000

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Park Facilities Rehab & Improvement Program	Proponent:	Recreation & Public Works Departments
Project Number:	tbd	Project Mgr:	Recreation & Public Works Departments
Funding Sources:	Unidentified	User Dept:	General Public
	B	Location:	Various

Fiscal Year	Capital Costs				Other Costs			
	Unidentified				Operating	Energy	Misc	
Prior Years	-	-	-	-	-	-	-	
2016-17	100,000	-	-	-	-	-	-	
2017-18	-	-	-	-	-	-	-	
2018-19	-	-	-	-	-	-	-	
2019-20	-	-	-	-	-	-	-	
2020-21	-	-	-	-	-	-	-	
2021-22	-	-	-	-	-	-	-	
2022-23	-	-	-	-	-	-	-	
2023-24	-	-	-	-	-	-	-	
2024-25	-	-	-	-	-	-	-	
2025-26	-	-	-	-	-	-	-	
Unidentified	1,743,700	-	-	-	-	-	-	
Subtotal	1,843,700	-	-	-	-	-	-	
		Total Capital Costs:			1,843,700	Total Other Costs:		-

TOTAL ALL COSTS: \$1,843,700

Statement of Need, Service Level, and Other Considerations:

Project Description: The program is intended to provide a comprehensive evaluation of park facility rehabilitation and improvement needs throughout the City. These needs are diverse as demonstrated by previously itemized CIP projects including Central Park Playground, Cerrito Vista Field Rehab, Canyon Trail Park Improvements, Skate Park, Tennis Backboard, Park Path Rehabilitation, and Cerrito Vista Snack Shack Remodel. The program will include evaluation of park clubhouses, fields, playground equipment, pathways, landscaping, lighting, drainage, signage and other equipment and amenities (benches, picnic tables, bbq, etc). A lifetime analysis including a long-term replacement schedule of play structures, surfaces and other equipment will be developed as part of this program.

Strategic Plan Goals: Strategic Plan Goal D-Develop & Rehabilitate Public Facilities As Community Focal Points including all three strategies 1) Develop a plan to address ongoing and deferred maintenance of facilities and infrastructure; 2) Continue the facilities assessment to prioritize and strategize investment ; and 3) Revisit and update the Structural Facilities Management Plan.

Need to be Addressed/Service Level to be Achieved: The program would include revisiting and, as appropriate, incorporating and/or updating various plans including the Urban Greening Plan (adopted Dec 2015), the Structural Facilities Management Plan (2004) and Landscape Management Plan (2003). In addition to previously identified CIP projects, other identified park needs including replacement of aging playground equipment/structures including those at Harding and Madera, repaving pathways, and improving signage. Also, playground surfacing materials may not be ADA compliant and some poured in place surfaces (such as at Arlington) may need to be replaced.

Public Outreach/Input Process: The Program will be considered by the Park and Recreation Commission. City staff will also outreach to the public at key point in the program development process.

Financial Considerations: Costs shown for FY16-17 are for potential consultant support to update the previously completed needs assessments and to develop lifetime analysis and cost estimates. Capital costs shown in the unidentified year are for previously itemized projects. Other project costs are unknown at this time. Dedicated funding for this program is currently unavailable. Recreation and Public Works Staff will work to develop a framework for further development and implementation pending availability of funding.

Admin:	36,100	Design:	144,300	Constr Mgt:	120,300
Equipment:	-	Constr:	1,202,500	Other:	100,000
Contingency:	240,500			TOTAL:	\$1,843,700

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Urban Forest Program	Proponent:	Public Works Department
Project Number:	C3042, tbd	Project Mgr:	PW Operations + Environmental Services
Funding Sources:	General Fund, EEMP Grant, unidentified B	User Dept:	Public Works Dept/General Public
		Location:	Various

Fiscal Year	Capital Costs				Other Costs		
	General Fund (101)	EEMP Grant	Unidentified		Operating	Energy	Misc
Prior Years	25,000	160,000	-	-	-	-	-
2016-17	-	-	-	-	-	-	-
2017-18	-	-	-	-	-	-	-
2018-19	-	-	50,000	-	-	-	-
2019-20	-	-	50,000	-	-	-	-
2020-21	-	-	50,000	-	-	-	-
2021-22	-	-	50,000	-	-	-	-
2022-23	-	-	50,000	-	-	-	-
2023-24	-	-	50,000	-	-	-	-
2024-25	-	-	50,000	-	-	-	-
2025-26	-	-	50,000	-	-	-	-
Unidentified	-	-	50,000	-	-	-	-
Subtotal	25,000	160,000	450,000	-	-	-	-

Total Capital Costs: 635,000 Total Other Costs: -

TOTAL ALL COSTS: \$635,000

Statement of Need, Service Level, and Other Considerations:

Project Description: This program is intended to be an ongoing effort to maintain existing City trees and develop and implement the planting of additional City trees as recommended in the Urban Forest Management Plan (2007). Over 1,000 trees have been installed in the last few years.

Need: This program is a spin off from the Urban Forest Management Plan project completed in 2007. The Plan identifies strategies for a successful urban forest within the City that will greatly benefit the community.

Service Level: This project will begin fulfilling the strategies and goals contained in the Urban Forest Management Plan including 1) Establish and maintain a citywide commitment to a healthy, growing urban forest; and Provide excellent professional maintenance for the City's urban forest. Strategic Plan Goal E – Ensure the Public's Health and Safety and Goal F-Foster Environmental Sustainability Citywide.

Pertinent Issue: At this point in time, a continuing, permanent funding source has not been identified. Staff will explore grant funding opportunities. In 2008, staff was awarded \$160,000 from the State Resources Board's Environmental Enhancement & Mitigation Program (EEMP) for street and park tree planting. The City received a two-year extension for use of the funds no later than June 2015. Ongoing capital and operating expenses need to be fully evaluated and identified.

Status: Pending additional funding

Capital Cost Estimate:	Admin:	11,300	Design:	45,000	Constr Mgt:	37,500
	Equipment:	-	Constr:	375,000	Other:	91,200
	Contingency:	75,000			TOTAL:	\$635,000

CITY OF EL CERRITO
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Fairmont Park Improvements	Proponent:	Recreation & Public Works Departments
Project Number:	C5037	Project Mgr:	Public Works Department
Funding Sources:	Measure WW, Unidentified A, B	User Dept:	General Public
		Location:	Fairmont Park (Eureka & Liberty)

Fiscal Year	Project Costs			Other Costs		
	Measure WW	Unidentified		Operating Costs	Revenues	Cost Savings
Prior Years		-	-	-	-	-
2016-17	58,470	-	-	-	-	-
2017-18	300,623	19,207	-	-	-	-
2018-19	-	-	-	-	-	-
2019-20	-	-	-	-	-	-
2020-21	-	-	-	-	-	-
2021-22	-	-	-	-	-	-
2022-23	-	-	-	-	-	-
2023-24	-	-	-	-	-	-
2024-25	-	-	-	-	-	-
2025-26	-	-	-	-	-	-
Unidentified	-	621,700	-	-	-	-
Subtotal	359,093	640,907	-	-	-	-

	Total Capital Costs: <u>1,000,000</u>	Total Other Costs: <u>-</u>
TOTAL ALL COSTS:	<u><u>\$1,000,000</u></u>	

Statement of Need, Service Level, and Other Considerations:

Project Description:	Phase 1 of the project, in FY15-16 and 16-17 will upgrade a portion of Fairmont Park (about 16,000 square feet of area nearest Eureka Avenue) with new, more accessible paths; enhanced gathering spaces; improved children's play area; and improved landscaping and amenities. Fairmont Park was identified as an important community project and was advanced as one of the final four "Pilot Projects" in the City's Urban Greening Plan (adopted in December 2015).
Strategic Plan Goals:	<ul style="list-style-type: none"> • Goal A – Deliver exemplary government services, by working with the community through the design process to develop and strengthen relationships with public partners, residents and community groups; • Goal C – Deepen a sense of place and community identity by encouraging civic involvement and by promoting and developing recreational activities for all; and • Goal D – Develop and rehabilitate public facilities as community focal points, by addressing ongoing and deferred maintenance of facilities and infrastructure.
Need to be Addressed/Service Level to be Achieved:	Fairmont Park is an approx 78,000 square foot park, including areas along the Ohlone Greenway, at Eureka Avenue and Liberty Street and bordering the Senior Center, Fairmont Elementary School and a predominantly residential neighborhood near San Pablo Avenue and the Stockton Avenue/San Pablo Avenue commercial areas. The park's existing design & furniture are from 1965. Fairmont Park sees fairly significant foot and bicycle traffic, despite its aging infrastructure, due to its proximity to various community facilities. The goal of the project is to enhance and improve an existing neighborhood park.
Public Outreach/Input Process:	Extensive public outreach was conducted as part of the Urban Greening Plan and will continue into the design phase of the project.
Environmental Considerations:	An Initial Study/Mitigated Negative Declaration was approved by City Council and Notice of Determination filed with Contra Costa County in December 2015.
Other Pertinent Issues:	The Measure WW grant application for Phase 1 was submitted to the East Bay Regional Park District in March 2016, as recommended by the Park & Recreation Commission. Additional grants will be sought as needed for one to two elements of the project under Phase 1 as well as full build-out of the project as indicated in the Urban Greening Plan.
Status:	Design phase of the project is anticipated to begin in FY16-17.

Cost Estimate:	Admin.	Design:	169,000	Constr Mgt:	91,000
	Equipment:	Constr:	645,000	Other:	32,000
	Contingency: 63,000			TOTAL:	\$1,000,000

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	HNA Trail Entry & Signage Improvements	Proponent:	Recreation & Public Works Departments
Project Number:	C5038	Project Mgr:	Public Works Department
Funding Sources:	Measure WW A	User Dept:	General Public
		Location:	Hillside Natural Area and several streets

Fiscal Year	Project Costs			Other Costs		
	Measure WW	Unidentified		Operating Costs	Revenues	Cost Savings
Prior Years		-	-	-	-	-
2016-17	10,000	-	-	-	-	-
2017-18	38,000	-	-	-	-	-
2018-19	-	-	-	-	-	-
2019-20	-	-	-	-	-	-
2020-21	-	-	-	-	-	-
2021-22	-	-	-	-	-	-
2022-23	-	-	-	-	-	-
2023-24	-	-	-	-	-	-
2024-25	-	-	-	-	-	-
2025-26	-	-	-	-	-	-
Unidentified	-	-	-	-	-	-
Subtotal	48,000	-	-	-	-	-

Total Capital Costs: 48,000 Total Other Costs: -

TOTAL ALL COSTS: \$48,000

Statement of Need, Service Level, and Other Considerations:

Project Description: Install gateway trailhead kiosks, trail entry signs, trail entry stairs at one location, and trail directional markers within the Hillside Natural Area, and wayfinding/directional signs on streets leading to the Hillside Natural Area (HNA). The signs will be installed based on the El Cerrito Trails Signage Plan a collaborative effort between the El Cerrito Trail Trekkers, the National Park Service, and the City of El Cerrito. The HNA was identified as an important community project and was advanced as one of the final four "Pilot Projects" in the City's Urban Greening Plan (adopted in December 2015).

Strategic Plan Goals:

- Goal C – Deepen a sense of place and community identity by promoting and developing recreational activities for all; and
- Goal F – Foster environmental sustainability citywide by creating a well-connected, pedestrian, bicycle, and transit-oriented urban form.

Need to be Addressed/Service Level to be Achieved: The Hillside Natural Area is 102.5 acres of open space in the El Cerrito hills. It provides a very large active recreation space for hikers, bikers, and dog walkers who have easy access through several neighborhood entry points and enjoy the various trails, oak groves, open fields, and expansive views of the San Francisco Bay. While extensive, the existing trail network includes opportunities for trail improvements, new trail connections, and the design of a multiuse trail system to better meet needs while connecting to natural habitats, outdoor educational opportunities and community gathering spaces.

Public Outreach/Input Process: Extensive public outreach was conducted as part of the Urban Greening Plan, and as part of the Trail Trekker's led effort with the National Park Service and City of El Cerrito to create a Trails Signage Plan.

Environmental Considerations: An Initial Study/Mitigated Negative Declaration was approved by City Council and Notice of Determination filed with Contra Costa County in December 2015.

Other Pertinent Issues: The Measure WW grant application was submitted to the East Bay Regional Park District in March 2016, as recommended by the Park & Recreation Commission.

Status: Design phase of the project is anticipated to begin in FY16-17.

Cost Estimate:	Admin.	Design:	5,560	Constr Mgt:	2,785
	Equipment:	Constr:	34,475	Other:	-
	Contingency:	5,180		TOTAL:	\$48,000

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Baxter Creek Gateway Park, Acquisition	Proponent:	Recreation & Public Works Departments
Project Number:	C5033	Project Mgr:	Recreation & Public Works Departments
Funding Sources:	Measure WW	User Dept:	General Public
		Location:	Baxter Creek Gateway Area (Conlon & Key)

Fiscal Year	Project Costs			Other Costs		
	Measure WW	Unidentified		Operating Costs	Revenues	Cost Savings
Prior Years		-	-	-	-	-
2016-17	10,000	-	-	-	-	-
2017-18	-	-	-	-	-	-
2018-19	-	-	-	-	-	-
2019-20	-	-	-	-	-	-
2020-21	-	-	-	-	-	-
2021-22	-	-	-	-	-	-
2022-23	-	-	-	-	-	-
2023-24	-	-	-	-	-	-
2024-25	-	-	-	-	-	-
2025-26	-	-	-	-	-	-
Subtotal	10,000	-	-	-	-	-

TOTAL ALL COSTS: \$10,000 Total Capital Costs: 10,000 Total Other Costs: -

Statement of Need, Service Level, and Other Considerations:

Project Description: Look at acquiring, including potential donation, of vacant parcels located next to Baxter Creek Gateway Park on Conlon Avenue and Key Blvd for the purposes of adding neighborhood park space. Any opportunities on a private parcel will be dependent on property owner's interest and consent and a final decision by the City Council to authorize a specific project. The Conlon Avenue and Key Blvd project was identified as a "Focus Area" in the City's Urban Greening Plan (adopted in December 2015).

Strategic Plan Goals: Goal C – Deepen a sense of place and community identity by promoting and developing recreational activities for all

Need to be Addressed/Service Level to be Achieved: The area presents various urban greening opportunities including acquisition of private parcels or private-public partnerships to develop active play spaces and other recreational opportunities. The project would more specifically meet the Urban Greening Plan Objective of Resilient Higher Density Neighborhoods.

Public Outreach/Input Process: Extensive public outreach was conducted as part of the Urban Greening Plan and will continue into future phases of the project.

Environmental Considerations: An Initial Study/Mitigated Negative Declaration was approved by City Council and Notice of Determination filed with Contra Costa County in December 2015.

Other Pertinent Issues: A Measure WW grant application for \$10K for soft costs only was submitted to the East Bay Regional Park District in March 2016, as recommended by the Park & Recreation Commission.

Status: Planning phase of the project.

Cost Estimate:	Admin.	Design:	-	Constr Mgt:	-
	Equipment:	Constr:	-	Other:	10,000
	Contingency:		-	TOTAL:	\$10,000

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Urban Greening Program incl Lower Fairmount Av & Blue-Green Connections	Proponent:	Community Development Department
Project Number:	tbd	Project Mgr:	Community Dev & Public Works Departments
Funding Sources:	Unidentified	User Dept:	General Public
		Location:	Citywide

Fiscal Year	Project Costs			Other Costs		
	Unidentified			Operating Costs	Revenues	Cost Savings
Prior Years	-	-	-	-	-	-
2016-17	-	-	-	-	-	-
2017-18	-	-	-	-	-	-
2018-19	-	-	-	-	-	-
2019-20	-	-	-	-	-	-
2020-21	-	-	-	-	-	-
2021-22	-	-	-	-	-	-
2022-23	-	-	-	-	-	-
2023-24	-	-	-	-	-	-
2024-25	-	-	-	-	-	-
2025-26	-	-	-	-	-	-
Unidentified	6,770,000	-	-	-	-	-
Subtotal	6,770,000	-	-	-	-	-

Total Capital Costs: 6,770,000 Total Other Costs: -

TOTAL ALL COSTS: \$6,770,000

Statement of Need, Service Level, and Other Considerations:

Project Description: The City's Urban Greening Plan (adopted in December 2015) was undertaken to continue and coordinate the City's ongoing efforts to improve quality of life for current and future residents by identifying strategies to enhance the City's public places and open spaces. The Plan identifies needs, opportunities and strategies for creating a greener, more sustainable and livable City through increasing connectivity; creating day-to-day opportunities to gather, play and enjoy; improving existing parks and green spaces; and identifying new ways to meet the community's need for different types of open spaces given limited resources. Based on opportunity analysis and needs assessment of potential projects, improvements were identified for 14 focus areas, and of these, four were selected as "Pilot Projects" for additional analysis and design, and assist with securing external funding. These four projects are Lower Fairmount Avenue, Blue-to-Green Connections, Fairmount Park and Hillside Natural Area.

- Strategic Plan Goals:**
- Goal C – Deepen a sense of place and community identity;
 - Goal D – Develop and rehabilitate public facilities as community focal points;
 - Goal E – Ensure the public's health and safety; and
 - Goal F – Foster environmental sustainability citywide

Need to be Addressed/Service Level to be Achieved: As the City begins to respond to a growing regional demand for increased infill development along transit corridors, implementing projects, policies and strategies to create an interconnected network of green places will help accommodate growth while promoting the community's identity and preserving quality of life. The City's General Plan (1999), Strategic Plan (2013), Climate Action Plan (2013), and San Pablo Avenue Specific Plan (2014) highlight the importance of creating a complete community that preserves existing natural assets, public places and open spaces, while incentivizing increased, context-sensitive development that provides additional open space.

Public Outreach/Input Process: Extensive public outreach was conducted as part of the Urban Greening Plan and will continue into future phases of the project. A summary of the Community Engagement process through adoption of the Plan is provided in Appendix A to the Plan.

Environmental Considerations: An Initial Study/Mitigated Negative Declaration was approved by City Council and Notice of Determination filed with Contra Costa County in December 2015.

Other Pertinent Issues: Implementation of the Plan will require resources that will be identified and appropriated as needed. The Plan will help the City leverage outside resources for ongoing urban greening efforts. The estimated costs shown are for two of the "Pilot Projects", including the Lower Fairmount Avenue and Blue-to-Green Connections. The other two "Pilot Projects", including Fairmount Park and Hillside Natural Area, are included as separate CIP projects because funding has been identified. Estimated costs for the 14 focus area improvements must still be developed.

Status: Planning phase of the project.

Cost Estimate:	Admin. 82,600	Design: 826,000	Constr Mgt: 495,600
	Equipment:	Constr: 4,130,000	Other: 409,800
	Contingency: 826,000		TOTAL: \$6,770,000

CITY OF EL CERRITO
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Dorothy Rosenberg Memorial Park	Proponent:	Recreation & Public Works Departments
Project Number:	tbd	Project Mgr:	Recreation & Public Works Department
Funding Sources:	Unidentified	User Dept:	General Public
		Location:	945 King Drive

Fiscal Year	Project Costs				Other Costs		
	Grants	Unidentified			Operating Costs	Revenues	Cost Savings
Prior Years	10,000	-	-	-	-	-	-
2016-17	-	10,000	-	-	5,000	-	-
2017-18	-	10,000	-	-	5,000	-	-
2018-19	-	-	-	-	5,000	-	-
2019-20	-	-	-	-	5,150	-	-
2020-21	-	-	-	-	5,305	-	-
2021-22	-	-	-	-	5,464	-	-
2022-23	-	-	-	-	5,628	-	-
2023-24	-	-	-	-	5,796	-	-
2024-25	-	-	-	-	5,970	-	-
2025-26	-	-	-	-	6,149	-	-
Unidentified	-	300,000	-	-	-	-	-
Subtotal	10,000	320,000	-	-	54,462	-	-

Total Capital Costs: 330,000 Total Other Costs: 54,462

TOTAL ALL COSTS: \$384,462

Statement of Need, Service Level, and Other Considerations:

Project Description: The project includes various enhancements to property donated to the City to eventually become the Dorothy Rosenberg Memorial Park including those items listed in the "Needs" section below.

Strategic Plan Goals: Goal C: Deepen a sense of place and community identity
 Goal D: Develop and rehabilitate public facilities as community focal points

Need to be Addressed/Service Level to be Achieved: In order to make this park accessible to the public, many projects will need to be funded including: accessibility improvements, fencing, grading, fire abatement, and landscaping. Additionally the home located on this property will need significant renovation in order to become usable for public purposes.

Public Outreach/Input Process: The City was successful in receiving \$10,000 in fire abatement grants (vegetation removal); this process required neighbor engagement and support. A group of volunteers named the Friends of the Dorothy Rosenberg Memorial Park has also formed to coordinate volunteer efforts at the site. Future public engagement will hopefully be achieved through a Parks and Recreation Master Plan process to determine the ultimate design and usage of the City's new est park.

Environmental Considerations: The donation of this 1.6 acre property to the City ensures that it will remain as a park and open space in perpetuity.

Financial Considerations: The funding for this project is, as of yet, unidentified. Alternative funding sources to current City resources will likely be required to transform this property into a true park.

Status: Planning phase of the project.

Cost Estimate:	Admin.	10,000	Design:	25,000	Constr Mgt:	25,000
	Equipment:	15,000	Constr:	150,000	Other:	60,000
	Contingency:	45,000			TOTAL:	\$330,000

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Ohlone Greenw ay Improvements betw een Hill and Blake	Proponent:	Community Development & Public Works
Project Number:	C3069	Project Mgr:	Public Works - Engineering Division
Funding Sources:	Park-in-Lieu Fund 210	User Dept:	General Public
		Location:	Ohlone Greenw ay

Fiscal Year	Capital Costs			Other Costs		
	Park-in-Lieu Fund	Operating	Energy	Misc		
Prior Years	41,306	-	-	-		
2016-17	100,000	-	-	-		
2017-18	100,000	-	-	-		
2018-19	95,694	-	-	-		
2019-20	-	-	-	-		
2020-21	-	-	-	-		
2021-22	-	-	-	-		
2022-23	-	-	-	-		
2023-24	-	-	-	-		
2024-25	-	-	-	-		
2025-26	-	-	-	-		
Unidentified	-	-	-	-		
Subtotal	337,000	-	-	-		

Total Capital Costs: 337,000 Total Other Costs: -

TOTAL ALL COSTS: 337,000

Statement of Need, Service Level, and Issue:

Project Description: Improve the Ohlone Greenw ay consistent w ith the Greenw ay Master Plan includes landscaping, lighting, and street crossing improvements. First phase is installation of side path betw een Hill Street and Safew ay entrance.

General Plan & Strategic Plan Goals: The project implements elements and design goals w ithin both the General Plan and the Ohlone Greenw ay Master Plan. In addition, it meets Strategic Plan Goal D-Develop & Rehabilitate Public Facilities As Community Focal Points and Goal F-Foster Environmental Sustainability Cityw ide.

Need/Service Level: The Ohlone Greenw ay Master Plan developed w ith extensive community input indicated a desire to create more attractive and usable "nodes" along the Greenw ay as w ell as to enhance ecological areas and incorporate community gathering areas.

Pertinent Issues: Funding w as provided by Safew ay as their Park-in-Lieu contribution. A portion of the funds (\$150,000) have been transferred to the Ohlone BART Station Area Access, Safety, and Placemaking Improvements Project, C3076 as a local match and given that significant improvements are planned at the Hill Street crossings. Additional funding contribution may be requested for C3076 depending on bids received for construction. Improvements have been and w ill be coordinated w ith Safew ay development improvements, w ork on Greenw ay as part of the BART Seismic Retrofit Project, and other City-led improvements

Status: In additional to projects under C3076, the most significant element w ill be a pedestrian path along the eastern boundary of Safew ay to carry pedestrians from the BART crossw alk at Hill St up to the store's entrance. This w ill be designed in a manner such that it can ultimately connect to the BART path w ith full ADA accessibility near the Safew ay outdoor cafe area.

Cost Estimate:	Admin. 20,000	Design: 43,000	Constr Mgt: 25,800
	Equipment:	Constr: 215,000	Other:
	Contingency: 33,200		TOTAL: \$ 337,000

CITY OF EL CERRITO
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Ohlone-BART Station Access, Safety &	Proponent:	Community Develop & Public Works
Project Number:	C3076	Project Mgr:	Public Works Dept
Funding Sources:	OBAG, Measure J./BART Park In-Lieu A, 210	User Dept:	General Public
		Location:	Ohlone at Del Norte & Plaza BART Stations

Fiscal Year	Capital Costs				Other Costs			
	BART/ Measure J	OBAG Federal Grant	Park In- Lieu	STMP	Operating	Energy	Misc	
Prior Years	54,907	442,650	15,696	-	-	-	-	
2016-17	245,093	3,025,350	133,691	300,000	-	-	-	
2017-18	-	-	-	-	-	-	-	
2018-19	-	-	-	-	-	-	-	
2019-20	-	-	-	-	-	-	-	
2020-21	-	-	-	-	-	-	-	
2021-22	-	-	-	-	-	-	-	
2022-23	-	-	-	-	-	-	-	
2023-24	-	-	-	-	-	-	-	
2024-25	-	-	-	-	-	-	-	
2025-26	-	-	-	-	-	-	-	
Unidentified	-	-	-	-	-	-	-	
Subtotal	300,000	3,468,000	149,387	300,000	-	-	-	
	Total Capital Costs:				4,217,387	Total Other Costs:		-

TOTAL ALL COSTS \$ 4,217,387

Statement of Need, Service Level, and Other Considerations:

Project Description: Following the Ohlone Greenway Master Plan, the City has been implementing projects along the Greenway to enhance its usability and contribute to reduced vehicle-miles travelled and a healthier, more connected community. However, there remains a strong need for improvements at the two BART Stations. The Ohlone ASP Project will improve and widen the mixed-use path; upgrade and expand existing crosswalks on adjacent streets to create high visibility pedestrian zones with new striping, special pavement, improved signage, curb bulb-outs, upgraded curb ramps and flashing lights; enhance landscaping, lighting, seating, gateway features and other amenities; and upgrade and expand the existing camera surveillance system to three key nodes next to the Greenway.

General Plan & Strategic Plan Goals: Goal T1: A transportation system that allows safe and efficient travel by a variety of modes and promotes the use of alternatives to the single-occupant vehicle. Goal T2: A land use pattern that encourages walking, bicycling, and public transit use. Goal T3: A transportation system that maintains and improves the livability of the City. In addition, it meets Strategic Plan Goal D-Develop & Rehabilitate Public Facilities As Community Focal Points and Goal F-Foster Environmental Sustainability Citywide.

Need/Service Level: Currently, in the two BART Station areas, the Ohlone Greenway becomes narrower than other segments of the Greenway and has an irregular alignment at street crossings, and at the same time it has higher pedestrian, bicycle, automobile and bus traffic that contribute to increased conflicts between all modes of travel. The goals of the project are to improve bicycle and pedestrian routes leading to transit, commercial nodes and housing; bring new vibrancy to the areas around the BART Stations to encourage housing development specifically within a regionally-designated Priority Development Area; increase safety and accessibility for BART riders and Greenway users; and improve the integration of the BART Stations with the surrounding community.

Pertinent Issue: City staff submitted a request to the West County Transportation Advisory Committee (WCCTAC) for \$300,000 in Subregional Transportation Mitigation Program (STMP) funding to cover additional estimated costs for the construction phase. The WCCTAC Board approved the request at its March 25, 2016 meeting. The funding agreement is still pending.

Status: The design was completed and submitted to Caltrans in early 2015. Caltrans approval to proceed with construction is anticipated in Spring/Summer 2016, and bidding of the project is anticipated in Summer/Fall 2016.

Capital Cost Estimate:	Admin: 47,287	Design: 485,100	Constr Mgt: 465,000
	Equipment:	Constr: 2,800,000	Other:
	Contingency: 420,000	Land:	TOTAL: \$ 4,217,387

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Ohlone Greenway Wayfinding Improvements	Proponent:	Public Works Department
Project Number:	C5034	Project Mgr:	Public Works Department
Funding Sources:	Measure J TLC, AHSC A	User Dept:	General Public
		Location:	Ohlone Greenway

Fiscal Year	Capital Costs				Other Costs			
	Meas J TLC Grant	AHSC Grant			Operating	Energy	Misc	
Prior Years	-	-	-	-	-	-	-	
2016-17	18,000	61,060	-	-	-	-	-	
2017-18	100,200	302,236	-	-	-	-	-	
2018-19	-	-	-	-	-	-	-	
2019-20	-	-	-	-	-	-	-	
2020-21	-	-	-	-	-	-	-	
2021-22	-	-	-	-	-	-	-	
2022-23	-	-	-	-	-	-	-	
2023-24	-	-	-	-	-	-	-	
2024-25	-	-	-	-	-	-	-	
2025-26	-	-	-	-	-	-	-	
Unidentified	-	-	-	-	-	-	-	
Subtotal	118,200	363,296	-	-	-	-	-	
	Total Capital Costs:				481,496	Total Other Costs:		-

TOTAL ALL COSTS: 481,496

Statement of Need, Service Level, and Other Considerations:

Project Description: The project will improve the well-used Ohlone Greenway by providing comprehensive wayfinding signage, /trail entry signage and other amenities to serve pedestrians and bicyclists, including bike racks, benches and trash/recycling receptacles.

General Plan & Strategic Plan Goals: The project implements elements and design goals within both the General Plan and the Ohlone Greenway Master Plan. In addition, it meets Strategic Plan Goal D-Develop & Rehabilitate Public Facilities As Community Focal Points and Goal F-Foster Environmental Sustainability Citywide

Need/Service Level: The El Cerrito Ohlone Greenway is a 2.7-mile multi-use trail that traverses the City, underneath the elevated BART tracks. This Class I pedestrian and bicycle path connects the two El Cerrito BART stations to the existing and planned network of pedestrian and bicycle facilities within El Cerrito, Richmond, Albany and Berkeley. It is a key regional transportation route. The Greenway also serves as a valued linear open space that promotes a variety of recreational uses. A comprehensive signage and amenities improvement project will provide better wayfinding, including distances for cyclers and walkers, and bring a unique and uniform appearance to the Ohlone Greenway. Current signage and amenities are sporadic and not consistent in their look.

Pertinent Issues: The project will be consistent with the guidelines and prototypes developed with the Ohlone Greenway Natural Area & Rain Garden Project, Ohlone Greenway Master Plan and West County Transit Enhancement & Wayfinding Plan. In partnership with the Eden Housing Development, in 2015, the City applied for an Affordable Housing & Sustainable Communities Grant to leverage previously secured Measure J TLC funds, also from a competitive grant.

Status: Project will begin design in late 2016.

Capital Cost Estimate:	Admin.	10,000	Design:	69,060	Constr Mgt:	58,435
	Equipment:		Constr:	298,900	Other:	-
	Contingency:	45,101			TOTAL:	\$481,496

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Ohlone Greenw ay Master Plan Imp	Proponent:	Community Development & Public Works
Project Number:	tbd	Project Mgr:	Community Development & Public Works
Funding Sources:	Park-in-Lieu Fund (210), Developer Fees RDA Capital (2003 Bonds) (811), BART A, B	User Dept:	General Public
		Location:	Ohlone Greenw ay

Fiscal Year	Capital Costs				Other Costs			
	Park-in-Lieu Fund/Dev Fee	RDA Capital ('03 Bonds)	BART	Unidentified	Operating	Energy	Misc	
Prior Years	20,500	127,500	603,292	-	-	-	-	
2016-17	237,000	-	-	-	-	-	-	
2017-18	-	-	-	-	-	-	-	
2018-19	-	-	-	-	-	-	-	
2019-20	-	-	-	-	-	-	-	
2020-21	-	-	-	-	-	-	-	
2021-22	-	-	-	-	-	-	-	
2022-23	-	-	-	-	-	-	-	
2023-24	-	-	-	-	-	-	-	
2024-25	-	-	-	-	-	-	-	
2025-26	-	-	-	-	-	-	-	
Unidentified	-	-	-	2,707,508	-	-	-	
Subtotal	257,500	127,500	603,292	2,707,508	-	-	-	
	Total Capital Costs:			3,695,800	Total Other Costs:			-

TOTAL ALL COSTS: \$3,695,800

Statement of Need, Service Level, and Other Considerations:

Project Description: The project has been divided into phases including BART-related upgrades and future Master Plan improvements. The BART-related improvements are now complete. Future improvements are outlined in the Master Plan, many have or are being implemented as part of various projects but others have not been funded at this point. These additional improvements include additional lighting, security, enhanced landscaping, additional crossing improvements, community or native gardens, benches, drinking fountains, restrooms, renovated play areas, gathering spaces and plazas, path connections to adjacent uses, interpretive exhibits and artistic elements.

General Plan & Strategic Plan Goals: Comm Design: Utilize the Greenw ay as one of the features that provides a more distinct identity for El Cerrito through enhancement of its landscape features, signage, maps and other features. (CD 3.9): Ohlone Greenw ay- Enhance the usability and aesthetic appeal of the Ohlone greenw ay by integrating it into the fabric of the City. (CD 3.10): Greenw ay Spur Trails- Develop greenw ay spur trails for creekside access. (CD3): A City with attractive landscaping of public and private properties, open space, and public gathering places. In addition, the project meets Strategic Plan Goal D-Develop & Rehabilitate Public Facilities As Community Focal Points and Goal F-Foster Environmental Sustainability Cityw ide

Need: Three primary conditions give rise to the need for this project. 1) The need for improving the facility to meet current and future users' needs and standards, as well as to improve the design and feel of the facility to fully actualize its potential to contribute to the surrounding areas; 2) To coordinate and optimize the opportunity provided by the BART Earthquake Safety Program and disruptive trail closure; 3) To create a consistent and appealing design to coordinate future improvements with public or private projects.

Service Level: The Ohlone is considered by regional bicycle organizations as a backbone to the non-motorized transportation system in the region. 2007 counts found weekday use averaging 627 pedestrians/bicyclists per day, and according to a cityw ide survey completed in 2003, the Greenw ay is the 6th most used recreational facility. 2/3 of residents in a 2007 Cityw ide survey indicated they use the Greenw ay regularly or often.

Pertinent Issue: BART-related improvements were completed in early 2014. Other related projects are the Ohlone Natural Area south of Fairmount Avenue (funded through a Prop 84 grant), Hill-to-Blake section (funded pursuant to the Safew ay development agreement), Wayfinding Program (funded by Measure J TLC), and Ohlone BART Station Area Access, Safety and Placemaking Improvements.

Status: The Ohlone Greenw ay Master Plan is helping staff in searching for additional outside funding. In FY16-17, the project also includes expansion of camera security systems near the Creekside Development using development fees.

Capital Cost Estimate:	Admin: \$66,120	Design: \$264,480	Constr Mgt: \$220,400
	Equipment: \$500,000	Constr: \$2,204,000	Other: \$0
	Contingency: \$440,800	TOTAL:	\$3,695,800

CITY OF EL CERRITO
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Creek Major Maintenance & Restoration	Proponent:	Public Works Department
Project Number:	tbd	Project Mgr:	Public Works Department
Funding Sources:	Unidentified B	User Dept:	General Public
		Location:	Various

Fiscal Year	Capital Costs				Other Costs			
	Unidentified				Operating	Energy	Misc	
Prior Years	-	-	-	-	-	-	-	
2016-17	-	-	-	-	-	-	-	
2017-18	-	-	-	-	-	-	-	
2018-19	50,000	-	-	-	-	-	-	
2019-20	-	-	-	-	-	-	-	
2020-21	-	-	-	-	-	-	-	
2021-22	-	-	-	-	-	-	-	
2022-23	-	-	-	-	-	-	-	
2023-24	-	-	-	-	-	-	-	
2024-25	-	-	-	-	-	-	-	
2025-26	-	-	-	-	-	-	-	
Unidentified	906,250	-	-	-	-	-	-	
Subtotal	956,250	-	-	-	-	-	-	
	Total Capital Costs:			956,250	Total Other Costs:			-

TOTAL ALL COSTS: \$956,250

Statement of Need, Service Level, and Other Considerations:

Project Description: The program is intended to provide an evaluation of major maintenance and restoration needs for creeks throughout the City. The first phase that included applying for a Stream Alteration Agreement and related permit to conduct creek maintenance was undertaken in FY15-16. Some of the creek work along the Ohlone Greenway has been identified in the Ohlone Greenway Master Plan and Hillside Natural Area, Urban Greening Master Plan. Other work includes repair of the creek erosion and washout at Huber Park, as well as, other major maintenance and restoration efforts in creeks within other park areas throughout the City.

Strategic Plan Goals: Strategic Plan Goal D-Develop & Rehabilitate Public Facilities As Community Focal Points including developing a plan to address deferred and major maintenance of creeks

Need to be Addressed/Service Level to be Achieved: Creek maintenance over the last few years has been limited to trash and debris removal and removal of invasive species, as well as, emergency response clean-ups related to flooding events. Permits are required for any other work.

Public Outreach/Input Process: City staff will continue to work with Friends of Five Creeks on this effort.

Financial Considerations: At this point in time, a funding source has not been identified. Staff will explore funding opportunities and develop a plan in FY17-18 with consultant assistance if funding is available. Ongoing capital and operating expenses need to be fully evaluated and identified.

Admin:	18,750	Design:	75,000	Constr Mgt:	62,500
Equipment:	-	Constr:	625,000	Other:	50,000
Contingency:	125,000			TOTAL:	\$956,250

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Access Modifications - Streets	Proponent:	Public Works
Project Number:	C3024	Project Mgr:	PW Engineering Division
Funding Sources:	Measure C/J, Grant 204	User Dept:	General Public
		Location:	Citywide

Fiscal Year	Capital Costs			Other Costs			
	Measure C/J (204)	Grant	Unidentified	Operating	Energy	Misc	
Prior Years	ongoing	-	-	-	-	-	
2016-17	70,000	-	-	-	-	-	
2017-18	70,000	-	-	-	-	-	
2018-19	71,400	-	-	-	-	-	
2019-20	73,600	-	-	-	-	-	
2020-21	75,900	-	-	-	-	-	
2021-22	78,200	-	-	-	-	-	
2022-23	80,600	-	-	-	-	-	
2023-24	83,100	-	-	-	-	-	
2024-25	85,600	-	-	-	-	-	
2025-26	88,200	-	-	-	-	-	
Unidentified	5,460,000	-	-	-	-	-	
Subtotal	6,236,600	-	-	-	-	-	
Total Capital Costs:				6,236,600	Total Other Costs:		-

TOTAL ALL COSTS: \$6,236,600

Statement of Need, Service Level, and Other Considerations:

Project Description: This project will implement the streets portion of the City's American with Disabilities Act (ADA) Transition Plan Update, which was adopted in September 2009. Specific locations and scopes of work will be determined annually in conformance with the Plan Update and based on guidance from ADA Working Group. This program is in addition to the curb ramp work required by street repaving program, however the access program may be contracted jointly with the Street Improvement/Paving Program.

Need: The ADA requires that public facilities are accessible to people with disabilities. The City's ADA Transition Plan identifies deficiencies on major pedestrian routes in the public right-of-way, and recommends a strategy for eliminating these obstructions. The Plan prioritizes improvements to major pedestrian routes in the public right-of-way. Within the public streets, there are numerous obstructions to access for disabled persons. This capital program is an integral part of a compliance strategy for tackling this massive deficiency in the most practical manner. These actions require that requests from persons with disabilities be prioritized based on guidance from the ADA Working Group.

Service Level: This program will work toward bringing the pedestrian routes in the public right-of-way into compliance and making the City's programs accessible.

Pertinent Issue: City staff anticipates constructing about 15 curb ramps with these funding.

Status: This is an ongoing program.

Capital Cost Estimate:	Admin:	\$124,732	Design:	\$623,660	Constr Mgt:	\$498,928
	Equipment:	\$0	Constr:	\$4,053,790	Other:	\$0
	Contingency:	\$935,490			TOTAL:	\$6,236,600

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Arlington Curve at Brew ster Drive Safety	Proponent:	Public Works and Police Departments
Project Number:	C3071	Project Mgr:	Public Works - Engineering Division
Funding Sources:	Highw ay Safety Imprvmnt Program Grant	User Dept:	General Public
	211, A	Location:	Arlington Boulevard near Brew ster Drive

Fiscal Year	Capital Costs				Other Costs			
	HSIP (secure)	Measure A			Operating	Energy	Misc	
Prior Years	25,700	20,115	-	-	-	-	-	
2016-17	212,100	29,885	-	-	-	-	-	
2017-18			-	-	-	-	-	
2018-19	-	-	-	-	-	-	-	
2019-20	-	-	-	-	-	-	-	
2020-21	-	-	-	-	-	-	-	
2021-22	-	-	-	-	-	-	-	
2022-23	-	-	-	-	-	-	-	
2023-24	-	-	-	-	-	-	-	
2024-25	-	-	-	-	-	-	-	
2025-26	-	-	-	-	-	-	-	
Unidentified	-	-	-	-	-	-	-	
Subtotal	237,800	50,000	-	-	-	-	-	
	Total Capital Costs:			287,800	Total Other Costs:			-

TOTAL ALL COSTS \$ 287,800

Statement of Need, Service Level, and Other Considerations:

Project Description: The project is located at the Intersection of Arlington Blvd and Brew ster Dr (south) about 350 feet in both directions from the intersection. It includes installation of long-term improvements to upgrade interim improvements completed in Fall 2012. Specifically includes construction of curb, gutter, sidewalk, curb ramps, & curb extensions; installation of electronic speed feedback signs to include Arlington Park, and curve, pedestrian, & advisory speed signs; installation of enhanced striping for crosswalks, shoulders, and shared roadway markings; installation of additional bottle dots and pavement markers; and restriping of existing pavement markings as necessary.

Need/Service Level: Arlington Blvd is a minor arterial that carries regional traffic through the El Cerrito, Kensington, and Berkeley hills. It is also an important north-south connection for bicyclists and pedestrians and is designated as a pedestrian and bicycle route in the Circulation Plan for Bicyclists and Pedestrian (2007). The crosswalk at the intersection serves the existing community staircase/path through the neighborhood. The City has previously installed various improvements in this area over the years in response to community concerns at the intersection and along the Arlington Blvd corridor.

General Plan & Strategic Plan Goals: General Plan Goal T1: A transportation system that allows safe and efficient travel by a variety of modes and promotes the use of alternatives to the single-occupant vehicle. Strategic Plan Goal E – Ensure the public's health and safety by improving safety on existing roadways, sidewalks and travelways.

Pertinent Issue: In July 2012, following a fatal pedestrian-bicycle collision at the intersection, the City again met with community representatives. The City and Police Department conducted speed surveys to determine the appropriate advisory speed for the corridor, and retained a consultant to conduct a safety analysis of the intersection. The project improvements are the recommendations that resulted from that analysis, which received community support at a public meeting in July 2012, and at a final meeting to review the

Status: The project was bid for construction in March 2016. The sole bid received was significantly over the project budget. The project design will be value engineered, and the project will be rebid later in 2016. Additional funding may be necessary.

Capital Cost Estimate:	Admin: 12,300	Design: 28,500	Constr Mgt: 28,500
	Equipment:	Constr: 190,000	Other:
	Contingency: 28,500	Land:	TOTAL: \$ 287,800

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	City-Wide Signage Program	Proponent:	Public Works
Project Number:	C3028	Project Mgr:	Public Works - Engineering Division
Funding Sources:	General Fund (101), unidentified B	User Dept:	General Public
		Location:	various

Fiscal Year	Capital Costs				Other Costs			
	General Fund	Unidentified			Operating	Energy	Misc	
Prior Years	50,000	-	-	-	-	-	-	
2016-17	-	-	-	-	-	-	-	
2017-18	-	-	-	-	-	-	-	
2018-19	-	-	-	-	-	-	-	
2019-20	-	-	-	-	-	-	-	
2020-21	-	-	-	-	-	-	-	
2021-22	-	-	-	-	-	-	-	
2022-23	-	-	-	-	-	-	-	
2023-24	-	-	-	-	-	-	-	
2024-25	-	-	-	-	-	-	-	
2025-26	-	-	-	-	-	-	-	
Unidentified	-	200,000	-	-	-	-	-	
Subtotal	50,000	200,000	-	-	-	-	-	
Total Capital Costs:				250,000	Total Other Costs:			-

TOTAL ALL COSTS: \$250,000

Statement of Need, Service Level, and Other Considerations:

Project Description: Phased replacement of old signs (identification and wayfinding) with new signage that is consistent with the City's updated identity program on San Pablo Avenue, the WCCTAC Wayfinding Program, and the El Cerrito Trails Signage Plan.

Need: Current wayfinding and identification signage throughout town is inconsistent, out-of-date and/or not distinctive

Service Level: The project includes placing new signs at secondary city entrances, parks, facilities and where directional/wayfinding signage is needed.

Pertinent Issue: This project will expand that signage program outside of the San Pablo Ave area to create a city-wide consistency in the signage formats. Funds in this project will be used for signage that cannot be funded by other means (such as other city projects or development.) The City participated in a WCCTAC-led Transit Wayfinding Sign Project funded by Regional Measure 2/Safe Routes to Transit that provided design guidelines for signs guiding pedestrians and bicyclists to and from major transit facilities and major sites in West County and Albany. Most recently in 2015-16, the El Cerrito Trails Signage Plan was developed as a collaborative effort between the El Cerrito Trail Trekkers, National Park Service, and City of El Cerrito. Refer to the HNA Trail Entry & Signage Improvement Project for additional details and for coordination.

Status: Pending Funding

Capital Cost Estimate:	Admin:	\$10,000	Design:	\$30,000	Constr Mgt:	\$20,000
	Equipment:	\$0	Constr:	\$190,000	Other:	\$0
	Contingency:	\$0	TOTAL:		\$250,000	

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Del Norte TOD Infrastructure Improvements	Proponent: Public Works / Community Development
Project Number: C4014	Project Mgr: Public Works - Engineering Division
Funding Sources: STMP Developer Fees, unidentified A, B	User Dept: General Public Location: Del Norte area

Fiscal Year	Capital Costs				Other Costs			
	STMP	Unidentified			Operating	Energy	Misc	
Prior Years	-	-	-	-	-	-	-	
2016-17	-	-	-	-	-	-	-	
2017-18	-	-	-	-	-	-	-	
2018-19	-	-	-	-	-	-	-	
2019-20	-	-	-	-	-	-	-	
2020-21	-	-	-	-	-	-	-	
2021-22	-	-	-	-	-	-	-	
2022-23	-	-	-	-	-	-	-	
2023-24	-	-	-	-	-	-	-	
2024-25	-	-	-	-	-	-	-	
2025-26	-	-	-	-	-	-	-	
Unidentified	6,875,000	18,125,000	-	-	-	-	-	
Subtotal	6,875,000	18,125,000	-	-	-	-	-	
Total Project Costs:				25,000,000	Total Other Costs:			-

TOTAL ALL COSTS: \$25,000,000

Statement of Need, Service Level, and Other Considerations:

Project Description: The project includes planning, engineering and construction of various public infrastructure improvements to facilitate transit-oriented development in the Del Norte Area including parking facilities; auto and bus circulation improvements; bicycle, pedestrian, and bus transit access improvements; signage; lighting; improvements to station access or station waiting areas; ADA improvements; improvements to adjacent streets, street crossings, or signals; and Ohlone Greenway improvements. A package of complete streets improvements for this area was identified in the San Pablo Avenue Specific Plan & Complete Streets Plan, adopted in 2014. Refer to it for more details.

General Plan & Strategic Plan Goals: Goal T1: A transportation system that allows safe and efficient travel by a variety of modes and promotes the use of alternatives to the single-occupant vehicle. Goal T2: A land use pattern that encourages walking, bicycling, and public transit use. Goal T3: A transportation system that maintains and improves the livability of the City. In addition, it meets Strategic Plan Goal C-Deepen a sense of place and community identity and Goal F-Foster Environmental Sustainability Citywide.

Need: Given the project's key location within two blocks of the El Cerrito del Norte BART Station and the Ohlone Greenway, improving circulation and safety at these intersections for all users is a high priority. Currently, the San Pablo Avenue at Cutting Boulevard and Hill Street intersections are large, major intersections with complex turning movements and high volumes of people moving through them. Many of the intersection's pedestrian crossings are wide or unavailable, and there are no bicycle facilities through the area, making bicycle travel difficult. Pedestrian and bicycle facilities under the I-80 freeway are minimal, and congestion and conflicting movements near the BART Station and Ohlone Greenway crossing are problems. Traffic congestion can be poor at certain periods of the day. Improvements will be coordinated closely with the City of Richmond, Caltrans, and BART.

Service Level: San Pablo Avenue is a State highway, and carries over 25,000 vehicles a day. The Del Norte BART Station was identified as one of the 21 regional transit hubs in the nine Bay Area counties by MTC because of the linkages it provides between the services of various transit operators. The BART Station has over 700 bus trips a day which contributes to this being the 10th busiest station of 43 BART stations.

Environmental Considerations: The project received CEQA clearance as part of the San Pablo Avenue Specific Plan & Complete Streets Plan FEIR adopted by the City of El Cerrito in September 2014.

Pertinent Issue: Future efforts will build on the San Pablo Ave Specific Plan & Complete Streets Plan and Multimodal CIP, and the BART Station Modernization Plan. Public Works will continue to seek additional funding for San Pablo Avenue based on its designation as a planned Priority Development Area under the FOCUS Program and as a regional transportation hub.

Status: The project is pending additional funding. Upcoming funding sources include the One Bay Area Grant Program, STIP funding, and other collaborations with BART.

Capital Cost Estimate:	Admin: \$850,000	Design: \$1,700,000	Constr Mgt: \$1,700,000
	Equipment: \$0	Constr: \$17,000,000	Other: \$0
	Contingency: \$3,750,000	TOTAL:	\$25,000,000

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Balra Retaining Wall Repair	Proponent:	Public Works
Project Number:	C3058	Project Mgr:	PW - Engineering Division
Funding Sources:	General Fund, Unidentified	User Dept:	General Public
	B	Location:	779 block of Balra Drive

Fiscal Year	Capital Costs				Other Costs			
	General Fund	Unidentified			Operating	Energy	Misc	
Prior Years		10,400	-	-	-	-	-	
2016-17	-	-	-	-	-	-	-	
2017-18	-	-	-	-	-	-	-	
2018-19	-	-	-	-	-	-	-	
2019-20	-	-	-	-	-	-	-	
2020-21	-	-	-	-	-	-	-	
2021-22	-	-	-	-	-	-	-	
2022-23	-	-	-	-	-	-	-	
2023-24	-	-	-	-	-	-	-	
2024-25	-	-	-	-	-	-	-	
2025-26	-	-	-	-	-	-	-	
Unidentified	-	345,000	-	-	-	-	-	
Subtotal	-	355,400	-	-	-	-	-	
Total Capital Costs:				355,400	Total Other Costs:			-

TOTAL ALL COSTS: \$355,400

Statement of Need, Service Level, and Other Considerations:

Project Description: Repair or replace the retaining wall in front of 779 Balra Drive, and repair street and sidewalk damage above wall.

Need: The existing retaining wall above the Creek headwall in front of 779 Balra Drive is badly damaged and must be repaired.

Service Level: The gradual failure of this wall is causing subsidence of the street and sidewalk above, and has created some uneven surfaces in the walking and driving paths.

Pertinent Issue: The wall is leaning over onto private property, but is not causing any immediate damage. Geotech report prepared and measuring points marked on the wall. However, no funding source has been identified for this work.

Status: Planning Phase: Implementation pending funding.

Capital Cost Estimate:	Admin:	\$7,108	Design:	\$35,540	Constr Mgt:	\$35,540
	Equipment:	\$0	Constr:	\$241,672	Other:	\$0
	Contingency:	\$35,540	TOTAL:		\$355,400	

CITY OF EL CERRITO
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Traffic Safety & Management Program	Proponent:	Public Works
Project Number:	C3070	Project Mgr:	PW - Engineering Division
Funding Sources:	Measure A (211), Unidentified 211, B	User Dept:	General Public
		Location:	various

Fiscal Year	Capital Costs			Other Costs		
	Measure A (211)	Unidentified		Operating	Energy	Misc
Prior Years	200,000	-	-	-	-	-
2016-17	60,000	-	-	-	-	-
2017-18	60,000	-	-	-	-	-
2018-19	60,000	275,000	-	-	-	-
2019-20	60,000	275,000	-	-	-	-
2020-21	60,000	275,000	-	-	-	-
2021-22	60,000	275,000	-	-	-	-
2022-23	60,000	275,000	-	-	-	-
2023-24	60,000	275,000	-	-	-	-
2024-25	60,000	275,000	-	-	-	-
2025-26	60,000	275,000	-	-	-	-
Unidentified		-	-	-	-	-
Subtotal	800,000	2,200,000	-	-	-	-

Total Capital Costs: 3,000,000

Total Other Costs: -

TOTAL ALL COSTS: \$3,000,000

Statement of Need, Service Level, and Other Considerations:

Project Description: This program funds various capital projects to improve safety for motorists, pedestrians and bicyclists traveling on city streets as well as implement various improvements under the Neighborhood Traffic Management Program consisting of educational, engineering and enforcement measures to address speeding, high traffic volumes, pedestrian and bicycle access and livability on residential streets.

Strategic Plan Goals:

- Goal A – Deliver exemplary government services, by working with the community through the design process to develop and strengthen relationships with public partners, residents and community groups; and
- Goal C – Deepen a sense of place and community identity by encouraging civic involvement and by promoting and developing vehicular, pedestrian and bicycle safety for all; and
- Goal E – Ensure the public's health and safety by improving safety on existing roadways, sidewalks and travelways.

Need/Service Level: An increasing number of El Cerrito residents are concerned about vehicular speeds, traffic volumes and pedestrian and bicycle obstacles in their neighborhoods. The City has responded to community concerns by installing standard traffic control devices (warning and regulatory signs, pavement markings, striping and curb markings) and speed humps, deploying the speed feedback trailer, and enforcement of traffic and parking regulations. Generally, the City addressed resident requests on a case-by-case basis – with each request becoming a unique process and involving extensive City resources. The problem became how to place these requests in context – which have priority, which represent “normal” traffic conditions on residential streets, and what types of measures would provide equitable, effective and timely solutions. In response to this problem, City Council adopted the Neighborhood Traffic Management Program in September 2010, to establish citywide guidelines and procedures for responding to citizen's requests for traffic management.

Pertinent Issue: Funding has been secured and improvements implemented for several neighborhoods. Public Works will continue to seek state and federal funding opportunities, and combine this program with others such as the PDA Streetscape Improvements Program to maximize funding opportunities as they arise. As needed, the funding in this program may be used to leverage external funding sources.

Status: On-going planning, design and construction.

Capital Cost Estimate:	Admin: 40,000	Design: 300,000	Constr Mgt: 300,000
	Equipment: -	Constr: 2,000,000	Other:
	Contingency: 360,000		TOTAL: \$3,000,000

CITY OF EL CERRITO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Wildcat Drive Repair	Proponent:	Public Works Department
Project Number:	tbd	Project Mgr:	PW - Engineering Division
Funding Sources:	Unidentified	User Dept:	General Public
	B	Location:	Wildcat Drive

Fiscal Year	Capital Costs				Other Costs			
	Unidentified				Operating	Energy	Misc	
Prior Years	-	-	-	-	-	-	-	
2013-14	-	-	-	-	-	-	-	
2014-15	-	-	-	-	-	-	-	
2015-16	-	-	-	-	-	-	-	
2016-17	-	-	-	-	-	-	-	
2017-18	-	-	-	-	-	-	-	
2018-19	-	-	-	-	-	-	-	
2019-20	-	-	-	-	-	-	-	
2020-21	-	-	-	-	-	-	-	
2021-22	-	-	-	-	-	-	-	
2022-23	-	-	-	-	-	-	-	
Unidentified	3,164,000	-	-	-	-	-	-	
Subtotal	3,164,000	-	-	-	-	-	-	
Total Capital Costs:				3,164,000	Total Other Costs:			-

TOTAL ALL COSTS: \$3,164,000

Statement of Need, Service Level, and Other Considerations:

Project Description: This project would restore Wildcat Drive to its original width.

Strategic Plan Goals: Goal E – Ensure the public’s health and safety by improving safety on existing roadways, sidewalks and travelways.

Need: The last in a series of landslides removed a section of Wildcat Drive (approximately 100 feet long and 10 feet wide) and the abutting valley gutter and embankment. Emergency work was performed that stabilized the remaining roadway.

Service Level: In its current configuration, the road serves the primary public need of access and utility pathways. However, the emergency repair work requires traffic to constrict to a one-lane path, and the sheet pile retaining wall is considered to be adverse in appearance.

Pertinent Issue: Conceptual design was completed in the late 1990s for a retaining wall that would enable restoration of the original roadway width. This remedy is costly and currently unfunded. Other possible remedies that include restoring the stability of the abutting private land could be considered along with a funding partnership with the affected property owners.

Status: Planning Phase: Implementation pending funding.

Capital Cost Estimate:	Admin:	43,000	Design:	319,000	Constr Mgt:	255,000
	Equipment:	-	Constr:	2,122,000	Other:	-
	Contingency:	425,000			TOTAL:	\$3,164,000

CITY OF EL CERRITO
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	San Pablo Avenue Complete Streets	Proponent:	Public Works Department
Project Number:	tbd	Project Mgr	PW - Engineering Division
Funding Sources:	Unidentified	User Dept:	General Public
	B	Location:	Various

Fiscal Year	Capital Costs				Other Costs		
	Unidentified				Operating	Energy	Misc
Prior Years	-	-	-	-	-	-	-
2013-14	-	-	-	-	-	-	-
2014-15	-	-	-	-	-	-	-
2015-16	-	-	-	-	-	-	-
2016-17	-	-	-	-	-	-	-
2017-18	-	-	-	-	-	-	-
2018-19	-	-	-	-	-	-	-
2019-20	-	-	-	-	-	-	-
2020-21	-	-	-	-	-	-	-
2021-22	-	-	-	-	-	-	-
2022-23	-	-	-	-	-	-	-
Unidentified	-	9,120,000	-	-	-	-	-
Subtotal	-	9,120,000	-	-	-	-	-
Total Capital Costs:				9,120,000	Total Other Costs: -		

TOTAL ALL COSTS: \$9,120,000

Statement of Need, Service Level, and Other Considerations:

Project Description: This project is an update to the former PDA Streetscape Improvements Project to reflect the adoption of the San Pablo Avenue Specific Plan and Complete Streets Plan in September 2014. The project consists of complete streets improvements within and around the San Pablo Avenue Specific Plan area which includes all of San Pablo Avenue and crossing arterials leading to the El Cerrito Plaza and Del Norte BART Stations. The scope of the project improvements includes sidewalk replacement, pedestrian level lighting, crosswalk improvements (curb bulb-outs, pedestrian refuge islands, flashing lights, and enhanced signing & striping), new mid-block crosswalks, bike facility (route, lanes, and cycletrack) implementation; bus islands, street trees, landscaping and street furniture. Refer to the San Pablo Avenue Complete Streets Plan for more details.

General Plan & Strategic Plan Goals: Goal T1: A transportation system that allows safe and efficient travel by a variety of modes and promotes the use of alternatives to the single-occupant vehicle. Goal T2: A land use pattern that encourages walking, bicycling, and public transit use. Goal T3: A transportation system that maintains and improves the livability of the City. In addition, it meets Strategic Plan Goal C-Deepen a sense of place and community identity and Goal F-Foster Environmental Sustainability Citywide.

Need/Service Level: The project will provide a comfortable, direct, and safe pedestrian and bicycle route to destinations along the corridor such as schools, grocery stores, county library, U.S. Post Office, City Hall, regional shopping center and other small businesses as well as nearby transit destinations, such as the El Cerrito Del Norte and El Cerrito Plaza BART Stations and AC Transit 72 Rapid Bus stops. For pedestrians, it will reduce San Pablo Avenue (SR 123) as a barrier to walking, as crosswalks will be enhanced to increase accessibility across this state route. The proposed bicycle and pedestrian improvements will create a safe first-mile/last-mile connection for those traveling to and from the area via transit. The San Pablo Avenue (SR 123) corridor is its own barrier to mobility today. The cross-section is wide with five lanes of traffic plus parking, wide lanes, 30 to 35 MPH speeds, and long crossing distances at intersections. Though San Pablo Avenue is the commercial and transit center of El Cerrito, its auto-orientation limits accessibility across it and along it.

Environmental Considerations: The project received CEQA clearance as part of the San Pablo Avenue Specific Plan & Complete Streets Plan FEIR adopted by the City of El Cerrito in September 2014.

Pertinent Issue: The project is pending additional funding. Upcoming funding sources include the Active Transportation Program and One Bay Area Grant Program.

Status: Planning Phase: Implementation pending funding.

Capital Cost Estimate:	Admin: 120,000	Design: 900,000	Constr Mgt: 900,000
	Equipment: -	Constr: 6,000,000	Other: -
	Contingency: 1,200,000	TOTAL: \$9,120,000	

CITY OF EL CERRITO
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Active Transportation Program	Proponent:	Public Works Department
Project Number:	tbd	Project Mgr:	Public Works Department
Funding Sources:	Unidentified	User Dept:	General Public
		Location:	Citywide

Fiscal Year	Capital Costs				Other Costs		
	Unidentified				Operating	Energy	Misc
Prior Years	-	-	-	-	-	-	-
2016-17	-	-	-	-	-	-	-
2017-18	-	-	-	-	-	-	-
2018-19	-	-	-	-	-	-	-
2019-20	-	-	-	-	-	-	-
2020-21	-	-	-	-	-	-	-
2021-22	-	-	-	-	-	-	-
2022-23	-	-	-	-	-	-	-
2023-24	-	-	-	-	-	-	-
2024-25	-	-	-	-	-	-	-
2025-26	-	-	-	-	-	-	-
Unidentified	37,000,000	-	-	-	-	-	-
Subtotal	37,000,000	-	-	-	-	-	-

Total Capital Costs: 37,000,000 Total Other Costs: -

TOTAL ALL COSTS: \$37,000,000

Statement of Need, Service Level, and Other Considerations:

Project Description: The Active Transportation Program is the implementation of the Active Transportation Plan, adopted by the City Council in April 2016. The Plan updated the City's Circulation Plan for Bicyclists and Pedestrians, which was adopted by the City Council in 2007 as the City's first master plan for pedestrian and bicycle networks and improvements. The update is intended to reflect constructed projects to date, new and innovative best practices, changing demands, the State of California Active Transportation Program guidelines, and recent City plans as well as those of neighboring jurisdictions. Detailed project concepts were developed for nine areas of the City to help secure external funding sources. This program includes both the former Safe Routes to School Program and Citywide Paths/Stairways/Boardwalk Projects, which were incorporated into the ATP.

General Plan & Strategic Plan Goals: Goal T1: A transportation system that allows safe and efficient travel by a variety of modes and promotes the use of alternatives to the single-occupant vehicle. Goal T2: A land use pattern that encourages walking, bicycling, and public transit use. Goal T3: A transportation system that maintains and improves the livability of the City. In addition, it meets Strategic Plan Goal E-Ensure the public's health and safety and Goal F-Foster Environmental Sustainability Citywide.

Need/Service Level: The Plan is intended to update and enhance the 2007 bicycle and pedestrian networks and projects to serve the needs of users of all ages and abilities; focus on 2007 routes that required additional valuation; incorporate recent design best practices; develop several grant-ready project concepts; support the City's Climate Action Plan (2013); and coordinate with various other City planning efforts.

Public Outreach/Input Process: Extensive public outreach was conducted as part of development of the Active Transportation Plan and will continue into future phases. A summary of the Community Engagement process is described in the Plan.

Environmental Considerations: The City Council approved the Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program in April 2016.

Other Pertinent Issues: Implementation of the Plan will require funding over many years as the total cost of improvements identified is estimated to be approximately \$37 million including about \$13 million for the detailed projects and includes some overlap with the Blue-to-Green Connections project identified in the Urban Greening Plan. The City will need to utilize a combination of federal, state and local funds, as well as, work with developers to contribute to improvements associated with their projects. Some project costs may be integrated into other project costs, such as bike lane striping during a paving project, installation of bike racks during construction or improvement of a facility, or the inclusion of pedestrian improvements during a streetscape beautification project.

Status: Implementation pending funding.

Capital Cost Estimate:	Admin: 500,000	Design: 3,700,000	Constr Mgt: 3,700,000
	Equipment: -	Constr: 24,200,000	Other: -
	Contingency: 4,900,000		TOTAL: \$37,000,000

CITY OF EL CERRITO
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Korematsu Safe Routes to School Improvements, Phase 1 C5040	Proponent:	Public Works Department
Project Number:		Project Mgr:	Public Works Department
Funding Sources:	TDA Grant A	User Dept:	General Public
		Location:	Various near Korematsu Middle School

Fiscal Year	Capital Costs				Other Costs			
	TDA Grant				Operating	Energy	Misc	
Prior Years	-	-	-	-	-	-	-	
2016-17	80,000	-	-	-	-	-	-	
2017-18	-	-	-	-	-	-	-	
2018-19	-	-	-	-	-	-	-	
2019-20	-	-	-	-	-	-	-	
2020-21	-	-	-	-	-	-	-	
2021-22	-	-	-	-	-	-	-	
2022-23	-	-	-	-	-	-	-	
2023-24	-	-	-	-	-	-	-	
2024-25	-	-	-	-	-	-	-	
2025-26	-	-	-	-	-	-	-	
Unidentified	-	-	-	-	-	-	-	
Subtotal	80,000	-	-	-	-	-	-	
		Total Capital Costs:			80,000	Total Other Costs:		-

TOTAL ALL COSTS: \$80,000

Statement of Need, Service Level, and Other Considerations:

Project Description: This project implements an initial set of improvements identified by the CCTA Safe Routes to School technical assistance that identified areas for enhanced school area traffic control and other improvements for biking and walking routes to school based on the Active Transportation Plan. More specifically, this project would implement pedestrian crosswalk improvements and portions of the East Side Bicycle Boulevard in the vicinity of the school to benefit the safety of students and encourage new walking and biking trips to the school.

Strategic Plan Goals: Strategic Plan Goal E-Ensure the public's health and safety by improving pedestrian and bicycle safety; and Goal F-Foster environmental sustainability citywide by encouraging alternative modes of transportation to the single occupancy vehicle.

Need to be Addressed/Service Level to be Achieved: Korematsu Middle School opened a new campus on Donal Avenue, next to Castro Park in March 2016. Given the new middle school, the amount of walking and biking trips in this area has increased as a matter of course. In addition, walking and biking is being encouraged as a mode of transportation to the new middle school campus in order to reduce typical automobile congestion around middle schools, as well as, to fulfill various goals of the City's Strategic Plan, Climate Action Plan, and Active Transportation Plan. These various City plans all support biking and walking as being practical, healthy, and environmentally-sustainable modes of transportation.

Public Outreach/Input Process: Public outreach was conducted as part of the Active Transportation Plan, as well as, a community meeting in September 2015 to discuss the school opening at its new location. Additional outreach will be conducted during the design phase of the project.

Environmental Considerations: The project is categorically exempt from review under the California Environmental Quality Act (CEQA).

Financial Consideration The City successfully applied for a FY 2016/2017 TDA Article 3 grant in the amount of \$80,000. The value of the following elements of the project are shown as local matching funds in the total amount of \$33,458: the technical assistance provided by the CCTA (approximately \$15,000), preliminary engineering services including project improvement concepts provided by our on-call transportation engineers (\$5,000) as part of the City's operating budget, some minor signing and striping work (approx \$7,000) completed in FY 2015-16 under C3070, and City staff time as in-kind services next year (\$6,458) also part of the operating budget.

Status: Design and construction anticipated in FY16-17

Admin:	-	Design:	10,000	Constr Mgt:	-
Equipment:	-	Constr:	60,000	Other:	-
Contingency:	10,000			TOTAL:	\$ 80,000

CITY OF EL CERRITO
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name:	Storm Drain Program	Proponent:	Public Works Department
Project Number:	C5036	Project Mgr:	Public Works Department
Funding Sources:	Storm Drain Fund (205) 205	User Dept:	General Public
		Location:	Various

Fiscal Year	Capital Costs			Other Costs			
	Storm Drain Fund (205)			Operating	Energy	Misc	
Prior Years	ongoing	-	-	-	-	-	
2016-17	325,000	-	-	-	-	-	
2017-18	210,000	-	-	-	-	-	
2018-19	210,000	-	-	-	-	-	
2019-20	210,000	-	-	-	-	-	
2020-21	210,000	-	-	-	-	-	
2021-22	210,000	-	-	-	-	-	
2022-23	210,000	-	-	-	-	-	
2023-24	210,000	-	-	-	-	-	
2024-25	210,000	-	-	-	-	-	
2025-26	210,000	-	-	-	-	-	
Unidentified	-	-	-	-	-	-	
Subtotal	2,215,000	-	-	-	-	-	
		Total Capital Costs:		2,215,000	Total Other Costs:		-
TOTAL ALL COSTS:	\$2,215,000						

Statement of Need, Service Level, and Other Considerations:

Project Description: Over the last couple of year, priority locations for a major maintenance project included Kearney Street & San Pablo Avenue to clean out accumulated sediments. Other miscellaneous repair or improvements projects, such as increasing inlet capacity and repairing failed pipe sections, were also completed to reduce localized flooding at several locations throughout the City, most notably Colusa and Carmel and Earl Court. In FYs 2016-17 and 2017-18, an update to the Master Plan including to inventory condition of storm drain system, perform hydraulic modeling, make recommendations for future CIP, and link to City GIS, will be completed, as well as, various minor repair projects.

Need: The 1992 Storm Drain Master Plan and 1999 update identified various deficiencies in the City's storm drain system. This program is designed to remedy those items as well as those identified in an update anticipated be undertaken in FY16-17. Periodic updates to the storm drain system information have been made, but those have been on a project-specific basis. A system-wide plan update is warranted to incorporate all modifications to the storm drain system including work done by the City as well as others.

Service Level: As the storm drain system is improved, residents and businesses will experience less and less flooding during rain events. In addition, City maintenance crew's workload will decrease as the system's elements become more self-sustaining.

Pertinent Issue: Since 1994 the city has used Measure J storm drain funds to identify, repair and replace failing or inadequate storm drain infrastructure. Although the highest priority sites have been completed in the first 10 years, numerous smaller flooding and capacity issues continue to arise, and will be included in periodic capital projects. Claims have been increasing in recent years highlighting the need to complete some high priority repairs and capital improvements. It is prudent to use these funds to inventory the cumulative improvements and update the Storm Drain master plan in a comprehensive manner.

Status: Master planning

Capital Cost Estimate:	Admin:	55,375	Design:	221,500	Constr Mgt:	221,500
	Equipment:	-	Constr:	1,384,375	Other:	110,750
	Contingency:	221,500			TOTAL:	\$2,215,000

SECTION 13: LONG-TERM DEBT

The City has various long- term commitments for payments to debt obligations to be repaid from various revenue sources. These obligations are discussed in this section and supported with the June 30, 2013 audited information.

REVENUE BONDS

2008 Sales Tax Revenue Bonds- Street Improvements

In FY 2007-08, \$11.75 million of Sales Tax Revenue Bonds were issued at 4.4%-4.75% interest with approximately \$10 million of bond proceeds to be used to finance the City's Street Improvement Project. The estimated cost of the initial four-year project was approximately \$17 million. After use of bond proceeds, remaining project funding will come from ongoing sales tax revenues not required for debt service and other funds available for this type of work. The City continues efforts to obtain all possible Federal and State funding for street improvements, including utilizing proceeds of the bonds as matching funds for Federal and State grant funding. The bond interest is payable each November 1 and May 1 through May 1, 2037.

Table 13-1
2008 Sales Tax Revenue Bonds- Street Improvements

	Original Issue Amount	Balance June 30, 2014	Additions	Retirements	Balance June 30, 2015
Street Improvement Bonds	\$11,750,000	\$10,290,000	\$0	\$270,000	\$10,020,000

Table 13-2
Future debt service payments on the 2008 Sales Tax Revenue Bonds – Street Improvements

Fiscal Year Ending June 30	Principal	Interest	Total
2016	280,000	457,228	737,228
2017	290,000	447,078	737,078
2018	300,000	436,203	736,203
2019-2037	9,150,000	4,146,664	13,296,664
	\$10,020,000	\$5,487,173	\$15,507,173

Storm Drain Revenue Bonds

The City of El Cerrito 1993 Storm Drain Revenue Bonds were issued in the principal amount of \$6,300,000, bearing interest from 4.3% to 5.5% and maturing each August 1 through 2013. Interest was payable each February and August 1. The bonds consisted of \$4,440,000 in serial bonds and \$1,860,000 in term bonds. Bonds maturing on or after August 1, 2004 were subject to optional redemption by the City with premium. Bonds maturing August 1, 2013, (the term bonds) were subject to mandatory sinking fund redemption commencing August 1, 2010.

In FY 2011-12, the City issued Storm Drain Revenue Refunding Bonds in the original principal amount of \$1,026,800 at 1.683% interest. The bonds are secured by a first pledge of all revenues derived from ownership and operation of the storm drain system and the monies held in funds established by the Bond Indenture in amount sufficient to pay the bond debt service, maintenance and operations costs of the system, and to maintain the bond reserve fund. The interest is payable each August 1 and February 1 through August 1, 2013. The Storm Drain was paid in full, July 2014.

**Table 13-3
Storm Drain Bonds**

	Original Issue Amount	Balance June 30, 2014	Additions	Retirements	Balance June 30, 2015
2012 Storm Drain Revenue Refunding Bonds	\$1,026,800	\$514,500	\$0	\$512,300	\$0

Measure A Lease Revenue Bonds- Swim Center Project

The El Cerrito Public Financing Authority issued 2002 Lease Revenue Bonds, which consisted of \$4,615,000 in bonds bearing interest at 3.00% to 4.75%. The interest is payable each August 15 and February 15. Principal is payable each August 15, through August 15, 2020. The outstanding principal balance of the bonds at June 30, 2012 was \$2,685,000.

The bonds are secured by a pledge, security interest in, and a first and exclusive lien on all base rental payments and other payments paid by the City and received by the Authority and the monies in the funds and accounts established pursuant to the Bond Indenture of Trust. The payment of bond principal and interest is also covered by a financial guaranty insurance policy.

In FY 2012-13, the 2002 Lease Revenue Bonds were refinanced at a rate of 1.80% on a refunded principal amount of \$2,516,500 with the first principal payment due on September 1, 2013. The interest is payable each September 1 and March 1 through September 1, 2020.

**Table 13-4
2002 Lease Revenue Bonds**

	Original Issue Amount	Balance June 30, 2014	Additions	Retirements	Balance June 30, 2015
2002 Measure A Lease Revenue Bonds	\$4,615,000	\$2,685,000	\$0	\$2,685,000	\$0
2012 Measure A Refunding Bonds	\$2,516,500	\$2,203,700	\$0	\$323,300	\$1,880,400

Table 13-5

Future scheduled annual minimum debt service requirements for the Measure A Lease Refunding

Fiscal Year Ending June 30	Principal	Interest	Total
2016	328,200	33,639	361,839
2017	332,300	27,167	359,467
2018	340,800	20,610	361,410
2019-2021	879,100	22,743	901,843
	\$1,880,400		
		\$104,119	\$1,984,519

City Hall Lease Revenue Bonds

The El Cerrito Public Financing Authority issued 2006 Lease Revenue Bonds, which consisted of \$9,610,000 in bonds bearing interest at 3.75% to 5.0%. The interest is payable each June 1 and December 1, with the final payment on November 15, 2036.

The bonds are secured by a pledge, security interest in, and a first and exclusive lien on all base rental payments and other payments paid by the City and received by the Authority and the monies in the funds and accounts established pursuant to the Bond Indenture of Trust.

Table 13-6
2006 City Hall Lease Revenue Bonds

	Original Issue Amount	Balance June 30, 2014	Additions	Retirements	Balance June 30, 2015
2006 City Hall Lease Revenue Bonds	\$9,610,000	\$8,585,000	\$0	\$230,000	\$8,355,000

Table 13-7
Future Debt Service Payments on City Hall Lease Revenue Bonds

Fiscal Year Ending June 30	Principal	Interest	Total
2016	240,000	357,246	597,246
2017	250,000	347,240	597,240
2018	260,000	337,740	597,740
2019-2036	7,605,000	3,632,478	11,237,478
	\$8,355,000	\$4,674,704	\$13,029,704

CAPITAL LEASE OBLIGATIONS

Master Equipment Lease- Fire Trucks, Recycling Trucks and Toters

Between FY 2005-06 and FY 2009-10, the City entered into lease agreements to finance the acquisition of three fire trucks. The leases interest rates varied from 3.90% to 4.80% with annual payments of about \$165,000 through 2017.

In FY 2008-09 and FY 2009-10, the City entered into lease agreements to finance the acquisition of recycling trucks and Toters (carts used for curbside recycling services). The lease interest rates varied from 3.980% to 4.85% with annual payments of about \$183,000 through 2018.

In FY 2012-13, the City entered into a single master equipment lease agreement with Chase Bank to refinance the leases for the fire trucks, recycling trucks, and Toters. The lease arrangement bears interest at a yield of 1.98% with interest payments due on July 25 and January 25 through July 25, 2019. Future minimum lease payments at June 30, 2015 are:

Table 13-8
Master Equipment Lease

Fiscal Year Ending June 30	Amount
2016	248,420
2017	248,420
2018	248,420
2019-2020	372,630
Total minimum lease payments	1,614,730
Less amounts representing interest	(96,275)
Present value of net minimum lease payments	\$1,518,455

Recycling Center Capital Lease

On November 1, 2010, the City entered into a capital lease agreement in the amount of \$3,500,000 at 3.88% interest with Holman Capital to finance the reconstruction of the Recycling Center. The term of the lease provided for quarterly principal and interest payments of \$80,225 through October 1, 2025.

In July 2012, the Recycling Center Capital Lease was refinanced reducing the interest rate from 3.88% to 2.50%. The interest is payable each July 1, October 1, January 1, and April 1 through October 1, 2025.

Table 13-9
Recycling Center Capital Lease

	Original Issue Amount	Balance June 30, 2014	Additions	Retirements	Balance June 30, 2015
Recycling Facility Refunding Bonds	\$3,405,600	\$3,067,600	\$0	\$234,200	\$2,833,400

Table 13-10
Future Recycling Center Lease Payments

Fiscal Year Ending June 30	Amount
2016	306,477
2017	306,497
2018	306,472
2019-2026	2,299,349
Present value of net minimum lease payments	\$3,218,795

Solar Equipment Capital Lease

On December 5, 2012, the City entered into a capital lease agreement in the amount of \$1,595,000 at 2.75% interest with Green Campus Partners to finance the purchase and installation of solar equipment on City facilities. The term of the lease provides for semi-annual principal and interest payments of \$65,236 on December 1 and June 1 through December 1, 2027.

Table 13-11
Solar Equipment Capital Lease

Fiscal Year Ending June 30	Amount
2016	130,473
2017	130,473
2018	130,473
2019-2028	1,239,488
Present value of net minimum lease payments	\$1,630,906

Changes in Long-Term Liabilities

Long-term liability activity for the fiscal year ended June 30, 2015 was as follows:

Table 13-12
Long-Term Liabilities

**City of El Cerrito
Long Term Debt
June 30, 2015**

	Original Issue Amount	Balance June 30, 2014	Retirements	Balance June 30, 2015
General Fund LTD Fund 792				
Street Improvement Bonds	\$11,750,000	\$10,290,000	\$270,000	\$10,020,000
Measure A Refunding Bonds	2,516,500	2,203,700	323,300	1,880,400
City Hall Lease Revenue Bonds	9,610,000	8,585,000	230,000	8,355,000
Recycling Center 2012 Rev Bonds	3,405,600	3,067,600	234,200	2,833,400
Solar Photovoltaic Capital Lease	1,595,300	1,463,102	90,858	1,372,244
Total GLTD	\$28,877,400	\$25,609,402	\$1,148,358	\$24,461,044
Internal Service Fund 601				
Master Equipment Lease (51.74%)	\$842,417	\$670,590	\$117,115	\$553,475
Total IS Commitments	\$842,417	\$670,590	\$117,115	\$553,475
Enterprise Activity Debt				
Master Equipment Lease (48.26%)	\$785,755	\$625,486	\$109,238	\$516,248
Total Enterprise Activity	\$785,755	\$625,486	\$109,238	\$516,248

Deferred Debt Expense

Bond issuance costs are capitalized and amortized over the terms of the respective bonds using a method that approximates the effective interest method.



Top left: This 1926 photo shows the Neighborhood Store and Central Meat Market at 1527 San Pablo Avenue, run by Rose and Louis Poloni. Pictured are Francis Gasparini and Louis Poloni. *(Photo from the El Cerrito Historical Society Collection).*

Top right: This photo, circa 1995, shows the Cerrito Theatre on San Pablo Avenue, which opened in 1937. The theater had 644 seats, delighting children and entertaining adults until it closed in 1966. With encouragement and support from the community, the City renovated the theater which re-opened in 2006. *(Photo from the El Cerrito Historical Society Collection, courtesy of the Kirby family).*

Lower left: In 1947, the City celebrated its 30th Anniversary with a parade on San Pablo Avenue. This photo shows the Avenue between Central and Fairmount Avenues. *(Photo from the El Cerrito Historical Society Collection).*

Lower right: This photo from 1948 shows the view looking north on San Pablo Avenue from Fairmount Avenue. *(Photo from the El Cerrito Historical Society Collection).*

SECTION 14:

APPENDICES AND STATISTICS

APPENDIX 1:	GLOSSARY OF BUDGET TERMS
APPENDIX 2:	DEMOGRAPHIC PROFILE
APPENDIX 3:	EMPLOYEE BENEFIT SCHEDULE
APPENDIX 4:	FINANCIAL POLICIES
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APPENDIX 6:	DEPARTMENT LINE ITEM BUDGETS
APPENDIX 7:	CITY COUNCIL RESOLUTIONS



Top left: In the 1910s and early 20s, there was an unimproved landing strip near the county line in El Cerrito, just south of where Harding School stands today. The wide-open grass field was relatively flat, which made it suitable for the aircraft of that era. *(Photo from the El Cerrito Historical Society Collection, photo courtesy of the Walden family).*

Top right: This photo circa 1928 shows the Berkeley Country Club, which became the Mira Vista Country Club in 1934. The clubhouse was designed by W. H. Radcliffe and completed in 1921. *(Photo from the El Cerrito Historical Society Collection, courtesy of the Richmond Museum of History).*

Lower left: Students in Mrs. Hough's grades 1 & 2 class at Fairmont School in 1912. Fairmont School was destroyed by fire in 1924. *(Photo from the El Cerrito Historical Society Collection).*

Lower right: Photo of the Baera family circa 1920. *(Photo from the El Cerrito Historical Society Collection).*

APPENDIX 1

GLOSSARY OF BUDGET TERMS

21ST CENTURY PROGRAMS—Block grants from the U.S. Department of Education awarded to states for after school programming. The State of California uses 21st Century funds to augment its ASES programs to increase the number of schools eligible for funding. El Cerrito's 21st Century Program is at Harding Elementary School.

AC TRANSIT—A public sector transportation agency that provides bus and other public transit services to various localities in the San Francisco East Bay Area, including El Cerrito.

ADA—Americans with Disabilities Act.

ADOPTED BUDGET—The budget document formally approved by the City Council.

APPROPRIATION—Legal authorization granted by City Council or other policy body to make expenditures and incur obligations for a specific purpose within a specific time frame.

ASES—After School Education and Safety Program Act of 2002, approved by voters under Proposition 49. California Constitutional Amendment that guarantees a certain level of funding for after school programs in the state. Schools are selected for funding based on their rates of students who receive free or reduced lunches in public schools. El Cerrito has ASES programs at Fairmont Elementary and Portola Middle Schools.

ASSESSED VALUATION—A dollar value placed on real estate or other property by the County Assessor as a basis for levying property taxes.

AUDIT—A review of the City's accounts by an independent auditing firm to substantiate fiscal year-end balances and assure compliance with generally accepted standards for financial accounting and reporting.

BART—Bay Area Rapid Transit, a fixed rail mass transportation system in the San Francisco Bay Area.

BASIS OF BUDGETING—Basis of budgeting refers to the method used for recognizing revenues and expenditures in the budget. The City uses the modified accrual basis of accounting for budgetary purposes, which is in compliance with Generally Accepted Accounting Principles.

BALANCED BUDGET—A budget in which revenues are equal to expenditures. Thus, neither a budget deficit nor a budget surplus exists.

BEGINNING FUND BALANCE—Fund balance available in a fund from the end of the prior year for use in the following year.

BOND PROCEEDS—The money paid to the issuer by the purchaser or underwriter of a new issue of municipal securities. These moneys are used to finance the project or purpose for which the securities were issued, and to pay certain costs of issuance as may be provided in the bond contract.

BUDGET—A plan of financial operation embodying an estimate of proposed expenditures/expenses for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). Upon approval by the City Council, the budget appropriation resolution is the legal basis for expenditures in the fiscal year.

BUDGET AUTHORITY—Under certain circumstances, the City Council may adjust the budgeted appropriations for reasons unforeseen at the time of the adoption of the original budget. Such amendments are made by Council resolutions. The City Manager may make transfers of appropriations within a fund.

BUSINESS LICENSE TAX—A general tax on businesses for the privilege of conducting business within the City limits. Rates are set at each city's discretion but may not be discriminatory or confiscatory.

CALED—California Association for Local Economic Development.

CAPITAL IMPROVEMENT PROGRAM (CIP)—Annual appropriations for capital improvement projects such as street improvements, building construction, and various kinds of major facility maintenance. Capital projects are outlined in a five-year expenditure plan, which details funding sources and expenditure amounts. They often are multi-year projects, which require funding beyond the one-year period of the annual budget.

CAPITAL OUTLAY—A budget appropriation category comprising all equipment having a unit cost of more than \$500 and an estimated useful life of over one year.

CDBG—Community Development Block Grant.

CERTIFICATE OF DEPOSIT (CD)—A deposit insured up to \$250,000 (as of July 1, 2009) by the FDIC at a set rate for a specific period of time.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)—

A set of mandated government financial statements for local and state governments that demonstrates compliance with the accounting requirements established by the Governmental Accounting Standards Board (GASB).

COPS—Community Oriented Policing Services. A grant program supporting community involvement offered by the U.S. Department of Justice.

COUPON—The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value; a certificate attached to a bond evidencing interest due on a payment date.

CPI—Consumer Price Index. Various indices that measure inflation in various economic sectors and regions.

CRW—The City's software system used for permits, code enforcement and business licenses.

CURRENT SERVICE CHARGES—Charges imposed to support services provided to individuals. These charges may not exceed the cost of providing the service plus overhead. The rationale behind service charges is that certain services are primarily for the benefit of individuals rather than the general public.

CURRENT YIELD—The interest paid on an investment expressed as a percentage of the current price of the security.

DEBT SERVICE—Payment of the principal and interest on an obligation resulting from the issuance of bonds, notes, or leasing arrangements.

DEFICIT—An excess of expenditures or expenses over revenues (resources).

DEPARTMENT—An organizational unit composed of divisions or programs. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

DIVISION—A sub-section (or activity) within a Department that furthers the objectives of the City by providing specific services or programs.

DUI—Driving Under the Influence (of alcohol or drugs).

DISCRETIONARY REVENUE—Money that the City Council has the authority to allocate for any purpose. Often refers to the General Fund, as opposed to Special Funds.

EBMUD—East Bay Municipal Utility District, a public utility that provides water service in El Cerrito and other cities.

ENCUMBRANCE—Funds not yet expended and are delegated or set aside in anticipation of expenditure in the form of a purchase order, contract, or other commitment, chargeable to an appropriation. These funds cease to be an encumbrance when paid.

ENTERPRISE FUND—A type of fund operated in a manner similar to private enterprises. Enterprise funds capture the total costs of the associated programs, including facilities and services, as well as all revenues attributable to those programs. These programs are entirely or predominantly self-supporting.

ERAF—Educational Revenue Augmentation Fund. The state enacted legislation in 1992 whereby partial responsibility of funding education was shifted to local governments, directing specified amounts of local agency property taxes be deposited into such funds to support schools.

EOY—End Of Year. The City's fiscal year runs from July 1 through June 30, while certain programs operate on a federal fiscal year, which runs from October 1 through September 30, and other programs operate on a calendar year basis (January 1 through December 31).

EXPENDITURES—Monies spent, including current operating expenses, debt service, and capital outlays.

EXPENSE—The actual spending of funds by an enterprise fund authorized by an appropriation.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC)—Insurance provided to customers of a subscribing bank, which guarantees deposits to a set limit (\$250,000) per depositor.

FEES—A charge to cover the cost of services (e.g., building inspection fee, zoning fee, etc.).

FINES AND FORFEITURES—Revenues received and bail monies forfeited upon conviction of a misdemeanor, traffic, or municipal infraction.

FISCAL YEAR—The City's year for accounting and budgeting purposes, which begins on July 1 and ends on June 30.

FIXED ASSETS—A tangible item of a long-term character such as land, buildings, furniture, and other equipment with a unit cost in excess of \$5,000.

FRANCHISE FEES—Fees paid to a municipality from a franchisee for "rental" or as a "toll" for the use of city streets and rights-of-way. The businesses required to pay franchise fees in El Cerrito include utilities such as gas, electricity, cable television, and solid waste collection and disposal. Telephone utilities are specifically exempted from franchise fees by State law.

FULL-TIME EQUIVALENT (FTE)—A measure signifying the full number of hours for one full year that a regular employee in that position would provide services. Thus, a regular, full time employee would equal 1.0 FTE. A half-time employee would equal 0.5 FTE.

FUND—An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. Primary reasons for creating separate funds include allocating interest, complying with federal requirements, and maintaining separate sets of books for reporting purposes.

FUND BALANCE—The amount of financial resources available for use. Generally, this figure represents a summary of all the annual operating surpluses and deficits since the fund’s inception.

FUNDING SOURCE—Identifies the source of resources for City expenditures.

FY—Fiscal Year. See description under “Fiscal Year”.

GASOLINE TAX (GAS TAX, HIGHWAY USERS TAX)—18-cent per gallon tax on fuel used to propel a motor vehicle or aircraft. The use of these revenues is restricted to “research, planning, construction, improvement, maintenance, and operation of public streets and highways or public mass transit guide ways.” The basic means of distribution to cities is population.

GANN LIMIT (SPENDING LIMIT)—Article XIII B of the California Constitution establishes a spending limitation on government agencies within California. The spending limit is a mandated calculation of how much the City is allowed to expend in one fiscal year. The amounts of appropriations subject to the limit are budgeted proceeds of taxes. The total of these budgeted revenues cannot exceed the total appropriations limit. Annually, local governments may increase the appropriate limit by a factor comprised of the change in population combined with the California inflation rate as determined by the State Finance Department.

GENERAL FUND—The primary fund used to account for revenues and expenditures of the City not legally restricted as to use. This Fund is used to offset the cost of the City’s general operations.

GENERAL OBLIGATION BOND—A bond whose repayment is guaranteed by pledging all the assets and revenues of a government agency.

GENERAL FUND REVENUES—General sources of income the City collects and receives into the Treasury for public use (e.g., property tax). There are no restrictions as to the use of these monies - often referred to as Discretionary Revenue.

GENERAL PLAN UPDATE—The City’s General Plan is a master planning document for the community. State law requires that all cities develop and update their General Plan periodically.

GOVERNANCE—The process of providing community leadership and overall direction for a City. It involves understanding the community’s desires for its future, focusing those desires into an achievable vision, and establishing specific objectives and goals in order to realize that future vision. It also involves leadership in explaining City policies to the community and gathering support for City programs.

GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB)—A standard-setting body, associated with the Financial Accounting Foundation, which prescribes standard accounting practices for governmental units.

GRANT—A contribution from one government unit to another, usually made for a specific purpose and time period.

INFRASTRUCTURE—Facilities on which the continuance and growth of a community depend, such as streets and roads, sewers, public buildings, parks, etc.

INTEREST RATE—The annual yield earned on an investment, expressed as a percentage.

INTERFUND TRANSFERS IN/OUT—Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

INTEGRATED WASTE MANAGEMENT (IWM) FUND—An enterprise fund for the Integrated Waste Management services functions, including curbside recycling collection and operation of the City’s Recycling + Environmental Resource Center; supported by user fees.

LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT (LLAD)—A district encompassing the City of El Cerrito in which an assessment levied on residential and commercial property owners for the purpose of providing landscaping, street lights, and the maintenance of parks, street landscaping, and recreation facilities. The assessment is added to the property tax bill.

LICENSES AND PERMITS—Revenues in this category are charges designed to reimburse a city for costs of regulating the activities being licensed. These charges may not generate revenues in excess of costs.

MASTER FEE SCHEDULE—Fee schedule that includes all of the City’s user fees, charges for services, and business license tax rates updated and adopted by the City Council on an annual basis.

MEASURE A- PARCEL TAX (2000)—Revenues, approved by the voters in 2000, for the sole and exclusive purpose of providing the funds necessary for the renovation and reconstruction of the El Cerrito Swim Center, the rehabilitation of Canyon Trail Clubhouse and the performance of access and restroom renovations to the Harding, Huber and Poinsett Park Clubhouses.

MEASURE A- SALES TAX (2008)—A retail transactions and use tax approved by the voters in 2008. Proceeds levied and imposed are accounted for and paid into a special fund designated for use for all aspects of street repair and maintenance including repair, reconstruction and sealing of City streets; repair, maintenance and reconstruction of curbs and ramps adjacent to City streets; crosswalk and pedestrian improvements on or adjacent to City streets; other related services such as lane line, crosswalk and bicycle lane striping and other necessary pavement markings; and other such improvements as are deemed necessary by the City Council for the benefit of the residents of the City.

MEASURE J STORM DRAIN—A measure passed by El Cerrito voters in 1993 to maintain, repair, and reconstruct the City’s storm drains. All properties in the City are assessed annually based on equivalent residential units. Funds are accounted for in the Measure J-Storm Drain Fund.

MEASURE C TRANSIT—Funds that are used for limited paratransit services, which augment the basic service provided by the BART/AC Transit Consortium. Any excess tax revenues over expenditures related to paratransit services are placed in the Measure C-Transit Reserve. Measure C was extended by Measure J in November 2004.

MEASURE J TRANSIT—Measure J was approved in November 2004, and provided for the continuation of Measure C, the half-cent transportation sales tax for an additional 25 years (see description under “Measure C Transit”, above).

MEASURE R SALES TAX—Measure R is a half-cent, general sales tax measure for seven years that was passed in November 2010 in order to maintain the current level of services in El Cerrito during the economic recession.

MEASURE WW—An East Bay Regional Parks District bond measure passed by the voters in 2008, which included funds for cities including El Cerrito for local park and recreation projects.

MTC—Metropolitan Transportation Commission. A regional agency that coordinates transportation programs and funding in the San Francisco Bay Area. The MTC formerly provided grant money for the Paratransit

Program. The responsibility for providing these services was transferred to AC Transit and BART on July 1, 1997.

MOTOR VEHICLE IN-LIEU FEES—Registered vehicle owners pay a fee to the State each year in lieu of paying property taxes for their vehicle. The fee is computed as a percent of the depreciated value of their motor vehicle. Each city and county in California receives a portion of this revenue, based on population. The State Legislature has modified the level of revenue disbursement to cities and counties in recent years.

MUNICIPAL CODE—City Council approved ordinances currently in effect. The Code defines City policy and contains the “laws” of the City.

MUNICIPAL SERVICES CORPORATION (MSC)—A nonprofit public benefit corporation formed in 1982 to benefit and support the community. Its charitable and public purposes were expanded in 2011, in accordance with Section 509(a)(3) of the Internal Revenue Code, to include “lessening the burdens of government of the City,” by contributing to physical improvements, providing economic opportunity, stimulating economic development, assisting with redevelopment activities and programs, and combating community deterioration. The MSC provides grants in support of these purposes, undertakes development of its land holdings, and manages the Cerrito Theater for the benefit of the community.

NOTE—A written promise to pay a specified amount to a certain entity on demand or on a specified date.

NPDES—National Pollutant Discharge Elimination System.

OBJECTIVES—The expected results or achievements of a budget activity, which can be measured and achieved within a given time frame. Achievement of the objective advances the organization towards a corresponding goal.

OES—Office of Emergency Services.

OPERATING BUDGET—The annual appropriation of revenues and expenditures that define financial and programmatic activities.

OPERATING EXPENSES—The cost for personnel, materials and equipment required for a department to function.

ORDINANCE—A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has a higher legal standing than a resolution.

PASS-THRU PAYMENTS—Payments made by the former El Cerrito Redevelopment Agency to the taxing entities

affected by the Redevelopment Plan for the City of El Cerrito Redevelopment Project Area. Payments were calculated either by fiscal agreement or a statutory formula to the taxing entities from the tax increment collected by the Redevelopment Agency. Upon dissolution of the Redevelopment Agency, pass-through payments to the tax entities continue to be made by the County Auditor-Controller, calculated in the same manner, prior to disbursing Redevelopment Property Tax to the El Cerrito Redevelopment Agency Successor Agency to make payments on the former Redevelopment Agency's enforceable obligations.

PERS—Public Employees' Retirement System. The State-sponsored retirement system in which most City employees participate.

PERSONNEL EXPENDITURES—Salaries and wages paid to employees.

PROGRAM REVENUES—Revenues received by a department as a result of the services or operations of that department (such as user fees), which are used to finance the related services or programs. Program Revenue is not discretionary (general-purpose) revenue.

PROPOSED BUDGET—The working document for the fiscal year under discussion.

POST—Peace Officer Standards and Training. A State reimbursement program for Police Officer Training.

PRINCIPAL—The face value or par value of a debt instrument, or the amount of capital invested in a given security.

PROPERTY TAX—All real property and tangible personal property are subject to a property tax rate of 1% of their assessed values. Since Proposition 13 was enacted in 1978, the assessed valuation of real property in the "base year" of FY 1975-1976 may increase each year by a calculated change in the cost of living, not to exceed 2%, as long as it is held by the same owner. When there is a transfer of property ownership, or when property is newly constructed, it is reappraised at its market value. The property tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property) located within the state. By definition, this ad valorem tax is based on the property value, as defined in law, rather than on a fixed amount or benefit.

PUBLIC SAFETY TAX (PROPOSITION 172)—This half-cent sales tax was authorized in 1994 by a vote of the people in California. Proposition 172 designated the tax be used to fund public safety activities such as police and fire services and facilities.

PURCHASE DATE—The date in which a security is purchased for settlement on that or a later date.

PURCHASE ORDER—Authorizes the delivery of specific goods or service and the incurrence of debt for them.

PDA—Priority Development Area. A designation of the FOCUS Program, a development and conservation strategy for the Bay Area, led by the Association of Bay Area Governments and Metropolitan Transportation Commission. The San Pablo Avenue corridor is a PDA under the Focus Program, targeted for transit-oriented, infill development.

RAD—Residential Architectural Development.

RDA—Redevelopment Agency.

RENTS—Income derived from the rental of property.

RESERVE—An account used to record a portion of the fund balance as legally segregated for a specific use, usually at a future time.

RESOLUTION—A special order of the City Council, which has a lower legal standing than an ordinance.

RESTRICTED USE FUNDS—Funds designated for use for a specific purpose.

REVENUES—Monies received or anticipated by a local government from both tax and non-tax sources during the fiscal year.

REVENUE BONDS—A type of bond usually issued to construct facilities. The bonds are repaid from revenue produced by the operation of those facilities.

SALARY SAVINGS—That percentage or dollar amount of salaries which can be expected to be unspent during the fiscal year due to vacancies or other factors.

SALES TAX—This tax is levied on goods and services at the point-of-sale. Since the State adopted the Bradley-Burns Uniform Sales and Use Tax Law, the State has consolidated the collection of sales taxes and made uniform the rate at which goods are taxed (allowing for local voter-approved increments). The sales tax rate in Contra Costa County is currently 8.5%, of which approximately 1% is returned to El Cerrito for those sales that take place in El Cerrito. In February 2008, voters approved an additional half-cent sales and use tax dedicated to funding a comprehensive street pavement repair and maintenance program. In November 2010, voters approved an additional half-cent general sales tax measure for seven years, in order to maintain the current level of services in El Cerrito during the economic recession.

SECURED TAXES—Taxes levied on real properties in the City which are "secured" by liens on the properties.

SERAF—Supplemental Education Revenue Augmentation Fund. SERAF payments were State takeaways from redevelopment agencies of about \$1.7 billion in FY 2009-10 and \$400 million in FY 2010-11. El Cerrito's shares of the SERAF takeaways were about \$1.7 million and \$364,000, respectively.

SERVICES—Expenditures/expenses for services.

SPECIAL REVENUE FUNDS—This fund type collects revenues that are restricted by the City, State, or Federal government as to how the City might spend them.

STMP—Subregional Transportation Mitigation Program.

SUPPLIES AND OTHER CHARGES—

Expenditures/expenses for supplies or other charges that ordinarily are consumed within a fiscal year and which are not included in inventories.

TAX RATE—The amount of tax levied expressed as a percentage of the value of the item being taxed.

TRAN—Tax and Revenue Anticipation Note. Notes issued in anticipation of receiving tax proceeds or other revenues at a future date.

TEA—Transportation Equity Act.

TDA—Transportation Development Act. A State program providing grants for specific transportation projects.

TOD—Transit Orientated Development.

TFCA—Transportation Fund for Clean Air.

TOT—Transient Occupancy Tax. A general tax imposed on occupants for the privilege of occupying rooms in hotels, motels, inns, or other lodging facilities for 30 days or less. The current tax rate in El Cerrito is 10%.

UNDESIGNATED FUND BALANCE—Funds which the City Council has not specifically designated for any other purpose. The City maintains an Undesignated General Fund Balance to help mitigate the effects of such unanticipated situations as the following:

- a) Economic downturns
- b) Loss of revenues to or imposition of additional costs by other governmental agencies
- c) Errors in financial forecasting
- d) Natural disasters

The full policy of the City Council is shown in this document in Appendix 4, Fiscal Policies.

USE OF MONEY AND PROPERTY—This revenue comes from the investment of temporarily idle public funds. Investing these funds is a responsible way to raise monies using a City's own resources. In making investment decisions, consideration should be given to safety, liquidity, and yield, in that order. In keeping with the need for safety, the California Government Code restricts the various instruments in which the City may invest. The City of El Cerrito has a local Investment Policy.

UTILITY USERS TAX—This tax is imposed on the residential and commercial consumers of utilities—electric, gas, cable television, water, and telephone services (including cellular). The City's current tax rate is 8%, and was ratified by the voters with the passage of Measure K in 2004. The tax is collected by the companies providing the service as part of their billing process.

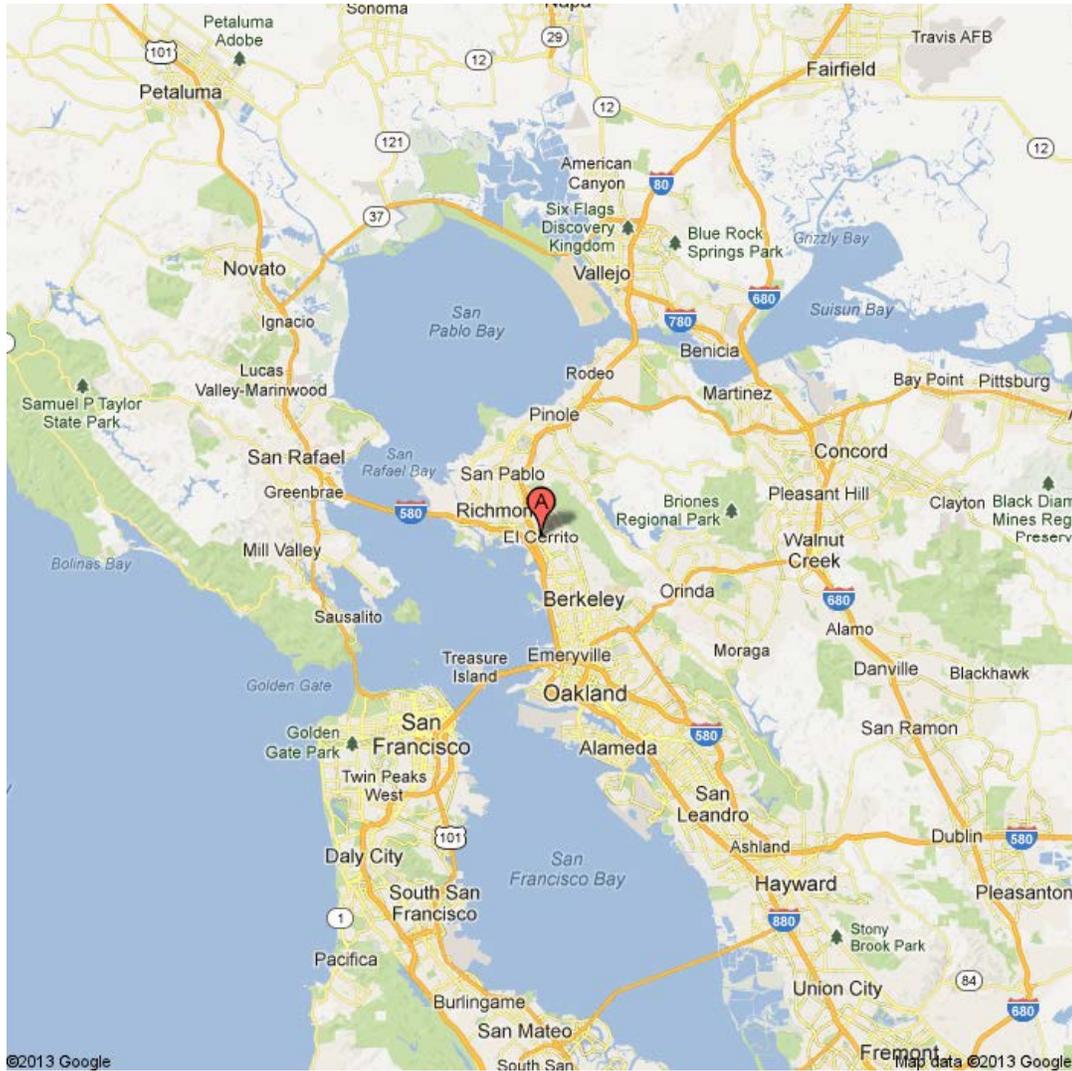
VEHICLE ABATEMENT FUNDS—These funds are generated by assessing a fee per vehicle for all vehicles registered in the County. State legislation allowed the eighteen cities and County of Contra Costa to join together and form a Service Authority to oversee a fund to be used for the removal of abandoned, wrecked, and inoperable vehicles. Any excess of Vehicle Abatement revenues over expenditures related to this purpose is held in the Vehicle Abatement Reserve.

WCCTAC—West Contra Costa Transportation Advisory Committee.

WCCUSD—West Contra Costa Unified School District.

APPENDIX 2

DEMOGRAPHIC PROFILE



Located on the eastern shore of San Francisco Bay, El Cerrito is a 3.9-square-mile city blessed with a pleasant climate year-round. The hilly areas of El Cerrito provide spectacular views of San Francisco, the Bay and Golden Gate Bridges, and Mt. Tamalpais. El Cerrito is conveniently located along Interstate 80 and is less than 30 miles from two major airports, and the Silicon Valley, Berkeley, and Sacramento are within easy reach. Its extensive transportation system includes two Bay Area Rapid Transit stations. El Cerrito's residents enjoy the tree-lined Hillside Natural Area, 102 acres of dedicated open space, as well as over 46 acres of parks, 18 acres of school recreational areas, and 38 acres of other amenities. These amenities include the Ohlone Greenway, a pleasantly landscaped linear park that runs along the length of the city and is popular with walkers, runners and bicyclists. El Cerrito is a well-educated community, with 59 percent of people 25 and over having a bachelor's degree or higher. Its population, estimated at 24,599, has a history of civic involvement.

CITY OF EL CERRITO
Miscellaneous Statistics

Date of Incorporation	August 23, 1917
Form of Government	Council/Manager
Climate	Coastal Mediterranean
Average annual rainfall	20.5"
Area in square miles	3.9
Population (1)	24,288
Population Ranking among California Cities (1)	274 out of 482
Elevation	73 feet above sea level
Location	37°55'3" N, 122°18'18" W
Number of housing units (1)	10,731
Number of registered voters (3)	14,120
Median household income (2)	\$88,380
Average age of residents (2)	44.4
Facilities and services:	
Number of Full Time Employees	147
Fire protection (provided by)	City of El Cerrito
Police protection (provided by)	City of El Cerrito
Miles of paved streets	68 center line miles
Miles of off-street bicycle trails	Ohlone Greenway—2.5 miles
DMV Regional Office	1
BART Stations	2
Schools:	
Elementary schools—Public	4
Middle schools—Public	2
High schools—Public	1
Private Schools	5
Public Utilities:	
Water services (provided by)	East Bay Municipal Utility District
Wastewater services (provided by)	Stege Sanitary District
Refuse disposal (provided by)	East Bay Sanitary
Recycling Services (provided by)	City of El Cerrito
Culture and recreation (4):	
City-owned park acreage	46acres
Open space facilities	102acres
Other City-maintained recreational facilities	23.3 acres
School district areas	26.6 acres

Notes:

- (1) Source: California Department of Finance
- (2) Source: United States Census Bureau, Year 2010 Dataset
- (3) Source: Contra Costa County Elections Department
- (4) Source: City of El Cerrito General Plan
- (5) Source: www.city-data.com

**CITY OF EL CERRITO
DEMOGRAPHIC STATISTICS: PAST TEN YEARS**

Calendar Year	City Population	Median Population Age	Unemployment Rate	K-12 Public School Enrollment	Contra Costa County Population	% of County Population
2005	23,398	42.7	4.8%	3,989	1,020,898	2.29%
2006	23,471	42.7	4.3%	3,989	1,029,377	2.28%
2007	23,407	42.7	3.8%	3,989	1,042,341	2.25%
2008	23,320	42.7	4.1%	3,082	1,051,674	2.22%
2009	23,461	42.7	5.5%	3,082	1,061,223	2.21%
2010	23,666	44.4	9.2%	3,076	1,072,953	2.21%
2011	23,648	43.1	10.0%	3,076	1,056,064	2.24%
2012	23,774	43.7	9.3%	3,316	1,065,117	2.23%
2013	23,945	44.4	6.6%	3,375	1,111,339	2.15%
2014	24,087 ⁽¹⁾	44.4 ⁽³⁾	5.4% ⁽⁴⁾	3,489 ⁽²⁾	1,126,745 ⁽³⁾	2.13%

Notes resources for 2014 data:

- (1) El Cerrito 2015-2023 Housing Element
- (2) West Contra Costa Unified School District
- (3) United States Census Bureau
- (4) California Employment Development Department

PRINCIPAL EMPLOYERS FY 2012-2013	
Barnes and Noble	Nation's
Bed Bath & Beyond	Pastime Hardware
City of El Cerrito	Prospect Sierra School
CVS Pharmacy	Romano's Macaroni Grill
El Cerrito Royale	Safeway
Fat Apple's Restaurant	Shields Nursing Center
Home Depot	Tehiyah Day School
Honda of El Cerrito	Trader Joe's
Lucky Supermarket	US Post Office
Mira Vista Golf and Country Club	West Contra Costa Unified School District

Source: El Cerrito Housing Element 2015-2023

APPENDIX 3

EMPLOYEE BENEFIT SCHEDULE

BENEFIT	POLICE EMPLOYEES ASSOCIATION 7/1/2006 to 12/31/2017	UNITED PROFESSIONAL FIREFIGHTERS LOCAL 1230 7/1/2006 to 6/30/2017	PUBLIC SAFETY MANAGEMENT ASSOCIATION varies	MANAGEMENT & CONFIDENTIAL 7/1/2014	SEIU LOCAL 1021 7/1/2014 to 6/30/2017
Flex Benefits – Medical	Maximum of \$1988.69 for family medical as of 7/1/2014	Maximum of \$1988.69 for family medical as of 7/1/2014	Maximum of \$1988.69 for family medical as of 7/1/2014	Maximum of \$1988.69 for family medical as of 7/1/2014	Maximum of \$1988.69 for family medical as of 7/1/2014
Dental	Maximum of \$176.93 for family dental 1/1/2015	Maximum of \$176.93 for family dental 1/1/2015	Maximum of \$176.93 for family dental 1/1/2015	Maximum of \$176.93 for family dental 1/1/2015	Maximum of \$176.93 for family dental 1/1/2015
Life Insurance	Annual Salary (max of \$100,000); rate= annual salary/1000*0.195	Annual Salary (max of \$100,000); rate= annual salary/1000*0.195	Annual Salary (max of \$100,000); rate= annual salary/1000*0.195	Annual Salary (max of \$100,000); rate= annual salary/1000*0.195	Annual Salary (max of \$100,000); rate= annual salary/1000*0.195
STD/LTD Insurance 60 day wait	Sworn: rate = monthly salary/100*\$0.67	Sworn: rate = monthly salary/100*\$0.67	Sworn: rate = monthly salary/100*\$0.67		
STD/LTD Insurance 30 day wait	Non-sworn: rate = annual salary/100*\$0.81			Rate = annual salary/100*\$0.81	Rate = annual salary/100*\$0.81
PERS Safety "classic members"	3% at 50, SHY, sick leave credit; ER rate =33.819% as of 7/1/14	3% at 50, SHY, sick leave credit; ER rate =33.819% as of 7/1/14	3% at 50, SHY, sick leave credit; ER rate =33.819% as of 7/1/14		
PERS Safety "new members"	2.7% at 57, 3YA, sick leave credit; ER rate =11.5% as of 1/1/13	2.7% at 57, 3YA, sick leave credit; ER rate =11.5% as of 1/1/13	2.7% at 57, 3YA, sick leave credit; ER rate =11.5% as of 1/1/13		
PERS Misc "classic members"	Non-Sworn 2.7% at 55, SHY, sick leave credit; ER rate=21.870% as of 7/1/14			2.7% at 55, 1 yr., sick leave credit; ER rate= 21.870% as of 7/1/14	2.7% at 55, 1 yr., sick leave credit; ER rate=21.870% as of 7/1/14
PERS Misc "new members"	Non-Sworn 2% at 62, 3YA, sick leave credit; ER rate=6.25% as of 1/1/13			2% at 62, 3YA, sick leave credit; ER rate=6.25% as of 1/1/13	2% at 62, 3YA, sick leave credit; ER rate=6.25% as of 1/1/13
FICA/Medicare	Sworn - Medicare 1.45% Non-sworn - + FICA 6.2%	Medicare 1.45%	Medicare 1.45%	FICA 6.2% of first \$94,200; Medicare 1.45%	FICA 6.2% of first \$94,200; Medicare 1.45%
Education Pay	Sworn \$210/mo AA; \$290 BA		Police Mgmt only – same as PEA		
Longevity Pay	Annually 3% - 5 to 9 yrs; 6% - 10 to 19 yrs; 9% at 20 yrs		Police Mgmt only – same as PEA		\$1,000 annually at 15 yrs or more of service
Auto/Other		\$300/month for retiree med.	Varies- Vehicle for some	Mgmt - Up to \$325/month	
Uniform Allowance	Sworn \$1000 yr; Non-sworn \$725	\$725 annually	Police \$1000; Fire \$725		Maintenance: \$200 yr for steel-toed shoes and gloves
Assignment Differential	5% - detective, admin, canine, motor or school resource offcr	10% if 40hr staff officer	Fire Training Chief – 10%		
Holidays	10+birthday and 3 floaters; non-sworn -1½ more days.	12+ birthday	11½ + birthday + 3 floaters	11½+ birthday + 3 floaters	11½ +birthday+2 floaters
Administrative Leave			Maximum of 10 days	Mgmt - Maximum of 10 days	
Work Week	Sworn 40 hrs, 3-12 schedule; Non-sworn 37½ or 40 hrs	Standard 56 hrs average (24 hr shifts); 48/96 schedule	40 hrs, except shift Battalion Chiefs on 56 hr average	37½ hr/ either 9/75 or 8/75 for 2 weeks	37½ hrs/ either 9/75 or 8/75 for 2 weeks
Cost Salary Increase	7/1/2015 – 4.5%	7/1/2015 – 4.5%	7/1/2015 Police Mgmt/Bat Chief: 4.5% Police Chief/Fire Chief: 1.5%	7/1/2015 – 3%	7/1/2015 – 3%
Next Salary Increase	7/1/2016 – 4.5%	7/1/2016 – 4%	7/1/2016 Police Mgmt – 4% Battalion Chief – 4.5% Police Chief/Fire Chief – 1.5%		7/16 – 3%

CITY MANAGER: Benefits same as General Management; car allowance \$500/month CITY COUNCIL: Salary \$441/month since 12/3/1991.

APPENDIX 4

FINANCIAL POLICIES

SUMMARY OF SIGNIFICANT ACCOUNTING AND FINANCIAL POLICIES

Reporting Entity

The City is a municipal corporation governed by an elected five-member Council. As required by GAAP, the City's financial statements present the City and its component units (entities for which the City is considered to be financially accountable). Although they are legally separate entities, blended component units are, in substance, part of the City's operations; thus, data from these units are combined with data of the primary government.

The El Cerrito Pension Board, the El Cerrito Public Financing Authority, and the El Cerrito Municipal Services Corporation serve the residents of the City consistent with their specified purposes. As public agencies, the Pension Board and Authority are governed by boards composed of the City's elected Council. As a non-governmental entity, the Corporation is governed by a separate board, which includes City Council members.

Basis of Accounting & Measurement Focus

The government-wide, proprietary funds and fiduciary funds financial statements are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both government-wide and proprietary funds financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The City has elected not to follow subsequent private-sector guidance.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after fiscal year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent that they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceed of long-term debt and acquisitions under capital leases are reported as other financing sources.

Non-exchange transactions, in which the City gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenues from property taxes are recognized in the fiscal year for which the taxes are levied. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied. Under the terms of grant agreements, the City may fund certain

programs with a combination of cost-reimbursement grants, categorical block grants, and general revenues. Thus, both restricted and unrestricted net assets may be available to finance program expenditures/expenses. The City's policy is to first apply restricted grant resources to such programs, followed by general revenues if necessary.

Other revenues susceptible to accrual include other taxes, intergovernmental revenues, interest, and charges for services.

Comprehensive Financial Policy

The Comprehensive Financial Policy is reviewed annually by the Financial Advisory Board and is intended to provide financial direction to staff and give assurance to the City Council on the processes and procedures taken to assure financial responsibility of the City. Fundamentals of the policy have been used in the development of the budget and references are made throughout to certain provisions, such as the fund balance requirements.

City of El Cerrito Comprehensive Financial Policy

PURPOSE:

To establish a comprehensive set of financial policies for the City that will serve as a guideline for operational and strategic decision making related to financial matters.

POLICY:

The following financial policies are intended to establish a comprehensive set of guidelines for use by the City Council and staff on decision-making that has a fiscal impact. The goal is to maintain the City's financial stability in order to be able to continually adapt to local, regional and national economic changes. Such policies will allow the City to maintain and enhance a sound fiscal condition.

This financial policy will be reviewed annually by the Financial Advisory Board and any proposed revisions will be submitted to the City Council for their approval to ensure that the policy remains current. The City's comprehensive financial policies will be utilized when preparing the Annual Operating Budget and shall be in conformance with all state and federal laws, generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).

1. OVERVIEW & LONG-TERM FINANCIAL PLANNING

- 1.1.** The Ten-Year Financial Plan will be prepared at a minimum for the General Fund, Capital Improvements Program and Integrated Waste Management. The City's Ten-Year Financial Plan is the long-term picture of the City's finances and will be updated annually as part of the annual budget process.
- 1.2.** The City shall seek a balance in the overall revenue structure between more stable revenue sources (e.g. Property Tax and Utility Taxes) and economically sensitive revenue sources (e.g., Sales Tax).
- 1.3.** The City shall develop and maintain methods for the evaluation of future development and major fiscal impacts on the City budget.
- 1.4.** The City shall develop and implement a financial plan to address its funding needs for issues like deferred maintenance and unfunded liabilities.
- 1.5.** The City shall address issues related to cash flow requirements and any short term borrowing requirements on a timely basis.

- 1.6. The City shall require any annexation agreements to have a long- term beneficial financial impact on the City.

BUDGET POLICIES

- 1.7. The City Manager shall prepare a proposed annual budget to be reviewed by the Financial Advisory Board and presented to the City Council within all statutorily prescribed deadlines. The City Council will adopt the budget at a public hearing by June 30 of each year.
- 1.8. A Budget will be adopted by Resolution of the City Council annually, which will contain the budget amendment process, budget amendment authority, and spending authorities.

All departments are responsible for meeting the City's financial policy goals and ensuring the City's long-term financial health. Budget control is maintained at the fund level. The City Manager is authorized to transfer budgeted amounts within departments and within funds. In addition, amendments that are made to authorize spending of increased or new special purpose revenues may be approved by the City Manager. Budget modifications between funds or increases or decreases to a fund's overall budget must be approved by the City Council.

- 1.9. It is the City's policy to adopt a balanced General Fund budget where operating revenue is equal to, or exceeds, operating expenditures. In the event a balanced budget is not adopted, due to a deliberate reduction of accumulated fund balance or if the cause of the imbalance is expected to last for no more than one year, as with the case of a one-time settlement or large purchase, the planned use of reserves to balance the budget is permitted as long as the reserve is consistent with the amounts described in Section 3., General Fund Balance Reserve Policy.
- 1.10. The operating budget shall serve as the annual financial plan for the City. It shall serve as the City's management plan for implementing goals and objectives of the City Council, City Manager and departments and will define service levels.
- 1.11. During the annual budget development process, the existing budget shall be examined to assure removal or reduction of any services or programs that should be eliminated or reduced in cost.
- 1.12. The annual review process shall include an assessment to determine if funds are available to operate and maintain proposed capital facilities and other public improvements.
- 1.13. Any year-end operating surpluses will revert to unappropriated balances for use in maintaining reserve levels set by policy and will be available for capital projects and/or one-time expenditures upon approval of the City Council/.
- 1.14. Where practical, the City's annual budget will include performance measures of workload, efficiency, and effectiveness.
- 1.15. **Revenues:**
 - 1.15.1. The City will estimate annual revenues using an objective, analytical process; specific assumptions will be documented and maintained. Budgeted revenues will be estimated conservatively using accepted standards and estimates provided by the state, other governmental agencies, and/or reliable economic forecasters when available.
 - 1.15.2. Specific revenue sources will not be dedicated for specific purposes, unless required by law or Generally Accepted Accounting Principles (GAAP). All non-tax increment, non-restricted revenues will be

deposited in the General Fund and appropriated through the budget process. On-going revenues will fund on-going expenditures.

1.15.3. A diversified and stable revenue system will be maintained to the extent possible to protect programs from short-term fluctuations in any single revenue source.

1.16. Appropriations:

1.16.1. The City shall, to the extent possible, pay for current year expenditures with current year revenues. Where authorized activities or equipment remain incomplete and/or unpurchased, revenues and/or fund balance may be carried forward at the City Manager's direction to the next fiscal year to support such an activity/purchase.

1.16.2. The City shall avoid budgetary procedures which rely on financial strategies that defer payment of current operating expenses to future years.

1.16.3. Department Heads are responsible for ensuring that department expenditures stay within the department's budgeted appropriation.

1.16.4. A City Council Resolution is necessary to increase any total fund appropriation where no corresponding revenue offset exists that is restricted for that purpose.

1.16.5. The City Manager may adjust appropriations among departments within a fund.

2. GENERAL FUND RESERVE POLICY

2.1. The purpose of the reserve policy is to set aside funds to insure against events that would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. The reserve is designed to provide adequate cash flow, protect bond ratings, and offset economic downturns and revenue shortfalls. The reserve is also available to provide for one-time funding in the event of an emergency situation such as a natural disaster or unanticipated liability.

2.2. It is a goal of the City to achieve a general fund annual operating reserve of 15%, with a minimum of 10%, of projected General Fund operating expenditures in each fiscal year. As part of the annual budget process, the City Council shall consider a Ten-Year Plan that attempts to maintain the minimum reserve balance of 15%. The City Council may adopt a deficit budget to deal with the uses discussed in Section 3.5 so long as the projected reserve does not go below 10% in any year of the Ten-Year Plan. Should the General Fund reserve fall below 10%, each budget year the City will adopt a plan to restore the reserve percentage to 10% within five years and 15% by the tenth year of the Ten-Year Plan.

2.3. The portion of the reserve below 10% should be utilized only for a financial emergency (as determined by the City Council), natural disaster or significant unanticipated liability. If this portion of the reserve is utilized for such an event, the Ten-Year Plan presented with the Annual Operating Budget must be developed so that the 10% base threshold is replenished within five years.

2.4. The unreserved fund balance in the Equipment Replacement Fund may be transferred to the General Fund only for a fiscal emergency where the current year revenues have decreased from the prior year or for one-time uses such as natural disasters or unforeseen liabilities.

2.5. The reserves between the 10% and 15% level are designed to be used by the City to deal with revenue fluctuations that arise as a result of changes in the economy and provide opportunities to maintain services and programs where funding may be difficult. Also, a portion of any operating reserve in excess of 10% of annual revenues resulting from the previous fiscal year's operations could be committed to capital improvement projects or used to retire existing debt, fund future liabilities or potential legislative actions, establish or replenish equipment replacement funds, and/or establish or replenish deferred maintenance funds as long as the amount is considered in the adopted Ten-Year Plan to achieve a balance of 15% within ten years.

- 2.6. One-time revenues will not be used to fund ongoing City programs. Any one-time revenue receipt during the fiscal year should be recognized and recorded in a “non-recurring revenue source” category. One-time revenue windfalls include: sales of City-owned real estate, CalPERS rebates, lump sum (net present value) savings from debt restructuring, litigation settlement, unexpected revenues, and other similar sources of revenue as designated by the City Council.

3. FINANCIAL REPORTING POLICIES

3.1. Accounting Standards:

3.1.1. The City’s accounting and financial reporting systems shall be maintained in conformance with all state and federal laws, generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA). The City will make every attempt to implement all changes to governmental accounting practices at the earliest practicable time.

3.2. Annual Audit:

3.2.1. An annual audit will be performed by an independent public accounting firm with an audit opinion to be included with the City’s published Comprehensive Annual Financial Report (CAFR). The CAFR will be submitted annually to the Government Finance Officers Association for peer review with the goal of continuing receipt of the Certificate of Achievement for Excellence in Financial Reporting.

3.2.2. The independent firm will be selected through a competitive bidding process at least once every five years. The contract may be for an initial period of three years with two additional one-year options at the City Council’s discretion. The current firm may be allowed to participate in the bid process. The need for rotation of the audit staff or audit firm will be considered in the bid process. The Finance Director will review the qualifications of prospective firms and make a recommendation to the City Council. The audit contract will be awarded by the City Council.

4. OPERATIONAL MANAGEMENT POLICIES

4.1. The City shall endeavor to avoid committing to new spending for operating or capital improvement purposes until an analysis of all current and future cost implications relating to those programs and projects is completed.

4.2. All departments will participate in the responsibility of meeting policy goals and ensuring long-term financial health. Future service plans and program initiatives will be developed to reflect current policy directives, projected resources and future service requirements.

4.3. Departmental requests for increases in staffing will be thoroughly analyzed; only those that meet adopted program initiatives and policy directives will be considered. To the extent feasible, personnel cost reductions will be achieved through attrition.

4.4. User Fees and Charges and Development Impact Fees:

4.4.1. Where direct services to users can be measured, as set forth in the Master Fee Schedule, the City should use appropriate fees, charges or assessments rather than general tax funds. All user fees and charges will be examined or adjusted annually to determine the direct and indirect cost of service. User fees and charges for services shall be established at a level related to the cost of providing such service except where the City Council has determined there is a public benefit to subsidize the service with tax

based revenue. The acceptable recovery rate and any associated changes to user fees and charges will be approved by the City Council following public review.

4.4.2. The City may identify the costs associated with new development as a basis for establishing development impact fees but the long-term benefit of the development to the City should be considered in establishing such fees.

4.5. Grant Management:

4.5.1. The City shall actively pursue federal, state and other grant opportunities when deemed appropriate. Before accepting any grant, the City shall thoroughly consider the implications in terms of ongoing obligations that will be required in connection with acceptance of said grant and present that report for approval by the City Council.

4.5.2. The term of Grant funded positions for programs should be clearly identified and presented to the City Council for approval. It is mandatory to disclose if General Fund revenues will be needed to fund a position during or after the Grant or program expires.

4.5.3. Grant funding will be considered to leverage City funds. Inconsistent and/or fluctuating grants should not be used to fund ongoing programs. Programs financed with grant monies will be budgeted in separate cost centers, and the service program will be adjusted to reflect the level of available funding. In the event of reduced grant funding, City resources may be substituted only after all program priorities and alternatives are considered.

4.5.4. The cost of all externally mandated services for which funding is available shall be fully evaluated, including overhead, to allow for complete reimbursement of expenses.

4.6. Revenue Collection Policy:

4.6.1. The City will pursue revenue collection and auditing to assure that monies due the City are received in a timely manner.

4.6.2. The City will seek reimbursement from the appropriate agency for State and Federal mandated costs whenever possible.

4.6.3. The City will centralize accounts receivable/collection activities so that all receivables are handled consistently.

4.6.4. Accounts receivable management and diligent oversight of collections from all revenue sources are imperative. Sound financial management principles include the establishment of an allowance for doubtful accounts. Efforts shall be made to pursue the timely collection of delinquent accounts. When such accounts are deemed uncollectible, they will be written-off from the financial statements in accordance with established policies.

5. FINANCIAL MANAGEMENT POLICIES

5.1. Staff shall keep City Council apprised of financial opportunities available and shall develop appropriate recommendations.

5.2. All requests for City Council action shall include an analysis of the immediate and future fiscal impact of such action. No appropriation for new or expanded programs or staffing levels shall be approved without identifying the amount and source of available funds.

5.3. All externally mandated services for which funding is available shall be charged to allow for complete reimbursement of expenses including overhead.

5.4. Cash Management Investment:

5.4.1. Cash and investment programs will be maintained in accordance with California Government Code Section 53600 et seq. and the City's adopted investment policy and will ensure that proper controls and safeguards are maintained. Pursuant to the Investment Policy, the Financial Advisory Board, at least annually will review, and the City Council will affirm, a detailed investment policy.

5.4.2. Reports on the investment portfolio and cash position will be developed and presented to the Financial Advisory Board and the City Council in conformity with the California Government Code.

5.4.3. Funds will be managed in a prudent and diligent manner with emphasis on safety, liquidity, and yield, in that order.

6. CAPITAL IMPROVEMENT PROJECT POLICIES

6.1. A Ten-year Capital Improvement Plan will be developed and updated annually, including anticipated funding sources. Capital improvement projects are defined as infrastructure or equipment purchases or construction which result in a capitalized asset and have a useful (depreciable) life of two years or more.

6.2. Each Capital Improvement Project will identify, where applicable, current operating maintenance costs and funding streams available to repair and/or replace deteriorating infrastructure and to avoid significant unfunded liabilities.

6.3. The City will develop and implement a post-implementation evaluation of its infrastructures condition on a specified periodic basis, estimating the remaining useful life, and projecting replacement costs.

6.4. The City shall actively pursue outside funding sources for all Capital Improvement Projects. Outside funding sources, such as grants, shall be used to finance only those Capital Improvement Projects that are consistent with the Ten-year Capital Improvement Plan and/or local governmental priorities, and whose operating and maintenance costs will be included in future operating budget forecasts.

6.5. Capital improvement lifecycle costs will be coordinated with the development of the Operating Budget. Future operating, maintenance and replacement costs associated with new capital improvements will be forecasted, matched to available revenue sources, and included in the Operating Budget. Capital project contract awards will include a fiscal impact statement disclosing the expected operating impact of the project and when such cost is expected to occur.

6.6. The City must carefully seek and analyze the appropriate type of financing instrument appropriate for financing capital projects. Several options may be available – general obligation debt, fee-supported debt, fund reserves, tax increment, etc. All debt financing mechanisms shall be carefully considered and analyzed for fiscal benefit and cost effectiveness. Long-term borrowing shall be restricted to projects too large to be financed from current revenues (pay-as-you-go). Where possible, special assessment, revenue or other self-supporting bonds shall be used in lieu of general obligation bonds.

7. DEBT MANAGEMENT POLICIES

7.1. Issuance of Debt:

7.1.1. The City will not use long-term debt to pay for on-going operations. The use of bonds, certificates of participation or capital leases will only be considered for significant capital and infrastructure improvements.

7.1.2. New debt issues, and refinancing of existing debt, must be analyzed for compatibility within the City's overall financial planning within the Ten-Year Financial Plan. The review shall include, but not be limited to, cash flow analysis and the maintenance of the City's bond rating. Annual debt service shall not produce an adverse impact upon future operations.

7.1.3. Debt financing should not exceed the useful life of the infrastructure improvement with the average (weighted) bond maturities at or below twenty years.

7.1.4. Total debt will not exceed two percent (2%) of the total assessed value of property in the City and General Fund Debt Service will not exceed 5% of operational appropriations.

7.2. Credit Rating:

7.2.1. The City will seek to maintain and, if possible, improve its current bond rating(s) in order to minimize costs and preserve access to credit.

7.2.2. It is the City's goal to acquire an AAA/Aaa credit rating from all three major rating agencies. The City may pay the bond insurance which is considered as part of the rating, however, the rating agency will evaluate the structure of the bond to validate the bond rating. The factors that contribute to a high rating include the City's financial management practices, low debt levels, budgetary and fiscal controls, and accountability. To support this policy, the City will continue to maintain its position of full financial disclosure and proactive fiscal planning.

8. EQUIPMENT REPLACEMENT FUND

8.1. The City shall maintain a dedicated fund to provide for replacement of vehicles and certain equipment. Unreserved fund balance will be available for transfer to the General Fund only in the event of a fiscal emergency as described in Section 3.4.

8.2. Vehicle replacement will be accomplished through the use of an amortization methodology structure. The rates will be revised annually to ensure that charges to operating departments are sufficient for operation and replacement of vehicles and other capital equipment. Replacement costs will be based upon equipment lifecycle and anticipated inflation.

9. ENTERPRISE FUNDS

9.1. All Enterprise Funds user fees will be examined annually to ensure that they recover all direct and indirect costs of service, provide for capital improvements and maintenance, and maintain adequate reserves.

9.2. Rate increases shall be approved by the City Council following formal noticing and a public hearing. Rate adjustments will be based on the projected expenditures in the Ten-Year Financial plan.

City Of El Cerrito Investment Policy

POLICY

It is the policy of the City of El Cerrito ("City"), to invest public funds in a manner which provides for safety of principal while providing sufficient liquidity to cover the City's short and long term needs while generating the appropriate yield. All investment activity will conform to the California Government Code, Sections 53601 through 53659.

In accordance with Section 53646 of the California Government Code, the Treasurer may annually render to the City Council a statement of investment policy and the policy will have been previously reviewed by the Financial Advisory Board.

SCOPE

This investment policy applies to all financial assets of the City as accounted for in the City of El Cerrito's Comprehensive Annual Financial Report. Policy statements included in this document focus on the City's pooled funds, but will also apply to all other funds under the Treasurer's control unless specifically exempted by statute or ordinance. This policy includes, but is not limited to the following funds:

- General Fund
- Enterprise Funds
- Capital Project Funds
- Debt Service Funds
- Special Revenue Funds
- Internal Service Funds
- Trust and Agency Funds

- Retirement Agency Funds
- Any new funds created by the City Council

This policy specifically exempts any City or bond proceeds in the possession of a trustee or fiscal agent. These bond proceeds shall be invested in accordance with the requirements and restrictions outlined in the bond documents. This policy does not apply to any lending program of the City.

PRUDENCE

All persons authorized to make investment decisions for the City of El Cerrito are trustees and therefore fiduciaries subject to the prudent person rule.

The standard of prudence to be used by City of El Cerrito fiduciaries is the “Prudent Investor” Standard found in the California Government Code Section 53600.3.

The fiduciaries are the City Manager, City Treasurer and City Council, acting within the intent and scope of the Investment Policy and other written procedures, and exercising due diligence, shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported to the City Council in a timely manner and the fiduciaries take appropriate action to control adverse developments.

OBJECTIVE

The objective of the investment portfolio is to meet the City’s short and long-term cash flow needs. To achieve this objective, the portfolio will be structured to provide, in priority order, safety of principal, liquidity and return on investment.

Safety: Safety of principal is the foremost objective of the City of El Cerrito. All investments of the City shall be undertaken in a manner that ensures the preservation of capital. Each investment transaction shall seek to ensure that capital losses are avoided, whether from issuer default, broker/dealer default, or erosion of market value. The City shall seek to preserve principal by mitigating the two types of risk: credit risk and market risk.

Credit Risk: Credit risk is the risk of loss due to failure of the issuer to repay an obligation and shall be mitigated by investing in only high quality credit investments and by diversifying the investment portfolio so that the failure of any one issuer would not unduly jeopardize the City’s fiscal status.

Market Risk: Market risk is the risk of market value fluctuations due to overall changes in the general level of interest rates and shall be mitigated by structuring the portfolio so that securities mature at the same time major expenditures occur, eliminating the need to sell securities prior to their maturity. The taking of short positions, which is, selling securities the City does not own, is prohibited. It is explicitly recognized herein, however, that in a diversified portfolio, occasional measured losses are inevitable and must be considered within the context of overall investment return.

Liquidity: The City’s investment portfolio will be structured to provide sufficient liquidity to meet the operating requirements of the City of El Cerrito. The City of El Cerrito will attempt to match its investments with anticipated cash flow requirements whenever possible. The maximum maturity of any one security, unless otherwise restricted by the California Government Code, is limited to five years. The portfolio’s weighted average maturity shall be limited to three years.

Return on Investment: State law requires that the objective of return on investment be subordinate to the objectives of safety and liquidity. Employees should also seek the best return on investments while satisfying the concerns of safety and liquidity. Therefore, the Treasurer shall seek to achieve a return on the funds under City control throughout all economic cycles, taking into consideration the City of El Cerrito’s investment risk constraints and cash flow requirements.

DELEGATION OF AUTHORITY

Pursuant to Section 53601 of the California Government Code, the City Council as the legislative body of the City of El Cerrito has primary responsibility for the investment of all funds in the City treasury. As authorized under Section 53607 of the California Government Code, the City Council hereby delegates its authority to invest or reinvest the funds of the City, and to sell or exchange securities so purchased, to the City Treasurer who shall assume full responsibility for all such transactions until such time as this delegation of authority may be revoked by the City Council. In the City Treasurer's absence the City Manager is authorized to perform any such transactions.

INVESTMENT PROCEDURES

The City Treasurer shall establish written investment policy procedures for the operation of the investment program consistent with this policy. The procedures should include reference to safekeeping, wire transfer agreements, banking service contracts and collateral/depository agreements.

ETHICS AND CONFLICT OF INTEREST

Elected officials, officers and employees of the City who make investment decisions will refrain from any activity that could conflict with the proper execution of the investment program or which could impair their ability to make impartial investment decisions. Employee actions will be in accordance with this policy, California Government Code Sections 1090 et seq, 87100 et seq., other applicable Government Code Sections or future Council actions.

AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

The City of El Cerrito shall transact business only with commercial banks, savings and loans, credit unions, and investment securities broker/dealers. The broker/dealers must be primary dealers regularly reporting to the Federal Reserve Bank of New York or regional broker/dealers that qualify under the Securities and Exchange Commission Rule 15c3-1 (uniform net capital rule). Selection of financial institutions and broker/dealers authorized to do business with the City shall be at the discretion of the fiduciaries. The Treasurer will maintain a list of financial institutions authorized to provide investment services to the City.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Treasurer with audited financial statement from the three most recent years, at least three references from other California Local agencies, a completed Broker/dealer questionnaire and a statement certifying that the institution has reviewed the California Government Code Section 53600 et seq. and the City's Investment Policy. The certification will state that the financial institution or broker/dealer and all investments presented to the Treasurer will be in compliance with the applicable State Code and the City Investment Policy.

The Treasurer shall determine if the Financial Institutions are adequately capitalized, make markets in securities appropriate to the City's needs and are recommended by other local agency portfolio managers.

The Treasurer will conduct an annual review of the financial condition of all qualified institutions. Additionally, their current financial statements are required to be on file.

AUTHORIZED INVESTMENTS

The City is authorized by California Government Code Section 53600 et seq. to invest in the following types of securities:

United States Treasury Bills, Bonds, and Notes, or those for which the full faith and credit of the United States are pledged for the payment of principal and interest. There is no limitation as to the percentage of the portfolio that can be invested in this category. The maximum term shall be five years.

Obligations issued by United States Government Agencies such as, but not limited to the Federal Farm Credit Bank (FFCB), the Federal Home Loan Bank (FHLB), the Federal Home Loan Mortgage Corporation (FHLMC), the Federal National Mortgage Association (FNMA), the Student Loan Marketing Association (SLMA), the Government National Mortgage Association (GNMA) and the Tennessee Valley Authority (TVA). United States Government Agency securities with call features are also authorized. There is no limitation as to the percentage of the portfolio that can be invested in this category. The maximum term shall be five years.

Bills of exchange or time drafts drawn on and accepted by a commercial bank, otherwise known as Banker's Acceptances. Purchases in this category may not exceed 180 days to maturity nor exceed 30% of the cost value of the portfolio.

Commercial Paper of prime quality and ranked P1 by Moody's Investor Services, A1 by Standard and Poor's or F1 by Fitch Financial Services Inc., issued by a corporation organized and operating in the U.S. as a general corporation and having assets in excess of \$500 million and having an "A" or better rating on its long term debt as provided by Moody's, Standard and Poor's or Fitch. Purchases of eligible commercial paper may not exceed 270 days to maturity. Purchases of commercial paper may not exceed 10 percent of the cost value of the portfolio nor represent more than 10 percent of the outstanding paper of an issuing corporation.

Total combined corporate debt (Commercial Paper and Medium Term Notes) may not exceed 20 percent of the cost value of the portfolio.

Negotiable Certificates of Deposit issued by a nationally or state-chartered bank or a state or federal savings institution or credit union. Securities eligible for purchase in this category shall be rated "A" or better by Moody's, Standard and Poor's or Fitch. Purchases of Negotiable Certificates of Deposit shall not exceed 30 percent of the cost value of the portfolio nor exceed a five-year term.

Medium Term Notes (MTNs) issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. MTNs eligible for investment in this category must be rated "A" or better by Moody's, Standard and Poor's or Fitch. Investments in this category will be limited to a five-year maximum maturity and may not exceed 10 percent of the cost value of the portfolio.

Total combined corporate debt (Commercial Paper and Medium Term Notes) may not exceed 20 percent of the cost value of the portfolio.

Shares of beneficial interest issued by diversified management companies that are Money Market Funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940. These funds must either have attained the highest rating/ranking by at least two of the three largest nationally recognized rating services. Investments in this category will not exceed 5 percent of the portfolio.

State Pool – Local Agency Investment Fund (LAIF). This fund was established by the State Treasurer for the benefit of Local agencies under California Government Code Section 16429.1. The City may invest in the LAIF up to the maximum amount permitted by State law. The maximum amount for both the City and the Redevelopment Agency has consistently been higher than the entire portfolio, but the requirement to maintain diversity prevents the entire portfolio from residing in a LAIF account. Purchase of investments will take into account the need for liquidity offered by LAIF for operational purposes, as well as the need for portfolio diversification.

Time Certificates of Deposit collateralized in accordance with the California Government Code Sections 53652 and 53653 may be purchased by the City from banks or savings and loan associations or credit unions. Purchases in this category will not exceed 5 years to maturity nor 30 percent of the cost value of the portfolio. Purchases in a single institution will not exceed 10 percent of the cost value of the portfolio.

Derivative Securities are those securities that derive their value from another asset or index. Investments in derivative securities will be made using the Prudent Investor Rule and will be limited to federal agency callable issues. Purchases in this category will not exceed 10% of the cost value of the portfolio.

Prohibited Investments. Investments not described herein are ineligible investments. The City shall not invest any funds in inverse floaters, range notes, or interest only strips that are derived from a pool of mortgages in accordance with California Government Code Section 53601.6. With the exception of callable agencies, any security that derives its value from another asset or index is prohibited. In addition, the City shall not invest any funds in any security that could result in zero interest accrual if held to maturity.

INVESTMENT POOLS/MUTUAL FUNDS

A thorough investigation of any pooled investments or money market mutual fund is required prior to investing City funds. A due diligence review will be performed on all money market mutual funds and pooled investment funds on a continued basis.

As outlined in section 8.7 of this policy, investments in mutual funds are restricted to money market mutual funds and must meet the experience and asset requirements as stated. The fiduciaries will continually monitor the funds to ensure the maintenance of those ratings/requirements.

Reports on the performance of the Pooled Money Investment Account/LAIF can be found on the California State Treasurer's web site as well as the Investment Board report, historical rates/costs and market valuations. These reports shall be reviewed by the Treasurer each month as part of the due diligence review.

COLLATERALIZATION

California Government Code, Sections 53652 et seq., specifies the types and levels of collateral for public funds on deposit above the FDIC insurance amounts. The collateral requirements apply to both active bank deposits (checking and savings accounts) and inactive bank deposits (non-negotiable certificates of deposit) and must be maintained for all the City's bank deposits

SAFEKEEPING AND CUSTODY

All securities held by the City of El Cerrito shall be held in safekeeping by a third party bank trust department acting as agent for the City under the terms of the custody agreement executed by the bank and the City, and shall be evidenced by safekeeping receipts. All securities will be received and delivered using standard delivery-versus-payment (DVP) procedures. Investments in the State Pool or money market mutual funds are undeliverable and are not subject to delivery or third party safekeeping.

DIVERSIFICATION

The City of El Cerrito will diversify its portfolio by investment type, issuer, maturity dates and broker/dealer. Limits for security types are set forth in Section 8.0 of this document.

INTERNAL CONTROLS

The City Treasurer will maintain a system of internal controls to ensure compliance with investment procedures of the City and Redevelopment Agency of the City of El Cerrito and the California Government Code and these controls will be audited annually by the City's external audit firm.

REPORTING

The Council may request that the Treasurer render a report to the City Council. The report shall include the type of investment, issuer, maturity date, par and cost/book values of all securities, investments and monies held by the City of El Cerrito. It shall also include the rate of interest, the current market value as of the report date and the source of the valuation. The report shall state compliance of the portfolio with the Investment policy as well as the California Government Code and it shall state the City's ability to meet its estimated expenditures for the next six months or provide an explanation as to why sufficient money is not available and what actions are being done to correct the deficiency.

INVESTMENT POLICY REVIEW AND ADOPTION

The City of El Cerrito's investment policy will continue to be reviewed and adopted by the City Council annually, even if not required by California Government Code 53646. Prior to the annual submission to the City Council the Investment Policy will be reviewed by the Financial Advisory Board and the Board's comments will be presented to the City Council for its consideration.

GLOSSARY

AGENCIES: Federal agency securities and/or Government sponsored enterprises.

BANKERS ACCEPTANCE (BA): A draft or bill of exchange accepted by a bank or trust company. The accepting institution, as well as the issuer, guarantees payment of the bill.

BROKER: A broker brings buyers and sellers together for a commission.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Time certificates of deposit are collateralized in accordance with the State code. Large-denomination CD's are typically negotiable and non-collateralized.

COLLATERAL: Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

DELIVERY-VERSUS-PAYMENT: There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt of the securities.

DERIVATIVES: (1) Financial instruments whose return profile is linked to or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to \$250,000 per deposit.

FEDERAL HOME LOAN BANKS (FHLB): Government sponsored wholesale banks (currently 12 regional banks) which lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit unions and insurance companies. The mission of the FHLB is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., 12 regional banks and about 5,700 commercial banks that are members of the system.

FIDUCIARY: An individual in whom another has placed the utmost trust and confidence to manage and protect property or money. The relationship wherein one person has an obligation to act for other's benefit.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae): Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the US Government. Ginnie Mae securities are backed by the mortgages, including FHA and VA mortgages. The term "pass-throughs" is often used to describe Ginnie Maes.

ISSUER: A legal entity that has the power to issue and distribute securities. Issuers include corporations, municipalities, foreign and domestic governments and their agencies, and investment trusts.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

POOLED MONEY INVESTMENT FUND (LAIF): The aggregate of all funds from political subdivisions that are placed in the custody of the County or State Treasurer for investment and reinvestment. The State of California's pool is known as the Local Agency Investment Fund, or LAIF.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MONEY MARKET: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

PORTFOLIO: Collection of securities and investments held by an investor.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC) registered securities broker-dealers, banks and a few unregulated firms.

PRUDENT PERSON RULE: An investment standard. In some states, the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state. In other states, the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

RATE OF RETURN: For fixed-rate securities, it is the coupon or contractual dividend rate divided by the purchase price which is also the current yield.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SECURITIES & EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C301: See Uniform Net Capital Rule.

TREASURY BILLS: A non-interest bearing discount security issued by the US Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY BONDS: Long-term coupon-bearing US Treasury securities issued as direct obligations of the US Government and having initial maturities of more than 10 years.

TREASURY NOTES: Medium-term coupon-bearing US Treasury securities issued as direct obligations of the US Government and having initial maturities from two to 10 years.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as non-member broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15:1; also called *net capital rule* and *net capital ratio*. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

YIELD: The rate of annual income return on an investment, expressed as a percentage: (a) Income Yield is obtained by dividing the current dollar income by the current market price for the security; (b) Net Yield or Yield to Maturity is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

APPENDIX 5

BOARDS AND COMMISSIONS

Boards, Commissions and Committees are appointed by and serve as advisors to the City Council. More than 50 residents serve the City on these advisory bodies and make a tremendously valuable contribution to the effective provision of responsive services to the community.

Each year, certain Boards, Commissions and Committees through their staff liaisons have made funding requests that relate to specific tasks, projects, or events. In order to provide clarity of actual expenditures as well as engage the members of the advisory bodies during the planning process, each request for funding is shown within this section. The actual expenditure will be contained within the respective staff liaison departmental budget request.

ARTS & CULTURE COMMISSION (7 Members)

Acts in an advisory capacity to the City Council in all matters pertaining to arts in the community. Makes recommendations to the Council concerning the resources and needs of the community on the subject of the arts, opportunities for participation of artists and performers in City-sponsored activities, and ways to encourage community involvement in the arts. Makes recommendations to the Council regarding acquisition of art by the City, public art and exterior works of art installed on public property in the city. Oversees the City's Arts in Public Places Program, Poet Laureate Program and El Cerrito Creative Re-Use Artist Residency ("ECCRU") at the Recycling + Environmental Resource Center. Juries exhibits for the City Hall Gallery Space. Meets the 4th Monday of each month at 7:00 p.m. at City Hall. Current members: Ruth Cazden, Paul Fadelli, George Gager, Mollie Hazen, Heidi Rand, Christopher Sterba (1 vacancy). Staff liaison: Suzanne Iarla (City Management).

Project/Task/Event	Amount Requested
Events (California Arts Month, Concerts, etc.)	\$4,000
Total	\$4,000

CENTENNIAL CELEBRATION PLANNING TASK FORCE (TBD)

The Centennial Celebration Planning Task Force will help to develop plans for the City's 100th year anniversary in 2017, including to gather community input, develop proposals and make a recommendation to the City Council regarding the City's Centennial Celebration, as well as to assist with the implementation of the Centennial Celebration plans once approved by the City Council.

Project/Task/Event	Amount Requested
TBD	TBD
Total	TBD

CITIZENS STREET OVERSIGHT COMMITTEE (5 Members)

Monitors expenditures of revenue collected pursuant to ECMC Chapter 4.60, the “Pothole Repair and Local Street Improvement and Maintenance Transactions and Use Tax, to determine whether such funds are expended for the purposes specified in the current Street Repair and Maintenance Expenditure Plan approved by the City Council, and issues reports on their findings to the City Council and public at least annually. Meets 4th Monday of January and September and 2nd Monday of November. Current members: Lynne Kessler, Al Miller, Matt Kelly, Marlene Keller, and Jia Ma. Staff liaison: Yvetteh Ortiz (Public Works).

CIVIL SERVICE COMMISSION (5 Members)

Hears appeals submitted by any person in City civil service relative to any disciplinary action, dismissal, demotion, or alleged violation of the Municipal Code or the personnel rules, and certifies its findings and recommendations. Holds hearings and makes recommendations on any matter of personnel administration requested by the Council or the City Manager. Meets on call at 7:00 p.m. at City Hall. Current members: Michael Aaronian Jr., David Anderson, Eric Luttrell, Sara Parker and Jade Smith. Staff liaison: Karen Pinkos (Human Resources).

COMMITTEE ON AGING (15 Members)

The Committee on Aging is open to any and all interested adult residents in El Cerrito. The Committee serves as an advisory body to the City Council on matters such as quality programs, services, housing options, and facilities for seniors; accessible public transportation and paratransit services for persons unable to use public transit facilities; and support services to assist frail older adults and their families both within and outside of their homes. Meets on the 3rd Wednesday of each month at 3:00 p.m. at City Hall. Current members Margot Allen, Karen Christian, Shirley Cressey, Kenneth Epley, Mark Guthrie, Jennifer Haller, Kimi Honda, Janet James, Dr. Pansy Kwong, Steve Lipson, Callie Major, Kim Marlia, Joanna Kim Selby, and Nola Veganes Chavez (1 Vacancy). Staff liaison: Janet Bilbas (Senior Services, Recreation).

CRIME PREVENTION COMMITTEE (15 Members)

The Crime Prevention Committee was formed by resolution of the City Council in 1975. Membership is composed of El Cerrito residents interested in or knowledgeable of the criminal justice system. The Committee sponsors National Night Out, Neighborhood Watch, and many crime prevention related seminars, programs and events. Meets the 2nd Wednesday of each month at 7:00 p.m. at City Hall. Current members: Nicholas Arzio, Eugene Go, Mollie Hazen, Linda Jolivet, Catherine Krueger, and Marty Takimoto (10 Vacancies). Staff liaison: Brian Elder (Police Department).

Project/Task/Event	Amount Requested
National Night Out/ Educational Seminars	\$4,200
Total	\$4,200

DESIGN REVIEW BOARD (5 members)

The Design Review Board reviews new Tier II developments and major Tier III renovations of existing properties in the San Pablo Specific Plan area. They serve as the first appeal hearing body for administrative Tier I design review actions and make recommendations to the Planning

Commission regarding Tier IV projects located in the Plan area. They also have final design authority for new residential developments, from duplexes to multi-family units outside of the Plan area. Their purview includes the consideration of the proposed architecture, site layout, landscaping as well as master sign programs for the purpose of encouraging quality design. In this role, they work collaboratively with applicants to refine their projects in terms of materials, finishes and landscaping. Finally, they are the approving authority for necessary environmental documentation required by the California Environmental Review Act (CEQA) related to projects under their review. Meets on the 1st Wednesday of each month, 7:30 p.m. at City Hall. Current members: Carl Goch, Christophe Laverne, Margaret Leighly, John Thompson and Glenn Wood. Staff liaisons: Noel Ibalio and Margaret Kavanaugh-Lynch (Community Development).

Project/Task/Event	Amount Requested
Training	\$3,500
Total	\$3,500

ECONOMIC DEVELOPMENT COMMITTEE (Up to 15 Members)

Membership may increase from 9 to up to 15 in the new format, with a revolving seat for the President of the City’s Chamber of Commerce. Meets on the fourth Wednesday of every month, 7:00 p.m. at City Hall. Current members: Shanti Corrigan, Mark Figone, George Gager, Wendy Horng Brawer, Scott Kagawa, Marty Kaliski (Chamber appointee), Tom Petersen, Jean Shrem and Tess Taylor. Staff liaison: Katherine Ahlquist (Community Development).

Project/Task/Event	Amount Requested
Events and Outreach	\$4,000
Total	\$4,000

ENVIRONMENTAL QUALITY COMMITTEE (15 Members)

The Environmental Quality Committee was established in FY 2007-08. The fifteen member Environmental Quality Committee serves in an advisory capacity to the City Council, staff, other boards, commissions, and committees, and the residents of the City with regard to environmental quality issues within the City of El Cerrito. The Committee recommends programs, policies, and ordinances to the City Council and promotes the City’s environmental quality efforts. The Committee also promotes and fosters public awareness, education, interest and support for environmental quality efforts, fosters volunteer opportunities, and educates El Cerrito residents regarding environmental quality and issues relating to environmental impacts. The Committee meets on the 2nd Tuesday of each month at 7:00 p.m. at City Hall. Members: Howdy Goudey, Robert Schaadt, Charles Hargrove, Trina Mackie, Rebecca Milliken, Mark Miner, Paloma Pavel, Renee Solari, Ellen Spitalnik, and Dave Weinstein. (4 Vacancies). Staff liaison: Maria Sanders (Public Works).

Project/Task/Event	Amount Requested
Events and Outreach	\$5,000
Total	\$5,000

FINANCIAL ADVISORY BOARD (5 Members)

Reviews and makes recommendations on the proposed annual budget and long-term financial plan for the City and the Redevelopment Agency. Conducts an annual review of the City’s investment policies, and gives consideration to the managing of the City’s financial reserves to assure maximum returns on approved investments. Reviews the annual audit and management letter, and provides the City Council with recommended changes in financial practices. Reviews and makes recommendations on all proposed bonds or other debt instruments to be issued by the City. Meets on the 2nd Tuesday of each month at 7:00 p.m. at City Hall. Current members: Richard Bartke, Gregory Crump, Hale Kronenberg, Dick Patterson and Peter Vranich. Staff liaison: Mark Rasiah (Finance).

HUMAN RELATIONS COMMISSION (7 Members)

Develops positive human relations through education, encouragement of greater respect, and understanding between people, their equal opportunity rights under the law, and the recognition of the racial, ethnic, religious, and cultural diversity of the El Cerrito community. Initiates educational and cultural programs, and promotes tolerance and mutual respect between all persons. Commission members are generally representative of the demographics of the City, considering race, religion, age, gender, ethnicity, and other factors. Meets on the 1st Wednesday of each month, 7:00 p.m. at City Hall. Current members: Makalia Aga, Georgina Edwards, Mande Glueck, Lydia Hughes, Margo Hunter-Parisi, Rochelle Pardue-Okimoto (one vacancy). Staff liaison: Karen Pinkos (Human Resources).

Project/Task/Event	Amount Requested
Diversity Events	\$4,500
Total	\$4,500

PARKS AND RECREATION COMMISSION (7 Members)

Acts in an advisory capacity on all matters pertaining to public recreation, including parks, playgrounds, landscaping, childcare, educational courses, and entertainment. Reviews the annual budget of the Recreation Department and makes recommendations with respect thereto. Assists in the planning of a recreation program for the City—promotes and stimulates public interest; and to that end, solicits to the fullest possible extent the cooperation of special authorities and other public and private agencies interested. Studies present and future needs of the City with regard to park and recreation facilities. Meets on the 4th Wednesday of each month at 7:00 p.m. at City Hall. Current members: Ben Chuaqui, Manish Doshi, Gary Hill, Norman La Force, Steve Lipson, Glen Lubcke and Robin Mitchell. Staff liaison: Chris Jones (Recreation).

PLANNING COMMISSION (7 Members)

California’s Conservation and Planning law requires the City to establish a Planning Commission. One of its primary functions is as an advisory body to the City Council in matters relating to current and advance planning and the development of the built environment. This includes the review and stewardship of the City’s long-range planning goals, policies and programs on a broad array of issues related to land use, including concessions under state density law. In addition, this body hears and takes action on Tier IV development projects located inside the San Pablo Avenue Plan area, after receiving the recommendation of the Design Review Board. They also hear appeals of administrative decisions of the Zoning Administrator as well as appeals of actions made by the Design Review Board. In addition, the Commission takes action on conditional use permits, variances, development agreements and serves as the approving authority for necessary

environmental documentation required by the California Environmental Review Act (CEQA) for any project under their purview. Meets on the 3rd Wednesday of each month in regular session at 7:30 p.m. at the Community Center. Current members: Brendan Bloom, Kevin Colin, Carla Hansen, Mike Iswalt, Bill Kuhlman, Andrea Lucas, and Lisa Motoyama. Staff liaisons: Sean Moss and Margaret Kavanaugh-Lynch (Community Development).

Project/Task/Event	Amount Requested
Training	\$3,500
Total	\$3,500

TREE COMMITTEE

The Tree Committee serves in an advisory capacity to the City Council, other commissions, and residents with regard to the growth, maintenance, and location of trees within the city. The Committee recommends programs, policies, and ordinances to implement and promote the City’s Street Tree and Urban Forest Management Plan and to coordinate with the Public Works staff regarding management and maintenance efforts. The Committee promotes and fosters public awareness, education, interest and support for urban forestry efforts, fosters volunteer opportunities for tree planting and watering along the City’s streets and in residential front yards, and educates El Cerrito residents regarding selecting, planting and maintaining trees. Meets 2nd Monday of each month at 7 pm in the Hillside Room at City Hall. Current Members: Cathy Bleier, Ralph Boniello, Michael Charlton, Karen Christian, Robert Hrubes Yan Linhart, Steve Price and Michael Srago, Mary Torrusio. Staff liaison: Stephen Prée (Public Works).

Project/Task/Event	Amount Requested
Conferences, Public	
Education and Outreach	\$2,000
Total	\$2,000



Top: The view from the Richmond Annex in 1910, looking up Schmidt Lane to the Hutchinson quarry site at the top of Schmidt Lane in 1910. To the left above the Hutchinson quarry is the Bates & Borland quarry. At the turn of the century, the Schmidt family laid out the area's first subdivision, Schmidville in the area east of San Pablo Avenue and north of Schmidt Lane. Schmidville was one of a number of small communities that became part of El Cerrito after incorporation in 1917. *(Photo from the El Cerrito Historical Society Collection).*

Lower left: This photo from the 1920s shows the McDonald house under construction on Central Avenue near Clayton Avenue. The family lived in a tent while they were building their house. When finished, it was the first house the family ever lived in where they had indoor plumbing. The house was on Central Avenue near Clayton Avenue. *(Photo from the El Cerrito Historical Society Collection, courtesy of the Collins family).*

Lower right: Aerial view of El Cerrito circa 1942. *(Photo from the El Cerrito Historical Society Collection, courtesy of the Martin family).*

APPENDIX 6
DEPARTMENT LINE ITEM BUDGETS



Top: As part of the bicentennial celebration in 1976, a parade was held in El Cerrito. (Photo from the El Cerrito Historical Society Collection).

Lower: Sundar Shadi's summer flower display at his home on Arlington Avenue celebrated America's bicentennial in 1976. While his summer displays were well known around town, his elaborate, hand-made Christmas display drew crowds every year. (Photo from the El Cerrito Historical Society Collection).

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
Fund: 101 - General Fund						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4000-Taxes - Property and Other Taxes</i>						
40010	Property Tax-Cur Secured	5,225,834.82	5,751,088.20	5,952,876.00	6,895,000.00	7,446,600.00
40020	Property Tax-Supplemental	148,641.58	152,839.83	163,505.00	195,000.00	210,600.00
40030	Property Tax-Unitary	70,357.59	69,082.21	73,824.00	85,000.00	91,800.00
40040	Property Tax-Cur Unsec	256,993.28	251,258.59	281,000.00	295,000.00	318,600.00
40050	Property Tax-PY Secured	(57,513.25)	(20,017.36)	(20,000.00)	(20,000.00)	(21,600.00)
40060	Property Tax-PY Supplemental	(21,694.61)	(10,716.64)	(10,000.00)	(10,000.00)	(10,800.00)
40070	Property Tax-PY Unsecured	538.81	(4,069.89)	0.00	0.00	0.00
40080	Property Tax-Homeowners'	64,441.01	62,755.47	70,000.00	70,000.00	75,600.00
40085	Property Tax-RPTTF Pass Through Pmts	172,915.97	198,327.85	181,937.00	217,000.00	234,360.00
40090	Property Tax-RPTTF Residual Pmts	200,669.11	354,063.76	165,000.00	880,000.00	950,400.00
40210	Sales Tax-1% Bradley-Burns Local Share	2,739,188.35	2,140,423.46	2,153,250.00	2,318,250.00	2,387,797.00
40220	Sales Tax-1/2% Prop 172	260,170.24	293,018.81	290,700.00	312,000.00	321,360.00
40230	Sales & Use Tax In-Lieu	866,256.31	750,143.89	717,750.00	772,750.00	795,932.00
40240	Sales Tax - District Tax	1,495,617.87	1,872,116.41	2,990,000.00	2,961,000.00	3,049,830.00
40410	Transient Occupancy Tax	130,556.12	114,712.08	140,000.00	140,000.00	144,200.00
40510	Franchise Fees	1,228,307.06	1,376,770.85	1,434,970.00	1,565,000.00	1,611,950.00
40610	Business License Taxes	768,447.93	722,130.30	811,715.00	810,000.00	834,300.00
40710	Real Property County Transfer Tx	129,773.51	133,425.00	152,000.00	185,000.00	194,250.00
40810	Utility Users' Tax	3,137,016.71	3,106,231.76	3,308,000.00	0.00	0.00
40811	Utility Users' Tax - Energy	0.00	0.00	0.00	1,293,000.00	1,331,790.00
40812	Utility Users' Tax - Water	0.00	0.00	0.00	165,000.00	169,950.00
40813	Utility Users' Tax - Telecom	0.00	0.00	0.00	1,705,000.00	1,756,150.00
<i>Account Classification Total: 4000-Taxes - Property and Other Taxes</i>		\$16,816,518.41	\$17,313,584.58	\$18,856,527.00	\$20,834,000.00	\$21,893,069.00
<i>4300-Fines/Forf - Fines & Forfeitures</i>						
43920	Penalties	45.81	0.00	0.00	0.00	0.00
43925	Penalties-BLT	12,764.15	7,157.15	16,500.00	16,000.00	16,480.00
<i>Account Classification Total: 4300-Fines/Forf - Fines & Forfeitures</i>		\$12,809.96	\$7,157.15	\$16,500.00	\$16,000.00	\$16,480.00
<i>4400-Use of Prp - Use of Money and Property</i>						
44010	Interest Income	0.00	(3.14)	0.00	0.00	0.00
44030	Unrealized Gains/Losses	0.07	0.00	0.00	0.00	0.00
44210	Property Leases	90,736.44	90,736.44	90,700.00	93,447.00	96,250.00
44220	Rentals-Facilities	6,721.28	6,721.28	10,000.00	8,049.00	8,290.00
<i>Account Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$97,457.79	\$97,454.58	\$100,700.00	\$101,496.00	\$104,540.00
<i>4500-Intergov'l - Intergovernmental Revenues</i>						
45010	Motor Vehicle In Lieu	0.00	9,871.01	0.00	0.00	0.00
45020	VLF In Lieu	1,825,843.00	1,985,031.00	2,008,312.00	2,299,773.00	2,368,766.00
45530	SB-90 Reimbursement	556.00	226,820.00	35,000.00	67,000.00	69,010.00
<i>Account Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>		\$1,826,399.00	\$2,221,722.01	\$2,043,312.00	\$2,366,773.00	\$2,437,776.00
<i>4600-Charges - Charges for Services</i>						
46510	Successor Agency Admin Allowance	0.00	0.00	250,000.00	250,000.00	260,000.00
46540	Miscellaneous Program Fee	250,000.00	250,000.00	0.00	0.00	0.00
46910	Reproduction Fees	3.20	41.31	2,000.00	2,000.00	2,080.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>		\$250,003.20	\$250,041.31	\$252,000.00	\$252,000.00	\$262,080.00
<i>4800-Oth Revenu - Other Revenue</i>						
48020	Personal Property Sales	900.00	8,775.00	5,000.00	5,000.00	5,150.00
48120	Contributions & Donations	3,081.12	8.00	0.00	0.00	0.00
48910	Nonsufficient Funds/Chrq	530.67	125.00	0.00	0.00	0.00
48970	Damage Recoveries	0.00	3,702.00	0.00	0.00	0.00
48990	Other Misc Revenue	36,627.62	5,855.96	49,447.00	5,000.00	5,150.00
48991	One-Time Revenue	0.00	0.00	0.00	350,000.00	0.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$41,139.41	\$18,465.96	\$54,447.00	\$360,000.00	\$10,300.00
<i>4900-Oth Source - Other Financing Sources</i>						
49990.206	Operating XferIN-MEAS A	50,912.00	50,912.00	50,912.00	50,912.00	50,912.00
49990.501	Operating Xfer In-IWM	3,671.00	3,671.00	3,671.00	3,671.00	3,671.00
49991.201	Indirect Xfer In-Gas	108,845.00	94,778.00	97,621.00	100,500.00	100,500.00
49991.202	Indirect Xfer In-NPDES	109,840.00	68,866.00	70,932.00	73,060.00	73,060.00
49991.203	Indirect Xfer In-LLAD	146,861.00	150,445.00	154,958.00	159,607.00	159,607.00
49991.204	Indirect Xfer In-MEAS J	30,275.00	58,931.00	60,699.00	62,520.00	62,520.00
49991.205	Indirect Xfer In-Storm Drain	0.00	70,120.00	72,224.00	74,391.00	74,391.00
49991.501	Indirect Xfer In-IWM	323,700.00	336,648.00	346,747.00	357,150.00	357,150.00
<i>Account Classification Total: 4900-Oth Source - Other Financing Sources</i>		\$774,104.00	\$834,371.00	\$857,764.00	\$881,811.00	\$881,811.00
Division Total: 00 - Non-Departmental Revenue		\$19,818,431.77	\$20,742,796.59	\$22,181,250.00	\$24,812,080.00	\$25,606,056.00
Department Total: 00 - Non-Departmental Revenue		\$19,818,431.77	\$20,742,796.59	\$22,181,250.00	\$24,812,080.00	\$25,606,056.00
Department: 10 - Administration						
Division: 10 - City Council						
<i>4600-Charges - Charges for Services</i>						
46520	Program Fees	3,100.00	4,505.00	0.00	0.00	0.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>		\$3,100.00	\$4,505.00	\$0.00	\$0.00	\$0.00
Division Total: 10 - City Council		\$3,100.00	\$4,505.00	\$0.00	\$0.00	\$0.00
Division: 40 - City Clerk						
<i>4600-Charges - Charges for Services</i>						
46520	Program Fees	104.25	838.44	750.00	750.00	780.00
46523	Passport Fees	13,157.00	16,305.70	15,000.00	13,266.00	13,797.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>		\$13,261.25	\$17,144.14	\$15,750.00	\$14,016.00	\$14,577.00
Division Total: 40 - City Clerk		\$13,261.25	\$17,144.14	\$15,750.00	\$14,016.00	\$14,577.00
Division: 50 - Finance Department						
<i>4600-Charges - Charges for Services</i>						
46930	Business License Admin	74,665.25	71,594.36	79,000.00	77,339.13	80,433.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>		\$74,665.25	\$71,594.36	\$79,000.00	\$77,339.13	\$80,433.00
<i>4800-Oth Revenu - Other Revenue</i>						
48995	Cal Card Rebate Revenue	0.00	2,365.24	0.00	0.00	0.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$0.00	\$2,365.24	\$0.00	\$0.00	\$0.00
Division Total: 50 - Finance Department		\$74,665.25	\$73,959.60	\$79,000.00	\$77,339.13	\$80,433.00
Division: 60 - Human Resources						

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
<i>4800-Oth Revenu - Other Revenue</i>						
48120	Contributions & Donations	725.00	0.00	0.00	0.00	0.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>						
Division Total: 60 - Human Resources		\$725.00	\$0.00	\$0.00	\$0.00	\$0.00
Division: 80 - Environmental Services						
<i>4800-Oth Revenu - Other Revenue</i>						
48120	Contributions & Donations	0.00	25.00	0.00	0.00	0.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>						
Division Total: 80 - Environmental Services		\$0.00	\$25.00	\$0.00	\$0.00	\$0.00
Department Total: 10 - Administration		\$91,751.50	\$95,633.74	\$94,750.00	\$91,355.13	\$95,010.00
Department: 20 - Police						
Division: 11 - Police Administration						
<i>4500-Intergov'l - Intergovernmental Revenues</i>						
45540	POST Reimbursement	27,551.62	4,840.64	0.00	10,000.00	10,300.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>						
45540		\$27,551.62	\$4,840.64	\$0.00	\$10,000.00	\$10,300.00
<i>4600-Charges - Charges for Services</i>						
46210	Fingerprinting Services	27,098.00	27,550.00	25,000.00	27,346.00	28,440.00
46520	Program Fees	95,052.76	83,620.07	95,000.00	93,962.00	97,720.00
46910	Reproduction Fees	2,841.00	2,878.00	0.00	1,964.00	2,043.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>						
4600-Charges		\$124,991.76	\$114,048.07	\$120,000.00	\$123,272.00	\$128,203.00
<i>4800-Oth Revenu - Other Revenue</i>						
48990	Other Misc Revenue	31.11	276.50	0.00	0.00	0.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>						
48990		\$31.11	\$276.50	\$0.00	\$0.00	\$0.00
Division Total: 11 - Police Administration		\$152,574.49	\$119,165.21	\$120,000.00	\$133,272.00	\$138,503.00
Division: 12 - Police Operations						
<i>4300-Fines/Forf - Fines & Forfeitures</i>						
43010	Moving Vehicle Citations	177,233.91	172,950.90	165,000.00	175,000.00	183,750.00
43020	Parking Citations/Fines	198,320.55	96,650.62	120,000.00	135,000.00	141,750.00
<i>Account Classification Total: 4300-Fines/Forf - Fines & Forfeitures</i>						
4300-Fines/Forf		\$375,554.46	\$269,601.52	\$285,000.00	\$310,000.00	\$325,500.00
<i>4500-Intergov'l - Intergovernmental Revenues</i>						
45460	Local Agency Grants	0.00	933.95	0.00	0.00	0.00
45790	Other Local Reimbursement	420,000.00	519,999.97	0.00	0.00	0.00
45791	WCCSD SRO Reimbursements	0.00	0.00	520,000.00	347,000.00	364,350.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>						
4500-Intergov'l		\$420,000.00	\$520,933.92	\$520,000.00	\$347,000.00	\$364,350.00
<i>4800-Oth Revenu - Other Revenue</i>						
48990	Other Misc Revenue	29,725.75	1,186.64	0.00	0.00	0.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>						
48990		\$29,725.75	\$1,186.64	\$0.00	\$0.00	\$0.00
Division Total: 12 - Police Operations		\$825,280.21	\$791,722.08	\$805,000.00	\$657,000.00	\$689,850.00
Division: 13 - Police Investigations						
<i>4800-Oth Revenu - Other Revenue</i>						
48120	Contributions & Donations	100.00	0.00	0.00	0.00	0.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>						
48120		\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: 13 - Police Investigations		\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
Department Total: 20 - Police		\$977,954.70	\$910,887.29	\$925,000.00	\$790,272.00	\$828,353.00
Department: 25 - Fire						
Division: 10 - Fire Administration						
<i>4500-Intergov'l - Intergovernmental Revenues</i>						
45550	OES Reimbursement	270,521.44	521,761.83	80,000.00	80,000.00	84,000.00
45720	Kensington Fire District	2,313,127.85	2,365,643.76	2,319,186.00	2,499,805.00	2,624,795.00
45790	Other Local Reimbursement	130,189.92	116,578.84	14,000.00	14,000.00	14,700.00
45792	Measure H EMS Reimbursements	0.00	0.00	116,000.00	130,000.00	136,500.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>						
4500-Intergov'l		\$2,713,839.21	\$3,003,984.43	\$2,529,186.00	\$2,723,805.00	\$2,859,995.00
<i>4600-Charges - Charges for Services</i>						
46010	Plan Check Fees	59,596.48	40,054.36	75,000.00	85,000.00	88,400.00
46520	Program Fees	10,465.92	6,940.00	10,000.00	9,410.00	9,786.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>						
4600-Charges		\$70,062.40	\$46,994.36	\$85,000.00	\$94,410.00	\$98,186.00
Division Total: 10 - Fire Administration		\$2,783,901.61	\$3,050,978.79	\$2,614,186.00	\$2,818,215.00	\$2,958,181.00
Department Total: 25 - Fire		\$2,783,901.61	\$3,050,978.79	\$2,614,186.00	\$2,818,215.00	\$2,958,181.00
Department: 30 - Public Works						
Division: 20 - Public Works Engineering						
<i>4500-Intergov'l - Intergovernmental Revenues</i>						
45590	Other State Reimbursement	91.00	59.00	0.00	0.00	0.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>						
45590		\$91.00	\$59.00	\$0.00	\$0.00	\$0.00
<i>4600-Charges - Charges for Services</i>						
46520	Program Fees	173,584.28	195,727.22	190,000.00	250,000.00	260,000.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>						
4600-Charges		\$173,584.28	\$195,727.22	\$190,000.00	\$250,000.00	\$260,000.00
<i>4800-Oth Revenu - Other Revenue</i>						
48990	Other Misc Revenue	2,835.72	0.00	0.00	0.00	0.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>						
48990		\$2,835.72	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: 20 - Public Works Engineering		\$176,511.00	\$195,786.22	\$190,000.00	\$250,000.00	\$260,000.00
Division: 30 - Public Works Maintenance						
<i>4500-Intergov'l - Intergovernmental Revenues</i>						
45590	Other State Reimbursement	25,907.22	17,352.12	16,000.00	16,000.00	16,480.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>						
45590		\$25,907.22	\$17,352.12	\$16,000.00	\$16,000.00	\$16,480.00
<i>4600-Charges - Charges for Services</i>						
46520	Program Fees	15,509.25	17,925.00	15,000.00	15,000.00	15,600.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>						
4600-Charges		\$15,509.25	\$17,925.00	\$15,000.00	\$15,000.00	\$15,600.00
<i>4800-Oth Revenu - Other Revenue</i>						
48990	Other Misc Revenue	0.00	80.00	0.00	0.00	0.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>						
48990		\$0.00	\$80.00	\$0.00	\$0.00	\$0.00
Division Total: 30 - Public Works Maintenance		\$41,416.47	\$35,357.12	\$31,000.00	\$31,000.00	\$32,080.00
Department Total: 30 - Public Works		\$217,927.47	\$231,143.34	\$221,000.00	\$281,000.00	\$292,080.00
Department: 40 - Community Development						
Division: 10 - Comm Dev-Econ Developmt						
<i>4500-Intergov'l - Intergovernmental Revenues</i>						
45440	State Grant-Operating	(19,220.68)	0.00	35,000.00	0.00	0.00
45460	Local Agency Grants	0.00	12,500.00	0.00	0.00	0.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>						
4500-Intergov'l		(\$19,220.68)	\$12,500.00	\$35,000.00	\$0.00	\$0.00
<i>4600-Charges - Charges for Services</i>						
46520	Program Fees	15,000.00	3,300.00	0.00	30,000.00	31,200.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>						
4600-Charges		\$15,000.00	\$3,300.00	\$0.00	\$30,000.00	\$31,200.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
<i>4800-Oth Revenu - Other Revenue</i>						
48990	Other Misc Revenue	20.00	176.48	25,000.00	0.00	0.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$20.00	\$176.48	\$25,000.00	\$0.00	\$0.00
<i>4900-Oth Source - Other Financing Sources</i>						
49990.221	Operating XferIN-GRANTS	0.00	35,000.00	0.00	0.00	0.00
<i>Account Classification Total: 4900-Oth Source - Other Financing Sources</i>		\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00
Division Total: 10 - Comm Dev-Econ Developmt		(\$4,200.68)	\$50,976.48	\$60,000.00	\$30,000.00	\$31,200.00
Division: 30 - Comm Dev-Planning						
<i>4600-Charges - Charges for Services</i>						
46010	Plan Check Fees	82,906.00	43,172.00	100,000.00	108,000.00	112,320.00
46520	Program Fees	131,932.27	94,207.32	150,000.00	100,000.00	104,000.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>		\$214,838.27	\$137,379.32	\$250,000.00	\$208,000.00	\$216,320.00
<i>4800-Oth Revenu - Other Revenue</i>						
48990	Other Misc Revenue	6,901.00	34,248.59	125,000.00	40,000.00	42,000.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$6,901.00	\$34,248.59	\$125,000.00	\$40,000.00	\$42,000.00
Division Total: 30 - Comm Dev-Planning		\$221,739.27	\$171,627.91	\$375,000.00	\$248,000.00	\$258,320.00
Division: 40 - Comm Dev-Building Svcs						
<i>4000-Taxes - Property and Other Taxes</i>						
40910	Construction Tax	0.00	1,242.59	1,000.00	2,000.00	2,060.00
<i>Account Classification Total: 4000-Taxes - Property and Other Taxes</i>		\$0.00	\$1,242.59	\$1,000.00	\$2,000.00	\$2,060.00
<i>4200-Lic & Perm - Licenses & Permits</i>						
42210	Building Permits	465,296.25	409,362.55	530,000.00	550,000.00	577,500.00
42220	Building Issuance Fee	42,819.00	44,621.00	50,000.00	55,000.00	57,750.00
42230	Electrical Permits	15,463.00	22,246.50	20,000.00	25,000.00	26,250.00
42240	Mechanical Permits	9,644.00	10,606.50	12,000.00	12,360.00	12,978.00
42260	Plumbing Permits	6,345.00	6,406.25	11,000.00	11,330.00	11,896.00
<i>Account Classification Total: 4200-Lic & Perm - Licenses & Permits</i>		\$539,567.25	\$493,242.80	\$623,000.00	\$653,690.00	\$686,374.00
<i>4500-Intergov'l - Intergovernmental Revenues</i>						
45790	Other Local Reimbursement	3,083.00	121.53	0.00	0.00	0.00
<i>Account Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>		\$3,083.00	\$121.53	\$0.00	\$0.00	\$0.00
<i>4600-Charges - Charges for Services</i>						
46010	Plan Check Fees	463,802.59	294,333.00	365,700.00	385,851.00	401,285.00
46040	Rental Inspection Fees	300,231.60	21,096.82	0.00	125,000.00	130,000.00
46190	Other Planning/Insp Fees	86,723.07	70,497.55	80,000.00	90,000.00	93,600.00
46520	Program Fees	1,100.00	2,200.00	2,550.00	2,000.00	2,080.00
46920	Document Imaging Fee	27,942.40	21,437.56	35,700.00	29,211.00	30,379.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>		\$879,799.66	\$409,564.93	\$483,950.00	\$632,062.00	\$657,344.00
<i>4800-Oth Revenu - Other Revenue</i>						
48990	Other Misc Revenue	4,745.94	0.00	0.00	0.00	0.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$4,745.94	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: 40 - Comm Dev-Building Svcs		\$1,427,195.85	\$904,171.85	\$1,107,950.00	\$1,287,752.00	\$1,345,778.00
Department Total: 40 - Community Development		\$1,644,734.44	\$1,126,776.24	\$1,542,950.00	\$1,565,752.00	\$1,635,298.00
Department: 50 - Recreation						
Division: 10 - Recreation-Admin						
<i>4600-Charges - Charges for Services</i>						
46520	Program Fees	59,893.78	65,114.90	70,000.00	72,000.00	74,880.00
46524	Special Event Revenue	0.00	60.00	0.00	0.00	0.00
46541	Field Maintenance Fees	30,828.42	15,030.00	16,650.00	17,000.00	17,680.00
46542	Restroom Key Fees	4,695.75	6,141.00	5,400.00	5,000.00	5,200.00
46543	Tennis Permit Fees	11,749.20	9,994.50	12,000.00	10,000.00	10,400.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>		\$107,167.15	\$96,340.40	\$104,050.00	\$104,000.00	\$108,160.00
<i>4800-Oth Revenu - Other Revenue</i>						
48990	Other Misc Revenue	0.00	(32.00)	0.00	0.00	0.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$0.00	(\$32.00)	\$0.00	\$0.00	\$0.00
Division Total: 10 - Recreation-Admin		\$107,167.15	\$96,308.40	\$104,050.00	\$104,000.00	\$108,160.00
Division: 20 - Recreation-Chldcr Admin						
<i>4600-Charges - Charges for Services</i>						
46520	Program Fees	56,919.16	54,401.95	62,000.00	62,000.00	64,480.00
46521.1	Teeter Tots Fees	119,360.46	126,410.69	135,000.00	130,000.00	135,200.00
46521.10	Portola After School	123,856.40	125,884.00	0.00	0.00	0.00
46521.2	Casa Cerrito Preschool	211,200.01	209,478.86	215,000.00	200,000.00	208,000.00
46521.3	Harding Childcare	143,062.82	173,419.41	175,000.00	205,000.00	213,200.00
46521.5	Madera Childcare	515,683.56	567,027.86	550,000.00	465,000.00	483,600.00
46521.6	Fairmount Childcare	229,636.91	208,804.67	235,000.00	125,000.00	130,000.00
46521.7	Harding Child AM	46,975.66	40,431.73	50,000.00	20,000.00	20,800.00
46521.9	Fairmount Child AM	60,912.30	43,357.26	70,000.00	10,000.00	10,400.00
46522.1	Arlington Daycamp	79,349.50	67,548.65	80,000.00	80,000.00	83,200.00
46522.2	Daycamp VIP	4,191.57	2,478.00	6,200.00	7,000.00	7,280.00
46522.3	Harding Daycamp	63,157.24	73,382.69	60,000.00	80,000.00	83,200.00
46522.5	Enrichment Programs	7,839.17	20,150.91	13,000.00	30,000.00	31,200.00
46522.6	Fairmount Daycamp	75,763.70	34,634.04	80,000.00	60,000.00	62,400.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>		\$1,737,908.46	\$1,747,410.72	\$1,731,200.00	\$1,474,000.00	\$1,532,960.00
<i>4800-Oth Revenu - Other Revenue</i>						
48990	Other Misc Revenue	(817.01)	(1,721.68)	0.00	0.00	0.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		(\$817.01)	(\$1,721.68)	\$0.00	\$0.00	\$0.00
Division Total: 20 - Recreation-Chldcr Admin		\$1,737,091.45	\$1,745,689.04	\$1,731,200.00	\$1,474,000.00	\$1,532,960.00
Division: 30 - Recreation-Swim Center						
<i>4400-Use of Prp - Use of Money and Property</i>						
44227	Rentals-Swim Ctr	50,896.50	63,271.00	50,000.00	70,000.00	72,100.00
44228	Rental-Schools	(2,145.00)	26,730.00	28,840.00	25,000.00	25,750.00
<i>Account Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$48,751.50	\$90,001.00	\$78,840.00	\$95,000.00	\$97,850.00
<i>4600-Charges - Charges for Services</i>						
46520	Program Fees	42,301.48	49,571.01	43,260.00	50,000.00	52,000.00
46525	Recreation Swim	106,552.77	96,306.57	100,000.00	105,000.00	109,200.00
46526	Lap Swim	153,136.11	160,965.30	165,000.00	170,000.00	176,800.00
46526.1	Water Aerobics	28,403.25	23,073.40	36,500.00	30,206.00	31,414.00
46527	Swim Teams	62,197.07	73,899.47	72,100.00	85,000.00	88,400.00
46527.1	Swim Team ECHS	2,000.00	2,184.00	2,250.00	2,300.00	2,392.00
46530	Training/Class Fees	12,550.00	13,920.00	14,500.00	14,067.00	14,630.00
46537	Lesson Fees	201,860.47	212,526.88	215,000.00	225,000.00	234,000.00
46550	Taxable Sales	2,205.63	2,269.33	2,060.00	2,244.00	2,334.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
<i>Account Classification Total: 4600-Charges - Charges for Services</i>		\$611,206.18	\$634,715.96	\$650,670.00	\$683,817.00	\$711,170.00
<i>4800-Oth Revenu - Other Revenue</i>						
48120	Contributions & Donations	30.83	87.30	200.00	200.00	206.00
48990	Other Misc Revenue	3,921.46	374.00	4,120.00	4,120.00	4,244.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$3,952.29	\$461.30	\$4,320.00	\$4,320.00	\$4,450.00
Division Total: 30 - Recreation-Swim Center		\$663,909.97	\$725,178.26	\$733,830.00	\$783,137.00	\$813,470.00
Division: 40 - Recreation-Senior Svcs						
<i>4400-Use of Prp - Use of Money and Property</i>						
44220	Rentals-Facilities	1,377.00	1,342.00	1,300.00	1,500.00	1,545.00
<i>Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$1,377.00	\$1,342.00	\$1,300.00	\$1,500.00	\$1,545.00
<i>4600-Charges - Charges for Services</i>						
46520	Program Fees	37,515.82	32,631.47	44,000.00	35,000.00	36,400.00
46532	Excursions/Trips	34,054.75	26,944.50	36,000.00	30,000.00	31,200.00
46544	Trash Bag Progrm	152.00	59.00	200.00	0.00	0.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>		\$71,722.57	\$59,634.97	\$80,200.00	\$65,000.00	\$67,600.00
<i>4800-Oth Revenu - Other Revenue</i>						
48120	Contributions & Donations	17,265.00	31,961.00	26,000.00	26,000.00	26,780.00
48122	Lunch Donations	14,387.00	13,140.00	17,500.00	15,000.00	15,450.00
48990	Other Misc Revenue	9,657.69	7,525.50	15,500.00	8,000.00	8,240.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$41,309.69	\$52,626.50	\$59,000.00	\$49,000.00	\$50,470.00
<i>4900-Oth Source - Other Financing Sources</i>						
49991.214	Indirect Xfer In-Paratransit	0.00	31,486.00	32,430.00	33,403.00	33,403.00
<i>Account Classification Total: 4900-Oth Source - Other Financing Sources</i>		\$0.00	\$31,486.00	\$32,430.00	\$33,403.00	\$33,403.00
Division Total: 40 - Recreation-Senior Svcs		\$114,409.26	\$145,089.47	\$172,930.00	\$148,903.00	\$153,018.00
Division: 50 - Recreation-Adult/Commnty						
<i>4400-Use of Prp - Use of Money and Property</i>						
44221	Rentals-Comm Center	53,677.47	53,837.17	72,000.00	72,000.00	74,160.00
44222	Rentals-Field Reserv	16,134.75	25,574.00	47,000.00	25,000.00	25,750.00
44223	Rentals-Clubhouse	28,444.50	27,350.25	33,000.00	35,000.00	36,050.00
44224	Rentals-Picnic	20,615.94	27,111.75	25,000.00	30,000.00	30,900.00
44226	Rentals-Tennis Crt	22,930.50	27,215.67	32,000.00	32,000.00	32,960.00
<i>Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$141,803.16	\$161,088.84	\$209,000.00	\$194,000.00	\$199,820.00
<i>4600-Charges - Charges for Services</i>						
46530	Training/Class Fees	(40.00)	0.00	0.00	0.00	0.00
46531	General Activities	123,695.40	146,769.88	132,000.00	150,000.00	156,000.00
46533	Special Programs	0.00	0.00	1,500.00	515.00	536.00
46534	Sports Programs	0.00	0.00	0.00	5,000.00	5,200.00
46540	Miscellaneous Program Fee	0.00	3,686.97	0.00	4,000.00	4,160.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>		\$123,655.40	\$150,456.85	\$133,500.00	\$159,515.00	\$165,896.00
Division Total: 50 - Recreation-Adult/Commnty		\$265,458.56	\$311,545.69	\$342,500.00	\$353,515.00	\$365,716.00
Division: 60 - Recreation-Youth Services						
<i>4600-Charges - Charges for Services</i>						
46520	Program Fees	0.00	(107.00)	0.00	0.00	0.00
46520.1	Mosaic Program	4,044.29	0.00	0.00	0.00	0.00
46520.2	Ravenciff Prgrm	45,707.48	37,758.12	48,000.00	68,000.00	70,720.00
46531	General Activities	185,496.56	205,725.11	216,000.00	230,000.00	239,200.00
46532	Excursions/Trips	0.00	0.00	1,000.00	344.00	358.00
46533	Special Programs	146,058.87	139,631.69	170,000.00	170,000.00	176,800.00
46534	Sports Programs	165,808.86	173,637.68	170,000.00	190,000.00	197,600.00
46535	Resident Camp Program	(2,008.98)	336.00	0.00	0.00	0.00
46540	Miscellaneous Program Fee	10.00	11,750.17	0.00	14,000.00	14,560.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>		\$545,117.08	\$568,731.77	\$605,000.00	\$672,344.00	\$699,238.00
<i>4800-Oth Revenu - Other Revenue</i>						
48120	Contributions & Donations	8,094.15	8,635.00	19,000.00	10,000.00	10,300.00
48121	Fundraisers	1,949.49	2,505.56	2,500.00	3,000.00	3,090.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$10,043.64	\$11,140.56	\$21,500.00	\$13,000.00	\$13,390.00
Division Total: 60 - Recreation-Youth Services		\$555,160.72	\$579,872.33	\$626,500.00	\$685,344.00	\$712,628.00
Department Total: 50 - Recreation		\$3,443,197.11	\$3,603,683.19	\$3,711,010.00	\$3,548,899.00	\$3,685,952.00
REVENUES Total		\$28,977,898.60	\$29,761,899.18	\$31,290,146.00	\$33,907,573.13	\$35,100,930.00
EXPENSES						
Department: 10 - Administration						
Division: 10 - City Council						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	26,460.00	26,460.00	26,460.00	26,460.00	26,460.00
51210	PERS Contributions	5,750.08	4,139.10	7,305.98	6,497.00	7,599.00
51220	FICA/Medicare	2,031.86	1,946.83	2,024.19	2,024.00	2,024.00
51150	Special Pay	0.00	250.00	0.00	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$34,241.94	\$32,795.93	\$35,790.17	\$34,981.00	\$36,083.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52110	Collect & Admin Services	8,256.74	8,130.07	0.00	0.00	0.00
52190	Miscellaneous Prof Svcs	11,686.00	6,500.00	9,000.00	9,000.00	9,000.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$19,942.74	\$14,630.07	\$9,000.00	\$9,000.00	\$9,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	180.59	238.61	200.00	200.00	200.00
54220	Mobile/Wireless Expenses	3.40	41.08	500.00	500.00	500.00
54410	Printing & Binding	142.03	141.05	0.00	0.00	0.00
54610	Travel & Training	2,339.14	4,585.81	5,000.00	5,000.00	5,000.00
54910	Dues & Subscriptions	8,734.00	13,198.00	10,000.00	10,000.00	10,000.00
54920	Events & Field Trips	7,443.46	18,583.68	8,500.00	8,500.00	8,500.00
54990	Other Administrative Svcs	4,600.00	4,390.75	0.00	0.00	0.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$23,442.62	\$41,178.98	\$24,200.00	\$24,200.00	\$24,200.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	1,673.74	879.63	1,100.00	1,100.00	1,100.00
55120	Postage & Delivery	0.46	15.96	0.00	0.00	0.00
55130	Photocopying Charges	268.81	192.44	200.00	200.00	200.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$1,943.01	\$1,088.03	\$1,300.00	\$1,300.00	\$1,300.00
Division Total: 10 - City Council		\$79,570.31	\$89,693.01	\$70,290.17	\$69,481.00	\$70,583.00
Division: 20 - City Manager						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	351,160.42	394,360.94	421,539.00	508,806.00	483,971.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
51120	Part-Time Permanent Salaries & Wages	1,734.98	1,998.04	10,000.00	0.00	0.00
51231	Dental Benefits	0.00	0.00	0.00	5,662.00	5,662.00
51200	PARS Contribution	21.85	20.82	0.00	0.00	0.00
51210	PERS Contributions	87,611.60	87,228.31	119,574.00	136,923.00	173,145.00
51220	FICA/Medicare	22,029.81	23,942.58	33,209.00	36,120.00	29,989.00
51230	Medical Benefits	46,449.54	54,886.02	52,706.00	54,703.00	57,439.00
51235	Life & LTD Insurance	3,278.79	3,929.56	4,020.00	4,162.00	4,161.00
51240	Workers Compensation Premiums	9,112.43	9,033.73	9,016.00	11,096.00	9,709.00
51140	Overtime Pay	101.86	312.09	0.00	0.00	0.00
51142	Straight OT	0.00	66.61	0.00	0.00	0.00
51155	One-Time Payouts	0.00	21,259.41	0.00	0.00	0.00
51237	Allowances & Other Benefits	17,868.98	21,001.76	12,563.00	12,563.00	12,563.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$539,370.26	\$618,039.87	\$662,627.00	\$770,035.00	\$776,639.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52120	Legal & Financial Svcs	5,000.00	38,350.08	0.00	33,000.00	33,000.00
52190	Miscellaneous Prof Svcs	60,187.30	15,947.28	131,000.00	60,000.00	60,000.00
52230	Other Technical Services	37,062.17	77,013.18	100,000.00	60,000.00	60,000.00
52240	Miscellaneous Services	16,314.43	16,336.35	15,000.00	15,000.00	15,000.00
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$118,563.90	\$147,646.89	\$246,000.00	\$168,000.00	\$168,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	7,278.63	5,084.95	7,200.00	7,200.00	7,200.00
54220	Mobile/Wireless Expenses	3,883.54	3,856.86	3,500.00	3,500.00	3,500.00
54230	Internet Services	8,019.93	13,011.78	10,000.00	11,000.00	11,000.00
54410	Printing & Binding	0.00	0.00	5,000.00	15,000.00	15,000.00
54610	Travel & Training	8,934.90	14,053.58	9,000.00	9,000.00	9,000.00
54910	Dues & Subscriptions	5,733.52	4,530.66	4,000.00	4,000.00	4,000.00
54920	Events & Field Trips	5,435.66	4,737.01	5,100.00	5,100.00	5,100.00
54990	Other Administrative Svcs	0.00	2,746.34	1,000.00	1,000.00	1,000.00
<i>total Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$39,286.18	\$48,021.18	\$44,800.00	\$55,800.00	\$55,800.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	524.00	269.63	1,000.00	1,000.00	1,000.00
55120	Postage & Delivery	1,174.96	302.95	600.00	600.00	600.00
55130	Photocopying Charges	469.54	309.06	500.00	500.00	500.00
55140	Recognition-EE/Volunteer	3,231.19	231.54	5,100.00	5,100.00	5,100.00
55210	Fuel	151.47	169.33	0.00	0.00	0.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$5,551.16	\$1,282.51	\$7,200.00	\$7,200.00	\$7,200.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	1,667.09	4,648.16	3,000.00	3,000.00	3,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$1,667.09	\$4,648.16	\$3,000.00	\$3,000.00	\$3,000.00
Division Total: 20 - City Manager		\$704,438.59	\$819,638.61	\$963,627.00	\$1,004,035.00	\$1,010,639.00
Division: 30 - City Attorney						
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52120	Legal & Financial Svcs	309,290.33	256,770.96	285,000.00	300,000.00	300,000.00
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$309,290.33	\$256,770.96	\$285,000.00	\$300,000.00	\$300,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54120	Settlements & Judgements	0.00	0.00	77,489.00	0.00	0.00
<i>total Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$0.00	\$0.00	\$77,489.00	\$0.00	\$0.00
Division Total: 30 - City Attorney		\$309,290.33	\$256,770.96	\$362,489.00	\$300,000.00	\$300,000.00
Division: 40 - City Clerk						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	137,146.93	137,101.09	168,613.00	168,990.00	168,990.00
51120	Part-Time Permanent Salaries & Wages	200.00	322.50	0.00	0.00	0.00
51231	Dental Benefits	0.00	0.00	0.00	3,857.00	3,857.00
51200	PARS Contribution	2.60	4.19	0.00	0.00	0.00
51210	PERS Contributions	34,547.48	30,459.78	41,216.00	43,887.00	53,376.00
51220	FICA/Medicare	10,363.28	10,131.30	13,198.00	13,181.00	12,275.00
51230	Medical Benefits	30,968.28	31,313.70	37,537.00	34,007.00	35,707.00
51235	Life & LTD Insurance	1,404.25	1,471.72	1,608.00	1,606.00	1,606.00
51240	Workers Compensation Premiums	4,754.36	4,169.11	5,548.00	4,855.00	4,855.00
51140	Overtime Pay	254.88	312.06	0.00	0.00	0.00
51155	One-Time Payouts	0.00	4,160.00	0.00	0.00	0.00
51237	Allowances & Other Benefits	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$223,542.06	\$223,345.45	\$271,620.00	\$274,283.00	\$284,566.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52110	Collect & Admin Services	2,389.43	23,171.90	8,000.00	30,000.00	30,000.00
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$2,389.43	\$23,171.90	\$8,000.00	\$30,000.00	\$30,000.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53290	Miscellaneous R&M Svcs	0.00	3.00	0.00	0.00	0.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$0.00	\$3.00	\$0.00	\$0.00	\$0.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	147.59	517.00	0.00	0.00	0.00
54220	Mobile/Wireless Expenses	793.31	1,575.73	1,100.00	1,100.00	1,100.00
54310	Legal Notices & Advertise	2,417.97	2,742.42	2,500.00	3,500.00	3,500.00
54610	Travel & Training	4,026.59	2,541.93	4,000.00	5,000.00	5,000.00
54910	Dues & Subscriptions	240.00	818.04	775.00	775.00	775.00
54920	Events & Field Trips	463.86	0.00	1,000.00	1,000.00	1,000.00
54990	Other Administrative Svcs	4,637.40	5,508.29	7,100.00	7,100.00	7,100.00
<i>total Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$12,726.72	\$13,703.41	\$16,475.00	\$18,475.00	\$18,475.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	727.66	1,473.53	5,000.00	5,000.00	5,000.00
55120	Postage & Delivery	1,224.69	1,440.47	2,500.00	2,500.00	2,500.00
55130	Photocopying Charges	1,339.12	814.08	2,000.00	2,000.00	2,000.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$3,291.47	\$3,728.08	\$9,500.00	\$9,500.00	\$9,500.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	932.07	102.39	2,500.00	2,500.00	2,500.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$932.07	\$102.39	\$2,500.00	\$2,500.00	\$2,500.00
Division Total: 40 - City Clerk		\$242,881.75	\$264,054.23	\$308,095.00	\$334,758.00	\$345,041.00
Division: 50 - Finance Department						
<i>5100-Persn - Personnel</i>						

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
51110	Regular Salaries & Wages	466,900.30	318,764.76	466,407.00	486,072.00	486,072.00
51120	Part-Time Permanent Salaries & Wages	1,445.36	9,398.63	0.00	0.00	0.00
51231	Dental Benefits	0.00	0.00	0.00	8,783.00	9,223.00
51200	PARS Contribution	23.70	110.83	0.00	0.00	0.00
51210	PERS Contributions	119,269.03	68,596.52	123,307.00	109,129.00	132,906.00
51220	FICA/Medicare	35,506.90	26,267.33	36,078.00	37,582.00	38,401.00
51230	Medical Benefits	94,165.74	64,678.98	103,834.00	94,449.00	99,172.00
51235	Life & LTD Insurance	4,552.79	3,310.79	4,448.00	4,648.00	4,648.00
51240	Workers Compensation Premiums	19,018.40	12,089.78	16,644.00	16,644.00	16,644.00
51140	Overtime Pay	461.22	6,821.20	4,383.00	4,383.00	4,383.00
51150	Special Pay	1,177.08	0.00	1,300.00	1,300.00	1,300.00
51155	One-Time Payouts	0.00	39,526.30	0.00	0.00	0.00
51237	Allowances & Other Benefits	10,980.00	7,654.64	3,900.00	3,900.00	3,900.00
51990	Salary Savings	(1,730.62)	0.00	(64,558.00)	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$751,769.90	\$557,219.76	\$695,743.00	\$766,890.00	\$796,649.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52110	Collect & Admin Services	55,757.00	55,548.71	60,000.00	60,000.00	60,000.00
52120	Legal & Financial Svcs	116,372.50	149,267.56	90,000.00	70,000.00	70,000.00
52190	Miscellaneous Prof Svcs	19,565.51	100,912.58	20,000.00	20,000.00	20,000.00
52230	Other Technical Services	33,105.09	4,629.54	35,000.00	100,000.00	100,000.00
52240	Miscellaneous Services	3,352.43	6,070.11	0.00	0.00	0.00
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$228,152.53	\$316,428.50	\$205,000.00	\$250,000.00	\$250,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	3,112.77	3,657.47	2,400.00	2,400.00	2,400.00
54220	Mobile/Wireless Expenses	2,677.55	2,136.65	2,200.00	2,200.00	2,200.00
54310	Legal Notices & Advertise	0.00	0.00	200.00	200.00	200.00
54410	Printing & Binding	4,037.68	3,104.67	3,000.00	3,000.00	3,000.00
54610	Travel & Training	2,721.33	5,400.31	10,100.00	10,100.00	10,100.00
54910	Dues & Subscriptions	1,731.59	1,250.00	3,000.00	3,000.00	3,000.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$14,280.92	\$15,549.10	\$20,900.00	\$20,900.00	\$20,900.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	2,567.88	2,947.19	3,500.00	3,500.00	3,500.00
55120	Postage & Delivery	3,761.26	4,443.91	4,000.00	4,000.00	4,000.00
55130	Photocopying Charges	2,199.35	969.17	2,000.00	2,000.00	2,000.00
55290	Other Operating Supplies	40.24	122.37	500.00	500.00	500.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$8,568.73	\$8,482.64	\$10,000.00	\$10,000.00	\$10,000.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	3,775.11	3,980.22	1,000.00	1,000.00	1,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$3,775.11	\$3,980.22	\$1,000.00	\$1,000.00	\$1,000.00
<i>5800-Financing - Financing Costs</i>						
58110	Principal Payments	88,409.59	90,857.57	93,373.00	95,959.00	98,616.00
58120	Interest Payments	71,377.97	96,698.26	37,100.00	34,514.00	31,857.00
58230	Fines & Penalties	302.19	264.26	0.00	0.00	0.00
58250	Cash Over/Short	0.00	(2,108.88)	0.00	0.00	0.00
58920	Bank & Credit Card Fees	45,204.36	78,069.86	30,000.00	30,000.00	30,000.00
<i>Account Classification Total: 5800-Financing - Financing Costs</i>		\$205,294.11	\$263,781.07	\$160,473.00	\$160,473.00	\$160,473.00
<i>5900-Oth Financ - Other Financing Uses</i>						
58125	RDA Installment Payments	0.00	0.00	675,000.00	871,326.00	871,326.00
59990.701	Operating Xfer OutPENS	112,780.72	113,975.72	113,976.00	117,395.00	117,395.00
59990.835	Operating Xfer Out-CHALL	601,240.66	596,764.50	597,246.00	597,240.00	597,740.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$714,021.38	\$710,740.22	\$1,386,222.00	\$1,585,961.00	\$1,586,461.00
Division Total: 50 - Finance Department		\$1,925,862.68	\$1,876,181.51	\$2,479,338.00	\$2,795,224.00	\$2,825,483.00
<i>Division: 60 - Human Resources</i>						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	167,203.48	65,095.97	162,789.00	169,000.00	164,832.00
51120	Part-Time Permanent Salaries & Wages	951.41	1,187.39	0.00	0.00	0.00
51231	Dental Benefits	0.00	0.00	0.00	3,679.00	3,679.00
51200	PARS Contribution	11.71	15.45	0.00	0.00	0.00
51210	PERS Contributions	43,362.19	14,385.47	42,918.00	45,500.00	57,559.00
51220	FICA/Medicare	12,658.41	4,619.62	12,454.00	12,871.00	12,977.00
51230	Medical Benefits	51,337.56	25,958.82	42,811.00	39,040.00	40,992.00
51235	Life & LTD Insurance	1,673.62	676.86	1,553.00	1,579.00	1,579.00
51240	Workers Compensation Premiums	6,339.47	2,780.06	5,548.00	5,548.00	5,548.00
51121	Part-Time Seasonal Salaries & Wages	0.00	0.00	0.00	1,500.00	1,500.00
51140	Overtime Pay	45.61	0.00	1,075.00	1,075.00	1,075.00
51150	Special Pay	1,000.00	0.00	0.00	0.00	0.00
51237	Allowances & Other Benefits	3,750.00	0.00	0.00	0.00	0.00
51990	Salary Savings	(706.25)	0.00	(37,023.00)	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$287,627.21	\$114,719.64	\$232,125.00	\$279,792.00	\$289,741.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52110	Collect & Admin Services	19,754.27	16,072.56	16,000.00	16,000.00	16,000.00
52190	Miscellaneous Prof Svcs	5,239.00	6,470.00	1,500.00	5,000.00	5,000.00
52210	Lab & Investigative Svcs	399.00	1,448.00	0.00	0.00	0.00
52230	Other Technical Services	0.00	0.00	47,000.00	47,000.00	47,000.00
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$25,392.27	\$23,990.56	\$64,500.00	\$68,000.00	\$68,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54110	Insurance Premiums	567,687.77	431,006.01	475,000.00	547,000.00	547,000.00
54120	Settlements & Judgements	25,779.54	41,926.22	40,000.00	40,000.00	40,000.00
54130	Insurance-Workers Comp	12,472.24	17,618.32	15,000.00	15,000.00	15,000.00
54210	Telephone Expenses	513.72	517.00	600.00	600.00	600.00
54220	Mobile/Wireless Expenses	768.11	982.76	900.00	1,500.00	1,500.00
54610	Travel & Training	2,020.17	5,042.71	2,000.00	4,000.00	4,000.00
54910	Dues & Subscriptions	1,885.00	640.00	15,000.00	15,000.00	15,000.00
54920	Events & Field Trips	4,145.26	2,521.29	4,000.00	6,000.00	6,000.00
54990	Other Administrative Svcs	11,264.16	14,712.96	10,000.00	15,000.00	15,000.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$626,535.97	\$514,967.27	\$562,500.00	\$644,100.00	\$644,100.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	490.64	19.74	1,000.00	1,000.00	1,000.00
55120	Postage & Delivery	862.61	337.48	1,000.00	1,000.00	1,000.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
55130	Photocopying Charges	937.77	580.82	1,000.00	1,000.00	1,000.00
55140	Recognition-EE/Volunteer	4,731.16	6,820.50	5,500.00	5,500.00	5,500.00
55290	Other Operating Supplies	17,708.21	15,882.90	17,000.00	18,000.00	18,000.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$24,701.65	\$23,641.44	\$25,500.00	\$26,500.00	\$26,500.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	0.00	0.00	1,000.00	1,000.00	1,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
Division Total: 60 - Human Resources		\$964,257.10	\$677,318.91	\$885,625.00	\$1,019,392.00	\$1,029,341.00
Division: 70 - Information Systems Div						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	188,205.18	191,645.78	198,179.00	243,143.00	277,651.00
51231	Dental Benefits	0.00	0.00	0.00	4,708.00	5,317.00
51210	PERS Contributions	48,653.78	43,631.59	52,591.00	63,252.00	80,118.00
51220	FICA/Medicare	13,840.66	13,694.64	15,559.00	18,998.00	21,075.00
51230	Medical Benefits	51,337.56	51,917.64	49,801.00	49,434.00	56,203.00
51235	Life & LTD Insurance	1,807.74	1,936.40	1,890.00	2,322.00	2,652.00
51240	Workers Compensation Premiums	6,339.47	5,559.14	5,548.00	6,935.00	8,322.00
51150	Special Pay	600.08	0.00	1,300.00	1,300.00	1,300.00
51155	One-Time Payouts	0.00	6,466.05	0.00	0.00	0.00
51237	Allowances & Other Benefits	3,900.00	4,984.64	3,900.00	3,900.00	3,900.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$314,684.47	\$319,835.88	\$328,768.00	\$393,992.00	\$456,538.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52110	Collect & Admin Services	16,314.69	15,041.39	17,000.00	17,000.00	17,000.00
52190	Miscellaneous Prof Svcs	0.00	0.00	35,000.00	35,000.00	35,000.00
52230	Other Technical Services	26,379.53	15,100.93	90,000.00	90,000.00	90,000.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$42,694.22	\$30,142.32	\$142,000.00	\$142,000.00	\$142,000.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53250	Vehicle & Equip Maint Svc	7.50	0.00	800.00	800.00	800.00
53290	Miscellaneous R&M Svcs	3,533.17	3,768.76	4,000.00	4,000.00	4,000.00
<i>Account Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$3,540.67	\$3,768.76	\$4,800.00	\$4,800.00	\$4,800.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	196.93	517.00	0.00	0.00	0.00
54220	Mobile/Wireless Expenses	2,246.10	2,818.78	3,300.00	3,300.00	3,300.00
54230	Internet Services	3,032.49	3,509.33	5,000.00	5,000.00	5,000.00
54610	Travel & Training	3,054.00	2,240.64	3,300.00	3,300.00	3,300.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$8,529.52	\$9,085.75	\$11,600.00	\$11,600.00	\$11,600.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	513.23	353.48	1,000.00	1,000.00	1,000.00
55120	Postage & Delivery	0.00	13.11	100.00	100.00	100.00
55130	Photocopying Charges	133.75	77.76	200.00	200.00	200.00
55210	Fuel	252.14	254.38	300.00	300.00	300.00
55290	Other Operating Supplies	0.00	0.00	500.00	500.00	500.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$899.12	\$698.73	\$2,100.00	\$2,100.00	\$2,100.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	29,606.24	40,961.16	31,000.00	31,000.00	31,000.00
56420	Office Equipment >\$10K	0.00	0.00	21,000.00	21,000.00	21,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$29,606.24	\$40,961.16	\$52,000.00	\$52,000.00	\$52,000.00
Division Total: 70 - Information Systems Div		\$399,954.24	\$404,492.60	\$541,268.00	\$606,492.00	\$669,038.00
Division: 80 - Environmental Services						
<i>5100-Persn - Personnel</i>						
51230	Medical Benefits	0.00	2,165.62	0.00	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$0.00	\$2,165.62	\$0.00	\$0.00	\$0.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54610	Travel & Training	0.00	127.35	0.00	0.00	0.00
54920	Events & Field Trips	0.00	218.94	0.00	0.00	0.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$0.00	\$346.29	\$0.00	\$0.00	\$0.00
<i>5900-Oth Financ - Other Financing Uses</i>						
59990.301	Operating Xfer Out-CIP	321,828.49	74,838.34	0.00	0.00	0.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$321,828.49	\$74,838.34	\$0.00	\$0.00	\$0.00
Division Total: 80 - Environmental Services		\$321,828.49	\$77,350.25	\$0.00	\$0.00	\$0.00
Department Total: 10 - Administration		\$4,948,083.49	\$4,465,500.08	\$5,610,732.17	\$6,129,382.00	\$6,250,125.00
Department: 20 - Police						
Division: 11 - Police Administration						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	838,351.61	862,699.20	1,197,874.00	1,087,783.00	1,087,783.00
51120	Part-Time Permanent Salaries & Wages	39,899.68	40,654.31	53,842.00	53,842.00	53,842.00
51231	Dental Benefits	0.00	0.00	0.00	16,854.00	17,697.00
51210	PERS Contributions	320,287.13	246,434.77	419,663.00	335,737.00	378,770.00
51220	FICA/Medicare	39,968.90	40,732.19	51,292.00	50,460.00	52,880.00
51230	Medical Benefits	178,409.80	154,525.85	208,016.00	197,083.00	206,866.00
51235	Life & LTD Insurance	7,232.24	7,200.67	12,464.00	8,694.00	8,694.00
51240	Workers Compensation Premiums	34,866.59	27,795.71	33,288.00	41,610.00	41,610.00
51140	Overtime Pay	4,318.31	5,522.18	11,073.00	11,073.00	11,073.00
51150	Special Pay	23,864.67	35,831.97	46,312.00	18,175.00	26,505.00
51155	One-Time Payouts	0.00	67,643.89	0.00	0.00	0.00
51237	Allowances & Other Benefits	21,763.67	23,012.80	24,415.00	26,039.00	26,039.00
51990	Salary Savings	0.00	0.00	(71,180.00)	(201,285.00)	(97,139.00)
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$1,508,962.60	\$1,512,053.54	\$1,987,059.00	\$1,646,065.00	\$1,814,620.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52110	Collect & Admin Services	800,004.54	843,448.63	1,045,000.00	900,000.00	900,000.00
52190	Miscellaneous Prof Svcs	43,620.63	34,106.96	42,000.00	42,000.00	42,000.00
52210	Lab & Investigative Svcs	11,895.00	6,528.00	20,000.00	20,000.00	20,000.00
52230	Other Technical Services	25,388.94	0.00	0.00	0.00	0.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$880,909.11	\$884,083.59	\$1,107,000.00	\$962,000.00	\$962,000.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53110	Utilities-Energy	(4,361.43)	371.40	7,452.00	7,452.00	7,452.00
53230	Building Maint Services	37,224.60	23,137.90	35,000.00	30,000.00	30,000.00
53250	Vehicle & Equip Maint Svc	5,481.56	1,477.06	0.00	0.00	0.00
53290	Miscellaneous R&M Svcs	12,890.36	9,770.96	17,500.00	17,500.00	17,500.00
<i>Account Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$51,235.09	\$34,757.32	\$59,952.00	\$54,952.00	\$54,952.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	15,490.48	12,093.04	22,500.00	22,500.00	22,500.00
54220	Mobile/Wireless Expenses	17,727.46	16,787.32	17,000.00	17,000.00	17,000.00
54240	Software Licenses & Maintenance	0.00	0.00	0.00	53,000.00	53,000.00
54310	Legal Notices & Advertise	1,171.43	1,234.85	1,500.00	1,500.00	1,500.00
54410	Printing & Binding	4,029.99	2,834.24	5,900.00	5,900.00	5,900.00
54610	Travel & Training	84,176.14	82,603.07	100,000.00	90,000.00	90,000.00
54910	Dues & Subscriptions	2,416.96	1,580.00	3,000.00	3,000.00	3,000.00
54990	Other Administrative Svcs	3,625.55	3,247.00	3,500.00	3,500.00	3,500.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$128,638.01	\$120,379.52	\$153,400.00	\$196,400.00	\$196,400.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	11,655.65	14,522.36	15,000.00	15,000.00	15,000.00
55120	Postage & Delivery	3,646.82	3,133.60	3,970.00	3,970.00	3,970.00
55130	Photocopying Charges	4,738.46	7,543.42	9,180.00	9,180.00	9,180.00
55210	Fuel	9,780.56	9,572.50	0.00	0.00	0.00
55220	Safety Supplies	38,525.47	44,071.50	0.00	0.00	0.00
55290	Other Operating Supplies	2,126.90	1,671.31	54,000.00	10,000.00	10,000.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$70,473.86	\$80,514.69	\$82,150.00	\$38,150.00	\$38,150.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	2,532.70	3,666.34	15,000.00	15,000.00	15,000.00
56520	Vehicles >\$10K	25,011.60	11,107.38	0.00	0.00	0.00
56710	Other Equipment <\$10K	0.00	1,133.73	5,000.00	5,000.00	5,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$27,544.30	\$15,907.45	\$20,000.00	\$20,000.00	\$20,000.00
<i>5800-Financing - Financing Costs</i>						
58250	Cash Over/Short	0.00	102.00	0.00	0.00	0.00
58920	Bank & Credit Card Fees	1,360.76	1,077.07	0.00	0.00	0.00
<i>Account Classification Total: 5800-Financing - Financing Costs</i>		\$1,360.76	\$1,179.07	\$0.00	\$0.00	\$0.00
Division Total: 11 - Police Administration		\$2,669,123.73	\$2,648,875.18	\$3,409,561.00	\$2,917,567.00	\$3,086,122.00
<i>Division: 12 - Police Operations</i>						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	2,995,260.55	3,264,466.96	3,683,732.00	3,873,259.00	3,931,147.00
51120	Part-Time Permanent Salaries & Wages	44,674.33	52,925.94	71,349.00	71,349.00	71,349.00
51231	Dental Benefits	0.00	0.00	0.00	53,017.00	56,417.00
51210	PERS Contributions	1,331,109.34	1,018,139.51	1,137,946.00	1,079,080.00	1,229,788.00
51220	FICA/Medicare	62,322.92	64,847.95	66,371.00	76,205.00	72,895.00
51230	Medical Benefits	571,914.08	608,834.04	615,014.00	495,244.00	528,501.00
51235	Life & LTD Insurance	26,595.73	35,756.29	38,330.00	30,984.00	31,455.00
51240	Workers Compensation Premiums	107,769.03	97,285.48	104,025.00	104,025.00	106,799.00
51140	Overtime Pay	352,984.79	370,790.55	325,000.00	325,000.00	325,000.00
51142	Straight OT	2,664.80	2,413.09	0.00	0.00	0.00
51150	Special Pay	66,694.42	102,311.52	130,922.00	109,198.00	120,037.00
51155	One-Time Payouts	0.00	27,347.46	0.00	0.00	0.00
51237	Allowances & Other Benefits	110,150.01	113,627.97	112,322.00	100,797.00	100,797.00
51242	Workers Compensation Pay (In Lieu of Salary)	85,937.96	8,523.40	0.00	0.00	0.00
51990	Salary Savings	0.00	0.00	(202,327.00)	(186,604.00)	(87,600.00)
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$5,758,077.96	\$5,767,270.16	\$6,082,684.00	\$6,131,554.00	\$6,486,585.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52110	Collect & Admin Services	65.00	2,135.23	0.00	0.00	0.00
52190	Miscellaneous Prof Svcs	11,239.03	2,847.40	3,000.00	10,000.00	10,000.00
52210	Lab & Investigative Svcs	0.00	8,959.00	0.00	0.00	0.00
52230	Other Technical Services	979.50	250.00	2,000.00	2,000.00	2,000.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$12,283.53	\$14,191.63	\$5,000.00	\$12,000.00	\$12,000.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53250	Vehicle & Equip Maint Svc	60,801.27	78,971.20	86,000.00	65,000.00	65,000.00
<i>Account Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$60,801.27	\$78,971.20	\$86,000.00	\$65,000.00	\$65,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54610	Travel & Training	24,434.15	27,073.76	0.00	0.00	0.00
54990	Other Administrative Svcs	3,522.35	10,438.97	8,670.00	8,670.00	8,670.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$27,956.50	\$37,512.73	\$8,670.00	\$8,670.00	\$8,670.00
<i>5500-Supplies - Supplies</i>						
55210	Fuel	81,626.39	66,521.50	90,000.00	75,000.00	75,000.00
55220	Safety Supplies	20,707.99	36,544.35	30,000.00	35,000.00	35,000.00
55240	Clothing & Uniform Supply	0.00	2,359.36	0.00	0.00	0.00
55290	Other Operating Supplies	9,008.60	14,215.31	12,000.00	12,000.00	12,000.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$111,342.98	\$119,640.52	\$132,000.00	\$122,000.00	\$122,000.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	1,258.99	1,348.26	0.00	0.00	0.00
56520	Vehicles >\$10K	116,599.27	124,176.39	155,000.00	165,000.00	165,000.00
56710	Other Equipment <\$10K	0.00	0.00	21,000.00	21,000.00	21,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$117,858.26	\$125,524.65	\$176,000.00	\$186,000.00	\$186,000.00
Division Total: 12 - Police Operations		\$6,088,320.50	\$6,143,110.89	\$6,490,354.00	\$6,525,224.00	\$6,880,255.00
<i>Division: 13 - Police Investigations</i>						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	563,566.20	620,045.47	736,681.39	861,330.00	861,330.00
51231	Dental Benefits	0.00	0.00	0.00	13,094.00	13,750.00
51210	PERS Contributions	260,989.16	238,046.13	244,961.29	317,096.00	362,396.00
51220	FICA/Medicare	9,333.68	10,035.82	11,504.73	13,518.00	14,081.00
51230	Medical Benefits	90,420.70	99,469.74	144,677.65	123,422.00	129,582.00
51235	Life & LTD Insurance	4,615.86	5,280.41	7,665.17	6,976.00	6,976.00
51240	Workers Compensation Premiums	19,018.40	16,677.43	27,740.00	19,418.00	19,418.00
51140	Overtime Pay	23,570.10	51,219.44	52,767.00	45,000.00	45,000.00
51142	Straight OT	200.90	0.00	0.00	0.00	0.00
51150	Special Pay	17,911.23	31,934.78	31,409.24	44,021.00	53,822.00
51155	One-Time Payouts	0.00	7,842.49	0.00	0.00	0.00
51237	Allowances & Other Benefits	17,264.58	25,929.81	25,339.28	26,919.00	26,919.00
51990	Salary Savings	0.00	0.00	(119,235.53)	(140,144.00)	(141,057.00)
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$1,006,890.81	\$1,106,481.52	\$1,163,510.23	\$1,330,650.00	\$1,392,217.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	12,257.71	10,230.00	21,000.00	21,000.00	21,000.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
52210	Lab & Investigative Svcs	80,224.65	64,659.00	80,000.00	70,000.00	70,000.00
<i>Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$92,481.92	\$74,889.00	\$101,000.00	\$91,000.00	\$91,000.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53250	Vehicle & Equip Maint Svc	3,495.37	5,939.86	0.00	0.00	0.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$3,495.37	\$5,939.86	\$0.00	\$0.00	\$0.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54610	Travel & Training	5,115.25	3,902.74	0.00	0.00	0.00
54910	Dues & Subscriptions	795.00	845.00	0.00	0.00	0.00
54990	Other Administrative Svcs	2,785.13	3,428.33	4,200.00	5,000.00	5,000.00
<i>Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$8,695.38	\$8,176.07	\$4,200.00	\$5,000.00	\$5,000.00
<i>5500-Supplies - Supplies</i>						
55210	Fuel	948.06	2,219.83	0.00	0.00	0.00
55220	Safety Supplies	510.71	2,645.69	0.00	0.00	0.00
55290	Other Operating Supplies	7,637.35	4,334.10	0.00	0.00	0.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$9,096.12	\$9,199.62	\$0.00	\$0.00	\$0.00
Division Total: 13 - Police Investigations		\$1,120,659.60	\$1,204,686.07	\$1,268,710.23	\$1,426,650.00	\$1,488,217.00
Department Total: 20 - Police		\$9,878,103.83	\$9,996,672.14	\$11,168,625.23	\$10,869,441.00	\$11,454,594.00
Department: 25 - Fire						
Division: 10 - Fire Administration						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Waqes	3,869,077.96	4,044,677.62	4,549,324.00	4,756,748.00	4,756,748.00
51120	Part-Time Permanent Salaries & Wages	1,140.00	1,357.00	1,500.00	1,500.00	1,500.00
51231	Dental Benefits	0.00	0.00	0.00	65,790.00	69,081.00
51200	PARS Contribution	14.83	17.66	0.00	0.00	0.00
51210	PERS Contributions	1,695,179.13	1,403,644.81	1,456,156.00	1,565,624.00	1,826,891.00
51220	FICA/Medicare	65,510.19	69,783.89	73,480.00	75,792.00	79,228.00
51230	Medical Benefits	727,688.92	700,231.85	750,125.00	688,890.00	723,336.00
51235	Life & LTD Insurance	31,159.86	33,364.82	47,336.00	38,477.00	38,476.00
51240	Workers Compensation Premiums	104,599.77	91,726.34	102,638.00	102,638.00	102,638.00
51140	Overtime Pay	753,912.60	954,933.46	594,709.00	600,000.00	600,000.00
51145	FLSA Overtime Pay	85,606.31	90,950.98	98,898.00	103,348.00	103,348.00
51146	Fire Non-Supp OT	66,907.17	77,514.62	78,375.00	81,902.00	81,902.00
51147	Fire OES Response	223,887.92	392,308.93	50,000.00	50,000.00	50,000.00
51155	One-Time Payouts	0.00	44,282.66	0.00	0.00	0.00
51237	Allowances & Other Benefits	141,779.82	139,125.00	160,025.00	160,025.00	160,025.00
51242	Workers Compensation Pay (In Lieu of Salary)	10,432.57	623.72	0.00	0.00	0.00
51990	Salary Savings	0.00	0.00	(484,468.00)	(476,667.00)	(497,690.00)
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$7,776,897.05	\$8,044,543.36	\$7,478,098.00	\$7,814,067.00	\$8,095,483.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	7,983.15	5,153.34	6,500.00	10,000.00	10,000.00
52220	Medical Services	1,244.00	10,733.70	15,000.00	15,000.00	15,000.00
52230	Other Technical Services	3,000.00	3,120.00	0.00	0.00	0.00
52260	OES Equipment & Apparatus	(6,212.68)	(1,882.85)	0.00	0.00	0.00
<i>Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$6,014.47	\$17,124.19	\$21,500.00	\$25,000.00	\$25,000.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53110	Utilities-Energy	7,996.34	12,171.47	12,651.00	12,651.00	12,651.00
53230	Building Maint Services	23,666.63	17,576.11	15,000.00	15,000.00	15,000.00
53240	Landscape/Park Maint Svcs	19,413.86	25,353.74	20,000.00	30,000.00	30,000.00
53250	Vehicle & Equip Maint Svc	83,157.24	92,335.48	80,000.00	80,000.00	80,000.00
53290	Miscellaneous R&M Svcs	59,598.88	61,322.73	60,000.00	70,000.00	70,000.00
53320	Vehicle & Equipment Lease	0.00	0.00	55,000.00	0.00	0.00
53330	Vehic Replcmt Rental Chrg	128,532.00	128,532.00	153,532.00	128,532.00	128,532.00
53910	Solid Waste Services	4,736.32	5,434.08	6,000.00	6,000.00	6,000.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$327,101.27	\$342,725.61	\$402,183.00	\$342,183.00	\$342,183.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	16,090.20	15,467.32	15,000.00	15,000.00	15,000.00
54220	Mobile/Wireless Expenses	13,815.18	17,619.15	12,000.00	12,000.00	12,000.00
54310	Legal Notices & Advertise	0.00	0.00	1,000.00	1,000.00	1,000.00
54410	Printing & Binding	478.53	488.98	1,000.00	1,000.00	1,000.00
54610	Travel & Training	29,324.92	19,931.88	25,000.00	30,000.00	30,000.00
54910	Dues & Subscriptions	12,671.64	12,605.28	12,000.00	12,000.00	12,000.00
54990	Other Administrative Svcs	9,512.01	7,911.30	15,000.00	15,000.00	15,000.00
<i>Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$81,892.48	\$74,023.91	\$81,000.00	\$86,000.00	\$86,000.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	3,794.27	2,906.54	6,000.00	6,000.00	6,000.00
55120	Postage & Delivery	1,062.92	844.63	1,300.00	1,300.00	1,300.00
55130	Photocopying Charges	1,641.78	810.45	3,000.00	3,000.00	3,000.00
55210	Fuel	51,167.53	38,385.52	40,000.00	40,000.00	40,000.00
55230	Medical Supplies	20,404.32	22,805.91	20,000.00	25,000.00	25,000.00
55240	Clothing & Uniform Supply	9,623.29	14,641.57	20,000.00	25,000.00	25,000.00
55290	Other Operating Supplies	6,698.85	6,871.65	7,000.00	7,000.00	7,000.00
55520	Building Supplies	4,419.46	3,982.47	10,000.00	15,000.00	15,000.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$98,812.42	\$91,248.74	\$107,300.00	\$122,300.00	\$122,300.00
<i>5600-Prop & Cap - Property & Capital</i>						
56310	Improvements, not Bldgs	6,150.48	12,727.74	10,000.00	15,000.00	15,000.00
56410	Office Equipment <\$10K	2,457.14	234.89	0.00	0.00	0.00
56710	Other Equipment <\$10K	14,688.68	15,346.91	15,000.00	20,000.00	20,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$23,296.30	\$28,309.54	\$25,000.00	\$35,000.00	\$35,000.00
<i>5800-Financing - Financing Costs</i>						
58220	Licenses & Permits	0.00	1,229.00	1,000.00	1,000.00	1,000.00
<i>Account Classification Total: 5800-Financing - Financing Costs</i>		\$0.00	\$1,229.00	\$1,000.00	\$1,000.00	\$1,000.00
<i>5900-Oth Financ - Other Financing Uses</i>						
59990.601	TRANSFER OUT-I/S	0.00	0.00	26,862.00	26,862.00	26,862.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$0.00	\$0.00	\$26,862.00	\$26,862.00	\$26,862.00
Division Total: 10 - Fire Administration		\$8,314,013.99	\$8,599,204.35	\$8,142,943.00	\$8,452,412.00	\$8,733,828.00
Department Total: 25 - Fire		\$8,314,013.99	\$8,599,204.35	\$8,142,943.00	\$8,452,412.00	\$8,733,828.00
Department: 30 - Public Works						
Division: 20 - Public Works Engineering						
<i>5100-Persn - Personnel</i>						

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
51110	Regular Salaries & Wages	41,974.52	51,052.01	136,084.41	139,164.00	139,164.00
51120	Part-Time Permanent Salaries & Wages	7,142.64	1,186.20	0.00	0.00	0.00
51231	Dental Benefits	0.00	0.00	0.00	3,023.00	3,175.00
51210	PERS Contributions	7,475.48	9,879.24	19,336.89	21,831.00	25,812.00
51220	FICA/Medicare	3,946.82	3,977.99	10,562.12	11,006.00	11,245.00
51230	Medical Benefits	8,928.96	9,019.56	11,414.99	15,141.00	15,891.00
51235	Life & LTD Insurance	354.29	558.08	1,297.56	1,128.00	1,128.00
51240	Workers Compensation Premiums	3,233.08	1,806.75	4,369.05	4,369.00	4,369.00
51140	Overtime Pay	0.00	0.00	4,164.00	4,164.00	4,164.00
51150	Special Pay	30.54	0.00	715.00	715.00	715.00
51155	One-Time Payouts	0.00	382.30	0.00	0.00	0.00
51237	Allowances & Other Benefits	392.34	1,502.30	1,267.50	3,997.00	3,997.00
51990	Salary Savings	(282.05)	0.00	(39,776.13)	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$73,196.62	\$79,364.43	\$149,435.39	\$204,538.00	\$209,660.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	20,979.73	16,074.25	8,946.00	8,946.00	8,946.00
52230	Other Technical Services	3,366.72	4,095.00	2,000.00	3,500.00	3,500.00
52240	Miscellaneous Services	9,660.40	8,133.20	7,600.00	16,600.00	16,600.00
<i>Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$34,006.85	\$28,302.45	\$18,546.00	\$29,046.00	\$29,046.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53250	Vehicle & Equip Maint Svc	197.52	300.26	500.00	500.00	500.00
53320	Vehicle & Equipment Lease	6,682.44	6,795.54	7,000.00	7,000.00	7,000.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$6,879.96	\$7,095.80	\$7,500.00	\$7,500.00	\$7,500.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	1,590.00	1,873.11	2,400.00	2,400.00	2,400.00
54220	Mobile/Wireless Expenses	3,070.32	2,902.44	3,000.00	3,000.00	3,000.00
54310	Legal Notices & Advertise	0.00	664.32	0.00	0.00	0.00
54410	Printing & Binding	0.00	0.00	250.00	250.00	250.00
54610	Travel & Training	1,062.83	2,022.50	2,000.00	8,200.00	8,200.00
54910	Dues & Subscriptions	1,122.00	782.12	1,000.00	1,000.00	1,000.00
54920	Events & Field Trips	0.00	18.00	0.00	0.00	0.00
<i>Total Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$6,845.15	\$8,262.49	\$8,650.00	\$14,850.00	\$14,850.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	819.65	645.26	1,000.00	1,000.00	1,000.00
55120	Postage & Delivery	973.29	1,584.26	2,000.00	2,000.00	2,000.00
55130	Photocopying Charges	869.58	470.31	1,500.00	1,500.00	1,500.00
55210	Fuel	0.00	3.01	0.00	0.00	0.00
55290	Other Operating Supplies	33.63	26.99	0.00	0.00	0.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$2,696.15	\$2,729.83	\$4,500.00	\$4,500.00	\$4,500.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	2,242.09	1,239.55	2,500.00	2,500.00	2,500.00
56710	Other Equipment <\$10K	49.25	0.00	500.00	500.00	500.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$2,291.34	\$1,239.55	\$3,000.00	\$3,000.00	\$3,000.00
Division Total: 20 - Public Works Engineering		\$125,916.07	\$126,994.55	\$191,631.39	\$263,434.00	\$268,556.00
<i>Division: 30 - Public Works Maintenance</i>						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	14,769.50	14,013.57	114,187.00	186,643.00	186,643.00
51120	Part-Time Permanent Salaries & Wages	762.60	3,702.90	0.00	5,000.00	5,000.00
51231	Dental Benefits	0.00	0.00	0.00	4,570.00	4,799.00
51200	PARS Contribution	8.41	48.13	0.00	0.00	0.00
51210	PERS Contributions	3,795.18	3,270.19	21,574.00	35,283.00	42,279.00
51220	FICA/Medicare	1,158.06	1,173.14	8,859.00	14,586.00	14,723.00
51230	Medical Benefits	3,890.40	3,769.02	30,103.00	47,399.00	49,766.00
51235	Life & LTD Insurance	11,840.75	145.09	1,089.00	1,513.00	1,513.00
51240	Workers Compensation Premiums	570.60	486.17	5,340.00	7,767.00	7,767.00
51140	Overtime Pay	903.11	793.03	1,041.00	1,072.00	1,072.00
51142	Straight OT	467.22	497.57	520.00	536.00	536.00
51150	Special Pay	41.60	25.00	930.00	1,395.00	1,395.00
51155	One-Time Payouts	0.00	630.42	0.00	0.00	0.00
51237	Allowances & Other Benefits	216.84	283.06	683.00	2,632.00	2,632.00
51990	Salary Savings	(64.21)	0.00	0.00	(27,490.00)	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$38,360.06	\$28,837.29	\$184,326.00	\$280,906.00	\$318,125.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	640.00	937.06	0.00	0.00	0.00
52230	Other Technical Services	2,537.50	5,162.26	2,500.00	3,000.00	3,000.00
52240	Miscellaneous Services	8,540.27	10,777.54	8,100.00	8,400.00	8,400.00
<i>Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$11,717.77	\$16,876.86	\$10,600.00	\$11,400.00	\$11,400.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53110	Utilities-Energy	125,693.29	108,971.02	118,424.00	61,239.00	61,239.00
53111	Utilities-Water & Sewer	0.00	8,964.17	0.00	74,185.00	74,185.00
53210	Infrastructure Maint Svc	40,573.06	79,721.22	104,928.32	104,929.00	104,929.00
53230	Building Maint Services	49,171.19	36,416.84	81,314.05	90,000.00	90,000.00
53240	Landscape/Park Maint Svcs	0.00	80,750.75	325,000.00	350,000.00	350,000.00
53250	Vehicle & Equip Maint Svc	12,062.70	40,066.55	33,000.00	49,000.00	49,000.00
53260	Janitorial Services	14,000.00	12,740.00	15,260.00	16,700.00	16,700.00
53290	Miscellaneous R&M Svcs	10,195.61	3,917.92	3,000.00	4,500.00	4,500.00
53320	Vehicle & Equipment Lease	26.60	3,354.06	1,000.00	5,000.00	5,000.00
53910	Solid Waste Services	16,412.59	34,705.03	35,000.00	36,050.00	36,050.00
53990	Other Property Services	8,682.35	5,582.00	13,300.00	13,300.00	13,300.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$276,817.39	\$415,189.56	\$730,226.37	\$804,903.00	\$804,903.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	11,047.94	10,318.46	10,000.00	10,000.00	10,000.00
54220	Mobile/Wireless Expenses	13,994.73	15,322.71	14,000.00	14,000.00	14,000.00
54610	Travel & Training	600.68	2,633.41	3,500.00	3,500.00	3,500.00
54910	Dues & Subscriptions	372.48	1,047.00	800.00	800.00	800.00
54920	Events & Field Trips	0.00	0.00	0.00	5,000.00	5,000.00
<i>Total Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$26,015.83	\$29,321.58	\$28,300.00	\$33,300.00	\$33,300.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	Appropriated	1,763.65	2,300.00	2,300.00	2,300.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
55120	Postage & Delivery	23.35	108.85	200.00	200.00	200.00
55130	Photocopying Charges	468.23	396.75	800.00	800.00	800.00
55210	Fuel	13,889.03	12,132.54	15,000.00	15,000.00	15,000.00
55220	Safety Supplies	3,529.49	1,367.49	3,500.00	3,500.00	3,500.00
55250	Vehicle & Equip Supplies	4,788.18	6,030.83	2,500.00	7,600.00	7,600.00
55290	Other Operating Supplies	1,615.73	1,773.21	1,500.00	3,000.00	3,000.00
55520	Building Supplies	9,745.39	6,195.49	10,000.00	10,000.00	10,000.00
55530	Landscape & Park Supplies	0.00	173.28	0.00	0.00	0.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$35,574.71	\$29,942.09	\$35,800.00	\$42,400.00	\$42,400.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	(22.55)	517.57	1,000.00	1,000.00	1,000.00
56620	Heavy Equipment >\$10K	0.00	0.00	0.00	12,000.00	12,000.00
56710	Other Equipment <\$10K	0.00	0.00	2,000.00	2,000.00	2,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		(\$22.55)	\$517.57	\$3,000.00	\$15,000.00	\$15,000.00
Division Total: 30 - Public Works Maintenance		\$388,463.21	\$520,684.95	\$992,252.37	\$1,187,909.00	\$1,225,128.00
Department Total: 30 - Public Works		\$514,379.28	\$647,679.50	\$1,183,883.76	\$1,451,343.00	\$1,493,684.00
Department: 40 - Community Development						
Division: 10 - Comm Dev-Econ Developmt						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	40,991.55	79,856.59	248,610.00	195,186.00	234,783.00
51120	Part-Time Permanent Salaries & Wages	0.00	2,948.37	0.00	0.00	0.00
51231	Dental Benefits	0.00	0.00	0.00	3,877.00	4,860.00
51200	PARS Contribution	0.00	37.19	0.00	0.00	0.00
51210	PERS Contributions	10,106.40	17,756.68	27,148.00	25,806.00	31,647.00
51220	FICA/Medicare	3,053.40	5,765.60	19,168.00	15,081.00	18,058.00
51230	Medical Benefits	4,562.10	11,849.94	44,775.00	41,806.00	52,491.00
51235	Life & LTD Insurance	379.60	825.42	2,185.00	1,869.00	2,249.00
51240	Workers Compensation Premiums	1,585.11	2,780.06	9,709.00	6,658.00	8,045.00
51155	One-Time Payouts	0.00	1,587.70	0.00	0.00	0.00
51237	Allowances & Other Benefits	432.75	2,232.72	1,950.00	1,950.00	1,950.00
51990	Salary Savings	0.00	0.00	(119,612.00)	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$61,110.91	\$125,640.27	\$233,933.00	\$292,233.00	\$354,083.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52130	Architect/Engineering Svc	0.00	0.00	20,000.00	20,000.00	20,000.00
52190	Miscellaneous Prof Svcs	0.00	101,951.59	80,000.00	50,000.00	50,000.00
52230	Other Technical Services	366.72	1,237.74	30,000.00	65,000.00	65,000.00
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$366.72	\$103,189.33	\$130,000.00	\$135,000.00	\$135,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	0.00	517.00	500.00	500.00	500.00
54220	Mobile/Wireless Expenses	923.74	2,456.44	2,000.00	2,000.00	2,000.00
54230	Internet Services	0.00	0.00	2,000.00	2,000.00	2,000.00
54410	Printing & Binding	0.00	56.66	1,500.00	1,500.00	1,500.00
54610	Travel & Training	0.00	6,353.98	10,000.00	7,500.00	7,500.00
54910	Dues & Subscriptions	187.27	3,240.00	6,000.00	5,000.00	5,000.00
54920	Events & Field Trips	0.00	2,944.30	12,000.00	8,000.00	8,000.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$1,111.01	\$15,568.38	\$34,000.00	\$26,500.00	\$26,500.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	0.00	92.40	500.00	500.00	500.00
55120	Postage & Delivery	0.00	217.58	2,000.00	2,000.00	2,000.00
55130	Photocopying Charges	0.00	1,625.88	1,000.00	1,000.00	1,000.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$0.00	\$1,935.86	\$3,500.00	\$3,500.00	\$3,500.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	108.12	184.37	0.00	1,500.00	1,500.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$108.12	\$184.37	\$0.00	\$1,500.00	\$1,500.00
Division Total: 10 - Comm Dev-Econ Developmt		\$62,696.76	\$246,518.21	\$401,433.00	\$458,733.00	\$520,583.00
Division: 30 - Comm Dev-Planning						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	243,232.52	252,429.78	337,689.69	308,566.00	308,566.00
51120	Part-Time Permanent Salaries & Wages	6,973.35	3,968.70	0.00	0.00	0.00
51231	Dental Benefits	0.00	0.00	0.00	6,448.00	1,083.00
51200	PARS Contribution	0.00	51.63	0.00	0.00	0.00
51210	PERS Contributions	58,808.97	55,716.20	27,147.61	77,702.00	100,002.00
51220	FICA/Medicare	18,800.26	19,408.47	26,693.11	24,426.00	25,740.00
51230	Medical Benefits	53,547.40	56,463.41	62,214.56	60,827.00	63,863.00
51235	Life & LTD Insurance	2,290.87	2,701.92	3,033.94	2,955.00	2,955.00
51240	Workers Compensation Premiums	9,825.93	9,645.11	13,786.78	9,293.00	9,293.00
51155	One-Time Payouts	0.00	6,799.65	0.00	0.00	0.00
51237	Allowances & Other Benefits	10,157.31	11,091.30	11,239.80	10,725.00	10,725.00
51990	Salary Savings	0.00	0.00	(29,291.37)	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$403,636.61	\$418,276.17	\$452,514.11	\$500,942.00	\$521,144.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52130	Architect/Engineering Svc	0.00	0.00	10,000.00	10,000.00	10,000.00
52190	Miscellaneous Prof Svcs	0.00	47,845.75	20,000.00	30,000.00	30,000.00
52230	Other Technical Services	3,366.72	8,120.00	500.00	2,500.00	2,500.00
52240	Miscellaneous Services	4,506.43	3,833.20	3,500.00	3,500.00	3,500.00
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$7,873.15	\$59,798.95	\$34,000.00	\$46,000.00	\$46,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	927.05	958.28	1,000.00	1,000.00	1,000.00
54220	Mobile/Wireless Expenses	2,194.02	2,030.61	2,000.00	2,000.00	2,000.00
54310	Legal Notices & Advertise	4,058.12	10,609.02	3,000.00	3,000.00	3,000.00
54410	Printing & Binding	1,645.19	3,930.63	1,000.00	1,000.00	1,000.00
54610	Travel & Training	265.72	7,478.54	9,000.00	7,000.00	7,000.00
54910	Dues & Subscriptions	1,390.00	520.00	1,500.00	1,500.00	1,500.00
54920	Events & Field Trips	722.96	81.97	2,500.00	2,500.00	2,500.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$11,203.06	\$25,609.05	\$20,000.00	\$18,000.00	\$18,000.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	415.25	677.12	500.00	500.00	500.00
55120	Postage & Delivery	2,483.73	1,607.47	3,000.00	3,000.00	3,000.00
55130	Photocopying Charges	2,889.41	3,534.11	4,000.00	4,000.00	4,000.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$10,738.09	\$5,818.70	\$7,500.00	\$7,500.00	\$7,500.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	650.25	898.18	3,000.00	3,000.00	3,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$650.25	\$898.18	\$3,000.00	\$3,000.00	\$3,000.00
Division Total: 30 - Comm Dev-Planning		\$434,101.16	\$510,401.05	\$517,014.11	\$575,442.00	\$595,644.00
Division: 40 - Comm Dev-Building Svcs						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	335,179.30	420,900.71	589,655.92	619,664.00	619,664.00
51120	Part-Time Permanent Salaries & Wages	19,111.67	0.00	30,450.00	0.00	0.00
51231	Dental Benefits	0.00	0.00	0.00	13,332.00	13,999.00
51200	PARS Contribution	57.89	0.00	396.00	396.00	396.00
51210	PERS Contributions	89,627.32	93,017.28	119,292.61	132,371.00	162,937.00
51220	FICA/Medicare	26,722.65	31,731.63	45,630.79	47,926.00	50,276.00
51230	Medical Benefits	78,656.89	95,308.12	140,848.94	127,187.00	133,529.00
51235	Life & LTD Insurance	2,899.73	4,255.13	5,622.37	5,923.00	5,923.00
51240	Workers Compensation Premiums	19,334.65	20,152.01	21,498.50	21,498.00	21,498.00
51140	Overtime Pay	471.92	24.82	1,096.00	1,096.00	1,096.00
51155	One-Time Payouts	0.00	11,790.21	0.00	0.00	0.00
51237	Allowances & Other Benefits	2,340.00	5,625.00	6,825.00	6,825.00	6,825.00
51990	Salary Savings	(3,180.28)	0.00	0.00	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$571,221.74	\$682,804.91	\$961,316.13	\$976,218.00	\$1,016,143.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52120	Legal & Financial Svcs	45.00	0.00	500.00	500.00	500.00
52130	Architect/Engineering Svc	97,022.58	48,879.70	25,000.00	30,000.00	30,000.00
52190	Miscellaneous Prof Svcs	318,167.01	157,739.17	15,000.00	20,000.00	20,000.00
52230	Other Technical Services	5,473.41	10,620.00	10,000.00	10,000.00	10,000.00
52240	Miscellaneous Services	4,275.20	8,197.21	10,000.00	5,000.00	5,000.00
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$424,983.20	\$225,436.08	\$60,500.00	\$65,500.00	\$65,500.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53230	Building Maint Services	0.00	0.00	3,000.00	0.00	0.00
53250	Vehicle & Equip Maint Svc	1,516.52	4,324.19	2,500.00	2,500.00	2,500.00
53330	Vehicle Replcmt Rental Chrg	0.00	0.00	4,000.00	2,000.00	2,000.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$1,516.52	\$4,324.19	\$9,500.00	\$4,500.00	\$4,500.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	1,744.09	1,594.74	1,800.00	1,800.00	1,800.00
54220	Mobile/Wireless Expenses	3,360.35	2,621.22	4,200.00	4,200.00	4,200.00
54230	Internet Services	0.00	35.03	0.00	0.00	0.00
54410	Printing & Binding	681.91	1,673.52	1,000.00	1,000.00	1,000.00
54610	Travel & Training	8,274.21	2,186.85	9,000.00	7,500.00	7,500.00
54910	Dues & Subscriptions	455.00	1,070.00	1,000.00	1,000.00	1,000.00
54990	Other Administrative Svcs	0.00	(145.28)	0.00	0.00	0.00
<i>Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$14,515.56	\$9,036.08	\$17,000.00	\$15,500.00	\$15,500.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	985.39	1,275.13	1,500.00	1,500.00	1,500.00
55120	Postage & Delivery	379.54	172.22	1,000.00	1,000.00	1,000.00
55130	Photocopying Charges	2,728.43	2,025.09	1,500.00	1,500.00	1,500.00
55210	Fuel	1,645.34	2,097.65	2,500.00	2,500.00	2,500.00
55220	Safety Supplies	0.00	234.44	0.00	0.00	0.00
55240	Clothing & Uniform Supply	217.72	58.84	500.00	600.00	600.00
55290	Other Operating Supplies	0.00	0.00	500.00	500.00	500.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$5,956.42	\$5,863.37	\$7,500.00	\$7,600.00	\$7,600.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	150.53	847.40	2,500.00	2,500.00	2,500.00
56710	Other Equipment <\$10K	0.00	0.00	200.00	1,500.00	1,500.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$150.53	\$847.40	\$2,700.00	\$4,000.00	\$4,000.00
Division Total: 40 - Comm Dev-Building Svcs		\$1,018,343.97	\$928,312.03	\$1,058,516.13	\$1,073,318.00	\$1,113,243.00
Department Total: 40 - Community Development		\$1,515,141.89	\$1,685,231.29	\$1,976,963.24	\$2,107,493.00	\$2,229,470.00
Department: 50 - Recreation						
Division: 10 - Recreation-Admin						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	176,032.85	181,673.86	198,489.00	270,243.00	270,243.00
51120	Part-Time Permanent Salaries & Wages	10,480.73	13,135.82	14,566.00	20,000.00	20,000.00
51231	Dental Benefits	0.00	0.00	0.00	2,138.00	2,245.00
51200	PARS Contribution	133.22	150.30	189.00	189.00	189.00
51210	PERS Contributions	44,576.99	49,955.21	52,330.00	66,776.00	85,978.00
51220	FICA/Medicare	13,098.52	13,014.99	15,483.00	20,972.00	19,834.00
51230	Medical Benefits	18,392.76	18,603.48	17,830.00	24,553.00	25,781.00
51235	Life & LTD Insurance	1,648.73	1,824.25	1,893.00	2,577.00	2,579.00
51240	Workers Compensation Premiums	6,339.47	5,559.14	5,548.00	8,322.00	8,322.00
51140	Overtime Pay	127.24	943.83	520.00	520.00	520.00
51155	One-Time Payouts	0.00	6,804.25	0.00	0.00	0.00
51237	Allowances & Other Benefits	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00
51990	Salary Savings	(1,033.12)	0.00	0.00	(71,741.00)	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$273,697.39	\$295,565.13	\$310,748.00	\$348,449.00	\$439,591.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52110	Collect & Admin Services	0.00	0.00	1,000.00	1,000.00	1,000.00
52190	Miscellaneous Prof Svcs	17,856.87	11,526.30	32,000.00	32,000.00	32,000.00
52230	Other Technical Services	3,231.25	2,531.39	5,000.00	5,000.00	5,000.00
52240	Miscellaneous Services	815.00	495.00	1,000.00	1,000.00	1,000.00
52250	Instructor Services	900.00	1,920.00	0.00	0.00	0.00
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$22,803.12	\$16,472.69	\$39,000.00	\$39,000.00	\$39,000.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53110	Utilities-Energy	47,604.86	30,516.13	33,000.00	33,000.00	33,000.00
53111	Utilities-Water & Sewer	0.00	4,019.46	0.00	0.00	0.00
53230	Building Maint Services	8,858.17	19,336.31	15,000.00	20,000.00	20,000.00
53240	Landscape/Park Maint Svcs	57.39	0.00	1,000.00	1,000.00	1,000.00
53250	Vehicle & Equip Maint Svc	13,916.58	1,660.84	10,000.00	10,000.00	10,000.00
53260	Janitorial Services	658.00	0.00	1,000.00	1,000.00	1,000.00
53290	Miscellaneous R&M Svcs	Appendix A	130.30	0.00	0.00	0.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
53320	Vehicle & Equipment Lease	0.00	7,421.66	15,000.00	15,000.00	15,000.00
53990	Other Property Services	8,299.08	11,518.00	12,000.00	12,000.00	12,000.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$79,394.08	\$74,602.70	\$87,000.00	\$92,000.00	\$92,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	20,505.00	20,501.53	16,000.00	16,000.00	16,000.00
54220	Mobile/Wireless Expenses	3,065.22	1,494.67	4,000.00	4,000.00	4,000.00
54230	Internet Services	1,627.55	2,021.80	1,600.00	1,600.00	1,600.00
54240	Software Licenses & Maintenance	0.00	0.00	20,000.00	22,000.00	22,000.00
54310	Legal Notices & Advertise	633.67	334.17	1,000.00	1,000.00	1,000.00
54410	Printing & Binding	22,000.00	27,655.62	25,000.00	32,500.00	32,500.00
54610	Travel & Training	3,767.75	4,926.81	5,000.00	5,000.00	5,000.00
54910	Dues & Subscriptions	2,281.69	440.07	1,500.00	1,500.00	1,500.00
54920	Events & Field Trips	90,917.51	89,339.82	85,000.00	95,000.00	95,000.00
54990	Other Administrative Svcs	8,630.00	8,640.41	6,000.00	6,000.00	6,000.00
<i>Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$153,428.39	\$155,354.90	\$165,100.00	\$184,600.00	\$184,600.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	3,355.31	2,169.60	6,000.00	6,000.00	6,000.00
55120	Postage & Delivery	10,893.54	12,811.79	18,000.00	18,000.00	18,000.00
55130	Photocopying Charges	1,345.07	2,401.09	2,000.00	2,500.00	2,500.00
55210	Fuel	1,644.89	1,558.94	2,000.00	2,000.00	2,000.00
55250	Vehicle & Equip Supplies	180.65	110.73	0.00	0.00	0.00
55290	Other Operating Supplies	3,489.13	577.81	5,000.00	5,000.00	5,000.00
55520	Building Supplies	41.59	0.00	0.00	0.00	0.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$20,950.18	\$19,629.96	\$33,000.00	\$33,500.00	\$33,500.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	768.13	24,079.40	2,600.00	22,600.00	22,600.00
56710	Other Equipment <\$10K	1,551.57	3,000.00	5,000.00	5,000.00	5,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$2,319.70	\$27,079.40	\$7,600.00	\$27,600.00	\$27,600.00
<i>5800-Financing - Financing Costs</i>						
58220	Licenses & Permits	343.00	17.00	0.00	0.00	0.00
58250	Cash Over/Short	(829.67)	(838.92)	0.00	0.00	0.00
58920	Bank & Credit Card Fees	68,418.63	42,731.89	65,000.00	65,000.00	65,000.00
<i>Account Classification Total: 5800-Financing - Financing Costs</i>		\$67,931.96	\$41,909.97	\$65,000.00	\$65,000.00	\$65,000.00
Division Total: 10 - Recreation-Admin		\$620,524.82	\$630,614.75	\$707,448.00	\$790,149.00	\$881,291.00
<i>Division: 20 - Recreation-Chldcr Admin</i>						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	429,663.60	402,797.26	377,494.00	408,573.00	408,573.00
51120	Part-Time Permanent Salaries & Wages	442,702.27	502,091.59	432,780.00	425,000.00	425,000.00
51231	Dental Benefits	0.00	0.00	0.00	11,672.00	12,255.00
51200	PARS Contribution	4,463.47	4,648.85	6,357.00	6,357.00	6,357.00
51210	PERS Contributions	137,283.85	120,937.28	97,496.00	99,826.00	120,214.00
51220	FICA/Medicare	45,849.41	48,751.90	29,682.00	32,059.00	33,265.00
51230	Medical Benefits	110,570.36	118,555.70	114,595.00	102,634.00	107,742.00
51235	Life & LTD Insurance	5,938.11	18,288.04	3,600.00	3,913.00	3,913.00
51240	Workers Compensation Premiums	25,357.87	22,236.57	22,192.00	22,192.00	22,192.00
51140	Overtime Pay	5,362.67	9,936.83	4,578.00	9,000.00	9,000.00
51142	Straight OT	9.11	181.00	0.00	0.00	0.00
51150	Special Pay	5,200.16	4,000.00	6,600.00	6,600.00	6,600.00
51155	One-Time Payouts	0.00	15,669.84	0.00	0.00	0.00
51237	Allowances & Other Benefits	3,900.00	6,046.20	3,900.00	3,900.00	3,900.00
51242	Workers Compensation Pay (In Lieu of Salary)	0.00	377.63	0.00	0.00	0.00
51990	Salary Savings	(8,824.31)	0.00	(33,181.00)	(47,500.00)	(48,994.00)
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$1,207,476.57	\$1,274,518.69	\$1,066,093.00	\$1,084,226.00	\$1,110,017.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	495.00	315.00	500.00	500.00	500.00
52220	Medical Services	0.00	335.00	0.00	0.00	0.00
52250	Instructor Services	2,425.00	0.00	1,000.00	1,000.00	1,000.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$2,920.00	\$650.00	\$1,500.00	\$1,500.00	\$1,500.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53110	Utilities-Energy	8,652.02	9,096.29	9,500.00	15,000.00	15,000.00
53230	Building Maint Services	1,458.23	1,144.34	0.00	10,000.00	10,000.00
53250	Vehicle & Equip Maint Svc	4,951.22	1,414.35	3,000.00	2,000.00	2,000.00
53990	Other Property Services	1,025.86	875.00	1,100.00	1,100.00	1,100.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$16,087.33	\$12,529.98	\$13,600.00	\$28,100.00	\$28,100.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	733.87	2,346.88	1,000.00	1,000.00	1,000.00
54220	Mobile/Wireless Expenses	2,078.05	1,441.33	1,800.00	1,800.00	1,800.00
54230	Internet Services	0.00	35.57	0.00	0.00	0.00
54310	Legal Notices & Advertise	1,043.52	334.17	1,200.00	1,200.00	1,200.00
54610	Travel & Training	3,609.98	4,874.40	4,500.00	5,000.00	5,000.00
54910	Dues & Subscriptions	1,004.46	1,989.00	1,200.00	1,200.00	1,200.00
54920	Events & Field Trips	26,969.99	18,878.33	23,000.00	20,000.00	20,000.00
<i>Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$35,439.87	\$29,899.68	\$32,700.00	\$30,200.00	\$30,200.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	578.26	990.97	2,000.00	2,000.00	2,000.00
55120	Postage & Delivery	791.88	442.94	1,000.00	1,000.00	1,000.00
55130	Photocopying Charges	1,121.73	2,246.06	1,500.00	1,500.00	1,500.00
55210	Fuel	1,568.35	1,441.49	2,500.00	2,500.00	2,500.00
55290	Other Operating Supplies	34,542.68	45,003.99	37,000.00	42,000.00	42,000.00
55520	Building Supplies	114.41	54.33	0.00	0.00	0.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$38,717.31	\$50,179.78	\$44,000.00	\$49,000.00	\$49,000.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	(7.51)	0.00	0.00	0.00	0.00
56710	Other Equipment <\$10K	0.00	2,175.69	4,000.00	9,000.00	9,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		(\$7.51)	\$2,175.69	\$4,000.00	\$9,000.00	\$9,000.00
Division Total: 20 - Recreation-Chldcr Admin		\$1,300,633.57	\$1,369,953.82	\$1,161,893.00	\$1,202,026.00	\$1,227,817.00
<i>Division: 30 - Recreation-Swim Center</i>						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	97,904.41	97,900.05	119,222.36	139,573.00	139,573.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
51120	Part-Time Permanent Salaries & Wages	342,846.87	394,610.11	353,736.00	475,000.00	475,000.00
51231	Dental Benefits	0.00	0.00	0.00	3,679.00	3,863.00
51200	PARS Contribution	3,824.08	4,345.48	4,599.00	4,599.00	4,599.00
51210	PERS Contributions	49,043.23	48,455.78	24,343.09	40,549.00	50,600.00
51220	FICA/Medicare	17,935.53	16,847.32	9,418.86	10,976.00	11,608.00
51230	Medical Benefits	44,302.27	39,764.13	34,625.50	30,856.00	32,399.00
51235	Life & LTD Insurance	1,252.52	12,757.43	1,136.79	1,337.00	1,337.00
51240	Workers Compensation Premiums	6,339.47	5,559.14	5,548.00	5,548.00	5,548.00
51140	Overtime Pay	989.31	529.50	520.00	520.00	520.00
51142	Straight OT	63.72	277.89	0.00	0.00	0.00
51155	One-Time Payouts	0.00	5,913.61	0.00	0.00	0.00
51237	Allowances & Other Benefits	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$601,461.43	\$630,860.44	\$557,049.59	\$716,537.00	\$728,947.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	34,779.58	42,974.93	29,000.00	29,000.00	29,000.00
52250	Instructor Services	0.00	0.00	1,000.00	1,000.00	1,000.00
<i>Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$34,779.58	\$42,974.93	\$30,000.00	\$30,000.00	\$30,000.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53110	Utilities-Energy	46,334.67	25,581.50	33,000.00	50,000.00	50,000.00
53230	Building Maint Services	6,389.86	4,113.20	5,000.00	5,000.00	5,000.00
53290	Miscellaneous R&M Svcs	2,177.53	1,433.28	2,000.00	2,000.00	2,000.00
53990	Other Property Services	11,452.00	13,405.00	12,000.00	14,000.00	14,000.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$66,354.06	\$44,532.98	\$52,000.00	\$71,000.00	\$71,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	1,916.40	3,483.98	2,400.00	3,500.00	3,500.00
54220	Mobile/Wireless Expenses	1,161.24	860.88	900.00	900.00	900.00
54610	Travel & Training	1,771.47	1,520.00	2,500.00	3,000.00	3,000.00
54910	Dues & Subscriptions	3,317.00	365.00	0.00	0.00	0.00
54920	Events & Field Trips	8,314.17	11,249.73	12,000.00	12,000.00	12,000.00
<i>Total Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$16,480.28	\$17,479.59	\$17,800.00	\$19,400.00	\$19,400.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	456.77	1,462.33	500.00	500.00	500.00
55120	Postage & Delivery	18.13	32.95	500.00	500.00	500.00
55130	Photocopying Charges	1,374.85	2,361.98	1,600.00	2,500.00	2,500.00
55140	Recognition-EE/Volunteer	335.85	832.31	1,000.00	2,000.00	2,000.00
55210	Fuel	1,630.35	1,423.31	2,000.00	2,000.00	2,000.00
55230	Medical Supplies	2,712.62	1,952.42	600.00	600.00	600.00
55240	Clothing & Uniform Supply	6,729.90	7,160.14	4,000.00	7,000.00	7,000.00
55290	Other Operating Supplies	14,343.84	15,418.65	22,000.00	20,000.00	20,000.00
55295	Chemicals	33,489.09	37,365.15	42,000.00	40,000.00	40,000.00
55520	Building Supplies	0.00	20.75	0.00	0.00	0.00
55590	Other Maintenance Supply	259.41	2,805.51	2,000.00	4,000.00	4,000.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$61,350.81	\$70,835.50	\$76,200.00	\$79,100.00	\$79,100.00
<i>5600-Prop & Cap - Property & Capital</i>						
56710	Other Equipment <\$10K	0.00	0.00	4,000.00	5,000.00	5,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$0.00	\$0.00	\$4,000.00	\$5,000.00	\$5,000.00
<i>5800-Financing - Financing Costs</i>						
58220	Licenses & Permits	1,368.00	0.00	1,500.00	1,500.00	1,500.00
<i>Account Classification Total: 5800-Financing - Financing Costs</i>		\$1,368.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00
Division Total: 30 - Recreation-Swim Center		\$781,794.16	\$806,683.44	\$738,549.59	\$922,537.00	\$934,947.00
<i>Division: 40 - Recreation-Senior Svcs</i>						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	108,448.90	97,308.65	110,301.80	120,969.00	120,969.00
51120	Part-Time Permanent Salaries & Wages	20,416.11	30,656.06	41,616.00	45,000.00	45,000.00
51231	Dental Benefits	0.00	0.00	0.00	2,038.00	2,140.00
51200	PARS Contribution	247.95	265.30	384.00	384.00	384.00
51210	PERS Contributions	31,889.78	27,759.38	29,079.97	35,144.00	43,128.00
51220	FICA/Medicare	9,033.88	9,294.99	8,661.85	9,478.00	9,863.00
51230	Medical Benefits	30,507.27	24,099.63	24,595.89	22,507.00	23,633.00
51235	Life & LTD Insurance	5,103.03	3,346.19	1,051.73	1,159.00	1,159.00
51240	Workers Compensation Premiums	10,301.28	9,033.73	4,854.50	4,855.00	4,855.00
51140	Overtime Pay	281.77	412.38	1,457.00	1,457.00	1,457.00
51155	One-Time Payouts	0.00	9,745.76	0.00	0.00	0.00
51237	Allowances & Other Benefits	2,925.00	3,086.56	2,925.00	2,925.00	2,925.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$219,154.97	\$215,008.63	\$224,927.73	\$245,916.00	\$255,513.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	0.00	0.00	1,500.00	1,500.00	1,500.00
52250	Instructor Services	23,159.99	32,769.13	26,000.00	26,000.00	26,000.00
<i>Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$23,159.99	\$32,769.13	\$27,500.00	\$27,500.00	\$27,500.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53110	Utilities-Energy	7,435.95	10,285.01	9,000.00	9,000.00	9,000.00
53230	Building Maint Services	3,969.36	5,024.59	5,000.00	10,000.00	10,000.00
53250	Vehicle & Equip Maint Svc	515.00	52.53	1,000.00	1,000.00	1,000.00
53290	Miscellaneous R&M Svcs	0.00	0.00	500.00	500.00	500.00
53990	Other Property Services	565.66	489.00	600.00	600.00	600.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$12,485.97	\$15,851.13	\$16,100.00	\$21,100.00	\$21,100.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	1,017.52	2,274.05	1,600.00	1,600.00	1,600.00
54220	Mobile/Wireless Expenses	2,013.05	950.61	2,500.00	2,500.00	2,500.00
54410	Printing & Binding	5,054.22	4,588.38	5,000.00	5,000.00	5,000.00
54610	Travel & Training	455.76	(928.61)	2,000.00	2,000.00	2,000.00
54910	Dues & Subscriptions	1,127.34	175.00	500.00	500.00	500.00
54920	Events & Field Trips	22,213.87	12,024.59	19,000.00	19,000.00	19,000.00
<i>Total Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$31,881.76	\$19,084.02	\$30,600.00	\$30,600.00	\$30,600.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	1,294.90	1,212.40	2,000.00	2,000.00	2,000.00
55120	Postage & Delivery	6,132.54	7,614.67	7,000.00	7,000.00	7,000.00
55130	Photocopying Charges	805.85	783.58	1,000.00	1,000.00	1,000.00
55210	Fuel	Appendix A	714.68	2,000.00	2,000.00	2,000.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
55240	Clothing & Uniform Supply	0.00	400.00	500.00	500.00	500.00
55250	Vehicle & Equip Supplies	0.00	120.98	500.00	500.00	500.00
55290	Other Operating Supplies	3,868.75	4,836.42	7,000.00	7,000.00	7,000.00
55520	Building Supplies	187.63	332.21	0.00	0.00	0.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$13,883.23	\$16,014.94	\$20,000.00	\$20,000.00	\$20,000.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	474.42	928.61	1,500.00	16,500.00	16,500.00
56710	Other Equipment <\$10K	0.00	0.00	2,000.00	3,000.00	3,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$474.42	\$928.61	\$3,500.00	\$19,500.00	\$19,500.00
<i>5800-Financing - Financing Costs</i>						
58920	Bank & Credit Card Fees	0.00	0.00	600.00	600.00	600.00
<i>Account Classification Total: 5800-Financing - Financing Costs</i>		\$0.00	\$0.00	\$600.00	\$600.00	\$600.00
Division Total: 40 - Recreation-Senior Svcs		\$301,040.34	\$299,656.46	\$323,227.73	\$365,216.00	\$374,813.00
Division: 50 - Recreation-Adult/Commnty						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	59,914.28	44,448.93	49,849.26	79,664.00	79,664.00
51120	Part-Time Permanent Salaries & Wages	5,532.87	5,392.82	19,768.00	19,768.00	19,768.00
51231	Dental Benefits	0.00	0.00	0.00	1,435.00	1,506.00
51200	PARS Contribution	15.52	17.25	257.00	257.00	257.00
51210	PERS Contributions	15,828.74	11,939.52	13,399.31	18,042.00	22,450.00
51220	FICA/Medicare	4,799.97	3,751.21	3,962.64	6,243.00	6,570.00
51230	Medical Benefits	16,501.20	11,064.58	9,289.66	12,277.00	12,888.00
51235	Life & LTD Insurance	557.50	452.07	475.31	763.00	763.00
51240	Workers Compensation Premiums	3,169.25	2,780.06	2,774.00	4,161.00	4,161.00
51140	Overtime Pay	660.25	238.63	728.00	728.00	728.00
51150	Special Pay	0.00	0.00	0.00	975.00	975.00
51237	Allowances & Other Benefits	975.00	1,425.02	975.00	975.00	975.00
51242	Workers Compensation Pay (In Lieu of Salary)	0.00	1,074.17	0.00	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$107,954.58	\$82,584.26	\$101,478.19	\$145,288.00	\$150,705.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52250	Instructor Services	80,026.53	88,071.74	78,000.00	78,000.00	78,000.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$80,026.53	\$88,071.74	\$78,000.00	\$78,000.00	\$78,000.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53230	Building Maint Services	87.50	31,175.24	2,500.00	10,000.00	10,000.00
53250	Vehicle & Equip Maint Svc	9.84	277.70	1,500.00	1,000.00	1,000.00
53290	Miscellaneous R&M Svcs	408.16	0.00	0.00	0.00	0.00
<i>Account Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$505.50	\$31,452.94	\$4,000.00	\$11,000.00	\$11,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	3,792.20	5,133.44	5,000.00	5,000.00	5,000.00
54220	Mobile/Wireless Expenses	617.01	655.31	1,200.00	1,200.00	1,200.00
54230	Internet Services	0.00	35.57	0.00	0.00	0.00
54610	Travel & Training	1,340.52	586.00	1,500.00	1,500.00	1,500.00
54920	Events & Field Trips	0.00	0.00	2,000.00	2,000.00	2,000.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$5,749.73	\$6,410.32	\$9,700.00	\$9,700.00	\$9,700.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	375.61	892.01	500.00	1,000.00	1,000.00
55120	Postage & Delivery	512.32	337.36	0.00	0.00	0.00
55130	Photocopying Charges	1,278.09	2,303.90	1,700.00	2,500.00	2,500.00
55250	Vehicle & Equip Supplies	0.00	280.00	0.00	0.00	0.00
55290	Other Operating Supplies	3,156.09	2,052.48	5,500.00	5,000.00	5,000.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$5,322.11	\$5,865.75	\$7,700.00	\$8,500.00	\$8,500.00
<i>5600-Prop & Cap - Property & Capital</i>						
56710	Other Equipment <\$10K	6,443.55	5,107.60	5,000.00	5,000.00	5,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$6,443.55	\$5,107.60	\$5,000.00	\$5,000.00	\$5,000.00
Division Total: 50 - Recreation-Adult/Commnty		\$206,002.00	\$219,492.61	\$205,878.19	\$257,488.00	\$262,905.00
Division: 60 - Recreation-Youth Services						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	65,176.10	65,791.30	117,862.12	99,319.00	99,319.00
51120	Part-Time Permanent Salaries & Wages	45,486.96	39,817.03	57,222.00	50,000.00	50,000.00
51231	Dental Benefits	0.00	0.00	0.00	2,166.00	2,275.00
51200	PARS Contribution	319.16	348.48	744.00	744.00	744.00
51210	PERS Contributions	16,532.35	14,703.96	31,422.49	24,896.00	30,319.00
51220	FICA/Medicare	6,371.56	6,290.82	9,341.58	7,923.00	8,261.00
51230	Medical Benefits	12,720.47	12,068.94	18,954.05	12,277.00	12,876.00
51235	Life & LTD Insurance	640.34	1,447.91	1,123.82	951.00	951.00
51240	Workers Compensation Premiums	3,169.25	2,780.06	5,548.00	4,161.00	4,161.00
51140	Overtime Pay	176.09	2,104.51	520.00	520.00	520.00
51150	Special Pay	0.00	0.00	0.00	1,325.00	1,325.00
51237	Allowances & Other Benefits	2,925.00	3,224.98	2,925.00	2,925.00	2,925.00
51242	Workers Compensation Pay (In Lieu of Salary)	0.00	358.06	0.00	0.00	0.00
51990	Salary Savings	(431.33)	0.00	0.00	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$153,085.95	\$148,936.05	\$245,663.05	\$207,207.00	\$213,676.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	0.00	0.00	500.00	500.00	500.00
52240	Miscellaneous Services	0.00	320.00	0.00	0.00	0.00
52250	Instructor Services	229,301.57	237,593.00	222,000.00	250,000.00	250,000.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$229,301.57	\$237,913.00	\$222,500.00	\$250,500.00	\$250,500.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53250	Vehicle & Equip Maint Svc	0.00	104.50	1,000.00	1,000.00	1,000.00
<i>Account Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$0.00	\$104.50	\$1,000.00	\$1,000.00	\$1,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54210	Telephone Expenses	2,098.10	3,401.08	2,600.00	2,600.00	2,600.00
54220	Mobile/Wireless Expenses	613.61	614.25	1,000.00	1,000.00	1,000.00
54230	Internet Services	0.00	35.57	0.00	0.00	0.00
54310	Legal Notices & Advertise	2,377.92	2,047.66	2,500.00	2,500.00	2,500.00
54610	Travel & Training	684.00	15.00	1,000.00	1,000.00	1,000.00
54910	Dues & Subscriptions	375.00	150.00	300.00	300.00	300.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
54920	Events & Field Trips	17,881.44	19,395.60	22,000.00	22,000.00	22,000.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$24,030.07	\$25,659.16	\$29,400.00	\$29,400.00	\$29,400.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	346.22	874.55	500.00	500.00	500.00
55120	Postage & Delivery	142.16	9.12	500.00	500.00	500.00
55130	Photocopying Charges	1,181.33	2,544.92	1,700.00	2,800.00	2,800.00
55210	Fuel	1,854.31	2,036.68	2,200.00	2,200.00	2,200.00
55240	Clothing & Uniform Supply	0.00	598.10	0.00	0.00	0.00
55290	Other Operating Supplies	10,385.54	14,759.85	14,000.00	14,000.00	14,000.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$13,909.56	\$20,823.22	\$18,900.00	\$20,000.00	\$20,000.00
<i>5600-Prop & Cap - Property & Capital</i>						
56710	Other Equipment <\$10K	0.00	0.00	2,000.00	2,000.00	2,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00
<i>5800-Financing - Financing Costs</i>						
58920	Bank & Credit Card Fees	0.00	(10.00)	0.00	0.00	0.00
<i>Account Classification Total: 5800-Financing - Financing Costs</i>		\$0.00	(\$10.00)	\$0.00	\$0.00	\$0.00
Division Total: 60 - Recreation-Youth Services		\$420,327.15	\$433,425.93	\$519,463.05	\$510,107.00	\$516,576.00
Division: 70 - Recreation-Custodial Services						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	141,026.13	120,074.97	159,545.20	187,663.00	187,663.00
51120	Part-Time Permanent Salaries & Wages	62,977.33	89,122.02	64,505.00	40,000.00	40,000.00
51231	Dental Benefits	0.00	0.00	0.00	7,491.00	7,865.00
51200	PARS Contribution	687.10	694.27	839.00	839.00	839.00
51210	PERS Contributions	39,643.66	35,914.26	42,062.50	54,100.00	64,732.00
51220	FICA/Medicare	12,442.31	12,364.33	12,279.80	14,431.00	14,887.00
51230	Medical Benefits	78,522.42	79,410.96	86,394.91	78,947.00	82,895.00
51235	Life & LTD Insurance	4,103.13	1,589.20	42,127.28	1,797.00	1,797.00
51240	Workers Compensation Premiums	11,093.83	9,728.25	9,709.00	10,874.00	10,874.00
51140	Overtime Pay	696.19	2,035.34	0.00	0.00	0.00
51155	One-Time Payouts	0.00	1,211.69	0.00	0.00	0.00
51237	Allowances & Other Benefits	975.00	975.00	975.00	975.00	975.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$352,167.10	\$353,120.29	\$418,437.68	\$397,117.00	\$412,527.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53230	Building Maint Services	85.50	2,306.55	0.00	6,000.00	6,000.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$85.50	\$2,306.55	\$0.00	\$6,000.00	\$6,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54220	Mobile/Wireless Expenses	488.05	652.44	0.00	0.00	0.00
54610	Travel & Training	739.00	65.43	1,500.00	1,500.00	1,500.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$1,227.05	\$717.87	\$1,500.00	\$1,500.00	\$1,500.00
<i>5500-Supplies - Supplies</i>						
55240	Clothing & Uniform Supply	0.00	949.59	1,500.00	1,500.00	1,500.00
55290	Other Operating Supplies	383.49	0.00	0.00	0.00	0.00
55520	Building Supplies	25,111.60	33,711.51	24,000.00	42,500.00	42,500.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$25,495.09	\$34,661.10	\$25,500.00	\$44,000.00	\$44,000.00
Division Total: 70 - Recreation-Custodial Services		\$378,974.74	\$390,805.81	\$445,437.68	\$448,617.00	\$464,027.00
Department Total: 50 - Recreation		\$4,009,296.78	\$4,150,632.82	\$4,101,897.25	\$4,496,140.00	\$4,662,376.00
Department: 90 - Non-Departmental						
Division: 50 - Capital Outlay						
<i>5300-Prop Svcs - Purchased Property Services</i>						
53810	Construction Services	0.00	0.00	0.00	164,000.00	164,000.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$0.00	\$0.00	\$0.00	\$164,000.00	\$164,000.00
Division Total: 50 - Capital Outlay		\$0.00	\$0.00	\$0.00	\$164,000.00	\$164,000.00
Department Total: 90 - Non-Departmental		\$0.00	\$0.00	\$0.00	\$164,000.00	\$164,000.00
EXPENSES Total		\$29,179,019.26	\$29,544,920.18	\$32,185,044.64	\$33,670,211.00	\$34,994,855.00
Fund REVENUE Total: 101 - General Fund		\$28,977,898.60	\$29,761,899.18	\$31,290,146.00	\$33,907,573.13	\$35,100,930.00
Fund EXPENSE Total: 101 - General Fund		\$29,179,019.26	\$29,544,920.18	\$32,185,044.64	\$33,670,211.00	\$34,994,855.00
Fund Total: 101 - General Fund		(\$201,120.66)	\$216,979.00	(\$894,898.64)	\$237,362.13	\$106,075.00
Fund: 201 - Gas Tax Fund						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4500-Intergov'l - Intergovernmental Revenues</i>						
45310	Gas Tax (Section 2105)	157,120.58	142,781.84	137,615.00	151,695.00	156,246.00
45320	Gas Tax (Section 2106)	83,111.90	96,100.08	75,749.00	78,844.00	81,209.00
45330	Gas Tax (Section 2107)	167,165.47	183,867.37	188,145.00	210,652.00	216,972.00
45340	Gas Tax (Section 2107.5)	5,000.00	10,000.00	5,000.00	5,000.00	5,150.00
45370	Gas Tax (Section 2103)	316,408.35	254,866.54	109,104.00	57,286.00	59,005.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>		\$728,806.30	\$687,615.83	\$515,613.00	\$503,477.00	\$518,582.00
Division Total: 00 - Non-Departmental Revenue		\$728,806.30	\$687,615.83	\$515,613.00	\$503,477.00	\$518,582.00
Department Total: 00 - Non-Departmental Revenue		\$728,806.30	\$687,615.83	\$515,613.00	\$503,477.00	\$518,582.00
REVENUES Total		\$728,806.30	\$687,615.83	\$515,613.00	\$503,477.00	\$518,582.00
EXPENSES						
Department: 30 - Public Works						
Division: 20 - Public Works Engineering						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	75,525.63	70,396.44	74,995.38	77,739.00	77,739.00
51120	Part-Time Permanent Salaries & Wages	15,761.66	4,123.83	0.00	0.00	0.00
51231	Dental Benefits	0.00	0.00	0.00	1,705.00	1,790.00
51210	PERS Contributions	17,484.25	14,126.10	16,394.39	18,688.00	22,781.00
51220	FICA/Medicare	6,655.48	5,539.54	5,896.27	6,106.00	6,356.00
51230	Medical Benefits	21,503.18	14,610.90	12,536.76	11,458.00	12,024.00
51235	Life & LTD Insurance	803.56	804.23	715.08	630.00	630.00
51240	Workers Compensation Premiums	4,596.23	2,780.06	2,774.00	2,774.00	2,774.00
51150	Special Pay	74.91	0.00	910.00	910.00	910.00
51237	Allowances & Other Benefits	756.00	2,056.84	1,170.00	1,170.00	1,170.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$143,160.90	\$114,437.94	\$115,391.88	\$121,180.00	\$126,174.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52110	Collect & Admin Services	1,697.00	1,615.00	1,300.00	1,300.00	1,300.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
52190	Miscellaneous Prof Svcs	28,857.15	32,706.72	36,000.00	25,000.00	25,000.00
<i>Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		<i>\$30,554.15</i>	<i>\$34,321.72</i>	<i>\$37,300.00</i>	<i>\$26,300.00</i>	<i>\$26,300.00</i>
<i>5400-Other Svcs - Other Purchased Services</i>						
54410	Printing & Binding	0.00	739.63	0.00	0.00	0.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		<i>\$0.00</i>	<i>\$739.63</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
Division Total: 20 - Public Works Engineering		\$173,715.05	\$149,499.29	\$152,691.88	\$147,480.00	\$152,474.00
Division: 30 - Public Works Maintenance						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	155,089.87	63,293.63	73,024.00	78,765.00	78,765.00
51231	Dental Benefits	0.00	0.00	0.00	1,663.00	1,746.00
51210	PERS Contributions	40,109.44	14,516.83	19,434.00	23,083.00	28,716.00
51220	FICA/Medicare	12,780.06	4,918.06	5,732.00	6,171.00	5,944.00
51230	Medical Benefits	54,067.92	16,002.78	16,710.00	15,006.00	15,755.00
51235	Life & LTD Insurance	1,496.05	655.90	697.00	638.00	638.00
51240	Workers Compensation Premiums	7,353.97	2,223.46	2,386.00	2,386.00	2,386.00
51140	Overtime Pay	13,232.21	2,203.14	3,745.00	3,857.00	3,857.00
51142	Straight OT	6,829.49	1,791.36	1,873.00	1,929.00	1,929.00
51150	Special Pay	608.02	90.00	688.00	688.00	688.00
51155	One-Time Payouts	0.00	2,987.84	0.00	0.00	0.00
51237	Allowances & Other Benefits	1,061.58	1,286.74	1,209.00	1,209.00	1,209.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		<i>\$292,628.61</i>	<i>\$109,969.74</i>	<i>\$125,498.00</i>	<i>\$135,395.00</i>	<i>\$141,633.00</i>
<i>5300-Prop Svcs - Purchased Property Services</i>						
53120	Utilities-Street Light	3,432.77	98,708.62	113,173.00	90,000.00	90,000.00
53130	Utilities-Sign/Signal	15,087.33	17,543.76	16,000.00	22,500.00	22,500.00
53210	Infrastructure Maint Svc	17,419.39	19,327.86	25,000.00	53,000.00	53,000.00
53220	Sign & Signal Maint Svc	25,186.99	34,180.12	33,000.00	33,990.00	33,990.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		<i>\$61,126.48</i>	<i>\$169,760.36</i>	<i>\$187,173.00</i>	<i>\$199,490.00</i>	<i>\$199,490.00</i>
<i>5500-Supplies - Supplies</i>						
55510	Infrastructure Supplies	31,014.79	613.19	0.00	0.00	0.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		<i>\$31,014.79</i>	<i>\$613.19</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>5900-Oth Financ - Other Financing Uses</i>						
59991.101	Indirect Xfer-GEN	108,845.00	94,778.00	97,621.00	100,500.00	100,500.00
59990.301	Operating Xfer Out-CIP	0.00	0.00	41,500.00	0.00	0.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		<i>\$108,845.00</i>	<i>\$94,778.00</i>	<i>\$139,121.00</i>	<i>\$100,500.00</i>	<i>\$100,500.00</i>
Division Total: 30 - Public Works Maintenance		\$493,614.88	\$375,121.29	\$451,792.00	\$435,385.00	\$441,623.00
Department Total: 30 - Public Works		\$667,329.93	\$524,620.58	\$604,483.88	\$582,865.00	\$594,097.00
EXPENSES Total		\$667,329.93	\$524,620.58	\$604,483.88	\$582,865.00	\$594,097.00
Fund REVENUE Total: 201 - Gas Tax Fund		\$728,806.30	\$687,615.83	\$515,613.00	\$503,477.00	\$518,582.00
Fund EXPENSE Total: 201 - Gas Tax Fund		\$667,329.93	\$524,620.58	\$604,483.88	\$582,865.00	\$594,097.00
Fund Total: 201 - Gas Tax Fund		\$61,476.37	\$162,995.25	(\$88,870.88)	(\$79,388.00)	(\$75,515.00)
Fund: 202 - Nat'l Pollut Dis Elim Sys						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4500-Intergov'l - Intergovernmental Revenues</i>						
45710	Nat'l Pol Disch Elim Sys	309,957.33	317,563.55	315,000.00	310,000.00	319,300.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>		<i>\$309,957.33</i>	<i>\$317,563.55</i>	<i>\$315,000.00</i>	<i>\$310,000.00</i>	<i>\$319,300.00</i>
<i>4900-Oth Source - Other Financing Sources</i>						
49990.205	Operating Xfer In-STRM	111,000.00	0.00	0.00	0.00	0.00
<i>Account Classification Total: 4900-Oth Source - Other Financing Sources</i>		<i>\$111,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
Division Total: 00 - Non-Departmental Revenue		\$420,957.33	\$317,563.55	\$315,000.00	\$310,000.00	\$319,300.00
Department Total: 00 - Non-Departmental Revenue		\$420,957.33	\$317,563.55	\$315,000.00	\$310,000.00	\$319,300.00
REVENUES Total		\$420,957.33	\$317,563.55	\$315,000.00	\$310,000.00	\$319,300.00
EXPENSES						
Department: 30 - Public Works						
Division: 20 - Public Works Engineering						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	13,704.38	21,140.68	5,674.00	5,885.00	5,885.00
51120	Part-Time Permanent Salaries & Wages	3,214.52	688.84	0.00	0.00	0.00
51231	Dental Benefits	0.00	0.00	0.00	130.00	136.00
51210	PERS Contributions	3,096.63	4,174.83	1,212.00	1,382.00	1,686.00
51220	FICA/Medicare	1,244.73	1,666.36	447.00	463.00	482.00
51230	Medical Benefits	3,924.35	4,247.70	896.00	818.00	859.00
51235	Life & LTD Insurance	147.27	245.00	55.00	48.00	48.00
51240	Workers Compensation Premiums	887.81	833.43	209.00	208.00	208.00
51150	Special Pay	13.59	0.00	65.00	65.00	65.00
51237	Allowances & Other Benefits	148.50	649.57	98.00	97.00	97.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		<i>\$26,381.78</i>	<i>\$33,646.41</i>	<i>\$8,656.00</i>	<i>\$9,096.00</i>	<i>\$9,466.00</i>
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	0.00	0.00	17,500.00	18,000.00	18,000.00
<i>Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$17,500.00</i>	<i>\$18,000.00</i>	<i>\$18,000.00</i>
<i>5400-Other Svcs - Other Purchased Services</i>						
54910	Dues & Subscriptions	9,594.00	8,740.00	10,000.00	11,000.00	11,000.00
54990	Other Administrative Svcs	5,500.00	5,500.00	15,000.00	7,000.00	7,000.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		<i>\$15,094.00</i>	<i>\$14,240.00</i>	<i>\$25,000.00</i>	<i>\$18,000.00</i>	<i>\$18,000.00</i>
Division Total: 20 - Public Works Engineering		\$41,475.78	\$47,886.41	\$51,156.00	\$45,096.00	\$45,466.00
Division: 30 - Public Works Maintenance						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	68,801.95	133,121.09	78,233.00	83,273.00	83,273.00
51231	Dental Benefits	0.00	0.00	0.00	2,294.00	2,409.00
51210	PERS Contributions	17,663.69	30,460.57	20,800.00	24,384.00	31,164.00
51220	FICA/Medicare	5,035.83	10,374.78	6,204.00	6,589.00	7,063.00
51230	Medical Benefits	22,533.00	43,901.56	25,397.00	23,045.00	24,198.00
51235	Life & LTD Insurance	674.31	1,392.96	746.00	674.00	674.00
51240	Workers Compensation Premiums	3,058.76	5,281.33	3,024.00	3,024.00	3,024.00
51140	Overtime Pay	2,276.81	4,894.23	8,323.00	8,573.00	8,573.00
51142	Straight OT	1,168.16	3,980.60	4,162.00	4,287.00	4,287.00
51150	Special Pay	104.00	200.00	660.00	660.00	660.00
51155	One-Time Payouts	0.00	5,814.79	0.00	0.00	0.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
51237	Allowances & Other Benefits	2,127.84	3,564.30	2,204.00	2,203.00	2,203.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$123,444.35	\$242,986.21	\$149,753.00	\$159,006.00	\$167,528.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53210	Infrastructure Maint Svc	46,261.04	0.00	0.00	25,000.00	25,000.00
53240	Landscape/Park Maint Svcs	0.00	31.72	0.00	0.00	0.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$46,261.04	\$31.72	\$0.00	\$25,000.00	\$25,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54920	Events & Field Trips	0.00	39.59	250.00	250.00	250.00
<i>Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$0.00	\$39.59	\$250.00	\$250.00	\$250.00
<i>5500-Supplies - Supplies</i>						
55530	Landscape & Park Supplies	0.00	45.90	0.00	0.00	0.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$0.00	\$45.90	\$0.00	\$0.00	\$0.00
<i>5900-Oth Financ - Other Financing Uses</i>						
59991.101	Indirect Xfer-GEN	109,840.00	68,866.00	70,932.00	73,060.00	73,060.00
59990.205	Operating Xfer Out-StrmDrn	0.00	0.00	28,500.00	0.00	0.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$109,840.00	\$68,866.00	\$99,432.00	\$73,060.00	\$73,060.00
Division Total: 30 - Public Works Maintenance		\$279,545.39	\$311,969.42	\$249,435.00	\$257,316.00	\$265,838.00
Department Total: 30 - Public Works		\$321,021.17	\$359,855.83	\$300,591.00	\$302,412.00	\$311,304.00
EXPENSES Total		\$321,021.17	\$359,855.83	\$300,591.00	\$302,412.00	\$311,304.00
Fund REVENUE	Total: 202 - Nat'l Pollut Dis Elim Sys	\$420,957.33	\$317,563.55	\$315,000.00	\$310,000.00	\$319,300.00
Fund EXPENSE	Total: 202 - Nat'l Pollut Dis Elim Sys	\$321,021.17	\$359,855.83	\$300,591.00	\$302,412.00	\$311,304.00
Fund Total: 202 - Nat'l Pollut Dis Elim Sys		\$99,936.16	(\$42,292.28)	\$14,409.00	\$7,588.00	\$7,996.00
Fund: 203 - Land & Light Assess Distr						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4000-Taxes - Property and Other Taxes</i>						
40110	Special Assessments	771,235.40	771,471.80	771,000.00	771,000.00	794,130.00
<i>Account Classification Total: 4000-Taxes - Property and Other Taxes</i>		\$771,235.40	\$771,471.80	\$771,000.00	\$771,000.00	\$794,130.00
<i>4800-Oth Revenu - Other Revenue</i>						
48120	Contributions & Donations	0.00	1,000.00	0.00	0.00	0.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00
Division Total: 00 - Non-Departmental Revenue		\$771,235.40	\$772,471.80	\$771,000.00	\$771,000.00	\$794,130.00
Department Total: 00 - Non-Departmental Revenue		\$771,235.40	\$772,471.80	\$771,000.00	\$771,000.00	\$794,130.00
Department: 30 - Public Works						
Division: 30 - Public Works Maintenance						
<i>4500-Intergov'l - Intergovernmental Revenues</i>						
45790	Other Local Reimbursement	75,027.00	2,000.00	10,000.00	10,000.00	10,300.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>		\$75,027.00	\$2,000.00	\$10,000.00	\$10,000.00	\$10,300.00
<i>4800-Oth Revenu - Other Revenue</i>						
48990	Other Misc Revenue	0.00	1,508.85	0.00	0.00	0.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$0.00	\$1,508.85	\$0.00	\$0.00	\$0.00
Division Total: 30 - Public Works Maintenance		\$75,027.00	\$3,508.85	\$10,000.00	\$10,000.00	\$10,300.00
Department Total: 30 - Public Works		\$75,027.00	\$3,508.85	\$10,000.00	\$10,000.00	\$10,300.00
REVENUES Total		\$846,262.40	\$775,980.65	\$781,000.00	\$781,000.00	\$804,430.00
EXPENSES						
Department: 30 - Public Works						
Division: 20 - Public Works Engineering						
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52110	Collect & Admin Services	15,676.37	9,292.84	17,000.00	17,000.00	17,000.00
52120	Legal & Financial Svcs	0.00	10,928.95	0.00	0.00	0.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$15,676.37	\$20,221.79	\$17,000.00	\$17,000.00	\$17,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54910	Dues & Subscriptions	900.00	900.00	900.00	900.00	900.00
<i>Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$900.00	\$900.00	\$900.00	\$900.00	\$900.00
Division Total: 20 - Public Works Engineering		\$16,576.37	\$21,121.79	\$17,900.00	\$17,900.00	\$17,900.00
Division: 30 - Public Works Maintenance						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	123,028.84	65,611.30	112,359.00	118,126.00	118,126.00
51120	Part-Time Permanent Salaries & Wages	8,238.26	36,338.66	15,000.00	15,450.00	15,450.00
51231	Dental Benefits	0.00	0.00	0.00	3,679.00	3,863.00
51200	PARS Contribution	96.28	474.57	390.00	390.00	390.00
51210	PERS Contributions	31,584.66	15,069.57	20,994.00	24,377.00	30,265.00
51220	FICA/Medicare	9,397.08	5,482.86	8,803.00	9,243.00	9,782.00
51230	Medical Benefits	38,842.86	25,958.46	34,626.00	30,856.00	32,399.00
51235	Life & LTD Insurance	1,198.72	694.20	1,072.00	957.00	957.00
51240	Workers Compensation Premiums	8,574.24	2,780.06	5,548.00	5,548.00	5,548.00
51140	Overtime Pay	4,800.61	2,437.05	3,745.00	3,857.00	3,857.00
51142	Straight OT	2,462.13	1,791.36	1,873.00	1,929.00	1,929.00
51150	Special Pay	219.16	90.00	558.00	558.00	558.00
51155	One-Time Payouts	0.00	2,529.73	0.00	0.00	0.00
51237	Allowances & Other Benefits	3,167.58	2,431.74	2,145.00	2,145.00	2,145.00
51990	Salary Savings	(477.20)	0.00	(62,571.00)	(64,115.00)	(66,114.00)
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$231,133.22	\$161,689.56	\$144,542.00	\$153,000.00	\$159,155.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52230	Other Technical Services	1,500.00	0.00	1,500.00	1,000.00	1,000.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$1,500.00	\$0.00	\$1,500.00	\$1,000.00	\$1,000.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53110	Utilities-Energy	101,742.40	74,250.00	101,237.00	14,500.00	14,500.00
53111	Utilities-Water & Sewer	0.00	14,493.59	0.00	96,981.00	96,981.00
53120	Utilities-Street Light	217,538.34	49,839.98	43,890.00	38,000.00	38,000.00
53210	Infrastructure Maint Svc	19,435.09	23,772.03	33,000.00	34,000.00	34,000.00
53230	Building Maint Services	1,644.63	19,907.38	676.25	0.00	0.00
53240	Landscape/Park Maint Svcs	342,610.84	35,983.69	75,000.00	77,300.00	77,300.00
53240.1	Landscape Maintenance Contracts	0.00	156,884.57	2,155.00	0.00	0.00
53240.2	Tree Maintenance	0.00	27,076.25	0.00	0.00	0.00
53240.3	Tennis Courts	0.00	13,700.00	0.00	0.00	0.00
53240.4	Pest Management	0.00	6,447.46	1,352.00	0.00	0.00
53240.5	Infrastructure Maintenance	0.00	3,563.47	0.00	0.00	0.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
53240.6	Other Maintenance Services	0.00	1,000.00	0.00	0.00	0.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$682,971.30	\$426,918.42	\$257,310.75	\$260,781.00	\$260,781.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54310	Legal Notices & Advertise	0.00	5.42	0.00	0.00	0.00
54610	Travel & Training	708.49	155.00	2,000.00	1,500.00	1,500.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$708.49	\$160.42	\$2,000.00	\$1,500.00	\$1,500.00
<i>5500-Supplies - Supplies</i>						
55520	Building Supplies	1,172.57	848.57	3,000.00	3,000.00	3,000.00
55530	Landscape & Park Supplies	64,398.07	24,914.12	52,130.28	43,000.00	43,000.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$65,570.64	\$25,762.69	\$55,130.28	\$46,000.00	\$46,000.00
<i>5900-Oth Financ - Other Financing Uses</i>						
59991.101	Indirect Xfer-GEN	146,861.00	150,445.00	154,958.00	159,607.00	159,607.00
59990.501	Operating Xfer Out-IWM	0.00	0.00	39,000.00	0.00	0.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$146,861.00	\$150,445.00	\$193,958.00	\$159,607.00	\$159,607.00
Division Total: 30 - Public Works Maintenance		\$1,128,744.65	\$764,976.09	\$654,441.03	\$621,888.00	\$628,043.00
Department Total: 30 - Public Works		\$1,145,321.02	\$786,097.88	\$672,341.03	\$639,788.00	\$645,943.00
Department: 50 - Recreation						
Division: 70 - Recreation-Custodial Services						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	57,398.95	56,978.38	60,170.64	61,591.00	61,591.00
51231	Dental Benefits	0.00	0.00	0.00	2,221.00	2,221.00
51210	PERS Contributions	15,316.53	13,760.38	16,127.03	16,925.00	16,925.00
51220	FICA/Medicare	4,954.60	4,869.18	4,679.55	4,788.00	4,788.00
51230	Medical Benefits	26,939.22	27,244.56	28,827.70	23,850.00	23,850.00
51235	Life & LTD Insurance	561.09	601.72	573.73	590.00	590.00
51240	Workers Compensation Premiums	4,215.20	3,696.64	3,689.42	3,689.00	3,689.00
51140	Overtime Pay	169.26	358.39	0.00	0.00	0.00
51150	Special Pay	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$110,554.85	\$108,509.25	\$115,068.07	\$114,654.00	\$114,654.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53230	Building Maint Services	30,650.86	641.77	0.00	0.00	0.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$30,650.86	\$641.77	\$0.00	\$0.00	\$0.00
Division Total: 70 - Recreation-Custodial Services		\$141,205.71	\$109,151.02	\$115,068.07	\$114,654.00	\$114,654.00
Department Total: 50 - Recreation		\$141,205.71	\$109,151.02	\$115,068.07	\$114,654.00	\$114,654.00
EXPENSES Total		\$1,286,526.73	\$895,248.90	\$787,409.10	\$754,442.00	\$760,597.00
Fund REVENUE	Total: 203 - Land & Light Assess Distr	\$846,262.40	\$775,980.65	\$781,000.00	\$781,000.00	\$804,430.00
Fund EXPENSE	Total: 203 - Land & Light Assess Distr	\$1,286,526.73	\$895,248.90	\$787,409.10	\$754,442.00	\$760,597.00
Fund Total: 203 - Land & Light Assess Distr		(\$440,264.33)	(\$119,268.25)	(\$6,409.10)	\$26,558.00	\$43,833.00
Fund: 204 - Measure J-Return to Source Fund						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4000-Taxes - Property and Other Taxes</i>						
40310	Measure J-1/2% Transport	403,322.00	457,958.00	414,173.00	426,598.20	439,396.00
<i>Account Classification Total: 4000-Taxes - Property and Other Taxes</i>		\$403,322.00	\$457,958.00	\$414,173.00	\$426,598.20	\$439,396.00
Division Total: 00 - Non-Departmental Revenue		\$403,322.00	\$457,958.00	\$414,173.00	\$426,598.20	\$439,396.00
Department Total: 00 - Non-Departmental Revenue		\$403,322.00	\$457,958.00	\$414,173.00	\$426,598.20	\$439,396.00
Department: 50 - Recreation						
Division: 40 - Recreation-Senior Svcs						
<i>4600-Charges - Charges for Services</i>						
46532.1	Fare Box Revenue	9,161.50	0.00	0.00	0.00	0.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>		\$9,161.50	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: 40 - Recreation-Senior Svcs		\$9,161.50	\$0.00	\$0.00	\$0.00	\$0.00
Department Total: 50 - Recreation		\$9,161.50	\$0.00	\$0.00	\$0.00	\$0.00
REVENUES Total		\$412,483.50	\$457,958.00	\$414,173.00	\$426,598.20	\$439,396.00
EXPENSES						
Department: 30 - Public Works						
Division: 20 - Public Works Engineering						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	0.00	40,635.19	42,127.28	53,865.00	53,865.00
51231	Dental Benefits	0.00	0.00	0.00	1,030.00	1,081.00
51210	PERS Contributions	0.00	9,180.78	10,606.37	14,529.00	17,765.00
51220	FICA/Medicare	16.89	3,082.27	3,312.24	4,232.00	4,202.00
51230	Medical Benefits	0.00	7,574.16	6,677.61	6,957.00	7,300.00
51235	Life & LTD Insurance	0.00	440.73	401.68	436.00	436.00
51240	Workers Compensation Premiums	0.00	1,450.03	1,387.00	1,664.00	1,664.00
51150	Special Pay	0.00	0.00	390.00	442.00	442.00
51155	One-Time Payouts	0.00	382.30	0.00	0.00	0.00
51237	Allowances & Other Benefits	0.00	1,178.58	780.00	1,014.00	1,014.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$16.89	\$63,924.04	\$65,682.19	\$84,169.00	\$87,769.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	0.00	14,978.87	3,393.60	10,000.00	10,000.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$0.00	\$14,978.87	\$3,393.60	\$10,000.00	\$10,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54910	Dues & Subscriptions	25,482.00	36,675.00	42,700.00	42,700.00	42,700.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$25,482.00	\$36,675.00	\$42,700.00	\$42,700.00	\$42,700.00
<i>5900-Oth Financ - Other Financing Uses</i>						
59991.101	Indirect Xfer-GEN	30,275.00	58,931.00	60,699.00	62,520.00	62,520.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$30,275.00	\$58,931.00	\$60,699.00	\$62,520.00	\$62,520.00
Division Total: 20 - Public Works Engineering		\$55,773.89	\$174,508.91	\$172,474.79	\$199,389.00	\$202,989.00
Division: 30 - Public Works Maintenance						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	0.00	29,124.79	30,172.00	32,097.00	32,097.00
51231	Dental Benefits	0.00	0.00	0.00	1,088.00	1,142.00
51210	PERS Contributions	0.00	6,673.43	8,120.00	9,507.00	11,841.00
51220	FICA/Medicare	0.00	2,441.83	2,356.00	2,503.00	2,646.00
51230	Medical Benefits	0.00	11,708.70	12,451.00	11,336.00	11,902.00
51235	Life & LTD Insurance	0.00	304.10	288.00	260.00	260.00
51240	Workers Compensation Premiums	0.00	1,450.03	1,387.00	1,387.00	1,387.00
51140	Overtime Pay	0.00	1,958.57	3,329.00	3,429.00	3,429.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
51142	Straight OT	0.00	1,592.30	1,665.00	1,715.00	1,715.00
51150	Special Pay	0.00	80.00	626.00	626.00	626.00
51155	One-Time Payouts	0.00	1,030.28	0.00	0.00	0.00
51237	Allowances & Other Benefits	0.00	254.91	0.00	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$0.00	\$56,618.94	\$60,394.00	\$63,948.00	\$67,045.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53120	Utilities-Street Light	0.00	84,000.00	87,780.00	89,991.00	89,991.00
53210	Infrastructure Maint Svc	0.00	24,745.80	0.00	0.00	0.00
53220	Sign & Signal Maint Svc	0.00	0.00	15,000.00	50,000.00	50,000.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$0.00	\$108,745.80	\$102,780.00	\$139,991.00	\$139,991.00
<i>5500-Supplies - Supplies</i>						
55510	Infrastructure Supplies	36.32	29,651.46	30,000.00	30,000.00	30,000.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$36.32	\$29,651.46	\$30,000.00	\$30,000.00	\$30,000.00
<i>5900-Oth Financ - Other Financing Uses</i>						
59990.301	Operating Xfer Out-CIP	0.00	0.00	0.00	20,000.00	20,000.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00
Division Total: 30 - Public Works Maintenance		\$36.32	\$195,016.20	\$193,174.00	\$253,939.00	\$257,036.00
Department Total: 30 - Public Works		\$55,810.21	\$369,525.11	\$365,648.79	\$453,328.00	\$460,025.00
Department: 50 - Recreation						
Division: 40 - Recreation-Senior Svcs						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	2,995.66	24.32	0.00	0.00	0.00
51120	Part-Time Permanent Salaries & Wages	48,551.25	79.19	0.00	0.00	0.00
51200	PARS Contribution	297.96	27.94	0.00	0.00	0.00
51220	FICA/Medicare	2,369.25	1.51	0.00	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$54,214.12	\$132.96	\$0.00	\$0.00	\$0.00
<i>5500-Supplies - Supplies</i>						
55210	Fuel	11,205.01	6,806.65	0.00	0.00	0.00
55290	Other Operating Supplies	1,849.72	125.00	0.00	0.00	0.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$13,054.73	\$6,931.65	\$0.00	\$0.00	\$0.00
Division Total: 40 - Recreation-Senior Svcs		\$67,268.85	\$7,064.61	\$0.00	\$0.00	\$0.00
Department Total: 50 - Recreation		\$67,268.85	\$7,064.61	\$0.00	\$0.00	\$0.00
Department: 90 - Non-Departmental						
Division: 50 - Capital Outlay						
<i>5300-Prop Svcs - Purchased Property Services</i>						
53810	Construction Services	0.00	0.00	109,650.00	70,000.00	70,000.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$0.00	\$0.00	\$109,650.00	\$70,000.00	\$70,000.00
Division Total: 50 - Capital Outlay		\$0.00	\$0.00	\$109,650.00	\$70,000.00	\$70,000.00
Department Total: 90 - Non-Departmental		\$0.00	\$0.00	\$109,650.00	\$70,000.00	\$70,000.00
EXPENSES Total		\$123,079.06	\$376,589.72	\$475,298.79	\$523,328.00	\$530,025.00
Fund REVENUE	Total: 204 - Measure J-Return to Source Fund	\$412,483.50	\$457,958.00	\$414,173.00	\$426,598.20	\$439,396.00
Fund EXPENSE	Total: 204 - Measure J-Return to Source Fund	\$123,079.06	\$376,589.72	\$475,298.79	\$523,328.00	\$530,025.00
Fund Total: 204 - Measure J-Return to Source Fund		\$289,404.44	\$81,368.28	(\$61,125.79)	(\$96,729.80)	(\$90,629.00)
Fund: 205 - Measure J Storm Drain						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4000-Taxes - Property and Other Taxes</i>						
40150	Parcel Tax-Local Approved	697,929.84	697,877.14	698,000.00	698,000.00	718,940.00
<i>Account Classification Total: 4000-Taxes - Property and Other Taxes</i>		\$697,929.84	\$697,877.14	\$698,000.00	\$698,000.00	\$718,940.00
<i>4900-Oth Source - Other Financing Sources</i>						
49990.202	Operating Xfer In-NPS	0.00	0.00	0.00	0.00	0.00
<i>Account Classification Total: 4900-Oth Source - Other Financing Sources</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: 00 - Non-Departmental Revenue		\$697,929.84	\$697,877.14	\$698,000.00	\$698,000.00	\$718,940.00
Department Total: 00 - Non-Departmental Revenue		\$697,929.84	\$697,877.14	\$698,000.00	\$698,000.00	\$718,940.00
REVENUES Total		\$697,929.84	\$697,877.14	\$698,000.00	\$698,000.00	\$718,940.00
EXPENSES						
Department: 30 - Public Works						
Division: 20 - Public Works Engineering						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	7,550.45	19,999.08	22,167.81	22,997.00	22,997.00
51120	Part-Time Permanent Salaries & Wages	1,852.48	687.05	0.00	0.00	0.00
51231	Dental Benefits	0.00	0.00	0.00	518.00	544.00
51210	PERS Contributions	1,643.10	3,480.39	4,104.22	4,676.00	5,676.00
51220	FICA/Medicare	678.06	1,597.49	1,745.56	1,809.00	1,886.00
51230	Medical Benefits	2,190.97	3,908.64	3,172.70	2,865.00	3,005.00
51235	Life & LTD Insurance	80.94	242.45	211.37	186.00	186.00
51240	Workers Compensation Premiums	475.35	833.43	832.20	832.00	832.00
51150	Special Pay	7.62	0.00	260.00	260.00	260.00
51237	Allowances & Other Benefits	81.00	649.20	390.00	390.00	390.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$14,559.97	\$31,397.73	\$32,883.87	\$34,533.00	\$35,776.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52110	Collect & Admin Services	11,763.96	9,123.26	11,300.00	11,700.00	11,700.00
52120	Legal & Financial Svcs	0.00	4,046.98	0.00	0.00	0.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$11,763.96	\$13,170.24	\$11,300.00	\$11,700.00	\$11,700.00
<i>5900-Oth Financ - Other Financing Uses</i>						
59991.101	Indirect Xfer-GEN	0.00	70,120.00	72,224.00	74,391.00	74,391.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$0.00	\$70,120.00	\$72,224.00	\$74,391.00	\$74,391.00
Division Total: 20 - Public Works Engineering		\$26,323.93	\$114,687.97	\$116,407.87	\$120,624.00	\$121,867.00
Division: 30 - Public Works Maintenance						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	63,894.65	125,544.63	131,955.00	140,698.00	140,698.00
51231	Dental Benefits	0.00	0.00	0.00	3,981.00	4,180.00
51210	PERS Contributions	16,523.11	28,999.70	35,331.00	41,473.00	51,604.00
51220	FICA/Medicare	5,245.84	10,239.09	10,330.00	10,998.00	11,300.00
51230	Medical Benefits	22,188.90	44,780.14	43,615.00	39,535.00	41,511.00
51235	Life & LTD Insurance	616.10	1,304.94	1,259.00	1,137.00	1,137.00
51240	Workers Compensation Premiums	2,994.93	5,308.72	5,299.00	5,298.00	5,298.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
51140	Overtime Pay	5,463.15	7,339.70	12,485.00	12,860.00	12,860.00
51142	Straight OT	2,821.64	5,971.11	6,242.00	6,429.00	6,429.00
51150	Special Pay	251.12	300.00	2,055.00	2,055.00	2,055.00
51155	One-Time Payouts	0.00	5,162.27	0.00	0.00	0.00
51237	Allowances & Other Benefits	468.00	1,964.66	1,014.00	1,014.00	1,014.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$120,467.44	\$236,914.96	\$249,585.00	\$265,478.00	\$278,086.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53210	Infrastructure Maint Svc	11,128.00	8,374.61	50,540.00	30,000.00	30,000.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$11,128.00	\$8,374.61	\$50,540.00	\$30,000.00	\$30,000.00
<i>5500-Supplies - Supplies</i>						
55510	Infrastructure Supplies	12,259.49	2,872.06	15,000.00	27,000.00	27,000.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$12,259.49	\$2,872.06	\$15,000.00	\$27,000.00	\$27,000.00
Division Total: 30 - Public Works Maintenance		\$143,854.93	\$248,161.63	\$315,125.00	\$322,478.00	\$335,086.00
Department Total: 30 - Public Works		\$170,178.86	\$362,849.60	\$431,532.87	\$443,102.00	\$456,953.00
Department: 90 - Non-Departmental						
Division: 50 - Capital Outlay						
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	0.00	8,005.00	0.00	250,000.00	250,000.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$0.00	\$8,005.00	\$0.00	\$250,000.00	\$250,000.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53810	Construction Services	0.00	96,669.32	330,505.00	75,000.00	75,000.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$0.00	\$96,669.32	\$330,505.00	\$75,000.00	\$75,000.00
Division Total: 50 - Capital Outlay		\$0.00	\$104,674.32	\$330,505.00	\$325,000.00	\$325,000.00
Department Total: 90 - Non-Departmental		\$0.00	\$104,674.32	\$330,505.00	\$325,000.00	\$325,000.00
EXPENSES Total		\$170,178.86	\$467,523.92	\$762,037.87	\$768,102.00	\$781,953.00
Fund REVENUE Total: 205 - Measure J Storm Drain		\$697,929.84	\$697,877.14	\$698,000.00	\$698,000.00	\$718,940.00
Fund EXPENSE Total: 205 - Measure J Storm Drain		\$170,178.86	\$467,523.92	\$762,037.87	\$768,102.00	\$781,953.00
Fund Total: 205 - Measure J Storm Drain		\$527,750.98	\$230,353.22	(\$64,037.87)	(\$70,102.00)	(\$63,013.00)
Fund: 206 - Measure A Parcel Tax						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4000-Taxes - Property and Other Taxes</i>						
40150	Parcel Tax-Local Approved	439,476.78	439,507.54	439,000.00	452,170.00	465,735.00
<i>Account Classification Total: 4000-Taxes - Property and Other Taxes</i>		\$439,476.78	\$439,507.54	\$439,000.00	\$452,170.00	\$465,735.00
<i>4400-Use of Prp - Use of Money and Property</i>						
44010	Interest Income	36.29	32.57	400.00	412.00	424.00
<i>Account Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$36.29	\$32.57	\$400.00	\$412.00	\$424.00
Division Total: 00 - Non-Departmental Revenue		\$439,513.07	\$439,540.11	\$439,400.00	\$452,582.00	\$466,159.00
Department Total: 00 - Non-Departmental Revenue		\$439,513.07	\$439,540.11	\$439,400.00	\$452,582.00	\$466,159.00
REVENUES Total		\$439,513.07	\$439,540.11	\$439,400.00	\$452,582.00	\$466,159.00
EXPENSES						
Department: 10 - Administration						
Division: 50 - Finance Department						
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52110	Collect & Admin Services	11,763.92	9,123.26	12,000.00	12,000.00	12,000.00
52120	Legal & Financial Svcs	0.00	2,025.00	3,000.00	3,000.00	3,000.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$11,763.92	\$11,148.26	\$15,000.00	\$15,000.00	\$15,000.00
<i>5900-Oth Financ - Other Financing Uses</i>						
59990.101	Operating Xfer Out-GEN	50,912.00	50,912.00	50,912.00	50,912.00	50,912.00
59990.834	Operating Xfer Out-FIN	326,115.17	369,524.25	361,840.00	359,467.00	361,370.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$377,027.17	\$420,436.25	\$412,752.00	\$410,379.00	\$412,282.00
Division Total: 50 - Finance Department		\$388,791.09	\$431,584.51	\$427,752.00	\$425,379.00	\$427,282.00
Department Total: 10 - Administration		\$388,791.09	\$431,584.51	\$427,752.00	\$425,379.00	\$427,282.00
Department: 50 - Recreation						
Division: 30 - Recreation-Swim Center						
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52120	Legal & Financial Svcs	0.00	2,021.98	0.00	0.00	0.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$0.00	\$2,021.98	\$0.00	\$0.00	\$0.00
Division Total: 30 - Recreation-Swim Center		\$0.00	\$2,021.98	\$0.00	\$0.00	\$0.00
Department Total: 50 - Recreation		\$0.00	\$2,021.98	\$0.00	\$0.00	\$0.00
Department: 90 - Non-Departmental						
Division: 50 - Capital Outlay						
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	0.00	734.00	0.00	0.00	0.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$0.00	\$734.00	\$0.00	\$0.00	\$0.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53810	Construction Services	0.00	220.00	101,000.00	450,000.00	450,000.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$0.00	\$220.00	\$101,000.00	\$450,000.00	\$450,000.00
<i>5600-Prop & Cap - Property & Capital</i>						
56210	Buildings & Structures	141,198.18	53,071.41	0.00	0.00	0.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$141,198.18	\$53,071.41	\$0.00	\$0.00	\$0.00
Division Total: 50 - Capital Outlay		\$141,198.18	\$54,025.41	\$101,000.00	\$450,000.00	\$450,000.00
Department Total: 90 - Non-Departmental		\$141,198.18	\$54,025.41	\$101,000.00	\$450,000.00	\$450,000.00
EXPENSES Total		\$529,989.27	\$487,631.90	\$528,752.00	\$875,379.00	\$877,282.00
Fund REVENUE Total: 206 - Measure A Parcel Tax		\$439,513.07	\$439,540.11	\$439,400.00	\$452,582.00	\$466,159.00
Fund EXPENSE Total: 206 - Measure A Parcel Tax		\$529,989.27	\$487,631.90	\$528,752.00	\$875,379.00	\$877,282.00
Fund Total: 206 - Measure A Parcel Tax		(\$90,476.20)	(\$48,091.79)	(\$89,352.00)	(\$422,797.00)	(\$411,123.00)
Fund: 208 - Asset Seizure Fund						
REVENUES						
Department: 20 - Police						
Division: 11 - Police Administration						
<i>4400-Use of Prp - Use of Money and Property</i>						
44010	Interest Income	21.00	22.72	1,000.00	1,030.00	1,061.00
44920	Unclaimed Assets	5,857.75	6,501.82	1,000.00	1,030.00	1,061.00
<i>Account Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$5,878.75	\$6,524.54	\$2,000.00	\$2,060.00	\$2,122.00
Division Total: 11 - Police Administration		\$5,878.75	\$6,524.54	\$2,000.00	\$2,060.00	\$2,122.00
Department Total: 20 - Police		\$5,878.75	\$6,524.54	\$2,000.00	\$2,060.00	\$2,122.00
REVENUES Total		\$5,878.75	\$6,524.54	\$2,000.00	\$2,060.00	\$2,122.00
EXPENSES						

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
Department: 20 - Police						
Division: 11 - Police Administration						
<i>5600-Prop & Cap - Property & Capital</i>						
56710	Other Equipment <\$10K	13,030.18	439.30	0.00	0.00	0.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$13,030.18	\$439.30	\$0.00	\$0.00	\$0.00
Division Total: 11 - Police Administration		\$13,030.18	\$439.30	\$0.00	\$0.00	\$0.00
Division: 12 - Police Operations						
<i>5600-Prop & Cap - Property & Capital</i>						
56520	Vehicles >\$10K	0.00	0.00	25,000.00	25,000.00	25,000.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00
Division Total: 12 - Police Operations		\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00
Department Total: 20 - Police		\$13,030.18	\$439.30	\$25,000.00	\$25,000.00	\$25,000.00
EXPENSES Total		\$13,030.18	\$439.30	\$25,000.00	\$25,000.00	\$25,000.00
Fund REVENUE Total: 208 - Asset Seizure Fund		\$5,878.75	\$6,524.54	\$2,000.00	\$2,060.00	\$2,122.00
Fund EXPENSE Total: 208 - Asset Seizure Fund		\$13,030.18	\$439.30	\$25,000.00	\$25,000.00	\$25,000.00
Fund Total: 208 - Asset Seizure Fund		(\$7,151.43)	\$6,085.24	(\$23,000.00)	(\$22,940.00)	(\$22,878.00)
Fund: 209 - Vehicle Abatement Fund						
REVENUES						
Department: 20 - Police						
Division: 11 - Police Administration						
<i>4400-Use of Prp - Use of Money and Property</i>						
44010	Interest Income	17.36	21.86	1,000.00	1,030.00	1,061.00
<i>Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$17.36	\$21.86	\$1,000.00	\$1,030.00	\$1,061.00
<i>4500-Intergov'l - Intergovernmental Revenues</i>						
45510	Abandoned Vehicle Abatem	40,832.20	24,117.75	20,000.00	20,600.00	21,218.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>		\$40,832.20	\$24,117.75	\$20,000.00	\$20,600.00	\$21,218.00
Division Total: 11 - Police Administration		\$40,849.56	\$24,139.61	\$21,000.00	\$21,630.00	\$22,279.00
Department Total: 20 - Police		\$40,849.56	\$24,139.61	\$21,000.00	\$21,630.00	\$22,279.00
REVENUES Total		\$40,849.56	\$24,139.61	\$21,000.00	\$21,630.00	\$22,279.00
EXPENSES						
Department: 20 - Police						
Division: 12 - Police Operations						
<i>5300-Prop Svcs - Purchased Property Services</i>						
53250	Vehicle & Equip Maint Svc	0.00	0.00	11,000.00	11,000.00	11,000.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$0.00	\$0.00	\$11,000.00	\$11,000.00	\$11,000.00
<i>5600-Prop & Cap - Property & Capital</i>						
56510	Vehicles <\$10K	0.00	0.00	25,000.00	25,000.00	25,000.00
56720	Other Equipment >\$10K	0.00	25,888.89	0.00	0.00	0.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$0.00	\$25,888.89	\$25,000.00	\$25,000.00	\$25,000.00
Division Total: 12 - Police Operations		\$0.00	\$25,888.89	\$36,000.00	\$36,000.00	\$36,000.00
Department Total: 20 - Police		\$0.00	\$25,888.89	\$36,000.00	\$36,000.00	\$36,000.00
EXPENSES Total		\$0.00	\$25,888.89	\$36,000.00	\$36,000.00	\$36,000.00
Fund REVENUE Total: 209 - Vehicle Abatement Fund		\$40,849.56	\$24,139.61	\$21,000.00	\$21,630.00	\$22,279.00
Fund EXPENSE Total: 209 - Vehicle Abatement Fund		\$0.00	\$25,888.89	\$36,000.00	\$36,000.00	\$36,000.00
Fund Total: 209 - Vehicle Abatement Fund		\$40,849.56	(\$1,749.28)	(\$15,000.00)	(\$14,370.00)	(\$13,721.00)
Fund: 210 - Park In Lieu Fund						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4400-Use of Prp - Use of Money and Property</i>						
44010	Interest Income	1.17	1.28	0.00	0.00	0.00
<i>Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$1.17	\$1.28	\$0.00	\$0.00	\$0.00
Division Total: 00 - Non-Departmental Revenue		\$1.17	\$1.28	\$0.00	\$0.00	\$0.00
Department Total: 00 - Non-Departmental Revenue		\$1.17	\$1.28	\$0.00	\$0.00	\$0.00
REVENUES Total		\$1.17	\$1.28	\$0.00	\$0.00	\$0.00
EXPENSES						
Department: 90 - Non-Departmental						
Division: 50 - Capital Outlay						
<i>5300-Prop Svcs - Purchased Property Services</i>						
53810	Construction Services	0.00	0.00	12,000.00	0.00	0.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$0.00	\$0.00	\$12,000.00	\$0.00	\$0.00
Division Total: 50 - Capital Outlay		\$0.00	\$0.00	\$12,000.00	\$0.00	\$0.00
Department Total: 90 - Non-Departmental		\$0.00	\$0.00	\$12,000.00	\$0.00	\$0.00
EXPENSES Total		\$0.00	\$0.00	\$12,000.00	\$0.00	\$0.00
Fund REVENUE Total: 210 - Park In Lieu Fund		\$1.17	\$1.28	\$0.00	\$0.00	\$0.00
Fund EXPENSE Total: 210 - Park In Lieu Fund		\$0.00	\$0.00	\$12,000.00	\$0.00	\$0.00
Fund Total: 210 - Park In Lieu Fund		\$1.17	\$1.28	(\$12,000.00)	\$0.00	\$0.00
Fund: 211 - Street Improvemt & Maint						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4000-Taxes - Property and Other Taxes</i>						
40240	Sales Tax - District Tax	1,453,527.35	1,399,733.75	1,498,800.00	1,485,000.00	1,529,550.00
<i>Account Classification Total: 4000-Taxes - Property and Other Taxes</i>		\$1,453,527.35	\$1,399,733.75	\$1,498,800.00	\$1,485,000.00	\$1,529,550.00
<i>4500-Intergov'l - Intergovernmental Revenues</i>						
45430	Federal Grant-Capital	0.00	72,460.00	630,000.00	0.00	0.00
45450	State Grant-Capital	0.37	353,999.60	0.00	0.00	0.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>		\$0.37	\$426,459.60	\$630,000.00	\$0.00	\$0.00
<i>4800-Oth Revenu - Other Revenue</i>						
48990	Other Misc Revenue	7,745.00	4,277.00	5,000.00	5,000.00	5,150.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$7,745.00	\$4,277.00	\$5,000.00	\$5,000.00	\$5,150.00
Division Total: 00 - Non-Departmental Revenue		\$1,461,272.72	\$1,830,470.35	\$2,133,800.00	\$1,490,000.00	\$1,534,700.00
Department Total: 00 - Non-Departmental Revenue		\$1,461,272.72	\$1,830,470.35	\$2,133,800.00	\$1,490,000.00	\$1,534,700.00
REVENUES Total		\$1,461,272.72	\$1,830,470.35	\$2,133,800.00	\$1,490,000.00	\$1,534,700.00
EXPENSES						
Department: 10 - Administration						
Division: 50 - Finance Department						
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52120	Legal & Financial Svcs	0.00	0.00	3,000.00	3,000.00	3,000.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00
<i>5900-Oth Financ - Other Financing Uses</i>						
59990.836	Operating Xfer Out-ST IMP	745,480.91	733,914.26	737,228.00	737,078.00	736,203.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$745,480.91	\$733,914.26	\$737,228.00	\$737,078.00	\$736,203.00
Division Total: 50 - Finance Department		\$745,480.91	\$733,914.26	\$740,228.00	\$740,078.00	\$739,203.00
Department Total: 10 - Administration		\$745,480.91	\$733,914.26	\$740,228.00	\$740,078.00	\$739,203.00
Department: 30 - Public Works						
Division: 20 - Public Works Engineering						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	4,854.82	7,260.70	7,890.39	36,770.00	36,770.00
51120	Part-Time Permanent Salaries & Wages	1,608.34	341.30	0.00	0.00	0.00
51231	Dental Benefits	0.00	0.00	0.00	635.00	667.00
51210	PERS Contributions	861.02	1,287.23	1,494.48	3,582.00	3,980.00
51220	FICA/Medicare	478.83	593.39	623.51	2,922.00	2,953.00
51230	Medical Benefits	1,302.75	1,190.46	895.48	3,274.00	3,436.00
51235	Life & LTD Insurance	52.10	87.86	75.23	298.00	298.00
51240	Workers Compensation Premiums	317.21	277.81	277.40	1,110.00	1,110.00
51150	Special Pay	4.17	0.00	65.00	65.00	65.00
51237	Allowances & Other Benefits	94.50	270.16	195.00	1,365.00	1,365.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$9,573.74	\$11,308.91	\$11,516.49	\$50,021.00	\$50,644.00
Division Total: 20 - Public Works Engineering		\$9,573.74	\$11,308.91	\$11,516.49	\$50,021.00	\$50,644.00
Division: 30 - Public Works Maintenance						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	22,018.20	19,195.03	48,547.45	21,201.00	21,201.00
51231	Dental Benefits	0.00	0.00	0.00	707.00	742.00
51210	PERS Contributions	5,707.68	4,526.71	7,156.85	6,276.00	7,721.00
51220	FICA/Medicare	1,879.29	1,608.87	3,744.71	1,653.00	1,726.00
51230	Medical Benefits	8,871.96	8,437.20	8,554.80	7,368.00	7,736.00
51235	Life & LTD Insurance	213.00	199.86	462.90	172.00	172.00
51240	Workers Compensation Premiums	1,188.83	902.88	1,733.75	901.00	901.00
51140	Overtime Pay	2,267.51	1,589.42	4,058.00	1,366.00	1,366.00
51142	Straight OT	1,168.39	1,293.47	1,326.00	415.00	415.00
51150	Special Pay	104.26	65.00	403.00	403.00	403.00
51155	One-Time Payouts	0.00	645.10	0.00	0.00	0.00
51237	Allowances & Other Benefits	0.00	206.60	0.00	0.00	0.00
51990	Salary Savings	(192.08)	0.00	(17,046.91)	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$43,227.04	\$38,670.14	\$58,940.55	\$40,462.00	\$42,383.00
Division Total: 30 - Public Works Maintenance		\$43,227.04	\$38,670.14	\$58,940.55	\$40,462.00	\$42,383.00
Department Total: 30 - Public Works		\$52,800.78	\$49,979.05	\$70,457.03	\$90,483.00	\$93,027.00
Department: 90 - Non-Departmental						
Division: 50 - Capital Outlay						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	5,884.65	4,395.75	0.00	0.00	0.00
51220	FICA/Medicare	493.80	313.85	0.00	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$6,378.45	\$4,709.60	\$0.00	\$0.00	\$0.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52130	Architect/Engineering Svc	4,206.00	0.00	0.00	0.00	0.00
52190	Miscellaneous Prof Svcs	257,733.00	228,959.85	42,534.90	42,535.00	42,535.00
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$261,939.00	\$228,959.85	\$42,534.90	\$42,535.00	\$42,535.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53810	Construction Services	814,556.03	904,308.25	1,320,543.00	655,000.00	655,000.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$814,556.03	\$904,308.25	\$1,320,543.00	\$655,000.00	\$655,000.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54310	Legal Notices & Advertise	670.16	1,239.26	0.00	0.00	0.00
54410	Printing & Binding	1,089.66	829.52	0.00	0.00	0.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$1,759.82	\$2,068.78	\$0.00	\$0.00	\$0.00
Division Total: 50 - Capital Outlay		\$1,084,633.30	\$1,140,046.48	\$1,363,077.90	\$697,535.00	\$697,535.00
Department Total: 90 - Non-Departmental		\$1,084,633.30	\$1,140,046.48	\$1,363,077.90	\$697,535.00	\$697,535.00
EXPENSES Total		\$1,882,914.99	\$1,923,939.79	\$2,173,762.93	\$1,528,096.00	\$1,529,765.00
Fund REVENUE	Total: 211 - Street Improvemt & Maint	\$1,461,272.72	\$1,830,470.35	\$2,133,800.00	\$1,490,000.00	\$1,534,700.00
Fund EXPENSE	Total: 211 - Street Improvemt & Maint	\$1,882,914.99	\$1,923,939.79	\$2,173,762.93	\$1,528,096.00	\$1,529,765.00
Fund Total: 211 - Street Improvemt & Maint		(\$421,642.27)	(\$93,469.44)	(\$39,962.93)	(\$38,096.00)	\$4,935.00
Fund: 213 - Public Art Fund						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4400-Use of Prp - Use of Money and Property</i>						
44010	Interest Income	4.68	5.15	50.00	50.00	51.00
<i>Account Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$4.68	\$5.15	\$50.00	\$50.00	\$51.00
<i>4800-Oth Revenu - Other Revenue</i>						
48130	Developer Contributions	0.00	0.00	0.00	7,210.00	7,426.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$0.00	\$0.00	\$0.00	\$7,210.00	\$7,426.00
<i>4900-Oth Source - Other Financing Sources</i>						
49990.501	Operating Xfer In-IWM	0.00	6,000.00	6,000.00	6,000.00	6,000.00
<i>Account Classification Total: 4900-Oth Source - Other Financing Sources</i>		\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
Division Total: 00 - Non-Departmental Revenue		\$4.68	\$6,005.15	\$6,050.00	\$13,260.00	\$13,477.00
Department Total: 00 - Non-Departmental Revenue		\$4.68	\$6,005.15	\$6,050.00	\$13,260.00	\$13,477.00
REVENUES Total		\$4.68	\$6,005.15	\$6,050.00	\$13,260.00	\$13,477.00
EXPENSES						
Department: 10 - Administration						
Division: 20 - City Manager						
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	0.00	1,950.00	15,000.00	15,000.00	15,000.00
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$0.00	\$1,950.00	\$15,000.00	\$15,000.00	\$15,000.00
Division Total: 20 - City Manager		\$0.00	\$1,950.00	\$15,000.00	\$15,000.00	\$15,000.00
Department Total: 10 - Administration		\$0.00	\$1,950.00	\$15,000.00	\$15,000.00	\$15,000.00
EXPENSES Total		\$0.00	\$1,950.00	\$15,000.00	\$15,000.00	\$15,000.00
Fund REVENUE	Total: 213 - Public Art Fund	\$4.68	\$6,005.15	\$6,050.00	\$13,260.00	\$13,477.00
Fund EXPENSE	Total: 213 - Public Art Fund	\$0.00	\$1,950.00	\$15,000.00	\$15,000.00	\$15,000.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
Fund Total: 213 - Public Art Fund		\$4.68	\$4,055.15	(\$8,950.00)	(\$1,740.00)	(\$1,523.00)
Fund: 214 - Measure J-Paratransit Fund						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
4400-Use of Prp - Use of Money and Property						
44010	Interest Income	0.00	1.97	0.00	0.00	0.00
<i>Account Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$0.00	\$1.97	\$0.00	\$0.00	\$0.00
Division Total: 00 - Non-Departmental Revenue		\$0.00	\$1.97	\$0.00	\$0.00	\$0.00
Department Total: 00 - Non-Departmental Revenue		\$0.00	\$1.97	\$0.00	\$0.00	\$0.00
Department: 50 - Recreation						
Division: 40 - Recreation-Senior Svcs						
4000-Taxes - Property and Other Taxes						
40320	Measure J-Paratransit	0.00	125,326.90	132,552.00	136,528.60	140,624.00
<i>Account Classification Total: 4000-Taxes - Property and Other Taxes</i>		\$0.00	\$125,326.90	\$132,552.00	\$136,528.60	\$140,624.00
4600-Charges - Charges for Services						
46532.1	Fare Box Revenue	0.00	9,652.50	10,000.00	10,300.00	10,712.00
46532.2	Nutrition Rides	0.00	2,413.00	3,500.00	3,605.00	3,749.00
46536	Other Advance Tickets	0.00	692.50	0.00	887.00	922.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>		\$0.00	\$12,758.00	\$13,500.00	\$14,792.00	\$15,383.00
Division Total: 40 - Recreation-Senior Svcs		\$0.00	\$138,084.90	\$146,052.00	\$151,320.60	\$156,007.00
Department Total: 50 - Recreation		\$0.00	\$138,084.90	\$146,052.00	\$151,320.60	\$156,007.00
REVENUES Total		\$0.00	\$138,086.87	\$146,052.00	\$151,320.60	\$156,007.00
EXPENSES						
Department: 50 - Recreation						
Division: 40 - Recreation-Senior Svcs						
5100-Persn - Personnel						
51110	Regular Salaries & Wages	0.00	2,319.39	0.00	0.00	0.00
51120	Part-Time Permanent Salaries & Wages	0.00	56,845.17	51,917.00	51,917.00	51,917.00
51200	PARS Contribution	0.00	324.93	203.00	203.00	203.00
51210	PERS Contributions	0.00	4,149.49	0.00	0.00	0.00
51220	FICA/Medicare	0.00	2,316.59	0.00	0.00	0.00
51240	Workers Compensation Premiums	0.00	4,169.11	0.00	0.00	0.00
51140	Overtime Pay	0.00	322.70	208.00	208.00	208.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$0.00	\$70,447.38	\$52,328.00	\$52,328.00	\$52,328.00
5200-Prof Svcs - Purchased Professional & Technical Services						
52220	Medical Services	0.00	230.00	0.00	0.00	0.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$0.00	\$230.00	\$0.00	\$0.00	\$0.00
5300-Prop Svcs - Purchased Property Services						
53250	Vehicle & Equip Maint Svc	0.00	7,565.53	14,200.00	14,200.00	14,200.00
<i>Account Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$0.00	\$7,565.53	\$14,200.00	\$14,200.00	\$14,200.00
5400-Other Svcs - Other Purchased Services						
54920	Events & Field Trips	0.00	343.00	1,020.00	1,020.00	1,020.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$0.00	\$343.00	\$1,020.00	\$1,020.00	\$1,020.00
5500-Supplies - Supplies						
55110	General Office Supplies	0.00	1,557.38	500.00	500.00	500.00
55210	Fuel	0.00	0.00	10,000.00	10,000.00	10,000.00
55250	Vehicle & Equip Supplies	0.00	104.34	0.00	0.00	0.00
55290	Other Operating Supplies	0.00	621.00	2,200.00	2,200.00	2,200.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$0.00	\$2,282.72	\$12,700.00	\$12,700.00	\$12,700.00
5900-Oth Financ - Other Financing Uses						
59991.101	Indirect Xfer-GEN	0.00	31,486.00	32,430.00	33,403.00	33,403.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$0.00	\$31,486.00	\$32,430.00	\$33,403.00	\$33,403.00
Division Total: 40 - Recreation-Senior Svcs		\$0.00	\$112,354.63	\$112,678.00	\$113,651.00	\$113,651.00
Department Total: 50 - Recreation		\$0.00	\$112,354.63	\$112,678.00	\$113,651.00	\$113,651.00
EXPENSES Total		\$0.00	\$112,354.63	\$112,678.00	\$113,651.00	\$113,651.00
Fund REVENUE Total: 214 - Measure J-Paratransit Fund		\$0.00	\$138,086.87	\$146,052.00	\$151,320.60	\$156,007.00
Fund EXPENSE Total: 214 - Measure J-Paratransit Fund		\$0.00	\$112,354.63	\$112,678.00	\$113,651.00	\$113,651.00
Fund Total: 214 - Measure J-Paratransit Fund		\$0.00	\$25,732.24	\$33,374.00	\$37,669.60	\$42,356.00
Fund: 221 - Grants						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
4400-Use of Prp - Use of Money and Property						
44010	Interest Income	11.46	21.11	0.00	0.00	0.00
<i>Account Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$11.46	\$21.11	\$0.00	\$0.00	\$0.00
Division Total: 00 - Non-Departmental Revenue		\$11.46	\$21.11	\$0.00	\$0.00	\$0.00
Department Total: 00 - Non-Departmental Revenue		\$11.46	\$21.11	\$0.00	\$0.00	\$0.00
Department: 25 - Fire						
Division: 10 - Fire Administration						
4500-Intergov'l - Intergovernmental Revenues						
45430	Federal Grant-Capital	920,794.00	450.00	0.00	0.00	0.00
45790	Other Local Reimbursement	0.00	31,718.73	0.00	0.00	0.00
<i>Account Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>		\$920,794.00	\$32,168.73	\$0.00	\$0.00	\$0.00
Division Total: 10 - Fire Administration		\$920,794.00	\$32,168.73	\$0.00	\$0.00	\$0.00
Department Total: 25 - Fire		\$920,794.00	\$32,168.73	\$0.00	\$0.00	\$0.00
Department: 30 - Public Works						
Division: 20 - Public Works Engineering						
4500-Intergov'l - Intergovernmental Revenues						
45440	State Grant-Operating	0.00	60,000.47	0.00	0.00	0.00
<i>Account Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>		\$0.00	\$60,000.47	\$0.00	\$0.00	\$0.00
Division Total: 20 - Public Works Engineering		\$0.00	\$60,000.47	\$0.00	\$0.00	\$0.00
Department Total: 30 - Public Works		\$0.00	\$60,000.47	\$0.00	\$0.00	\$0.00
Department: 40 - Community Development						
Division: 10 - Comm Dev-Econ Developmt						
4500-Intergov'l - Intergovernmental Revenues						
45440	State Grant-Operating	0.00	0.00	302,500.00	302,500.00	311,575.00
<i>Account Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>		\$0.00	\$0.00	\$302,500.00	\$302,500.00	\$311,575.00
Division Total: 10 - Comm Dev-Econ Developmt		\$0.00	\$0.00	\$302,500.00	\$302,500.00	\$311,575.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
Division: 30 - Comm Dev-Planning						
<i>4500-Intergov'l - Intergovernmental Revenues</i>						
45450	State Grant-Capital	84,643.15	0.00	5,000.00	5,150.00	5,304.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>		\$84,643.15	\$0.00	\$5,000.00	\$5,150.00	\$5,304.00
Division Total: 30 - Comm Dev-Planning		\$84,643.15	\$0.00	\$5,000.00	\$5,150.00	\$5,304.00
Department Total: 40 - Community Development		\$84,643.15	\$0.00	\$307,500.00	\$307,650.00	\$316,879.00
REVENUES Total		\$1,005,448.61	\$92,190.31	\$307,500.00	\$307,650.00	\$316,879.00
EXPENSES						
Department: 20 - Police						
Division: 11 - Police Administration						
<i>5500-Supplies - Supplies</i>						
55220	Safety Supplies	0.00	0.00	12,000.00	12,000.00	12,000.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$0.00	\$0.00	\$12,000.00	\$12,000.00	\$12,000.00
Division Total: 11 - Police Administration		\$0.00	\$0.00	\$12,000.00	\$12,000.00	\$12,000.00
Department Total: 20 - Police		\$0.00	\$0.00	\$12,000.00	\$12,000.00	\$12,000.00
Department: 25 - Fire						
Division: 10 - Fire Administration						
<i>5600-Prop & Cap - Property & Capital</i>						
56520	Vehicles >\$10K	1,902,624.00	0.00	0.00	0.00	0.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$1,902,624.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: 10 - Fire Administration		\$1,902,624.00	\$0.00	\$0.00	\$0.00	\$0.00
Department Total: 25 - Fire		\$1,902,624.00	\$0.00	\$0.00	\$0.00	\$0.00
Department: 30 - Public Works						
Division: 20 - Public Works Engineering						
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	66,282.50	1,552.53	0.00	0.00	0.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$66,282.50	\$1,552.53	\$0.00	\$0.00	\$0.00
Division Total: 20 - Public Works Engineering		\$66,282.50	\$1,552.53	\$0.00	\$0.00	\$0.00
Department Total: 30 - Public Works		\$66,282.50	\$1,552.53	\$0.00	\$0.00	\$0.00
Department: 40 - Community Development						
Division: 10 - Comm Dev-Econ Developmt						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	175,967.94	0.00	0.00	0.00	0.00
51210	PERS Contributions	44,186.07	0.00	0.00	0.00	0.00
51220	FICA/Medicare	13,911.52	0.00	0.00	0.00	0.00
51230	Medical Benefits	39,428.83	0.00	0.00	0.00	0.00
51235	Life & LTD Insurance	1,730.06	0.00	0.00	0.00	0.00
51237	Allowances & Other Benefits	5,832.75	0.00	0.00	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$281,057.17	\$0.00	\$0.00	\$0.00	\$0.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	54,900.75	(1,062.50)	302,500.00	302,500.00	302,500.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$54,900.75	(\$1,062.50)	\$302,500.00	\$302,500.00	\$302,500.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54220	Mobile/Wireless Expenses	1,172.24	180.00	0.00	0.00	0.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$1,172.24	\$180.00	\$0.00	\$0.00	\$0.00
<i>5500-Supplies - Supplies</i>						
55130	Photocopying Charges	499.07	(59.66)	0.00	0.00	0.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$499.07	(\$59.66)	\$0.00	\$0.00	\$0.00
<i>5900-Oth Financ - Other Financing Uses</i>						
59990.101	Operating Xfer Out-GEN	0.00	35,000.00	0.00	0.00	0.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00
Division Total: 10 - Comm Dev-Econ Developmt		\$337,629.23	\$34,057.84	\$302,500.00	\$302,500.00	\$302,500.00
Division: 30 - Comm Dev-Planning						
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52190	Miscellaneous Prof Svcs	140,229.17	120,492.79	0.00	0.00	0.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$140,229.17	\$120,492.79	\$0.00	\$0.00	\$0.00
Division Total: 30 - Comm Dev-Planning		\$140,229.17	\$120,492.79	\$0.00	\$0.00	\$0.00
Department Total: 40 - Community Development		\$477,858.40	\$154,550.63	\$302,500.00	\$302,500.00	\$302,500.00
EXPENSES Total		\$2,446,764.90	\$156,103.16	\$314,500.00	\$314,500.00	\$314,500.00
Fund REVENUE Total: 221 - Grants		\$1,005,448.61	\$92,190.31	\$307,500.00	\$307,650.00	\$316,879.00
Fund EXPENSE Total: 221 - Grants		\$2,446,764.90	\$156,103.16	\$314,500.00	\$314,500.00	\$314,500.00
Fund Total: 221 - Grants		(\$1,441,316.29)	(\$63,912.85)	(\$7,000.00)	(\$6,850.00)	\$2,379.00
Fund: 222 - C.O.P.S. Grant Fund						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4400-Use of Prp - Use of Money and Property</i>						
44010	Interest Income	0.00	5.72	0.00	0.00	0.00
<i>Account Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$0.00	\$5.72	\$0.00	\$0.00	\$0.00
Division Total: 00 - Non-Departmental Revenue		\$0.00	\$5.72	\$0.00	\$0.00	\$0.00
Department Total: 00 - Non-Departmental Revenue		\$0.00	\$5.72	\$0.00	\$0.00	\$0.00
Department: 20 - Police						
Division: 12 - Police Operations						
<i>4500-Intergov'l - Intergovernmental Revenues</i>						
45440	State Grant-Operating	0.00	102,951.66	100,000.00	103,000.00	106,090.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>		\$0.00	\$102,951.66	\$100,000.00	\$103,000.00	\$106,090.00
Division Total: 12 - Police Operations		\$0.00	\$102,951.66	\$100,000.00	\$103,000.00	\$106,090.00
Department Total: 20 - Police		\$0.00	\$102,951.66	\$100,000.00	\$103,000.00	\$106,090.00
REVENUES Total		\$0.00	\$102,957.38	\$100,000.00	\$103,000.00	\$106,090.00
EXPENSES						
Department: 20 - Police						
Division: 12 - Police Operations						
<i>5500-Supplies - Supplies</i>						
55220	Safety Supplies	0.00	0.00	30,000.00	30,000.00	30,000.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$0.00	\$0.00	\$30,000.00	\$30,000.00	\$30,000.00
<i>5600-Prop & Cap - Property & Capital</i>						
56720	Other Equipment >\$10K	0.00	94,529.27	0.00	0.00	0.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$0.00	\$94,529.27	\$0.00	\$0.00	\$0.00
Division Total: 12 - Police Operations		\$0.00	\$94,529.27	\$30,000.00	\$30,000.00	\$30,000.00
Department Total: 20 - Police		\$0.00	\$94,529.27	\$30,000.00	\$30,000.00	\$30,000.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
EXPENSES Total		\$0.00	\$94,529.27	\$30,000.00	\$30,000.00	\$30,000.00
Fund REVENUE	Total: 222 - C.O.P.S. Grant Fund	\$0.00	\$102,957.38	\$100,000.00	\$103,000.00	\$106,090.00
Fund EXPENSE	Total: 222 - C.O.P.S. Grant Fund	\$0.00	\$94,529.27	\$30,000.00	\$30,000.00	\$30,000.00
Fund Total: 222 - C.O.P.S. Grant Fund		\$0.00	\$8,428.11	\$70,000.00	\$73,000.00	\$76,090.00
Fund: 231 - City Housing Trust Fund						
REVENUES						
Department: 40 - Community Development						
Division: 10 - Comm Dev-Econ Developmt						
4400-Use of Prp - Use of Money and Property						
44010	Interest Income	0.41	8.75	0.00	0.00	0.00
<i>Account Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$0.41	\$8.75	\$0.00	\$0.00	\$0.00
4500-Intergov'l - Intergovernmental Revenues						
45450	State Grant-Capital	0.00	2,586,000.00	0.00	0.00	0.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>		\$0.00	\$2,586,000.00	\$0.00	\$0.00	\$0.00
Division Total: 10 - Comm Dev-Econ Developmt		\$0.41	\$2,586,008.75	\$0.00	\$0.00	\$0.00
Department Total: 40 - Community Development		\$0.41	\$2,586,008.75	\$0.00	\$0.00	\$0.00
REVENUES Total		\$0.41	\$2,586,008.75	\$0.00	\$0.00	\$0.00
EXPENSES						
Department: 40 - Community Development						
Division: 10 - Comm Dev-Econ Developmt						
5900-Oth Financ - Other Financing Uses						
59110	Loans & Grants	2,860,000.00	2,861,361.00	0.00	0.00	0.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$2,860,000.00	\$2,861,361.00	\$0.00	\$0.00	\$0.00
Division Total: 10 - Comm Dev-Econ Developmt		\$2,860,000.00	\$2,861,361.00	\$0.00	\$0.00	\$0.00
Department Total: 40 - Community Development		\$2,860,000.00	\$2,861,361.00	\$0.00	\$0.00	\$0.00
EXPENSES Total		\$2,860,000.00	\$2,861,361.00	\$0.00	\$0.00	\$0.00
Fund REVENUE	Total: 231 - City Housing Trust Fund	\$0.41	\$2,586,008.75	\$0.00	\$0.00	\$0.00
Fund EXPENSE	Total: 231 - City Housing Trust Fund	\$2,860,000.00	\$2,861,361.00	\$0.00	\$0.00	\$0.00
Fund Total: 231 - City Housing Trust Fund		(\$2,859,999.59)	(\$275,352.25)	\$0.00	\$0.00	\$0.00
Fund: 232 - City LMI Housing Fund						
REVENUES						
Department: 40 - Community Development						
Division: 10 - Comm Dev-Econ Developmt						
4800-Oth Revenu - Other Revenue						
48990	Other Misc Revenue	500.00	0.00	250,000.00	250,000.00	257,500.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$500.00	\$0.00	\$250,000.00	\$250,000.00	\$257,500.00
Division Total: 10 - Comm Dev-Econ Developmt		\$500.00	\$0.00	\$250,000.00	\$250,000.00	\$257,500.00
Department Total: 40 - Community Development		\$500.00	\$0.00	\$250,000.00	\$250,000.00	\$257,500.00
REVENUES Total		\$500.00	\$0.00	\$250,000.00	\$250,000.00	\$257,500.00
EXPENSES						
Department: 40 - Community Development						
Division: 10 - Comm Dev-Econ Developmt						
5100-Persn - Personnel						
51110	Regular Salaries & Wages	56,883.98	47,775.58	72,457.00	0.00	0.00
51210	PERS Contributions	16,058.63	10,558.66	19,102.00	0.00	0.00
51220	FICA/Medicare	4,444.63	3,892.79	5,683.00	0.00	0.00
51230	Medical Benefits	10,599.18	5,512.21	8,123.00	0.00	0.00
51235	Life & LTD Insurance	541.36	441.44	691.00	0.00	0.00
51240	Workers Compensation Premiums	3,169.25	2,167.70	2,164.00	0.00	0.00
51155	One-Time Payouts	0.00	4,911.08	0.00	0.00	0.00
51237	Allowances & Other Benefits	2,340.00	1,253.70	1,825.00	0.00	0.00
51990	Salary Savings	0.00	0.00	(110,044.00)	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$94,037.03	\$76,513.16	\$1.00	\$0.00	\$0.00
5200-Prof Svcs - Purchased Professional & Technical Services						
52120	Legal & Financial Svcs	6,698.00	7,672.43	40,000.00	25,000.00	25,000.00
52190	Miscellaneous Prof Svcs	0.00	11,725.31	50,000.00	50,000.00	50,000.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$6,698.00	\$19,397.74	\$90,000.00	\$75,000.00	\$75,000.00
5300-Prop Svcs - Purchased Property Services						
53110	Utilities-Energy	5,242.84	4,518.28	5,300.00	5,300.00	5,300.00
53111	Utilities-Water & Sewer	0.00	946.41	0.00	0.00	0.00
53990	Other Property Services	3,480.82	220.00	4,500.00	4,500.00	4,500.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$8,723.66	\$5,684.69	\$9,800.00	\$9,800.00	\$9,800.00
5400-Other Svcs - Other Purchased Services						
54210	Telephone Expenses	540.00	742.00	500.00	500.00	500.00
54220	Mobile/Wireless Expenses	180.00	65.71	720.00	720.00	720.00
54310	Legal Notices & Advertise	0.00	0.00	300.00	300.00	300.00
54610	Travel & Training	944.95	904.00	2,000.00	2,000.00	2,000.00
54910	Dues & Subscriptions	0.00	0.00	800.00	800.00	800.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$1,664.95	\$1,711.71	\$4,320.00	\$4,320.00	\$4,320.00
5500-Supplies - Supplies						
55120	Postage & Delivery	88.68	42.46	500.00	500.00	500.00
55130	Photocopying Charges	1,143.62	815.78	800.00	800.00	800.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$1,232.30	\$858.24	\$1,300.00	\$1,300.00	\$1,300.00
5900-Oth Financ - Other Financing Uses						
59110	Loans & Grants	531,152.00	0.00	0.00	100,000.00	100,000.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$531,152.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00
Division Total: 10 - Comm Dev-Econ Developmt		\$643,507.94	\$104,165.54	\$105,421.00	\$190,420.00	\$190,420.00
Department Total: 40 - Community Development		\$643,507.94	\$104,165.54	\$105,421.00	\$190,420.00	\$190,420.00
Department: 60 - Economic Development						
Division: 20 - Economic Development						
5300-Prop Svcs - Purchased Property Services						
53990	Other Property Services	0.00	220.00	0.00	0.00	0.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$0.00	\$220.00	\$0.00	\$0.00	\$0.00
Division Total: 20 - Economic Development		\$0.00	\$220.00	\$0.00	\$0.00	\$0.00
Department Total: 60 - Economic Development		\$0.00	\$220.00	\$0.00	\$0.00	\$0.00
EXPENSES Total		\$643,507.94	\$104,385.54	\$105,421.00	\$190,420.00	\$190,420.00
Fund REVENUE	Total: 232 - City LMI Housing Fund	\$500.00	\$0.00	\$250,000.00	\$250,000.00	\$257,500.00
Fund EXPENSE	Total: 232 - City LMI Housing Fund	\$643,507.94	\$104,385.54	\$105,421.00	\$190,420.00	\$190,420.00
Fund Total: 232 - City LMI Housing Fund		(\$643,007.94)	(\$104,385.54)	\$144,579.00	\$59,580.00	\$67,080.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
Fund: 301 - Capital Improvement Fund						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
4400-Use of Prp - Use of Money and Property						
44010	Interest Income	31.84	3.35	0.00	0.00	0.00
<i>Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$31.84	\$3.35	\$0.00	\$0.00	\$0.00
4500-Intergov'l - Intergovernmental Revenues						
45430	Federal Grant-Capital	1,324,055.43	603,860.80	1,497,513.00	3,491,370.00	3,596,111.00
45450	State Grant-Capital	73,165.15	312,110.30	0.00	80,000.00	82,400.00
45460	Local Agency Grants	387,051.16	22,306.00	251,800.00	617,641.00	636,170.00
45910	Misc Intergovmntal Rev	0.00	0.00	0.00	154,500.00	159,135.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>		\$1,784,271.74	\$938,277.10	\$1,749,313.00	\$4,343,511.00	\$4,473,816.00
4800-Oth Revenu - Other Revenue						
48120	Contributions & Donations	43,135.49	63,708.32	0.00	3,846.00	3,961.00
48990	Other Misc Revenue	0.00	400.00	0.00	237,000.00	244,110.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$43,135.49	\$64,108.32	\$0.00	\$240,846.00	\$248,071.00
4900-Oth Source - Other Financing Sources						
49990.101	Operating Xfer In-GEN	344,428.49	74,838.34	0.00	0.00	0.00
49990.201	Operating Xfer In-GAS	0.00	0.00	41,500.00	0.00	0.00
49990.204	Operating Xfer In-Meas J Return to Source	35,000.00	0.00	41,500.00	20,000.00	20,000.00
<i>nt Classification Total: 4900-Oth Source - Other Financing Sources</i>		\$379,428.49	\$74,838.34	\$83,000.00	\$20,000.00	\$20,000.00
Division Total: 00 - Non-Departmental Revenue		\$2,206,867.56	\$1,077,227.11	\$1,832,313.00	\$4,604,357.00	\$4,741,887.00
Department Total: 00 - Non-Departmental Revenue		\$2,206,867.56	\$1,077,227.11	\$1,832,313.00	\$4,604,357.00	\$4,741,887.00
REVENUES Total		\$2,206,867.56	\$1,077,227.11	\$1,832,313.00	\$4,604,357.00	\$4,741,887.00
EXPENSES						
Department: 30 - Public Works						
Division: 20 - Public Works Engineering						
5100-Persn - Personnel						
51110	Regular Salaries & Wages	0.00	0.00	21,408.00	12,967.00	12,967.00
51231	Dental Benefits	0.00	0.00	0.00	251.00	263.00
51210	PERS Contributions	0.00	0.00	4,473.00	2,957.00	3,611.00
51220	FICA/Medicare	0.00	0.00	1,690.00	1,022.00	1,009.00
51230	Medical Benefits	0.00	0.00	2,180.00	1,146.00	1,201.00
51235	Life & LTD Insurance	0.00	0.00	205.00	105.00	105.00
51240	Workers Compensation Premiums	0.00	667.14	666.00	388.00	388.00
51150	Special Pay	0.00	0.00	130.00	78.00	78.00
51237	Allowances & Other Benefits	0.00	0.00	546.00	312.00	312.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$0.00	\$667.14	\$31,298.00	\$19,226.00	\$19,934.00
Division Total: 20 - Public Works Engineering		\$0.00	\$667.14	\$31,298.00	\$19,226.00	\$19,934.00
Division: 30 - Public Works Maintenance						
5900-Oth Financ - Other Financing Uses						
59990.204	Operating Xfer Out-Meas J Rtn to Source	0.00	0.00	0.00	0.00	0.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: 30 - Public Works Maintenance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department Total: 30 - Public Works		\$0.00	\$667.14	\$31,298.00	\$19,226.00	\$19,934.00
Department: 40 - Community Development						
Division: 30 - Comm Dev-Planning						
5200-Prof Svcs - Purchased Professional & Technical Services						
52190	Miscellaneous Prof Svcs	422,000.00	66,524.30	0.00	0.00	0.00
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$422,000.00	\$66,524.30	\$0.00	\$0.00	\$0.00
Division Total: 30 - Comm Dev-Planning		\$422,000.00	\$66,524.30	\$0.00	\$0.00	\$0.00
Department Total: 40 - Community Development		\$422,000.00	\$66,524.30	\$0.00	\$0.00	\$0.00
Department: 90 - Non-Departmental						
Division: 50 - Capital Outlay						
5100-Persn - Personnel						
51110	Regular Salaries & Wages	1,812.42	5,991.79	0.00	0.00	0.00
51220	FICA/Medicare	364.17	398.09	0.00	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$2,176.59	\$6,389.88	\$0.00	\$0.00	\$0.00
5200-Prof Svcs - Purchased Professional & Technical Services						
52120	Legal & Financial Svcs	0.00	52.50	0.00	0.00	0.00
52130	Architect/Engineering Svc	27,255.71	2,403.70	0.00	0.00	0.00
52190	Miscellaneous Prof Svcs	405,913.46	108,612.09	17,875.49	17,876.00	17,876.00
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$433,169.17	\$111,068.29	\$17,875.49	\$17,876.00	\$17,876.00
5300-Prop Svcs - Purchased Property Services						
53810	Construction Services	2,918,367.19	1,296,633.63	2,055,547.16	4,555,896.00	4,555,896.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$2,918,367.19	\$1,296,633.63	\$2,055,547.16	\$4,555,896.00	\$4,555,896.00
5400-Other Svcs - Other Purchased Services						
54310	Legal Notices & Advertise	1,338.68	0.00	0.00	0.00	0.00
54410	Printing & Binding	2,500.73	0.00	0.00	0.00	0.00
54610	Travel & Training	(282.16)	0.00	0.00	0.00	0.00
<i>nt Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$3,557.25	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: 50 - Capital Outlay		\$3,357,270.20	\$1,414,091.80	\$2,073,422.65	\$4,573,772.00	\$4,573,772.00
Department Total: 90 - Non-Departmental		\$3,357,270.20	\$1,414,091.80	\$2,073,422.65	\$4,573,772.00	\$4,573,772.00
EXPENSES Total		\$3,779,270.20	\$1,481,283.24	\$2,104,720.65	\$4,592,998.00	\$4,593,706.00
Fund REVENUE	Total: 301 - Capital Improvement Fund	\$2,206,867.56	\$1,077,227.11	\$1,832,313.00	\$4,604,357.00	\$4,741,887.00
Fund EXPENSE	Total: 301 - Capital Improvement Fund	\$3,779,270.20	\$1,481,283.24	\$2,104,720.65	\$4,592,998.00	\$4,593,706.00
Fund Total: 301 - Capital Improvement Fund		(\$1,572,402.64)	(\$404,056.13)	(\$272,407.65)	\$11,359.00	\$148,181.00
Fund: 501 - Integrated Waste Mgmt						
REVENUES						
Department: 10 - Administration						
Division: 80 - Environmental Services						
4400-Use of Prp - Use of Money and Property						
44010	Interest Income	0.00	0.00	1,000.00	0.00	0.00
<i>Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00
4500-Intergov'l - Intergovernmental Revenues						
45440	State Grant-Operating	20,522.35	1,250.00	16,000.00	16,000.00	16,480.00
<i>Classification Total: 4500-Intergov'l - Intergovernmental Revenues</i>		\$20,522.35	\$1,250.00	\$16,000.00	\$16,000.00	\$16,480.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
<i>4600-Charges - Charges for Services</i>						
46090	Permit Issuance Fees	0.00	312.95	3,750.00	600.00	624.00
46310	IWM Fees	1,708,725.10	1,921,212.39	2,017,273.00	2,179,573.00	2,266,756.00
46320	Recycling Revenues	289,370.46	266,827.04	260,200.00	260,200.00	270,608.00
46321.1	Recycling Sales-CFL/Flourescent Tubes	1,387.55	1,258.20	1,500.00	2,000.00	2,080.00
46321.2	Recycling Sales-Mulch	249.99	16.32	250.00	0.00	0.00
46321.3	Recycling Sales-Compost	2,092.24	2,182.71	1,000.00	1,000.00	1,040.00
46321.4	Recycling Sales-Carpet	1,493.82	1,647.51	500.00	1,400.00	1,456.00
46321.5	Recycling Sales-Sharps	64.27	23.57	125.00	0.00	0.00
46321.6	Recycling Sales-Miscellaneous	55.72	2,193.83	125.00	600.00	624.00
46321.8	Recycling Sales-Green Team T-shirts	9.05	28.10	0.00	0.00	0.00
46321.9	Recycling Sales-Event Stands	256.20	250.00	500.00	200.00	208.00
<i>Account Classification Total: 4600-Charges - Charges for Services</i>		\$2,003,704.40	\$2,195,952.62	\$2,285,223.00	\$2,445,573.00	\$2,543,396.00
<i>4800-Oth Revenu - Other Revenue</i>						
48120	Contributions & Donations	64,445.76	3,388.27	2,500.00	2,500.00	2,575.00
48990	Other Misc Revenue	3,669.67	3,814.24	1,800.00	3,600.00	3,708.00
<i>Account Classification Total: 4800-Oth Revenu - Other Revenue</i>		\$68,115.43	\$7,202.51	\$4,300.00	\$6,100.00	\$6,283.00
<i>4900-Oth Source - Other Financing Sources</i>						
49990.203	Operating Xfer In-LAD	0.00	0.00	0.00	0.00	0.00
<i>Account Classification Total: 4900-Oth Source - Other Financing Sources</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: 80 - Environmental Services		\$2,092,342.18	\$2,204,405.13	\$2,306,523.00	\$2,467,673.00	\$2,566,159.00
Department Total: 10 - Administration		\$2,092,342.18	\$2,204,405.13	\$2,306,523.00	\$2,467,673.00	\$2,566,159.00
REVENUES Total		\$2,092,342.18	\$2,204,405.13	\$2,306,523.00	\$2,467,673.00	\$2,566,159.00
EXPENSES						
Department: 10 - Administration						
Division: 20 - City Manager						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	43,293.32	42,339.24	43,609.56	49,397.00	49,397.00
51231	Dental Benefits	0.00	0.00	0.00	361.00	379.00
51210	PERS Contributions	10,707.41	9,343.44	12,702.84	14,351.00	18,245.00
51220	FICA/Medicare	2,394.18	2,380.19	3,430.80	3,822.00	2,618.00
51230	Medical Benefits	4,358.16	4,407.60	4,226.91	3,857.00	4,050.00
51235	Life & LTD Insurance	377.71	401.52	415.82	463.00	463.00
51240	Workers Compensation Premiums	792.55	694.53	693.50	694.00	694.00
51155	One-Time Payouts	0.00	2,605.50	0.00	0.00	0.00
51237	Allowances & Other Benefits	2,409.19	2,443.22	1,237.50	562.00	562.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$64,332.52	\$64,615.24	\$66,316.93	\$73,507.00	\$76,408.00
Division Total: 20 - City Manager		\$64,332.52	\$64,615.24	\$66,316.93	\$73,507.00	\$76,408.00
Division: 80 - Environmental Services						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	489,040.00	491,963.38	493,197.00	601,948.00	601,948.00
51120	Part-Time Permanent Salaries & Wages	51,003.83	75,559.31	59,576.00	50,000.00	50,000.00
51231	Dental Benefits	0.00	0.00	0.00	13,531.00	14,208.00
51200	PARS Contribution	760.28	1,153.06	774.00	774.00	774.00
51210	PERS Contributions	120,054.50	103,205.47	111,581.00	137,187.00	166,914.00
51220	FICA/Medicare	38,563.13	38,930.98	38,028.00	46,497.00	47,563.00
51230	Medical Benefits	185,336.38	166,354.66	129,891.00	114,910.00	120,640.00
51235	Life & LTD Insurance	15,138.01	6,371.68	4,517.00	4,879.00	4,879.00
51240	Workers Compensation Premiums	28,844.33	26,406.66	24,966.00	26,353.00	26,353.00
51140	Overtime Pay	33,080.61	24,327.92	20,000.00	24,000.00	24,000.00
51150	Special Pay	1,000.00	0.00	0.00	0.00	0.00
51155	One-Time Payouts	0.00	17,869.99	0.00	0.00	0.00
51237	Allowances & Other Benefits	4,441.32	4,141.12	3,900.00	5,850.00	5,850.00
51242	Workers Compensation Pay (In Lieu of Salary)	308.07	549.25	0.00	0.00	0.00
51990	Salary Savings	(4,698.07)	0.00	0.00	(27,490.00)	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$962,872.39	\$956,833.48	\$886,430.00	\$998,439.00	\$1,063,129.00
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52120	Legal & Financial Svcs	6,413.70	9,343.40	0.00	10,000.00	10,000.00
52190	Miscellaneous Prof Svcs	97,762.31	13,799.41	81,000.00	15,000.00	15,000.00
52210	Lab & Investigative Svcs	853.00	4,304.00	5,000.00	5,000.00	5,000.00
52230	Other Technical Services	0.00	1,468.44	1,500.00	2,000.00	2,000.00
52240	Miscellaneous Services	6,726.35	8,385.55	60,000.00	125,000.00	125,000.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$111,755.36	\$37,300.80	\$147,500.00	\$157,000.00	\$157,000.00
<i>5300-Prop Svcs - Purchased Property Services</i>						
53110	Utilities-Energy	5,336.40	13,244.09	10,480.00	5,000.00	5,000.00
53111	Utilities-Water & Sewer	0.00	1,628.47	0.00	5,500.00	5,500.00
53230	Building Maint Services	8,223.65	9,731.47	10,000.00	10,000.00	10,000.00
53250	Vehicle & Equip Maint Svc	136,654.13	98,219.66	137,000.00	120,000.00	120,000.00
53910	Solid Waste Services	425.00	7,439.94	8,500.00	2,000.00	2,000.00
<i>Account Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$150,639.18	\$130,263.63	\$165,980.00	\$142,500.00	\$142,500.00
<i>5400-Other Svcs - Other Purchased Services</i>						
54110	Insurance Premiums	0.00	0.00	0.00	25,000.00	25,000.00
54120	Settlements & Judgements	0.00	0.00	25,000.00	0.00	0.00
54210	Telephone Expenses	2,534.92	371.69	1,750.00	1,750.00	1,750.00
54220	Mobile/Wireless Expenses	6,278.03	4,685.38	7,000.00	7,000.00	7,000.00
54230	Internet Services	1,062.17	893.00	0.00	0.00	0.00
54310	Legal Notices & Advertise	822.50	1,269.07	1,000.00	1,000.00	1,000.00
54410	Printing & Binding	11,417.07	9,613.05	12,000.00	12,000.00	12,000.00
54610	Travel & Training	2,176.05	3,493.68	2,000.00	2,000.00	2,000.00
54910	Dues & Subscriptions	4,372.72	1,180.67	2,000.00	2,000.00	2,000.00
54920	Events & Field Trips	6,875.46	5,632.65	4,500.00	4,500.00	4,500.00
<i>Account Classification Total: 5400-Other Svcs - Other Purchased Services</i>		\$35,538.92	\$27,139.19	\$55,250.00	\$55,250.00	\$55,250.00
<i>5500-Supplies - Supplies</i>						
55110	General Office Supplies	2,565.63	2,702.71	1,500.00	1,500.00	1,500.00
55120	Postage & Delivery	101.17	258.46	1,500.00	1,500.00	1,500.00
55130	Photocopying Charges	811.99	636.97	750.00	750.00	750.00
55210	Fuel	60,001.26	50,948.17	66,150.00	66,150.00	66,150.00
55220	Safety Supplies	8,455.86	4,268.16	5,000.00	5,000.00	5,000.00
55240	Clothing & Uniform Supply	Appendix A	3,058.72	3,500.00	4,000.00	4,000.00

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
55250	Vehicle & Equip Supplies	12,684.38	10,320.58	45,000.00	32,000.00	32,000.00
55290	Other Operating Supplies	410.87	567.78	400.00	4,000.00	4,000.00
55520	Building Supplies	0.00	87.54	0.00	0.00	0.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$85,031.16	\$72,849.09	\$123,800.00	\$114,900.00	\$114,900.00
<i>5600-Prop & Cap - Property & Capital</i>						
56410	Office Equipment <\$10K	13,842.22	467.16	1,500.00	1,500.00	1,500.00
56710	Other Equipment <\$10K	1,478.70	1,497.67	0.00	0.00	0.00
<i>Account Classification Total: 5600-Prop & Cap - Property & Capital</i>		\$15,320.92	\$1,964.83	\$1,500.00	\$1,500.00	\$1,500.00
<i>5800-Financing - Financing Costs</i>						
58110.1	Principal Payments-Facilities	0.00	233,500.00	239,800.00	245,700.00	251,700.00
58110.2	Principal Payments-Equipment	0.00	108,753.72	111,191.00	113,179.00	115,202.00
58120.1	Interest Payments-Facilities	0.00	(158,778.53)	66,677.00	60,797.00	54,772.00
58120.2	Interest Payments-Equipment	6,046.51	(87,207.34)	8,697.00	6,709.00	4,685.00
58220	Licenses & Permits	0.00	2,848.00	1,500.00	3,000.00	3,000.00
<i>Account Classification Total: 5800-Financing - Financing Costs</i>		\$6,046.51	\$99,115.85	\$427,865.00	\$429,385.00	\$429,359.00
<i>5900-Oth Financ - Other Financing Uses</i>						
59991.101	Indirect Xfer-GEN	323,700.00	336,648.00	346,747.00	357,150.00	357,150.00
59990.101	Operating Xfer Out-GEN	3,671.00	3,671.00	3,671.00	3,671.00	3,671.00
59990.213	Operating Xfer Out-Art	0.00	6,000.00	6,000.00	6,000.00	6,000.00
<i>Account Classification Total: 5900-Oth Financ - Other Financing Uses</i>		\$327,371.00	\$346,319.00	\$356,418.00	\$366,821.00	\$366,821.00
Division Total: 80 - Environmental Services		\$1,694,575.44	\$1,671,785.87	\$2,164,743.00	\$2,265,795.00	\$2,330,459.00
Department Total: 10 - Administration		\$1,758,907.96	\$1,736,401.11	\$2,231,059.93	\$2,339,302.00	\$2,406,867.00
Department: 30 - Public Works						
Division: 20 - Public Works Engineering						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Waqes	7,856.12	2,170.95	2,930.40	3,018.00	3,018.00
51231	Dental Benefits	0.00	0.00	0.00	75.00	79.00
51210	PERS Contributions	1,728.94	106.09	186.82	202.00	209.00
51220	FICA/Medicare	699.51	172.81	229.15	236.00	243.00
51230	Medical Benefits	2,225.92	594.78	486.26	409.00	429.00
51235	Life & LTD Insurance	84.17	32.25	27.94	24.00	24.00
51240	Workers Compensation Premiums	475.35	138.91	138.70	139.00	139.00
51150	Special Pay	7.65	0.00	65.00	65.00	65.00
51237	Allowances & Other Benefits	94.50	53.87	0.00	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$13,172.16	\$3,269.66	\$4,064.27	\$4,168.00	\$4,206.00
Division Total: 20 - Public Works Engineering		\$13,172.16	\$3,269.66	\$4,064.27	\$4,168.00	\$4,206.00
Division: 30 - Public Works Maintenance						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	73,429.48	65,842.02	132,594.00	54,480.00	54,480.00
51231	Dental Benefits	0.00	0.00	0.00	1,904.00	1,999.00
51210	PERS Contributions	19,029.67	15,688.49	35,374.00	16,152.00	20,600.00
51220	FICA/Medicare	6,239.73	5,621.52	10,265.00	4,253.00	4,604.00
51230	Medical Benefits	26,164.38	23,928.96	41,540.00	19,837.00	20,829.00
51235	Life & LTD Insurance	710.53	705.50	1,265.00	441.00	441.00
51240	Workers Compensation Premiums	3,994.20	3,354.59	6,242.00	2,427.00	2,427.00
51140	Overtime Pay	5,982.79	3,679.19	6,243.00	6,430.00	6,430.00
51142	Straight OT	3,055.25	2,985.63	3,121.00	3,215.00	3,215.00
51150	Special Pay	271.92	150.00	1,580.00	1,115.00	1,115.00
51155	One-Time Payouts	0.00	2,670.30	0.00	0.00	0.00
51237	Allowances & Other Benefits	0.00	477.59	0.00	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$138,877.95	\$125,103.79	\$238,224.00	\$110,254.00	\$116,140.00
Division Total: 30 - Public Works Maintenance		\$138,877.95	\$125,103.79	\$238,224.00	\$110,254.00	\$116,140.00
Department Total: 30 - Public Works		\$152,050.11	\$128,373.45	\$242,288.27	\$114,422.00	\$120,346.00
Department: 50 - Recreation						
Division: 70 - Recreation-Custodial Services						
<i>5100-Persn - Personnel</i>						
51110	Regular Salaries & Wages	19,240.79	19,424.17	20,244.68	0.00	0.00
51210	PERS Contributions	5,064.52	4,612.20	5,337.31	0.00	0.00
51220	FICA/Medicare	1,520.45	1,525.61	1,548.72	0.00	0.00
51230	Medical Benefits	10,780.74	10,902.54	13,895.66	0.00	0.00
51235	Life & LTD Insurance	188.54	202.36	193.03	0.00	0.00
51240	Workers Compensation Premiums	1,331.72	1,167.00	1,165.08	0.00	0.00
51140	Overtime Pay	0.00	138.05	0.00	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$38,126.76	\$37,971.93	\$42,384.47	\$0.00	\$0.00
<i>5500-Supplies - Supplies</i>						
55520	Building Supplies	47.06	0.00	2,500.00	0.00	0.00
<i>Account Classification Total: 5500-Supplies - Supplies</i>		\$47.06	\$0.00	\$2,500.00	\$0.00	\$0.00
Division Total: 70 - Recreation-Custodial Services		\$38,173.82	\$37,971.93	\$44,884.47	\$0.00	\$0.00
Department Total: 50 - Recreation		\$38,173.82	\$37,971.93	\$44,884.47	\$0.00	\$0.00
EXPENSES Total		\$1,949,131.89	\$1,902,746.49	\$2,518,232.67	\$2,453,724.00	\$2,527,213.00
Fund REVENUE	Total: 501 - Integrated Waste Mgmt	\$2,092,342.18	\$2,204,405.13	\$2,306,523.00	\$2,467,673.00	\$2,566,159.00
Fund EXPENSE	Total: 501 - Integrated Waste Mgmt	\$1,949,131.89	\$1,902,746.49	\$2,518,232.67	\$2,453,724.00	\$2,527,213.00
Fund Total: 501 - Integrated Waste Mgmt		\$143,210.29	\$301,658.64	(\$211,709.67)	\$13,949.00	\$38,946.00
Fund: 601 - Vehicle/Equip Replacement						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4400-Use of Prp - Use of Money and Property</i>						
44240	Departmental Rental Chgs	128,532.00	128,532.00	128,532.00	128,532.00	128,532.00
<i>Account Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$128,532.00	\$128,532.00	\$128,532.00	\$128,532.00	\$128,532.00
<i>4900-Oth Source - Other Financing Sources</i>						
49990.101	Operating Xfer In-GEN	0.00	0.00	0.00	26,862.00	26,862.00
<i>Account Classification Total: 4900-Oth Source - Other Financing Sources</i>		\$0.00	\$0.00	\$0.00	\$26,862.00	\$26,862.00
Division Total: 00 - Non-Departmental Revenue		\$128,532.00	\$128,532.00	\$128,532.00	\$155,394.00	\$155,394.00
Department Total: 00 - Non-Departmental Revenue		\$128,532.00	\$128,532.00	\$128,532.00	\$155,394.00	\$155,394.00
REVENUES Total		\$128,532.00	\$128,532.00	\$128,532.00	\$155,394.00	\$155,394.00
EXPENSES						
Department: 25 - Fire						
Division: 10 - Fire Administration						
<i>5800-Financing - Financing Costs</i>						

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
58110	Principal Payments	0.00	(519.10)	115,057.00	121,340.00	123,510.00
58120	Interest Payments	13,474.80	11,936.50	13,475.00	7,192.00	5,023.00
<i>Account Classification Total: 5800-Financing - Financing Costs</i>		\$13,474.80	\$11,417.40	\$128,532.00	\$128,532.00	\$128,533.00
Division Total: 10 - Fire Administration		\$13,474.80	\$11,417.40	\$128,532.00	\$128,532.00	\$128,533.00
Department Total: 25 - Fire		\$13,474.80	\$11,417.40	\$128,532.00	\$128,532.00	\$128,533.00
Department: 30 - Public Works						
Division: 30 - Public Works Maintenance						
<i>5300-Prop Svcs - Purchased Property Services</i>						
53320	Vehicle & Equipment Lease	0.00	0.00	0.00	10,000.00	10,000.00
<i>Classification Total: 5300-Prop Svcs - Purchased Property Services</i>		\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Division Total: 30 - Public Works Maintenance		\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Department Total: 30 - Public Works		\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
EXPENSES Total		\$13,474.80	\$11,417.40	\$128,532.00	\$138,532.00	\$138,533.00
Fund REVENUE	Total: 601 - Vehicle/Equip Replacement	\$128,532.00	\$128,532.00	\$128,532.00	\$155,394.00	\$155,394.00
Fund EXPENSE	Total: 601 - Vehicle/Equip Replacement	\$13,474.80	\$11,417.40	\$128,532.00	\$138,532.00	\$138,533.00
Fund Total: 601 - Vehicle/Equip Replacement		\$115,057.20	\$117,114.60	\$0.00	\$16,862.00	\$16,861.00
Fund: 701 - Pension Trust Sect 401-A						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4900-Oth Source - Other Financing Sources</i>						
49990.101	Operating Xfer In-GEN	112,780.72	115,336.72	113,976.00	117,395.00	117,395.00
<i>Account Classification Total: 4900-Oth Source - Other Financing Sources</i>		\$112,780.72	\$115,336.72	\$113,976.00	\$117,395.00	\$117,395.00
Division Total: 00 - Non-Departmental Revenue		\$112,780.72	\$115,336.72	\$113,976.00	\$117,395.00	\$117,395.00
Department Total: 00 - Non-Departmental Revenue		\$112,780.72	\$115,336.72	\$113,976.00	\$117,395.00	\$117,395.00
REVENUES Total		\$112,780.72	\$115,336.72	\$113,976.00	\$117,395.00	\$117,395.00
EXPENSES						
Department: 10 - Administration						
Division: 50 - Finance Department						
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52120	Legal & Financial Svcs	955.00	0.00	3,000.00	3,000.00	3,000.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$955.00	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00
<i>5800-Financing - Financing Costs</i>						
58810	Retiree Pension	111,825.72	115,336.36	224,952.00	125,509.00	125,509.00
<i>Account Classification Total: 5800-Financing - Financing Costs</i>		\$111,825.72	\$115,336.36	\$224,952.00	\$125,509.00	\$125,509.00
Division Total: 50 - Finance Department		\$112,780.72	\$115,336.36	\$227,952.00	\$128,509.00	\$128,509.00
Department Total: 10 - Administration		\$112,780.72	\$115,336.36	\$227,952.00	\$128,509.00	\$128,509.00
EXPENSES Total		\$112,780.72	\$115,336.36	\$227,952.00	\$128,509.00	\$128,509.00
Fund REVENUE	Total: 701 - Pension Trust Sect 401-A	\$112,780.72	\$115,336.72	\$113,976.00	\$117,395.00	\$117,395.00
Fund EXPENSE	Total: 701 - Pension Trust Sect 401-A	\$112,780.72	\$115,336.36	\$227,952.00	\$128,509.00	\$128,509.00
Fund Total: 701 - Pension Trust Sect 401-A		\$0.00	\$0.36	(\$113,976.00)	(\$11,114.00)	(\$11,114.00)
Fund: 834 - Finance Authority Debt Sv						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4400-Use of Prp - Use of Money and Property</i>						
44010	Interest Income	20.55	29.66	0.00	100.00	103.00
<i>Account Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$20.55	\$29.66	\$0.00	\$100.00	\$103.00
<i>4900-Oth Source - Other Financing Sources</i>						
49990.206	Operating Xfer IN-MEAS A	326,115.17	369,524.25	367,840.00	359,467.00	361,370.00
<i>Account Classification Total: 4900-Oth Source - Other Financing Sources</i>		\$326,115.17	\$369,524.25	\$367,840.00	\$359,467.00	\$361,370.00
Division Total: 00 - Non-Departmental Revenue		\$326,135.72	\$369,553.91	\$367,840.00	\$359,567.00	\$361,473.00
Department Total: 00 - Non-Departmental Revenue		\$326,135.72	\$369,553.91	\$367,840.00	\$359,567.00	\$361,473.00
REVENUES Total		\$326,135.72	\$369,553.91	\$367,840.00	\$359,567.00	\$361,473.00
EXPENSES						
Department: 10 - Administration						
Division: 10 - City Council						
<i>5100-Persn - Personnel</i>						
51150	Special Pay	250.00	0.00	0.00	0.00	0.00
<i>Account Classification Total: 5100-Persn - Personnel</i>		\$250.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: 10 - City Council		\$250.00	\$0.00	\$0.00	\$0.00	\$0.00
Division: 50 - Finance Department						
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52120	Legal & Financial Svcs	(9,076.79)	1,195.00	6,000.00	6,000.00	6,000.00
<i>Account Classification Total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		(\$9,076.79)	\$1,195.00	\$6,000.00	\$6,000.00	\$6,000.00
<i>5800-Financing - Financing Costs</i>						
58110	Principal Payments	312,800.00	323,300.00	346,628.00	332,300.00	340,800.00
58120	Interest Payments	46,257.96	40,024.18	15,212.00	27,167.00	20,570.00
<i>Account Classification Total: 5800-Financing - Financing Costs</i>		\$359,057.96	\$363,324.18	\$361,840.00	\$359,467.00	\$361,370.00
Division Total: 50 - Finance Department		\$349,981.17	\$364,519.18	\$367,840.00	\$365,467.00	\$367,370.00
Department Total: 10 - Administration		\$350,231.17	\$364,519.18	\$367,840.00	\$365,467.00	\$367,370.00
EXPENSES Total		\$350,231.17	\$364,519.18	\$367,840.00	\$365,467.00	\$367,370.00
Fund REVENUE	Total: 834 - Finance Authority Debt Sv	\$326,135.72	\$369,553.91	\$367,840.00	\$359,567.00	\$361,473.00
Fund EXPENSE	Total: 834 - Finance Authority Debt Sv	\$350,231.17	\$364,519.18	\$367,840.00	\$365,467.00	\$367,370.00
Fund Total: 834 - Finance Authority Debt Sv		(\$24,095.45)	\$5,034.73	\$0.00	(\$5,900.00)	(\$5,897.00)
Fund: 835 - City Hall Bond D/S						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4400-Use of Prp - Use of Money and Property</i>						
44010	Interest Income	4,126.85	2,331.35	0.00	100.00	103.00
<i>Account Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$4,126.85	\$2,331.35	\$0.00	\$100.00	\$103.00
<i>4900-Oth Source - Other Financing Sources</i>						
49990.101	Operating Xfer In-GEN	601,240.66	596,765.43	598,246.00	597,240.00	597,740.00
<i>Account Classification Total: 4900-Oth Source - Other Financing Sources</i>		\$601,240.66	\$596,765.43	\$598,246.00	\$597,240.00	\$597,740.00
Division Total: 00 - Non-Departmental Revenue		\$605,367.51	\$599,096.78	\$598,246.00	\$597,340.00	\$597,843.00
Department Total: 00 - Non-Departmental Revenue		\$605,367.51	\$599,096.78	\$598,246.00	\$597,340.00	\$597,843.00
REVENUES Total		\$605,367.51	\$599,096.78	\$598,246.00	\$597,340.00	\$597,843.00
EXPENSES						

Account Number	Account Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Amended	FY 2016-17 Proposed	FY 2017-18 Proposed
Department: 10 - Administration						
Division: 50 - Finance Department						
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52120	Legal & Financial Svcs	6,098.16	1,080.00	1,000.00	1,000.00	1,000.00
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$6,098.16	\$1,080.00	\$1,000.00	\$1,000.00	\$1,000.00
<i>5800-Financing - Financing Costs</i>						
58110	Principal Payments	220,000.00	230,000.00	240,000.00	250,000.00	260,000.00
58120	Interest Payments	375,307.50	366,767.50	357,246.00	347,240.00	337,740.00
<i>Account Classification Total: 5800-Financing - Financing Costs</i>		\$595,307.50	\$596,767.50	\$597,246.00	\$597,240.00	\$597,740.00
Division Total: 50 - Finance Department		\$601,405.66	\$597,847.50	\$598,246.00	\$598,240.00	\$598,740.00
Department Total: 10 - Administration		\$601,405.66	\$597,847.50	\$598,246.00	\$598,240.00	\$598,740.00
EXPENSES Total		\$601,405.66	\$597,847.50	\$598,246.00	\$598,240.00	\$598,740.00
Fund REVENUE Total: 835 - City Hall Bond D/S		\$605,367.51	\$599,096.78	\$598,246.00	\$597,340.00	\$597,843.00
Fund EXPENSE Total: 835 - City Hall Bond D/S		\$601,405.66	\$597,847.50	\$598,246.00	\$598,240.00	\$598,740.00
Fund Total: 835 - City Hall Bond D/S		\$3,961.85	\$1,249.28	\$0.00	(\$900.00)	(\$897.00)
Fund: 836 - Street Imp Bond D/S						
REVENUES						
Department: 00 - Non-Departmental Revenue						
Division: 00 - Non-Departmental Revenue						
<i>4400-Use of Prp - Use of Money and Property</i>						
44010	Interest Income	5,088.82	2,872.95	0.00	100.00	103.00
<i>Account Classification Total: 4400-Use of Prp - Use of Money and Property</i>		\$5,088.82	\$2,872.95	\$0.00	\$100.00	\$103.00
<i>4900-Oth Source - Other Financing Sources</i>						
49990.211	Operating XferIN-STREETS	745,480.91	733,914.26	738,228.00	737,078.00	736,203.00
<i>Account Classification Total: 4900-Oth Source - Other Financing Sources</i>		\$745,480.91	\$733,914.26	\$738,228.00	\$737,078.00	\$736,203.00
Division Total: 00 - Non-Departmental Revenue		\$750,569.73	\$736,787.21	\$738,228.00	\$737,178.00	\$736,306.00
Department Total: 00 - Non-Departmental Revenue		\$750,569.73	\$736,787.21	\$738,228.00	\$737,178.00	\$736,306.00
REVENUES Total		\$750,569.73	\$736,787.21	\$738,228.00	\$737,178.00	\$736,306.00
EXPENSES						
Department: 10 - Administration						
Division: 50 - Finance Department						
<i>5200-Prof Svcs - Purchased Professional & Technical Services</i>						
52120	Legal & Financial Svcs	7,095.52	0.00	1,000.00	1,000.00	1,000.00
<i>total: 5200-Prof Svcs - Purchased Professional & Technical Services</i>		\$7,095.52	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
<i>5800-Financing - Financing Costs</i>						
58110	Principal Payments	265,000.00	270,000.00	280,000.00	290,000.00	300,000.00
58120	Interest Payments	475,152.50	466,407.50	457,228.00	447,078.00	436,203.00
<i>Account Classification Total: 5800-Financing - Financing Costs</i>		\$740,152.50	\$736,407.50	\$737,228.00	\$737,078.00	\$736,203.00
Division Total: 50 - Finance Department		\$747,248.02	\$736,407.50	\$738,228.00	\$738,078.00	\$737,203.00
Department Total: 10 - Administration		\$747,248.02	\$736,407.50	\$738,228.00	\$738,078.00	\$737,203.00
EXPENSES Total		\$747,248.02	\$736,407.50	\$738,228.00	\$738,078.00	\$737,203.00
Fund REVENUE Total: 836 - Street Imp Bond D/S		\$750,569.73	\$736,787.21	\$738,228.00	\$737,178.00	\$736,306.00
Fund EXPENSE Total: 836 - Street Imp Bond D/S		\$747,248.02	\$736,407.50	\$738,228.00	\$738,078.00	\$737,203.00
Fund Total: 836 - Street Imp Bond D/S		\$3,321.71	\$379.71	\$0.00	(\$900.00)	(\$897.00)
REVENUE GRAND Totals:		\$41,260,402.36	\$43,155,757.56	\$43,572,892.00	\$48,457,055.00	\$50,053,252.00
EXPENSE GRAND Totals:		\$47,676,904.75	\$43,146,900.28	\$45,084,231.00	\$48,744,954.00	\$50,195,726.00
Grand Totals:		(\$6,416,502.39)	\$8,857.28	(\$1,511,339.00)	(\$287,899.00)	(\$142,474.00)



Top right: This photo from the 1910s, shows resident Evelyn Keller on a goat cart. This picture was taken at the present-day site of Arlington Park. *(Photo from the El Cerrito Historical Society Collection).*

Top right: This photo from the 1950s, shows Cerrito Vista Park on Moeser Lane. The Boys Club building (now the Contra Costa Civic Theater) is in the background. *(Photo from the El Cerrito Historical Society Collection).*

Lower left: The 1950 El Cerrito Elementary Championship Basketball team from Castro School and three members of the Portola Junior High championship team. *(Photo from the El Cerrito Historical Society Collection).*

Lower right: In 1964, Students at Madera School showed their enthusiasm that the Pennies for Parks bond issue passed. The Bond funded fund the purchase of land for several new parks and the development at a number of others. *(Photo from the El Cerrito Historical Society Collection).*

APPENDIX 7
CITY COUNCIL RESOLUTIONS



RESOLUTION NO. 2016-49

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO ADOPTING THE BIENNIAL BUDGET FOR FISCAL YEAR 2016-17 AND FISCAL YEAR 2017-18 AND SPENDING AUTHORITY FROM ALL FUNDS OF THE CITY OF EL CERRITO FOR FISCAL YEAR 2016-17

WHEREAS, City staff have prepared, transmitted, and presented the proposed biennial FY 2016-17 and FY 2017-18 Budget to the City Council of the City of El Cerrito for its consideration, and it has been reviewed and analyzed in public review sessions; and

WHEREAS, the City prepares and adopts a budget with the intent of providing a planned program for City services and a financial system to carry out the program of services; and

WHEREAS, the proposed budget represents anticipated revenues and proposed expenditures, including interfund transfers, from all funds of the City of El Cerrito; and

WHEREAS, proposed spending authority from tax proceeds are within the City's Fiscal Year 2016-17 Gann Appropriations Limit, as defined the California State Constitution Article XIII B.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito hereby adopts the Fiscal Year 2016-17 and Fiscal Year 2017-18 Budget with Fiscal Year 2016-17 spending limits across funds as follows:

General Fund	\$ 33,670,211
Gas Tax	\$ 582,865
National Pollution Discharge Elimination	\$ 302,412
Landscape and Lighting Assessment	\$ 754,442
Measure J Return to Source	\$ 523,328
Paratransit	\$ 113,651
Measure J Storm Drain	\$ 768,102
Measure A Parcel Tax	\$ 875,379
Asset Seizure	\$ 25,000
Vehicle Abatement	\$ 36,000
Street Improvements	\$ 1,528,096
Public Art	\$ 15,000
Federal, State and Local Grants	\$ 314,500
C.O.P.S. Grant	\$ 30,000
LMI Housing	\$ 190,420
Capital Improvements	\$ 4,592,998
Integrated Waste Management	\$ 2,453,724
Vehicle /Equipment Replacement	\$ 138,533
Employees' Pension Trust	\$ 128,509
Financing Authority Measure A	\$ 365,467
Financing Authority Civic Center	\$ 598,240
Financing Authority Street Improvement	\$ 738,078
Total	\$ 48,744,954

BE IT FURTHER RESOLVED that the City Council of the City of El Cerrito hereby authorizes the City Manager or his/her designee to:

1. Create such appropriations into such new accounts as may be appropriate for proper accounting in the City's financial system and to make any necessary non-material changes to finalize the budget document.
2. Apply correct accounting rules for the proper classification of interfund transactions, including transfers between funds, or other financial transactions, as may be necessary to address bond or loan covenants, or any other requirements imposed by formal, legal agreements between the City any other parties, as previously entered into by the City.
3. Approve payment of goods and services received by the City in accordance with the City's approved budgets, programs, and policies, subject to a limitation of \$25,000 for any single vendor in any one fiscal year, beyond which amount the City Council retains authority to approve payment with the exception of those items falling under other statutory authority (e.g., public works, State purchasing).
4. Shift expenditure authority within funds among departments, as may be necessary to meet the City's operational needs.

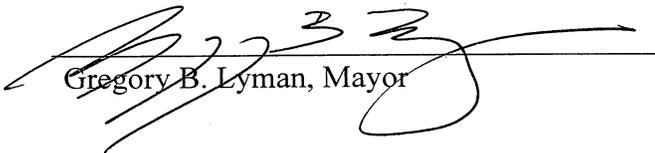
I CERTIFY that at the regular meeting on June 21, 2016, the El Cerrito City Council passed this resolution by the following vote:

AYES: Councilmembers Abelson, Bridges, Friedman, Quinto and Mayor Lyman
NOES: None
ABSENT: None
ABSENT: None

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on June 22, 2016.


Cheryl Morse, City Clerk

APPROVED:


Gregory B. Lyman, Mayor

RESOLUTION NO. 2016-50

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO SETTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-17 AND SELECTING THE CALIFORNIA PER CAPITA PERSONAL INCOME AND CONTRA COSTA COUNTY POPULATION ADJUSTMENT FACTORS

WHEREAS, Article XIII B of the California Constitution establishes a limitation on spending by cities of funds from proceeds of taxes; and

WHEREAS, in accordance with Government Code Section 7910, the City Council must establish an annual appropriations limit; and

WHEREAS, in accordance with Government Code Section 7910, the City Council must select annually the per capita change in the cost of living for purposes of calculating the appropriations limit; and

WHEREAS, in accordance with Government Code Section 7910, the City Council must select annually the population growth factor for purposes of calculating the appropriations limit; and

WHEREAS, an appropriations limit has been calculated in accordance with applicable law; and

WHEREAS, in accordance with Government Code Section 7910, the information on the calculation of the appropriations limit has been made available to the public at least 15 days prior to the date of adoption of this resolution, and continues to be available for public inspection.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CERRITO DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. In accordance with Article XIII B of the Constitution and Government Code Section 7900 et seq., the adjustment factors to be applied to the appropriations limit for the 2010-11 fiscal year shall be the California Per Capita Personal Income adjustment factor and the Contra Costa County population adjustment factor.

SECTION 2. In accordance with Article XIII B of the Constitution and Government Code Section 7902, the appropriations limit for the 2016-17 fiscal year shall be \$125,810,267 which exceeds the City's projected applicable appropriation amount by \$103,491,267.

SECTION 3. The City Council reserves the right to change or revise any adjustment factors associated with the calculation of the appropriations limit if such changes or revisions would result in a more advantageous appropriations limit in the present or future.

* * * * *

I CERTIFY that at the regular meeting on June 21, 2016 the El Cerrito City Council passed this resolution by the following vote:

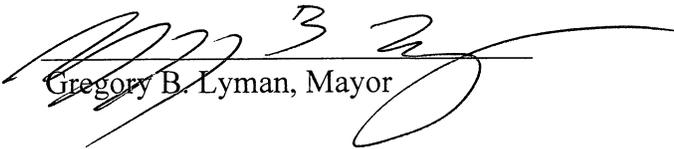
AYES: Councilmembers Abelson, Bridges, Friedman, Quinto and Mayor Lyman
NOES: None
ABSENT: None
ABSTAIN: None

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on June 22, 2016.



Cheryl Morse, City Clerk

APPROVED:



Gregory B. Lyman, Mayor