



**SPECIAL MEETING OF THE
Centennial Celebration Planning Task Force
Wednesday, March 22, 2017 at 7:00 p.m.**

**El Cerrito City Hall
Creekside Conference Room
10890 San Pablo Ave., El Cerrito CA 94530**

(RE-SCHEDULED from Monday, March 20th)

Roll Call

Task Force Members: Richard Brooks, Joan Carpenter, Ruth Cazden, Donna Houser (Vice Chair), Lisa Martinengo, Patricia Shaw, Joann Steck-Bayat (Chair) and Bruce Yow

1. Welcome new member

Introduction of Richard Brooks

2. Comments from the Public

Comments from the public on non-agenda items may be limited to three (3) minutes each.

3. Approval of Minutes

Consider approval of the minutes of the special meeting of February 6, 2017.

4. Reports from Task Force Members and Liaisons on Centennial Planning

Discussion regarding recent progress for various elements of the celebration, followed by possible action regarding “next steps” and master timeframe/deadlines for the Big Bash Weekend events on Sept 15-17, 2017, time capsule, business outreach plan and other celebration activities, including:

- Proposal for Gala Dinner Program
- Tables in the Park (after the parade)

Note: The list of Centennial events is online at www.el-cerrito.org/2017events

5. Participation at the Hillside Festival on Sunday, May 21

Discussion and possible action on having a Centennial Task Force table at the Hillside Festival; followed by possible action including who is available to be at the table. Event is 10am-5pm.

6. Future Meetings

Schedule subcommittee meetings with Suzanne to go over proposed expenses, and discussion on topics for upcoming meetings. Scheduled upcoming meetings:

- Monday, April 17 at 7pm
- Monday, May 15 at 7pm
- Monday, June 19 at 7pm

Adjourn

Any writings or documents provided to a majority of the Task Force regarding any item on this agenda will be made available for public inspection at City Hall - 10890 San Pablo Avenue, El Cerrito, during normal business hours.

Meeting places are wheelchair accessible. To request a meeting agenda in large print, Braille, or MP3 file, or to request a sign language interpreter for the meeting, call Suzanne Iarla, Staff Liaison at 215-4318 at least FIVE (5) working days notice prior to the meeting to ensure availability.