



**AGENDA FOR THE SPECIAL MEETING OF THE  
Centennial Celebration Planning Task Force  
Monday, July 17, 2017 at 7:00 p.m.**

**El Cerrito City Hall  
Hillside Conference Room  
10890 San Pablo Ave., El Cerrito CA 94530**

**Roll Call**

Task Force Members: Richard Brooks, Joan Carpenter, Ruth Cazden, Donna Houser (Vice Chair), Lisa Martinengo, Patricia Shaw, Joann Steck-Bayat (Chair) and Bruce Yow

**1. Comments from the Public**

Comments from the public on non-agenda items may be limited to three (3) minutes each.

**2. Comments from City Liaisons**

Comments from Council Liaisons and/or staff.

**3. Approval of Minutes**

Consider approval of the minutes of the meeting of July 17, 2017.

**4. Financial Report**

Staff Liaison Iarla will give an update on expenses and revenues, including gala dinner ticket sales.

**5. Reports from Task Force Members and Liaisons on Centennial Planning**

Discussion regarding recent progress for various elements of the celebration, followed by possible action regarding:

- Time Capsule Dedication (event Wed August 23)
- Outreach/Advertising
- City-led Big Bash Weekend events:
  - Friday night Movie-in-the-Park
  - Saturday Parade
  - Saturday Lunch & Entertainment in the Park
  - Saturday Mayor's Reception
  - Saturday Teen Dance
  - Sunday Gala Dinner
- Passports/publicity/outreach
- People/Donors to thank
- Volunteer Needs

**6. Future Meetings & Task Force Events**

Aug: 8/21 Regular meeting at City Hall

8/23 Time Capsule Dedication – 5:30pm to 6:30pm at City Hall

Sept: 9/5 Special meeting– location TBD

9/14-9/17 Celebration Weekend

9/18 Regular meeting at City Hall

*Note: The full list of Centennial events is online at [www.elcerrito100.org](http://www.elcerrito100.org)*

**Adjourn**

*Any writings or documents provided to a majority of the Task Force regarding any item on this agenda will be made available for public inspection at City Hall - 10890 San Pablo Avenue, El Cerrito, during normal business hours.*

*Meeting places are wheelchair accessible. To request a meeting agenda in large print, Braille, or MP3 file, or to request a sign language interpreter for the meeting, call Suzanne Iarla, Staff Liaison at 215-4318 at least FIVE (5) working days notice prior to the meeting to ensure availability.*