



REGULAR MEETING OF THE
PARK AND RECREATION COMMISSION
MEETING MINUTES

Wednesday, October 24, 2018
7:00 pm

**El Cerrito City Hall
Council Chambers
10890 San Pablo Ave., El Cerrito**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recreation Department at (510) 559-7000. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility. (28 CFT 35.102-35.104 ADA Title II).

1. **Roll Call:** Chair – David Zuckermann, Ben Chuaqui, Norman La Force, Art Machado, Tara McIntire, Robin Mitchell, and Jun Sunseri

2. **Oral Communications from The Public**

All persons wishing to speak should sign up with City Staff. Remarks are generally limited to 3 minutes per person. Please state your name and city of residence for the record. Comments related to non-agenda items will be heard first. Comments related to items appearing on the agenda are taken up at the time the Park and Recreation Commission deliberates each item.

Action: No speakers

3. **Council/Staff Liaison Announcements and Reports**

Staff and/or Councilmember Abelson may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council.

Action: Councilmember Abelson was not present at the meeting.

Director Jones reported that the Council did not discuss any items related to Parks and Recreation at their previous meetings except to receive the same presentation as agenda item #5.

4. **Commission/Staff Communications/Announcements**

Commissioner Mitchell was concerned about the Commission's deliberations at the last meeting for the Parks & Recreation Facilities Master Plan recommendation to the City Council. She would like for the Commission to agree to a standardized format and order when deliberating: 1) Receive Presentation; 2) Clarifying questions from Commissioners; 3) Public Comment; 4) Commission comments and discussion; 5) call for motion(s).

There was discussion and consensus amongst the Commissioners to, in general, use the format that Commissioner Mitchell described.

Action: Discussion Only

5. **Approval of Minutes:** Exhibit 1: Meeting Minutes from September 12, 2018

Approval of the September 12, 2018 Special Meeting Park and Recreation Commission Meeting Minutes.

Action: Moved, seconded (Sunseri/Chuaqui) and carried unanimously.

6. **Presentation: East Bay Regional Park District Measure FF:** Erich Pfuehler, Government Affairs Manager
Receive an educational presentation on East Bay Regional Park District's Measure F which is on the November 6, 2018 ballot.

Presenter: Erich Pfuehler, East Bay Regional Parks District Government Affairs Manager

Comments and questions from the Commissioners were received, discussed and answered.

Action: Presentation received.

7. **Park and Recreation Commission 2018-19 Goal Setting and Work Plan Formulation**
Commission brainstorming, discussion, and possible action to adopt the Park and Recreation Commission's Work Plan for 2018-19.

Discussion included adding goals related to the implementation of the Parks and Recreation Facilities Master Plan, recommending the extension of Measure A (Swim Center), the Hillside Natural Area, and Proposition 68 spending priorities.

Action: Discussion Only

8. **Recreation Department Update**
Update on items of interest in the Recreation Department included the report of a successful Unity Day on October 24, the upcoming Halloween Carnival & Haunted House, Swim Center closure for maintenance work in the women's locker room, Pancake Breakfast and Crab Feed tickets for sale, and the Drills and Skills Basketball and Volleyball Program taking place at the Korematsu Gym.

Presenter: Christopher Jones, Recreation Director

Action: Received update.

9. **Items for Future Agendas**
- Drone presentation by Commissioner McIntire – TBD
 - 2019-20 Parks & Recreation Facilities Capital Improvement Projects – March/April
 - Visit Priority Parks - Spring
 - Other-Power Driven Mobility Devices (OPDMD) Policy - TBD

10. **Meeting Adjournment 8:37pm**