



[Link to E-Packet](#)

AGENDA

SPECIAL CITY COUNCIL MEETING *(not televised)*

Tuesday, June 18, 2019 – 6:50 p.m.

Hillside Conference Room

REGULAR CITY COUNCIL MEETING

Tuesday, June 18, 2019 – 7:00 p.m.

City Council Chambers

Meeting Location:

El Cerrito City Hall

10890 San Pablo Avenue, El Cerrito

Rochelle Pardue-Okimoto – Mayor

Mayor Pro Tem Greg Lyman
Councilmember Paul Fadelli

Councilmember Janet Abelson
Councilmember Gabriel Quinto

6:15 PM ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING

1. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

2. COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS

Action Proposed: Conduct interviews of candidates for City Boards and Commissions. Interviews may result in an announcement of appointment at the regular meeting.

Contact: Holly M. Charléty, City Clerk, City Management

4. ADJOURN SPECIAL CITY COUNCIL MEETING

7:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. **PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF MOMENT OF SILENCE** – *Councilmember Abelson*

2. **COUNCIL/STAFF COMMUNICATIONS**

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers. Kindly state your name and city of residence for the record. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda are taken up at the time the City Council deliberates each action item. Individuals wishing to comment on any closed session scheduled after the regular meeting may do so during this public comment period or after formal announcement of the closed session.

4. **ADOPTION OF THE CONSENT CALENDAR**

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. **Approval of Minutes**

Action Proposed: Pass a motion to approve the minutes for the meeting of May 7, 2019.

Contact: Holly M. Charléty, City Clerk, City Management

B. **Processing Contract for Recyclable Materials**

Action Proposed: Adopt a resolution authorizing the City Manager to execute a contract with Napa Recycling and Waste Services, LLC in an amount not to exceed \$108,000 annually and a contingency amount not to exceed \$43,000 annually for comingled recyclable material processing services.

Contact: Maria Sanders, Operations & Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

C. **Amendments to City Classification Plan**

Action Proposed: Adopt a resolution amending the City's Classification Plan to 1) Establish the classification of Neighborhood Preservation Officer and establish the salary range as recommended; 2) Authorize the addition of one (1) Neighborhood Preservation Officer position in the Community Development Department, and 3) Authorize the deletion of one (1) Building Inspector I position in the Community Development Department

Contact: Kristen Cunningham, Human Resources Manager, City Management

5. PRESENTATIONS

- A. Contra Costa County Mosquito & Vector Control District (CCCMVCD) Presentation on the Role of the Trustee Appointment Made by the City of El Cerrito (Currently Vacant)**

Action Proposed: Receive and file

Contact: Nola Woods, Public Affairs Director, CCCMVCD

- B. West Contra Costa Unified School District (WCCUSD) Update on Transition to Trustee Area Elections**

Action Proposed: Receive and file

Contact: Marcus Walton, Communications Director, WCCUSD

- C. Contra Costa County Library Commission (CCCLC) Update**

Action Proposed: Receive and file

Contact: Michael Fisher, Commissioner, CCCLC

6. PUBLIC HEARINGS

- A. Ordinance to Amend Chapter 13.28 of the El Cerrito Municipal Code, Trees and Shrubs** *Notice published on 6/8/2019, Exempt from CEQA (CEQA Guidelines §15308)*

Action Proposed: Conduct a public hearing and upon conclusion introduce by title and waive any further reading of an Ordinance amending Chapter 13.28 – Trees and Shrubs of the El Cerrito Municipal Code.

Contact: Will Provost, Public Works Analyst; Stephen Prée, Environmental Programs Manager/City Arborist; Maria Sanders, Operations + Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

- B. An appeal of the Planning Commission's approval of Tier II Design Review, pursuant to the San Pablo Avenue Specific Plan for a project located at 11965 San Pablo Avenue** *Notice published on 6/8/2019*

Action Proposed: Conduct a public hearing and upon conclusion, adopt a resolution denying the appeal and upholding the Planning Commission's approval of Tier II Design Review, pursuant to the San Pablo Avenue Specific Plan for a project which includes 144 new dwelling units, located at 11965 San Pablo Avenue.

Contact: Sean Moss, Acting Planning Manager; Melanie Mintz, Community Development Director, Community Development Department

7. **POLICY MATTERS**

A. **Management/Confidential Employee Resolution**

Action Proposed: Adopt a resolution modifying salaries, benefits, and conditions of employment for Management and Confidential Employees.

Contact: Kristen Cunningham, Human Resources Manager, City Management

8. **CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS**

Mayor and City Council communications regarding local and regional liaison assignments and committee reports.

9. **ADJOURN REGULAR CITY COUNCIL MEETING**

The next regularly scheduled City Council meeting is Tuesday, July 16, 2019 at 7:00 p.m. in the City Council Chambers, 10890 San Pablo Avenue, El Cerrito.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.

- Copies of the agenda bills and other written documentation relating to items of business referred to on the agenda are on file and available for public inspection in the Office of the City Clerk, at the El Cerrito Library and posted on the City's website at www.el-cerrito.org prior to the meeting.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (510) 215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).
- ***The Deadline for agenda items and communications*** is eight days prior to the next meeting by 12 noon, City Clerk's Office, 10890 San Pablo Avenue, El Cerrito, CA. Tel: 215-4305 Fax: 215-4379, email cityclerk@ci.el-cerrito.ca.us
- IF YOU CHALLENGE A DECISION OF THE CITY COUNCIL IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE COUNCIL MEETING. ACTIONS CHALLENGING CITY COUNCIL DECISIONS SHALL BE SUBJECT TO THE TIME LIMITATIONS CONTAINED IN CODE OF CIVIL PROCEDURE SECTION 1094.6.
- The City Council believes that late night meetings deter public participation, can affect the Council's decision-making ability, and can be a burden to staff. City Council Meetings shall be adjourned by 10:30 p.m., unless extended to a specific time determined by a majority of the Council.