



AGENDA

SPECIAL CITY COUNCIL MEETING

Tuesday, January 3, 2012 – 7:00 p.m.

Hillside Conference Room

This meeting will not be televised or webcast.

Meeting Location

El Cerrito City Hall

10890 San Pablo Avenue, El Cerrito

Bill Jones – Mayor

Mayor Pro Tem Greg Lyman
Councilmember Rebecca Benassini

Agency Chair/Councilmember Ann Cheng
Councilmember Janet Abelson

7:00 p.m.

ROLL CALL

CONVENE SPECIAL CITY COUNCIL MEETING

ORAL COMMUNICATIONS FROM THE PUBLIC

Comments are limited to 3 minutes per person and to this special agenda only.

COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS

Conduct interviews of candidates for city boards and commissions. Interviews may result in an announcement of appointment at the meeting. The City Council will also consider its appointment to the Contra Costa Mosquito and Vector Control District.

ADJOURN SPECIAL CITY COUNCIL MEETING

The next City Council meeting is scheduled on January 17, 2012 at 7:00 p.m. The meeting will take place in the City Council Chambers at City Hall, 10890 San Pablo Avenue, El Cerrito.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.



Special City Council Meeting
7:00 p.m.

Date: January 3, 2012
To: Honorable Mayor and Members of the City Council
From: Cheryl Morse, City Clerk *CSM*
Subject: Commission Interviews

CONSIDERATION OF APPOINTMENT TO THE MOSQUITO & VECTOR CONTROL DISTRICT

Richard Mank has served as the City Council's appointee to the Contra Costa Mosquito & Vector Control District for several years. His term expires January 2, 2012. Mr. Mank has confirmed his interest in serving another four year term as a District Trustee. Staff has advertised the vacancy widely. No other applications have been received for this position.

JANUARY 3 INTERVIEW SCHEDULE

Candidates listed below are scheduled for interview this evening:

7:00 p.m.	Gabriel Quinto	[HRC 1 st , COA 2 nd , PC 3 rd]
7:15 p.m.	Kim Marlia	[CSC 1 st and only]
7:30 p.m.	Robert Abele	[EQC 1 st , HRC 2 nd , ACC 3 rd]
7:45 p.m.	10 Minute Break	
7:55 p.m.	Al Miller	[CSOC 1 st and only]
8:05 p.m.	Lynne Kessler	[CSOC 1 st and only]
8:15 p.m.	5 Minute Break	
8:20 p.m.	Michael Aaroninan	[CSC 1 st , PRC 2 nd , CPC 3 rd]
8:30 p.m.	Eric Luttrell	[CSC 1 st and only]
8:40 p.m.	Deliberation	

BACKGROUND

Staff has attempted to design this evening's interview schedule to facilitate appointments to a variety of boards and commissions. Additional interviews will need to be scheduled with the City Council prior to the January 17 or February 6, 2012 meetings.

Special City Council Meeting Commission Applicant Interviews

ARTS & CULTURE COMMISSION (ACC)

There are two existing vacancies on this commission for a term ending January 1, 2013. Dianne Brenner has submitted an application and lists the Arts Commission as her first and only choice. Ms. Brenner will be scheduled for interview January 17 or February 6. Robert Abele, scheduled for interview this evening, lists the Arts and Culture Commission as his third choice (EQC 1st, HRC 2nd).

CITIZENS STREET OVERSIGHT COMMITTEE (CSOC)

There are three upcoming vacancies on this committee. Committee members Lynne Kessler and Al Miller will complete their first term and Aurelia Schultz will finish an unexpired term ending on January 1, 2012. All three have applied for a second term. Mr. Miller and Ms. Kessler are scheduled for interview this evening. Ms. Schultz will be scheduled for January 17.

CIVIL SERVICE COMMISSION (CSC)

There are two upcoming vacancies on this commission. Michael Aaronian and Eric Luttrell's first term ends January 1, 2012. Mr. Aaronian has submitted an application listing the CSC as his 1st choice, PRC 2nd, and the CPC as his 3rd choice. He is scheduled for interview this evening. Kim Marlia has also submitted an application for consideration and lists this Commission as his 1st and only choice. Mr. Marlia is scheduled for an interview this evening.

ECONOMIC DEVELOPMENT BOARD

The Economic Development Board has two existing vacancies and one upcoming as of January 1, 2012. Carla Hansen, who was interviewed December 19, has listed EDB as her 3rd choice (PC 1st, FAB 2nd).

FINANCIAL ADVISORY BOARD

One vacancy exists on this commission. Carla Hansen (PC 1st choice, FAB 2nd, and EDB 3rd) was interviewed on December 19.

HUMAN RELATIONS COMMISSION

There are two upcoming vacancies on this commission. Antonio Wong completes his second term and Gabriel Quinto is completing an unexpired term ending on January 1, 2012. Mr. Quinto submitted an application for reappointment listing the HRC as his 1st choice, COA 2nd, and the Planning Commission as his 3rd choice. He is scheduled for interview this evening.

PARKS AND RECREATION

There is one upcoming vacancy for this Commission. Seth Kaplan's first term expires on January 1, 2012. Mr. Kaplan has submitted an application for reappointment and will be scheduled for interview January 17 or February 6. Michael Aaronian who is scheduled for interview this evening has listed the Parks Commission as his second choice (CSC 1st and CPC 3rd).

Special City Council Meeting Commission Applicant Interviews

PLANNING COMMISSION

There is one upcoming vacancy on the Planning Commission. Sojeila Maria Silva will finish her second term January 1, 2012. Carla Hansen, who was interviewed December 19, lists Planning Commission as her 1st choice, FAB as her 2nd, and EDB 3rd. Gabriel Quinto has also applied for the Planning Commission as his 3rd choice and is scheduled for an interview this evening.

Attachments:

1. Contra Costa Mosquito & Vector Control District notice of vacancy
2. Applicant Matrix
3. Candidate Applications
4. Interview questions for consideration



RECEIVED

OCT 27 2011

City of El Cerrito
City Clerk

Special City Council Meeting
Commission Applicant Interviews
Attachment 1

155 Mason Circle
Concord, CA 94520
phone (925) 685-9301
fax (925) 685-0266
www.ccmvcd.dst.ca.us

October 25, 2011

Cheryl Morse, City Clerk
City of El Cerrito
10940 San Pablo Avenue
El Cerrito, CA 94530

SUBJECT: REQUEST FOR TRUSTEE REAPPOINTMENT

Dear Cheryl Morse,

This letter is to inform you that the term of Trustee H. Richard Mank will expire on January 2, 2012.

Trustees can be appointed for a two or four year term. They serve without compensation, but are allowed limited expenses for actual travel in connection with meetings or business of the Board (see enclosed position description). The Board meets bi-monthly on the second Monday night in the month, and occasionally it may be necessary to hold a special board meeting. Trustees also serve on committees which regularly meet between board meetings. All meetings are held at the District office, 155 Mason Circle, Concord, California.

Please note each member of the Board appointed from a governing body of a city shall be an elector of the city from which he/she is appointed, and a resident of the city which is in the District (California Health & Safety Code, Section 2242).

Please notify our office in writing when an appointment has been made.

Sincerely,

Allison Nelson
Administrative Secretary

cc: Trustee Reappointment File

Protecting Public Health Since 1927

BOARD OF TRUSTEES

President ANGELA MICHEALS Concord • Vice President SOHEILA BANA, PhD Richmond • Secretary H. RICHARD MANK El Cerrito
Antioch JOSE SAAVEDRA • Brentwood VACANT • Clayton PEGGIE HOWELL • Contra Costa County RUSS BELLECI • Contra Costa County JIM PINCKNEY • Contra Costa County CHRIS COWEN
Danville RANDALL DIAMOND • Hercules JEFF BENNETT • Lafayette JAMES FITZSIMMONS • Martinez DANIEL PELLEGRINI • Moraga MYRTO PETREAS, PhD • Oakley RICHARD HEAD • Orinda DIANE WOLCOTT
Pinole KRISTIN HAEGELAND • Pittsburg RICHARD AINSLEY, PhD • Pleasant Hill RICHARD MEANS • San Pablo VACANT • San Ramon SHARYN ROSSI • Walnut Creek NANCY BROWNFIELD



155 Mason Circle
Concord, CA 94520
phone (925) 685-9301
fax (925) 685-0266
www.ccmvcd.dst.ca.us

BOARD OF TRUSTEES

TERM:

First term: Two years
Additional terms: Two or four years

IN LIEU OF EXPENSES:

\$100.00 per month is paid to each Trustee, only if they attend a meeting, regardless of the number of meetings attended.

QUALIFICATIONS:

Must be a Contra Costa County taxpayer and at least the voting age of 18 with an interest in any of the following areas: public health, public policy, wetlands, farming, community education, finance, personnel or land development.

DUTIES:

Board of Trustees meet the second Monday evening of every other month. Committees meet approximately twice a month or as needed.

HOW TO APPLY:


Contact your city clerk for an application for openings within your city. For positions with the county at large or those in unincorporated areas, contact the county clerk of the Board of Supervisors.

Protecting Public Health Since 1927

BOARD OF TRUSTEES

President ANGELA MICHEALS Concord • Vice President SOHEILA BANA, PhD Richmond • Secretary H. RICHARD MANK El Cerrito
Antioch JOSE SAAVEDRA • Brentwood VACANT • Clayton PEGGIE HOWELL • Contra Costa County RUSS BELLECI • Contra Costa County JIM PINCKNEY • Contra Costa County CHRIS COWEN
Danville RANDALL DIAMOND • Hercules JEFF BENNETT • Lafayette JAMES FITZSIMMONS • Martinez DANIEL PELLEGRINI • Moraga MYRTO PETREAS, PhD • Oakley RICHARD HEAD • Orinda DIANE WOLCOTT
Pinole KRISTIN HAEGELAND • Pittsburg RICHARD AINSLEY, PhD • Pleasant Hill RICHARD MEANS • San Pablo VACANT • San Ramon SHARYN ROSSI • Walnut Creek NANCY BROWNFIELD

2011 Board and Commission Applicant Matrix

 THE CITY OF EL CERRITO	Arts & Culture (2 Vacancies)	Citizens Street Oversight (3 Vacancies)	Civil Service Commission (2 Vacancies)	Committee on Aging (5 Vacancies)	Crime Prevention (10 Vacancies)	Design Review Board (1 Vacancy)	Economic Devt. Bd (3 Vacancies)	Environmental Quality (3 Vacancies)	Financial Advisory Board (1 Vacancy)	Human Relations (2 Vacancies)	Park and Recreation (1 Vacancy)	Planning Commission (2 Vacancies)	Tree Committee (15 Vacancies)	Interview Date	Appointed ?
Michael Aaronian ¹			1		3						2			01/03/12	
Robert Abele	3							1		2				01/03/12	
Dianne Brenner	1													01/17/12	
Carla Hansen							3		2			1		12/19/11	
Seth Kaplan ²								2			1			01/17/12	
Lynne Kessler ³		1												01/03/12	
Christophe Laverne						1						2		12/19/11	DRB
Eric L. Luttrell ⁴			1											01/03/12	
Kim Marlia			1											01/03/12	
Al Miller ⁵		1												01/03/12	
Tim Pine ⁶												1		12/19/11	PC
Aurelia Schultz ⁷		1												01/17/12	
Gabriel Quinto ⁸				2						1		3		01/03/12	

¹ Michael Aaronian – Eligible to serve a 2nd term on CSC

² Seth Kaplan – Eligible to serve a 2nd term on PRC

³ Lynne Kessler – Eligible to serve a 2nd term on CSOC

⁴ Eric Luttrell – Eligible to serve a 2nd term on CSC

⁵ Al Miller – Eligible to serve a 2nd term on CSOC

⁶ Tim Pine – Eligible to serve a 2nd term on PC

⁷ Aurelia Schultz – Completed short expired term on CSOC. Eligible to serve a full term.

⁸ Gabriel Quinto – Completed unexpired term on HRC. Eligible to serve another term.



**January 3, 2012
Special City Council Meeting**

Commission Interviews – Attachments 3 & 4

Documents are also available for review at:

Office of the City Clerk
10890 San Pablo Avenue
El Cerrito, CA
(510) 215-4305

and

The El Cerrito Library
6510 Stockton Avenue
El Cerrito, CA