State Water Resources Control Board

Division of Water Quality
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Secretary for Environmental Protection

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The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our website at http://www.swrcb.ca.gov.

To SWPPP Checklist users:

This checklist is being provided as an aid to those unfamiliar in the preparation of a SWPPP. It is a comprehensive list of issues a SWPPP preparer must consider during the development of the document. Many sites, especially small construction sites, will not need to address some of the listed items because they are not relevant to the site, the construction activities planned, or the construction materials used. This list allows the preparer to consider the applicability of the item to the specific circumstances of the site, and then determine to what extent the item should be addressed in the SWPPP. The items in the checklist are derived from Sections A, B, and C of the Construction General Permit, and the specific permit section is listed in the second column.

<u>The use of this checklist does not guarantee compliance with the General Construction Storm Water Permit. Additionally, using the checklist to generate a SWPPP is not a substitute for knowledge of the permit requirements, the checklist serves as a **guidance** document only</u>. A site specific SWPPP must be combined with proper and timely installation of the BMPs, thorough and frequent inspections, maintenance, and documentation.

STORM WATER POLLUTION PREVENTION PLAN AND MONITORING PROGRAM CHECKLIST

GENERAL CONSTRUCTION ACTIVITIES STORM WATER PERMIT
ORDER NO. 99-08-DWQ
NPDES PERMIT NO. CAS000002

Construction site name: _____

Date Prepared:_____ WDID _____

Contact Information _____

Section A. Storm Water Pollution Prevention Plan (SWPPP)

	Permit Section	Page Number[1]	Not Applicable N/A	Implementation Date[2]
Vicinity Map (graphic)	***A.5.a.1***			
Major roadways, geographic features or landmarks	A.5.a.1			
Site perimeter	A.5.a.1			
Geographic features	A.5.a.1			
General topography	A.5.a.1			
Site Map (graphic) (can modify Parcel Map)	***A.5.a.2***			
Site perimeter	A.5.a.2			
Existing and proposed buildings, lots, and roadways	A.5.a.2			
Storm water collection and discharge points	A.5.a.2			
General topography before and after construction	A.5.a.2			
Anticipated discharge location(s)	A.5.a.2			
Drainage patterns	A.5.a.2			
Relevant drainage areas	A.5.a.2			
Temporary on-site drainage	A.5.a.2			
Drainage (graphic)	***A.5.b.1***			
Drainage patterns	A.5.b.1			
Slopes after major grading	A.5.b.1			
Calculations for storm water run-on	A.5.b.1			
BMPs that divert off-site drainage from going through site	A.5.b.1			
Storm Water Inlets (graphic)	***A.5.b.2***			
Drainage patterns to storm water inlets or receiving water	A.5.b.2			
BMPs that protect storm water inlets or receiving water	A.5.b.2			

[1] Indicate the page number where the information is located in your SWPPP. If the information is not applicable to your site, construction activities, or construction materials, check the N/A box. Your SWPPP does not have to address items which are not applicable to your situation.

[2] Date that the BMP will be installed on the site

	Permit Section	Page Number[3]	Not Applicable N/A	Implementation Date[4]
Site History/Past Site Usage (Real Estate Broker Disclosure may be sufficient)	***A.5.b.3***			
Description of toxic materials treated, stored, or spilled on site	A.5.b.3			
BMPs that minimize contact of contaminants with storm water	A.5.b.3			
Location of Areas Designated for: (graphic)	***A.5.b.4***			
Soil or waste storage	A.5.b.4			
Vehicle storage & service	A.5.b.4			
Construction material loading, unloading, and access	A.5.b.4			
Equipment storage, cleaning, maintenance	A.5.b.4			
BMP Descriptions for: (graphic or narrative)	***A.5.b.5***			
Waste handling and disposal areas	A.5.b.5			
On-site storage and disposal of construction materials and waste	A.5.b.5			
BMPs to minimize exposure of storm water to construction materials, equipment, vehicles, waste	A.5.b.5			
Post Construction BMPs	***A.5.b.6 See A. 10***			
Additional Information	***A.5. c***			
Description of other pollutant sources and BMPs that cannot be shown graphically	A.5.c.1			
Pre-construction control practices	A.5.c.1			
Inventory of materials and activities that may pollute storm water	A.5.c.2			
BMPs to reduce/eliminate potential pollutants listed in the inventory	A.5.c.2			
Runoff coefficient (before & after)	A.5.c.3			
Percent impervious (before & after)	A.5.c.3			
Copy of the NOI and WDID #	A.5.c.4			
Construction activity schedule	A.5.c.5			
Contact information	A.5.c.6			
EROSION CONTROL	**A.6**			
The SWPPP shall include: (graphic)	***A.6.a-c***			
Areas of vegetation on site	A.6.a.1			
Areas of soil disturbance that will be stabilized during rainy season	A.6.a.2			
Areas of soil disturbance which will be exposed during any part of the rainy season	A.6.a.3			

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[4] Date that the BMP will be installed on the site

	Permit Section	Page Number[5]	Not Applicable N/A	Implementation Date[6]
Construction phase / BMP sequencing schedule including supplemental pre-rain action plan for erosion control measures	A.6.a.4			
BMPs for erosion control	A.6.b			
BMPs to control wind erosion	A.6.c			
SEDIMENT CONTROL	**A.8**			
Description/Illustration of BMPs to prevent increase of sediment load in discharge	A.8			
Construction phase / BMP sequencing schedule including supplemental pre-rain action plan for sediment control measures	A.8			
NON-STORM WATER	**A.9**			
Description of non-storm water discharges to receiving waters	A.9			
Locations of discharges	A.9			
Description of BMPs	A.9			
Name and phone number of qualified person responsible for non-storm water management	A.9			
POST-CONSTRUCTION	**A.10**			
Description and location of BMPs	A.10			
Operation/Maintenance of BMPs after project completion (including funding)	A.10			
MAINTENANCE, INSPECTIONS, AND REPAIR	**A.11**			
Name and phone number of qualified person responsible for inspections	A.11			
Inspection checklist: date, weather, inadequate BMPs, visual observations of BMPs, corrective action, inspector's name, title, signature	A.11.a-f			
OTHER REQUIREMENTS	**A.12-16**			
Documentation of all training	A.12			
List of Contractors/Subcontractors	A.13			
Section B. Monitoring and Reporting Requirements				
Description of site inspection plans	B.3			
Compliance certification (annually 7/1) if project is under active construction	B.4			
Noncompliance reporting	B.5			
Records of all inspections; compliance certifications; noncompliance reports, etc. should be kept for at least three years	B.6			

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[6] Date that the BMP will be installed on the site

	Permit Section	Page Number[7]	Not Applicable N/A	Implementation Date[8]
Monitoring program for sediment contribution from direct discharges to impaired water bodies	B.7			
Monitoring program for pollutants not visually detectable in storm water (non-visible pollutants)	B.8			
Section C. Standard Provisions for Construction Activities				
Signed Certification for SWPPP, reports, amendments, etc. Who is authorized to sign and by what authority has the duly authorized representative been assigned?	C.9,10			
Location of General Permit and SWPPP on site during construction activities	C. 17			

Notes:

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[8] Date that the BMP will be installed on the site