



**City of El Cerrito  
Master Fee Schedule**

**Fiscal Year 2023-24**

*Adopted May 2, 2023*

*Resolution 2023-35*

<b>Citywide Services</b>			
<b>Item</b>	<b>Description</b>	<b>Basis</b>	<b>Adopted FY 2023-24</b>
			<b>Total Fee Amount</b> <i>(variance due to rounding)</i>
<b>Printing, Reproduction, Documents</b>			
<b>1</b>	<b>Photocopies</b>		
	Photocopies (8 1/2" x 14" or smaller)	per page	\$ 0.11
	Retrieval fee for Campaign Statements older than 5 years	per request	\$ 5.00
	Photocopies (larger than 8 1/2" x 14")	per page	\$ 0.24
	Photocopies, including mail & administrative costs		actual cost
	Application forms, information sheets	each	\$ -
<b>2</b>	<b>Public Meeting Materials</b>		
	City Council Meeting Materials (Agendas, Packets & Minutes)	copy charge per page + mailing cost	actual cost
	Other Board, Commission, and Committee Meeting Materials (Agendas, Packets & Minutes)	copy charge per page + mailing cost	actual cost
	Budget, Final or Proposed	each	\$ 156
	Business License Listing	each + photocopy charge above	\$ 42
	Comprehensive Annual Financial Reports (CAFRs)	each	\$ 135
	Economic Development Strategy & Action Plan	each	\$ 4
	Fire Investigative Reports	per page	\$ 0.19
	General Plan Environmental Impact Report (EIR), 1999	each	\$ 27
	General Plan, 1999	each	\$ 56
	Master Fee Schedule	each	\$ 10
	Parking Guidelines	each	\$ 4
	Redevelopment Plan	each	\$ 10
	Redevelopment Plan Environmental Impact Report (EIR)	each	\$ 23
	Redevelopment Implementation Plan	each	\$ 5
	Report on the Redevelopment Plan	each	\$ 10
	Subdivision Ordinance	each	\$ 4
	Zoning Map	each	\$ 5
	Zoning Ordinance	each	\$ 56
	Miscellaneous Bound Reports	per page	\$ 1
<b>3</b>	<b>Maps</b>		
	City Maps (First sheet includes search and restock cost per original searched.)	each	\$ 3
	Special Studies Maps, 11" x 17"	each	\$ 5
	Special Studies Maps, 36" x 54"	each	\$ 42
<b>4</b>	<b>Subpoena Duces Tecum</b>		
	per CA Evidence Code §1563	Based on Code	Based on Code
<b>5</b>	<b>Electronic Media</b>		
	Electronic Media—CD-ROM Copy	per CD	\$ 9
	Electronic Media—DVD of Council Meeting	per DVD	\$ 18
<b>6</b>	<b>Microfilm/Microfiche</b>		
	Fee per sheet or total hourly cost, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	per sheet	\$ 4

<b>Citywide Services</b>			
<b>Item</b>	<b>Description</b>	<b>Basis</b>	<b>Adopted FY 2023-24</b>
			<b>Total Fee Amount</b> <i>(variance due to rounding)</i>
<b>Miscellaneous Services and Charges</b>			
<b>1</b>	<b>Notary, Certification, Legal and Special Services</b>		
	Notary Services for Non-City employees (Set by Calif. Secretary of State)	per notarization	\$ 15
	Notary Services for City employees	per notarization	\$ -
	City Clerk Document Certification	each	\$ 6
	Legal Fees—Recovery of legal costs in lawsuits and other instances when the City could be entitled to reimbursement of legal costs.	labor and overhead	actual cost
	Special City services—For special services provided by City staff where special interest are served (other than the general public). Overhead charges for City-sponsored public events may vary from this policy.	pro-rated salary, 15-min increment	\$ 4
<b>2</b>	<b>Finance Charges</b>		
	Finance Charge on fees remaining unpaid for a period exceeding 30 days (unless the ordinance establishing the fee provides for a penalty in a different amount)	unpaid balance	1.5% per month
	Returned Check Fee	per check	\$ 26
	Duplicate Business License Certificate	per copy	\$ 8
	Credit Card Transaction Fee	per transaction	actual cost
<b>4</b>	<b>Parking Permits</b>		
	1 to 3-year cycles	per year	\$ 39
	14-day Temporary Parking Permit	each	\$ 39
<b>5</b>	<b>Use of Council Chambers (Government Agencies Only)</b>	per meeting	\$ 45.50
<b>6</b>	<b>Tobacco Retailer License Program Fees</b>		
	Tobacco retailer license (initial license)	Per location	\$ 503.36
	Tobacco retailer license renewal	Per location	\$ 503.36
	Re-inspection fee (for non-compliant businesses)	Hourly	actual cost
<b>7</b>	<b>Rent Registry</b>		
	Rent Registry	per unit	\$ 43
<b>8</b>	<b>Election Related Filing Fees</b>		
	Citizen Initiative Petition Filing Fee (refunded if petition qualifies within one year of filing)	per filing	\$ 200.00
<b>9</b>	<b>Code Enforcement</b>		
	Administration Citation Fee		\$ 20

COMMUNITY DEVELOPMENT DEPARTMENT BUSINESS LICENSE				FY 2024 CPI-U Rate (Per ECMC 4.32.381)
Item	Description	Municipal Code Section	Code	Adopted
				FY 2023-24 variance due to rounding 4.6%
	Business Enrollment		per license	\$ 88
	Business License Renewal		per license	\$ 29
	Accessibility Compliance and Education Fee (State Mandated AB 1379)		per license	\$ 4
	Exemption Level (Casual and Fine Arts Teachers)	4.32.080		
	Business License Residential Rentals (10-000-4052-00-00)			
	Apt. Houses, Duplexes, In-laws & Single Family Units			
	Per Unit	4.32.260	260	\$ 129
	Business License All Others (10-000-4051-00-00)			
	<b>a. Fixed Place of Business (Annual)</b>			
	Employer Only	4.32.230	T23	\$ 360
	" + 1 employee	4.32.230	T23	\$ 360
	" + 2 employees	4.32.230	T23	\$ 412
	" + 3 employees	4.32.230	T23	\$ 464
	" + 4 employees	4.32.230	T23	\$ 517
	" + 5 employees	4.32.230	T23	\$ 569
	" + 6 employees	4.32.230	T23	\$ 621
	" + 7 employees	4.32.230	T23	\$ 674
	" + 8 employees	4.32.230	T23	\$ 726
	" + 9 employees	4.32.230	T23	\$ 777
	" + 10 employees	4.32.230	T23	\$ 831
	Each Additional Employee	4.32.231	T23	\$ 52
	<b>b. Professional Offices (Annual)</b>			
	Employer Only	4.32.231	231	\$ 437
	" + 1 employee	4.32.231	231	\$ 437
	" + 2 employees	4.32.231	231	\$ 490
	" + 3 employees	4.32.231	231	\$ 542
	" + 4 employees	4.32.231	231	\$ 594
	" + 5 employees	4.32.231	231	\$ 646
	" + 6 employees	4.32.231	231	\$ 699
	" + 7 employees	4.32.231	231	\$ 752
	" + 8 employees	4.32.231	231	\$ 803
	" + 9 employees	4.32.231	231	\$ 857
	" + 10 employees	4.32.231	231	\$ 908
	Each Additional Employee	4.32.231	231	\$ 52
	<b>c. Contractors &amp; Subcontractors</b>			
	Quarterly	4.32.240	242	\$ 155
	Semiannually	4.32.240	241	\$ 259
	Annually	4.32.240	240	\$ 464
	<b>d. Home Occupations (Annual)</b>			
		4.32.245	245	\$ 259
	<b>e. Casual Business</b>			
	Quarterly	4.32.246	247	\$ 75
	Annually	4.32.246	246	\$ 305
	<b>f. Delivery Vehicles (Per Vehicle)</b>			
		4.32.251	250	\$ 206
	<b>g. Fine Arts Teachers (Per Teacher)</b>			
		4.32.255	255	\$ 84

COMMUNITY DEVELOPMENT DEPARTMENT BUSINESS LICENSE				FY 2024 CPI-U Rate (Per ECMC 4.32.381)
Item	Description	Municipal Code Section	Code	Adopted
				FY 2023-24 variance due to rounding
				4.6%
	<b>h. Hotels &amp; Motels</b>			
	Base Fee	4.32.270	270	\$ 515
	Plus, per Unit Fee	4.32.270	270	\$ 22
	<b>i. Trailer Courts</b>			
	Base Fee	4.32.280	280	\$ 515
	Plus, per Unit Fee	4.32.280	280	\$ 22
	<b>j. Restaurants &amp; Nightclubs</b>	4.32.290	290	\$ 1,030
	<b>k. Public Amusement</b>			
	<b>1. Amusement Rides &amp; Shows</b>			
	First Day	4.32.300	300	\$ 206
	Each Additional Day	4.32.300	300	\$ 104
	<b>2. Billiards, Bagatelle, Pool Tables</b>			
	Per Table, in Addition to Other Applicable	4.32.300	301	\$ 104
	<b>3. Bowling Lanes</b>			
	First Lane	4.32.300	302	\$ 546
	Each Additional Lane	4.32.300	302	\$ 54
	<b>4a. Circus (= &lt; 4,000 seats)</b>			
	First Day	4.32.300	303	\$ 1,547
	Each Additional Day	4.32.300	303	\$ 1,030
	<b>4b. Carnival &amp; Circus (&gt; 4,000 seats)</b>			
	First Day	4.32.300	304	\$ 3,091
	Each Additional Day	4.32.300	304	\$ 2,061
	<b>5. Motion Picture Theater &amp; Plays</b>			
	Quarterly	4.32.300	307	\$ 206
	Semiannually	4.32.300	306	\$ 414
	Annually	4.32.300	305	\$ 825
	<b>6. Public Dance</b>			
	Daily	4.32.300	308	\$ 155
	Quarterly	4.32.300	309	\$ 515
	<b>7. Amusement Not Otherwise Defined</b>			
	Educational - Daily	4.32.300	310	\$ 155
	Educational - Quarterly	4.32.300	311	\$ 515
	Noneducational - Daily	4.32.300	312	\$ 5,151
	<b>I. Distribution and Circulation of Advertising Matter</b>			
	Quarterly	4.32.310	313	\$ 515
	<b>m. Amplification Vehicles (Per Day)</b>	4.32.320	320	\$ 5,151
	<b>n. Taxicabs (Per Vehicle)</b>	4.32.330	330	\$ 310
	<b>o. Auctioneer</b>			
	Daily	4.32.340	340	\$ 259
	Annually	4.32.340	341	\$ 2,061

COMMUNITY DEVELOPMENT DEPARTMENT BUSINESS LICENSE				FY 2024 CPI-U Rate (Per ECMC 4.32.381)
Item	Description	Municipal Code Section	Code	Adopted
				FY 2023-24 variance due to rounding
				4.6%
	<b>p. Vehicle Parking Lot</b>			
	Per Lot	4.32.345	342	\$ 415
	Plus per 100 square feet	4.32.345	342	\$ 42
	<b>q. Pawnbroker and Check Casher</b>	4.32.350	350	\$ 1,030
	<b>r. Patrol Services</b>			
	Employer Only	4.32.355	T35	\$ 360
	" + 1 employee	4.32.355	T35	\$ 360
	" + 2 employees	4.32.355	T35	\$ 412
	" + 3 employees	4.32.355	T35	\$ 464
	" + 4 employees	4.32.355	T35	\$ 517
	Each Additional Employee	4.32.355	T35	\$ 52
	<b>s. Peddler &amp; Solicitors</b>			
	Quarterly	4.32.360	360	\$ 515
	Annually	4.32.360	361	\$ 2,061
	<b>t. Ice Cream Vendor</b>			
	Quarterly	4.32.365	366	\$ 167
	Annually	4.32.365	365	\$ 503
	<b>u. Temporary Sales</b>	4.32.375	375	\$ 434
	<b>v. Bingo</b>	4.32.300	652	\$ 68
	Pursuant to California Penal Code Section 326.5(l)1			
	<b>w. Transient/Itinerant Vendor</b>			
	Employer Only	4.32.010	T25	\$ 360
	" + 1 employee	4.32.010	T25	\$ 360
	" + 2 employees	4.32.010	T25	\$ 412
	" + 3 employees	4.32.010	T25	\$ 464
	" + 4 employees	4.32.010	T25	\$ 515
	" + 5 employees	4.32.010	T25	\$ 569
	" + 6 employees	4.32.010	T25	\$ 621
	" + 7 employees	4.32.010	T25	\$ 674
	" + 8 employees	4.32.010	T25	\$ 726
	" + 9 employees	4.32.010	T25	\$ 777
	" + 10 employees	4.32.010	T25	\$ 831
	Each Additional Employee	4.32.010	T25	\$ 52
Business License Gross Receipts (10-000-4053-000)				
<b>a. Coin-operated vending, amusement &amp; Service Machines, Distributors</b>				
	\$0-1,000	4.32.370	V01	\$ 54
	\$1,001-5,000	4.32.370	V02	\$ 81
	\$5,001-15,000	4.32.370	V03	\$ 162
	>\$15,001 per \$1,000	4.32.370	T04	\$ 10
<b>b. Coin-operated vending, amusement &amp; Service Machines, Games of Skill</b>				
	\$0-1,000	4.32.380	G01	\$ 54
	\$1,001-5,000	4.32.380	G02	\$ 81
	\$5,001-15,000	4.32.380	G03	\$ 162
	>\$15,001 per \$1,000	4.32.380	T05	\$ 10

<b>COMMUNITY DEVELOPMENT DEPARTMENT PLANNING</b>		<b>FY 2024 Adopted</b> <i>(variance due to rounding)</i>
<b>Description</b>	<b>Basis</b>	
		<b>4%</b>
<b>San Pablo Avenue Specific Plan Design Review</b>		
Tier 1 Residential and Non-Residential Projects (with or without signage)	each	\$ 2,458
Tier 1 Permanent Signs (only)	each	\$ 642
Tier 1 Sidewalk Sign Permit (only)	each	\$ 178
Tier 1 Temporary Sidewalk Seating/Temporary Outdoor Improvements	each	\$ 178
Tier 1 Temporary Sign and/or Banner	each	\$ 60
Tier 1/AUP Outdoor Dining Areas (not along street frontage)	each	\$ 655
Tier 1 - Minor Projects (as determined by Planning Manager)	each	\$ 910
Tier 2 Residential and Non-Residential Projects - Up to 2,500 sqft	each	\$ 3,620
Tier 3 Residential and Non-Residential Projects - Up to 2,500 sqft	each	\$ 4,567
Tier 2 Residential and Non-Residential Projects - 2,501 - 10,000 sqft	each	\$ 9,551
Tier 3 Residential and Non-Residential Projects - 2,501 - 10,000 sqft	each	\$ 9,263
Tier 2 Residential and Non-Residential Projects - 10,001 – 40,000 sqft	each	\$ 15,653
Tier 3 Residential and Non-Residential Projects - 10,001 – 40,000 sqft	each	\$ 13,159
Tier 2 Residential and Non-Residential Projects - 40,001 – 100,000 sqft	each	\$ 20,278
Tier 3 Residential and Non-Residential Projects - 40,001 – 100,000 sqft	each	\$ 19,064
Tier 2 Residential and Non-Residential Projects - 100,001+ sqft base fee plus per hour of staff time	each	\$20,294 - after base fee depleted, project goes to hourly rate.
Tier 3 Residential and Non-Residential Projects - 100,001+ sqft base fee plus per hour of staff time	each	\$19,954 - after base fee depleted, project goes to hourly rate.
Tier 4 Residential and Non-Residential Projects - up to 10,000 sqft	each	\$ 11,169
Tier 4 Residential and Non-Residential Projects - 10,001 – 40,000 sqft	each	\$ 14,633
Tier 4 Residential and Non-Residential Projects - 40,001 – 100,000 sqft	each	\$ 21,447
Tier 4 Residential and Non-Residential Projects - 100,001+ sqft base fee plus per hour of staff time	each	\$23,354 - after base fee depleted, project goes to hourly rate.
<b>Environmental Review (CEQA)</b>		
Environmental Review - Specific Plan Environmental Checklist/Initial Study/Negative Declaration/Mitigated Negative Declaration/Environmental Impact Report	each	Consultant costs, plus City administrative fee (30% of consultant cost)
Environmental Review - Categorical Exemption	each	\$ 192
Notice of Exemption	each	County Clerk Filing Fees

<b>COMMUNITY DEVELOPMENT DEPARTMENT PLANNING</b>		<b>FY 2024 Adopted</b> <i>(variance due to rounding)</i>
<b>Description</b>	<b>Basis</b>	
		<b>4%</b>
General Plan and Zoning Ordinance		
General/Specific Plan and/or Amendment	each	\$ 21,280
Zoning Amendment	each	\$ 21,280
<b>Subdivisions and Lot Adjustments</b>		
Tentative Parcel Map 1-4 lots	each	\$ 7,938
Tentative Tract Map 5-10 lots	each	\$ 13,331
Tentative Tract Map 11-25 lots	each	\$ 15,996
Tentative Tract Map 26+ lots (base fee for 25 lot map + fee for additional lots over 25)	per lot	\$ 2,441
Final Map 1-4 lots	each	\$ 8,218
Final Map 5+ lots	each	\$ 9,344
Exception to Subdivision Ordinance	each	\$ 11,002
Lot Line Adjustment or Lot Merger	each	\$ 8,218
Certificate of Compliance	each	\$ 6,860
<b>Planned Development</b>		
Planned Development	each	\$ 43,613
Development Agreement	each	\$ 47,910
<b>Development Fees</b>		
Incentives Program Permit (Staff and Design Review Board review prior to application for Planning Commission action, does not include Use Permit Fee)	each	\$ 12,683
Accessory Dwelling Unit Permit	each	\$ 353
SB 9 Compliance Review	each	\$ 1,661
Home Occupation Permit	each	\$ 96
Zoning Clearance (Commercial)	each	\$ 620
Individual Business Sign Permit (as part of Master Sign Program)	each	\$ 96
Preliminary Review of Multi-Story Single Family Construction (RAD)	each	\$ 1,660
Unspecified or Research - hourly	per hour	\$ 246
Rebuild or Interpretation Letter	each	\$ 975
Fence Clearance	each	\$ 96
Residential Chicken Clearance	each	\$ 96
Honeybee Keeping Clearance	each	\$ 96
Goat Weed Abatement Permit	each	\$ 96
Unanimous Neighbor Consent Exception for Chickens and Bees	each	\$ 47
Zoning Information Form/Questionnaire	each	\$ 47
Permit Amendment/Time Extension	each	1/2 of current fee
Appeals - By nonapplicant	each	\$ 585
Appeals - By applicant	each	1/2 of current fee
Community Development Director	per hour	\$ 276
Planning Manager	per hour	\$ 212
Senior Planner	per hour	\$ 192



<b>COMMUNITY DEVELOPMENT DEPARTMENT PLANNING</b>		<b>FY 2024 Adopted</b> <i>(variance due to rounding)</i>
<b>Description</b>	<b>Basis</b>	
		<b>4%</b>
Assistant/Associate Planner	per hour	\$ 97
Massage Operator's Permit	each	\$ 588
Cannabis Operating Permit	Deposit account	As needed to cover the cost of application
<b>Inclusionary Zoning</b>		
Inclusionary Zoning In-lieu Fee - 9 or more rental units	per habitable square foot	\$ 19
Inclusionary Zoning In-lieu Fee - 10 or more "for sale" units	per habitable square foot	\$ 24
Inclusionary Zoning In-lieu Fee for combined rental and "for sale" projects	To be determined by City Staff based on square footage of each type.	To be determined by City Staff based on square footage of each type
Inclusionary Monitoring: Rental	annually per project	\$ 1,622
Inclusionary Monitoring: Ownership	per project	\$ 2,704
Inclusionary Housing Agreement	per project	\$ 757
<b>Design Review and Signs</b>		
Residential - 1 unit and projects deemed minor by Planning Manager	each	\$ 922
Residential - 2 - 4 units	each	\$ 3,341
Residential - 5 - 10 units	each	\$ 5,542
Residential - 11+ units	each	\$ 8,267
Nonresidential - 1 - 2,500 s.f.	each	\$ 2,045
Nonresidential - 2,501 - 10,000 s.f.	each	\$ 4,081
Nonresidential - 10,000+ s.f.	each	\$ 7,136
Administrative Design Review	each	\$ 2,045
Permanent signs conforming to sign regulations	each	\$ 642
Temporary signs	each	\$ 60
Sidewalk Sign Permit (only)	each	\$ 60
<b>Variances</b>		
Variance - Residential	each	\$ 5,258
Variance - Nonresidential	each	\$ 7,930
<b>Miscellaneous</b>		
Pre-Application Review Meeting with Staff	each	\$0
Pre-Application Study Session with Planning Commission or Design Review Bord	each	\$ 4,404
Landscape Consultant or Design Consultant	each	Consultant costs, plus City administrative fee (30% of consultant cost)
<b>Document Library and Associated Fees</b>		
Electronic Media-CD (of Plans etc.)	each	\$ 22
Laserfiche/Archiving	per page/sheet	\$ 3

<b>COMMUNITY DEVELOPMENT DEPARTMENT PLANNING</b>		<b>FY 2024 Adopted</b> <i>(variance due to rounding)</i>
<b>Description</b>	<b>Basis</b>	
		<b>4%</b>
Zoning Map	each	\$ 17
General Plan Map	each	\$ 17
Specific Plan	each	\$ 236
Urban Greening Plan	each	\$ 154
Active Transportation Plan	each	\$ 154
General Plan	each	\$ 54
<b>Use Permits</b>		
Use Permit Residential - 1 unit	each	\$ 2,152
Use Permit Residential - 2-4 units	each	\$ 3,606
Use Permit Residential - 5-10 units	each	\$ 4,571
Use Permit Residential - 11+ units	each	\$ 5,535
Use Permit Nonresidential - 1 - 2,500 s.f.	each	\$ 3,606
Use Permit Nonresidential - 2,501 - 10,000 s.f.	each	\$ 4,571
Use Permit Nonresidential - 10,000+ s.f.	each	\$ 5,535
Administrative Use Permit	each	\$ 1,188
Temporary Use Permit	each	\$ 1,081

Note: Fees are based on the City's Cost Allocation Study to cover the cost of processing applications for all projects. The Planning Manager may determine a project to be unusually complex or time consuming and require a deposit at the time of application for estimated staff and consultant costs. If a standard fee has previously been paid, additional deposits may be required to cover extraordinary costs resulting from unforeseen complexities, delays or extra meetings. Hourly staff costs are based on employee wages and benefits, overhead, equipment and supervision, as determined by the City's Cost Allocation Study. Charges for third-party consultants will equal actual contract costs plus 30% administrative charge.

**COMMUNITY DEVELOPMENT DEPARTMENT****MECHANICAL, ELECTRICAL, & PLUMBING (MEP Permit Issuance Fees)**

The following permit fee tables are for all stand alone Mechanical, Electrical, and /or Plumbing work that is not included in new construction or other projects listed on the miscellaneous fee schedule.

The permit issuance fee is to be added to each Mechanical, Electrical, and/or Plumbing permit in addition to the fees listed below:

<b>MEP fees effective 7/1/2023 to 6/30/2024</b>		<b>FY2023-24 Adopted fees</b>
<b>Item</b>	<b>Unit</b>	<i>Rounded</i>
Permit Issuance Fee (applies to all MEP permits)	each permit	\$ 143
		\$ -
<b>MECHANICAL PERMIT FEES</b>		\$ -
Stand alone Mechanical Plan Check	per hour or fraction thereof	\$ 250
Minimum Mechanical Permit for Miscellaneous Work	each	\$ 84
A/C (residential)	each	\$ 126
Furnaces (FAU, floor)	each	\$ 140
Heater (wall)	each	\$ 173
Appliance Vent/Chimney (only)	each	\$ 84
Refrigeration Compressor	each	\$ 126
Boiler - <2,000k BTU	each	\$ 140
Boiler - greater than 2,000k BTU	each	\$ 250
Chiller	each unit	\$ 126
Central Heating System - New (includes duct, gas piping, electric, etc.)	each	\$ 250
Fan Coil Unit	each	\$ 84
Heat Pump (package unit)	each	\$ 126
Heater (unit, radiant, etc.)	each	\$ 173
Air Handler w/ducts more to 10k CFM	each	\$ 84
Air Handler w/ducts more than 10k CFM	each	\$ 84
Duct Work only each outlet/register	each	\$ 43
Evaporative Cooler	each	\$ 84
Make-up Air System	each	\$ 126
Moisture Exhaust Duct (clothes dryer)	each	\$ 84
Variable Air Volume Box (including duct work)	each	\$ 126
Vent Fan (single duct)	each	\$ 84
Vent System	each	\$ 126
Exhaust Hood and Duct (residential)	each	\$ 84
Exhaust Hood - Type I (commercial grease hood)	each	\$ 167
Exhaust Hood - Type II (commercial steam hood)	each	\$ 126
Non-Residential Incinerator	each	\$ 416
Refrigerator Condenser Remote	each	\$ 250
Walk-In Box/Refrigerator Coil	each	\$ 126
Other Mechanical Inspections (min. 1/2 hr increments or fraction thereof)	per hour	\$ 206
<b>PLUMBING / GAS PERMIT FEES</b>		
Stand Alone Plumbing Plan Check	per hour or fraction thereof	\$ 250
Minimum Plumbing Permit for Miscellaneous Work	each	\$ 84
Fixtures (each three)	each 3 or fraction thereof	\$ 126
Gas System (one outlet)	one only	\$ 126

**COMMUNITY DEVELOPMENT DEPARTMENT****MECHANICAL, ELECTRICAL, & PLUMBING (MEP Permit Issuance Fees)**

The following permit fee tables are for all stand alone Mechanical, Electrical, and /or Plumbing work that is not included in new construction or other projects listed on the miscellaneous fee schedule.

The permit issuance fee is to be added to each Mechanical, Electrical, and/or Plumbing permit in addition to the fees listed below:

<b>MEP fees effective 7/1/2023 to 6/30/2024</b>		<b>FY2023-24 Adopted fees</b>
<b>Item</b>	<b>Unit</b>	<i>Rounded</i>
Gas System (first five outlets)	first five	\$ 167
Gas Outlets (each additional)	each above the first 5	\$ 28
Gas Test (stand alone or re-test)	each occurrence	\$ 126
Building Sewer	each	\$ 84
Grease Trap	each	\$ 126
Ejector Pump	each	\$ 126
Backflow Preventer (first five)	first five	\$ 126
Backflow Preventer (>5)	each above the first 5	\$ 28
Roof Drain - Rainwater System	each	\$ 84
Water Heater (new and replacements)	each	\$ 84
Water Pipe Repair/Replacement per dwelling unit	each	\$ 167
Water Service	each	\$ 84
Drain-Vent Repair/Alterations	each main or branch line	\$ 84
Drinking Fountain	each	\$ 84
Graywater Systems	each system	\$ 167
Swimming Pool Piping and Gas	each pool	\$ 250
Medical Gas System (each outlet)	each outlet	\$ 250
Sump Pump	each	\$ 126
Private Storm Drainage System (each inlet)	each inlet	\$ 84
Other Plumbing and Gas Inspections (min. 1/2 hr increments or f	per hour	\$ 206
<b>ELECTRICAL PERMIT FEES</b>		
Stand Alone Electrical Plan Check	per hour or fraction thereof	\$ 250
Minimum Electrical Permit for Miscellaneous Work	each	\$ 84
Single Phase Service (per 100 amps)	per 100 amps	\$ 84
Three Phase Service (per 100 amps)	per 100 amps	\$ 126
Electrical Subpanel with subfeed	each	\$ 84
15 or 20 amp circuits - first ten	first ten circuits	\$ 84
15 or 20 amp circuits - each additional	each add'l circuit > 10	\$ 14
25 to 40 amp circuits	each	\$ 84
50 to 175 amp circuits	each	\$ 84
200 amp and larger circuits	each	\$ 84
Temporary Service	each	\$ 84
Temporary Pole	each	\$ 84
Light Poles Commercial - first	first pole	\$ 352
Light Poles Commercial - additional	each add'l pole after the first	\$ 84
Pre-Inspection/consultation	each	\$ 126
Swimming Pool/Spa	each	\$ 168
Solar Photovoltaic Repairs	each	\$ 126
Generator Installation - Residential	each	\$ 385

**COMMUNITY DEVELOPMENT DEPARTMENT****MECHANICAL, ELECTRICAL, & PLUMBING (MEP Permit Issuance Fees)**

The following permit fee tables are for all stand alone Mechanical, Electrical, and /or Plumbing work that is not included in new construction or other projects listed on the miscellaneous fee schedule.

The permit issuance fee is to be added to each Mechanical, Electrical, and/or Plumbing permit in addition to the fees listed below:

<b>MEP fees effective 7/1/2023 to 6/30/2024</b>		<b>FY2023-24 Adopted fees</b>
<b>Item</b>	<b>Unit</b>	<i>Rounded</i>
Generator Installation - Commercial	each	\$ 559
Electrical Outlets (receptable & light fixture)	first ten	\$ 135
Electrical Outlets (each additional)	each add'l outlet after 1st 10	\$ 14
Other Electrical Inspections (min. 1/2 hr increments or fraction thereof)	per hour or fraction thereof	\$ 206

**COMMUNITY DEVELOPMENT DEPARTMENT  
MISC BUILDING PERMIT FEES FOR PROJECTS NOT REQUIRING PLAN REVIEWS**

The following Building Permit fees unless otherwise noted are for projects that are not associated with or require plan review.  
Per hour fees are for each hour or fraction thereof unless otherwise noted.

sq.ft. = square feet min. = minimum

**ADOPTED  
FY 2023-24**

<b>MISCELLANEOUS PROJECTS/ITEMS</b>	<b>Rounded</b>
Standard per hour rate for items not specifically covered in the fee schedule	\$ 171
Address Assignment Request	\$ 455
Earthquake mitigation inspection first hour	\$ 296
Earthquake mitigation inspection per hour after the first hour	\$ 171
Fire permit handling fee	\$ 114
Building permit renewal when within one year after expiration date	50% of original building fee
Building permit renewal when after one year after expiration date	100% of original building fee
Building permit re-inspection fee after 2 failed inspections of the same item(s)	\$ 171
Building permit re-inspection fee when nobody is on site for the inspection and it has not been cancelled ahead of the inspector's leaving the office.	\$ 171
Emergency non-scheduled emergency inspection call-out: per hour with a 4-hour minimum	\$ 171
Pre-arranged or scheduled after hours inspection paid in advance: per hour with a 2-hour minimum	\$ 171
Research – per half hour or fraction thereof	\$ 86
Minor revisions to issued, non-expired permits: per hour	\$ 282
Major revisions to issued non-expired permits: per hour with 3-hour min.	\$ 282
Additional plan review by consultant after the second re-check	1.5 times Consultant's fee
Additional plan review by City staff after 2 <sup>nd</sup> re-check: per hour	\$ 245
Supplemental plan review: per hour	\$ 245
Supplemental inspection or inspection request not related to an issued and active permit: per hour with one hour minimum	\$ 200
Soils review processing by City staff	\$ 114
Soils peer review by consultant	Consultant Cost plus 30%
FEMA flood zone review	\$ 637
New or replacement Certificate of Occupancy	\$ 285
Temporary Certificate of Occupancy: per 30-day period	\$ 285
<b>ELECTRIC VEHICLE CHARGERS</b>	
<b>Residential electric vehicle level 1 or 2 charging station per each</b>	\$ 289
<b>MINOR REPAIRS AND ALTERATIONS</b>	
Miscellaneous minor bathroom/kitchen repair – 1 fixture only	\$ 348
Miscellaneous minor repairs who PC and less than \$10,000 valuation	\$ 348
<b>RE-ROOFS</b>	
Miscellaneous roof repairs not exceeding 500 sq.ft.	\$ 348
Residential re-roof not exceeding 1,500 sq.ft.	\$ 461
Each additional 100 sq.ft. residential re-roof exceeding 1,500 sq.ft.	\$ 14
Commercial exceeding 5,000 sq.ft.	\$ 628
sq.ft. = square feet min. = minimum	
<b>RE-ROOFS</b>	
Commercial exceeding 5,000 sq.ft. and not exceeding 10,000 sq.ft.	\$ 878
Commercial exceeding 10,000 sq.ft. and not exceeding 20,000 sq.ft.	\$ 1,126
Commercial exceeding 20,000 sq.ft. and not exceeding 50,000 sq.ft.	\$ 1,458
Commercial exceeding 50,000 sq.ft. and not exceeding 100,000 sq.ft.	\$ 1,791
Commercial each 10,000 sq.ft. above 10,000 sq.ft.	\$ 296
<b>SIDING AND STUCCO</b>	
Siding new or replacement	\$ 378
Each additional 400 sq.ft. siding or fraction thereof over 400 sq.ft.	\$ 114
Stucco new or replacement	\$ 461
Each additional 400 sq.ft. stucco or fraction thereof over 400 sq.ft.	\$ 114
<b>WINDOWS AND DOORS – NON-STRUCTURAL</b>	
Door replacement not involving alterations to wall framing or exterior wall coverings	\$ 149
Window, sliding door, solar tube replacement – one only and no alterations to framing or exterior wall coverings	\$ 217

**COMMUNITY DEVELOPMENT DEPARTMENT  
MISC BUILDING PERMIT FEES FOR PROJECTS NOT REQUIRING PLAN REVIEWS**

The following Building Permit fees unless otherwise noted are for projects that are not associated with or require plan review.  
Per hour fees are for each hour or fraction thereof unless otherwise noted.

sq.ft. = square feet min. = minimum

**ADOPTED  
FY 2023-24**

<b>MISCELLANEOUS PROJECTS/ITEMS</b>	<b><i>Rounded</i></b>
Multiple window, sliding door, solar tube replacements – first 5 with no alterations to framing or exterior wall coverings and all done at the same time	\$ 462
Multiple window, sliding door, solar tube replacements – each additional 5 or fraction thereof above the first 5 with no alterations to framing or exterior wall coverings and all done at the same time	\$ 84
<b>RENTAL HOUSING INSPECTIONS</b>	
Rental Housing Inspection: Single Family per unit	\$ 285
Rental Housing Inspection: Multi-family first unit	\$ 250
Rental Housing Inspection: Multi-family additional units after the first	\$ 142
Rental Housing Inspection: Reinspection after the first reinspection	\$ 86
Rental Housing Inspection: cancellation with less than 72-hour notice	50% of fee assessed
Rental Housing Inspection: late payment	10% of fee billed
<b>OTHER MISCELLANEOUS FEES AND ASSESSMENTS</b>	
Document imaging of plans, calculations, and other supporting documents	\$3/page
Continuing education	\$5/permit
Planning plan review when required	20% of combined building inspection and plan review with a minimum \$192 charge
Public Works review when required	20% of combined building inspection and plan review with a minimum \$223 charge
Public Works Engineering site inspection when required – per hour or fraction thereof	\$223/hour
Fire Department plan review when required	See Fire fee schedule
SPA Specific Plan maintenance fee – Construction of new residential units	\$215/unit
SPA Specific Plan maintenance fee – Additions to existing non-residential buildings per additional sq.ft	0.20/sf

**COMMUNITY DEVELOPMENT DEPARTMENT**  
**MISC BUILDING PERMIT FEES FOR PROJECTS REQUIRING A PLAN REVIEW**

Building permit fees include inspection and permit issuance. Plan review fees are calculated at a rate of 65 percent of the building permit fees and are in addition to the building permit fee. The fees below are per each occurrence or unit unless otherwise noted and include any associated mechanical, electrical, and/or plumbing work.

The following abbreviations are used:

sq.ft. = square feet l.f. = linear feet KW = kilowatt electric kWth = kilowatt thermal

**ADOPTED**  
**FY 2023-24**

<b>PROJECT TYPES</b>	
<b>MISCELLANEOUS PROJECTS</b>	
Standard Hourly Rate	\$ 191.00
Antenna - residential HAM or CB	\$ 668.00
Equipment Container/Building (Prefab) / Residential Elevators	\$ 967.00
Free-standing cellular building, antenna, and building site	\$ 1,355.00
New cellular antenna and supporting equipment added to existing site	\$ 345.00
Light pole or telephone pole mounted cellular 5G equipment	\$ 221.00
Awning or Canopy	\$ 494.00
Commercial Coach (per unit)	\$ 645.00
Commercial Vapor Recovery Systems	\$ 628.00
Demolition – whole or partial when exterior walls are removed	\$ 366.00
Demolition surcharge when PCB mitigation is involved	\$ 264.00
Flagpole	\$ 391.00
<b>ACCESSORY STRUCTURES</b>	
Accessory Structure/Storage shed of 200 sq.ft. or less – unfinished interior and no MEP	\$ 620.00
Accessory Structure/Storage shed for each additional 100 sq.ft. > 200 sq.ft.	\$ 57.00
Carport not exceeding 400 sq.ft.	\$ 704.00
New Garage (detached or attached) 500 sq. ft. or less (unfinished inside and only 1 electrical circuit)	\$ 870.00
New Garage (detached or attached) per additional 100 sq.ft. > 501 sq. ft.	\$ 171.00
<b>ACCESSORY DWELLING UNITS</b>	
New attached or detached accessory dwelling units – each 300 sq.ft. or fraction thereof. Includes 1 kitchen and 1 bathroom.	\$ 1,586.00
Conversion of existing space into an accessory dwelling unit – each 300 sq.ft. or fraction thereof. Includes 1 kitchen and 1 bathroom.	\$ 1,141.00
New or conversion accessory dwelling units employing Universal Design will receive a 25% discount off the above ADU fees.	
<b>ALTERATIONS/ADDITIONS/REPAIRS</b>	
Room additions of 300 sq. ft. or less without engineered calculations without a kitchen or bathroom	\$ 1,147.00
Room addition of 300 sq. ft. or less with engineered calculations without a kitchen or bathroom	\$ 1,222.00
Room additions per additional 100 sq.ft. > 300 sq.ft. with or without engineered calculations.	\$ 306.00
Residential remodel 300 sq. ft. or less without kitchen or bathroom remodel	\$ 920.00
Each additional 100 sq. ft. of residential remodel > 300 sq.ft.	\$ 171.00
Kitchen or bathroom remodel	\$ 727.00
Each additional kitchen or bathroom remodel when work is done at the same time as the first	\$ 363.00
New bathroom or kitchen added to existing dwelling or new/existing accessory structure	\$ 750.00
New or remodel commercial bathroom	\$ 1,067.00
Miscellaneous bathroom/kitchen repair involving only 1 fixture with plan review	\$ 332.00
Foundation repair (non-engineered) of 100 linear feet or less	\$ 601.00
Foundation repair (engineered) of 100 linear feet or less	\$ 811.00
Each additional 100 lin. ft. foundation repair (engineered or non- engineered) exceeding the first 100 l.f..	\$ 171.00
Commercial and residential interior partitions not exceeding 30 linear feet	\$ 458.00
Each additional 30 lin. ft. of partition exceeding first 30 l.f.	\$ 110.00
New masonry fireplace when allowed by BAAQMD	\$ 765.00



**COMMUNITY DEVELOPMENT DEPARTMENT**  
**MISC BUILDING PERMIT FEES FOR PROJECTS REQUIRING A PLAN REVIEW**

Building permit fees include inspection and permit issuance. Plan review fees are calculated at a rate of 65 percent of the building permit fees and are in addition to the building permit fee. The fees below are per each occurrence or unit unless otherwise noted and include any associated mechanical, electrical, and/or plumbing work.

The following abbreviations are used:

sq.ft. = square feet l.f. = linear feet KW = kilowatt electric kWth = kilowatt thermal

**ADOPTED**  
**FY 2023-24**

<b>PROJECT TYPES</b>	
Pre-fabricated metal fireplace that is EPA compliant	\$ 630.00
Fireplace demolition	\$ 458.00
Miscellaneous minor and structural repairs, alterations, dry rot/termite repairs of \$10,000 valuation or less and requiring plan review	\$ 729.00
Dry rot/termite damage, miscellaneous alterations, and structural repairs of greater than \$10,000 valuation must use Valuation Table as for new construction. <b>(USE VALUATION TABLE)</b>	Use Valuation Table
Residential Drainage - French Drain/Sump Pump	\$ 391.00
<b>DECKS, BALCONIES, PATIOS, PORCHES</b>	
New decks and balconies not exceeding 100 sq.ft.	\$ 590.00
New decks and balconies not exceeding 500 sq.ft.	\$ 830.00
Each additional 100 sq. ft. of new deck or balcony exceeding 500 sq. ft.	\$ 256.00
Deck and balcony repairs of 100 sq. ft. or less	\$ 418.00
Deck and balcony repairs over 100 sq.ft and less than \$10,000 valuation	\$ 658.00
Deck and balcony repairs of greater than \$10,000 valuation must use the Valuation Table as for new construction.	Use Valuation Table
Covered porch	\$ 485.00
Patio or deck cover – wood or metal frame not exceeding 300 sq.ft.	\$ 492.00
Each additional 300 sq.ft. of patio or deck cover exceeding 300 sq.ft.	\$ 151.00
Patio room constructed of wood or metal frame not exceeding 300 sq.ft.	\$ 735.00
Each additional 300 sq.ft. of patio room exceeding the first 300 sq.ft.	\$ 357.00
<b>ELECTRIC VEHICLE CHARGING</b>	
Commercial electric vehicle charging station – one only	\$ 601.00
Each Commercial EV charging station when 2 to 4 are installed at the same site	\$ 304.00
Each Commercial EV charging station when 5 or more installed at the same site	\$ 202.00
<b>FENCES</b>	
Fences or free-standing non-masonry walls 7 to 10 ft. high and not exceeding 100 linear feet	\$ 428.00
Each additional 100 lin. ft. of 6 to 10 feet high non-masonry fences or free- standing walls exceeding the first 100 lin. ft.	\$ 134.00
Fences or free-standing masonry walls less than 10 feet high and not exceeding 100 linear feet	\$ 870.00
Each additional 100 lin. ft. of less than 10 feet high masonry free-standing fences or walls exceeding the first 100 lin. ft.	\$ 160.00
<b>RETAINING WALLS</b>	
Retaining Wall: Standard Design Non-Engineered not exceeding 50 linear feet	\$ 563.00
Each additional 50 l.f. non-engineered retaining wall exceeding 50 l.f.	\$ 138.00
Retaining Wall: Engineered 3-10' High not exceeding 50 linear feet	\$ 953.00
Each additional 50 l.f. eng. 3'-10' high retaining wall exceeding 50 l.f.	\$ 191.00
Retaining Wall: Engineered over 10' High retaining wall not exceeding 50 l.f.	\$ 1,222.00
Each additional 50 l.f. eng. over 10' high retaining wall exceeding 50 l.f.	\$ 276.00
<b>ROOFS</b>	
Roof structure replacement not exceeding 100 sq.ft.	\$ 458.00
Each additional 100 sq.ft. roof structure replacement exceeding 100 sq.ft.	\$ 104.00
<b>SEISMIC IMPROVEMENT</b>	
Engineered or non-engineered seismic retrofit/structural strengthening	\$ 592.00
Engineered or non-engineered seismic retrofit/structural strengthening when using Planset A or conforming to Existing Building Code appendix chapter A3	\$ -
	\$ 296.00

**COMMUNITY DEVELOPMENT DEPARTMENT**  
**MISC BUILDING PERMIT FEES FOR PROJECTS REQUIRING A PLAN REVIEW**

Building permit fees include inspection and permit issuance. Plan review fees are calculated at a rate of 65 percent of the building permit fees and are in addition to the building permit fee. The fees below are per each occurrence or unit unless otherwise noted and include any associated mechanical, electrical, and/or plumbing work.

The following abbreviations are used:

sq.ft. = square feet l.f. = linear feet KW = kilowatt electric kWth = kilowatt thermal

**ADOPTED**  
**FY 2023-24**

<b>PROJECT TYPES</b>	
<b>SIGNS</b>	
Structural Signs such as monument or large signs attached to a building, etc.	\$ 592.00
Non-structural signs such as individual lettering attached to building, etc.	\$ 391.00
Additional fee for each illuminated sign	\$ 82.00
<b>SOLAR ENERGY &amp; BATTERY STORAGE</b>	
Solar Photovoltaic up to 15 kW	\$ 450.00
Solar PV each 15KW or fraction thereof over 15 kW, Plus \$15 per kW for each kW over 15 kW	\$ 276.00
Solar Thermal (solar water heating) up to 30 kWth	\$ 331.00
Solar Thermal each 30kWth or fraction thereof over first 30 kWth	\$ 165.00
Residential battery storage systems	\$ 287.00
<b>STORAGE RACKS</b>	
Storage Racks: 0-5' high not exceeding 100 l.f.	\$ 391
Storage Racks: Greater than 5 feet and up to 8 feet high not exceeding 100 l.f.	\$ 458
Storage Racks: Greater than 8 feet high and not exceeding 100 l.f.	\$ 563
Each additional 100 l.f. of storage regardless of height	\$ 138
<b>SWIMMING POOLS, SPAS, HOT TUBS, SAUNAS</b>	
Prefabricated Spa or Hot Tub	\$ 394.78
Sauna or Steam Room added to existing or new/addition construction	\$ 531.07
Swimming Pool - Residential	\$ 704.12
Swimming Pool – Commercial not exceeding 800 sq. ft.	\$ 1,505.59
Each additional 100 sq. ft. commercial pool exceeding 800 sq. ft.	\$ 173.06
<b>TENANT IMPROVEMENTS</b>	
Office tenant improvements – minimum for T.I. not exceeding 500 sq. ft.	\$ 1,932.82
Each additional 100 sq. ft. or fraction thereof of office T.I. exceeding 500 sq.ft.	\$ 168.73
Retail tenant improvements – minimum for T. I. not exceeding 500 sq. ft.	\$ 2,085.32
Each additional 100 sq.ft. or fraction thereof retail T.I. exceeding 500 sq.ft. and not exceeding 25,000 sq. ft.	\$ 122.22
Each additional 100 sq.ft. or fraction thereof retail T.I. exceeding 25,000 sq.ft.	\$ 58.41
Restaurant tenant improvement – minimum for T.I. not exceeding 750 sq.ft.	\$ 2,645.59
Each additional 100 sq.ft. or fraction thereof restaurant T.I. exceeding 750 sq.ft.	\$ 215.24
<b>WINDOWS, SKYLIGHTS, DOORS</b>	
New door cut into an existing wall	\$ 342.87
First replacement window or sliding glass door -structural with exterior surface break-out and/or frame modification	\$ 341.83
Each additional replacement structural window or sliding glass door when work is performed at the same time as the first	\$ 67.30
Skylights: New or replacement not exceeding 10 sq.ft.	\$ 253.74
Skylights: New or replacement and/or structural exceeding 10 sq.ft.	\$ 326.56

ADDITIONAL FEES - OTHER MANDATED BUILDING PERMITS			Adopted FY2023-24
SMIP, CBSC, and STMP Fees are collected by, but not set by the City			
Construction Tax, ECMC 4.36.010 for new construction and additions		1/2 or 1% of permit value	
Art in Public Places, ECMC 13.50 for projects \$250,000 or more		% of project cost	
Master Fee Schedule FY 2020-21			
<b>Calif. Strong Motion Instrumentation Program</b>			
SMIP	Category 1 Construction (1 to 3 Story Residential)	const. value x .00013 (.50 minimum)	
	Category 2 (OVER 3 story Residential and ALL Commercial)	const. value x .00028 (.50 minimum)	
<b>Calif. Building Standards Commission</b>			
CBSC	\$1 - \$25,000 Permit Valuation		\$ 1.00
	\$25,001 - \$50,000		\$ 2.00
	\$50,001 - \$75,000		\$ 3.00
	\$75,001 - \$100,000		\$ 4.00
	Every \$25,000 or fraction above \$100,000		
<b>Type of Fee</b>			<b>Unit Basis</b>
West Contra Costa Transportation Advisory Committee, Subregional Transportation Mitigation Program (STMP)**	single family residential	per dwelling unit	\$ 6,916
	multi-family residential	per dwelling unit	\$ 3,407
	senior housing	per dwelling unit	\$ 1,868
	Hotel	per room	\$ 4,426
	Retail	per square foot	\$ 8.38
	Office	per square foot	\$ 11.09
	industrial	per square foot	\$ 7.07
	storage facility	per square foot	\$ 0.97
	Other* (as determined by Public Works)	per AM peak hour trip	\$ 9,346
Notes: *Applies to development projects that do not clearly conform to one of the defined residential or nonresidential categories and is likely to be applicable only in exceptional cases. In such cases, consult the STMP Administrative Guidelines.			
**STMP & TIF are increased yearly based on the San Francisco region February ENR Construction Cost Index (SFCCI) increase as compared to the prior February rate. Accessory Dwelling Units (ADU) are not required to pay STMP & TIF fees.			
<b>Transportation Impact Fee (TIF)</b> (as established by City Council Resolution No. 2018-70 on December 18, 2018 and Ordinance No. 2019-01 on January 15, 2019).			
TIF**	<b>RESIDENTIAL</b>		
	Single Family	per dwelling unit	\$ 4,143
	Multi-Family	per dwelling unit	\$ 2,900
	<b>NONRESIDENTIAL</b>		
	Commercial	per square foot	\$ 5.58
	Hotel/Motel	per square foot	\$ 4.56
	Office	per square foot	\$ 4.80
	Industrial	per square foot	\$ 3.03
Other*	to be determined		

Note: \* Applies to development projects that do not clearly conform to one of the defined residential or nonresidential categories and is likely to be applicable only in exceptional cases. In such cases, consult the Transportation Impact Fee Administrative Guidelines.

## NEW CONSTRUCTION AND OTHER FEES BASED ON VALUATION

The following table is used to calculate permit (Issuance and Inspection) fees based on the valuation of all new residential, commercial, and industrial construction either not covered in or referenced by the Miscellaneous Building Permit Fee table. Valuation will be determined by the 1997 UBC Valuation Table and adjusted by the S.F. Bay Area Engineering News Record Construction Cost Index increase from 1997 to June 2022 or by actual contract price when the type of construction is not represented in the Valuation Table. Plan review is additional and is calculated at 65% of the established permit fee.

This schedule is effective 7/1/2023 to 6/30/2024

Valuation	Fee
\$1 to \$800	Minimum fee of \$141.68
\$801 to \$3,000	\$141.68 for the first \$800 plus \$12.59 for each additional \$100 valuation or fraction thereof, to and including \$3,000
\$3,001 to \$38,000	\$419.32 for the first \$3,000 plus \$55.79 for each additional \$1,000 valuation or fraction thereof, to and including \$38,000
\$38,001 to \$75,000	\$2,372.17 for the first \$38,000 plus \$41.29 for each additional \$1,000 valuation or fraction thereof, to and including \$75,000
\$75,001 to \$150,000	\$3,898.11 for the first \$75,000 plus \$28.26 for each additional \$1,000 valuation or fraction thereof, to and including \$150,000
\$150,001 to \$750,000	\$6,017.48 for the first \$150,000 plus \$22.60 for each additional \$1,000 valuation or fraction thereof, to and including \$750,000
\$750,000 to \$1,500,000	\$20,663.03 for the first \$750,000 plus \$19.17 for each additional \$1,000 valuation or fraction thereof, to and including \$1,500,000
\$1,500,001 to \$10,000,000	\$33,963.28 for the first \$1,500,000 plus \$16.42 for each additional \$1,000 valuation or fraction thereof, to and including \$10,000,000
\$10,000,001 and up	\$173,536.48 for the first \$10,000,000 plus \$7.34 for each additional \$1,000 valuation or fraction thereof

**BUILDING VALUATION TABLE DATA** The following building valuation data are based on the 1997 Uniform Building Code and adjusted with 1.33 S.F. Bay Area modifier based on ENR construction cost index 1997-2023

Occupancy/Type	FY 2023-24	Occupancy/Type	FY 2023-24	Occupancy/Type	FY 2023-24	Occupancy/Type	FY 2023-24
<b>APARTMENT BUILDINGS (R-2 OCC)</b>	per sq/ft	<b>DWELLINGS R-3 OCC)</b>	per sq/ft	<b>LIBRARIES (A-3 OCC)</b>	per sq/ft	<b>RESTAURANTS (A-2, B OCC)</b>	per sq/ft
Type I-A or II-A	271.36	Type V-B - Wood Frame	229.27	Type I-A or II-A	\$ 289.07	Type III-A	242.555
Type V-A Masonry (or Type III)	220.41	Type V-B- Wood Frame (Engrd)	252.52	Type II-A	\$ 211.54	Type III -B	233.690
Type V-B - Wood Frame	203.80	Type V-B - Masonry	240.34	Type II -B	\$ 201.58	Type V-A	221.512
Type I Basement Garage	93.04	Basements	0.00	Type III-A	\$ 223.73	Type V-B	212.653
Type V-A	222.61	Semi Finished	57.60	Type III -B	\$ 212.65		
		Unfinished	44.30	Type V-A	\$ 210.44		
				Type V-B	\$ 201.58		
<b>Occupancy/Type</b>	<b>FY 2023-24</b>	<b>Occupancy/Type</b>	<b>FY 2023-24</b>	<b>Occupancy/Type</b>	<b>FY 2023-24</b>	<b>Occupancy/Type</b>	<b>FY 2023-24</b>
<b>AUDITORIUMS (A-3 OCC)</b>	per sq/ft	<b>FIRE STATIONS (Essential Services)</b>	per sq/ft	<b>MEDICAL OFFICES (B OCC)</b>	per sq/ft	<b>SCHOOLS (E OCC)</b>	per sq/ft
Type I or II-A	260.280	Type I-A or II-A	284.64	Type I-A or II-A	296.83	Type I-A & B	276.89
Type II-B	188.280	Type II -B	176.11	Type IIA	229.27	Type II-A	188.28
Type III -A	197.960	Type III-A	204.90	Type II -B	218.19	Type III-A	201.57
Type III -B	159.070	Type III -B	196.04	Type III-A	248.09	Type III -B	193.81
Type V-A	189.380	Type V-A	191.61	Type III -B	231.48	Type V-A	189.38
Type V-B	177.210	Type V-B	181.64	Type V-A	223.72	Type V-B	180.52
				Type V-B	215.97		
<b>Occupancy/Type</b>	<b>FY 2023-24</b>	<b>Occupancy/Type</b>	<b>FY 2023-24</b>	<b>Occupancy/Type</b>	<b>FY 2023-24</b>	<b>Occupancy/Type</b>	<b>FY 2023-24</b>
<b>BANKS (B OCC)</b>	per sq/ft	<b>CARE FACILITIES (R-4, R-2, R-3.1 OCC)</b>	per sq/ft	<b>OFFICES (B OCC)</b>	per sq/ft	<b>SERVICE STATIONS (Special OCC)</b>	per sq/ft
Type I-A or II-A*	367.744	Type I-A or II-A	258.061	Type I-A or II-A	266.07	Type II -B	167.24
Type II-A	271.482	Type II-A	258.061	Type II-A	177.38	Type III-A	173.89
Type II -B	262.829	Type II -B	200.468	Type II -B	169.81	Type V-A	148.42
Type III-A	299.041	Type III-A	218.189	Type III-A	192.52	Canopies	69.77
Type III -B	289.073	Type III -B	209.328	Type III -B	183.87		
Type V-A	271.352	Type V-A	210.436	Type V-A	179.55		
Type V-B	259.169	Type V-B	203.791	Type V-B	169.81		
				Type V-B	169.81		
<b>Occupancy/Type</b>	<b>FY 2023-24</b>	<b>Occupancy/Type</b>	<b>FY 2023-24</b>	<b>Occupancy/Type</b>	<b>FY 2023-24</b>	<b>Occupancy/Type</b>	<b>FY 2023-24</b>
<b>BOWLING ALLEYS (A-3 OCC)</b>	per sq/ft	<b>HOTELS AND MOTELS (R-1 OCC)</b>	per sq/ft	<b>PRIVATE GARAGES (U OCC)</b>	per sq/ft	<b>STORES (M OCC)</b>	per sq/ft
Type II-A	126.27	Type I-A or II-A	241.75	Type V-B - Wood Frame	57.60	Type I-A or II-A	204.90
Type II -B	118.51	Type III-A	208.73	Type V-B - Masonry:	62.54	Type II-A	125.15
Type III-A	138.44	Type III -B	207.12	Carport	34.33	Type II -B	122.94
Type III -B	128.47	Type V-A	189.39			Type III-A	152.84
Type V-A	93.04	Type V-B	186.07			Type III -B	142.88
						Type V-A	128.48
						Type V-B	118.51
<b>Occupancy/Type</b>	<b>FY 2023-24</b>	<b>Occupancy/Type</b>	<b>FY 2023-24</b>	<b>Occupancy/Type</b>	<b>FY 2023-24</b>	<b>Occupancy/Type</b>	<b>FY 2023-24</b>
<b>CHURCHES (A-3 OCC)</b>	per sq/ft	<b>INDUSTRIAL, FACTORIES (F-1, F-2)</b>	per sq/ft	<b>PUBLIC BUILDINGS (A-3, B OCC)</b>	per sq/ft	<b>THEATERS (A-1 OCC)</b>	per sq/ft
Type I-A or II-A	246.99	Type I-A or II-A	141.77	Type I-A or II-A*	306.80	Type I-A or II-A	272.46
Type II-A	184.96	Type II -B	90.82	Type II-A	248.10	Type III-A	198.26
Type II -B	177.09	Type III-A	108.54	Type II -B	237.02	Type III -B	189.30
Type III-A	201.58	Type III -B	101.90	Type III-A	258.06	Type V-A	187.18
Type III -B	192.72	Tilt-Up	74.21	Type III -B	249.20	Type V-B	177.21
Type V-A	188.28	Type V-A	101.90	Type V-A	235.91		
Type V-B	177.21	Type V-B	93.04	Type V-B	228.15		
<b>Occupancy/Type</b>	<b>FY 2023-24</b>	<b>Occupancy/Type</b>	<b>FY 2023-24</b>	<b>Occupancy/Type</b>	<b>FY 2023-24</b>	<b>Occupancy/Type</b>	<b>FY 2023-24</b>
<b>CONVALESCENT HOSPITALS (I-2 OCC)</b>	per sq/ft	<b>JAILS</b>	per sq/ft	<b>PUBLIC GARAGES (S2)</b>	per sq/ft	<b>WAREHOUSES (S1, S2)</b>	per sq/ft
Type I-A or II-A	345.56	Type I-A or II-A	395.40	Type I-A or II-A	117.15	Type I-A or II-A	122.93
Type II-A	240.34	Type III-A	361.06	Type I-A or II-B Open Parking	87.33	Type V-A	73.09
Type III-A	245.88	Type V-A	271.35	Type II -N	67.90	Type II-B or V-B	68.67
Type V-A	231.48			Type III 1-Hour	88.39	Type III-A	81.96
				Type III -N	78.81	Type III -B	78.63
				Type V 1-Hour	80.93		

# Fire Department

Item	Description	Basis	Adopted
			FY 2023-24
1	<b>Occupancy Inspection Fees</b>		
	Fire Safety Inspection: Annual Inspection plus one (1) re-inspection	Each	\$307
	Educational Inspection-Public Schools (Group E): Annual Inspection plus one (1) re-inspection		N/C
	Educational Inspection-Private Schools (Group E): Annual Inspection plus one (1) re-inspection		\$322
	Hotels & Apartments (Group R-1): < 15 Units Annual Inspection plus one (1) re-inspection		\$203
	Hotels & Apartments (Group R-1): 15-99 Units Annual Inspection plus one (1) re-inspection		\$484
	Hotels & Apartments (Group R-1): 100-249 Units Annual Inspection plus one (1) re-inspection		\$634
	Hotels & Apartments (Group R-1): 250 or more Units Annual Inspection plus one (1) re-inspection		\$822
	Residential (R-3) Single Family Requested Fire Safety Inspection		Free
	Day Care (Group R-3): Annual Inspection plus one (1) re-inspection		\$322
	Additional Reinspections		\$213
2	<b>Operational Permits &amp; Inspection Fees</b>		
	Assembly Permit: <b>Requires Fire Safety Inspection</b>	Each	\$101
	Christmas Tree Lot Operation Permit		\$322
	Compressed Gas Permit: <b>Requires Occupancy Inspection</b>		\$101
	Demolition Permit: Includes pre and post inspections		\$645
	Dispense & Store Flammable Liquid Permit: <b>Requires Occupancy Inspection</b>		\$101
	Dry Cleaning Permit: <b>Requires Fire Safety Inspection</b>		\$101
	Fire Alarm Annual Inspection: <b>Requires Occupancy Inspection</b>		\$101
	Food Booth Permit		\$322
	Hood & Duct Annual Inspection: <b>Requires Fire Safety Inspection</b>		\$101
	Model Rocket Permit		Free
	Repair Garage Permit: <b>Requires Occupancy Inspection</b>		\$101
	Open Burning Permit: Residential		Free
	Open Flame in an Assembly Permit: <b>Requires an Assembly Inspection</b>		\$101
	Sprinkler & Standpipe Annual Inspection: <b>Requires Occupancy Inspection</b>		\$101
	Membrane Structure, Tent or Canopy Permit		\$329
	Underground Tank Removal Permit: Includes pre and post inspections		\$614
	Welding & Cutting Permit: <b>Requires Occupancy Inspection</b>		\$101
	Miscellaneous No- Action Permits		Free
3	<b>Plan Review</b>		
	Preliminary Plan Review: Residential Remodel (1-2 family units)	Each	\$420
	Preliminary Plan Review: Residential/ADU (1-2 family units)		\$551
	Preliminary Plan Review: Commercial (including multi-family/apartment/condo/townhouse)		\$761
	New Construction Plan Check & One Site Inspection (< 4999 sq. ft.)		\$534
	New Construction Plan Check & Site Inspection (>5000 sq. ft., each add'l 1000 sq. ft.)		\$211
	Additional Site Inspections		\$203
	Fire Alarm System Plan Review: First 25 Devices		\$420
	Fire Alarm System Plan Review: each additional 25 Devices or Portion Thereof		\$131
	Fire Alarm System On Site Inspection: First 25 Devices		\$341
	Fire Alarm System Inspection: each additional 25 Devices or Portion Thereof		\$131
	Halon System Plan Review and One Field Inspection		\$472
	Hood & Duct Plan Review and One Field Inspection		\$472
	Medical Gas Plan Review and One Field Inspection		\$472
	Sprinkler System Plan Review: Residential- First 25 Heads (New or Modify 1 -2 family units)		\$420
	Sprinkler System Plan Review: Residential- Each Additional 25 Heads (New or Modify)		\$210
	Sprinkler Systems Field Inspections Residential: Rough in & Final - First 25 heads		\$341
	Sprinkler Systems Field Inspections Residential: Rough in & Final - Each Additional 25 heads		\$131
	Sprinkler System Plan Review: Commercial (New)- First 25 Heads (includes multi-family)		\$630
	Sprinkler System Plan Review: Commercial (New)- Each Additional 25 Heads or Portion Thereof		\$210
	Sprinkler Systems Field Inspections Commercial: First 25 heads		\$551
	Sprinkler Systems Field Inspections Commercial: Each Additional 25 heads		\$203
	Underground Review and Inspection		\$131
	Standpipe System Plan Review & Inspection		\$734

# Fire Department

Item	Description	Basis	Adopted
			FY 2023-24
	Additional Risers		\$131
	Fire Pumps & Related Equipment Plan Review and Two Field Inspections (Acceptance)		\$472
	Hydrant Water Flow Test for Sprinkler Calculations (per Test)		\$203
	Emergency Responder Radio Communication System (ERRCS) Plan Review & Inspection		\$472
3.1	<b>Vegetation Management</b>		
	Vegetation Management Parcel Inspection and 1 reinspection	Each	Free
	Additional Inspections		\$131
	Vegetation Abatement Fees		Actual Cost + 10%
	Court Fees		Actual Cost + 10%
4	<b>CERT Classes</b>		
5	CPR Classes - El Cerrito & Kensington Residents	Each	\$57
	First Aid - El Cerrito & Kensington Residents		\$57
	CPR Classes - Non- Residents		\$68
	First Aid - Non-Residents		\$68
	<b>False Alarms</b>		
	1 <sup>st</sup> False Alarm		\$ -
	2-5 False Alarms in 12 Months		\$151
	6-10 False Alarms in 12 Months		\$189
	11 or Over False Alarms in 12 months		\$614
	Supplies Used		actual cost
Equipment Destroyed	actual cost		
6	<b>Fire Department Hourly Rates</b>		
	Fire Apparatus Response or Standby Charge per hour (Engine)	Per Hour	\$416
	Fire Apparatus Response or Standby Charge per hour (Truck)		\$520
	Fire Apparatus Response or Standby Charge per hour (Command)		\$208
	Fire Investigation per hour (plus costs)		\$413
	Fire Chief - ST		\$210
	Fire Chief - OT		\$315
	Battalion Chief - Training - ST		\$133
	Battalion Chief - Training - OT		\$200
	Battalion Chief - ST		\$139
	Battalion Chief - OT		\$209
	Captain-Fire Prevention - ST		\$131
	Captain-Fire Prevention - OT		\$197
	Captain-Paramedic - ST		\$124
	Captain-Paramedic - OT		\$185
	Captain - ST		\$113
	Captain - OT		\$170
	Engineer/Paramedic - ST		\$109
	Engineer/Paramedic - OT		\$164
	Engineer - ST		\$101
	Engineer - OT		\$152
	Firefighter/Paramedic - ST		\$74
	Firefighter/Paramedic - OT		\$110
	Firefighter - ST		\$57
	Firefighter - OT		\$85
	Fire Executive Assistant - ST		\$60
	Fire Executive Assistant - OT		\$90

**Police Department**

Item	Description	Basis	Adopted FY 2023-24
			Total Fee Amount <i>(variance due to rounding)</i>
<b>1</b>	<b>Services &amp; Fees</b>		
	Fingerprinting, Solicitor or other (plus Department of Justice Fees*)	per set	\$ 51
	Citation Sign-offs—Resident	per citation	\$ -
	Citation Sign-offs—Non-Resident	per citation	\$ 25
	VIN Verification	per verification	\$ 51
	Alcohol Beverage Control One Day License	per letter	\$ 51
	False Alarm Response (1st incident)	each	\$ -
	False Alarm Response (2nd through 5th incident)	each	\$ 92
	False Alarm Response (6th and subsequent incidents)	each	\$ 198
	Non-permitted Alarms	each	\$ 132
	Vehicle Removal/Vehicle Release Fee [Towed vehicles abandoned stored on a public street and vehicles towed pursuant to 14602.6; 14607.6; 22651(b),(d), (e), or (h) through (r); 22651.3, 22651.5, 22651.5 (a); 22652.5;22658; 22660; or 22669 of the California Vehicle Code]	per release	\$ 165
	DUI Cost Recovery Fee* (\$1,000 maximum)	per 30 min increments	actual cost to max
	Firearm Storage Fee	initial	\$ 26
	Firearm Storage Fee	per day	\$ 1
	Weapons Seizure, Storage & Return	each	\$ 206
<b>2</b>	<b>Reports, Photocopies &amp; Records</b>		
	Clearance Letter	each	\$ 26
	Report Copy		\$ 7
	Traffic Collision Report Copy	per report	\$ 7
	Police Photographs, audio tapes & videotapes & CDs	actual cost + fee	\$ 36
<b>3</b>	<b>Permits</b>		\$ -
	Concealed Weapons Permit (plus Department of Justice Fees*)	each	\$ 106
	Peddler/Solicitor Permit	each	\$ 431
	Permit to Sell Firearms—Initial Permit	each	\$ 376
	Permit to Sell Firearms—Annual Renewal	each	\$ 185
	Taxi Permit Processing Fee	each	\$ 202
	Taxicab Drivers Permit	each	\$ 94
	Second-Hand Dealer's Permit	each	\$ 530
	Bingo Permit	each	\$ 228
	Alarm Permit - Residential and Commercial	each	\$ 35
	Alarm Permit Renewal	each	\$ 20
	Block Party Permit	each	\$ 49
	Parade Permit	each	\$ 316
	Street Closure Permit	each	\$ 87
	* Determined by State of California		Determined by State
<b>4</b>	<b>Police Department Hourly Rates</b>		
	Police Chief -ST	hourly	\$ 226
	Police Chief - OT	hourly	\$ 338
	Police Captain - ST	hourly	\$ 219
	Police Captain - OT	hourly	\$ 329



**Police Department**

Item	Description	Basis	Adopted FY 2023-24
			Total Fee Amount <i>(variance due to rounding)</i>
	Police Lieutenant - ST	hourly	\$ 191
	Police Lieutenant - OT	hourly	\$ 286
	Police Sergeant/Investigations Assignment-ST	hourly	\$ 157
	Police Sergeant/Investigations Assignment-OT	hourly	\$ 235
	Police Corporal - ST	hourly	\$ 125
	Police Corporal - OT	hourly	\$ 187
	Police Officer - ST	hourly	\$ 81
	Police Office - OT	hourly	\$ 122
	Records Supervisor - ST	hourly	\$ 93
	Records Supervisor - OT	hourly	\$ 139
	Police Executive Assistant - ST	hourly	\$ 53
	Police Executive Assistant - OT	hourly	\$ 80
	Senior Records Specialist- ST	hourly	\$ 72
	Senior Records Specialist - OT	hourly	\$ 108
	Police Records Specialist - ST	hourly	\$ 58
	Police Records Specialist - OT	hourly	\$ 88
	Cadet - ST	hourly	\$ 24
	Cadet - OT	hourly	\$ 36
<b>5</b>	<b>Parking Violation Fines</b>		
	<b>Violation</b>	<b>Section</b>	
	Obstruction or interference with Officers	11.12.020	\$ 100
	Barriers & Signs	11.28.040b	\$ 95
	City Parking Lot	11.40.020	\$ 75
	Parking on Sidewalk or Curb Prohibited	11.40.030	\$ 74
	Vehicle Storage-Parking in excess of 72 hours	11.40.050a	\$ 83
	Vehicle Storage-Trailer Parked on Street Overnight	11.40.050c	\$ 75
	Vehicle Storage-Parking for the purpose of engaging in vehicle sale	11.40.050d	\$ 66
	Parking for Certain Purposes-On Street for Sale	11.40.060a	\$ 99
	Parking for Certain Purposes-on Street for Repairs	11.40.060b	\$ 83
	Parking for Certain Purposes-on Street when charging for washing/polishing	11.40.060c	\$ 83
	Parking Regulations in Certain Zones	11.40.070	\$ 83
	Angle and Parallel Parking Signs-Loading Clearance between Vehicle and Street	11.40.080b	\$ 75
	Angle and Parallel Parking Signs-Loading Clearance between other Street	11.40.090a	\$ 75
	Loading and Unloading-Angle to Curb	11.40.090b	\$ 75
	Grades-Wheels not Turned	11.40.100	\$ 83
	Emergency Parking Signs	11.40.130b	\$ 75
	Curb Markings	11.40.160b	\$ 75
	Bus Zone	11.40.190e	\$ 260
	Parking-Limited Time	11.40.210	\$ 75
	Parking-Prohibited during Certain Hours	11.40.230	\$ 75
	Parking-Prohibited at all Times	11.40.240	\$ 75
	Parking on Private Property	11.44.040	\$ 75
	Violations Designated-4 Hour Permit Parking	11.68.050a	\$ 96
	Any ECMC parking violation not listed above shall be subject to a civil penalty		\$ 75

**Police Department**

Item	Description	Basis	Adopted FY 2023-24
			Total Fee Amount <i>(variance due to rounding)</i>
<b>6</b>	<b>Curfew Violation Fines</b>		
	Daytime (8:00 am - 2 pm) 1st offense		\$ 66.00
	Daytime (8:00 am - 2 pm) 2nd offense within one year		\$ 131.00
	Daytime (8:00 am - 2 pm) 3rd offense within one year of 2nd offense		\$ 260.00
	Nighttime (10:00 pm - 5 am) 1st Offense		\$ 68.00

# Public Works Department

Item	Description	Basis	Adopted FY 2023-24  Rounded down (if applicable)
<b>Note: Citywide Fees apply. Credit Card Transaction Fees are per transaction.</b>			
<b>Grading</b>			
<b>1</b>	<b>Plan Check</b>		
a.	50 to 10,000 CY (no permit required below 50 CY)	each	\$ 559.00
b.	10,001 to 100,000 CY	each	\$ 776.00
c.	Add for each 10,000 CY above 100,000	10,000 CY	\$ 186.00
<b>2</b>	<b>Permit Issuance</b>	each	\$ 115.00
<b>3</b>	<b>Permit Bond</b>	per CY	\$ 5.50
<b>4</b>	<b>Inspection (C.6 inspections separately listed in "Erosion &amp; Clean Water Section"</b>		
	(No permit required below 50 CY)		
a.	50 to 10,000 CY (up to 8 inspections; any additional inspections will be charged at hourly rate)	each	\$ 1,001.00
b.	10,001 to 100,000 CY (up to 15 inspections, additional inspections will be charged at hourly rate)	each	\$ 2,014.00
c.	Add for each 10,000 CY above 100,000	10,000 CY	\$ 124.00
<b>5</b>	<b>Grading Work Started Prior to Obtaining a Permit</b>	Double the Plan Check, Permit Issuance Fee and Inspection Fee	
<b>Encroachments</b>			
<b>1</b>	<b>Permit Issuance Fee (all permits except planting of street trees)</b>	each	\$ 115.00
<b>2</b>	<b>Permit Renewal Fee/Time Extension or Sub-Permit</b>	each	\$ 57.00
<b>3</b>	<b>Permit bond/deposit (except street tree permit)</b>		
a.	One-year maintenance bond for street cuts in the amount of the value of the work or as determined by City Engineer	minimum	\$ 1,871.00
b.	Bond for concrete work, including curb, gutter and sidewalk drains. Deposit is equal to the value of the work or as determined by City Engineer. Deposit is returned upon passing final inspection for concrete work.	minimum	\$ 792.00
c.	One-year maintenance bond for storm drainage modifications equal to the value of the work or as determined by City Engineer	minimum	
<b>4</b>	<b>Permit Types (also subject to the Issuance Fee (#2))</b>		
a.	Concrete Flat Work or Under Sidewalk Drain - up to 500 s.f. (includes two inspections)	each	\$ 318.00
b.	ADD for each additional 500 s.f.	500 s.f.	\$ 76.00
c.	Street cut or drainage modifications (< 10 C.Y. excavated) (includes two inspections)	each	\$ 346.00
d.	ADD for each additional 10 CY.	10 CY	\$ 258.00
e.	Traffic Control Plan Review	each	\$ 285.00
f.	Work in Public Right-of-Way Started Prior to Obtaining a Permit	Double the Permit Issuance Fee and Inspection Fee	
g.	Revocable Encroachment Permit/Hold Harmless Agreement	each	\$ 409.00
h.	Storage in Public ROW for Moving Pods and Portable Toilets (East Bay Sanitary dumpsters exempt; storage pods for residential moving exempt from bond deposit)	per one week	\$ 88.00
i.	Moratorium Street Restoration Fee for Street cuts not exceeding 5' x 5'; Restoration for street cuts larger than 5' x 5' on a moratorium street will be calculated by the City Engineer based on recent bid costs for annual City slurry seal project.	each	\$ 815.29
j.	Re-inspection/Additional Inspection (for reasons such as work not ready for a scheduled inspection, work done without an inspection, work partially completed or annual permit inspection)	each	\$ 88.26
k.	Traffic Striping Restoration -Thermoplastic Pavement Legends (includes removal and replacement and related contract work)	each	\$ 356.34
l.	Traffic Striping Restoration -Thermoplastic 4" Line (includes removal and replacement and related contract work)	LF	\$ 8.83
m.	Traffic Striping Restoration -Thermoplastic 12' Line (includes removal and replacement and related contract work)	LF	\$ 6.62
n.	Traffic Striping Restoration -Thermoplastic Detail 22 (includes removal and replacement and related contract work)	LF	\$ 4.41
o.	Pavement Marker Restoration - Caltrans Type AY Pavement Reflective Markers (includes replacement and related contract work)	each	\$ 8.83
p.	<b>Utility Pole - Set, Relocate or Remove</b>	each	\$ 308.90

**Public Works Department**

Item	Description	Basis	Adopted FY 2023-24  Rounded down (if applicable)
<b>Note: Citywide Fees apply. Credit Card Transaction Fees are per transaction.</b>			
q.	Temporary Construction Parking for vehicles that have commercial license plates and Limited Construction Equipment Storage (includes construction parking permit)	per week	\$ 286.84
r.	Annual Encroachment Permit for Utility Companies, Administrative Fee (In-lieu of Issuance Fee to be applied for annual utility permit agreements. Inspections are charged at the Additional Inspection rate. )	per year	\$ 489.00
s.	Transportation Permit - Per Calif. State Vehicle Code Section 35795	per trip	\$ 16.00
t.	<b>Haul Route Impact Fees</b>		
	For qualifying projects as determined by the City Engineer, Haul Route Fees are charged on the following costs per square yard of pavement per PCI point drop in each 500-foot long section of haul route. For haul routes in use for over one year, a PCI discount will be applied against the PCI change as listed below. If the Post-construction PCI is higher than the Pre-construction PCI, the PCI change shall be considered to be zero. The final PCI value will determine the category of the fee charged.		
i.	<b>Arterial</b>		
	100<pci<70		\$ 0.34
	69<pci<50		\$ 0.95
	49<pci<25		\$ 0.97
	24<pci<0		\$ 1.71
ii.	<b>Collector</b>		
	100<pci<70		\$ 0.34
	69<pci<50		\$ 0.79
	49<pci<25		\$ 0.97
	24<pci<0		\$ 1.71
iii.	<b>Residential</b>		
	100<pci<70		\$ 0.26
	69<pci<50		\$ 0.74
	49<pci<25		\$ 0.89
	24<pci<0		\$ 1.47
iv.	<b>PCI Discount</b>		
	100<pci<70	2.2 pts/year	
	69<pci<50	2.7 pts/year	
	49<pci<25	3.3 pts/year	
	24<pci<0	3.6 pts/year	
u.	Newsrack Box Fee [Permit fee for permitted use of a box inside the specified newsrack location. The permit is valid for a three-year period and fee includes cost of administrative and maintenance expenses associated with the newsrack program. Permittee shall comply with box dimensions, style, and model as designated by the Public Works Director, see Municipal Code Section 13.60]	per box per permit period	
<b>Parking Controls</b>			
1	<b>Appeals</b>		
a.	No Parking/Stopping Anytime Zones (includes two hours of Manager's time)	each	\$ 607.00
b.	Red curb marking next to residential driveway (Subject to City Engineer approval of Resident Request)	each	\$ 412.00
2	<b>Temporary No Parking/Stopping Anytime Signs (Encroachment Permit Issuance Fee also applies)</b>	each	\$ 7.70
3	<b>Temporary Barricades</b>		
a.	Pick-up/drop-off by City crew	per pick-up/drop-off	\$ 146.00
b.	Replacement	per barricade	\$ 112.00
<b>Street Tree Permits</b>			
1	Street Tree Planting by Property Owner (Includes planting permit, site approval, and planting inspection)	per 1-3 trees	\$ 56.00
a.	Street Tree Maintenance Bond - Required three-year refundable maintenance bond for when property owner plants new Street Trees to cover Staff time needed to rehabilitate or remove a tree that has not been properly maintained	per tree, refundable after 3- year health verification	\$ 108.00

# Public Works Department

Item	Description	Basis	Adopted FY 2023-24  Rounded down (if applicable)
<b>Note: Citywide Fees apply. Credit Card Transaction Fees are per transaction.</b>			
2	New Street Tree Planting and Related Work by City (Includes permit, one 15-gallon tree, planted, staked, and mulched, and comes with watering bag. Requires signed City Tree Care Agreement)	per tree	\$ 340.00
a.	Concrete Removal for Tree Well	per 16 s. f.	\$ 199.68
b.	Concrete Removal for Tree Well (per s.f. after first 16 s.f. removal)	per s.f.	\$ 13.24
c.	Maintenance to Establish New Tree - Three-year maintenance fee when City is establishing new tree without a City Tree Care Agreement, usually in case of mitigation for street tree removal and planting in a different location that the responsible property owner is not able to maintain.	per tree	\$ 882.00
3	Permit for Street Tree Pruning or Removal by Property Owner (includes inspection by Program Manager)	minimum	\$ 227.00
4	Bond for Street Tree Pruning, Protection, or Removal by Property Owner	minimum	\$ 275.00
5	Violation for Unauthorized Street Tree Pruning, Mutilation or Removal (i.e., work without a Permit)		
	0-5.99 inch	Tree Diameter @ 4.5 feet	\$ 500.00
	6.0-11.99 inch	Tree Diameter @ 4.5 feet	\$ 750.00
	12.0-17.99 inch	Tree Diameter @ 4.5 feet	\$ 1,000.00
	18.0-23.99 inch	Tree Diameter @ 4.5 feet	\$ 1,500.00
	24 inch and greater	Tree Diameter @ 4.5 feet	\$ 2,000.00
<b>Erosion and Clean Water</b>			
1	Stormwater Pollution Prevention Construction Permit: C.6 Inspections (Permits for construction projects that require Stormwater Pollution Prevention, includes monthly inspection)		
a.	Less than 1-acre hillside site, requiring an erosion and sediment control plan		\$ 354.00
b.	More than an acre, requiring an erosion and sediment control plan		\$ 708.00
c.	Re- Inspections (Due to Fail in maintaining BMP's)		\$ 176.00
2	C.3 Fees for projects which create or replace more than 10,000 square feet of impervious surface		
a.	Stormwater Control Plan Review/Approval (Collected by Planning Dept at initial submit)	each	\$ 564.00
b.	Operations & Maintenance Plan Review/Approval (O&M Plan to include Maintenance Agreement and description of annual inspection fees) (Collected by Building Dept at plan check submit)	per square feet of impervious surface	\$ 0.05
c.	Annual Inspection Fee-Collected by Public Works Department as described in Maintenance Agreement (Includes max of one field inspection. Additional re-inspection will be charged additional inspection fee)	up to 25,000 sf	\$ 463.00
d.	Annual Inspection Fee-Collected by Public Works Department as described in Maintenance Agreement	more than 25,000 sf	\$ 925.00
<b>Miscellaneous</b>			
1	Illicit Discharge Response / Hazardous Materials Spill Clean-Up - costs to include supervision, reporting, overhead, equipment, hourly wages and fringe benefits of the employees involved	per response, per day	\$ 1,362.00
2	<b>Public Works Hourly Rates (for other Services Not Specified)</b>		
a.	Public Works Director	hourly	\$ 326.00
b.	Management Assistant	hourly	\$ 115.00
c.	Engineering Manager/Senior Engineer	hourly	\$ 244.00
d.	Operations + Environmental Services Division Manager	hourly	\$ 233.00
e.	Programs Manager/Analyst	hourly	\$ 227.00
f.	Associate Engineer	hourly	\$ 190.00
g.	Maintenance Superintendent/Operations Supervisor	hourly	\$ 227.00
h.	Technician/Inspector	hourly	\$ 176.00
i.	Maintenance Worker / Recycling Maintenance Worker	hourly	\$ 146.00
j.	Admin Clerk Specialist	hourly	\$ 97.00
k.	Waste Prevention Specialist	hourly	\$ 150.00
	Note: Hourly rates are based on the City's Cost Allocation Study. The Public Works Director may determine a permit application to be unusually complex or time consuming and use consultants for review and inspection. Charges for consultants will equal actual contract costs plus 30% administrative charge		
3	<b>Bid Protest Fee</b>		\$ 584.00
4	<b>Recycling + Environmental Services</b>		

## Public Works Department

Item	Description	Basis	Adopted FY 2023-24  Rounded down (if applicable)
<b>Note: Citywide Fees apply. Credit Card Transaction Fees are per transaction.</b>			
a.	Construction Waste Management Plan Review Fee	per plan review, inclusive of pre plan and post report	\$ 240.50
b.	Solid Waste Collection and Disposal Subscription Exemption Application Fee	per applicator	\$ 300.00
c.	Salvage Permit Application Fee	per application per year	\$ 46.60
d.	Recycling + Environmental Resource Center Tour Fee	per tour, excluding free monthly tours	\$ 179.00
e.	Recycling Cart Cleaning Fee (64 and 96 gallon carts)	per cart	\$ 72.00
f.	Recycling Bin Cleaning Fee (1 and 2 cubic yard bins)	per bin	\$ 110.00
g.	Recycling Cart Replacement fee due to customer damage	per bin	\$ 83.00
h.	Extra Recycling Truck Pick Up due to customer fault	per pick-up	\$ 25.50
i.	Waste Enclosure Padlock	per lock	\$ 15.00
j.	Citywide Garage Sale Listing	per registration	\$ 25.00
k.	Solid Waste Event Stands Rental (set of three - Recycling, Compost, and Garbag	per event	\$ 55.00
l.	Solid Waste Event Stand Replacement	per stand	\$ 80.00
m.	Compost	per 5 gallons	
n.	Compact Fluorescent Bulb (CFL) Recycling *	per bulb	\$ 4.00
o.	Fluorescent Tube Recycling *	per linear foot	\$ 0.70
p.	CFL & Tube Large Quantity (over 15 CFLs and/or 30 feet) Recycling	additional flat fee	\$ 14.00
q.	Expanded Polystyrene drop off at Recycling Center ** (minimum cost \$2.00)	per pound (or 12 gallons by volume)	\$ 2.00
r.	Sharps and Pharms Disposal*	per disposal	\$ 4.00
s.	Misc. Product Fee***	per items	
t.	Cardboard, Paper, Books, Magazines, and Newspaper Recycling Drop-off - for amounts greater than 1 cubic yard ** (minimum charge \$8	per cubic yard	\$ 8.00
	<b>*No cost for residents in RecycleMore service area. Proof of residency required</b>		
	<b>** No cost for El Cerrito rate payers. City reserves the right to reject large quantities. Proof of residency required</b>		
	<b>***Includes market rate sale of salvaged materials plus processing fee</b>		

<b>Recreation</b>			
<b>Item</b>	<b>Description</b>	<b>Basis</b>	<b>Adopted FY 2023-24</b>
<b>Facility Rentals</b>			
<b>1</b>	<b>Community Center</b>		
	<i>Minimum Rental Time (Fri-Sun); 5 Hours</i>		
	<i>Maximum Advance Reservation: 12 Months Resident, Non-Profit or Co-Sponsored Group; 10 Months Non-Resident or Commercial; 12 months Annual Rentals.</i>		
	<b>Social Hall</b>		
	Resident (includes Skylight Room, Kitchen and Courtyard)	per hour	\$213.00
	Non-Resident/Commercial (includes Skylight Room, Kitchen and Courtyard)	per hour	\$266.00
	Additional Hours for Set-Up & Clean-Up	per hour	\$90.00
	Deposit (credit card only)	per event	\$674.00
	Alcohol Service Permit	per event	\$219.00
	<b>Skylight, Garden and Patio Rooms</b>		
	Resident	per hour	\$81.00
	Non-Resident/Commercial	per hour	\$100.00
	Deposit (credit card only)	per event	\$116.00
	<b>Pool View Room/Courtyard</b>		
	Resident	per hour	\$44.00
	Non-Resident/Commercial	per hour	\$56.00
	Deposit (credit card only)	per event	\$120.00
	<b>Kitchen Use</b>	per hour	\$60.00
<b>2</b>	<b>Group Picnic Areas</b>		
	<b>Cerrito Vista</b>		
	Reservation—Resident	per day	\$235.00
	Reservation—Non-Resident	per day	\$295.00
	Volleyball Net and Ball Deposit	per day	\$57.00
	<b>Arlington (large group area with tables &amp; BBQ)</b>		
	Spaces 4 & 5—Resident	per day	\$175.00
	Spaces 4 & 5—Non-Resident	per day	\$220.00
	Spaces 4, 5 & 6—Resident	per day	\$235.00
	Spaces 4, 5 & 6—Non-Resident/Commercial	per day	\$295.00
	<b>Other Parks, picnic tables with BBQ pit</b>		
	Resident	per day	\$96.00
	Non-Resident	per day	\$121.00
	<b>Other Parks, picnic tables without BBQ pit</b>		
	Resident	per day	\$81.00
	Non-Resident	per day	\$100.00
	Picnic Area Cleaning Deposit	per day	\$57.00
<b>3</b>	<b>Hana Gardens Senior Center</b>		
	Combined Room - Resident	per hour	\$107.00
	Combined Room - Non-Resident/Commercial	per hour	\$134.00
	Decoration/Clean-Up/Rehearsal Time (1-hour max. day of event)	per hour per rental	\$67.00
	Alcohol Service Permit	per event	\$55.00
	Deposit	per event	\$260.00

<b>Recreation</b>			
<b>Item</b>	<b>Description</b>	<b>Basis</b>	<b>Adopted FY 2023-24</b>
<b>4</b>	<b>Clubhouses</b>		
	<i>Minimum Rental Time (Sat-Sun); 3 hours</i>		
	<i>Maximum Advance Reservation: 12 Months Resident, Non-Profit or Co-Sponsored Group; 10 Months Non-Resident or Commercial; 12 Months Annual Rentals</i>		
	Private, Resident	per hour	\$86.00
	Private, Non-Resident	per hour	\$107.00
	Renovated Clubhouse Private, Resident	per hour	\$107.00
	Renovated Clubhouse Private, Non-Resident	per hour	\$134.00
	Deposit	per event	\$260.00
	Alcohol Service Permit	per event	\$55.00
	Art Studio Instructor	per hour	\$47.00
<b>5</b>	<b>Facility &amp; Rental Related Fees &amp; Discounts</b>		
	Transfer Fee - Rooms and Clubhouses	per date	\$57.00
	Transfer Fee - Picnics	per date	\$24.00
	Late Payment Fee	percent	15%
	City Co-Sponsored Rental Fee Discount	percent	40%
	Non-Profit Rental Fee Discount	percent	20%
	Governmental Agency/School District Rentals (unless specified in separate agreements)	per event	Additional Direct Costs (if needed)
	Business Hours Facility Rental Discount (Mon. - Thurs. 8:30am - 4:30pm, no holidays)	per hour	15%
	Chair Rental—Non-Profit/Co-Sponsored	each	\$5.00
	Table Rental—Non-Profit/Co-Sponsored	each	\$8.00
	Restroom Key (purchase or refundable deposit)	per key	\$24.00
<b>6</b>	<b>Storage Fee - Co-Sponsored Groups Only</b>		
	Small Locker	per year	\$396.00
	Medium Locker	per year	\$468.00
	Large Locker	per year	\$629.00
	Room/Small Clubhouse	per year	\$1,082.00
<b>Recreation Sports Venue Rentals and Fees</b>			
<b>1</b>	<b>Tennis Courts</b> (min. 1 hour rental)		
	Resident	per hour	\$10.00
	Non-Resident	per hour	\$12.00
	Co-Sponsored	per hour	\$7.00
	Instruction Use	per hour	\$18.00
	City Co-Sponsored Group Team Permit Fee	per season	\$30.00
	Tennis Transfer/Cancellation Fee	per hour	\$1.00
	Private Instructor Processing Fee (Tennis Certification and Insurance Required)	per year	\$32.00
	Light Surcharge (Cerrito Vista)	per hour	\$4.00
<b>2</b>	<b>Play Fields</b>		



<b>Recreation</b>			
<b>Item</b>	<b>Description</b>	<b>Basis</b>	<b>Adopted FY 2023-24</b>
	Resident	per hour	\$32.00
	Non-Resident	per hour	\$40.00
	Cerrito Vista Hardball Field (2 hr. minimum)—Resident	per hour	\$44.00
	Cerrito Vista Hardball Field (2 hr. minimum)—Non-Resident	per hour	\$55.00
	El Cerrito Co-Sponsored Youth Group	per hour	\$13.50
	Fine for violation of field policies and/or damaging fields when wet and or not playable or signs are posted.	per infraction	\$378.00
<b>Swim Center Programs/Fees * Effective September 1</b>			
<b>1</b>	<b>Adult Swim Fees</b>		
	<b>Lap Swim/Recreation/Family Swim</b>		
	30 Day Pass - Resident	valid 30 days	\$96.00
	30 Day Pass - Non-Resident	valid 30 days	\$119.00
	15-Swim Pass—Resident	per pass	\$96.00
	15-Swim Pass—Non-Resident	per pass	\$119.00
	Drop-In	per use	\$8.00
	<b>Masters Swim Team</b>		
	Drop-In	per use	\$12.00
	30 Day Pass - Resident	valid 30 days	\$99.00
	30 Day Pass - Non-Resident	valid 30 days	\$124.00
	<b>Masters Plus—Any Masters Workout/Lap Swim 30 Days Only</b>		
	Monthly 30 Day Masters Plus Resident	valid 30 days	\$140.00
	Monthly 30 Day Masters Plus Non-Resident	valid 30 days	\$175.00
<b>2</b>	<b>Recreation Parent &amp; Child Swim/Splash Park/Tot Splash</b>		
	<b>Drop-in</b>		
	Adult (18+)	per use	\$8.00
	Youth (1-17 years)	per use	\$5.00
	Splash Park & Tot Splash	per use	\$5.00
	Non-Swimmer Fee	per use	\$5.00
	Organized Groups (minimum of 15)	per child	\$5.00
	<b>30 Days</b>		
	Youth—(1-17 years) Resident	valid 30 days	\$60.00
	Youth—(1-17 years) Non-Resident	valid 30 days	\$75.00
	<b>15 Swim Pass</b>		
	Youth Resident (1-17)	per pass	\$60.00
	Youth Non-Resident (1-17)	per pass	\$75.00
	<b>Splash Park/Tot Splash 15 Swim Pass</b>		
	Resident	per pass	\$48.00
	Non-Resident	per pass	\$60.00
<b>3</b>	<b>Water Aerobics Deep/Shallow</b>		
	Drop In	per use	\$12.00
	10-Punch-Pass - Resident	per pass	\$90.00
	10-Punch-Pass - Non-Resident	per pass	\$113.00

<b>Recreation</b>			
<b>Item</b>	<b>Description</b>	<b>Basis</b>	<b>Adopted FY 2023-24</b>
<b>4</b>	<b>Swim Lessons</b>		
	Private—Resident	per class	\$36.00
	Private—Non-Resident	per class	\$45.00
	Semi-Private - Resident	per class	\$61.00
	Semi-Private - Non-Resident	per class	\$76.00
	Youth Groups—Resident	per class	\$15.00
	Youth Groups—Non-Resident	per class	\$19.00
	Special Arrangement Group Lesson—Resident	per class	\$16.00
	Special Arrangement Group Lesson—Non-Resident	per class	\$20.00
	Teen/Adult Group Lessons - Resident	per class	\$20.00
	Teen/Adult Group Lessons - Non-Resident	per class	\$25.00
<b>5</b>	<b>Swimming Clubs, Teams &amp; Meets</b>		
	El Cerrito High School Team	per season	\$3,245.00
	El Cerrito High School Team non-operating hours	per hour per staff	\$34.00
	<b>Gators Swim Club</b>		
	One Swimmer - Resident	per hour	\$5.00
	One Swimmer - Non-Resident	per hour	\$6.00
	Each Additional Household Member Discount	monthly discount percent	10%
<b>6</b>	<b>Swim Center Rentals</b>		
	Long-Term Pool Rentals	per lane/ per hour	\$18.00
	Lane Rental Fee	per lane/ per hour	\$23.00
	Emery G. Weed III Lap Pool-Resident, non-operating hours, practice time	per hour	\$166.00
	Emery G. Weed III Lap Pool-Non-Resident, non-operating hours, practice time	per hour	\$208.00
	Emery G. Weed III Lap Pool—Resident, non-operating hours, event rental	per hour	\$276.00
	Emery G. Weed III Lap Pool—Non-Resident/Commercial, non-operating hours, event rental	per hour	\$345.00
	Swim Center Rental Deposit (refundable)	per event	\$119.00
	Recreation Pool-Resident (1-50 people) (2-hour minimum)	per hour	\$194.00
	Recreation Pool-Non-Resident (1-50 people) (2-hour minimum)	per hour	\$243.00
	Recreation Pool-Resident (51-100 people) (2-hour minimum)	per hour	\$208.00
	Recreation Pool-Non-Resident (51-100 people) (2-hour minimum)	per hour	\$260.00
	Splash Park Rental-Resident (1-50 people) ( 2-hour minimum)	per hour	\$171.00
	Splash Park Rental-Non-Resident (1-50 people) ( 2-hour minimum)	per hour	\$214.00
	Splash Park Rental-Resident (51-100 people) ( 2-hour minimum)	per hour	\$182.00
	Splash Park Rental-Non-Resident (51-100 people) ( 2-hour minimum)	per hour	\$228.00
	Transfer Fee	per booking	\$57.00
	Picnic Area Rental During Recreation Swim (Splash Park Area & Swim Camp Lawn Area) Resident (11-20 people) - listed fee plus lifeguard rate below	per event	\$92.00
	Picnic Area Rental During Recreation Swim (Splash Park Area & Swim Camp Lawn Area) Non-Resident (11-20 people) - listed fee plus lifeguard rate below	per event	125% of Resident

<b>Recreation</b>			
<b>Item</b>	<b>Description</b>	<b>Basis</b>	<b>Adopted FY 2023-24</b>
	Picnic Area rental during Recreation Swim (Swim Camp Lawn Area) Resident (11-15 people) - listed fee plus lifeguard rate below	per event	\$68.00
	Picnic Area rental during Recreation Swim (Swim Camp Lawn Area) Non-Resident (11-15 people) - listed fee plus lifeguard rate below	per event	125% of Resident
	Lifeguard Fee	per hour	\$34.00
<b>7</b>	<b>Miscellaneous Swim Center Fees</b>		
	Auto-Debit Pass Discount	per month	8%
	Single Lane Program/Holiday Reservation Surcharge - Resident	per swim	\$3.00
	Single Lane Program/Holiday Reservation Surcharge - Non-Resident	per swim	\$5.00
	Annual Passes holders can use passes on holidays, not charged surcharge		
<b>Youth Programs</b>			
<b>1</b>	<b>Day Camps *Effective September 1</b>		
	City Run Camp Resident (Price based on number of days up to 5 days, hours, special events, field trips, supplies needed)	See brochure for actual costs	\$20-575
	City Run Camp Non-Resident	125% of resident fee	125% of resident fee
	Day Camp Deposit	per camp/week	\$45.00
	Day Camp Cancellation Fee	per camp/week	\$45.00
<b>2</b>	<b>Overnight Camp *Effective September 1</b>		
	Camper - Resident (price depends on staffing and rental costs, duration of session and other fixed costs)	per session	\$450-\$1300
	Camper Non-Resident	120% of resident fee	120% of resident fee
	CIT/TILT Programs - Residents	per session	\$220-\$950
	CIT/TILT Programs - Non-Residents	120% of resident fee	120% of resident fee
	Deposit	per week	\$150.00
<b>3</b>	<b>Before/After School Childcare</b>		
	5 day schedule, AM Care (~ 1.5 hours/day)	per month (10 Total)	\$328.00
	4 day schedule, AM Care (~1.5hours/day)	per month (10 Total)	\$288.00
	3 day schedule, AM Care (~1.5 hours/day)	per month (10 Total)	\$236.00
	2 day schedule, AM Care (~1.5 hours/day)	per month (10 Total)	\$170.00
	1 day schedule, AM Care (~1.5 hours/day)	per month (10 Total)	\$85.00
	5 day schedule, TK/Kinder Childcare (~ 4.25 hours/day)	per month (10 Total)	\$788.00
	4 day schedule, TK/Kinder Childcare (~4.25 hours/day)	per month (10 Total)	\$693.00
	3 day schedule, TK/Kinder Childcare (~4.25 hours/day)	per month (10 Total)	\$567.00
	2 day schedule, TK/Kinder Childcare (~4.25 hours/day)	per month (10 Total)	\$410.00
	1 day schedule, TK/ Kinder Childcare (~4.25 hours/day)	per month (10 Total)	\$205.00
	5 day schedule, Kindergarten Childcare (~ 4 hours/day)	per month (10 Total)	\$741.00
<b>4</b>	<b>Preschool *Effective September 1</b>		
	4 day schedule, 3 hour program	per month	\$587.00

<b>Recreation</b>			
<b>Item</b>	<b>Description</b>	<b>Basis</b>	<b>Adopted FY 2023-24</b>
	3 day schedule, 3 hour program	per month	\$440.00
	2 day schedule, 3 hour program	per month	\$294.00
	1 day schedule, 3 hour program	per month	\$147.00
	3 day schedule, 4 hour program	per month	\$587.00
	2 day schedule, 4 hour program	per month	\$391.00
	1 day schedule, 4 hour program	per month	\$196.00
<b>4</b>	<b>Other Fees</b>		
	Before/After School & Preschool Programs - Non-Refundable Registration Fee	per registration	\$82.00
	Before/After School & Preschool Programs - Drop-In fee, under 3 hours program	per day/per program	\$25.00
	Before/After School & Preschool Programs - Drop-In fee, over 3 hours program	per day/per program	\$48.00
	Before/After School Program - Receives Reduced Lunch	discount	30%
	Before/After School Program - Receives Free Lunch	discount	50%
	Preschools - Non-Resident Rate	surcharge	20%
	Preschools - Qualifies for City Scholarship - Residents	discount	25%
	Preschools - Qualifies for City Scholarship - Non Resident	discount	Regular Resident Rate
	Fees can be adjusted proportionally due to substantial changes in program hours at the discretion of the Recreation Director	program hours	
	Fees can be adjusted proportionate to any mandated staff to child ratio changes at the discretion of the Recreation Director	staffing/ enhanced requirements	
	Preschools - Over 8 hours (full day)	monthly discount	10%
	Before/After School & Preschool Fees Include 3.5% Admin Surcharge listed in "Other Fees & Discounts" Section		
<b>Adult Programs and Services</b>			
	Respite Group—Resident	per day	\$30.00
	Respite Group—Non-Resident	per day	\$38.00
	Easy Ride Paratransit, each way	per trip	\$2.00
	City Run Day Trips Resident (Prices based on mileage, length of trip, admission rates, volunteer trip leader expenses and supplies needed, staff planning time)	see brochure for actual costs	\$15-\$250
	City Run Day Trips - Non-Resident	% of resident fee	125% of resident rate
<b>Other Fees &amp; Discounts</b>			
<b>1</b>	<b>Miscellaneous</b>		
	Transfers, Cancellations (non-camp), and Late Payments (25% of fee, up to maximum and rounded to nearest dollar)	maximum charge per session	\$24.00
	Late Pick-Up Fee (\$20 minimum + \$1.00 per minute)	minimum late pick-up fee	\$20.00
	Misc. Product Fee (depending on level of effort)	each + surcharge	Cost + 5%-20%
	Staff Total Cost (i.e. custodian, part time recreation leader, etc.)	per hour	Full Hourly Cost
	Signage/Banner on Recreational Facilities (per policy)	per banner or sign/month	\$0 - \$75
	Long Term Rental Discount - as determined by Recreation Director		

<b>Recreation</b>			
<b>Item</b>	<b>Description</b>	<b>Basis</b>	<b>Adopted FY 2023-24</b>
	Administrative Surcharge Fee for City Run Programs	per transaction	3.5%
	Special Promotion/Marketing Fundraising Opportunities - as determined by Recreation Director		
	New Classes, Events, Field Trips, Leagues, Programs, Products, Uniforms, etc. as approved by Recreation Director		
	City Run Program (Price based on number of days and hours, cost of supplies, staff, and staff planning time)	per day/per program	\$0-\$220
<b>2</b>	<b>Third Party Programs</b>		
	The fees for all third party provided activities may vary based on contract negotiations & market rates at discretion of the Recreation Director		
	No Non-Resident Surcharges for El Cerrito School Based Enrichment Programs		0%
	Surcharge on Fee-Based Programs by Independent Contractor	percent of fee	3.5%
	Optional Disabled and Senior Discount (independent contractors may choose to use discount and split discount with City) - for ages 60+, disabled patrons. Does not apply to fees in "Adult Programs and Services" section.	percent of fee	15%
<b>3</b>	<b>Recreation Brochure Advertisements</b>		
	Copy Ready, 1/8 page	each	\$208.00
	Copy Ready, Quarter page	each	\$468.00
	Copy Ready, Half page	each	\$780.00
	Copy Ready, Full page	each	\$1,300.00
	Full Year of Advertising (3 rECguide Issues)	Discount	15%
	Graphic Preparation-Graphic Designer	Actual	Actual Cost