

CIVIL SERVICE COMMISSION

2.04.250 Civil Service Commission

There shall be a civil service commission. It shall consist of five members. The commission shall have the powers and duties specified in Title 3 of this code, and such other powers and duties as the council may prescribe, or as may be prescribed by the law.

The commission shall decide the order of business for its meetings. It shall meet regularly if its rules require it, or on call of the chairperson or three members. A quorum consists of three members. (Ord. 95-4 Div. 1 (part), 1995; Ord. 92-2 Div. 2 (part), 1992.)

3.10.030 Civil Service Commission

The civil service commission created in Title 2 of this code shall have the following functions:

A. To hear appeals submitted by any person subject to civil service relative to any disciplinary action, dismissal, demotion or alleged violation of this chapter or the personnel rules, and to certify its findings and recommendations;

B. In any investigation or hearing conducted by the civil service commission, to examine witnesses under oath and compel their attendance or production of evidence by subpoenas to be issued in the name of the city and attested by the city clerk. It shall be the duty of the police chief to cause all such subpoenas to be served. Refusal of a person to attend or to testify in answer to such a subpoena shall subject the person to prosecution in the same manner set forth by law for failure to appear before the council in response to a subpoena issued by the council. Each member of the civil service commission shall have the power to administer oaths to witnesses;

C. To provide advice and counsel to the personnel officer, if called upon;

D. When requested by the council or the city manager, to hold hearings and make recommendations on any matter of personnel administration, within the limits of such request. (Ord. 92-6 Div. 2 (part), 1992.)