RECREATION DEPARTMENT
7007 MOESER LANE
EL CERRITO, CA 94530
(510) 559-7008 Fax (510) 528-9413
www.el-cerrito.org/recreation

El Cerrito Swim Center
Splash Park Party Application

The Splash Park is available for rental on weekends. Clean up must conclude by end of agreed upon rental time.

Splash Park Party Fees

$100 security deposit (refundable if area is cleaned up and no damage)
$200/Resident & $250/Non-Resident per rental – (paid in advance)
Includes picnic area and BBQ pit and 1 ½ hour splash park time and ½ hour party/clean up and lifeguard coverage for up to 50 guests.
*If your party has more than 50 people (including people who are not using the splash park), you will be charged an additional $36 fee.

Rules

1. Application permits are non-transferable
2. Food is allowed in designated areas only. Renters are responsible for clean up.
3. Applicant must be 21 years of age. An adult sponsor (21 or older) must complete reservations for use of the facilities by youth groups.
4. The applicant whose signature appears on the rental contract should be present for the full length of the event. If the applicant cannot be present, he/she should designate an individual and write that name on the contract.
5. Each group is responsible to maintain the cleanliness of pool facilities including the locker rooms, pool deck, lawns and pool. If these areas are not found to be satisfactory, your group may be asked to clean up.
6. Smoking and alcohol are prohibited in the pool area, and around the facility and parking lots.
7. No amplified music is allowed.
8. We reserve the right to refuse service to anyone.
9. Security deposit may be forfeited if any of the listed conditions are not met.

NO GLASS, ALCOHOL, WEAPONS, OR SMOKING.

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City of El Cerrito Swim Center – 7007 Moeser Lane – El Cerrito – CA – 94530
Office Phone (510) 559-7010 – FAX (510) 528-9413 – Pool (510) 559-7011

Splash Park Rental Form
(Please write legibly)

Type of Function: _____ **Age of participants:** _____

Contact Person: _____

Address:_____

Home Phone: _____ **Cell Phone:** _____

Email: _____

Date of Event: _____ **Day of week (circle one): Friday** *(April/May/October only)*
Saturday Sunday

Actual Times of the Event: _____ **to** _____

Expected Attendance: # Minors: _____ **# Adults:** _____

Cancellation Policy: All cancellations will result in the loss of the security deposit. Cancellations made less than 2 weeks (10 business days) prior to rental date will result in a loss of all fees paid. Date transfer requests must be submitted in writing and a $36 processing fee paid, a minimum of 2 weeks (10 business days) prior to a scheduled party date.

Release and Hold Harmless Agreement

I hereby release and hold harmless the City of El Cerrito, its officers, employees, and volunteers from liability for damages, cost and expenses which may incur as a result of property damage or personal injury in connection with renting the above facility.

I have read the terms and provisions on all pages of this application and the rules and regulations which are incorporated herein by reference and agree to be bound thereto.

Signature of Applicant: _____ **Date:** _____

CONTRACT APPROVED BY CITY OF EL CERRITO

Name/Title: _____ **Date:** _____

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RENTAL AGREEMENT/Aquatic Facility

(Please initial each line)

1. Applicant will accept full responsibility for the proper use of this facility during scheduled rental hours. _____

2. Any damages incurred during scheduled rental hours will be paid by the applicant. Applicant agrees to clean up after usage of the aquatic facilities, leaving the facility area in the condition found. Applicant is required to clean up rental area including picking up trash at the conclusion of the rental. _____

3. Applicant understands that no alcoholic beverages may be present at any time in the facility. _____

4. Applicant understands that no glass, ceramic, or porcelain containers may be brought into the facility at anytime. _____

5. Rental times include 1½ hours of pool/splash park usage and ½ hour clean up time. The renter can enter the facility 15 minutes prior to the rental start time to set up and the party must exit the facility by the end of their rental. _____

6. Any changes to the rental date, time or number of attendees will result in a $36.00 processing fee and must be made in writing and paid in full at least 10 business days in advance. Fees apply immediately upon forms being turned in. _____

7. Cancellations will result in the loss of any deposit. Cancellations made less than 10 business days prior to rental date will result in a loss of all fees paid. _____

8. Late payments will be assessed a $36.00 fee. _____

9. The Facility will be inspected by Aquatic Staff for cleanliness following the rental. If there appears to be any damage, or it hasn't been cleaned properly, all or some of your deposit will be forfeited. _____

I have read the terms and provisions on all pages of this application and the rules and regulations which are incorporated herein by reference and agree to be bound thereto.

Signature of Applicant: _____ Date: _____

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Date Received: _____ Staff Reviewed by: _____

City of El Cerrito Recreation Department -Swim Center

(Please initial each line)

_____I am aware that my deposit (by check or cash) will be put into a Trust Fund account

_____I Understand that my deposit refund check will take approximately 4-6 weeks to arrive.

CREDIT CARD Authorization- Deposit

I understand that my credit card will be authorized for the following deposit amount
$_____

Today's Date _____

Credit Card Type (Please Circle): Visa Master Card American Express

Name on Credit Card: _____

Credit Card Number: _____

Expiration Date: _____

Signature: _____Date:_____