



RECREATION DEPARTMENT  
7007 MOESER LANE, EL CERRITO, CA 94530  
(510) 559-7008 Fax (510) 528-9413  
[recreation@ci.el-cerrito.ca.us](mailto:recreation@ci.el-cerrito.ca.us)

## El Cerrito Swim Center Picnic Area Application

The Picnic Area at the Pool is available during regularly scheduled Recreation Swims & Family Fun Nights for a maximum of 25 people. For parties with more than 25 participants please consider renting the Rec Pool or Splash Park.

### Picnic Party Fees & Details (maximum 25 people)

**\$96(Resident) / \$111 (Non-Resident) per rental** (due at time of reservation)

The Picnic Area at the Swim Center fees includes exclusive use of the picnic tables and BBQ in the Splash Park area during open Recreation Swim and Family Fun Night times and discounted admission for up to 10 guests. Up to 15 additional guests may be added at the rate of \$3.00/person. Please note that Pool, Splash Park and locker room space will be shared with other patrons and all pool rules apply.

**Admission:** Rental participants (up to 25 total) will be checked in off of the provided guest list at the Swim Window as they enter the facility. **Any additional guests not on the guest list may enter the facility as space permits. On hot days, the facility reaches capacity, and an entrance line may form. Admission will not be guaranteed beyond the listed guests.**

**Paying for your guests:** Payment for additional listed guests (parties of 11-25) is due in full a minimum of 3 working days prior to your rental date.

**Food and Drink:** Food and non-alcoholic beverages are allowed. No glass, large knives, ceramic, or porcelain containers permitted. All coolers subject to search by pool staff. Food and beverages need to be kept in picnic table and grassy areas. No food or drink is permitted on the concrete spray pad area.

### Rental Days:

**Saturdays/Sundays between 3/18 and 10/22 and  
Fridays between 5/5 and 10/20 (see exceptions below).**

Inquire at the Swim Center window or call (510) 559-7011 for current availability.

No Rentals On: April 16, June 3-4, June 9, July 1-2, Sept. 15-17

See *schedules for available recreation swim times.*



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**El Cerrito Swim Center**

**Picnic Area Application**

**Applicant Name (organization):** \_\_\_\_\_

**Point of Contact (if applicable):** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City/State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Type of Function** (e.g. "Kellen's Birthday Party!"): \_\_\_\_\_

**Expected Attendance** (by age): 6 & under: \_\_\_\_\_ 7-10: \_\_\_\_\_ 11-17: \_\_\_\_\_ Adults 18+: \_\_\_\_\_

**Date Requested:** \_\_\_\_\_ **For Friday's circle one:** Rec Swim | Family Fun Night

**Please note:**

- All children ages 3 years and under are required to wear swim diapers in both pools and the Splash Park.
- Children 6 years and under must be accompanied by an adult in the water who must remain within arm's reach at all times (up to 2 children per adult).
- Children under 10 years require the presence of a minimum of 1 adult Water Watcher for every 10 children. Water Watchers are required to remain on the pool deck providing additional supervision of swimmers in your party. Patrons between the ages of 10 and 17 years require a minimum of 1 adult Water Watcher for every 15 children.



**OFFICE USE ONLY**

TOTAL AMOUNT DUE: \_\_\_\_\_ DEPOSIT PAID: \_\_\_\_\_ BALANCE DUE: \_\_\_\_\_ DATE DUE: \_\_\_\_\_ STAFF INITIALS: \_\_\_\_\_

**Special Permit Notes:** \_\_\_\_\_



## El Cerrito Swim Center Picnic Area Application

Please read and initial each statement

1. \_\_\_\_\_ Application permits are non-transferable and non-refundable.
2. \_\_\_\_\_ Cancellation Policy: All cancellation requests will result in the loss of all fees paid. Date transfer requests must be submitted in writing a minimum of 10 working days prior to the scheduled rental and a \$45 processing fee paid.
3. \_\_\_\_\_ Food is allowed in designated areas only. There is no refrigerator/freezer available for renter use. Renters are responsible for clean up.
4. \_\_\_\_\_ Applicant understands that no glass or porcelain containers are permitted in the facility.
5. \_\_\_\_\_ Applicant must be 21 years of age or older. An adult sponsor (21 or older) must complete reservations for use of the facilities by youth groups.
6. \_\_\_\_\_ The applicant whose signature appears on the rental contract must be present for the full length of the event. If the applicant cannot be present, he/she should designate an individual over 21 years and write that name on the contract.
7. \_\_\_\_\_ Each rental group is responsible for maintaining the cleanliness of the pool facilities including the locker rooms, pool deck, spray pad, lawns and pool. If these areas are not found to be satisfactory, your group may be asked to clean up.
8. \_\_\_\_\_ Applicant will accept full responsibility for the use of this facility during scheduled rental hours. Any damages incurred during scheduled rental hours will be paid by the applicant.
9. \_\_\_\_\_ All rentals will be held in accordance with pool rules. All swimmers ages 6 and under must be accompanied in the water by a swimming adult 1 adult for up to 2 children). Children ages 7 – 10 years require the presence of a minimum of 1 adult water watcher for every 10 children. Children ages 11 – 17 years require a minimum of 1 adult water watcher for every 15 children.
10. \_\_\_\_\_ Applicant understands they are responsible for monitoring their swimmers behavior while in the facility. Proper use of equipment and locker rooms will be enforced.
11. \_\_\_\_\_ Applicant understands they are responsible for leaving the facility within 20-minutes of the scheduled end time of pool time. Failure to leave in a timely fashion will result in additional charges at a rate of \$44/hour for staff time.
12. \_\_\_\_\_ Smoking and alcohol are prohibited in the pool area and around the facility and parking lots.
13. \_\_\_\_\_ No amplified music is allowed.
14. \_\_\_\_\_ We reserve the right to refuse service to anyone.
15. \_\_\_\_\_ **Release and hold harmless agreement:** I hereby release and hold harmless the City of El Cerrito, its officers, employees, and volunteers from liability damages, cost and expenses which may incur as a result of property damage of personal injury in connection with renting the above facility.
16. \_\_\_\_\_ Fees due at time of reservation (for up to 10 guests). Additional fee for up to 15 additional guests may be paid with submittal of the final guest list, no later than 3 working days prior to your rental date.
17. \_\_\_\_\_ I have read the terms and provisions on all pages of this application and the rules and regulations which are incorporated herein by reference and agree to be bound thereto.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CONTRACT APPROVED BY CITY OF EL CERRITO:**

**Name/Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_



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**EL CERRITO SWIM CENTER PICNIC AREA RENTAL GUEST LIST**

Event/Group Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Date of Rental: \_\_\_\_\_

<i>Guest List (please print):</i>	<i>Guest Age (circle one)</i>			
1.	6 & under	7-10	11-17	Adult
2.	6 & under	7-10	11-17	Adult
3.	6 & under	7-10	11-17	Adult
4.	6 & under	7-10	11-17	Adult
5.	6 & under	7-10	11-17	Adult
6.	6 & under	7-10	11-17	Adult
7.	6 & under	7-10	11-17	Adult
8.	6 & under	7-10	11-17	Adult
9.	6 & under	7-10	11-17	Adult
10.	6 & under	7-10	11-17	Adult
11.	6 & under	7-10	11-17	Adult
12.	6 & under	7-10	11-17	Adult
13.	6 & under	7-10	11-17	Adult
14.	6 & under	7-10	11-17	Adult
15.	6 & under	7-10	11-17	Adult
16.	6 & under	7-10	11-17	Adult
17.	6 & under	7-10	11-17	Adult
18.	6 & under	7-10	11-17	Adult
19.	6 & under	7-10	11-17	Adult
20.	6 & under	7-10	11-17	Adult
21.	6 & under	7-10	11-17	Adult
22.	6 & under	7-10	11-17	Adult
23.	6 & under	7-10	11-17	Adult
24.	6 & under	7-10	11-17	Adult
25.	6 & under	7-10	11-17	Adult

List names of designated "Water Watchers" (18+ years):