



Environmental and Development Services  
Department

# MINUTES

## OF THE PLANNING COMMISSION

**7:30 p.m.**  
**Wednesday, December 14, 2011**  
**El Cerrito City Hall**  
Council Chambers  
10890 San Pablo Avenue, El Cerrito

### **This Meeting Place Is Wheelchair Accessible**

**Roll Call** - Commissioners: Michael Albrecht, Amy Coty, , Lisa Motoyama, and Tim Pine. Margaret Kavanaugh-Lynch arrived at 8:30. Bill Kuhlman and Sojeila Maria Silva were both absent.

- 1. Council / Staff Liaison Report** – None were reported.
- 2. Comments from the Public** – None were reported.
- 3. Approval of Minutes**  
Approval of the November 16, 2011 meeting minutes. Motion to approve the minutes: Pine, 2<sup>nd</sup>: Albrecht. Vote 3-0-1-3, commissioner Motoyama abstained due to absence from the meeting.
- 4. Commissioner Communication/Conflict of Interest Disclosure** – None were reported.
- 5. Public Hearing** – Terrace Drive Fence

Application: PL11-0143  
Applicant: Missy Stehr-Wood  
Location: 8457 Terrace Drive  
APN: 505-293-001  
Request: Planning Commission consideration of a conditional use permit to allow a fence taller than 3 feet in a front yard, 19.06.030(U.2), ECMC.  
CEQA: Categorically Exempt, Class 3 – New Construction or Conversion of Small Structures (Section 15303, CEQA Guidelines)

Senior Planner, Sean Moss, presented the report and answered questions from the Commission. The applicant presented their case to the Commission

Speakers:

Charles Seims – 8449 Terrace Dr.  
Janet Seims – 8449 Terrace Dr.  
Paul Taybi – 2 Ridgeway Dr.

Motion to approve the proposed project: Pine, 2<sup>nd</sup> Coty. Vote: 2-3-0-2. Motion failed.

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Substitute motion, to continue the item to an unspecified time for the architect to work with staff on the design of the fence. Vote 5-0-0-2.

**6. Staff Communications**

1) Staff reported that the League of California Cities, Planner's Institute conference will be in San Jose from March 20 to March 22, 2012.

**7. Adjournment.** 9:05