



MINUTES
OF THE CRIME PREVENTION COMMITTEE
Wednesday, August 10, 2016 – 7:00 p.m.
El Cerrito City Hall
Hillside Conference Room –second floor
10890 San Pablo Avenue

Call to Order

Committee Chair Nick Arzio called the meeting to order at 7:03 PM.

Roll Call

Members in Attendance: Nick Arzio, Marty Takimoto, Eugene Go, Linda Jolivet, and Bruce Yow

Members not in Attendance: Molly Hazen

City Council/Staff in Attendance: Sgt. Ian Wong, Cpl. Brian Elder

Guests/Members of the Public: Nathan “Spike” DeClue, Christian Thiel, Cordell Hindler

1. Approval of Minutes:

Moved and carried (Arzio/Jolivet) to adopt an amended version of the July 13, 2016, meeting minutes.

Aye: Chair Arzio, Member Yow and Member Jolivet

Nay: None

Abstentions: Vice-Chair Takimoto, Member Go

2. Council / Staff Liaison Reports:

Cpl. Elder discussed the results of the National Night Out event which was held on August 2nd. Several CPC members attended (Chair Arzio and Member Go) and Member Yow attended block parties in his neighborhood. 47 members of the City participated in the event which had a record 37 individual block parties throughout the city.

Amendment to minutes made during September CPC meeting

3. Comments from the Public:

- Citizen Nathan DeClue attended two block parties near his home and noted that it was a successful event.
- Citizen Cordell Hindler shared a map and comments about police activity in and around his neighborhood. Citizen Hindler was encouraged to contact the Police Department with any concerns he may have through the existing communication channels.

Amendment to minutes made during September CPC meeting

4. Discussion of Crime Prevention Committee Activities:

- a) Recap the CPC’s involvement related to Human Relations Commission & NAACP’s diversity event (Vice-Chair Takimoto).
 - Vice-Chair Takimoto spoke about conversation with HRC/Loving Day and about the CPC participating in future events (No new events are scheduled).

- b) Update on survey's publication (Vice-Chair Takimoto).
 - Previous plan was to pass out CPC survey (paper and electronic version) to residents as to their knowledge of the CPC and to promote participation. This agenda item was discussed during item letter "j".
- c) Illegal dumping subcommittee updates (Chair- Arzio/ Vice-Chair Takimoto).
 - Subcommittee has not yet met on this issue. Chair Arzio was not aware of any new issues related to illegal dumping.
- d) Neighborhood Watch outreach subcommittee (Chair-Arzio/ Member Go).
 - Several CPC members attended the National Night Out event. Chair Arzio and Member Go used the opportunity to talk about the Crime Prevention Committee and the Neighborhood Watch program. Chair Arzio suggested that he make a posting on "Nextdoor" to invite citizens to the CPC meetings and outline the concepts and process for creating a Neighborhood Watch (there were no objections). Vice-Chair Takimoto suggested listing an email address for interested citizens to RSVP to help with planning.
- e) Rules of Procedure presentation.
 - From Chair Arzio's understanding, either Suzanne Iarla or Cheryl Morse was scheduled to attend a CPC meeting and provide an update to Parliamentary Procedure rules and the Brown Act. Sgt. Wong's understanding was that an update would be conducted with the members of all the City committees at once, tentatively scheduled for September or October. Group agreed to drop item from agenda until presentation could be scheduled.
- f) Review of mission and progress of the CPC.
 - Chair Arzio pointed out that CPC charter lists one of the responsibilities of the CPC is to develop and promote the National Night Out event. In recent years the CPC has not been involved in the planning and implementation of the event. Chair Arzio would like clarification as to the mission/role of the CPC with National Night Out and other events. Chair Arzio pointed out that the City budget has a line item for the CPC of \$4200 dedicated to National Night Out and other crime prevention related events. Chair Arzio wants to explore the issue of sole control of the entire budget item without oversight from the Police Department. After a lengthy discussion regarding the future direction of the CPC, a decision was made to take up Sgt. Wong's offer to have a unique CPC canopy tent and table banner to be used to promote the CPC at events.
Amendment to minutes made during September CPC meeting

Moved and carried (Vice-Chair Takimoto/Go)
Aye: Chair-Arzio, Vice-Chair Takimoto, Member Go, Member Yow
Nay: None
Abstention: Member Jovilet
- g) Discuss possibility of a joint clean-up event with the CPC, EQC, and ECPD.
 - Chair Arzio reports that he was contacted by the chair of the EQC who had been contacted by Officer Perez regarding the police possibly participating in a coordinated clean-up event. Date for clean-up event not yet determined.

- h) Discuss the role/responsibility the CPC has with its annual budget.
 - Chair Arzio related that the budget line item is listed as belonging to the CPC, however, it is housed under the Police Department budget which is consistent with other committees (i.e. HRC is housed under Human Resources Dept budget). The CPC has access to the funds listed in the budget line item but does not have direct access to money. Chair Arzio pointed out that other committees use budget money to hold social events aimed at promoting the committee and its activities. Chair Arzio, by proclamation, announced the creation of a subcommittee to review the existing CPC charter and make recommendations for changes (no objection from the group). Vice-Chair Takimoto and Member Jovilet were identified as the subcommittee for CPC charter review and recommendation.
Amendment to minutes made during September CPC meeting
- i) Discuss the role of the CPC charter as it relates to the National Night Out event.
 - Item not addressed. Topic to be reviewed by newly created CPC charter review/recommendation subcommittee.
- j) Discuss “unknown” status items on CPC work plan presentation.
 - The current CPC work plan power point presentation for City Council has two items which list the timeline for their completion as “unknown”. The first topic was the CPC and Neighborhood Watch surveys which had been developed in the prior year but never sent out to citizens (2015-2016 fiscal year). The committee chose to instead combine the CPC and Neighborhood Watch survey (which were previously separate) and to disseminate the survey on-line some time during the 2016-2017 (fiscal) year (no objection by any committee member).
 - The second topic listed with an “unknown” completion date is the joint committee project between the CPC and ACC for the Ohlone Greenway Mural project. Agenda item has not been addressed by ACC for several months. Committee elected to revisit in the 2016-2017 (fiscal) year after the ACC had had the opportunity to meet and discuss the project. Chair Arzio also suggested that the work plan for 2016-2017 be a topic of discussion for the next meeting in September.

5. Membership:

This meeting was the third Crime Prevention Committee meeting for Nathan “Spike” DeClue. Previously he attended the regular CPC meeting held on June 8th and July 13th of 2016. Committee voted unanimously to recommend Nathan DeClue to the City Council for membership on the CPC.

Chair Arzio then moved to organize a CPC recruitment event to be held at the Cerrito Theater sometime during early October. A budget will need to be established for the food and refreshments served at the event. A CPC recruiting event subcommittee was created to create a budget and plan the event (Chair Arzio/ Member Go).

6. Communication Report (Including Neighborhood Watch / Home Security Report):

Member Go told the committee that he was unable to access the Crime Prevention voice mail box through the City voice mail system. Cpl. Elder indicated that the voice mail box works as designed when accessed internally but when calling from an outside line the voice mail box cannot be accessed. Steps are being taken to correct the voicemail access issue.

7. Adjournment:

Moved and carried; adjourned at 8:35 PM. Unanimous.