



**MINUTES**  
**OF THE CRIME PREVENTION COMMITTEE**  
**Wednesday, January 11, 2017 – 7:00 p.m.**  
**El Cerrito City Hall**  
Hillside Conference Room –second floor  
10890 San Pablo Avenue

**Call to Order**

Committee Chair Nick Arzio called the meeting to order at 7:00 PM.

**Roll Call**

Members in Attendance: Chair Nick Arzio, Vice-Chair Marty Takimoto, Eugene Go, Bruce Yow, Linda Jolivet, and pending member Nathan DeClue

Members not in Attendance: Mollie Hazen

City Council/Staff in Attendance: Sgt. Ian Wong and Cpl. Brian Elder

Guests/Members of the Public: Cordell Hindler and Rosa Esquivel

**1. Approval of Minutes:**

Chair Arzio asked that section 4 (subsection c) be amended to contain Lt. Hartung's comments made regarding an online version of the compliment and complaint form for the El Cerrito Police Department. The draft version of the minutes had Lt. Hartung's comments in the Council/Staff section of the minutes. Chair Arzio also pointed out that the printable form has already been added to the Police Department website in regards to this topic.

Chair Arzio asked that section 4 (subsection a) be amended to reflect that he indicated at the December meeting that he would bring a draft version of the recommendation for City Council regarding the renegotiation of the contract with East Bay Sanitation. Chair Arzio also indicated that he had brought the draft document with him for review during this (January) meeting.

Moved and carried (Go/Takimoto) to adopt the amended version of the December 14, 2016, meeting minutes as written.

Aye: Arzio, Takimoto, Go, Yow and Jolivet (Unanimous)

Nay: None

Abstentions: None

**2. Council / Staff Liaison Reports:**

Sgt. Wong spoke of the increase of automobile burglaries which have occurred in the Peet's Coffee parking lot in the south end of town. The business has placed a sign in the window to warn patrons of the increase in crime, however, the burglaries have continued.

*\*Amendment to minutes made during February CPC meeting\**

Cpl. Elder asked Chair Arzio about the status of the CPC work plan which had a tentative date to be presented of January or February. Chair Arzio acknowledged that the work plan still needed to be presented to City Council and asked that the item be added to the agenda for February.

### **3. Comments from the Public:**

Cordell Hindler provided the committee with a sample of Neighborhood Watch agendas and job descriptions for a Neighborhood Watch President, Vice-president and Sergeant-at-Arms.

### **4. Discussion of Crime Prevention Committee Activities:**

- a) Illegal dumping subcommittee updates (Chair- Arzio/ Vice-Chair Takimoto).
  - Chair Arzio provided the committee with a draft version of a letter to City Council regarding the renegotiation with East Bay Sanitation. Chair Arzio also provided a spread sheet which contained illegal dumping incidents which highlighted the need for the renegotiated contract with EBS. Cpl. Elder explained to the committee that he had spoke with City staff and had identified 3 potential ways to deliver the final version of the letter to City Council. During discussion with the committee, several words were added to the end of the letter to indicate the committee’s willingness to work with the City Council further on this topic. An electronic version of the letter and attachment was forwarded to Cpl. Elder for submission.

Moved and carried (Go/Takimoto) to accept the revised version of the letter to City Council and to have Cpl. Elder present the amended version of the letter to City Council.

Aye: Arzio, Takimoto, Go, Yow and Jolivet  
Nay: None  
Abstentions: None

- b) Neighborhood Watch outreach subcommittee updates (Chair-Arzio/ Member Go).
  - Vice-Chair Takimoto spoke of a meeting in spring aimed at reaching out to those citizens already participating in Neighborhood Watch and National Night Out in a future CPC meeting and/or event. The committee chose Tuesday April 4, 2017 as a tentative day for the outreach meeting/event. The subcommittee took no action in regards to discussing/revising the Neighborhood Watch requirements. Chair Arzio asked that the topic be added as an agenda item for the February meeting.
- c) CPC Holiday Safety Forum update (Takimoto/Jolivet/Hazen)
  - The members of the subcommittee have not yet met in regards to planning the next Safety Forum event. The subcommittee plans to examine the future use of crime prevention educational materials. The subcommittee will also be presenting a request for give away items to be used for future CPC events. Vice-Chair Takimoto will be sending Cpl. Elder a request via email for the purchase of whistles as a CPC give away item.

### **5. Membership:**

The committee recognized a member of the public who joined the meeting after the roll call portion of the meeting. El Cerrito resident Rosa Esquivel indicated that she found information about the CPC on the City website and this was the first meeting she has attended.

Cpl. Elder told the committee that he has been in contact with pending member Nathan DeClue and that the two will be working to complete the background process to complete his appointment to the committee as a member. Chair Arzio pointed out that he was unfamiliar with all of the specific requirements to be appointed as a member of the CPC and wants to know if all the current requirements are necessary and if so, are all the requirements evenly applied to all prospective members of the CPC. Chair Arzio asked that the item be added to the agenda for the February meeting for further discussion. Cpl. Elder told the committee that he would bring the current background requirements and document as well as speak with PD administration as to any input they might have regarding the current background requirements.

**6. Communication Report (Including Neighborhood Watch / Home Security Report):**

Cpl. Elder indicated that there were no new messages on either the CPC voice mail account or email account.

Member Jolivet asked that she be able to make a request for an agenda item for the February meeting of the CPC. Member Jolivet pointed out that the Nixle blotter which is published by the Police Department is inconsistent and sometimes lists the race of the individual. Member Jolivet indicated that she will create a recommendation to present to the committee for review during the following meeting.

**7. Adjournment:**

Moved and carried; adjourned at 8:00 PM. Unanimous.