



Community Development Department

# MINUTES

## REGULAR MEETING OF THE DESIGN REVIEW BOARD

Wednesday, March 1, 2017  
7:30 PM

El Cerrito City Hall  
Second floor conference room  
10890 San Pablo Avenue

**Roll Call:** Chair: John Thompson; Board Members: Carl Groch, Maggie Leighly and Glenn Wood. Board Member Christophe Laverne was absent.

### 1. Comments from the Public

No one commented

### 2. Council Liaison Report – Council liaison, Rochelle Pardue-Okimoto reported on City Council actions.

### 3. Approval of Minutes

Approval of the November 2, 2016 meeting minutes was continued due to a lack of a quorum.

December 7, 2016 (absent: Christophe Laverne and Glenn Wood)

Vote:

Ayes: Leighly, Groch, Thompson

Noes: None

Abstain: Wood

Absent: Laverne

### 4. Board Member Communication/Conflict of Interest Disclosure

None reported a conflict.

### 5. Public Hearing – 802 Elm Street - Design Review

Application: PL16-0084

Applicant: Jimmy Fong

Location: 802 Elm Street

APN: 503-244-014

Zoning: RD (Duplex Residential)

### COMMUNICATION ACCESS INFORMATION

*To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter for the meeting, call Noel Ibalio, Staff Liaison at (510) 215-4330 (voice) at least FIVE (5) WORKING DAYS NOTICE PRIOR TO THE MEETING to ensure availability.*

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City of El Cerrito  
Design Review Board Meeting Minutes

General Plan: Medium Density Residential

Request: Design Review Board consideration of a Design Review to remodel an existing single story single family residence (1,557 square feet) into a two story duplex (3,480 square feet) (Section 19.38.020 B. 2. b. of the El Cerrito Municipal Code)

CEQA: Categorically Exempt, Section 15301 Existing Facilities

Senior planner Noel Ibalio, presented the project and answered questions from the Board members

Speakers:

Carole and Patrick Toebe – 804 Elm Street – Spoke in opposition to the project citing privacy, solar access, property value concerns, health concerns and potential noise impacts.

Jackie La Point – 808 Elm Street – Spoke in opposition to the project citing property values. Also asked whether a soils report was needed.

After a robust discussion, the Board suggested extensive modifications to the project.

Motion: Continue PL16-0084 to the May 4, 2017 meeting of the Design Review Board, Thompson  
2<sup>nd</sup>: Groch

Vote:

Ayes, Thompson, Groch, Leighly Wood

Noes: none

Abstain: none

Absent: Laverne

## 6. Staff Communications

Staff thanked the Board Members for their service to the community and highlighted some of the rules that govern boards and committees in the city. Staff noted the importance of good attendance by all Board Members to the regularly scheduled meetings.

## 7. Adjournment 9:36 p.m.