



REGULAR MEETING OF THE
PARK AND RECREATION COMMISSION
MEETING MINUTES

Wednesday, November 28, 2018
7:00 pm

**El Cerrito City Hall
Council Chambers
10890 San Pablo Ave., El Cerrito**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recreation Department at (510) 559-7000. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility. (28 CFT 35.102-35.104 ADA Title II).

1. **Roll Call:**

Present: Chair – David Zuckermann, Ben Chuaqui, Norman La Force, Art Machado, Tara McIntire, Robin Mitchell, and Jun Sunseri

2. **Commission / Staff Communications / Announcements** (*Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff*)

Chair Zuckermann announced that Measure FF, for the East Bay Regional Park District, passed in the November 2018 election with 84.2%.

Director Jones announced Centennial Park Opening for December 12, 2018.

Commissioner Chuaqui announced that the *Hana Gardens* Senior Low-Income Housing Building is opening in December 2018.

3. **Oral Communications from The Public**

All persons wishing to speak should sign up with City Staff. Remarks are generally limited to 3 minutes per person. Please state your name and city of residence for the record. Comments related to non-agenda items will be heard first. Comments related to items appearing on the agenda are taken up at the time the Park and Recreation Commission deliberates each item.

None

4. **Council/Staff Liaison Announcements and Reports**

Staff and/or Councilmember Abelson may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council.

Councilmember Abelson announced that El Cerrito's Measure V passed in the November 2018 election. She explained how the tax is accessed – only on sale of property, not a year-to-year tax on everyone.

5. **Approval of Minutes:** Exhibit 1: Meeting Minutes from October 24, 2018
Approval of the October 24, 2018 Regular Meeting Park and Recreation Commission Meeting Minutes.

Action: Moved/Second (Sunseri/Mitchell), passed unanimously

6. **Presentation and Discussion “Drones: Considerations for Municipal Regulation”:** Tara McIntire, Park & Recreation Commissioner
Discussion item only. Receive presentation providing background information and possible regulations the City can consider enacting in response to issues and concerns.

Action: Presentation received

7. **Park and Recreation Commission 2018-19 Goal Setting and Work Plan Formulation**
Commission brainstorming, discussion, and possible action to adopt the Park and Recreation Commission’s Work Plan for 2018-19, possible action to adopt Work Plan.

Discussion mainly focused on monitoring the implementation of the Parks and Recreation Facilities Master Plan once it is adopted by the City Council and new proposed activities including:

- exploring opportunities in El Cerrito for Proposition 68 to fund Master Plan Recommendations
- exploring current City practices in fuels management/wildfire study of 2017, volunteer efforts, and trail maintenance
- exploring options for drone regulation
- planning a 4th of July booth to increase Commission outreach to the public

Action: Adopt 2018-19 Park and Recreation Commission Work Plan. Moved/Second (Mitchell/Sunseri), passed unanimously.

8. **Recreation Department Update**
Update on items of interest in the Recreation Department

Updates included upcoming events: Annual Crab Fee, rECexpo Summer Camp Fair, Family Sweetheart Dance.

9. **Items for Future Agendas**
- Plan Park Visits – January
 - 4th of July Planning - January
 - 2019-20 Parks & Recreation Facilities Capital Improvement Projects – March/April
 - Other-Power Driven Mobility Devices (OPDMD) Policy - TBD

10. **Meeting Adjournment – 9:05pm**