



REGULAR MEETING OF THE  
PARK AND RECREATION COMMISSION  
MEETING MINUTES

Wednesday, January 23, 2019  
7:00 pm

**El Cerrito City Hall  
Council Chambers  
10890 San Pablo Ave., El Cerrito**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recreation Department at (510) 559-7000. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility. (28 CFT 35.102-35.104 ADA Title II).

1. **Roll Call:**

**Present** - Chair – David Zuckermann, Ben Chuaqui, Norman La Force, Art Machado and Jun Sunseri

**Absent** – Tara McIntire and Robin Mitchell

2. **Commission / Staff Communications / Announcements** (*Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff*)

Chuaqui: Announced that the Hana Gardens Senior Housing is open.

Director Jones: Announcement that the process of exploring a Measure A (Swim Center) extension is under way and he will report back on any developments.

3. **Oral Communications from The Public**

*All persons wishing to speak should sign up with City Staff. Remarks are generally limited to 3 minutes per person. Please state your name and city of residence for the record. Comments related to non-agenda items will be heard first. Comments related to items appearing on the agenda are taken up at the time the Park and Recreation Commission deliberates each item.*

David Weinstein, President of El Cerrito Trail Trekkers, gave the 2018 annual report of the El Cerrito Trail Trekkers (**attached**).

Commissioner Sunseri suggested having wildland firefighters present at Hillside Natural Area Festival.

Commissioner La Force stated that his neighbor saw a mountain lion cub near his house and people should be warned.

4. **Council/Staff Liaison Announcements and Reports**

Staff and/or Mayor Pardue Okimoto may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council.

Director Jones reported on the Council Meetings of December 4, 2018; December 18, 2018; and January 15, 2019.

5. **Approval of Minutes:** Exhibit 1: Meeting Minutes from November 28, 2018  
Approval of the November 28, 2018 Regular Meeting Park and Recreation Commission Meeting Minutes.

**Action:** Moved/Second (Chuaqui/Machado), passed unanimously.

6. **Review and Discussion of Parks Related Projects:** Christopher Jones, Recreation Director  
Review Parks Projects Status Sheet of funded and unfunded capital improvement program projects related to Parks and Recreation.

**Action:** Parks related project sheets reviewed (attached)

7. **Discussion of Park Visits and Observations**

In line with the Commission's Work Plan, Commissioners will discuss which parks they would like to visit and whether it will be as a group, individually or both.

Consensus of the Commission to bring back list of priorities from the Draft Parks and Recreation Facilities Master Plan to next meeting so that high priority facilities and parks can be considered to be visited as a group.

8. **Discussion of 4<sup>th</sup> of July Booth**

In line with the Commission's Work Plan, Commissioners will discuss the potential of having a booth at the City of El Cerrito/worldOne 4<sup>th</sup> of July Festival and what they would like to accomplish through this outreach effort.

Consensus of the Commission is to determine who is in town over the 4<sup>th</sup> of July in the near future and willing to participate in either a stand-alone booth or shared with another City entity.

9. **Recreation Department Update**

Director Jones reported on upcoming events: Family Sweetheart Dance on 2/2/19 and the rECexpo Summer Camp Fair on 2/9/19. Also reported that the Summer Camp Guide is online and will hit mailboxes soon.

10. **Items for Future Agendas**

- 2019-20 Parks & Recreation Facilities Capital Improvement Projects – March/April
- Visit Priority Parks - Spring
- Other-Power Driven Mobility Devices (OPDMD) Policy – TBD

- Drone Policy - TBD

## 11. Meeting Adjournment