



REGULAR MEETING OF THE
PARK AND RECREATION COMMISSION
APPROVED MEETING MINUTES

Wednesday, February 27, 2019
7:00 pm

**El Cerrito City Hall
Council Chambers
10890 San Pablo Ave., El Cerrito**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recreation Department at (510) 559-7000. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility. (28 CFT 35.102-35.104 ADA Title II).

1. **Roll Call:** Ben Chuaqui, Norman La Force, Art Machado, Robin Mitchell
Absent: David Zuckermann, Tara McIntire, Jun Sunseri
2. **Commission / Staff Communications / Announcements** *(Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff)*

Stephen Pree, Environmental Services Manager/City Arborist presented two Arbor Week Events at Poinsett Park and the Hillside Natural Area.

Urban Forest Committee Member Yan Linhart briefly discussed his committee's priorities.

Questions of the City's street tree program and policies were discussed and comments received.

3. **Oral Communications from The Public**
All persons wishing to speak should sign up with City Staff. Remarks are generally limited to 3 minutes per person. Please state your name and city of residence for the record. Comments related to non-agenda items will be heard first. Comments related to items appearing on the agenda are taken up at the time the Park and Recreation Commission deliberates each item.

None

4. **Council/Staff Liaison Announcements and Reports**
Staff and/or Mayor Pardue-Okimoto may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council.
5. **Approval of Minutes:** Exhibit 1: Meeting Minutes from January 23, 2019
Approval of the January 23, 2019 Regular Meeting Park and Recreation Commission Meeting Minutes.

Action: Moved/seconded (Chuaqui/Machado), passed unanimously

6. **Review and Discussion of Parks Related Projects:** Christopher Jones, Recreation Director
Review Parks Projects Status Sheet of funded and unfunded capital improvement program projects related to Parks and Recreation.

It was reported that the fences at Centennial Park will remain up through March because the grass didn't grow as fast as predicted due to cold weather and heavy rains. The Ohlone Greenway BART Station Access and Placemaking Improvements project is essentially complete and the City and contractor are going through punch list items. The City is also making repairs to the Castro and Canyon Trail Clubhouse roofs.

Action: Presentation received.

7. **Discussion of Park Visits and Observations**

In line with the Commission's Work Plan, Commissioners will discuss which parks they would like to visit in the Spring.

Discussion led to consensus that Spring and Summer meetings could be held in high priority parks, according to the Parks & Recreation Facilities Master Plan. Arlington Park was discussed as the May location and Canyon Trail Park for June. July's meeting location is to be determined.

Action: Discussion only

8. **Presentation on Measure A (2000) Parcel Tax:** Christopher Jones, Recreation Director
Presentation and discussion of the voter-approved Measure A: background, what has been accomplished to date, and identified needs at the Swim Center after the measure expires.

Action: Presentation received

9. **Recreation Department Update**

Update on items of interest in the Recreation Department

Announcements:

- Childcare Registration begins on March 25th
- The rECexpo event at the Community Center for Summer Camp registration was a success in terms of number of people who signed up early but heavy demand at the beginning of the event made some people frustrated. Will likely separate the Expo component from the registration part.
- Beth Frazer, the Recreation Department's New Aquatics & Facilities Supervisor, will begin work on March 4, 2019.

10. **Items for Future Agendas**

- 2019-20 Parks & Recreation Facilities Capital Improvement Projects – April
- Reorganization of the Park and Recreation Commission – April

- Visit Priority Parks - Spring
- Other-Power Driven Mobility Devices (OPDMD) Policy – TBD
- Drone Policy - TBD

11. Meeting Adjournment – 8:10pm