



AGENDA

REGULAR MEETING OF THE PARK AND RECREATION COMMISSION

Wednesday, December 4, 2019 at 7:00 p.m.

El Cerrito City Hall – Creekside Conference Room
10890 San Pablo Avenue, El Cerrito, CA 94530

This Meeting Place is Wheelchair Accessible

RECREATION DEPARTMENT

Staff Liaison

Christopher Jones | (510) 559-7005
cjones@ci.el-cerrito.ca.us

7:00 p.m. CONVENE REGULAR MEETING

1. **ROLL CALL** – Chair David Zuckermann; Vice-Chair Tara McIntire; Members Ben Chuaqui, Avis Codron, Norman La Force, Art Machado, Jun Sunseri
2. **COMMISSION/STAFF COMMUNICATIONS AND ANNOUNCEMENTS**
Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff.
3. **ORAL COMMUNICATIONS FROM THE PUBLIC**
Remarks are typically limited to three minutes per person, and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.
4. **COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS**
Staff and/or Mayor Pardue-Okimoto may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council.
5. **APPROVAL OF MINUTES**
Consider a motion adopting the minutes of the Park and Recreation Commission meeting on **October 23, 2019**.
6. **RECREATION DEPARTMENT NEW STRUCTURE OVERVIEW AND SUPERVISOR PRESENTATIONS**
Receive a presentation on the El Cerrito Recreation Department's new structure and overviews of the Adult Programs & Services, Childcare, and Administrative & Business Services Divisions from the Recreation Supervisors and Management Analyst assigned to them. Discussion, questions and answers to follow.
7. **2020 GOAL SETTING AND COMMISSION WORK PLAN PREPARATION**
Discussion of background information that the Commission would like to receive and review in advance of preparing their 2020 Work Plan.
8. **REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED PROJECTS**
Review Parks Projects Status Sheet of funded and unfunded capital improvement program projects related to Parks and Recreation.

9. APPROVE THE 2020 REGULAR MEETING SCHEDULE FOR THE PARKS AND RECREATION COMMISSION

Pass a motion to approve the regular meeting schedule for the remainder of the 2020 calendar year.

10. RECREATION DEPARTMENT UPDATE

Update on items of interest in the Recreation Department

11. ITEMS FOR FUTURE AGENDAS

- Next Regular Meeting: Wednesday, January 22, 2020 at 7 p.m.
- Other-Power Driven Mobility Devices (OPDMD) Policy – TBD
- Land Acknowledgement – TBD
- Drone Policy – TBD

12. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, (510) 559-7005. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at the El Cerrito Community Center, 7007 Moeser Lane, El Cerrito, CA during normal business hours.