



THE CITY OF
EL CERRITO
RECREATION
DEPARTMENT

Staff Liaison

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AGENDA

REGULAR MEETING OF THE PARK AND RECREATION COMMISSION

Wednesday, December 2, 2020 at 7:00 p.m.

VIA TELECONFERENCE

<https://elcerrito.webex.com/elcerrito/onstage/g.php?MTID=e12a4805606e49a719a3c3986058ccc20>

Event ID: 146 039 1644

Event Password: hpKK3D9hmC6

or

Join by Phone: 1-408-418-9388

Access code: 146 039 1644

Pursuant to Executive Orders N-25-20 and N-29-20, and in Response to the COVID-19 Pandemic Teleconference Restrictions of the Brown Act Have Been Suspended, as well as the requirement to provide a physical location for members of the public to participate in the meeting.

Members of the public can watch or listen to Park and Recreation meeting via WebEx using the meeting information listed above.

Public comments may be submitted one of two ways:

1. Via WebEx using the meeting instructions included above. Each period for public comment will be announced, and attendees may use the ["Raise Hand"](#) feature to request to speak.

****Please note** - If a member of the public can join via phone only, a request to speak must be submitted via email to cjones@ci.elcerrito.ca.us. The request must contain in the subject line **Request to speak – Agenda Item #** and must include a name and the full phone number that will be used to call in.

2. Via email to cjones@ci.elcerrito.ca.us. Email must contain in the subject line **public comments – not on the agenda** or **public comments – agenda item #**.

To ensure that the Park and Recreation Commission receives your written comments prior to taking action, they must be received by 4:00 p.m. the day of the meeting. All written comments received by this deadline will be provided to the Park and Recreation Commission and posted online in advance of the meeting.

Written comments received after the deadline will be provided to the Park and Recreation Commission and included with supplemental materials after the meeting. No written comments will be read into the record.

7:00 p.m. CONVENE REGULAR MEETING

1. **ROLL CALL** – Chair Tara McIntire; Vice-Chair Ben Chuaqui; Members, Avis Codron, Norman La Force, Art Machado, Shawn Purcell, David Zuckermann
2. **COMMISSION/STAFF COMMUNICATIONS AND ANNOUNCEMENTS**
Informal reports on matters of general interest which are announced by the Park

and Recreation Commissioners and City Staff.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.

4. COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS

Staff and/or Mayor Greg Lyman may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council.

5. APPROVAL OF MINUTES

Consider a motion adopting the minutes of the Park and Recreation Commission meeting on **October 28, 2020**.

6. REVIEW AND DISCUSSION OF RECREATION DEPARTMENT'S FISCAL YEAR 2020-21 AMENDED BUDGET

Review and discuss impacts to parks and recreation in the City's FY21 Amended Budget.

7. REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED PROJECTS

Review Parks Projects Status Sheet of funded and unfunded capital improvement program projects related to Parks and Recreation.

8. APPROVE THE 2021 REGULAR MEETING SCHEDULE FOR THE PARKS AND RECREATION COMMISSION

Pass a motion to approve the 2021 regular meeting schedule.

9. RECREATION DEPARTMENT UPDATE

Update on items of interest in the Recreation Department

10. ITEMS FOR FUTURE AGENDAS

- Next Regular Meeting: Wednesday, January 27, 2021 at 7 p.m.
- Parks and Recreation Facilities Capital Improvement Program (CIP) projects for Fiscal Year 2020-21 - monthly
- Overview of Operational Changes due to Pandemic: Lessons Learned, Silver Linings - TBD
- Other-Power Driven Mobility Devices (OPDMD) Policy - TBD

11. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, (510) 559-7005. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at the El Cerrito Community Center, 7007 Moeser Lane, El

Cerrito, CA 94530 during normal business hours.