



MINUTES
REGULAR MEETING OF THE
COMMITTEE ON AGING Recreation Department
Wednesday, June 16, 2021, at 3 p.m.

Staff Liaison

Bridget Cooney

(510) 559-7000

bcooney@ci.el-cerrito.ca.us

VIA TELECONFERENCE

3:00 p.m. CONVENE REGULAR MEETING Chair Epley called the meeting to order at 3:02 p.m.

1. ROLL CALL

Present: Chair Kenneth Epley; Vice Chair Pamela Wagner; Members Buddy Akacic, Katherine Cesa, Janet James, Carol Kehoe, Joanna Kim-Selby, Steve Lipson, Kim Marlia, Bruce Yow

Absent: Members Shirley Cressey, Dr. Pansy Kwong, David Van Etten

Also Present: Janet Abelson, Council Liaison, Christopher Jones, Recreation Director, Bridget Cooney, Staff Liaison

Members from the Public: None

2. COMMITTEE ANNOUNCEMENTS

Member Kehoe announced that Christ Lutheran Senior Center, located at 780 Ashbury Ave, which is run through the West Contra Costa Adult School, is reopening on Monday June 28, 2021.

Member Kehoe announced that former Committee on Aging member Kimi Honda passed away.

Member Akacic announced upcoming Senior Strolls. Friday, June 18th going to the Oakland Museum of California located at 1000 Oak St in downtown Oakland and Tuesday, June 22nd Dave Weinstein with the El Cerrito Trail Trekkers will join the group. June 22nd, seniors will meet at the Albany Senior Center. All Senior Strolls begin at 1:00 p.m.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

No comment.

4. COUNCIL/STAFF LIAISONS ANNOUNCEMENTS AND REPORTS

Council Liaison Abelson reported that Council has spent a lot of time working on the budget.

Recreation Director, Jones, reported that the budget will have impacts on Senior Services including Senior Services being consolidated at the Community Center and the Midtown Activity Center remaining closed. Senior Services will limit its focus to core senior services. Classes and programs will be evaluated regarding cost recovery, space

and staff support required. The Community Services Division will oversee all classes and enrichment programs in the Recreation Department for youth through older adults.

Jones stated that during the pandemic, the city stopped all printed materials and mailings including the 60+ Bulletin. The city hopes to send out information to seniors by mail again in the future, but how that is done is to be determined.

Chair Epley invited Director Jones to return in July to provide an update and additional information regarding the budget and senior services.

5. APPROVAL OF THE MINUTES

Moved/Second: Member Cesa/Vice Chair Wagner

Action: Adopted the minutes with corrections from the Committee meeting on **May 19, 2021**

Ayes: 10 **Nos:** None **Abstention:** None

6. CLARIFICATION AND PURPOSE OF COMMITTEE WORKPLAN GOALS AND WORK GROUP ASSIGNMENTS

City Clerk, Holly Charley reminded committee members that the city has an ordinance and policy in place that all committees and commissions must abide by the Brown Act. Charley provided clarification on expectations for committee workplan goals and working group assignments. Charley reminded committee members that the workplan gives direction in terms of what work the committee is going to do throughout the year and how to assign that work is done by the committee. Charley clarified that committee assignments are working group assignments and not standing committees. Working groups are intended to be out in the community performing working. Working Groups have an opportunity to provide updates to the committee in terms of the work they have been doing on behalf of the committee. Working groups should provide a brief report on the work they have done. Working groups wishing to discuss their assignment area in more detail should request to be added to the agenda for a future meeting date.

7. COMMITTEE ON AGING WORK PLAN GOAL SETTING AND WORK GROUP ASSIGNMENT DISCUSSION

Chair Epley requested that staff liaison Cooney lead the committee in reviewing the proposed Work Plan for 2021-22. Liaison Cooney went over the proposed Work Plan goals/objectives. Liaison Cooney reviewed current working group project assignments and activities. Liaison Cooney noted that working group projects previously referred to as "standing committees" are now referred to as working group assignments. Liaison Cooney stated that there are many options for how working group assignments may do their work and how often they report their activities back to the committee. The committee decides how the work is done and how often it is reported. Liaison Cooney suggested that written updates from working groups may be helpful in disseminating information and would allow for more concise oral reporting during committee meetings. Chair Epley requested that continued conversation on Work Plan Goal Setting and Working Group Assignments be added to the July 21st committee meeting agenda.

Vice Chair Wagner and member James requested clarification of the Historical Background section of the Fiscal Year 2021-22 Work Plan.

program. Food distribution takes place on Mondays from 10am-11am at Alvarado Adult School.

Chair Epley stated that Hana Gardens Senior Housing hosts a food distribution for its residents twice a month. Epley also reported that there are Food Pantries run by St. Vincent de Paul in El Cerrito. The two sites are: St. Jerome Food Pantry on Wednesdays between 10:30am-11:30am and St. John Food Pantry on the first and third Saturday of every month between 10am-11am.

g) Technology: No report.

h) Transportation: Chair Epley reported that Aissia Ashoori, Housing Analyst for the city shared pdfs from her presentation on the Mayfair Project at the May 19th meeting.

Chair Epley reported that he contacted the City Manager, Pinkos regarding removing unused newspaper racks along San Pablo Ave.

10. FUTURE AGENDA ITEMS

- Next Meeting: Wednesday, July 21, 2021, at 3pm
- Workplan Goals and Working Group Assignments for FY2021-22 discussion and recommendation for adoption. (July)
- Senior Services Budget & Re-opening update – Recreation Director, Christopher Jones. (July)
- Digital Divide: Seniors and Social Media presentation by David Van Etten – TBD

11. ADJOURNMENT

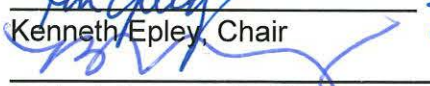
Chair Kenneth Epley adjourned the meeting at 5:02 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular Committee on Aging meeting of June 16, 2021, as approved by the Committee on Aging.



Kenneth Epley, Chair

10/Aug/2021
dated



Bridget Cooney, Staff Liaison