



PUBLIC WORKS

Staff Liaison

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AGENDA

REGULAR MEETING OF THE URBAN FOREST COMMITTEE Monday September 13, 2021 at 7:00 p.m.

JOIN VIA ZOOM:

[https://us06web.zoom.us/j/97043572002?pwd=a2N5UURTSD
FEK2F2NzMxMGNmakhCUT09](https://us06web.zoom.us/j/97043572002?pwd=a2N5UURTSDFEK2F2NzMxMGNmakhCUT09)

Meeting ID: 970 4357 2002 Passcode: 195250
or Dial in: 1-408-638-0968

Pursuant to Executive Order N-29-20, teleconference restrictions of the Brown Act have been suspended, as well as the requirement to provide a physical location for members of the public to participate in the meeting.

Any person wishing to speak to the Urban Forest Committee on any of these matters is invited to participate via teleconference as described above.

The City encourages submission of written comments in advance to the Urban Forest Committee via email to spree@ci-el-cerrito.ca.us prior to the meeting or by contacting the staff liaison listed above.

7:00 p.m. CONVENE REGULAR MEETING

1. **ROLL CALL** - Chair Robin Mitchell; Vice-Chair Robert Hrubes; Members Cathy Bleier, Catherine (Cassie) Hughes, Jennifer Kaczor, Yan Linhart
2. **ORAL COMMUNICATIONS FROM THE PUBLIC-**
Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.
3. **COMMITTEE MEMBER ANNOUNCEMENTS / CHANGES TO THE MEETING AGENDA**
4. **COUNCIL / STAFF LIAISONS ANNOUNCEMENTS AND REPORTS-** City Council Liaison Gabriel Quinto and / or City Staff may report on Council policies, priorities, and significant actions taken by the City Council, and / or matters of general interest to the Urban Forest Committee (UFC). *(10 minutes)*
5. **ADVISORY BODY TRAINING: The Brown Act, Roles and Responsibilities –** El Cerrito City Clerk, Holly Charléty will present an overview and answer questions regarding applications of the Ralph Brown Act. *(15-20 minutes with Q&A)*
6. **ACTION ITEMS-** *(15 minutes)*
 - A. Consider a motion to adopt the minutes from the August 9 UFC Meeting.
 - B. Consider a motion to adopt a revised UFC meeting calendar.
 - C. Consider a motion to recommend to City Council the appointment of Melissa Feudi to the UFC.

7. URBAN FOREST COMMITTEE ACTIVITIES, CALENDAR AND WORK PLAN UPDATE: Hear updates, participate in discussion and consider possible action items that correspond with development of the Urban Forest Committee Work Plan and calendar of events.

- A. Urban Forestry Grants- hear from the ad-hoc subcommittee (*15 minutes*)
- B. Tree City USA Growth Awards (*15 minutes*)
- C. Update Work Plan- discuss and establish goals and objectives for the coming year (*15 minutes*)

8. FUTURE AGENDA ITEMS- hear committee member suggestions for future UFC meeting items

- Urban Forestry Grants
- Hillside Natural Area Planning
- Tree Board University
- 2021/22 Work Plan

9. NEXT MONTH'S CITY COMMITTEE ASSIGNMENTS

- A. Environmental Quality Committee, September 14
- B. Park and Recreation Commission, September 29

10. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, 510-559-7685. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at El Cerrito Recycling Center during normal business hours.