



SUPPLEMENTAL AGENDA MATERIALS

PARK & RECREATION COMMISSION MEETING

March 30, 2022

(Added 3/30/22 at 4pm)

AGENDA ITEM 6 – CITY OF EL CERRITO AND WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT JOINT USE FACILITIES PARTNERSHIP PRESENTATION

1. Presentation

AGENDA ITEM 7 - PARK AND RECREATION COMMISSION WORK PLAN TOPICS DISCUSSION AND UPDATES

1. **DRAFT Park Questionnaire**

AGENDA ITEM 8 – REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED PROJECTS

1. Projects Status Sheet

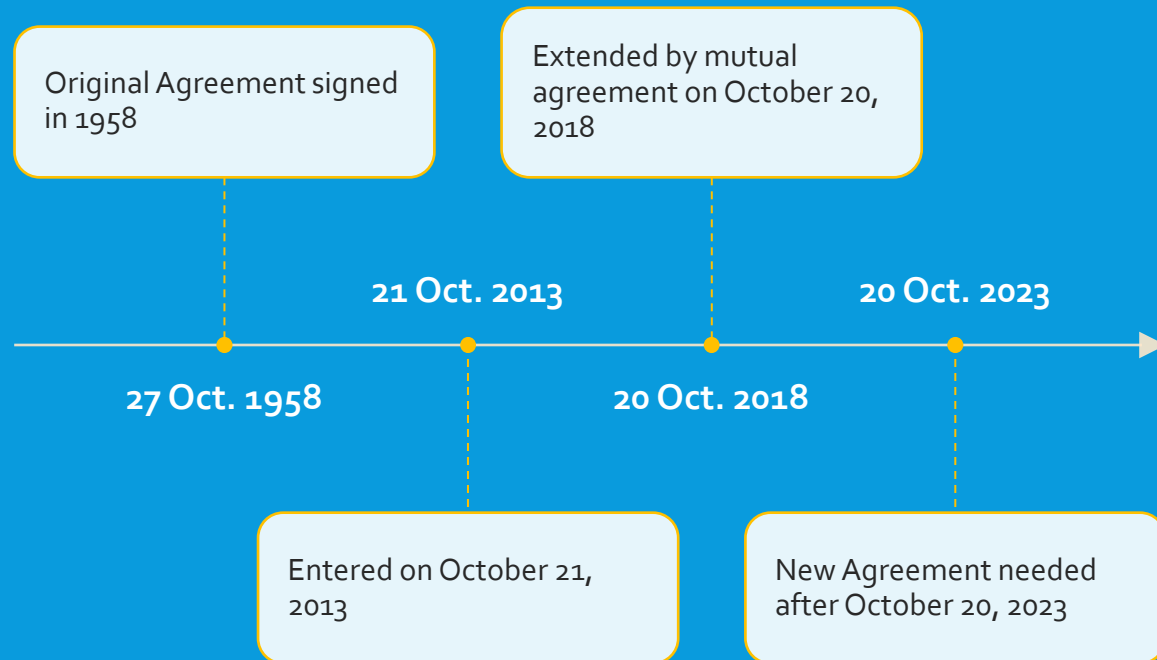
EL CERRITO & WCCUSD JOINT FACILITIES USE PARTNERSHIP

El Cerrito Park and Recreation Commission

Wednesday, March 30, 2022



UMBRELLA JOINT USE AGREEMENT



- City and District can use each other's facilities when not in use by owner
- Use fees can be charged for direct costs (i.e. to pay for staff required to be present during usage)
- Includes all school and recreational facilities within the City of El Cerrito

INDIVIDUAL SITE USAGE & MAINTENANCE AGREEMENTS

Fairmont Field, Castro & Harding Parks

- Several agreements going back to late 1950's; renewed multiple times
- Updated agreements in progress
- Provides for joint development of parks, maintenance and public access as City parks on District property
 - Open to school use during school day
 - City does not schedule activities during the school day
- City provides same level of maintenance as on City property
- City has funded majority of improvements in the parks

Castro, Fairmont, Harding & Madera Clubhouses

- Various agreements dating back to 1960's (Castro & Harding) & 1980's (Fairmont & Madera)
- Allows construction and use of City clubhouses on District property for childcare and recreational programming

TYPICAL CITY USAGE OF DISTRICT FACILITIES & PROPERTY

School Facility	User/Group	Hours Used	Dates/Season
Harding Blacktop	Aftercare & Enrichment Classes	2:50-6pm	M-F, School Year
Harding Auditorium/Classrooms	Enrichment Classes	2:50-4pm	M-F, School Year
Harding Multi Purpose Room	Aftercare	2:50-6pm	M-F, School Year
Fairmont Blacktop/Classrooms	Aftercare & Enrichment Classes	2:50-6pm	M-F, School Year
Madera Lower Yard	Aftercare & Enrichment Classes	2:50-6pm	M-F, School Year
Madera Upper Yard	Aftercare	2:50-6pm	M-F, School Year
Madera Multi Purpose Room	Aftercare	2:50-6pm	M-F, School Year
Madera Library/Classrooms	Enrichment Classes	2:50-4pm	M-F, School Year
Madera STEAM Room	Aftercare	2:50-6pm	M-F, School Year
Madera Classrooms	Aftercare	1:38-:2:40pm	M, T, Th, F
Korematsu Gym	Seasonal Youth Programs	evenings	sporadic
Korematsu Gym	Fitness Classes	9-11am	Summer

Fairmont, Castro & Harding Play Field Usage

- Most non-school, daylight hours during school year
- Most daytime hours during summer
- Various closure periods for maintenance/field rest
- Used mostly El Cerrito youth sports leagues and City programs with some private rentals

TYPICAL DISTRICT USAGE OF CITY FACILITIES & PROPERTY

Facility	User/Group	Hours Used	Dates/Season
Cerrito Vista Park	ECHS Baseball	7.5 hours/wk	Feb-May
Pool	ECHS Swim Team	7.5 hours/wk	Feb-May
Pool	ECHS Water Polo Team	7.5 hours/wk	Aug - Nov
Pool	Fairmont Swim Lessons	6 hours/wk	2-3 weeks in May

- School affiliated groups, such as PTA's, are granted City Co-Sponsorship status for City facilities and park usage
 - Reduced rates
 - Examples include fundraisers at Community Center, Harding Carnival on Harding Field, Picnics at Arlington Park by Madera PTA
- Cerrito Vista Park hosted several activities during various school reconstruction projects

EL CERRITO PARKS & RECREATION FACILITIES MASTER PLAN

Goal B: Enhance El Cerrito's Recreation Facilities

Policy B4. Create additional recreation facility access through reliable partnerships

- Action B4.1. Continue to coordinate with the WCCUSD school district and other agencies in providing adequate recreational facilities (GP, PR1.7)
 - Partner with the WCCUSD and private schools to maximize benefits provided by their schoolyards (UGP, Objective 10)
 - Implement the proposed Green Schoolyard Design Guidelines from the Urban Greening Plan to encourage school-design and programming to better integrate facilities into neighborhoods (UGP, 10.2)
- Action B4.2. Continue to coordinate with adjacent cities and other agencies to provide adequate recreational facilities for El Cerrito residents (GP, PR1.8)
- Action B4.4. Seek opportunities for joint use of community facilities and shared maintenance operation agreements with other service providers, including the WCCUSD and Contra Costa County (GP, CF1.8)

COMMENTS & QUESTIONS

As part of our Commission's community outreach, this survey is intended to obtain feedback on our parks, what is successful, how they are used and how they can be improved. Generally, these are open questions with the concept of going out to a few parks on a weekend afternoon and do quick in person surveys that take no more than 5 minutes.

Questionnaire

1. Within the last 12 months how often do you come to this park?
2. What is your favorite activity at this park?
3. What is your favorite feature of this park?
4. How Important are the following park facility improvements on a scale of 1-5.
 - a. Improved Lighting
 - b. Improved litter facilities
 - c. Improved Restrooms
 - d. Enhanced playgrounds and/or sport facilities
 - e. Improved picnic sites
5. What is the one thing you would improve on this park?
6. Anything else about this park you would like to comment on?
7. What city are you a resident of?
8. Age
 - a. 1-18
 - b. 19-30
 - c. 31-45
 - d. 46 and up
9. Gender
 - a. Male
 - b. Female

Park Recreation Capital Improvement Projects, FY 2022
City of El Cerrito Park and Recreation Commission - 3/30/22

Funded & Approved Projects	Project #	Budget FY 2022	Funding Source	Status
Arlington Park Improvements	TBD	\$40,000	Measure H, Prop. 68 Parks Funds	<p>Application completed, contract executed with State for project. Deed restrictions on park parcel need to be approved in Summer 2022. Beginning process to create RFP for design work to be completed by Spring FY22, construction in FY23. Must be completed by December 2023.</p>
<p><i>This project will implement recommendations in the Parks & Recreation Facilities Master Plan (2019). Current allocation is for design work. In the first few years, based on estimated level of funding, the following are planned for implementation: No. 2.1 - Address Immediate Work Priorities (IWP) for repair and replacement of playground surfacing, BBQ pits, and Clubhouse electrical work (some of these items may overlap with following recommendations); No. 2.6 - Develop design and full cost estimate for Clubhouse renovation to address the 2018 Inventory & Deficiencies Assessment as well as Clubhouse enhanced programming, such as improved rentals for private events and adult fitness; No. 2.7 - Improve group picnic areas including new amenities; repair and replace other amenities including seating, garbage cans, & entry sign.</i></p>				
Hillside Natural Area Signage Improvements	C5038	\$27,110	Measure WW	<p>Timeline is being created for this high priority project. Project must be completed by 12/31/24.</p>
<p><i>Install gateway trailhead signs, trail entry signs, and trail directional markers within the Hillside Natural Area. The design and location of sign are guided by the El Cerrito Trails Signage Plan, a collaborative effort between the El Cerrito Trail Trekkers, the National Park Service, and the City of El Cerrito. These have been updated to conform with current guidelines for accessibility and best practices.</i></p>				
Ohlone Greenway Improvements - Hill Street/Safeway Side Path	C3069	\$65,000	Park-In-Lieu	<p>Project on hold. Timeline TBD pending discussion with property owner and BART.</p>
<p><i>Improve the Ohlone Greenway consistent with the Greenway Master Plan (2009) includes path, landscaping, street crossing improvements and other amenities on the Ohlone and cross streets between Hill and Blake Streets. The street crossing improvements at Hill Street were implemented in 2019 as part of the Ohlone BART Station Area Access, Safety and Placemaking Improvement Project. The next phase is installation of side path and enhanced landscaping between Hill Street and Safeway entrance.</i></p>				
Parks and Recreation Facilities Master Plan Program (Immediate Work Priorities - IWP)	TBD	\$55,000	Measure H	<p>See attached list for specific IWP activities. Electrical projects scheduled for 1st week of April 2022. Other projects TBD.</p>
<p><i>The Program will implement the recommendations in the Parks & Recreation Facilities Master Plan adopted by City Council in April 2019. The Master Plan identifies nearly 200 projects that are categorized as either Immediate Work Priorities, Policy/Programs, Early Wins, Deficiencies, and Enhancements/New Projects. Funding from Measure H is identified in this project for the Immediate Work Priorities identified for FY2020-21 (uncompleted) and FY2021-22 projects at Castro and Fairmont Clubhouses (work plan under development).</i></p>				

Park Recreation Capital Improvement Projects, FY 2022
City of El Cerrito Park and Recreation Commission - 3/30/22

Swim Center Capital Enhancements	C3050	\$298,740	Measure A - 2000	Planned for Winter/Early Spring 2021-22. Plans completed and submitted to Health Department. Construction timeline moved to late Fall/Winter due to pool contractor availability. Will likely open bids in Summer 2022.
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The project includes various capital upgrades or enhancements to the original construction of the Swim Center. After completion of the Swim Center in 2004 and warranty work in 2005, there remained some modifications and enhancements needed to bring the Swim Center up to its highest effectiveness. After 16 years of operation, future capital needs are anticipated to include pool plaster replacement, ADA improvements to pool stairs, ADA improvements to the parking lot, deck replacement and new pool components such as filters, pool lights, pool covers, etc.

Future & Unfunded Projects	Project #	Budget	Funding Source	Status
<u>SEE PROJECT DESCRIPTIONS IN CITY BUDGET, SECTION 12: CAPITAL IMPROVEMENTS</u>				
Centennial Park Phase II	C5037	\$250,000	Developer Related Fees	Planned for FY 2024
Creek Major Maintenance & Restoration Program	TBD	\$1,101,300	Unidentified	TBD
Multi-Generation Recreation Facility	TBD	~\$5.5 million	Unidentified	TBD
Ohlone Greenway Master Plan Improvements	various	\$150,000	Developer Contributions	Planned for FY 2023
Parks & Recreation Facilities Master Plan Projects	TBD, various	~ \$30 million+	TBD	TBD
Urban Forest Management Program	C3042, various	\$230,000	Unidentified	Fiscal Years 2024 through 2026
Urban Greening (Lower Fairmont & Blue to Green Connection)	TBD	\$8,084,550	Unidentified	TBD