



## MINUTES

### REGULAR MEETING OF THE PARK AND RECREATION COMMISSION

Wednesday, April 27, 2022 at 7:00 p.m.

**Staff Liaison**

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**JOIN VIA ZOOM:**

[https://us06web.zoom.us/j/86913752014?pwd=TmxSWIEv  
bVVmTDRMVTdzNFllTjExZz09](https://us06web.zoom.us/j/86913752014?pwd=TmxSWIEv<br/>bVVmTDRMVTdzNFllTjExZz09)

**Event ID:** 869 1375 2014 **Password:** 608928  
**or Dial in:** 1-408-638-0968

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#### 7:00 P.M. CONVENE REGULAR PARK AND RECREATION COMMISSION

**MEETING** Chair Chuaqui called the meeting to order at 7:00 p.m.

1. **ROLL CALL – Present:** Chair Ben Chuaqui; Vice-Chair Avis Codron; Members, Jennifer Kaczor, Norman La Force
2. **COMMISSION/STAFF COMMUNICATIONS AND ANNOUCEMENTS**  
Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff.

Commissioner Kaczor reported that the City's pre-approval application for a Coastal Conservancy Wildlife Resilience Capacity Building Grant made it through the first checkpoint. If ultimately approved, the project would develop a fire resilience and forest conservation management plan for the Hillside Natural Area. Commissioner Kaczor responded to questions and comments related to environmental documentation and possible vegetation management scope.

Chair Chuaqui announced that he attended the workshop on updating the City's Housing Element which is a process to help determine the City's housing needs.

Director Jones announced that the City Council will likely be conducting hybrid meetings beginning in June meaning meetings would take place in person in the Council Chambers as well as via Zoom. Advisory Body meetings could be conducted in a hybrid format later in the summer or in fall 2022.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

*Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.*

**Public Comment:** Dave Weinstein of the El Cerrito Trail Trekkers reported on the upcoming Hillside Natural Area Festival on May 14<sup>th</sup> and 15<sup>th</sup>.

#### 4. COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS

Staff and/or Mayor Pro Tem Lisa Motoyama may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council. Staff will ask if any members of the public who intend to apply to the Park and Recreation Commission are present at the meeting and wish to be recognized.

Director Jones asked if there was anyone in attendance who was interested in applying for the Park and Recreation Commission. There was no response.

#### 5. APPROVAL OF MINUTES

Consider a motion adopting the minutes of the Park and Recreation Commission meeting on **March 30, 2022**.

**Moved/Seconded:** Members La Force/Kaczor.

**Action:** Passed a motion to approve the minutes of the Park and Recreation Commission meeting on March 30, 2022.

**Ayes:** Chair Chuaqui; Vice-Chair Codron; Members Jennifer Kaczor, Norman La Force.

**Noes:** None

**Abstain:** None

#### 7. PARK AND RECREATION COMMISSION WORK PLAN TOPICS DISCUSSION AND UPDATES

Commission discussion and updates on work plan goals and progress and possible action to appoint work plan group members.

- Open space and urban trails update
- Community engagement and outreach
- Work plan priorities

#### (HEARD OUT OF ORDER)

**Presentation and Discussion:** Vice-Chair Codron and staff responded to questions and comments related to the Open Space and Urban Trails Work Plan Group's progress, outreach to the City of Berkeley and Trail Trekkers, proposed trail names and wayfinding signage updates.

**Public Comment:** Dave Wainstein from the El Cerrito Trail Trekkers spoke of their outreach plan and potential development on property north of the Hillside Natural Area.

**Action:** Received and filed

#### 6. RECREATION DEPARTMENT PROPOSED MASTER FEE SCHEDULE FOR FISCAL YEAR 2022-23

Review, discussion and possible action to recommend the proposed Master Fee Schedule for the Recreation Department for fiscal year 2021-22.

#### (HEARD OUT OF ORDER)

**Presentation and Discussion:** City staff responded to questions and comments regarding the proposed Fiscal Year 2022-23 fees for the Recreation Department including the standard 4% increase and reasons for exceptions to the standard increase, tennis fees, field use fees, swim center fees, summer camp deposit fee, childcare fees, senior services fees, administrative fees and finance charges, advertising fees, and the Recreation Department registration software.

**Moved/Seconded:** Chair Chuaqui/Vice-Chair Codron.

**Action:** Passed a motion to recommend approval of the Recreation Department's Master Fee Schedule as currently presented.

**Ayes:** Chair Chuaqui; Vice-Chair Codron; Member Jennifer Kaczor.

**Noes:** None

**Abstain:** Member Norman La Force.

## 8. REORGANIZATION OF THE PARK AND RECREATION COMMISSION

Per City ordinance, select Chair and Vice Chair of the Park and Recreation Commission for 2022-2023.

Chair Chuaqui shared remarks about his year as Chair and called for reorganization.

Commissioner Codron nominated Commissioner La Force for Chair.

Commissioner Kaczor nominated Commissioner Codron for Chair.

Commissioner La Force withdrew his name from consideration.

**Moved/Seconded:** Members La Force/Kaczor

**Action:** Passed a motion to close nominations and elect Member Codron as Chair for 2022/23.

**Ayes:** Members Chuaqui, Kaczor, La Force

**Noes:** None

**Abstain:** Codron

Commissioner Chuaqui nominated Commissioner Kaczor for Vice Chair.

**Moved/Seconded:** Members La Force/Chuaqui

**Action:** Passed a motion to close nominations and elect Member Kaczor as Vice Chair for 2022/23.

**Ayes:** Members Chuaqui, Codron, La Force

**Noes:** None

**Abstain:** Kaczor

Chair Codron and Vice Chair Kaczor shared their visions for the upcoming year.

## 9. RECREATION DEPARTMENT UPDATE

Update on items of interest in the Recreation Department.

City staff reported on 4<sup>th</sup> of July Fundraising goals, new classes offered, senior day trips resuming and swim center programs and staffing needs.

**10. ITEMS FOR FUTURE AGENDAS**

- Next Regular Meeting: Wednesday, May 25, 2022 at 7 p.m.
- Parks and Recreation Facilities Projects Update – Ongoing
- Work Plan Item Discussion/Updates – Ongoing
- Parks and Recreation Facilities FY2023 Capital Improvement Program and Measure H Review – May
- Recreation Department Proposed Fiscal Year 2022-23 Budget – May
- Park and Recreation Commission 2022-23 Work Plan Discussion – June

**11. ADJOURN PARK AND RECREATION COMMISSION MEETING – Chair**  
Codron adjourned the meeting at 8:07 p.m.



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Avis Codron, Chair

This is to certify that the foregoing is a true and correct copy of the minutes of the Regular Park and Recreation Commission meeting on April 27, 2022 as approved by the Park and Recreation Commission.



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Christopher Jones, Staff Liaison