



AGENDA

REGULAR MEETING OF THE FINANCIAL ADVISORY BOARD (FAB)

Tuesday, June 28, 2022 at 7:30 PM

Staff Liaison
Sandra Dalida | 510-215-4312
sdalida@ci.el-cerrito.ca.us

JOIN VIA ZOOM:
<https://us06web.zoom.us/j/82469510680?pwd=ZEZGU1VyOWU3M2doV1lmdE5zeXZoQT09>

Meeting ID: 824 6951 0680 **Password:** 293374
or Dial in: 1-408-638-0968

This advisory body is currently meeting by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, *teleconference restrictions of the Brown Act* are *suspended* and the City will not provide a physical location for members of the public to participate in the teleconference meeting.

Any person wishing to speak to the Financial Advisory Board on any of these matters is invited to participate via teleconference as described above.

The City encourages submission of written comments in advance to the Financial Advisory Board via email to sdalida@ci.el-cerrito.ca.us prior to the meeting or by contacting the staff liaison listed above.

7:30 p.m. CONVENE REGULAR MEETING

1. **ROLL CALL** – Chair Dick Patterson; Vice-Chair Farhad Farahmand; Members Ruth Cazden, William Ktsanes, Kimberly White.
2. **ORAL COMMUNICATIONS FROM THE PUBLIC** (5 min.)
Remarks are typically limited to three minutes per person, and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, as well as introduction by individuals interested in serving on the advisory body. Remarks on agenda items will be heard at the time the item is discussed.
3. **COUNCIL/STAFF LIAISONS ANNOUNCEMENTS AND REPORTS** (10 min.)
Staff and/or Councilmembers may report Council policies, priorities and significant actions taken by the City Council, and/or on matters of general interest to the FAB.
4. **Update from Ad-Hoc Committee on Draft FAB Work Plan** (40 min.)
Receive update from Ad-Hoc Committee, discuss and possible action and/or other potential recommendations and modifications by members.
 - Ad-Hoc Committee – Draft FAB Work Plan Presentation (attachment)
5. **Council Compensation Discussion** (20 min.)
Discuss and possible recommendations for adjusting Council Compensation.
6. **COMPREHENSIVE FINANCIAL POLICY REPORTING SECTION** (40 min.)
Discuss and possible action on inclusion of a reporting section and any other potential modifications requested by members to the policy.

7. FUTURE AGENDA ITEMS *(5 min.)*

- Pension 115 Trust
- General Fund Reserve
- 5 Year Forecast (when available)
- Reporting Section for Comprehensive Financial Policy
- Any other policy revisions (general suggestions by members)
- Council Compensation Discussion
- FAB Workplan Update from Ad-Hoc Committee

8. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, 510-215-4312. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection online at <http://www.el-cerrito.org/Archive.aspx?AMID=93>.

Ad-Hoc FAB Work Plan Committee

FAB Work Plan Presentation - Initial Draft

June 28, 2022

I. Accomplishments: 2021 – 2022

- A. Discussed and reviewed the 2021 TRAN
- B. Reviewed 2021-2022 General Fund Budget draft and made recommendations
- C. To structure the budget to achieve a \$1M surplus exclusive of ARPA funds
 1. To include a menu of options that would achieve the \$1M surplus goal with their impacts on residents
 2. To include explanations of impacts on residents of budget cuts that result material service reductions
 3. Recommended greater transparency in financial reports
- D. Departmental detail of expenditures
- E. Departmental detail of revenues
- F. Recommended that City Council modify the Investment Policy to include a socially responsible investment clause prohibiting direct investment in companies that manufacture fossil fuels. The recommendation does not apply to funds invented through LAIF.
- G. Discussed potential modifications to the Comprehensive Financial Policy
 1. Timing of reporting requirements
 2. More detailed reporting for departmental activities
 3. Department thresholds for changes not requiring Council
 4. Need to clarify use of the term “control” in the policy
- H. Discussed adequacy of current reserve policies (both General Fund and EDRF) and the timeline to achieve reserve goals

II. FAB Activities Done Every Year

- A. Review budget for the next fiscal year
- B. Review quarterly investment reports
- C. Review & discuss 5- and 10-year financial forecasts
- D. Review and discuss TRAN
- E. Review 5 year General Fund Financial Forecasts
- F. Review and discuss budget updates

III. (Potential) FAB Projects for 2022 – 2021

- A. Discuss Council Members’ Salaries
- B. Create plan for better communication with City Council