



AGENDA

REGULAR MEETING OF THE PARK AND RECREATION COMMISSION

Wednesday, September 28, 2022 at 7:00 p.m.

JOIN VIA ZOOM:

<https://us06web.zoom.us/j/84384934873?pwd=UlqwWW1qVzdMTWZydUJBeUdNZ3ordz09>

Event ID: 843 8493 4873 **Password:** 146727
or Dial in: 1-408-638-0968

Staff Liaison

Christopher Jones | (510) 559-7005
cjones@ci.el-cerrito.ca.us

Pursuant to Executive Order N-29-20, teleconference restrictions of the Brown Act have been suspended, as well as the requirement to provide a physical location for members of the public to participate in the meeting.

Members of the public can watch or listen to Park and Recreation meeting via Zoom using the meeting information listed above.

Public comments may be submitted one of two ways:

1. Via Zoom using the ["Raise Hand"](#) icon to request to speak. If joining by phone, dial *9 to "raise your hand", and when prompted *6 to unmute/mute.
2. Via email to cjones@ci.el-cerrito.ca.us. Email must contain in the subject line **Public Comments – Not on the Agenda or Public Comments – Agenda Item #** .

To ensure that the Park and Recreation Commission receives your written comments prior to taking action, they must be received by **4:00 p.m. the day of the meeting**. All written comments received by this deadline will be provided to the Park and Recreation Commission and posted online in advance of the meeting.

Comments received after the deadline will be provided to the Park and Recreation Commission and included with supplemental materials **after the meeting**. **No written comments will be read into the record.**

7:00 P.M. CONVENE REGULAR PARK AND RECREATION COMMISSION MEETING

1. **ROLL CALL** – Chair Avis Codron; Vice-Chair Jennifer Kaczor; Members, Ben Chuaqui, Norman La Force

2. **COMMISSION/STAFF COMMUNICATIONS AND ANNOUNCEMENTS**

Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.

4. COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS

Staff and/or Mayor Pro Tem Lisa Motoyama may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council. Staff will ask if any members of the public who intend to apply to the Park and Recreation Commission are present at the meeting and wish to be recognized.

5. APPROVAL OF MINUTES

Consider a motion adopting the minutes of the Park and Recreation Commission meeting on **August 24, 2022**.

6. TRAIL MAINTENANCE AND IMPROVEMENTS

Discussion and presentation on community outreach plans, proposed trail maintenance work, and possible action to recommend procedures and protocols for volunteers and City assistance.

7. PARK AND RECREATION COMMISSION WORK PLAN TOPICS DISCUSSION AND UPDATES

Commission discussion and updates on work plan goals and progress and possible action to appoint work plan group members.

- Work Plan Group Assignments
- Community engagement and outreach
- Work plan priorities

8. REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED PROJECTS

Review Parks Projects Status Sheet of funded and unfunded capital improvement program projects related to Parks and Recreation.

9. RECREATION DEPARTMENT UPDATE

Update on items of interest in the Recreation Department.

10. ITEMS FOR FUTURE AGENDAS

- Next Regular Meeting: Wednesday, October 26, 2022 at 7 p.m.
- Parks and Recreation Facilities Projects Update – Ongoing
- Work Plan Item Discussion/Updates – Ongoing
- Arlington Tennis Plaza Phase I Design Review – October/December

11. ADJOURN PARK AND RECREATION COMMISSION MEETING

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, (510) 559-7005. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at the El Cerrito Community Center, 7007 Moeser Lane, El Cerrito, CA 94530 during normal business hours.



AGENDA MATERIALS

PARK & RECREATION COMMISSION MEETING SEPTEMBER 28, 2022

AGENDA ITEM 5 - APPROVAL OF MINUTES

1. Draft Meeting Minutes, August 24, 2022

AGENDA ITEM 6 - TRAIL MAINTENANCE AND IMPROVEMENTS

1. El Cerrito Trail Trekkers Draft Outreach Plan

AGENDA ITEM 7 - PARK AND RECREATION COMMISSION WORK PLAN TOPICS DISCUSSION AND UPDATES

1. Park and Recreation Commission 2022-23 Work Plan – Approved 8/24/22

AGENDA ITEM 8 - REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED PROJECTS

1. Projects Status Sheet



MINUTES - **DRAFT**

REGULAR MEETING OF THE PARK AND RECREATION COMMISSION

Wednesday, August 24, 2022 at 7:00 p.m.

Staff Liaison

Christopher Jones | (510) 559-7005
cjones@ci.el-cerrito.ca.us

JOIN VIA ZOOM:

<https://us06web.zoom.us/j/86540347107?pwd=YnY3UzZyOXI6SWx1Y1VoWnFQOFdVUT09>

Event ID: 865 4034 7107 **Password:** 397898
or Dial in: 1-408-638-0968

7:00 P.M. CONVENE REGULAR PARK AND RECREATION COMMISSION

MEETING Chair Codron called the meeting to order at 7:00pm

1. **ROLL CALL – Present:** Chair Avis Codron; Vice-Chair Jennifer Kaczor; Members, Ben Chuaqui. **Absent:** Norman La Force

2. **COMMISSION/STAFF COMMUNICATIONS AND ANNOUCEMENTS**

Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff.

Chair Codron reported that she went to the El Cerrito Recycling Center 50th Anniversary and the El Cerrito High School Tennis Courts the previous Sunday.

Director Jones reported that the City is looking into options for return to in person meetings and/or hybrid meetings. The consensus of the Commission was that they would prefer hybrid meetings.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.

All written comments submitted prior to and during the meeting were posted online as supplemental materials and incorporated into the official meeting record. Written public comment for matters not on the agenda was received from Linda Hom.

Oral Public Comments:

Dave Weinstein of the El Cerrito Trail Trekkers stated that he is finalizing a draft version of an outreach plan for trail building and hopes to present it the next meeting.

4. COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS

Staff and/or Mayor Pro Tem Lisa Motoyama may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council. Staff will ask if any members of the public who intend to apply to the Park and Recreation Commission are present at the meeting and wish to be recognized.

Presentation and Discussion: Director Jones discussed and responded to questions about the West Contra Costa Unified School District presentation at the August 16th City Council Meeting. Pertinent topics included the 7-11 Committee for surplus district properties, eucalyptus trees on the Portola Temporary Campus and the El Cerrito High School Tennis Courts.

5. APPROVAL OF MINUTES

Consider a motion adopting the minutes of the Park and Recreation Commission meeting on **July 27, 2022**.

Moved/Seconded: Member Chuaqui/Vice Chair Kaczor.

Action: Passed a motion to approve the minutes of the Park and Recreation Commission meeting on July 27, 2022.

Ayes: Chair Codron; Vice-Chair Kaczor; Member Ben Chuaqui.

Noes: None

Abstain: None

6. PARK AND RECREATION COMMISSION WORK PLAN TOPICS DISCUSSION AND UPDATES

Commission discussion and updates on work plan goals and progress and possible action to appoint work plan group members.

- Community engagement and outreach
- Work plan priorities

Presentation and Discussion: Chair Codron and Member Chuaqui discussed and responded to questions about their Work Plan Group's park survey that they conducted at the Arlington Park and at the 4th of July Festival. Discussion included common favorite amenities, desired improvements and plans to conduct surveys at other parks.

Action: Received and filed.

7. SUMMER CAMP SURVEY RESULTS PRESENTATION AND PROGRAM SURVEY DISCUSSION

Presentation and discussion of El Cerrito Summer Camp survey and discussion of a potential general Recreation Department programs and services survey.

Presentation and Discussion: Staff discussed and responded to questions about summer camp survey results that were collected from the families of campers who participated in one of the summer camps offered by the Recreation Department in 2022. Discussion included summer camp enrollment and camp

offerings, survey results and questions to include in a general survey for Recreation Department programs and services.

Action: Received and filed.

8. 2022-23 PARK AND RECREATION COMMISSION WORKPLAN

Discussion, brainstorming and possible action to adopt the Park and Recreation Commission's 2022-22 Work Plan.

Presentation and Discussion: Commissioners and staff discussed and responded to questions about the Park and Recreation Commission's 2022-23 Work Plan. Adopted goals are School District Partnership, Community Outreach & Engagement, Engaging Recreation/Community Partners, Open Space & Urban Trails and Parks and Recreation Projects.

Public Comment: Troy Tyler spoke of a possible trail connection between the Ohlone Greenway and the Bay Trail via a freeway overpass. He also stated his interest in joining the Park and Recreation Commission.

Moved/Seconded: Chair Codron/Vice Chair Kaczor.

Action: Passed a motion to approve the 2022-23 Park and Recreation Commission Work Plan.

Ayes: Chair Codron; Vice-Chair Kaczor; Member Ben Chuaqui.

Noes: None

Abstain: None

9. REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED PROJECTS

Review Parks Projects Status Sheet of funded and unfunded capital improvement program projects related to Parks and Recreation.

Presentation and Discussion: staff discussed and responded to questions about the Arlington Park Improvements, Hillside Natural Area Projects, Pickleball Courts and Tennis Plaza and the Swim Center Re-Plastering Project.

Action: Received and filed.

10. RECREATION DEPARTMENT UPDATE

Update on items of interest in the Recreation Department.

Director Jones provided updates on upcoming Fall programs, new classes, Fall Swim Center hours, and the Pumpkin Splash special event.

11. ITEMS FOR FUTURE AGENDAS

- Next Regular Meeting: Wednesday, September 28, 2022 at 7 p.m.
- Parks and Recreation Facilities Projects Update – Ongoing
- Work Plan Item Discussion/Updates – Ongoing

12. ADJOURN PARK AND RECREATION COMMISSION MEETING Chair Codron
adjourned the meeting at 8:39 p.m.

Avis Codron, Chair

This is to certify that the foregoing is a true and correct copy of the minutes of the Regular Park and Recreation Commission meeting on August 24, 2022 as approved by the Park and Recreation Commission.

Christopher Jones, Staff Liaison

Trail Building and Public Outreach Plan

Focus on “urban trails” outside the Hillside Natural Area

Draft. Aug. 23, 2022

Dave Weinstein, Melissa Hobbs, El Cerrito Trail Trekkers

This document is designed to formalize how Trekkers plans upcoming trail projects, works with city staff, and conducts outreach to the community. It is based on the idea that trails are important amenities and parts of the city’s infrastructure, and that the city is committed to completing its network of Hillside and non-Hillside trails for the benefit – safety, convenience, recreation -- of the entire community.

The scope of the project: It is worth noting that of the city’s network of just over 40 public, non-Hillside trails, only about a dozen are currently impassable (or passable only with difficulty). Thus, we have a do-able project.

The plan, as spelled out in the October 2021 Report on potential trail work, is for Trekker volunteers to develop trail projects that can be done by volunteers and do not require city funding (other than incidental staff work like hauling debris, and relatively light administrative staff time).

Trail improvements that would involve concrete stairs or other engineering would need to be included in the commission’s work plan, again as spelled out in the Oct. 2017 report.

Selecting trail projects:

Members of Trekkers have surveyed every impassable, or difficult to use or dangerous trail in the city. We put together one list of potential trail projects, a report to the Park and Recreation Commission, which we submitted in October 2021.

That report was intended to illustrate the range of projects that would be needed to complete the city’s urban trail system, so it ranged from easy volunteer projects to those that would require engineering.

A new, shorter report, “El Cerrito Trail Improvements 2022-2023,” which we are submitting now, focuses instead on easier trail projects that could be done during this time frame by volunteers.

Determining the work plan for each project:

Trail Trekkers will continue to work with experienced trail builders in the trail building community to determine the best way to improve, design and build each trail. These include Trekker Jenny Hammer, and members of the Berkeley Path Wanderers trail building crew, including Bob Gomes, and Jim Rosenau, of the Berkeley trail building group Take to the Hills.

In all cases, as per longtime agreement, Trekkers will check with Stege Sanitary District to ensure that no damage be done and no interference occur involving sewer lines that often follow the routes of trails.

Trekkers will also check with native plant experts, including Susan Schwartz, on potential plant impacts, with Native American site expert Richard Schwartz on Native sites, with our birder friends in case we need to remove foliage, etc.

A general work plan for each project showing what grading is needed, about how many treads will be needed, and the like will be shared with city staff, along with a timeline for completion.

Coordinating with city officials: Trekkers primary contacts are with the city's Parks and Recreation Commission, which has approved the concept of trail development, adopting trail improvement as part of its own work plan. The commission has the ability to step in when and if problems arise.

Day to day coordination will be with the Operations-Environmental Services staff (for example, **Stephen Pree, Will Provost, Christina Laird, Carrie Bennet**), on such matters as borrowing of tools, hauling away debris, and the like.

Note 1. I have spoken with Will Provost, who says he will talk about this up his chain of command, the public works director and the city manager. He says he thinks the plan makes sense to have Operations-Environmental Services work with Trekkers on these volunteer trail improvements.

Note 2: Much as Trekkers and the Park and Recreation Commission understand the value of these paths and public stairways as an important if often neglected part of the city's pedestrian-general transportation infrastructure, it could happen that some neighbors will see a long unused path next to their homes is about to be improved and may worry about noise, privacy, crime, etc.

We believe such complaints, if they come to city staff, would best be channeled to environmental services. That is why we hope to build a good relationship, ensuring that work is not halted because of one or two complaints, on a trail project that will benefit the entire community.

We also understand that some residents may contact a City Council member directly with a complaint. Trekkers has met with council members and believes that on the whole the City Council understands the value of improving this trail system; but of course they also understand the value of pleasing constituents. That's one reason we plan vigorous community outreach.

Community outreach: Outreach to the neighborhood will be comprehensive for each project in the following manner, with the goal of ensuring that people understand the benefit of the trail system, to recruit neighborhood volunteers for the work team, and to head off complaints about potential loss of privacy or other perceived negative consequences.

For neighborhood outreach, Trekkers will create talking points, printed material, and post material for our Facebook page, Nextdoor and other social media. Trekkers would circulate talking points about a month before trail work begins, and would provide notice that work will start at least two weeks notice before the work starts. Efforts would be made to involve neighbors in the project.

It will discuss the value of trails, the benefits a neighborhood trail offers the community: more opportunities to walk, easier access to schools, stores, BART, without car use; an emergency evacuation route; connection to other trails for exercise, tranquility; blue-green connection from Bay to Hills. Etc.

We will distribute flyers about upcoming trail work to neighbors, offering opportunity for residents to talk to us and to get involved. We will provide a number to call and our email address if there are questions or if neighbors want to volunteer. Trekkers is prepared to meet with any neighbors to discuss the trail project.

Trekkers will work with members of our group who live in the neighborhood to make direct outreach. Trekkers members are well scattered throughout town.

There will be regular follow-up as neighbors desire, as we emphasize that “This is your neighborhood trail.”

The goal is to achieve a degree of coordination that helps projects move forward, rather than holding them back. Another goal is to keep all interested parties informed about progress, and to provide an orderly set of procedures.

Creating trail building teams. Since our beginning 12 years ago, Trekkers has successfully built about half a dozen trails, all in the Hillside Natural Area. We need to rebuild our trail building capacity, as some of our experienced leaders are not as active with the organization as before, due to time constraints.

We are working to fix this, and expect that once we get back to trail work, leaders will emerge. Many current Trekkers have trail building experience, so completing the simple projects outlined in our new work plan will not be difficult.



PARK AND RECREATION COMMISSION

FISCAL YEAR 2022-2023 WORK PLAN

AND

2021-2022 ACCOMPLISHMENTS

Members: Chair Avis Codron; Vice Chair Jennifer Kaczor; Members Ben Chuaqui, Norman La Force

MISSION STATEMENT: *(State mission as identified in enabling legislation and include legislation citation)*

There shall be a park and recreation commission. It shall have the powers and duties stated below, and such others as the council may decide:

- A. To act in an advisory capacity to the council and the city manager on all matters pertaining to public recreation, including parks, playgrounds, landscaping within the boundaries of parks, playgrounds and recreational facilities, child care, educational courses, and entertainment;
- B. To make recommendations regarding the annual budget, within its scope of concern, to the city manager and the council;
- C. To make recommendations to the council, annually, concerning fees for city sponsored programs;
- D. To assist in planning recreation programs for the residents of the city, to promote public interest therein, and to solicit the cooperation of other public and private agencies;
- E. To make recommendations to the council regarding present and future needs for park and recreation facilities.

(Ord. 2007-12 § 1, 2007: Ord. 92-2 Div. 2 (part), 1992.)

HISTORICAL BACKGROUND: El Cerrito's Parks Commission was created in 1946 by the City Council. In 1949 a combined Park and Recreation Commission was created. The commission has been active ever since in all major park and recreation facility projects and plans. The Commission was instrumental in the public process that ultimately saw the approval of Measure A in 2000 for the reconstruction of the El Cerrito Swim Center. Several plans have been reviewed and recommended by the Commission including the Ohlone Greenway Master Plan, Urban Forest Plan, Urban Greening Plan, and others. They have reviewed and recommended all playground renovations over the past 15 years at nearly every City Park. The Commission annually reviews and recommends the Parks and Recreation Facilities CIP Projects in the City's budget as well as the Recreation Department's budget and fees. Most recently the Park and Recreation Commission helped oversee the development of the El Cerrito Parks and Recreation Facilities Master Plan which was adopted by the City Council on April 2, 2019. The Master Plan assess the needs of the Parks and Recreation system (parks, recreation facilities, open space and trails) in El Cerrito as well as plans for its future. After passage of the Master Plan, the Commission recommended the placement of Measure H on the November 2019 ballot which was ultimately approved by over 77% of El Cerrito voters. Since Measure H was passed, the Commission has carefully monitored the spending from this fund as well as the implementation of the Master Plan.

FISCAL YEAR 2022-23 WORK PLAN

GOAL/OBJECTIVE	PROPOSED ACTIVITIES	ENABLING LEGISLATION
1. School District Partnership	<ul style="list-style-type: none"> • Develop protocol or process for addressing closed tennis courts • Maintain regular dialogue to better relationship, promote partnership and resolve any issues • Monitor park and facility agreements between City and District 	A, D
2. Community Outreach & Engagement	<ul style="list-style-type: none"> • Participate in City Events, keep track of what is coming up • Online survey for parks, programs, and services • Help recruit additional Park and Recreation Commissioners 	D, E
3. Engaging Recreation/Community Partners	<ul style="list-style-type: none"> • Engage Tennis Club, Strollers and Rollers, Trail Trekkers, East Bay Pickleball Association, El Cerrito Youth Baseball, Spur Soccer and other community/user groups involved with El Cerrito's parks and recreation facilities. 	D, E
4. Open Space & Urban Trails	<ul style="list-style-type: none"> • Support efforts to create a HNA Master Plan • Support urban trails and maintenance • Form recommendations to City Council • Support open space acquisition 	A, E
5. Parks and Recreation Projects	<ul style="list-style-type: none"> • Advocate for additional staffing and/or resources to manage parks projects • Advocate for additional staffing and/or resources to apply for and manage grants • Help identify grant opportunities 	A, B, E

PRIOR YEAR ACCOMPLISHMENTS

GOAL/OBJECTIVE	ACTIVITIES SUPPORTING GOAL	STATUS
<p>1. Monitor the implementation of the Parks & Recreation Facilities Master Plan</p>	<ul style="list-style-type: none"> • Received public comment regarding Master Plan recommendation to change Castro Park Tennis Courts to Pickleball Courts; ultimately recommended project move forward if 100% funded by donations and with proposed conditions of approval. • Received presentation and public comment on Arlington Tennis Garden to be funded by donations facilitated by the El Cerrito Tennis Club; recommended project for approval. 	<ul style="list-style-type: none"> • Pickleball project on hold due to staff capacity; in 2022-23 CIP. • Awaiting Tennis Club donations to establish timeline; in 2022-23 CIP.
<p>2. Open Spaces & Urban Trails</p>	<ul style="list-style-type: none"> • Received presentations and updates from the El Cerrito Trail Trekkers regarding their goals for Open Space and Urban Trails. 	<ul style="list-style-type: none"> • Created Work Plan Group to help formulate recommendations.
<p>3. Monitor and make recommendations regarding the Recreation Department Budget</p>	<ul style="list-style-type: none"> • Reviewed FY2021-22 Recreation Department budget and year to date spending at mid-year. • Reviewed proposed FY2022-23 Recreation Department Master Fee Schedule • Reviewed proposed FY2022-23 Recreation Department Budget 	<ul style="list-style-type: none"> • Recommended Master Fee Schedule adoption by City Council • Recommended adoption of budget as presented with the addition of a 50% FTE position dedicated to project and grant management.
<p>4. Create Engagement and Outreach Plan</p>	<ul style="list-style-type: none"> • Scheduled Regular Meetings April through August 	<ul style="list-style-type: none"> • all meetings held

	<p>2022 to take place in different parks/recreation facilities.</p> <ul style="list-style-type: none"> Created a survey for Commissioners to use to engage public in parks. 	<p>virtually due to COVID-19 pandemic.</p> <ul style="list-style-type: none"> Survey used at 4th of July Festival.
5. Programs and Services	<ul style="list-style-type: none"> Received presentation from Recreation Supervisors regarding programming in all Recreation Divisions. 	<ul style="list-style-type: none"> Received and filed
6. School District Partnership	<ul style="list-style-type: none"> Received a presentation from City and District staff about the partnership and joint use facilities agreement between the two organizations. 	<ul style="list-style-type: none"> Received and filed, consensus was to make this an annual agenda item.
7. Measure H	<ul style="list-style-type: none"> Reviewed FY2021-22 Measure H budget and year to date spending at mid-year. Reviewed the FY2022-23 proposed Measure H budget as part of overall Capital Improvement Program projects for parks and recreation facilities. 	<ul style="list-style-type: none"> Recommended 25% FTE dedicated to parks and recreation improvement projects.

ONGOING PROJECTS

	Project	Activities	Enabling Legislation
1.	Monitor Measure H & Other Parks and Recreation related funds	<ul style="list-style-type: none"> • Monitor spending and allocations of Measure H and other funds for Parks and Recreation Facilities maintenance and enhancements. • Make recommendations for future projects or other expenses funded by Measure H and related funds 	A, B, E
2.	Monitor and document present and future needs of Park Facilities and Landscaping	<ul style="list-style-type: none"> • Monitor implementation of Parks & Recreation Facilities Master Plan • Commissioners visit priority parks together each year and split remaining parks to be visited individually; report back on conditions 	E
3.	Gather information/communication/feedback from community	<ul style="list-style-type: none"> • Recommend resident surveys every 2-5 years • Publicize Park and Recreation Commission meeting dates and times in rECnews electronic newsletter. • Plan 4th of July booth and what the Commission would like to accomplish 	A, D
4.	Receive regular updates on parks projects in the City's CIP	<ul style="list-style-type: none"> • Financial status; budget • Regularly review the status of Parks & Recreation Facilities CIP projects for the current fiscal year • Schedule/impactful changes • Design Review 	A, B

5.	Programs & Services	<ul style="list-style-type: none"> • Receive periodic updates on Recreation Department programs and activities • Review general survey results periodically 	A, D
6.	Monitor and make recommendations regarding the Recreation Department Budget	<ul style="list-style-type: none"> • Make recommendation on proposed fiscal year budgets • Make recommendation on proposed fiscal year Master Fee Schedule • Receive periodic budget reports throughout the year. 	A, B, C, E

Park Recreation Capital Improvement Projects, FY 2023
City of El Cerrito Park and Recreation Commission - 9/28/22

Funded & Approved Projects	Project #	Budget FY 2023	Funding Source	Status
Arlington Park Improvements	TBD	\$340,000	Measure H, Prop. 68 Parks Funds	Progress report submitted to State. Design RFP issued on 8/1; closed on 8/22/22. 1 bid received, staff pleased with proposal and design team, negotiated design fee to fit budget. Possible City Council approval on 9/20/22. Design process anticipated to begin in October. Construction must be completed by December 2023.
<i>This project will implement recommendations in the Parks & Recreation Facilities Master Plan (2019). Current allocation is for design work. In the first few years, based on estimated level of funding, the following are planned for implementation: No. 2.1 - Address Immediate Work Priorities (IWP) for repair and replacement of playground surfacing, BBQ pits, and Clubhouse electrical work (some of these items may overlap with following recommendations); No. 2.6 - Develop design and full cost estimate for Clubhouse renovation to address the 2018 Inventory & Deficiencies Assessment as well as Clubhouse enhanced programming, such as improved rentals for private events and adult fitness; No. 2.7 - Improve group picnic areas including new amenities; repair and replace other amenities including seating, garbage cans, & entry sign.</i>				
Hillside Natural Area Signage Improvements	C5038	\$60,058	Measure WW	Timeline is progress for this high priority project with new Project Manager, restarting in Fall 2022. Must be completed by 12/31/24.
<i>Install gateway trailhead signs, trail entry signs, and trail directional markers within the Hillside Natural Area. The design and location of sign are guided by the El Cerrito Trails Signage Plan, a collaborative effort between the El Cerrito Trail Trekkers, the National Park Service, and the City of El Cerrito. These have been updated to conform with current guidelines for accessibility and best practices.</i>				
Hillside Natura Area (HNA) Improvements	C3075, C5046	\$145,000	Potential Grant	Project pending notification of grant award in September from the Coastal Conservancy Wildfire Resiliency Grant Program
<i>This project will implement the Parks and Recreation Facilities Master Plan recommendation of creating a HNA Master Plan for trail maintenance & development, native plant and forest restoration, vegetation management and fire mitigation in line with the requirements of the grant.</i>				
Parks and Recreation Facilities Master Plan Program	TBD	\$61,000	Donations	Gathering specs for Pickleball Court conversion for eventual RFP. Tennis Club will bring forward proposal for brick fundraiser, Park & Rec Commission to review paver design and color.
<i>The Program will implement the recommendations in the Parks & Recreation Facilities Master Plan projects for Phase I of the Tennis Plaza at Arlington Park and the conversion of the Tennis Courts to Pickleball Courts at Castro Park pending receipt of donations being raised by the El Cerrito Tennis Association and the East Bay Pickleball Association.</i>				
Swim Center Capital Enhacements	C3050	\$335,000	Measure A - 2000, Measure H	Recreation Pool Replaster plans approved by Health Department. Received two bids that are significantly over the architect's estimate. Staff determining next steps. Project timeframe 11/22 - 3/23.
<i>The project includes various capital upgrades or enhancements to the original construction of the Swim Center. After completion of the Swim Center in 2004 and warranty work in 2005, there remained some modifications and enhancements needed to bring the Swim Center up to its highest effectiveness. After 16 years of operation, future capital needs are anticipated to include pool plaster replacement, ADA improvements to pool stairs, ADA improvements to the parking lot, deck replacement and new pool components such as filters, pool lights, pool covers, etc. Current Fiscal Year Project is re-plastering of Recreation Pool.</i>				

Park Recreation Capital Improvement Projects, FY 2023
City of El Cerrito Park and Recreation Commission - 9/28/22

Future & Unfunded Projects	Project #	Budget	Funding Source	Status
<u>SEE PROJECT DESCRIPTIONS IN CITY BUDGET, SECTION 12: CAPITAL IMPROVEMENTS</u>				
Centennial Park Phase II	C5037	\$355,000	Developer Related Fees	Planned for FY 2024
Creek Major Maintenance & Restoration Program	TBD	\$1,101,300	Unidentified	TBD
Multi-Generation Recreation Facility	TBD	~\$5.5 million	Unidentified	TBD
Ohlone Greenway Master Plan Improvements	various	\$413,000	Developer Contributions, various	Planned for FY 2024 and FY 2026
Ohlone Greenway Improvements - Hill to Blake	C3069	\$265,000	Park-In-Lieu	Tentatively scheduled for FY 2024 and FY2025
Parks & Recreation Facilities Master Plan Projects	TBD, various	~ \$31 million+	TBD	TBD
Urban Forest Management Program	C3042, TBD	\$346,100	Unidentified	Fiscal Years 2024 through 2027
Urban Greening (Lower Fairmont & Blue to Green Connection)	TBD	\$8,084,550	Unidentified	TBD

Updates since last report listed in red.