



AGENDA

REGULAR MEETING OF THE COMMITTEE ON AGING

WEDNESDAY, FEBRUARY 15, 2023, at 3p.m.

Staff Liaison

Bridget Cooney | (510) 559-7008
bcooney@ci.el-cerrito.ca.us

JOIN VIA ZOOM:

<https://us06web.zoom.us/j/84909970092?pwd=TGxOWXBWNWRiL0Y2RHd3dGxncTZJQT09>

Meeting ID: 849 0997 0092 **Password:** 625466 or
Dial in: 1-408-638-0968

This advisory body is currently meeting by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, *teleconference restrictions of the Brown Act are suspended*, and the City will not provide a physical location for members of the public to participate in the teleconference meeting.

Any person wishing to speak to the Committee on Aging on any of these matters is invited to participate via teleconference as described above.

The City encourages submission of written comments in advance to the Committee on Aging via email to bcooney@ci.el-cerrito.ca.us prior to the meeting or by contacting the staff liaison listed above.

3:00 p.m. CONVENE REGULAR MEETING

- 1. ROLL CALL** – Chair Kenneth Epley; Vice-Chair Cesa; Members Buddy Akacic, Janet James, Carol Kehoe, Dr. Pansy Kwong, Steve Lipson, Kim Marlia, Pamela Wagner, Bruce Yow
- 2. ORAL COMMUNICATIONS FROM THE PUBLIC**
Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, as well as introduction by individuals interested in serving on the advisory body. Remarks on agenda items will be heard at the time the item is discussed.
- 3. MOMENT OF SILENCE IN MEMORY OF COUNCILMEMBER JANET ABELSON**
Chair Epley will lead committee members in a moment of silence in memory of Councilmember Janet Abelson.
- 4. COMMITTEE MEMBER ANNOUNCEMENTS**
Remarks are typically limited to three minutes per person and are informal announcements on matters of general interest which are announced by Committee on Aging Members.
- 5. COMMITTEE ON AGING LIAISON REPORTS**
Liaisons for the Advisory Council on Aging, West County Senior Coalition and Senior Living Facilities in El Cerrito, report on matters of interest to the Committee on Aging. Reports are limited to three minutes per group.

6. COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS

Councilmember and/or Staff may report on matters of general interest to the Committee on Aging, Council policies, priorities and significant action taken by City Council.

7. UPDATED LEGISLATION FOR ADVISORY BODY MEETINGS

Informational presentation by City Clerk, Holly Charlety regarding updated legislation for Advisory Bodies beginning March 1, 2023.

8. APPROVAL OF THE MINUTES

Pass a motion to adopt the minutes from the Special Committee on Aging meeting on January 18, 2023.

9. CONSIDERATION OF COMMITTEE ON AGING MEMBER RE-APPOINTMENTS

Discussion and possible motion to recommend to City Council the re-appointments of Kim Marlia, and Janet James.

10. WORK PLAN REPORTS

Reports are limited to three minutes per working group and may be on items related to the Work Plan Goals and Working Group Assignments.

- *Update on what is being done to distribute, collect and compile information gathered from the Committee on Aging Survey.*

11. FUTURE AGENDA ITEMS

- Next Meeting: March 15, 2023, at 3:00p.m. (In-person)
- Share information from the Committee on Aging Informational Survey (March 2023)
- Re-organization of the Committee on Aging (April 2023)
- Discussion and possible action to cancel the Committee on Aging meeting in August 2023 (May 2023)
- Work Plan 2022-23 Accomplishments (May 2023)
- Work Plan 2023-24 Goal Setting (June/July 2023)

12. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, (510) 559-7008. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at City Hall, 10890 San Pablo Ave during normal business hours.



AGENDA MATERIALS

REGULAR COMMITTEE ON AGING MEETING WEDNESDAY, FEBRUARY 15, 2023, at 3:00p.m.

AGENDA ITEM 7 – UPDATED LEGISLATION FOR ADVISORY BODY MEETINGS

1. Memo regarding Legislative Bodies and Remote Participation Regulations effective March 1, 2023

AGENDA ITEM 8 – APPROVAL OF MINUTES

2. Draft Meeting Minutes – January 18, 2023



MEMORANDUM

Date: February 8, 2023
To: El Cerrito Boards, Commissions, and Committees
From: Holly M. Charléty, City Clerk
Subject: Legislative Bodies and Remote Participation Regulations effective March 1, 2023

As of February 28, 2023 there will no longer be a California state of emergency in effect and therefore El Cerrito legislative bodies will no longer be able to comply with the regulatory requirements to meet under AB361. As a result of this change, **effective March 1, 2023** all City Boards, Commissions, and Committees (City Advisory Bodies) will return to **in-person meetings only** held in the City Council Chambers.

A remote method of participation for members of the public will not be provided. If a member of a City Advisory Body would like to participate in a meeting remotely, they may do so under existing teleconferencing requirements of the Brown Act as outlined below. The City will provide an audio only option in this circumstance. For a member to participate remotely, all of the following conditions must be met:

BROWN ACT TELECONFERENCING REQUIRMENTS

Authorizes member(s) of a legislative body to participate remotely as long as the following conditions are met:

1. At least a quorum of the legislative body are participating from locations within the city limits of El Cerrito; and
2. The address of each remote location is listed on the agenda; and
3. Each remote location has a copy of the agenda posted 72 in advance of the meeting (in a location that is visible and accessible 24/7); and
4. Each remote location is open and accessible to the public and allows any public in attendance to provide public comment; and
5. All votes are taken by roll call.

AB2449 LEGISLATION – NOT ELIGIBLE FOR CITY ADVISORY BODIES

While there is new legislation that went into effect on January 1, 2023 (AB2449), which allows certain exceptions for remote participation *without* disclosure and access to the remote location, members of City Advisory Bodies will **not** be eligible to utilize these exceptions.

Under AB2449, if a member participates under these exceptions, the legislative body is **required** to provide an option for public participation via a call-in, internet-based service.

While it is the ultimate goal of the City to eventually provide hybrid meetings for all City Advisory bodies, the City does not currently have the staffing resources to satisfy the statutory requirements. A hybrid meeting requires two to three staff members to facilitate all aspects of these meetings, which occur outside of regular business hours on more than 50% of working days per month.

CITY COUNCIL

On February 7, 2023 the City Council received a presentation on the changes in legislation, their options for participation, as well as the information and direction provided to City Advisory Body members. You can access the presentation and review the video on the City's website at <https://elcerritoca.portal.civicclerk.com/event/504/media>.

If you have any questions, please feel free to contact your staff liaison or contact me directly at hcharlety@ci.el-cerrito.ca.us | 510-215-4305.



Recreation Department

Staff Liaison

Bridget Cooney

(510) 559-7000

bcooney@ci.el-cerrito.ca.us

MINUTES - DRAFT
SPECIAL MEETING OF THE
COMMITTEE ON AGING

Wednesday, January 18, 2023, at 3:00 p.m.

VIA TELECONFERENCE

CONVENE REGULAR MEETING Vice Chair Cesa called the meeting to order at 3:00 p.m.

1. ROLL CALL

Present: Vice Chair Katherine Cesa; Members: Buddy Akacic, Carol Kehoe, Dr. Pansy Kwong, Janet James, Steve Lipson, Kim Marlia, Pamela Wagner, Bruce Yow

Absent: Chair Kenneth Epley

Also Present: Bridget Cooney, Staff Liaison, Paul Fadelli, Councilmember, Captain/Paramedic Traviss Crumpacker

Members from the Public: Linda Cain

2. ORAL COMMUNICATIONS FROM THE PUBLIC

Public comment not on the agenda received from Cordell Hindler included in the supplemental materials.

Linda Cain introduced herself to the Committee on Aging.

3. COMMITTEE ANNOUNCEMENTS

None

4. COUNCIL/STAFF LIAISONS ANNOUNCEMENTS AND REPORTS

Councilmember Fadelli introduced himself as the new council liaison to the Committee.

Councilmember Fadelli reported that there is a City Council workshop at the Arlington Clubhouse on Saturday, February 4, 2023.

Staff Liaison Cooney announced upcoming Adult Line Dance special event on Saturday, January 28, 2023, at the El Cerrito Community Center.

Staff Liaison Cooney reported that AARP Tax-Aid volunteers will provide services in El Cerrito beginning February 6th through April 11th, 2023.

5. COMMITTEE ON AGING LIAISON ANNOUNCEMENTS AND REPORTS

Member Kehoe reported attendance at the Advisory Council on Aging meeting. Kehoe reported new officers were elected for the Advisory Council on Aging. Member Kehoe reported representatives from Meals on Wheels and Supplemental Nutrition Assistance Program (SNAP) gave presentations. Member Kehoe reported other topics discussed at the meeting included fall prevention and senior driver training.

Member Lipson reported attendance at the Advisory Council on Aging meeting. Member Lipson provided an update on access to technology grant funds.

Vice Chair Cesa and Member Kehoe reported attendance at the West County Senior Coalition meeting. Vice Chair Cesa reported that Safe Open Spaces organization presented on health, housing, and homeless services.

6. APPROVAL OF THE MINUTES

Moved/Second: Member Kehoe Moved/Member Akacic Second

Action: Adopted the minutes from the Committee on Aging meeting held on **November 16, 2022.**

Ayes: Vice Chair Cesa, Member Akacic, Member Kehoe, Member Dr. Kwong, Member James, Member Lipson, Member Marlia, Member Wagner, Member Yow

Nos: None

Abstention: None

7. EL CERRITO FIRE DEPARTMENT PRESENTATION

Captain/Paramedic Traviss Crumpacker shared information regarding how to prepare for emergencies.

8. CONSIDERATION OF COMMITTEE ON AGING MEMBER RE-APPOINTMENT

Proposed a motion to recommend the re-appointment of Dr. Pansy Kwong as a member of the Committee on Aging to City Council.

Moved/Second: Member Kehoe Moved/Member Wagner Second

Action: Recommended the re-appointment of Dr. Pansy Kwong as a member of the Committee on Aging to City Council.

Ayes: Vice Chair Cesa, Member Akacic, Member Kehoe, Member Dr. Kwong, Member James, Member Lipson, Member Marlia, Member Wagner, Member Yow

Nos: None

Abstention: None

9. WORK PLAN REPORTS

Discussed and proposed a motion to approve the draft February/March 2023 Committee on Aging Outreach Newsletter for distribution.

Moved/Second: Member Kehoe Moved/Member Wagner Second

Action: Adopted the February/March 2023 Committee on Aging Outreach Newsletter for publication and distribution.

Ayes: Vice Chair Cesa, Member Akacic, Member Kehoe, Member Dr. Kwong, Member James, Member Lipson, Member Marlia, Member Wagner, Member Yow

Nos: None

Abstention: None

Committee members discussed what they are doing to distribute and collect Committee on Aging Outreach Surveys between now and February 28, 2023.

10. FUTURE AGENDA ITEMS

- Next Meeting: Wednesday, February 15, 2023, at 3:00 p.m.
- Potential Committee Member(s) interview(s) and possible motion for recommendation for re-appointment (Feb 2023)
- Discussion and Possible action regarding canceling the Committee on Aging meeting in August 2023 (Jun 2023)

11. ADJOURNMENT

Vice Chair Katherine Cesa adjourned the meeting at 4:29 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the Special Committee on Aging meeting of November 16, 2022, as approved by the Committee on Aging.

Kenneth Epley, Chair

Bridget Cooney, Staff Liaison