



FINANCE DEPARTMENT

Staff Liaison

Sandra Dalida 510-215-4312

sdalida@ci.el-cerrito.ca.us

AGENDA

SPECIAL MEETING OF THE FINANCIAL ADVISORY BOARD (FAB)

Monday, February 27, 2023 at 7:30 p.m.

JOIN VIA ZOOM

<https://us06web.zoom.us/j/87247843388?pwd=QnZlUk1TMmg1TDlKaVFgYHpwNThFUT09>

Meeting ID: 872 4784 3388

Passcode: 400566

or

Telephone: US: +1 408 638 0968 or +1 213 338 8477

This advisory body is currently meeting by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, teleconference restrictions of the Brown Act are suspended, and the City will not provide a physical location for members of the public to participate in the teleconference meeting.

Any person wishing to speak to the Finance Advisory Board on any of these matters is invited to participate via teleconference as described above.

The City encourages submission of written comments in advance to the Finance Advisory Board via email to sdalida@ci.el-cerrito.ca.us prior to the meeting or by contacting the staff liaison listed above.

7:30 p.m. CONVENE SPECIAL MEETING

1. ROLL CALL: Vice-Chair William Ktsanes; Members Ruth Cazden, Dick Patterson, Kimberly White
Excused Absence: Chair Farhad Farahmand

2. ORAL COMMUNICATIONS FROM THE PUBLIC (5 min.)

Remarks are typically limited to three (3) minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, as well as introduction by individuals interested in serving on the advisory board. Remarks on agenda items will be heard at the time the item is discussed.

3. COUNCIL/STAFF LIAISONS ANNOUNCEMENTS AND REPORTS (15 min.)

Staff and/or Council Members may report on Council policies, priorities and significant actions taken by the City Council, and/or on matters of general interest to the FAB.

A. Council Liaison Announcements and Reports: Carolyn Wysinger, Councilmember

B. Staff Liaison Report: Sandra Dalida

1) Monthly Disbursement and Check Register Report for October 2022 through January 2023 (attachment)

2) FY 2022-23 Budget Mid-Year Update and FY 2023 2nd Quarter Financial Update

4. RETURN TO IN-PERSON ADVISORY BOARD MEETINGS

Informational discussion regarding the City of El Cerrito Legislative Bodies Remote Participation Regulations, effective March 1, 2023 (attachment)

5. WORK GROUP UPDATES (60 min.)

- A. Receive update from FAB Comprehensive Financial Policies/State Audit Subcommittee – (Member Patterson and Member White)
Attachment A: Potential Modifications to Comprehensive Financial Policies
- B. Receive update from FAB/Council Communications Plan Work Group (Vice Chair Ktsanes, Member Cazden)
- C. Receive update from the FAB General Fund Reserve Work Group (Chair Farahmand, Member Patterson)
- D. Receive update from FAB Work Plan Subcommittee and Work Plan Calendar (Vice Chair Ktsanes and Member Cazden)
- E. Receive update from FAB City Council Compensation Review Subcommittee (Member Patterson and Member White)

6. FUTURE AGENDA ITEMS (10 mins.)

- FAB Work Group/Subcommittee Updates
 - Comprehensive Financial Policies Work Group
 - FAB/Council Communications Plan Work Group
 - General Fund Reserve Work Group
 - FAB Work Plan (*tentative* January 2023 presentation to City Council)
 - City Council Compensation Review Subcommittee
- Real Property Transfer Tax Updates
- 5 Year Forecast (when available)

7. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison at 510-215-4312. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102–35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at <http://www.el-cerrito.org/Archive.aspx?AMID=93>.