



RENTAL APPLICATION updated 8/2023

FACILITIES & CLUBHOUSES

Community Center (Weekends ONLY)

7007 Moeser Lane
Social Hall
Skylight Room
Patio Room
Includes Skylight Room, Kitchen & Patio
Garden Room
Kitchen

Arlington Clubhouse
Hana Gardens Senior Center
Castro Clubhouse (Side A)
1120 Arlington Blvd
10870 San Pablo Avenue
1420 Norvell St
Arlington Clubhouse
Hana Gardens Senior Center
Castro Clubhouse (Side A)

PICNIC AREAS

Arlington Park
Canyon Trail Park
Castro Park
1120 Arlington Blvd
6757 Gatto Ave
1420 Norvell St
Area #1 (BBQ)
Area #1 (No BBQ)
Area #1 (BBQ)
Area #2 (NO BBQ)
Area #3 (NO BBQ)
Area #4 (BBQ)
Area #5 (BBQ)
Area #6 (BBQ)
Cerrito Vista Park
Huber Park
Tassajara Park
950 Pomona Ave
7711 Terrace Dr
2575 Tassajara Ave
Upper Area* (BBQ)
Area #1 & #2(BBQ)
Area #1 (BBQ)

*Cerrito Vista Park Upper Area includes 6 tables & 2 BBQs
**Huber Picnic Areas includes both picnic areas and all BBQs

APPLICANT INFORMATION

Name of Applicant:
Birthday: / /
Address:
Phone: ()
Email:

ADDITIONAL CONTACT INFORMATION

Name of Organization:
Alternate Contact Person:
Address:
Phone: ()
Email:

RENTAL CLASSIFICATION

Resident
City Co-Sponsored
WCCUSD (West Contra Costa Unified School District) Sponsored
Non-Resident / Commercial
El Cerrito Non-Profit
Non-Resident Non-Profit

EVENT DETAILS

Rental Date(s):
Day(s) of Week: M T W Th F Sa Su

Table with 5 columns: Arrival Time, Event Begins, Event Ends, Departure Time, Total Hours. Includes sub-headers like 'Include Set-Up, Decorating' and 'Guests arrive'.

Description of Event or Activity:

Anticipated Attendance: Youth (20 and under): Adults: Total:
Will alcohol be served?
Will alcohol be sold? *
Is this a public or community event? *
Will food or beverage be served? *
Will you be using a caterer?
Caterers Name:



Caterers Phone: ()

*If yes, additional security and licensing may be required. Please see Rentals Conditions for more information.

PRICING INFORMATION *updated 8/2023*

FACILITIES & CLUBHOUSES

Community Center – minimum 5 hours of rental time

Social Hall (<i>capacity: 220</i>)	Skylight, Garden or Patio Rooms (cost per room) <i>(Skylight Room capacity: 66; Garden/Patio Room capacity: 50 each room)</i>
Resident: \$1,065, each additional hour \$213	Resident: \$81 / hour
Non-Resident: \$1,330, each additional hour \$266	Non-Resident: \$100 / hour
Set up/Clean up per hour: (4 hours max) \$90	Non-Profit Rental Fee Discount: 20%
Non-Profit Rental Fee Discount: 20%	City Co-Sponsored Rental Fee Discount: 40%
City Co-Sponsored Rental Fee Discount: 40%	Deposit Private: \$116
Deposit Private: \$674	Deposit Non-Profit: 93.80
Deposit Non-Profit: 539.20	Deposit Co-Sponsored: 69.60
Deposit City Co-Sponsored: \$404.40	Transfer of Date: \$57 for all rooms
Alcohol Permit: \$219	

Arlington or Castro Clubhouse – minimum 3 hours
(Arlington capacity: 50/Castro capacity: 30)

Resident: \$258, each additional hour \$86
 Non-Resident: \$321, each additional hour \$107
 Weekday Discount**: 15%
 Deposit: \$260
 Alcohol Permit: \$55

Hana Gardens Senior Center – minimum 3 hours (*capacity: 50*)

Resident: \$321, each additional hour \$107
 Non-Resident: \$402, each additional hour \$134
 Set up/Clean up per hour: (1 hour max) \$67
 Deposit: \$260 | Weekday Discount*: 15%
 Alcohol Permit: \$55

*Weekday discount available for Clubhouse Rentals and Picnic Areas.

PICNIC AREAS*

Arlington Park	Canyon Trail Park	Huber Park
<i>Area #1 with BBQ (capacity: 20)</i>	<i>Area #1 No BBQ (capacity: 20)</i>	<i>Area #1 & #2 with BBQ (capacity: 20)</i>
Resident - \$96 Non-Resident - \$121	Resident - \$81	Resident - \$96
<i>Area #2 with no BBQ (capacity: 20)</i>	Non-Resident - \$100	Non-Resident - \$121
Resident - \$81 Non-Resident - \$100		
<i>Area #3 with no BBQ (capacity: 20)</i>	Tassajara Park	Castro Park
Resident - \$81 Non-Resident - \$100	<i>Area #1 with BBQ (capacity: 20)</i>	<i>Area #1 with BBQ (capacity: 20)</i>
<i>Area #4 with BBQ (capacity: 20)</i>	Resident - \$96	Resident - \$96
Resident - \$96 Non-Resident - \$121	Non-Resident - \$116	Non-Resident - \$121
<i>Area #5 with BBQ (capacity: 20)</i>	Cerrito Vista Park	
Resident - \$96 Non-Resident - \$121	<i>(6) tables & (2) BBQs (capacity: 50)</i>	
<i>Area #6 with BBQ (capacity: 20)</i>	Resident: \$235	
Resident - \$96 Non-Resident - \$121	Non-Resident: \$295	
	Volleyball Net and Ball Deposit: \$54	
	PICNIC AREA DEPOSITS/DISCOUNTS:	
	Picnic Area Deposit: \$57	
	Restroom Key Deposit: \$24 / key, can be used at any park restroom	
	Picnic Area Weekday Discount: 15%	

*Picnic Areas are available for use during park hours, sunup to sundown